

**CITY OF PRAIRIE CITY
MINUTES
MARCH 7, 2016**

The City Council of the City of Prairie City, Jasper County, Iowa, met on March 7, 2016 at the City Hall in regular session at 6:00 p.m. Mayor Chad D. Alleger presided. Roll was called showing members present and absent as follows:

Present: Bob Beiner, Lyle Burkett, Dan Downey, Andrea Engle, Troy Kuecker
Absent: None

Also in attendance: Administrator Emmanuel Toribio, Police Chief Joe Bartello, Utility Clerk Emily Voeller, Librarian Sue Ponder, Public Works Employees Mark Samson, Trent Kain, and Carl Van Der Kamp.

Burkett moved to approve the Agenda as presented. Downey seconded the motion and on roll call vote, the motion carried unanimously.

Mike Gilbert, Community Representative for Mid-American Energy, presented the Council with a check for \$1,000.00 for the Trees Please program

Rick Hager, Wildlife Refuge Specialist, addressed Council regarding the Pedal the Prairie event on May 21st, 2016.

Mike Maher, 406 E. 6th Street, addressed Council regarding his tree being trimmed by the City.

Mayor and Administrator apologized to the residents regarding notice of the tree trimming and boil advisory.

Discussion was held on setting up a communication workshop regarding notifications.

Mayor Alleger declared the month of April 2016 Keep Iowa Beautiful month and read a Proclamation.

Burkett moved to approve the Consent Agenda as amended by removing item 5F 2016 Board and Commission Appointments. Downey seconded the motion and on roll call vote, the motion carried unanimously.

5A Minutes Received: City Council Minutes: Regular minutes dated 2-8-16; Workshop dated 2-4-16.

Board Minutes: Park Board dated 2-10-16 and 2-17-2016; Library Board dated 2-16-16.

5B-1 City Management Report: January Financial Reports. February Payroll and Building Permit Reports. Correspondence Received: Citizen Concern regarding tree trimming by the city.

5B-2 Chief of Police's Report included update on: Staffing Update, GTSB Grant; Up-coming sTEP Wave, required radio upgrade, and the February Activity Report.

5C Resolution No. 3-7-2016#1, "RESOLUTION APPROVING BILLS AND TRUST TRANSFERS."

5D Motion to approve Stampede Class E Liquor License.

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5E Resolution No. 3-7-2016#2, “RESOLUTION TO HIRE ALAN VAN DER KAMP, ROBERT WAGAMAN FOR THE MOWING AND FIELD MAINTENANCE POSITIONS AND LARRY ROSS FOR THE ON-CALL MOWING POSITION AT A RATE OF \$11.50 PER HOUR NOT TO EXCEED 20 HOURS PER WEEK UNLESS APPROVED BY THE CITY ADMINISTRATOR.”

Sara Kappos, Engineer for Veenstra and Kimm, Inc., presented the Council with two options regarding the North Side Sewer Rehabilitation Project. The options were:

1. Grout all service connections;
2. Maximize CDBG/LMI funding.

Toribio advised the Council on a 1% Franchise Fee regarding the impact to the residents.

Burkett advised he felt the City should implement a 1% franchise fee on electric and gas utilities. He wants to inform residents of the zero impact a 1% franchise fee would have. He felt this should go to a general election if more than a 1% increase is proposed.

Melanie Umble of Shomo-Madsen-Umble Insurance presented a quote for the 2016-2017 liability insurance policy from Employers Mutual Company and Iowa Communities Assurance Pool.

Engle introduced and moved for the adoption of Resolution No. 3-7-2016#3, “A RESOLUTION SETTING THE NEXT REGULAR MEETING ON APRIL 5, 2016 AT 6:00 P.M. AT CITY HALL.” Beiner seconded the resolution and on roll call vote, the resolution carried unanimously.

Burkett moved to approve Ordinance No. 334, Parking Regulations on the third and final reading. Beiner seconded the motion and on roll call vote, the motion carried unanimously.

Whereupon Mayor Alleger declared Ordinance No. 334 enacted upon publication.

(Ordinance 334)

Discussion was held on Ordinance 335 – Animal Protection and Control. This ordinance would allow for chickens within the corporate limits. Items discussed were type of livestock animals allowed and the permit for chickens with regards to neighbor approval. Beth James felt that asking for neighbor approval was unwarranted. Melvin McReynolds advised he did not want to see chickens allowed in the City. Burkett advised to table the item and requested a petition be put together to show how much interest the residents have in chickens.

At 7:16 p.m. Mayor Alleger declared that now is the time and place for the Public Hearing regarding the 2016-2017 proposed budget. No one addressed the Council and no written correspondence was received for or against the proposed 2016-2017 budget. The hearing was adjourned at 7:17 p.m.

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Discussion was held regarding the PILOT program and the wage breakdown within the sewer and water enterprise funds. Burkett requested to see the State Code that addressed the wage disbursement between City funds.

Downey introduced and moved for the adoption of Resolution No. 3-7-2016#4, “A RESOLUTION ADOPTING THE PROPOSED FY 2016-2017 BUDGET AND INSTRUCTING THE CLERK TO CERTIFY THE BUDGET TO THE JASPER COUNTY AUDITOR AS REQUIRED BY LAW.” Kuecker seconded the resolution and the motion carried unanimously.

At 7:26 p.m. Mayor Alleger declared that now is the time and place for the Public Hearing regarding the proposed solid waste rate ordinance. No one addressed the Council and no written was any written correspondence received. Hearing adjourned at 7:27 p.m.

Downey moved to approve Ordinance No. 336 on the first reading. Engle seconded the motion and the motion carried unanimously.

Downey introduced and moved for the adoption of Resolution No. 3-7-2016#5, “ A RESOLUTION TO SET A PUBLIC HEARING FOR THE PRESENTATION OF AN AMENDMENT FOR THE 2015-2016 BUDGET ON APRIL 5, 2016 AT 6:00 P.M.” Beiner seconded the motion and the motion carried unanimously.

Beiner introduced and moved for the adoption of Resolution No. 3-7-2016#6, “A RESOLUTION ACCEPTING SHOMO-MADSEN-UMBLE’S INSURANCE PROPOSAL AT A COST OF \$27,746.00 FOR THE 2016-2017 YEAR.” Kuecker seconded the motion and the motion carried unanimously.

Downey introduced and moved for the adoption of Resolution No. 3-7-2016#7, “RESOLUTION TO ACCEPT PLANNING AND ZONING RECOMMENDATION FOR FRANK PLACE LOT 10 MINOR SUBDIVISION – FINAL PLAT AS PRESENTED.” Kuecker seconded the resolution and on roll call vote, the resolution carried unanimously.

Engle introduced and moved for the adoption of Resolution No. 3-7-2016#8, “RESOLUTION OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE 2016-2017 FISCAL YEAR IN THE AGGREGATE AMOUNT OF \$28,290.00.” Kuecker seconded the resolution and on roll call vote, the resolution carried unanimously.

Downey moved to approve the 2016 – 2018 Action Plan as amended adding ‘Transparency and Communication’. Burkett seconded the motion and the motion carried unanimously.

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Downey moved to approve the 2015 Annual Report – A Report to Our Citizens and direct staff to make the report available for the public. Beiner seconded the motion and the motion carried unanimously.

Beiner introduced and moved for the adoption of Resolution No. 3-7-2016#9, “A RESOLUTION APPROVING THE PURCHASE OF A 2016 FORD POLICE INTERCEPTOR UNIT FROM STIVERS FORD IN THE AMOUNT OF \$26,724.00.”

Downey seconded the motion and the motion passed with the following vote was recorded:

Ayes: Beiner, Downey, Kuecker

Nays: Burkett, Engle.

Burkett introduced and moved for the adoption of Resolution No. 3-7-2016#10, “RESOLUTION APPROVING THE QUOTE FORM SUPERIOR INDUSTRIAL EQUIPMENT, LLC FOR THE PURCHASE OF TWO (2) BRINE PUMPS AND INSTALLATION IN THE AMOUNT OF \$9,048.00.” Downey seconded the resolution and on roll call vote, the resolution carried unanimously.

Lengthy discussion was held on establishing an EMS Oversight Committee. The idea is to improve communication between citizens, medical director, council and department. A workshop will be held to review the next steps on establishing working policies.

Burkett introduced and moved for the adoption of Resolution No. 3-7-2016#11, “RESOLUTION APPROVING THE HONORABLE MAYOR’S 20-16 EMS OVERSIGHT COMMITTEE APPOINTMENTS.” Downey seconded the resolution and on roll call vote, the resolution carried unanimously.

Toribio updated Council on future meetings.

With no further business to discuss, Downey moved to adjourn the meeting 8:37p.m. Beiner seconded the motion and on roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Emmanuel Toribio
City Administrator