

Prairie City Park Board Commission  
Wednesday, May 20, 2015  
5:30 pm  
Meeting Minutes

Meeting Called to Order at 5:35 p.m. by Manny Toribio

Present: Park Board – Manny Toribio, Natalie Owens, Danel Drake, Tami Ford & Scott Steenhoek Council Member Lyle Burkett and Dan Downey. Lonny and Jenny Wing for PCM Youth Soccer and Eric Owens, CIARAD

Approval of Agenda and Minutes

- Motion to approve minutes and agenda by Drake 2<sup>nd</sup> by S. Steenhoek. Motion approved

#### **Public Works**

- Trent provided an update on the items he has been addressing. At the Rec Complex the fields are in pretty good shape. There are still coaches that are not raking. There was recent vandalism in the East concession stand that was cleaned up. This is the 2<sup>nd</sup> reported incident. There was a lengthy discussion on parking during little league games. There are individuals parking on both sides of the driveway. Discussion was to maybe put of signs to only allow for parking on one side to try and avoid causing traffic congestion and risk to children running from behind cars. Most of the time there are still parking spots in the parking lot. There are random trees on the North side that some have died out and the remaining ones are sporadic. Might need to look at options.
- The weeds were sprayed around the Harrison Memorial and they were pulled so it is bare ground now. Someone is contacting the family to see if there is any financial support to try and come up with a permanent solution. They plan to just put down fabric and mulch presently to try and control the growth.
- They are going to look into aerating and rolling the soccer fields and the outfields in the fall. A call might be placed to a lawn care company to get suggestions but may use volunteers. The best time to seed would be August to September.
- At the City Park 4 of the 6 benches are installed and the final bench pads were poured last week and they hope to have benches in by the end of next week and then will have to do the final dirt work. The East pad has been seeded. One of the plastic edging pieces around the new playground is broke and it can be a trip hazard. Will look into the options for this. The volleyball net is up and some work was done with the sand but in order to be used for its intended purpose it does need some work.
- The basketball court has not been addressed. It was discussed just filling the crack with filler to avoid more water getting under it and causing more damage.
- He is currently working to get the old ball fields in better shape. All the fences are bad. It was discussed that there is a need for the fields as they are used by many. It was discussed that something needs to be done with the area between the tennis courts and the Family Life Center as it really is not used.

#### **Old Business**

- Bench/Basketball Surface Update, See above 4 of the 6 benches are in place other 2 will be placed soon.

- Terri Rosonke Request-Owens is still working with Council member Rosonke on this request. Just need to finalize the wording and check on the type of plaque currently on the bench
- Harrison Memorial, See above Public Works is working to address the issue
- Metro Waste Authority Grant (agenda lists JCF Grant)-Ford will work on this it is due in June. We decided to request additional dog clean up stations. There is a need for at least 3 (2 at Rec Complex and 1 at City Park)

### **New Business**

- Elect new Park Board Chair-T Steenhoek asked to be removed from the Park Board for family reasons. We will reach out to her to see if she would still want to be involved without being chair. It was voted that Scott Steenhoek would replace Tammy Steenhoek as Park Board Rep. Motion moved by Owens and 2<sup>nd</sup> by Drake.
- Ford will remain as a board liaison and another individual will be chosen to add to that.
- Motion was moved by Drake and 2<sup>nd</sup> by Steenhoek for Natalie Owens to replace T. Steenhoek as Park Board Chair. Scott Steenhoek will replace Natalie Owens as Secretary.
- The discussion was tabled on the Rec Complex Agreement form until the June meeting. Members will review and offer suggestions.
- It was recommended that we put together a float to have in the Prairie Days Parade. We will check with Mike Gilbert on getting a banner to carry. We need to make community members aware of what Park Board does and has done. Maybe seek donations to help build our account so we can begin working on some larger projects.

### **Discussion Items**

- We will seek new bids for the materials for the dugout covers so we can get an accurate cost for that project.
- It would also be nice to have bat holders in the dugouts to help keep the bats off the grounds and little kid hands off of them.
- Given the amount of projects that we would like to get completed Steenhoek recommended 1 or 2 more liaisons.
- Drake offered up the many praises for how nice of a complex that we have when we hosted the 8U/10U softball games. Many asked about hosting tournaments. We have a lot of potential we need to work to try and get more use out of the fields.
- Jenny Wing with PCM Youth Soccer asked if the city had any contracts with Vendors as they try and work with vendors for soccer.
- Steenhoek felt that the City of Prairie City website could be improved to better showcase and promote Prairie City to potential new residents. He also suggested us network with other communities through social media to see what they are doing. Suggested using Hootsuite so 1 post goes to multiple outlets.
- We will make an agenda for project to have a more lengthy discussion next month.

### **Adjournment**

- Meeting was adjourned at 6:50 pm by Drake with 2<sup>nd</sup> by Steenhoek

Next Meeting:

June 17, 2015, 5:30 pm at Council Chambers