

**CITY OF PRAIRIE CITY
MINUTES
JUNE 21, 2017
Special Session**

The City Council of the City of Prairie City, Jasper County, Iowa, met on June 21, 2017, at City Hall for a special session at 6:00 PM. Mayor Chad D. Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present as follows: Mayor Alleger; Councilors: Andrea Engle, Dan Downey, Bob Beiner (via conference call), Lyle Burkett, and Troy Kuecker. Also in attendance: City Clerk Cindy Kane; Police Chief Joe Bartello; Public Works, Mark Samson and Carl Van Der Kamp; and Library Director Sue Ponder.

Mayor Alleger requested a change to the current Agenda by swapping the Building Permit Fee Schedule/Building Code discussion and FY 2016/2017 Budget Amendment. With the change Councilor Downey moved to approve the Agenda. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Consent Agenda:

Approval of June 6, 2017, Council Meeting Minutes; RESOLUTION 6-21-17#1 APPROVING BILLS AND TRANSFERS. Councilor Burkett moved to approve. Councilor Downey seconded the motion. On roll call vote, the motion carried unanimously.

Petitions and Communications:

RESOLUTION 6-21-17#2 Building Permit Fee. After a lengthy discussion, Councilor Engle made a motion to waive building permits for both commercial and residential remodels that do not change the structural footprint. Councilor Downey seconded the motion. On roll call vote, 4 ayes, 1 nay.

Council requested the Planning and Zoning Committee to review alleyway setback areas throughout the City. Discussion will be tabled for additional information.

Councilor Beiner left the meeting at 6:43 PM.

RESOLUTION 6-21-17#3 Accepting 2017 Street Sealcoating waiting for contract from Blacktop Service Co. Additional contract information is required. No action taken.

RESOLUTION 6-21-17#4 Accepting proposal of \$19,600 for a two-year full audit for 2015/2016 and 2016/2017 by Faller Kincheloe & Co, PLC to be scheduled for the first two weeks in August 2017. Councilor Burkett moved to approve. Councilor Engle seconded the motion. On roll call vote, the motion carried unanimously.

Fireworks Ordinance No. 350. Council voted to adopt the new State of Iowa fireworks regulations. Councilor Engle moved to approve waiving the second and third readings. Councilor Downey seconded the motion. On roll call vote, 4 ayes, 1 nay.

RESOLUTION 6-21-17#5 Accepting FY2016-2017 Budget Amendment. Councilor Burkett moved to approve. Councilor Downey seconded the motion.

RESOLUTION 6-21-17#6 Setting a Public Hearing for Thursday, July 13, 2017, at 6:00 PM to review and discuss additional changes to the Building Permit requirements and fee schedule. Councilor Downey moved to approve. Councilor Engle seconded the motion. On roll call vote, the motion carried unanimously.

Old Business

Farmer's Market Parking – Chief Bartello presented the Council with a report on the parking during Farmers Market on the west side of Garden Square. The No Parking signs seem to be working fine. He did have concerns regarding the Bike Night, suggested that 15 minute parking be marked in front of Prairie City Foods. He also recommended allowing two wheeled traffic on Jefferson Street during Bike Night if needed for safety.

Waste Water Plant Update – Public Works Carl Van Der Kamp reviewed the meeting with Councilors Dan Downey, Bob Beiner and Lyle Burkett along with Veenstra and Kimm Inc. electrical engineer and Company representative to review the ongoing electrical problems at the Waste Water Plant. Additional information will be collected by Veenstra and Kimm engineers to provide suggestions for solutions.

City Administrator Position – Chief Bartello provided Council with a suggestion of a part-time City Administrator with additional duties being distributed to City Staff. Chief Bartello will provide further information for consideration. Council tabled the suggestion and will review.

New Business:

RESOLUTION 6-21-17#7 RESOLUTION SETTING A SPECIAL MEETING WEDNESDAY, JUNE 28, 2017, AT 6:00 P.M. AT CITY HALL. Councilor Downey moved to approve. Councilor Engle seconded the motion. On roll call vote, the motion carried unanimously.

With no further business to discuss, Councilor Downey moved to adjourn the meeting 8:12 PM., Councilor Engle seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk