

**CITY OF PRAIRIE CITY
MINUTES
MARCH 9, 2015**

The City Council of the City of Prairie City, Jasper County, Iowa, met on March 9, 2015 at the City Hall in regular session at 6:09 p.m. Mayor Chad D. Alleger presided. And the roll was called showing members present and absent as follows:

Present: Lyle Burkett, Dan Downey, Andrea Engle, Terri Rosonke, Larry Wenthe
Absent: None

Also in attendance: City Attorney John Judisch, City Administrator Emmanuel Toribio, City Clerk Nancy Earles, Librarian Sue Ponder, Public Works Employees Mark Samson and Carl Van Der Kamp.

Unless otherwise noted, all actions were affirmative and unanimous.

Rosonke moved to approve the Agenda. Downey seconded the motion.

No one appeared for Public Comment.

Rosonke moved to approve the Consent Agenda as amended by removing item 5H City Personnel Policy to be placed on a future agenda. Engle seconded the motion with Burkett abstaining due to conflict of interest.

5A Minutes Received: City Council Minutes: Regular minutes dated 2-9-15, Special Meeting dated 2-25-15, Workshop dated 2-25-15. Board Minutes: Board of Adjustments dated 2-10-15; Park Board dated 2-18-15; Library dated 1-6-15 and 3-3-15 with Bylaws for the Board of Trustees.

5B-1 City Management Report: January Financial Reports, February Building Permits, Delinquency, Records Retention and Payroll. Correspondence: Request for Proposal for Annual Examination; Iowa Association of Municipal Utilities; Walnut Creek Benefited Fire District budget.

5B-2 Chief of Police's Reports: March schedule, EMT training schedule and February Activity Report.

5C Resolution No. 3-9-2015#1, "RESOLUTION APPROVING BILLS AND TRUST TRANSFERS."

5D Resolution 3-9-2015#2, "RESOLUTION TO HIRE ALAN VAN DER KAMP FOR THE SEASONAL MOWING POSITION AT A RATE OF \$11.50 PER HOUR WITH A LIMIT OF 40 HOURS WITHIN A TWO WEEK PERIOD."

5E Resolution 3-9-2015#3, "RESOLUTION TO HIRE ROBERT WAGAMAN FOR THE SEASONAL MOWING AND FIELD MAINTENANCE POSITION AT A RATE OF \$11.50 PER HOUR WITH A LIMIT OF 40 HOURS WITHIN A TWO WEEK PERIOD."

5F Resolution 3-9-2015#4, "RESOLUTION TO CONTRACT WITH KIM PARKER AT A RATE OF \$1500.00 FOR THE SEASON FOR THE REC COMPLEX SUMMER SCHEDULING POSITION."

5G Resolution 3-9-2015#5, "RESOLUTION TO CONTRACT WITH ULTIMATE SURFACES WORLDWIDE LLC FOR THE INSTALLATION OF CONCRETE BENCH PADS AND BASKETBALL COURT SURFACE REPAIR IN THE AMOUNT OF \$2,400.00."

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Melanie Umble of Shomo-Madsen-Umble Insurance presented a quote for the 2015-2016 liability insurance policy from Employers Mutual Company and Iowa Communities Assurance Pool. Beth Williams of Van Gorp Insurance presented a quote from Continental Western Insurance.

Engle introduced and moved for the adoption of Resolution No. 3-9-2015#6, "A RESOLUTION SETTING THE NEXT REGULAR MEETING ON APRIL 6, 2015 AT 6:00 P.M. AT CITY HALL." Downey seconded the resolution.

Wenthe introduced and moved for the adoption of Resolution No. 3-9-2015#7, "A RESOLUTION APPROVING THE HONORABLE MAYOR AND CITY COUNCIL'S RULES AND PROCEDURES." Downey seconded the resolution. Discussion was held on the motion adopted at the February 9, 2015 meeting regarding adopting the Municipal Leaders Handbook as the protocol to be followed by Council from date of the January 2014. City Attorney Judisch stated the City could not retro actively adopt a motion and gave an opinion on the issue.

Councilmember Wenthe discussed his concerns with the proposed SRF Sponsored Project/School Infrastructure Improvements.

Max Keuning, Brian Townsend, Rhonda Buys and Chuck Wink discussed their concerns with the proposed project. Jane Babcock explained that the School had chosen to collaborate with the City on the project.

Toribio and Becky Ford, Engineer from Veenstra & Kimm, Inc. explained grant funds would be reduced if the Council chooses to delay the project.

Brenda Downey addressed the Council stating her concerns with maintenance and liabilities issues for the school and would like a group to meet with a Department of Natural Resources representative to request the grant funds be used in another way that would be of more benefit to residents.

No public hearing was set and no action was taken on setting the date for a bid letting the SRF Sponsored Project/School Infrastructure Improvements.

At 7:16 p.m. Mayor Alleger declared that now is the time and place for the Public Hearing regarding the 2015-2016 proposed budget. No one addressed the Council and no written correspondence was received for or against the proposed 2015-2016 budget. The hearing was adjourned at 7:17 p.m.

Rosonke introduced and moved for the adoption of Resolution No. 3-9-2015#8, "A RESOLUTION ADOPTING THE PROPOSED FY 2015-2016 BUDGET AND INSTRUCTING THE CLERK TO CERTIFY THE BUDGET TO THE JASPER COUNTY AUDITOR AS REQUIRED BY LAW." Engle seconded the resolution.

Discussion was held regarding the rate increases on water, wastewater and solid waste. Due to a conflict the Professional Financial Management representative was unable to attend so Council requested they be in attendance for questions prior to voting on the proposed ordinance changes.

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Downey moved to cancel the Public Hearing on Ordinance No. 329 Water Rates. Burkett seconded the motion.

Rosonke introduced and moved for the adoption of Resolution No. 3-9-2015#9, "A RESOLUTION TO SET A PUBLIC HEARING FOR APRIL 6, 2015 AT 6:00 P.M. TO CONSIDER THE ORDINANCE NO. 329 - WATER RATES." Engle seconded the resolution.

Burkett moved to cancel the Public Hearing on Ordinance No. 330 Sewer Rates. Downey seconded the motion.

Rosonke introduced and moved for the adoption of Resolution No. 3-9-2015#10, "A RESOLUTION TO SET A PUBLIC HEARING FOR APRIL 6, 2015 AT 6:00 P.M. TO CONSIDER THE ORDINANCE NO. 330 - SEWER RATES." Engle seconded the resolution.

Engle moved to cancel the Public Hearing on Ordinance No. 331 Solid Waste Rates. Burkett seconded the motion.

Rosonke introduced and moved for the adoption of Resolution No. 3-9-2015#11, "A RESOLUTION TO SET A PUBLIC HEARING FOR APRIL 6, 2015 AT 6:00 P.M. TO CONSIDER THE ORDINANCE NO. 331 – SOLID WASTE RATES." Burkett seconded the resolution.

Rosonke introduced and moved for the adoption of Resolution No. 3-9-2015#12, " A RESOLUTION TO SET A PUBLIC HEARING FOR THE PRESENTATION OF AN AMENDMENT FOR THE 2014-2015 BUDGET ON APRIL 6, 2014 AT 6:00 P.M." Downey seconded the motion.

Rosonke introduced and moved for the adoption of Resolution No. 3-9-2015#13, "A RESOLUTION ACCEPTING SHOMO-MADSEN-UMBLE'S INSURANCE PROPOSAL AT A COST OF \$27,033.00 FOR THE 2015-2016 YEAR." Downey seconded the motion.

Downey introduced and moved for the adoption of Resolution No. 3-9-2015#14, "A RESOLUTION TO HIRE TRENT A. KAIN AS A PUBLIC WORKS EMPLOYEE AT A RATE OF \$20.25 PER HOUR." Rosonke seconded the motion.

Rosonke introduced and moved for the adoption of Resolution No. 3-9-2015#15, "A RESOLUTION APPROVING A CONTRACT IN THE AMOUNT OF \$40,000.00 WITH BLACKTOP SERVICE CO. FOR THE 2015 STREET REPAIRS AND AUTHORIZE THE MAYOR TO SIGN." Downey seconded the motion.

Mayor Alleger read a statement in regards to the legal opinion obtained for the veto of Ordinance No. 322 – Open Burning.

Downey and Rosonke left the meeting at 7:37 p.m.

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Wenthe moved to approve the 2014 – 2016 Action Plan as presented. Engle seconded the motion.

No action was taken on the 2014 - Annual Report – A Report to Our Citizens as presented.

Toribio advised he would be sending out meeting/event dates with the weekly updates.

Councilmember Engle asked that staff update the website and Facebook more frequently as to meeting dates.

With no further business to discuss, Engle moved to adjourn the meeting 7:43 p.m. Wenthe seconded the motion.

Chad D. Alleger
Mayor

ATTESTED TO:

Nancy Earles
City Clerk