

**CITY OF PRAIRIE CITY
BUDGET WORKSHOP – CITY HALL
WEDNESDAY, MARCH 22, 2017**

Members Present: Mayor Alleger, Councilors Beiner, Burkett, Kuecker, Downey and Engle, Administrator Martin, City Clerk Kane, Chief Bartello, EMS Director Wenthe and Library Director Sue Ponder. Public Works Van Der Kamp, Samson and Clark. Absent: No one

Mayor Alleger called the meeting to order at 6:20 p.m.

Administrator Martin began the meeting handing out the 2017/2018 budget report prepared as the State form, along with itemized department budgets to cross-reference. She explained the proposed budget had been received and/or put together for Ambulance, Fire, Library, Parks & Rec, and Cemetery departments. The Budget Committee consisting of Mayor Alleger, Councilors Engle and Beiner, along with Administrator Martin, Chief Bartello, Director Ponder and Clerk Kane met on Monday, March 20, 2017, to review the itemized budget and work through issues.

Police: Chief Bartello requested an additional \$3,000 toward computers/radios in the equipment revolving fund. Currently, vehicles are rotated on a 4 year/100,000 mile basis. He stated that repairs for the 2014 Ford Explorer would no longer be covered by warranty. Councilor Engle suggested the Police Chief research selling the Crown Vic, as it will add to the bottom line.

Fire Department: Administrator Martin stated the \$5000 increase to equipment revolving fund, the funds would be for radio upgrades. Chief Bartello mentioned that the county is recommending that upgrades be in place by December 2018. Chief Bartello will follow up with Chief Van Der Kamp and EMT Director Wenthe when researching grants.

Ambulance: The ambulance department also had increased equipment revolving fund for radios. The need for EMT training will increase over the next year, as Carl Van Der Kamp and John Lee are the only EMTs on call during the day. Director Wenthe requested an increase in training and an additional \$5,000 in equipment revolving fund.

Streets/Road Use: Administrator Martin covered the difference in salary allocation and payroll related expenses for the 2017/2018 year. She reported that various maintenance is needed to be made to city buildings, including the Celebration building, maintenance shed, light fixtures added and repairs at City Hall. Councilor Beiner suggested that LED fixtures be reviewed as a cost savings. Administrator Martin explained that the City has not been participating in the PILOT program since July 2016, which makes up the difference in the salary calculations.

Library: Director Ponder reviewed the items on the budget report. Training will be used for continuing education. Ponder reported that \$8000 will be spent on new materials, videos, audio, magazines and newspapers in the 16/17 year. Part-time salaries increase only when Director Ponder is unable to be at the Library. The only change to Library is a decrease to Janitor from \$3000 to \$2500.

Parks & Rec: Various repairs and maintenance are required at the parks. Councilor Beiner suggested that sand and dirt be added to the infields at the diamonds. Woodchips are needed at both the Rec Complex and City Park playgrounds. Councilor Engle suggested possibly painting the brick bandstand a

lighter color. Administrator Martin will review the CIARAD ballfield agreement and inform the Council on ballfield upkeep. Prairie Days events are being sponsored by local businesses to help off-set the expenses.

Cemetery: Administrator Martin stated that the reallocation of salaries and benefits are seen in the cemetery department.

Economic Development Committee: Councilor Engle stated that many of the businesses in the TIF area were in need of roof repair. She asked that Administrator Martin review the details on a 50/50 repair or grant funds to help support these businesses.

Water: Funds are being set aside for radio read water meters. Council would like a list of how many meters need to be replaced and a plan in place. Council requested the low water alarm procedure. Mainly, they want to verify who receives the alarm and procedure on notification timing. Items are in need of repair at the well, tower, plant and pumps.

Sewer: Councilor Beiner suggested that the sewer plant have a backup monitoring system on the cloud put in plant.

Solid Waste: Administrator Martin informed the group, bids are being sought for solid waste. The Metro Waste contact ends April 30 and is up for .03%. Administrator Martin will review the contact. She has reached out to Ankeny Sanitation, Fleck Trucking and Midwest Sanitation in Pella.

The Budget Workshop closed at 8:45 PM.

Respectfully Submitted,

Cindy Kane
City Clerk