

**CITY OF PRAIRIE CITY  
MINUTES  
APRIL 5, 2016**

The City Council of the City of Prairie City, Jasper County, Iowa, met on April 5, 2016 at the Community Building in regular session at 6:00 p.m. Mayor Chad D. Alleger presided. Roll was called showing members present and absent as follows:

Present: Mayor Alleger; Councilors: Beiner, Burkett, Downey, Engle, Kuecker (via phone)  
Absent: None

Also in attendance: Administrator Toribio, Police Chief Bartello, City Clerk Martin, Public Works Employees Samson and Van Der Kamp.

Agenda: Councilor Engle moved to approve the Agenda as presented. Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously.

Public Comments: None

Proclamation: Mayor Alleger proclaimed April as Sexual Assault Awareness Month.

Consent Agenda: Councilor Downey moved to approve the Consent Agenda. Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

**5A** Minutes Received: City Council Minutes: Regular minutes dated 3/7/16; Special minutes dated 3/14/16; Special minutes dated 3/28/16; Workshop minutes dated 3/28/16. Board Minutes: Planning & Zoning Commission 3/7/16; Park Board dated 3/16/16; Library Board dated 3/14/16. Ambulance meeting 3/21/16.

**5B-1** City Management Report: February Financial Reports. March Payroll and Building Permit Reports. Correspondence Received: Metro Waste Authority-opens new household hazardous waste drop-off in Grimes; Metro Waste Authority-2016 Rates and Holiday Hours.

**5B-2** Chief of Police's Report included update on: Officer Commendations, Staffing Update, Training, PCM Junior High workshop, Vehicle update, and the March Activity Report.

**5C** Resolution No. 4-5-2016#1, "RESOLUTION APPROVING BILLS AND TRUST TRANSFERS."

**5D** Motion to approve Celebration Committee – Shred-It Community Event

**5E** Resolution No. 4-5-2016#2, "RESOLUTION TO HIRE JENNIFER TURNER AND ALYSSA GRIER AS SEASONAL SUMMER REC PROGRAM DIRECTORS WITH A RATE OF PAY \$1,500 EACH FOR THE SEASON."

Petitions and Communications:

North Side Sewer Rehabilitation Project Update: Administrator Toribio requested we move forward to the Franchise Fee discussion.

Franchise Fee Update: Mark Reinders with MidAmerican Energy reviewed the current status of the Franchise Fee. He noted that the City has the Revenue Purpose Statement in place. The current fee is zero (0). Administrator Toribio advised the Council on a 1% Franchise Fee and the impact to the residents. Impact would be basically zero, the implementation of the 1% franchise fee would be offset by loss of the 1% local option sales tax on these services. It was noted that communicating this process with the residents is very important. Suggestions for communications included public meeting(s) and articles in paper and on the website. Council tabled action.

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North Side Sewer Rehabilitation Project Update: Forrest Aldrich, Engineer for Veenstra & Kimm, Inc., presented the Council with two additional options regarding the North Side Sewer Rehabilitation Project. The options were:

3. Top Hat lateral connections in all services funded by CDGB, and grouted lateral connections in all services funded by City. This option would allow for additional mains to be lined.
4. Top Hat lateral connections in all services.

Lengthy discussion followed on the various options presented. Burkett asked if we could use CDBG funds to line private service lines. Aldrich stated that he would contact Marsha Cory, CDBG Administrator to see if that would be an option. He will report back. Council requested a workshop be set up to discuss options. Council tabled action.

SRF sponsored Project Update: Forrest Aldrich with Veenstra & Kimm reminded the Council that there is an October deadline for making a decision. He then reviewed the various options on the table.

1. School Parking Lot – Bio retention
2. City Parking Lot – Permeable Pavement
3. Sanitary Sewer Lining
4. Maintain (do nothing)

Following discussion the Council table action.

PCM Clothing Closet update: Christy Lindsay gave a brief update noting that they were switching over from winter to spring/summer clothing. She then stated that she is trying to schedule a mobile Mammography Screening, a Carotid Artery Screening, etc... in conjunction with the Blood Drive.

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Councilor Downey introduced and moved for the adoption of Resolution No. 4-5-2016#3, "A RESOLUTION SETTING THE NEXT REGULAR MEETING ON MAY 10, 2016 AT 6:00 P.M. AT CITY HALL." Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Ordinance 335 – Animal Protection and Control: This ordinance would allow for chickens within the corporate limits. Mayor Alleger stated that he had received two phone calls against allowing chickens within city limits. Following a brief discussion Council chose to table action.

Solid Waste Collection Fee Rates Ordinance Change:

At 7:44 p.m. Mayor Alleger declared that now is the time and place for the Public Hearing regarding the proposed solid waste rate ordinance. No one addressed the Council and no written correspondence was received. Mayor Alleger closed the public hearing at 7:45 p.m.

Ordinance 336 – SOLID WASTE COLLECTION FEE: Councilor Downey moved that this constitutes the second reading. Councilor Burkett seconded the motion and on roll call vote, the motion carried unanimously.

FY15/16 Budget Amendment: Councilor Burkett moved to cancel the public hearing scheduled for April 5, 2016 at 6:00 p.m. due to a change in the meeting location. Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously.

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FY15/16 Budget Amendment Setting Public Hearing: Councilor Downey introduced and moved for the adoption of Resolution 4-5-2016#4, A RESOLUTION TO SET A PUBLIC HEARING PRESENTATION OF AN AMENDMENT FOR THE 2015-2016 BUDGET ON MAY 10, 2016 AT 6:00 P.M. AT CITY HALL. Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

2016 Street Repairs: Administrator Toribio stated that two bids were received (Blacktop Service and Manatt's). The bids were very close and after consideration, the recommendation to accept Blacktop Service Company's bid in an amount not to exceed \$60,000.00. Toribio asked for council input on streets to be considered for seal coating. He also stated that Staff is looking for direction on whether or not we want to get bids for the sealcoating or patching of the railroad crossings. Councilor Downey moved to adopt Resolution 4-5-2016#5 A RESOLUTION TO APPROVE THE CONTRACT WITH BLACKTOP SERVICE COMPANY IN AN AMOUNT NOT TO EXCEED \$60,000.00 AND AUTHORIZING THE MAYOR TO SIGN. Councilor Burkett seconded the motion and on roll call vote, the motion carried unanimously.

Old Business: Nothing

New Business:

EMS Department/Ambulance: Director Carl Van Der Kamp and Chief Bartello provided the Council with information on the various options for ambulances that they have researched. When asked why the price has gone up from the original proposed \$135,000 to \$170,000 Van Der Kamp responded that originally they were looking at a 3500# chassis, but they have decided 4-WD with a larger (4500#) chassis would better suit their needs. He noted that the price also increases due to the new diesel motor. Van Der Kamp stated that an F-4500 Type 3 Van was brought in for the crew to look at and test drive. Lengthy discussion followed over attributes and whether or not a DEF diesel was the way to go. The van option does not allow for much foot room and the crew is leaning toward a pickup style which would allow for more foot room. Chassis is going to be pretty standard and it would fall under a State bid. The box itself is where choices need to be made, for example wood framing vs. aluminum framing. Following discussion Chief Bartello stated that they, Van Der Kamp and Bartello, would like to put this off for the next month while they focus on the audit. Council was agreeable. Jeff Burkett volunteered to put the current ambulance options into a spreadsheet for easy comparison.

City Hall Parking Lot: Chief Bartello informed the council that a request had been made by Dustin Engel to consider changes to the parking lot north of City Hall off of E Jefferson St. Discussion followed over one-way options, angle parking vs. head-in parking, and signage. Councilor Beiner moved to remove the one-way sign. Councilor Burkett seconded the motion and on roll call vote, the motion carried unanimously.

EMS Department-Policy Ideas: Administrator Toribio noted that no ideas have been presented to him by the EMS Oversight Committee that met on March 28. Councilor Engle suggested a change in structure whereby the Council appoints the Director. Following discussion Administrator Toribio was directed to present an ordinance amendment which would address Council appointment of the Director, job descriptions, and duties. Currently, the Code states that the EMS body votes on the Director and brings their recommendation to the Council for ratification. It was agreed that the body should have some say in who serves as their Director. The conversation then turned to the

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upcoming audit and the fact that the Committee that was established in February has yet to meet. Administrator Toribio was directed to contact the attorney with questions relating to policy and by-laws. Following discussion Councilor Burkett moved to appoint Cody Wenthe as an Advisor to the EMS Department until further notice. Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously. Council suggested that Mr. Wenthe start by doing an “audit” to see where we stand and provide that information to Council liaisons Burkett and Kuecker.

Mayor Alleger called for a recess at 8:49 p.m.

Mayor Alleger called the meeting back to order at 8:55 p.m.

Closed Session – Iowa Code Sec.21.5(1)(i): Councilor Burkett moved to go into closed session at 8:57 p.m. Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously.

Returned to open session at 9:32 p.m. No action taken

Closed Session – Iowa Code Sec.21.5(1)(i): Councilor Burkett moved to go into closed session at 9:35 p.m. Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Returned to open session at 9:54 p.m.

City Administrator Update: Administrator Toribio updated Council on future meetings.

With no further business to discuss, Councilor Engle moved to adjourn the meeting at 10:00 p.m. Councilor Beiner seconded the motion and on roll call, the motion carried unanimously.

**Chad D. Alleger**  
**Mayor**

**ATTESTED TO:**

**Lori Martin**  
**City Clerk**