

**CITY OF PRAIRIE CITY
MINUTES
MAY 10, 2016**

The City Council of the City of Prairie City, Jasper County, Iowa, met on May 10, 2016, at the Community Building in regular session at 6:00 p.m. Mayor Chad D. Alleger presided. Roll was called showing members present and absent as follows:

Present: Mayor Alleger; Councilors: Beiner (via phone), Burkett, Engle, and Kuecker

Absent: Councilor Downey (arrived at 8:20)

Also in attendance: Administrator Toribio, Police Chief Bartello, City Clerk Martin, Public Works Employees Samson and Van Der Kamp.

Agenda: Mayor Alleger recommended amending the agenda to move items 10B, 10C, and 10D to the beginning of the meeting. Councilor Engle moved to approve the Agenda as amended.

Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

Police: 6-month Review-Officer German. Councilor Burkett moved for the adoption of Resolution 5-10-2016#1, "A RESOLUTION APPROVING 6-MONTH REVIEW AND AUTHORIZING AN ANNUAL INCREASE OF \$500." Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

Part-time Police Officer-Sтивен Johns. Councilor Kuecker moved for the adoption of Resolution 5-10-2016#2, "A RESOLUTION APPROVING HIRING OF STEVEN JOHNS AS A PART-TIME POLICE OFFICER AT \$17.30 PER HOUR." Councilor Engle seconded the motion and on roll call vote, the motion carried unanimously.

Part-time Police Officer-Jeremy Stevenson. Councilor Kuecker moved for the adoption of Resolution 5-10-2016#3, "A RESOLUTION APPROVING HIRING OF JEREMY STEVENSON AS A PART-TIME POLICE OFFICER AT \$17.30 PER HOUR." Councilor Engle seconded the motion and on roll call vote, the motion carried unanimously.

Proclamation: Mayor Alleger proclaimed May 15-21, 2016, as Emergency Medical Services Week.

Proclamation: Mayor Alleger proclaimed May 15, 2016, as Peace Officer Memorial Day and the week of May 9th as Police Week.

Public Comments: Larry Wenthe addressed the Council regarding nuisance issue concerns including junk vehicles in his neighborhood. Mayor Alleger thanked him for his input.

Consent Agenda: Councilor Engle asked who would be responsible for the maintenance of the Veverka Memorial. City Administrator Toribio stated that would be the Veverka family.

6A Minutes Received: City Council Minutes: Regular minutes dated 4/5/16; Special minutes dated 4/1/16; Special minutes dated 4/21/16; Workshop minutes dated 4/21/16. Board Minutes: Planning & Zoning Commission 5/2/16; Park Board dated 4/20/16; Library Board dated 4/11/16. Prairie City Home Town Pride minutes dated 2/22/16 and 3/28/16 Safety Coalition of Central Iowa Cities minutes dated 4/11/16.

6B-1 City Management Report: April Payroll and Building Permit Reports.

6B-2 Chief of Police's Report included update on: Safe Driver's Program, Bicycle Registration Program, reCycle a biCycle Program, Vehicle update, April Activity Report, and the April EMS Monthly Report.

6C Resolution No. 5-10-2016#4, "RESOLUTION APPROVING BILLS AND TRUST TRANSFERS."

MINUTES
MAY 10, 2016
Page 2

6D Resolution No. 5-10-2016#5, "RESOLUTION TO APPROVE PRAIRIE DAY STREET CLOSURES."

6E Motion to approve Chris Veverka's Memorial Installation at Garden Square. Councilor Burkett moved to approve the Consent Agenda. Councilor Engle seconded the motion and on roll call vote, the motion carried unanimously.

Petitions and Communications:

SRF Sponsored Project/School Infrastructure Improvement Update: Brad Jermeland, PCM District Superintendent, with the assistance of Ryan Simbro of HR Green informed the Council of the School's plan to proceed with their improvements of the PCM Elementary/Middle School facilities. They asked for the Council's consideration to improve sidewalk and crosswalk issues in the area. Simbro stated that this is a traffic flow and safety issue, which was identified in an Iowa Traffic Engineering Assistance Program (TEAP) completed in 2012. Discussion followed on the bioswale/bioretention cell southeast of the parking lot. Forrest Aldrich with Veenstra & Kimm explained that funds from the SRF Water Resource Restoration Sponsored Project are available for this project. He stated that the amount available decreases with every principal payment the City makes. He did note that should the City choose to do this project, once a contract is signed, regardless of when the actual work is done, the dollar amount will be frozen and will no longer decrease with principal payments. Mayor Allegor thanked everyone for their input. No action was taken.

Public Works-Water System Pressure Update: City Administrator Toribio explained that there was a problem with the Colfax well pump and that created a loss in water pressure. This loss in pressure resulted in the need to initiate the boil advisory in February. Following lengthy discussion on the water system, what went wrong, and how to keep it from happening again, the Council requested a report spelling out options for minimizing the chances of a recurrence along with the costs for installing an alarm system to notify City when a problem occurs.

Franchise Fee Update: City Administrator Toribio presented the Council with a draft of a notice explaining the franchise fee. Following brief discussion it was suggested that a shorter more direct notice be prepared which could then direct people to the detailed notice that was presented.

Metro Waste-Yard Waste: Leslie Irlbeck with Metro Waste Authority informed the Council of changing views on separate vs. comingled garbage and yard waste collections and the impact it would have. The Metro Waste Board is looking for feedback from communities. Metro Waste's Board will meet in July to decide how they plan to proceed. No action taken.

Library-Needs Assessment Update: Linda Frazier, Library Board President/Secretary, informed the Council that in 2015 grant funds were used to hire George Lawson to do a Library needs assessment. The results showed a need for expansion. The Library Board has toured other new and renovated facilities to view the some of the features mentioned in Lawson's report. She stated that they have reviewed designs by FEH Design and Design Alliance. She further stated that they would like to proceed with Jerry Purdy of Design Alliance. The next step would be to put together a more detailed plan and cost estimate. The cost of this portion of the project is estimated to be \$9,541. They are seeking a Jasper County Foundation Grant to cover 75% of the cost, with the balance to be paid through budgeted funds, trust funds, and/or Friends of the Library funds. No action taken.

Councilor Downey arrived at 8:20 p.m.

MINUTES
MAY 10, 2016
Page 3

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Councilor Downey introduced and moved for the adoption of Resolution No. 5-10-2016#6, “A RESOLUTION SETTING THE NEXT REGULAR MEETING ON JUNE 7, 2016 AT 6:00 P.M. AT CITY HALL.” Councilor Engle seconded the motion and on roll call vote, the motion carried unanimously.

Animal Protection and Control-Ordinance No. 335: Beth James was present in support of the ordinance. She stated that she disagreed with the requirement to seek approval from neighbors. Brief discussion followed on the lack of community interest in the subject. Council tabled action.

Solid Waste Collection Fee Ordinance No. 336: At 8:25 p.m. Mayor Alleger declared that now is the time and place for the Public Hearing regarding the proposed solid waste rate ordinance. No one addressed the Council and no written correspondence was received. Mayor Alleger closed the public hearing at 8:26 p.m. Solid Waste Collection Fee Ordinance 336 – AN ORDINANCE AMENDING SOLID WASTE COLLECTION FEE: Councilor Downey moved that this constitutes the third reading. Councilor Burkett seconded the motion and on roll call vote, the motion carried unanimously. Ordinance 336 will be enacted upon publication. The new rates reflecting the 3% increase will go into effect July 1, 2016.

FY 2015-2016 Budget Amendment: At 8:40 p.m. Mayor Alleger declared that now is the time and place for the Public Hearing regarding the proposed budget amendment. No one addressed the Council and no written correspondence was received. City Administrator Toribio reviewed the reasons for amendments to both revenues and expenditures. Mayor Alleger closed the public hearing at 8:44 p.m. Councilor Downey moved to adopt Resolution 05-10-2016#7 “A RESOLUTION ADOPTING THE PROPOSED FY 2015-2016 BUDGET AMENDMENT AND INSTRUCTING THE CLERK TO FILE THE AMENDMENT WITH THE COUNTY AUDITOR AS REQUIRED BY LAW.” Councilor Kuecker seconded the motion and on roll call vote, the motion carried unanimously.

North Side Sewer Rehabilitation Project: Change Order #1-Forrest Aldrich, Engineer for Veenstra & Kimm, Inc., reminded the council that they requested a change order to the project moving from T-liners to Top Hats. This was a cost saving alternative which allowed more lateral services to be lined. He noted that he has been working with the General Contractor (Municipal Pipe Tool) to make these changes. The problem they have encountered is that the sub-contractor doing the T-liners is not able to do the Top Hats. He will continue to work with the General Contractor and will report back to the Council at the June meeting. No action was taken.

One-Way Traffic Ordinance No. 338: “AN ORDINANCE AMENDING THE CODE PERTAINING TO ONE-WAY TRAFFIC AS IT RELATES TO THE ALLEY BETWEEN FIFTH STREET AND JEFFERSON STREET. Councilor Kuecker moved that this constitutes the first reading. Councilor Engle seconded the motion and on roll call vote, the motion carried unanimously.

Old Business: None

MINUTES
MAY 10, 2016
Page 4

New Business: EMS Department Audit. Chief Bartello provided the Council with a written report containing information on the 2012, 2014, and 2016 audit results. Each audit contained deficiencies. Current deficiencies need to be corrected within 30-days. Ambulance Director Carl Van Der Kamp stated that there have been no failed audits. A failed audit would mean loss of certification. He also stated that patient care was never in question. Council thanked members of the Ambulance crew for their help in audit process.

City Administrator Update: Administrator Toribio updated Council on future meetings.

With no further business to discuss, Councilor Engle moved to adjourn the meeting at 9:05 p.m. Councilor Beiner seconded the motion and on roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Lori Martin
City Clerk