

**CITY OF PRAIRIE CITY
MINUTES
SEPTEMBER 13, 2017**

The City Council of the City of Prairie City, Jasper County, Iowa, met on September 13, 2017, at City Hall in regular session at 6:00 P.M. Mayor Chad D. Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Downey, Engle, Kuecker, Biener and Burkett. Also in attendance, City Clerk Kane, City Manager/Chief of Police Bartello, Public Works Samson.

Councilor Beiner moved to approve the Agenda. Councilor Downey seconded the motion. On roll call vote, the motion carried unanimously.

Public Comment:

Brenda Downey addressed the Council concerning the focus on current building code. Instead she suggested the need to have rental property inspections annually for safety concerns and upkeep. Downey also asked the Council to review the need fire hydrants on north end of town.

Mel McReynolds stated that the Creeping Charlie in Waveland Cemetery needs to be sprayed this fall. McReynolds had asked that the cemetery be sprayed last spring and was deferred until fall.

Dianne Taylor addressed the City Council regarding the August Council meeting minutes. On the current agenda Joe Bartello's new City Manager/Chief of Police title was incorrectly listed. Taylor also questioned the changes in city staffing and the need for Council approval before hiring a part-time employee.

Tonya Gillespie requested that the Council do away with building permits. Safety concerns need to be focused on rental properties. Rental properties need to be addressed as they are not well maintained.

Brian Limbacher informed the Council a tree limb fell off across road near his home. He was directed to MidAmerican Energy which said the power lines near the tree are a secondary line and sent him back to discuss with the City. Limbacher stated that every garbage truck, camper and high winds near the tree cause additional damages. He asked the Council to review.

Sue Ponder spoke stating her husband had addressed the Planning and Zoning Commission regarding building permits. She requested the City follow up with the State Inspector on requirements for Electrical permits and inspections.

Consent Agenda:

RESOLUTION 9-13-17#1 APPROVING BILLS AND TRANSFERS.

Approval of August 9, 2017, Council Meeting Minutes, August 14, 2017, Planning and Zoning Meeting Minutes; August 21, 2017, Library Meeting Minutes; August 18, 2017, Library Special Meeting Minutes; Department Reports; Police Report August 2017, Fire Department Report August 2017, Public Works August 2017, Building Permit Reports; Liquor Licenses Renewal Prairie City Foods. Councilor Kuecker moved to approve. Councilor Burkett seconded the motion. On roll call vote, the motion carried unanimously.

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Petitions and Communications:

Mayor Alleger thanked Bio Blast owner, Dale Strum and family, for their donation to the Rec Center. Dale donated the cost of the removal of the graffiti at the Rec Center in August.

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Councilor Burkett introduced and moved for the adoption of Resolution No. 9-13-2017#2 RESOLUTION SETTING the next regular Council meeting for WEDNESDAY, OCTOBER 4TH, 2017, AT 6:00 P.M. AT CITY HALL.” Councilor Beiner seconded the motion. On roll call vote, the motion carried unanimously.

City Manager/Chief of Police, Joe Bartello led the discussion on building permits. The discussion centered on removal of building permit requirements on commercial and residential remodel projects that do not change the structural footprint of the property. City Attorney John Judisch provided his written clarification for the Council to review.

RESOLUTION 9-13-2017 #3 RESOLUTION TO SET PUBLIC HEARING FOR REMOVING BUILDING PERMIT REQUIREMENTS ON COMMERCIAL AND RESIDENTIAL REMODEL PROJECTS THAT DO NOT CHANGE THE STRUCTURAL FOOTPRINT OF THE PROPERTY. NO ACTION TAKEN.

RESOLUTION 9-13-2017 #4 RESOLUTION TO REMOVE BUILDING PERMIT REQUIREMENTS ON COMMERCIAL AND RESIDENTIAL REMODEL PROJECTS THAT DO NOT CHANGE THE STRUCTURAL FOOTPRINT OF THE PROPERTY. NO ACTION TAKEN.

PUBLIC HEARING 9-13-2017 PUBLIC HEARING FOR AMENDING THE PRAIRIE CITY, CITY CODE CHAPER 165.08(6) ON ACCESSORY BUILDING FROST FOOTING REQUIREMENTS.
PUBLIC HEARING OPEN 6:50 PM
PUBLIC HEARING CLOSED 6:51 PM
NO ACTION TAKEN.

PUBLIC HEARING 9-13-2017 PUBLIC HEARING FOR ADDING AN EXEMPTION TO THE PRAIRIE CITY, CITY CODE CHAPTER 165.08(6) UNDER ALLEYWAY SETBACKS ON PREEXISTING NONCONFORMING ACCESSORY BUILDINGS.
PUBLIC HEARING OPEN 6:54 PM
BRENDA DOWNEY SPOKE REGARDING ALLEYWAY SETBACKS, WITH EXISTING STRUCTURES, THERE SHOULD BE NO ISSUES. TONYA GILLISPE SPOKE STATE THAT NEW STRUCTURES WOULD IMPROVE CITIZENS PROPERTIES.
PUBLIC HEARING CLOSED 6:58 PM
NO ACTION TAKEN.

FIRST READING OF ORDINANCE NO. 353 9-13-2017 FOR AMENDING THE PRAIRIE CITY, CITY CODE CHAPER 165.08(6) ON ACCESSORY BUILDING FROST FOOTING REQUIREMENTS. Councilor Beiner moved to approve. Councilor Downey seconded the motion. On roll call vote, the motion carried unanimously.

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FIRST READING OF ORDINANCE NO. 354 9-13-2017 FOR ADDING AN EXEMPTION TO THE PRAIRIE CITY, CITY CODE CHAPTER 165.08(6) UNDER ALLEYWAY SETBACKS ON PREEXISTING NONCONFORMING ACCESSORY BUILDINGS. Councilor Beiner moved to approve. Councilor Downey seconded the motion. On roll call vote, the motion carried unanimously.

ENTERED INTO CLOSED SESSION 7:05 PM.
CLOSED SESSION 9-13-2017 REAL ESTATE SALE-UNDER IOWA CODE STATE CODE 21.5(J)
OPEN SESSION 7:27 PM.

ENTERED INTO CLOSED SESSION 7:28 PM
CLOSED SESSION 9-13-2017 POSSIBLE LITIGATION DISCUSSION-UNDER IOWA CODE STATE CODE 21.5(C)
OPEN SESSION 7:54 PM
NO ACTION TAKEN

AMENDMENT TO THE AGENDA PUBLIC HEARING TO INCLUDE SALE OF PROPERTY LOCATED AT 406 W 2ND MOTION BY COUNCILOR BEINER, SECONDED BY DOWNEY ALL A ROLL CALL VOTE THE MOTION CARRIED UNANIMOUSLY.

FIRST READING OF ORDINANCE NO. 352 9-13-2017 AMENDING PRAIRIE CITY, CITY CODE SECTION 65.02, 3 WAY STOP INTERSECTIONS W 8TH AND N. CLAIRE STREETS Councilor Downey moved to approve. Councilor Kuecker seconded the motion. On roll call vote, the motion carried unanimously.
Councilor Beiner presented a motion to wave 2ND and 3RD Readings of Ordinance No. 352. Councilor Downey seconded the motion. On a roll call vote, the motion carried unanimously.

OLD BUSINESS:

RECREATION FIELD AND POND UPDATE

City Manager/Chief of Police Bartello provided an update at the Rec Center. Two security lights have been purchased and will be installed at the concession stand area and playground. City Manager/Chief of Police Bartello also reported that Muskrats burrowed down under the ponds, which caused the low water levels. Arrangements have been made for a trapper to remove the Muskrats and their dens.

CITY STAFF UPDATE – City Manager/Chief of Police Bartello informed Council that two interviews are set up for next week for the Public Works Support/ EMT position. More information would be available at the October meeting. Council was also informed of the hiring of Part-time Temporary Office Assistant Jeff Hoebelheinrich at the rate of \$19.72 per hour.

NEW BUSINESS:

RESOLUTION 9-13-2017 #5 ROAD CLOSURE FOR FIRE DEPARTMENT CAR SHOW
Councilor Engle moved to approve. Councilor Downey seconded the motion. On roll call vote, the

motion carried unanimously.

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RESOLUTION 9-13-2017 #6 CITY HALL COPY MACHINE CONTRACT

Paul Schutt of Marco addressed the Council with copy machine pricing and options. Councilor Engle stated that she had worked with Koch Bros for many years and would like to see other options for additional savings. The discussion was tabled for additional information.

RESOLUTION 9-13-2017 #7 SETTING HALLOWEEN BEGGARS NIGHT FOR MONDAY, OCTOBER 30th 6:00 – 8:00 PM.

Councilor Downey moved to approve. Councilor Beiner seconded the motion. On roll call vote, the motion carried unanimously.

RESOLUTION 9-13-17 #8 RESERVE POLICE HOURLY COMPENSATION RATE

City Manager/Chief of Police Bartello stated that currently the hourly rate for a Reserve Officer is \$10.30/hr. The recommendation to approve the Reserve covering an open shift at the current part-time Officer hourly rate of \$17.30/hr. Councilor Beiner moved to approve. Councilor Downey seconded the motion. On roll call vote, the motion carried unanimously.

RESOLUTION 9-13-17#9 APPROVAL OF FY17 ROAD USE TAX REPORT

City Clerk, Cindy Kane presented Council with the FY 17 Road Use Tax Report for approval. Councilor Downey moved to approve. Councilor Engle seconded the motion. On roll call vote, the motion carried unanimously.

RESOLUTION 9-13-17 #10 HIRE OF RESERVE OFFICE HEATHER J. ST ORES

Councilor Downey moved to approve. Councilor Beiner seconded the motion. On roll call vote, the motion carried unanimously.

RESOLUTION 9-13-17 #11 COLFAX WELL FIELD REHAB

After discussion, Council decided to go with the quote from Northway Well and Pump \$6,500.00 Councilor Downey moved to approve. Councilor Burkett seconded the motion. On roll call vote, the motion carried; Beiner-yes, Burkett-yes, Engle-yes, Downey-yes, Kuecker-abstained.

Cody Wenthe, EMS Director addressed the Council regarding the Automatic Cot Lift purchase. Wenthe presented a video showing the Automatic Cot Lift in motion along with pricing breakdown. Wenthe is proposing to use \$14,000 currently in the IPAIT Trust account and is asking the Rescue Association for the additional \$11,000 to purchase the Automatic Cot Lifter.

With no further business to discuss, Councilor Downey moved to adjourn the meeting at 8:47 PM. Councilor Beiner seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk