

Prairie City Park Board Commission

Wednesday, February 17, 2016

5:30 pm

Meeting Minutes

Meeting Called to Order: 5:35 pm by Natalie Owens

Present: Bob Beiner, Scott Steenhoek, Danel Drake, Brent Berger, Natalie Owens, Tami Ford, Trent Kain, Manny Toribio

Approval of Agenda and Minutes

- Motion to approve minutes and agenda by Ford 2nd by Berger. Motion approved

Little League/Soccer:

- No Attendance for updates

Discussion Item:

- Pedal the Prairie at Neal Smith National Wildlife Refuge
- Rick Hagler from the Wildlife Refuge attended and spoke about the bicycle ride scheduled on May 21st He provided a copy of the flyer. Prairie Parkway 10 mile ride at 9:30 am and Family Fun bike ride (1.5 miles) at 10:30 am. Also spoke about how they gotten the work out for the event already by attending the bike expo in Des Moines, made flyers, and sent out via social media (Facebook) and have over 1000 marked at interested and over 200 attending as of the time of this meeting
- What the Refuge hopes to do
 1. Celebrate new bike trail completed in 2015 and promote
 2. Get word out to those bikers with Rails to Trails Project being worked on by Iowa National Heritage. Goal to connect up trails to the refuge from Altoona all the way to Red Rock in Pella
 3. Looking for PCC Business to help advertise and City/Park Board to help promote
- Planning ride at 9:30 am from Visitor Center to PC or other way with a kids ride. At entryway hopes to have vendors to participate, if possible
- Rick will keep in contact and keep the Park Board involved. The Park Board will review the information but agreed the board is planning to be involved and encouraging the effort. Next update planned for March meeting.

Trent Update:

- The Ice Rink is done and will be coming down. It will be stored until next year.
- He spoke to Mary Schendel and gave her the costs for a bench and she was going to discuss with her family to see if there is something else to donate to.

Budget Update:

- It was decided we should proceed with getting an additional 2 sets of bases in addition to the 1 set that was already donated. This will ensure that we have 3 sets for the fields that would be used for the tournament and should be adequate for the use by non-little league teams.

Old Business:

A. Dugout Cover Update

- Will get budget update in March once Dodgeball tournament is completed.
- We will get the sign updated to reflect the \$2500 donation that we have.

- Drake discussed at length trying to get volunteers lined up to get the repairs completed. He did not feel that it would be hard to get them completed. We will have more discussion on this during the March meeting.
- B. Rec Complex Agreement Form Update
- We had our special meeting on February 10th. We discovered we did not need to start from scratch but it involves more clarification on them. This document is a word document so we will work to get it updated. We need to add boxes at the top to check so we know what the agreement applies to.
 - The language for outside food needs to be worded to encourage use of the concession stand on the written agreement and on the other side the box for food being sold is for the people running the event .
 - We need to see some past completed forms to see how they were completed so that we may try and simplify how to charge for use.
- C. Dodgeball Tournament
- Will be held on March 5th at the Family Life Center. We discussed ordering balls to use so we will have for future events.
- D. Park & Rec Scheduler Update
- Scott is currently taking request for the fields and filling this role. At this time we are not going to seek an individual to hire but reserves the right to change in future years.
- E. Spring Tournament
- Still early in the planning and we will be using 3 locations.
 - It will be an all hands on deck to make it successful. Many workers will be needed.
 - The ages are starting to fill up. If they fill up it will be 3 games on Friday night with a 5:30 pm start time.
 - For concessions the city fields will be done by 2:30, Complex 5:30 and Monroe by 2:30 on Sunday
- F. Grant Update
- Jasper Community Foundation is due soon. Discussed what we would apply for. It was discussed using the Dugout covers so then we can complete that project and since we have matching funds it would make it look more attractive

New Business:

- A. Summer Rec Director
- We agreed to reach out to both applicants to hire them both for them to work together to see if we can expand the program by ages or time or extend it farther into July. It would be up to them what they would like to come up with.
 - Would not hire a helper but use some of the money from the Scheduler position to pay for 2 Directors.

Adjournment

- Meeting was adjourned at 7:28 pm. Motion by Drake 2nd by Berger.

Next Meeting:

March 16, 2016 at 5:30 pm at Council Chambers