

Prairie City Park Board Commission
Wednesday, December 16, 2015
5:30 pm
Meeting Minutes

Meeting Called to Order at 5:34 p.m. by Natalie Owens

Present: Tami Ford, Scott Steenhoek, Natalie Owens, Manny Toribio, Brent Berger, Trent Kain, Lonny Wing

Approval of Agenda and Minutes

- Motion to approve minutes and agenda by Ford 2nd by Drake. Motion approved

Little League/Soccer:

- Discussion around PC Rec Center concession equipment and facility use. Mindy provided list of equipment with model numbers. Purchase price estimates developed and listed by Park Board, however, Park Board stance is we'd rather not 'own' equipment and instead work with Little League on possible rental of the equipment in exchange for the free use of the facility. The Park Board is wanting to discuss all possibilities with Mindy Shaver (Little League). Natalie will ask to see the Little League Charter and start up discussion with Little League since no one attended this meeting on what can be done to use the equipment without all out purchase. Park Board questioned the rebuttal used on why the equipment can't be used due to 'liability' concerns. The city has insurance in the unlikely event something happens. More discussion on this topic in January meeting hoping we can get Little League in attendance.

Trent update:

- Winterizing of the park equipment and facilities has been completed. He has been working on the ice rink. Took about 4.5 hours for 1 person to complete the install of the border and brackets.

Budget Update:

- No update available.

Old Business:

- A. Ice Rink: Trent provided documentation listing the costs breakdown of what we have including the inventory. Hose for water either out of FLC gym or hydrant across street. Estimates of 2000 gallons to fill it. Left over money can be used for extra materials. Looking at additional borders to expand the rink, mats, coat rack, etc. Kits already comes with patch adhesive, tape, etc. Also has an ice prep device to smooth out the ice. Ice rink will be ready for use once the temp gets at or below freezing consecutive days. Ideas for use would be to hold a broom ball tournament.
- B. Dugout cover update: We are getting donations now. \$2500 donated. Another \$5000 donated but only if we can get it matched. Prairie Meadows grant also applied for at \$25000. We'll know February/March if we get it. Manny has some contacts and will investigate avenues to help promote our grant request.
- C. Rec Complex Agreement: Tabled and will hold a special session in January. Date discussed to hold is Wed, Jan 27th and will be tentative depending on if we can complete in regular Jan 2016 Park Board meeting
- D. Dodgeball Tourney: Discussion on when to hold the tournament in 2016. Agreed it should be late February or early March. Park Board agreed on targeting Saturday, March 5th at the Family Life Center. Dodgeball were getting in bad shape. Tami Ford is going to check with the school on the balls use. 10 teams for division. Discussion on team price. Agreed to set it this year at \$65 (or \$6.50 per kid). Schedule the older kids first. We plan to sell water only. We will get flyers out to the school folders (save the date). Tami Ford will get that doing.
- E. Park & Rec Scheduler (Coordinator) position: Manny said the position will be posted this upcoming week with deadline for applying will be January 23rd. Job description was modified and expanded. Goal is to get a pool

of applicants to have multiple options to choose from. Discussed having interviews during the Park Board meeting for applicants.

New Business:

- A. Spring Tournament: Sara Drake attended the meeting providing information that a Spring Softball Tournament is now scheduled to take place last weekend of April to May 1st. She is the site Director, needs team leader at each site (possibly parents of team). Teams will be 8u at City Fields, 10u at Rec Complex (3 fields), and 12u. Discussion around City fields and their presentation. Press box area discussion and agreed by Board to tear off the broken glass area. Concession stand there is available but just wide open, power and water is available. Sara will make sure restaurants are notified. Communication on social media, PC Paper, flyers, etc. Sara asked if we can have a special meeting just to talk about this tourney in early spring. Need bases, concession stands, field prep (chalk). Sara asked if Park Board can help organize the concessions and in charge of getting volunteers. Maybe use "Signup Genius website". Dates may be Friday, then Sat and Sunday (last game 2:30pm). Discussion around parking and making sure we have enough. Also need to check no conflicts with other sports (soccer), etc. for extra traffic. If dry enough 'may' be able to use the CIARAD land west of the diamonds (where circus was) for overflow parking. Of course depends on weather. City diamonds East field doesn't have parking but Streeter does allow parking if it's dry. West diamonds could park at FLC and on the street North of it, maybe even ask if Royal Plumbing will allow some parking in their area. Need racks preferably pulled by a Gator or lawn tractor to pull the fields. Discussion to involve public safety mainly to notify of extra traffic in town. National Anthem is typically done to start off the tournament. Organization around this and where to hold it. Asked about a loud speaker to use. Park Board is mainly being asked to help with concessions. Tami Ford volunteered to be the Park Board Representative for this tournament and the point of contact for Sara. Trent can be utilized for the field prep just asked to list out what is needed so he can help in weeks leading up to it. Discussion about whether the weekend of the tourney, if rain out the event will NOT be made up but instead cancelled.
- B. Equipment Sale: Tami Ford brought up the Celebration building (next to Grace Alive Church), City Council is converting it to a "Clothing Closet". The building will not only be for clothing donations but Tami was given space for a consignment to have the Park Board for fundraising Sports/Rec equipment and clothing and a place for people to drop them off and purchase for a small fee for youth sports use. Benefit is giving back to the community in addition to raising funds for Park Board Trust fund. Hoping first sale for Park Board Sports equipment the end of February. Steenhoek asked if any paperwork is needed to to have the facility become a non-profit or consignment store. No one knew for sure but question just being asked in case it's needed. The building has been cleaned up and soon ready to begin.
- C. Grants: Working on grants through Prairie Meadows and Casey's for dugout covers.

Discussion Items: None

Adjournment

- Meeting was adjourned at 7.23 pm

Next Meeting:

January 20, 2015, 5:30 pm at Council Chambers