



## PARK BOARD

**Monday, November 9 at 5:30 p.m.  
City Hall**

### Agenda [Subject to Change within (24) hours of Meeting]

1. Call to Order: 5:33 pm
2. Roll Call: Tami Ford, Scott Steenhoek, Manny Toribio, Dan Downey
3. Approval of Agenda/Minutes: Ford/Steenhoek
4. Old Business
  - a. Ice Rink - Manny confirmed the Park Board was awarded the Wellmark Community Kickstarter Grant today of \$4886. A press release was sent out via the Prairie City website and social media outlets. Manny called the NiceRink company and approved the quote to place the order for the kit provisioned back in September. We were able to receive the discounts quoted also. The kit estimated delivery time is 3 weeks. Manny provided an update that City Works has begun the process of leveling out the area between the tennis court and FLC gym where the ice rink will be located to prepare for the install. Those in attendance reviewed the items ordered as well as the additional materials quoted for the grant money allocation. The shipping totaled about \$250 so will take away from the total quote items but no one saw that as an issue. We may not need the amount allocated for the water hose along with some other items.
5. Discussion Items - Discussion was around installation details and date dedication of the ice rink to the community. The ice rink will be 40' x 64' in dimension and allow for about 50 to be skating at once. Those in attendance agreed we'd push much of this discussion to the November 2015 regular Park Board meeting. The estimated dates for the ice rink availability will be until mid-February or until weather permits. Discussion also around what daily hours to set for the ice rink to be open. Agreement on 9am - 9pm as the recommendation.

Steenhoek asked what resources will be needed for the installation whether it be volunteers, City Workers, or both. Manny said the City projects are close to being in seasonal transition which may allow time for the assistance of the city to help out. As the time gets closer Toribio will evaluate the workload and decide. Steenhoek mentioned he spoke to a PC Celebration Committee past member to see if the Holiday Community Celebration date could also be used as a date for the dedication ceremony. Waiting to hear from them. Ford and Steenhoek both

discussed the possibilities and ways to provide skates to those in the community that couldn't get them. This will be a topic of discussion to improve upon as we build and better the ice rink in the future from what worked and what can be improved on at the end of the season.

Steenhoek distributed information from previous meeting provided by Toribio from the City Insurer outlining Loss Control Suggestions which included the following which will also help on the creation of the sign:

- Skating is permitted between the hours of (Xam) and (Xpm) unless otherwise noted.
- No more than (X number) of skaters should be on the ice at any time.
- All children under 10 years of age must be accompanied by a responsible adult.
- Skaters should travel in a counterclockwise direction.
- Beginning skaters should stay near the outside edge.
- Equipment including; proper fitting skates, padding and helmets are strongly recommended.
- No food or drink on the skating surface.
- Rough play will not be tolerated. Participants will be asked to leave the premises.
- Any problems or damage to this facility should be reported immediately to the supervisor or by calling (xxx-xxxx)

Discussion around communication to the community which will be in the paper as well as social media outlets. Steenhoek emphasised residents will need to bring their own skates. Research showed skates cost around \$30 - \$80+ depending on type and style.

Discussion around how to get the water to fill the ice rink. Toribio provided options that were close by but said he'll continue to work on the best route to utilize.

Discussion around storage of the ice rink kit which Toribio said he did not see as a problem. The Water Treatment plant has shelves and storage space that is fairly clean, safe, and secure.

6. Adjournment: 6:12 pm

**Americans with Disabilities Act Compliance:**

**If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.**