

Prairie City Park Board Commission

Wednesday, April 22, 2015

5:30pm

Meeting Minutes

Meeting Called to Order at 5:34 p.m. by T.Steenhoek

Present: Park Board – Manny Toribio, Tammy Steenhoek, Natalie Owens, Shaun Hudnut, Danel Drake & Scott Steenhoek  
Council Member Lyle Burkett  
CIARAD-Christy Lindsay & Al Schendel  
PCM Soccer: Lonny & Jenny Wing  
PCM Little League: Mindy Shaver

Community Members: Melody Burkman, Kim McCoy-Parker, Melanie Umble, Chad Buswell, Matt Curtis, Chris Van Gorp, Tim Burkman & Katherine McClure.

Approval of Agenda and Minutes

- Motion to approve minutes and agenda by Drake 2<sup>nd</sup> by S. Steenhoek the changes made to add council member Terri Rosonke. Motion approved

#### **PCM Soccer Club-**

- Prior to soccer club speaking T. Steenhoek provided insight on the reason that soccer club was invited to the meeting. It was made clear that it was not the position of Parks and Rec to make the fields available to other organizations.
- J Wing presented the concerns of the club with ownership of the nets and goals. She pointed out that during a meeting last fall the Park Board Trust did not have the funds to purchase new nets and goals. PCM Youth Soccer proceeded to purchase new nets and goals. They had the goals welded and they have the ability to be taken down for storage. The set of large goals cost \$2400 with an additional \$500 for the nets.
- Concerns were expressed with Des Moines International using them. When a call came in last year they had discussed it and had some concerns then. They checked on scheduling. They wanted \$40 then.
- The most recent contract with Des Moines International was drafted and signed in January. Kim just used the same amount from the previous year.
- It was pointed out that the nets and goals are offered up to the High School and they current nets are functional and are being used but are in rough shape. These are just the goals on the large field.
- Des Moines just wants to play until the end of October and they are willing to be flexible as long as Kim can provide them with some options. It is understood that PCM Youth Soccer will be using the fields on Sundays at 1 pm. Junior High plays both Saturdays and Sundays. There are plans to join with Colfax-Mingo similar to last year. It was decided last fall when Des Moines International was using the fields that PCM Youth Soccer had full access from the end of August through the end of October. Hudnut offered that we need to work on scheduling regardless so we know when the fields are available.
- Discussion was had on the costs of the nets and the life expectancy. The new goals have a lifetime guarantee. The nets depend on the usage and care. Melanie Umble offered up that a good life expectancy would be 2-3 years unless they are taken down and put back up every season and in between. The cost of the nets and the life expectancy needs to be taken into account when fees are discussed.

- Chad Buswell offered up that the wear on the fields from constant use needs to be taken into account. Currently the city staff mows and soccer club mows and paints the lines. Currently the fields need to be aerated and rolled to improve the condition. Jenny checked with Newton and they aerate 2 times per year and seed every year.
- Jenny offered up the \$40 that was proposed was not arrived at from any calculations. They can put some review into the costs to come up with an amount with justification behind it.

#### **Little League (Mindy Shaver)**

- Discussion was had on the storage shed. New city employee, Trent Kain, is in charge of the Rec Complex and he felt there was a need to have designated storage sheds so Little League Equipment was not mixed with soccer. He offered that there was plenty of storage in both sheds. After much discussion it was decided that it would remain as it is since moving the little league storage farther away from the fields would result in bases and rakes not being returned to the shed.
- The door code should be changed immediately since it has not been since complex opened and many have access to the equipment. Changing the code should ensure that only the coaches that need access to the equipment have it.
- Field access was also discussed. Currently Little League has first preference to the fields. Once the schedule is entered then it is open for other teams to schedule practices on the fields. If a little league coach tries to schedule a practice later and a non-little league team has it reserved then the little league coach needs to request another time. If the field is needed for a make-up little league game then the other team will have to find another location to practice. It is important if this happens that someone calls the other team to advise so they can try and find an alternative.
- It was decided that a request to use a field needs to go to Kim and Mindy as Mindy may have several request for a location to practice. They requested at least 24 hours notice to get this accomplished.

#### **Rec Coordinator (Kim Parker)**

- There is currently a Google calendar that is listed to the city's website but you need to have the link. Our goal would be to get one single calendar on the first page of the city's website so there is easy access to it.
- It was again discussed that notice needs to be given to Kim with enough time to check with Mindy and get practices scheduled.
- The rental agreements need to be sent prior to agreeing to anything. T. Steenhoek will send Kim all the contacts for Park Board so they can be reviewed. We need to have a signed contract for Little League and PCM Youth Soccer as well as any other group who may use it weather they pay for use or not. PCM Soccer feels they need to be on the contract with Des Moines International since they are using their equipment.

#### **Old Business**

- Dodgeball we need to get with Nancy to verify the deposit so we can get an accurate amount that we made.
- Next year it was suggested that we start with the older group first and down to the younger. This should avoid any added tension between the teams as they have time to

interact with each other. This will also allow the younger groups to complete any activities that might be going on with basketball.

- Update on the bench pads and basketball surface. 2 bench pads are done. It was decided that a cut joint will be added to avoid cracking. The city will install the benches and grade around them.
- The basketball courts will be completed as time and weather cooperates.
- Terri Rosonke donation was discussed. Owens has contacted Pella Engraving to get the costs and needs to check on what style of plaque is currently in place and work on getting the message put together. The \$500 donation will more than cover the cost so we will move forward to get that completed.
- They are still looking at options for the Harrison Memorial. We feel that a representative should be present at our next meeting. T. Steenhoek was going to reach out to Sandy Wagamen to see if they have discussed options.

#### **New Business**

- A welcome was given to new Public Works employee Trent Kain. He advised that he will drag the fields before games. The fields can just be raked after practice and between games.

#### **Discussion Items**

- S. Steenhoek advised that there is an individual, who is looking to move to Prairie City, that does review on bats and he was asking about the costs to use the fields. More research is going to be done on the costs to run the lights. This will help to establish the costs associated with this.

#### **Discussion Items**

- CIARAD update provided by Christy. They had a meeting and they seated new board members and all their paperwork should be up to date. They agreed to take on the Fun Run during Prairie Days and they are working on getting costs for a recreational type building.
- Currently if another team is interested in using the complex the only sets of bases are the breakaway bases that were purchased by Little League. A discussion needs to be had at a later date to see if there is a need to purchase bases for other groups to use.
- Kain shared that the new foul poles are up and hopefully are secured to avoid being thrown in the pond or vandalized.

- **Adjournment**

Motion by Hudnut and 2nd by S. Steenhoek. Adjourned at 7:35

Next Meeting:

May 20, 2015, 5:30pm at Council Chambers