CITY OF PRAIRIE CITY
2013 ANNUAL REPORT
A REPORT TO OUR CITIZENS

Accepted and Adopted by the City Council
March 5th, 2014

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Welcome to Prairie City!

COMMUNITY PROFILE

Prairie City has come a long way since it was established in 1856 under the name of Elliot. In fact, it's come a long way in just over a decade. Since the 2000 Census, Prairie City's population has surged 23 percent to 1,680 residents.

This speedy growth has helped breathe new life—and youth—into our Jasper County city. Only 20 miles from Des Moines, Prairie City attracts young professionals searching for the perks of small-town living along with an easy commute to work and venues in Iowa's capital and other neighboring cities.

Driving just 30 minutes outside the metro rewards Prairie City residents with a lower cost of living—four percent less than the Iowa average—combined with friendly neighbors; safe streets; a small, attentive school district; and opportunities for involvement. Residents also share the surrounding scenic prairie with bison and other wildlife roaming the nearby Neal Smith National Wildlife Refuge , which attracts thousands of tourists from around the globe each year.

Prairie City has made great efforts to accommodate our residents' growing families and youthful spirit. Their arrival has spurred economic, residential, and recreational development. Perhaps because of our prairie heritage, the city is especially proud of the many parks, trails, and athletic fields available to residents. With our extensive recreational opportunities, quality schools, affordable living, and expanding list of amenities, we are confident Prairie City will continue to grow as a happy, healthy community generations will enjoy for decades to come.

STATISTICS

Incorporated: 1874

Form of Government: Mayor/Council

Location: In Jasper County, bounded by Des Moines on the west, Pella on the east, Newton on the north and Lake Red Rock on the South.

Population: 1,680 (based on 2010 Census)

Age: The 2010 Census indicates the median age of residents within Prairie City is 33.7 years, below the Jasper County's median age of 41.6. Nearly half of the City's population is between the ages of 25 and 64.

Income: Based on the 2008-2010 American Community Survey, 33.1% of the City's households have incomes of $75,000 or more.

Overall Education: The 2008-2010 American Community Survey indicates that 90.9% of the City's residents have received a high school education or higher.

Business: According to the Prairie City Business Association, a total of 48 businesses operate within the City.

Area: 1.21 square miles

Miles of Streets: 18..5 miles

Parks: 4 parks (68 acres)

Public Elementary and Secondary Schools: Prairie City Elementary and PCM Middle School (located in Prairie City) and Monroe Elementary and PCM High School (located in Monroe)

Public Safety Services: Prairie City Police Department, Prairie City Fire Department, Prairie City EMS Department, and Jasper County Sheriff's Department

Libraries: 1 library (6,906 annual circulations)

Local Media:
Newspaper: Prairie City News, Newton Daily News

Utilities:
Water System: Prairie City
Sewer System: Prairie City
Refuse System: Waste Management Authority
Recycling: Metro Waste Authority
Gas: MidAmerican Energy
Electric: MidAmerican Energy
Telephone: CenturyLink, Mediacom

CITY GOVERNMENT AT A GLANCE

City Council and Administration

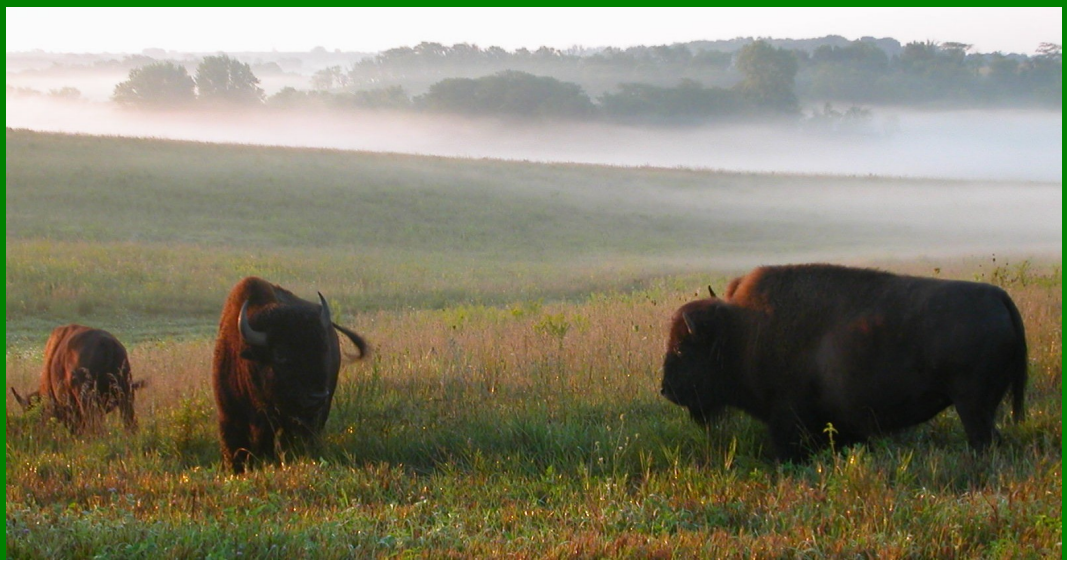
The City Administrator keeps the Mayor and City Council advised of the City's financial condition with the assistance of the City Clerk and provides recommendations on a wide range of policy issues for consideration and action by the City Council. The City offices are open for public business 8:00 a.m. to 4:30 p.m., Monday through Friday. City Council meetings are usually held first week of every month, beginning at 6:00 p.m.

Elected Official

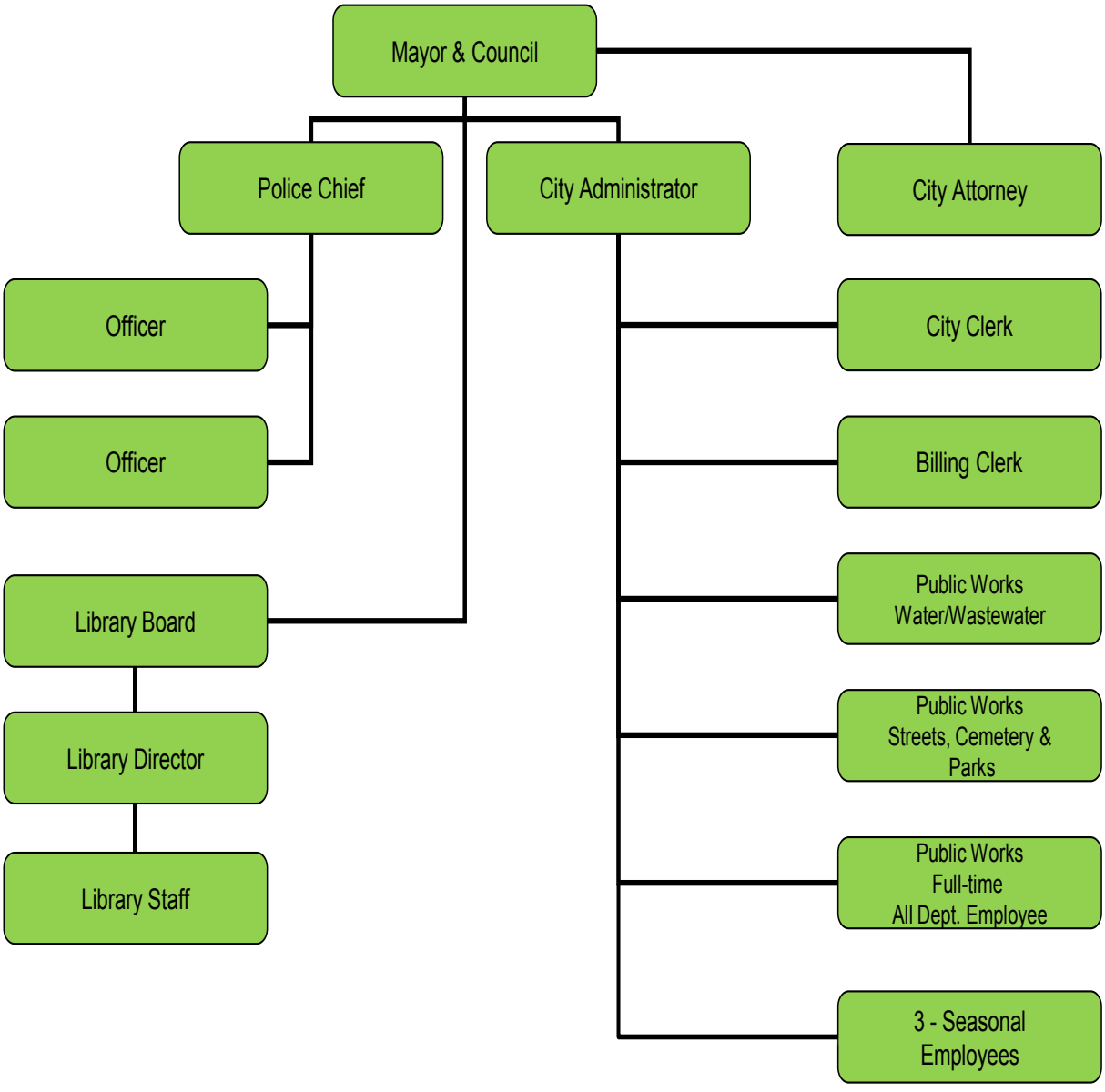
Mayor	**Term Expires**
Chad Alleger	2015
Councilmembers	
Terri Rosonke	2015
Larry Wenthe	2015
Lyle Burkett	2017
Andrea Engle	2017
Dan Downey	2017

City Departments & Offices

Emmanuel Toribio	City Administrator
Nancy Earles	City Clerk
Diane Southwick	Billing Clerk
Sue Ponder	Library Director
Gladys Burns	Library PT
Carl Van Der Kamp	Public Works
Mark Samson	Public Works
Chris Clark	Public Works
Alan Vander Kamp	Public Works PT
Bob Wagaman	Public Works PT
Kim Parker	Park Coordinator
Stacy Fridley	Rec Coordinator
Will Mortenson	Police Chief
David Funk	Police Officer
Shawn Buckingham	Police Officer PT



City of Prairie City – Organizational Chart



SUMMARY OF 2013 CITY ACTIVITIES & ACCOMPLISHMENTS

BOARDS, COMMISSIONS, COMMITTEES

- The Celebration Commission purchased fireworks in the amount of $3,500.00 for the 2013 Prairie Days celebration.
- Planning and Zoning Commission recommends approval of the Green Acres Feeders site plan for 100 N. West Street.
- Celebration Commission hires Gee Willie for 2013 Prairie Day's entertainment at a cost of $4,500.00.
- Park Board recommends establishing a tobacco-free parks and trails policy for the City of Prairie City.
- Park Board recommends the purchase of playground equipment for the Community Park in an amount not to exceed $16,000.00.
- Celebration Commission recommends hiring Farm Rock for 2014 Prairie Day's entertainment at a cost of $2,000.00.

CAPITIAL PROJECTS

- Jasper Community Foundation awards the City grant funds in the amount of $4,000.00 for the Healthy Way Fitness Zone project to be located at Community Park.
- City approves the construction of a north entryway sign with grant funds awarded by Trees Forever.

LIBRARY

- Approved the removal of the house located at 102 E. Fifth Street (next to the library) to be completed by Norm Rozendaal Tiling, Inc. at a cost of $12,445.00.

PLANNING & COMMUNITY DEVELOPMENT

- Signed a contract between the City of Prairie City and Tim Zisoff for services as a contractor for the interim city administrator position.
- Signed the administrator agreement between the City of Prairie City and Emmanuel Toribio for the City Administrator position.
- Submitted the grant application to the Iowa Department of Transportation's program coordinator for the All Town Sign Replacement Program.
- Approved a loan agreement for the issuance of a $120,000 general obligation corporate purpose note for the purchase road grader and police equipment.
- Approved the final plat for the Steenhoek minor subdivision.
- Hired Pollard and Company P.C. in the amount of $8,800.00 to complete an audit of the 2012 -2013 financial records of the City of Prairie City as required by law.
- Approved the pay off of the loan with First State Bank in Colfax in the amount of $448,000 plus accrued interest.
- Refinanced the interest rate on a $660,000 general obligation drinking water bond, series 2001 from 3.00% to 1.75% used for the water treatment plant expansion.
- Refinanced the interest rate on a $515,000 water revenue bond, series 2001 from 3.00% to 1.75% used for the installation of the new water main from Colfax to Prairie City.
- City reentered into a 28E shared services agreement with the Safety Coalition of Central Iowa Cities.
- Approved the clean water SRF Water Resource Restoration Sponsored Project Application.
- Approved the demolition program application for Hneil Buon-ya, 500 E. Sixth Street in the amount not to exceed $3,000.00.
- Approved a lease agreement between the City of Prairie City and Camp Fire Preschool for the Community Building.
- The Wastewater Treatment Facilities were completed.

PUBLIC SAFETY

- Approved the purchase of a blood pressure machine for the ambulance at a cost of $2,040.50 from Boundtree Medical Supplies.
- Contracted with Jeff Cayler for Police Chief candidates assessment center and background investigation services at a cost of $5,519.00.
- Approved the purchase of the video camera package for the police vehicles at a cost of $13,322.45.
- Held the 2013 Fire Department Car Show.
- Signed the Police Chief agreement between the City of Prairie City and William Mortenson for the Police Chief position.
- EMS services held joint fundraisers for equipment raising $11,345.00.

PUBLIC WORKS OPERATIONS

- Approved the purchase of a John Deere model 670G motor grader at a cost of $99,500.00.
- Approved the purchase of a grasshopper mower from Porter Hardware at a cost of $13,355.00.
- Contracted with Professional Operations Management in the amount of $3,200.00 for grade I and II wastewater certification training.
- Approved the Skag mower annual trade-in with Prairie Ag Supply in the amount of $2,780.00.
- Contracted Quality Striping, Inc. in the amount of $1,995.00 for the restriping of sections of North Street, Hwy 117 and 163 and the handicap parking areas within the city.
- Contracted with Steffes Construction Inc. in the amount of $101,430.28 for the 2013 street repairs.
- Approved the purchase of a pickup for Public Works Department use from Dewey Dodge in the amount of $22,950.00.
- Sold the 1996 Ford F150 truck in the amount of $350.00.

2012-2013 CITY FINANCES

Financial Information
Prairie City is committed to delivering the highest quality of services in the most effective manner.

2013-2013 City Finances

Expenditures for all funds and programs total $4,030,667
General Fund operating expenses total $1,685,328
Revenues for all funds estimated to total $4,415,534
Projected year-end balances in selected funds:
- -General Fund: $393,515
- -Proprietary Fund: $398,309
- -Special Revenue Fund: $304,634
- -Permanent Fund: $161,254

General Government expenditures total $149,287 of General Fund operations
Public Safety cost of $265,698 represent the largest share of General Fund operating costs

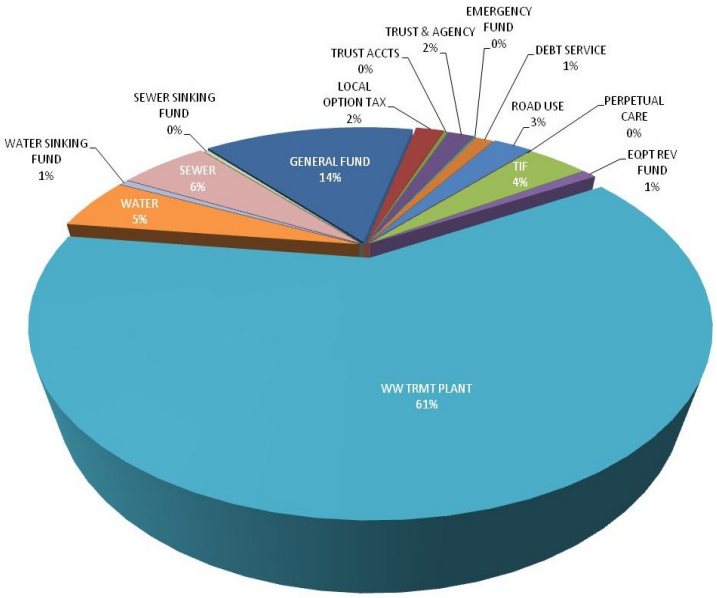
All at the heart of our dynamic community is a local economy sustained in part by a number of companies and businesses some of which have made Prairie City the fastest growing city in Jasper County in the last ten years.

Several of the largest employers include:

Casey's General Store	Happy Endings Restaurant & Longe
City of Prairie City	Heartland CO-OP
Goldie's Restaurant	Konek, P.C. CPA Firm
Great Western Bank	LeFebvre Companies
PCM School District	Roberts True Value Hardware

HOW $1 OF PROPERTY TAX IN PRAIRIE CITY WAS DIVIDED FY 2013

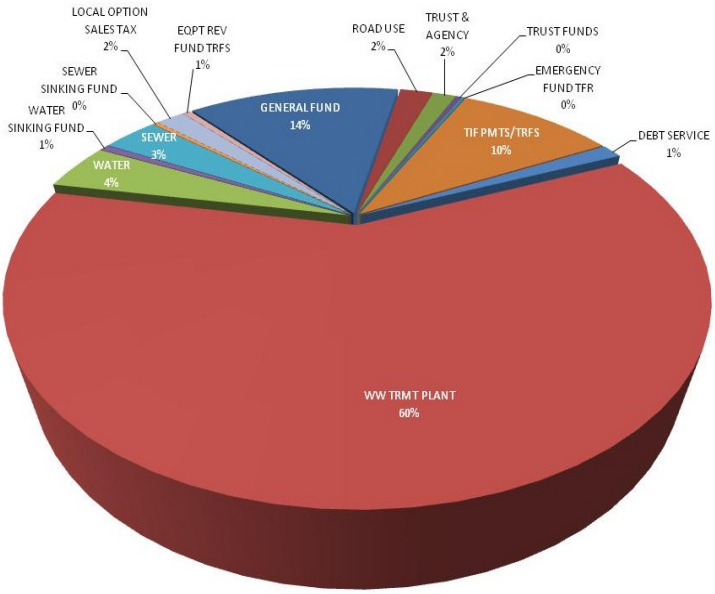
SUMMARY OF REVENUES FY 2012-2013



ACTUAL REVENUES
2012-2013

GENERAL FUND	$889,305
LOCAL OPTION TAX	$120,792
TRUST ACCTS	$17,245
TRUST & AGENCY	$110,128
EMERGENCY FUND	$10,042
DEBT SERVICE	$77,410
ROAD USE	$160,887
PERPETUAL CARE	$600
TIF	$249,088
EQPT REV FUND	$55,852
WW TRMT PLANT	$3,699,038
WATER	$310,400
WATER SINKING FUND	$34,509
SEWER	$352,538
SEWER SINKING FUND	$19,048
TOTAL	$6,106,882

SUMMARY OF EXPENDITURES FY 2012-2013



TOTAL EXPENSES
2012-2013

GENERAL FUND	$857,776
ROAD USE	$133,532
TRUST & AGENCY	$94,211
TRUST FUNDS	$24,609
EMERGENCY FUND TFR	$10,042
TIF PMTS/TRFS	$609,067
DEBT SERVICE	$78,681
WW TRMT PLANT	$3,623,038
WATER	$255,100
WATER SINKING FUND	$34,509
SEWER	$208,933
SEWER SINKING FUND	$19,048
LOCAL OPTION SALES TAX	$111,120
EQPT REV FUND TRFS	$30,540
TOTAL	$6,090,206

USEFUL CITY INFORMATION — FREQUENTLY ASKED QUESTIONS (FAQ's)

PARKS AND RECREATION

Q. How can I reserve an open shelter or rent the Community Building?
A. Contact City Hall at 515-994-2649. For rental rates, visit the City's website www.prairiecityiowa.us.

PUBLIC WORKS

Q. I just moved to town. Who do I contact to set up my water service?
A. Contact City Hall at 515-994-2649.

Q. Who do I contact to set up my garbage service?
A. Contact City Hall at 515-994-2649.

Q. Who do I contact to set up my electric and gas?
A. MidAmerican Energy provides electricity and gas for Prairie City.

Q. Does Prairie City offer recycling?
A. Yes.

Q. When is garbage picked up? Is there a limit to the number of garbage cans I can set out?
A. Residential garbage collection is scheduled for every Thursday, using a City issued garbage container.

Q. I have an old couch I need to get rid of. What do I do with it?
A. Residents are allowed to put one bulk item out with their city-issued garbage container each week. If you have more than one item, you need to purchase a sticker for the extra item(s) through City Hall.

Q. How do I get rid of old refrigerators or appliances?
A. You will need to purchase Waste Management stickers through City Hall. Appliance pickup can be arranged at the time you purchase the stickers.

Q. How do I get rid of yard waste?
A. Prairie City offers a yard waste collection service seasonally every Thursday April 1— November 30. In addition the City provides a yard waste site located by the Wastewater Treatment Facility, open to Prairie City residents only.

LICENSES, PERMITS, REGISTRATION, ETC.

Q. Do I need a building permit?
A. Building permits are required for all exterior work, including additions, decks, fences, garage, and storage sheds. Permits are not required for interior work or improvements such as replacing windows, shingles, or siding. City Hall issues building permits.

Q. I want to plant a tree (or dig a hole). Who should I call?
A. Please contact Iowa One Call at 811 or 1-800-292-8989 at least 48 hours in advance. They will schedule to locate all power lines, cables, and water and sewer lines. If you plan to plant the tree in a City Right of Way, contact City Hall for a street tree permit and list of qualifying trees.

Q. How do I get a license for my pet?
A. Pets over the age of six months need to be licensed. City Hall issues pet licenses that can be renewed annually. Licenses are $10 or $15 for non-spayed/neutered pets, and a copy of your pet's rabies certificate is required. Licenses are due between January 1st and April 1st of each year. There is an additional $10 penalty after April 1st.

Q. Where can I get my driver's license?
A. Driver's licenses are issued at the Jasper County Treasurer's Office in Newton, or at the Department of Transportation offices in Des Moines.

Q. Where do I register my vehicle?
A. Vehicle registration is issued at the Jasper County Treasurer's Office in Newton.

Q. Where do I get birth certificates, death certificates, marriage licenses, hunting and fishing licenses, and boat, ATV, and snowmobile registration?
A. These are issued through the Jasper County Recorder's Office in Newton. Roberts True Value Hardware also issues hunting and fishing licenses.

VOTING

Q. Where can I register to vote?
A. Voter registration forms may be picked up at City Hall, or you can contact the Jasper County Auditor's Office in Newton.

Q. Where do I vote?
A. Voting is typically held at the Community Building at 503 S. State Street.

COMMUNITY RESOURCES

Q. Does Prairie City have a local newspaper?
A. Yes. The *Prairie City News* can be contacted at 515-994-2349.

Q. Are there any service organizations in Prairie City?
A. Prairie City has a Lions Club, T.T.T., P.E.O., Preston Masonic Lodge, Garden Club, and many church-affiliated organizations.

Q. Where do I register my children for school?
A. Contact the Central Office of the Prairie City-Monroe Community School District at 641-259-2751, or visit www.pcmonroe.k12.ia.us.

Q. Who do I call for cable television service?
A. Mediacom is the cable provider in Prairie City. Charls TV in Prairie City also offers satellite television through DISH Network. Contact Charls TV at 515-994-2259.

Q. Who can I contact for Internet service?
A. Internet is available through Mediacom, Prairie iNet, or CenturyLink.

Q. Who can I contact for telephone service?
A. Telephone service is available through Mediacom or CenturyLink.

Q. Do the police unlock vehicles?
A. With the exception of emergency situations, the Prairie City Police Department does not unlock vehicles.

Q. What kinds of regulations are there on dogs and cats?
A. All pets are required to be under their owner's control at all times. Pets should be on a leash or confined in a home or yard. A residence is allowed a maximum of five dogs and cats over the age of six months, provided that no more than three of the animals are dogs.

Q. What could cause a water bill to be higher than normal?
A. Leaking faucets or toilets can cause an increase in your water bill. To check water leaks in your toilet, add a few drops of blue coloring to the toilet tank during a period of time that the toilet will not be used. If food coloring shows up in the bowl, you have a leak and will need to make a repair.

IMPORTANT PHONE NUMBERS & CONTACTS

Places	Phone Number	Information
City Hall	515-994-2649	City Services, Building Permits, Community Building Rental, General Information
Jasper County Dispatch	641-792-5912 1-800-362-1851	Animal Control, Non-Emergency Police Calls
Prairie City Library	515-994-2308	Summer Reading, Computer Usage, Book Checkout
Iowa One Call	811	Locate Utilities. Call Before You Dig!
Jasper County Court House	641-792-3255	Drivers License Renewal, Assessor, Court Services
Rec Complex Reservations	515-994-2649	Reservation of Baseball Diamonds, Soccer Fields and Rec Complex