CITY OF PRAIRIE CITY
MINUTES
SEPTEMBER 3, 2015

The City Council of the City of Prairie City, Jasper County, Iowa, met on September 3, 2015 at the City Hall in regular session at 6:00 p.m. Mayor Chad D. Alleger presided. Roll was called showing members present and absent as follows:

Present: Lyle Burkett, Dan Downey, Andrea Engle, Terri Rosonke, Larry Wenthe
Absent: None

Also in attendance: Administrator Emmanuel Toribio, Police Chief Will Mortenson, City Clerk Nancy Earles, Library Director Sue Ponder, Public Works Employees Mark Samson, Trent Kain and Carl Van Der Kamp.

Rosonke moved to approve the Agenda as presented. Downey seconded the motion. On roll call vote, the motion carried unanimously.

Before Public Comment began, City Attorney John Judisch explained that Council and staff could not respond to questions regarding personnel due to confidentiality.
The following citizens addressed the Council during public comment: Teyona Steenhoek 500 W. Pleasantview Dr., Brenda Downey 306 W. Fifth St., Tonia Gillespie 305 W. Jefferson, Barb Charls 408 S. Main, Beth McClellan 700 Veverka Dr., Jane Charls 107-A W. Steenhoek, Brian Townsend 604 E. Plainsmen, Linda Frazier 102 E. Steenhoek, Troy Kuecker 503 W. Meadow Dr., Chris Freland 505 W. Meadow Drive, Jeff Jones 403 W. Sixth.

The Council and Mayor responded to concerns. City Attorney John Judisch explained why an investigation procedure was used regarding the use of water from the spigot in Garden Square due to conflict of interest.

Council directed staff to remove the key from the spigot from Garden Square and work with the Park Board to set up standard operating procedures for all of the City's facilities.

Rosonke moved to approve the Consent Agenda as presented. Downey seconded the motion and on roll call vote, the motion carried unanimously. Councilmember Burkett requested to have Gee Willie do a better job of cleaning up when finished.

5A Minutes Received: City Council Minutes: Regular minutes dated 8-5-15; Special Session minutes dated 8-7-15.
Board Minutes: Economic Development dated 8-12-15; Library Board dated 8-11-15; Economic Development Corporation dated 8-4-15; Hometown Pride Committee dated 6-29-15 and 7-27-15; Mitigation Strategies Meeting #1 dated 8-12-15.
5B-1 City Management Report: July Financial Reports. August Payroll and Building Permits Reports. Correspondence Received: Iowa Department of Revenue estimated Local Option Sales Tax monthly distribution payment.
5C Resolution No. 9-3-2015#1, "RESOLUTION APPROVING BILLS AND TRUST TRANSFERS."
5D Resolution No. 9-3-2015#2, "RESOLUTION ACCEPTING THE FY 2014-15 IDOT CITY STREET FINANCIAL REPORT."

5E Motion to approve Wilkie Garage Class E Liquor License with a Sunday sales and outdoor service permits.
5F Resolution No. 9-3-2015#3, "A RESOLUTION TO SET BEGGARS NIGHT FOR FRIDAY, OCTOBER 30, 2015 FROM 6:00 TO 8:00 P.M."
5G Resolution No. 9-3-2015#4, "Approving Gee Willie for 2015 Prairie Days Entertainment at a cost of $5,450.00 to be paid from the Celebration Commission Trust."

Rosonke introduced and moved for the adoption of Resolution No. 9-3-2015#5, "A RESOLUTION SETTING THE NEXT REGULAR MEETING ON OCTOBER 6, 2015 AT 6:00 P.M. AT CITY HALL." Downey seconded the resolution and on roll call vote, the resolution carried unanimously.

Downey introduced and moved for the adoption of Resolution No. 9-3-2015#6, "A RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR ON OCTOBER 6, 2015." Rosonke seconded the resolution and on roll call vote, the resolution carried unanimously.

Rosonke moved to approve Ordinance No. 332 on the first reading. Wenthe seconded the motion and on roll call vote the motion carried unanimously.

Rosonke moved to approve Ordinance No. 333 on the first reading. Downey seconded the motion and on roll call vote the motion carried unanimously.

Rosonke introduced and moved for the adoption of Resolution No. 9-3-2015#7, "A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PRAIRIE CITY AND EMMANUEL TORIBIO." Motion died for lack of second.

Toribio's employment agreement was then moved to the end of the meeting due to a request for a closed session.

Chief Mortenson provided information regarding a fleet management plan and vehicle/equipment evaluation forms.

Rosonke introduced and moved for the adoption of Resolution No. 9-3-2015#8, "A RESOLUTION AUTHORIZING THE PURCHASE OF A 2016 FORD POLICE INTERCEPTOR UNITY FROM STIVER'S FORD IN THE AMOUNT OF $25,954.00 PLUS COSTS NOT TO EXCEED $5,00.00 FOR THE TRANSFER TO EQUIPMENT TO THE VEHICLE." The motion died for lack of a second.

No action was taken on the in-car camera purchase.

Burkett moved to direct staff to sell the 2010 Crown Victoria, transferring the camera system and the tires to the 2008 Crown Victoria. Engle seconded the motion. On roll call vote, the motion carried unanimously.

Ambulance President Carl Van Der Kamp addressed the Council regarding the need to replace the ambulance lightbar as it cannot be repaired. Van Der Kamp explained that he did not choose the lowest bid as it would be an add on with different switches and need re-wiring for the ambulance.

Rosonke introduced and moved for the adoption of Resolution No. 9-3-2015#9, "A RESOLUTION AUTHORIZING THE PURCHASE OFAN AMBULANCE LIGHTBAR AND INSTALLATION FROM KELTEK IN THE AMOUNT OF $2,262.43." Wenthe seconded the resolution and on roll call vote, the resolution carried unanimously.

Discussion was held on the ambulance oversight, the creation of a plan to keep the ambulance from receiving future deficiency ratings and the need for additional staff members.

The following citizens addressed the Council regarding Public Safety: Jane Charls, Cody Wenthe, Jeff Burkett, Chris Freland, Andrea Hudnut, Beth McClellan, Stacie Alleger, Eric Van Der Kamp, and Mike Naber.

City Attorney Judisch read a section of the City Code Chapter 37 and interpreted the section stating the Council had oversight of the Ambulance. The Council appoints new members and the crew elects the Chairperson.

Council will set up a workshop in the future to discuss the ambulance concerns.

At 9:25 p.m. the Mayor called a recess. Council returned to the meeting at 9:31 p.m.

Burkett moved to enter into closed session per Iowa Code 21.5(1) (i) – To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, at 9:32 p.m. Wenthe seconded the motion and on roll call vote, the motion carried unanimously.

Council returned to open session at 10:15 p.m.

Rosonke introduced and moved for the adoption of Resolution No. 9-3-2015#10, "A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PRAIRIE CITY AND EMMANUEL TORIBIO." Engle seconded the resolution. On roll call, the following vote was recorded: Ayes: Downey, Engle, Rosonke, Wenthe. Nays: None. Abstain: Burkett.

Toribio updated Council on future meetings.

With no further business to discuss, Downey moved to adjourn the meeting 10:20 p.m. Engle seconded the motion and on roll call the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Nancy Earles
City Clerk