**CITY OF PRAIRIE CITY**

## MINUTES

## jULY 7, 2016

The City Council of the City of Prairie City, Jasper County, Iowa, met on July 7, 2016, at the City Hall in regular session at 6:00 p.m. Mayor Chad D. Alleger presided. Roll was called showing members present and absent as follows:

Present: Mayor Alleger; Councilors: Beiner, Burkett, Downey, and Kuecker

Absent: Councilors Engle (arrived 6:16)

Also in attendance: Administrator Toribio, Police Officer German, City Clerk Martin, and Public Works Employee Samson

Agenda: Councilor Downey moved to approve the Agenda. Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Public Comment:

Lois Telefer addressed the Council with concerns over narrowness of E Fifth Street specifically since parking is allowed on both sides. She explained that the street is extremely narrow and it is hard to get through when cars are parked on both sides and that the narrowness also causes issues during snow removal. She asked the Council to consider changing the Ordinance to allow parking on one side only.

Christy Lindsay provided the Council with finalized event plans for Prairie Days including the Mr. Prairie City Pageant, which will be held at 3:00 p.m. on Saturday. She also noted that the fireworks will take place Sunday evening at the Rec Complex. City Administrator Toribio informed the Council that the City has received a grant for a new sound system, which they hope to have on hand for Prairie Days.

Consent Agenda

**5A** Minutes Received: City Council minutes: Regular minutes dated 6/7/16, Workshop minutes dates 6/8/16, and Special minutes dated 6/23/16; Prairie City Economic Development Commission minutes dated 6/8/16; Prairie City Park Board minutes dated 6/15/16; and Library Board dated 6/28/16.

**5B** City Management Reports: June Payroll, Building Permit Reports, and Complaints. Chief of Police’s Report including update on: Reserve Program, Radio upgrades, City Hall security camera, Vehicle update, Youth Academy, and June Activity Report.

**5C** Resolution No. 7-7-2016#1, “RESOLUTION APPROVING BILLS and Trust Transfers.”

**5D** Fire Works Permit

Councilor Kuecker moved to approve the Consent Agenda. Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously.

Petitions and Communications:

Franchise Fee Update – City Administrator Toribio noted that a public meeting has been scheduled for 6:00 p.m. on Tuesday, July 26 at the Community Building.

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Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Councilor Burkett introduced and moved for the adoption of Resolution No. 7-7-2016#2, “A RESOLUTION SETTING THE NEXT REGULAR MEETING FOR august 3, 2016, AT 6:00 P.M. AT CITY HALL.” Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously.

One-Way Traffic Ordinance No. 338: “AN ORDINANCE AMENDING THE CODE PERTAINING TO ONE-WAY TRAFFIC AS IT RELATES TO THE ALLEY BETWEEN FIFTH STREET AND JEFFERSON STREET.” Councilor Downey moved that this constitutes the third and final reading. Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously. Ordinance will become effective upon publication.

Public Hearing–Water Rate Structure: Mayor Alleger opened the public hearing at 6:15. No verbal or written comments were received. Mayor Alleger closed the public hearing at 6:16. Councilor Burkett introduced Ordinance No. 339 “AN ORDINANCE AMENDING THE CODE PERTAINING TO THE WATER RATE STRUCTURE” and moved that this constitutes the first reading. Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Public Hearing–Wastewater Rate Structure: Mayor Alleger opened the public hearing at 6:16. No verbal or written comments were received. Mayor Alleger closed the public hearing at 6:17. Councilor Engle arrived at 6:16. Councilor Beiner introduced Ordinance No. 340 “AN ORDINANCE AMENDING THE CODE PERTAINING TO THE WASTEWATER RATE STRUCTURE” and moved that this constitutes the first reading. Councilor Downey seconded the motion and on roll call vote, the motion carried 4 ayes, 1 abstention (Engle).

Prairie Days Entertainment/Slipstream: Councilor Downey introduced and moved for the adoption of Resolution 7-7-2016#3, “A RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH SLIPSTREAM IN THE AMOUNT OF $1,200.00 FOR THE 2016 PRAIRIE DAYS TO BE PAID THROUGH THE CELEBRATION COMMISSION TRUST FUND.” Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

Jasper County Hazard Mitigation Plan: Councilor Downey introduced and moved for the adoption of Resolution 7-7-2016#4, “A RESOLUTION TO APPROVE AND ADOPT THE JASPER COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN” Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

2016 Street Repairs: City Administrator Toribio provided the Council with the possible street and railroad crossing repair options. It was noted that the main rail crossing issue was the crossing by the Co-op. Following brief discussion the decision was to address seal coating of proposed streets and repairs to the rail crossing by the Co-op. Councilor Downey introduced and moved for the adoption of Resolution 7-7-2016#5, “A RESOLUTION TO APPROVE THE 2016 STREET REPAIRS WITH BLACKTOP SERVICE CO. IN THE AMOUNT NOT TO EXCEED $60,239.07” Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

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Ordinance 341 “AN ORDINANCE AMENDING THE BUILDING CODE”: City Administrator

Toribio explained that the current code needs to be amended to reflect updates to the following: International Building, Mechanical, Plumbing, Electrical, Fire, Residential, and Property Maintenance codes. Jason Van Ausdall with Veenstra & Kimm, City Building Inspector, was present to help answer questions. Lengthy discussion followed over the Fire code, Building codes versus Zoning codes, and the timeframe for updates. No action was taken. Additional information will be put together and changes will be addressed at the August meeting.

Old Business:

EMS Oversight Committee: Following brief discussion, it was suggested that EMS provide monthly reports with specific information including the number of calls per month, updated volunteer list, and training status. Councilor Downey moved to disband the EMS Oversight Committee. Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

City Hall-Fund Breakdown: City Administrator Toribio stated that information and various options were provided to the Council at the June meeting for their review and consideration. No action was taken at this time. Council will consider options as they move forward to fill the vacancy left by City Administrator Toribio’s resignation.

New Business:

Street Sweeping Proposal: Proposal includes sweeping of streets and striping. Following discussion over proposed plan and the lateness of the season, it was recommended that we reduce the sweeping and striping the area around Garden Square. Councilor Downey introduced and moved for the adoption of Resolution 7-7-2016#6, “A RESOLUTION TO APPROVE THE 2016 STREET SWEEPING AND STRIPING PROPOSAL SPECIFIC TO THE GARDEN SQUARE” Councilor Burkett seconded the motion and on roll call vote, the motion carried unanimously.

Street Closure-PC Fire Department Car Show: Councilor Engle moved to approve the requested street closures. Council Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Park Board-Dugout Covers: City Administrator Toribio presented the Council with an update of the project including plans, cost, and available funds. Councilor Burkett introduced and moved for the adoption of Resolution 7-7-2016#7, “A RESOLUTION TO APPROVE DUGOUT COVERS IN AN AMOUNT NOT TO EXCEED $10,000” Councilor Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Prairie Days-Beer Garden: Discussion focused on current and past practices, options for a “beer garden” versus an “event”, and coordination of two establishments (Wilkies Garage and Stampede) working together. Following discussion Councilor Downey moved to approve the “Event Permit” with following requirements: Beer, wine, and wine coolers will be allowed in the area previously closed off for Prairie Day activities, wrist bands are required, 16 oz. cups (different color for each establishment), Friday hours 4 p.m. to Midnight, Saturday hours 1:00 p.m. to midnight. Councilor

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Kuecker seconded the motion and on roll call vote, the motion carried 4 ayes, 1 abstention (Beiner).

Police-Reserve Officers: Officer German stated that the Police Department is currently set up for 5 reserve officers. We currently have 1 reserve officer. They have interviewed and recommended the hiring of Abbie La Zella and Matthew Schneider as reserve officers. Officer German further informed the Council that the certification process takes about 18-month and the cost of the training is the responsibility of each individual. Councilor Engle moved to hire Abbie La Zella and Matthew Schneider as reserve officers. Councilor Downey seconded the motion and on roll call vote, the motion carried unanimously.

University of Iowa-Rails-to-Trails: Jeff Davidson with the Hometown Pride Committee presented the University of Iowa Senior Capstone Civil Engineering’s Rails-to-Trails power-point presentation. Mr. Davidson stated that the next steps to be taken for the overall project, would be to complete the acquisition, meet with Jasper County Conservation and the City of Monroe to coordinate plans including a phased implementation plan and naming of the trail, establish a Friends group to start fundraising including seeking grant funds. Mayor Alleger thanked Mr. Davidson.

City Administrator Update: Administrator Toribio updated Council on future meetings. Mayor Alleger thanked City Administrator Toribio for his service and noted that he would be missed.

With no further business to discuss, Councilor Kuecker moved to adjourn the meeting at 8:06 p.m. Councilor Beiner seconded the motion and on roll call, the motion carried unanimously.

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**Mayor**

**ATTESTED TO:**

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**Lori Martin**

**City Clerk**