

Prairie City Park Board Commission  
Wednesday, June 17, 2015  
5:30 pm  
Meeting Minutes

Meeting Called to Order at 5:34 p.m. by Natalie Owens

Present: Tami Ford, Scott Steenhoek, Danel Drake, Manny Toribio, Trent Kain, Natalie Owens, Councilman Lyle Burkett, Lonny Wing

Approval of Agenda and Minutes

- Motion to approve minutes and agenda by Drake 2<sup>nd</sup> by Owens. Motion approved

**Trent update:**

Harrison Memorial is done. Mulched and landscape. Benches are done. Dirt and seed and beginning to grow. Fields looking good and normal. Trent did some work on Volleyball courts spraying weeds to get back to rock and sand. Hoping to get fence down in next few weeks at tennis courts. Soccer and LL fields. Meeting with Councilman Downey to get plan in place to get schedule set for tasks that need done at certain times of year to hopefully help minimize time and cost. Otherwise regular mowing and general maintenance. Trent took bucket to fix weeds growing on edge of old east/west diamonds and clean up the ball diamonds a bit.

Plan for mulch at rec complex was discussed but still needs addressed for timing of when Trent can get to it but will get done.

**Old Business:**

- b. Terri R update. Natalie checked on it and just need check send to Pella Engraving and should be all set for the zinc place
- c. Tami completed the Metro Waste grant and should get a response by next week (June 20th etc.)
- d. Prairie Days
  1. Natalie contacted Mike Gilbert about material and donation for the sign. We just need design. May look at a donations bucket during the parade to also help. Discussed the need for a truck and trailer as option or just walking and holding signs.

**New Business:**

a: Dugout covers: Trent had prices for material and labor from different cover options and styles. (see attached doc for details) Discussed budget and how to move forward with budget. Danel mentioned he'd prefer to get all done at the same time, Scott recommended if budget constraints existed to ensure progress we start with a smaller group 1 year and finish up following year. Need to propose to City on possibilities but goal is to find solution. Will be discussion item for new business. Concerns over whatever option is chosen have to think about how they are subject to any vandalism depending on the design.

More discussion over steps to take to make the funding happen. Park Board could look to allocating some funds from General Fund then the rest would be with fund raising by donors. Also create a gauge on goal and where its at to where the goal is at. Also discussed advertisement possibilities to help fund. Talked about setting goal on when to have completed. 2017 was agreed to as goal for completion but

working toward as early as possible. Danel has some time and is willing to work on the goal thermometer to be set at different spots around town. Prairie Days is a good time to reach people along with PC News and city web site. Account for funds should be directed to PC Park Board Trust.

b. Trent did pricing on parking for rec complex and gave updates to begin the discussion. Manny and Trent will update maps and provide to board.

c. Lion's club memorial. My require taking picnic tables pad elsewhere to have bench and podium with flags and pole. Will put flowers in center piece. Lyle brought up concerns over tables in view and handicap. Motion by board for city council phase 3. Motion by Scott S and 2nd by Danel

#### **Projects;**

- Dugout bat racks. We have approval for purchase of the 8 for Rec Center complex. Scott S is going to place the order and send Manny the invoice for reimbursement.
- Volleyball courts. Soft barrier to keep sand in.
- Tennis courts. Removal of fences by old field
- Old ball diamonds. Fences are curling up and causing safety issues. Removal of press box wood and putting roof over instead so no repairs are needed.
- Mulch at playground at Rec Complex
- Raising dirt level at 2 ball fields at Rec complex
- Contain the rocks at rec complex
- "No Parking" signs on north side of the complex
- Ice Rink project.
- Rec Director position

#### **Discussion Items:**

- Discussed concerns again over Rec Complex use and scheduling brought up again. Board had lengthy discussion over community concerns of not knowing when the ball fields are in use and Little Leagues scope of ownership of equipment and facilities. Board is recommending having a breakout meeting to bring in local community members on Little League, CIARAD, and Park Board for a brainstorming session on rec complex and field use for ALL teams to use. Discussion also around asking Monroe on their plans and see possibilities to have joint organized activities. Goal is to continue the use Little League requires and adding club and tournament teams. Looking at USSSA compliance possibilities for the fields to bring in those types of games in the near future.

#### **Adjournment**

- Meeting was adjourned at 7:43 pm by Drake with 2<sup>nd</sup> by S. Steenhoek

Next Meeting:

July 15, 2015, 5:30 pm at Council Chambers