**CITY OF PRAIRIE CITY**

## MINUTES

## AUGUST 3, 2016

The City Council of the City of Prairie City, Jasper County, Iowa, met on August 3, 2016, at the City Hall in regular session at 6:00 p.m. Mayor Chad D. Alleger presided. Roll was called showing members present and absent as follows:

Present: Mayor Alleger; Councilors: Beiner, Burkett, Engle, and Kuecker

Absent: Councilors Downey (arrived 6:08)

Also in attendance: Police Chief Bartello, City Clerk Martin, and Public Works Employee Samson

Agenda: Councilor Kuecker moved to approve the Agenda. Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Public Comment:

No public comments.

Consent Agenda

**5A** Minutes Received: City Council minutes: Regular minutes dated 7/7/16, and Workshop minutes dates 7/7/16; Safety Coalition of Central Iowa Cities 7/11/16; and Library Board 8/2/16

**5B** City Management Reports: June Payroll, Building Permit Reports, and Complaints. Chief of Police’s Report including update on: Radio upgrades, City Hall security camera, Vehicle update, Youth Academy, July Activity Report and recommendation of approval of 6-month review for Officer Baldus. Public Works Report; EMS Report; Fire Department Report.

**5C** Resolution No. 8-3-2016#1, “RESOLUTION APPROVING BILLS and Trust Transfers.”

Councilor Burkett moved to approve the Consent Agenda. Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Petitions and Communications:

Franchise Fee Update – City Clerk Martin noted that a public meeting was held on July 26 at the Community Building. No public was present. Following discussion Clerk Martin was asked to research the next steps necessary in implementing the Franchise Fee and to put this item on the agenda for the September meeting.

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Councilor Engle introduced and moved for the adoption of Resolution No. 8-3-2016#2, “A RESOLUTION SETTING THE NEXT REGULAR MEETING FOR SEPTEMBER 7, 2016, AT 6:00 P.M. AT CITY HALL.” Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously.

Ordinance No. 339 “AN ORDINANCE AMENDING THE CODE PERTAINING TO THE WATER RATE STRUCTURE” Councilor Downey introduced and moved that this constitutes the second reading. Councilor Burkett seconded the motion and on roll call vote, the motion carried unanimously.

Ordinance No. 340 “AN ORDINANCE AMENDING THE CODE PERTAINING TO THE WASTEWATER RATE STRUCTURE” Councilor Kuecker introduced and moved that this **MINUTES**

**AUGUST 3, 2016**

**Page 2**

constitutes the second reading. Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Ordinance 341 “AN ORDINANCE AMENDING THE BUILDING CODE”: City Clerk Martin noted that there was lengthy discussion at the July meeting regarding inclusion of the *Fire Code* within the Building Code. As such, she recommended that the *Fire Code* be struck in its entirety from this ordinance and that it be added as a separate chapter. Council was agreeable to that recommendation. Discussion then turned to Section 108.4 Violation Penalties. Councilor Engle stated that she felt the penalties were excessive. Jason Van Ausdall with Veenstra & Kim, City Building Inspector, and Chief Bartello added their insight into the discussion. Following discussion Clerk Martin was asked to contact our City Attorney for his input on this topic. Councilor Downey introduced and moved that this constitutes the first reading of Ordinance 341. Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

Schedule Public Hearing: Public Hearing on Easement between City and PCM School District. Councilor Burkett introduced and moved to schedule a public hearing for September 7 at 6:00 p.m. Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously.

Old Business:

City Hall-Fund Breakdown: City Clerk Martin stated that information and various options were provided to the Council at the previous meetings. Lengthy discussion followed with no action taken.

Sanitary Sewer Lining – Change Order #2: City Clerk Martin provided the Council with Change Order #2 which would include lining the 12” sanitary sewer main between manholes 4 and S-20 underneath the proposed school addition and parking lot. Councilor Downey moved to approve Change Order #2. Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

Street Sealcoating: City Clerk Martin noted that Blacktop Services has completed the sealcoating. The bill exceeded the amount originally approved by Council. Martin explained that the bid provided was in a different format than the prior year and feels that the cost of patching was an oversight. Councilor Downey moved to approve payment of the bill, and amend the budget to show the added expense paid from Road Use Funds. Council Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Parking E Fifth St: Clerk Martin reminded the Council of Lois Telfer’s request to change the parking from both sides of E Fifth St to parking on one side only. Following a brief discussion the consensus was to make no changes at this time.

New Business:

Quality Striping – Sweeping and Striping Proposal Specific to the Garden Square: Clerk Martin presented the updated contract. Following discussion, Clerk Martin was asked to have Quality Striping rebid with the changes discussed. No action taken at this time.

**MINUTES**

**AUGUST 3, 2016**

**Page 3**

City Administrator Update: City Clerk Martin began by asking the Council to approve disposal of a used Fellowes Shredder. Councilor Beiner moved to sell the Fellowes Shredder for $100. Councilor Engel seconded the motion and on roll call, the motion carried unanimously.

City Administrator: Clerk Martin asked to go into closed session under Section 21.5(1)(i). Councilor Beiner moved to go into closed session under Section 21.5(1)(i). Councilor Burkett seconded the motion and on roll call, the motion carried unanimously.

Moved into closed session at 7:40 p.m.

Returned to open session at 9:05 p.m.

Roll Call:

Present: Mayor Alleger; Councilors: Beiner, Burkett, Downey, Engle, and Kuecker

Also in attendance: City Clerk Martin

Councilor Downey moved to hire Lori Martin as the City Administrator pursuant to the agreed upon contract. Councilor Engle seconded the motion and on roll call, the motion carried 4 ayes, 1 nay (Burkett).

With no further business to discuss, Councilor Engle moved to adjourn the meeting at 9:08 p.m. Councilor Downey seconded the motion and on roll call, the motion carried unanimously.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Chad D. Alleger**

 **Mayor**

**ATTESTED TO:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Lori Martin**

**City Clerk**