

**CITY OF PRAIRIE CITY  
MINUTES  
JANUARY 11, 2016**

The City Council of the City of Prairie City, Jasper County, Iowa, met on January 11, 2016 at the City Hall in regular session at 6:00 p.m. Mayor Chad D. Alleger presided. Roll was called showing members present and absent as follows:

Present: Bob Beiner, Lyle Burkett, Dan Downey, Andrea Engle, Troy Kuecker  
Absent: None

Also in attendance: Administrator Emmanuel Toribio, Police Chief Joe Bartello, City Clerk Nancy Earles, Police Officer Mike German, Librarian Sue Ponder, Public Works Employees Trent Kain, Mark Samson and Carl Van Der Kamp.

Engle moved to amend the agenda placing the PCM School District Update before the Consent Agenda.

Downey seconded the motion. On roll call vote, the motion carried unanimously.

Beth James, 406 N. Jefferson Street, addressed Council asking them to consider allowing residents to have chickens. Council directed staff to research the issue.

Brad Jermeland, Superintendent for PCM Schools did a presentation on the upcoming bond referendum, showing the improvements to the different schools.

Downey moved to approve the Consent Agenda as presented. Engle seconded the motion and on roll call vote, the motion carried unanimously.

**5A** Minutes Received: City Council Minutes: Regular minutes dated 12-9-15; Special Session minutes dated 12-21-15.

Board Minutes: Ambulance dated 11-16-15; Hometown Pride Committee dated 11-23-15 and 12-21-15; Library Board dated 12-18-15; Park Board dated 12-16-15; Planning and Zoning Commission dated 12-28-15.

**5B-1** City Management Report: November Financial Reports. December Payroll Report. Correspondence Received: Keystone Laboratories, Inc. price increase; Trees Please! Grant in the amount of \$1000 notification.

**5B-2** Chief of Police's Report included update on: 351 calls for service in December, Staffing, Equipment received through Governor's Traffic Safety Bureau Grant; Listing of Police Department Goals. December Activity Report.

**5C** Resolution No. 1-11-2016#1, "RESOLUTION APPROVING BILLS AND TRUST TRANSFERS."

**5D** Resolution No. 1-11-2016#2, "RESOLUTION AUTHORIZING THE MILEAGE PAY RATE AS \$.54 FOR FY2016."

**5E** Resolution No. 1-11-2016#3, "RESOLUTION DESIGNATING THE FOLLOWING ENTITIES AS DEPOSITORIES OF THE CITY OF PRAIRIE CITY, JASPER COUNTY IOWA. THE CITY CLERK/TREASURER IS HEREBY AUTHORIZED TO DEPOSIT THE CITY FUNDS IN AMOUNTS NOT TO EXCEED THE AGGREGATE AMOUNT NAMED FOR SAID ENTITY."

|  |             |
|--|-------------|
| GREAT WESTERN BANK, PRAIRIE CITY, IOWA   | \$2,000,000 |
| IPAIT, WELLS FARGO, DES MOINES, IOWA     | \$2,000,000 |
| FIRST STATE BANK OF COLFAX, COLFAX, IOWA | \$2,000,000 |

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**5F** Resolution No. 1-11-2016#4, “RESOLUTION APPROVING THE HONORABLE MAYOR AND CITY COUNCIL’S RULES AND PROCEDURES FOR FY 2016.”

**5G-H** Resolution No. 1-11-2016#5, “RESOLUTION NAMING 2016 HONORABLE MAYOR’S COUNCIL, DEPARTMENT AND BOARD/COMMISSION APPOINTMENTS.”

|                                   |  |                   |
|-----------------------------------|--|-------------------|
| Mayor Pro Tempore                 | Downey   |                   |
| Budget                            | Engle, Benier, Alleger   |                   |
| Celebration                       | Alleger  |                   |
| Hometown Pride                    | Alleger, Burkett   |                   |
| Economic Development              | Alleger  |                   |
| Library                           | Kuecker  |                   |
| Jasper Co. Library Board          | Kim Johnston   |                   |
| Parks                             | Benier, Downey   |                   |
| Policy & Administration           | Engle, Downey  |                   |
| Public Safety                     | Kuecker, Burkett   |                   |
| City Attorney                     | John Judisch   |                   |
| Building Placement & Inspection   | Jason Van Ausdall  |                   |
| City Administrator                | Emmanuel Toribio   |                   |
| City Clerk                        | Nancy Earles   |                   |
| Chief of Police                   | Joe Bartello   |                   |
| Code Enforcement & Animal Control | Joe Bartello   |                   |
| E-911 Board                       | Joe Bartello, Carl Van Der Kamp  |                   |
| Board of Adjustment:              | Larry Wenthe   | Term Expires 2020 |
| Planning and Zoning:              | Terry Rosonke  | Term Expires 2020 |
| Economic Development:             | Chuck Wink   | Term Expires 2020 |
| Park Board                        | Natalie Owens  | Term Expires 2020 |
| Community Celebration             | Christy Lindsay  | Term Expires 2020 |
| Library Board                     | Ginny Dalton   | Term Expires 2020 |
| Ambulance President               | Carl Van Der Kamp  |                   |
| Fire Chief                        | Ryan Van Der Kamp  |                   |
| Hometown Pride:                   | All terms ending in 2020. Tony Ladehoff, Diane Taylor, Sue Ponder, Kirsten Emmack, Joan Van Gorp, Linda Frazier. |                   |

**5I** Resolution No. 1-11-2016#6, “RESOLUTION APPROVING THE 2016 CITY OF PRAIRIE CITY FEE SCHEDULE.”

**5J** Resolution No. 1-11-2016#7, “RESOLUTION APPROVING THE 2016 INVESTMENT POLICY.”

**5K** Motion to Approve Krystal D. Pendroy for the Prairie City Ambulance.

Engle introduced and moved for the adoption of Resolution No. 1-11-2016#8, “A RESOLUTION SETTING THE NEXT REGULAR MEETING ON FEBRUARY 8, 2016 AT 6:00 P.M. AT CITY HALL.” Downey seconded the resolution and on roll call vote, the resolution carried unanimously.

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Downey introduced and moved for the adoption of Resolution No. 1-11-2016#9, “A RESOLUTION SETTING THE NEXT REGULAR MEETING ON JANUARY 11, 2016 AT 6:00 P.M. AT CITY HALL.” Burkett seconded the resolution and on roll call vote, the resolution carried unanimously.

At 6:49 p.m. Mayor Alleger declared the Public Hearing for the Amendment to the Urban Revitalization Plan for the Prairie City Urban Revitalization Area was open. No one addressed the Council and no written correspondence was received. The Public Hearing adjourned at 6:50 p.m.

Following discussion regarding the multi-residential classification, Burkett introduced and moved for the adoption of Resolution No. 1-11-2016#10, “RESOLUTION ADOPTING THE AMENDMENT TO THE PLAN FOR THE PRAIRIE CITY URBAN REVITALIZATION AREA.” Engle seconded the resolution and on roll call vote, the resolution carried unanimously.

Ryan Roof, Auditor for Faller, Kincheloe & Co, PLC, reviewed findings for the FY2014-15 examination of the financial records for the City of Prairie City.

Engle introduced and moved for the adoption of Resolution No. 1-11-2016#11, “RESOLUTION TO ADOPT THE FY 2014-2015 AUDIT EXAMINATION REPORT AND AUTHORIZE THE MAYOR AND CLERK TO SIGN THE ACCEPTANCE LETTER.” Downey seconded the resolution and on roll call vote, the resolution carried unanimously.

At 7:03 p.m. Mayor Alleger declared the Public Hearing for the Frank Place Lot 10 Minor Subdivision – Concept Plat was open. No one addressed the Council and no written correspondence was received. The Public Hearing adjourned at 7:04 p.m.

Downey introduced and moved for the adoption of Resolution No. 1-11-2016#12, “RESOLUTION TO ACCEPT PLANNING AND ZONING RECOMMENDATION FOR FRANK PLACE LOT 10 MINOR SUBDIVISION – CONCEPT PLAT AS PRESENTED.” Kuecker seconded the resolution and on roll call vote, the resolution carried unanimously.

Burkett introduced and moved for the adoption of Resolution No. 1-11-2016#13, “RESOLUTION TO WITHDRAW FROM PARTICIPATION FROM A 28E AGREEMENT – IOWA CITIES E-PAYMENT AGGREGATION SYSTEM (“ICASH”).” Beiner seconded the resolution and on roll call vote, the resolution carried unanimously.

Engle introduced and moved for the adoption of Resolution No. 1-11-2016#14, “RESOLUTION TO ENTER INTO A PARTICIPATION AGREEMENT WITH GOVERNMENT PAYMENT SERVICE, INC. (“GPS”) A.K.A. GOVPAYNET.” Burkett seconded the resolution and on roll call vote, the resolution carried unanimously.

Downey moved to approve Ordinance No. 334, Parking Regulations on the first reading. Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

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Following a discussion on the FY2015-16 budget expectations, Kuecker introduced and moved for the adoption of Resolution No. 1-11-2016#15, "RESOLUTION TO HIRE AMY P. BALDUS AS A PRAIRIE CITY POLICE OFFICER AT AN ANNUAL RATE OF \$39,155.00." Engle seconded the resolution and on roll call vote the resolution passed with the following vote recorded:

Ayes: Beiner, Downey, Engle, Kuecker  
Nays: Burkett

Downey moved to accept the sealed bid from Chicago Motors, Inc. in the amount of \$1807.00 for the 2010 Crown Victoria. Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

Downey moved to authorize the Mayor to sign the Iowa Initiative for Sustainable Communities (IISC) letter of support requesting to be selected as one of the 1061-2017 participating communities. Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Toribio updated Council on future meetings.

Mike Gilbert, Community Representative for Mid-American Energy, presented the Council with a check for \$500.00 to be used for the ice skating rink.

With no further business to discuss, Downey moved to adjourn the meeting 7:40 p.m. Engle seconded the motion and on roll call, the motion carried unanimously.

**Chad D. Alleger**  
**Mayor**

**ATTESTED TO:**

**Nancy Earles**  
**City Clerk**