

**CITY OF PRAIRIE CITY  
MINUTES  
OCTOBER 4, 2017**

The City Council of the City of Prairie City, Jasper County, Iowa, met on October 4, 2017, at City Hall in regular session at 6:00 P.M. Mayor Chad D. Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Mayor Alleger requested the following changes to the Agenda. Brad Reiman of Bearence Management Group Health Insurance presentation moved due to scheduling.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Kuecker, Engle, Downey and Burkett. Absent: Councilor Beiner Also in attendance: City Manager/Police Chief Bartello, City Clerk Kane and Utility Clerk Voeller.

Public Comments:

None

Brad Reiman, Bearence Management Group addressed Council regarding the upcoming health, dental and life/short-term disability renewal. Reiman presented Council with an outline for the plan renewal. Council was asked to make a decision before November 15, 2017.

Consent Agenda:

Approval of September 12, 2017, Council Meeting Minutes, Department Reports; Police September 2017; Fire Report September 2017; EMS Report September 2017; Public Works September 2017; Building Permit Report; Financial Report (July 2017); September 5, 2017, Library Planning for Results Meeting; RESOLUTION 10-4-2017#1 APPROVING BILLS AND TRANSFERS. Councilor Downey moved to approve. Councilor Kuecker seconded the motion. On roll call vote, the motion carried unanimously.

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Councilor Kuecker introduced and moved for the adoption of Resolution No. 10-4-2017#2 RESOLUTION SETTING the next regular Council meeting for WEDNESDAY, NOVEMBER 8, 2017, AT 6:00 P.M. AT CITY HALL.” Councilor Engle seconded the motion. On roll call vote, the motion carried unanimously.

6:20 PM. Councilor Beiner arrived

Petitions and Communications:

6:22PM. Public Hearing open - Sale of Real-Estate of City Property located at 406 W. 2<sup>nd</sup> Street. No public comments

6:23 PM. Public Hearing closed.

Resolution No. 9-12-17#12 Councilor Downey moved to approve the sale of Real-Estate of City Property located at 406 W. 2<sup>nd</sup> Street for \$25,000 to Lynton Jeffery. Councilor Engle seconded the motion. On a roll call vote, the motion carried unanimously.

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Resolution No. 10-4-17#3: City Manager/Chief of Police Bartello presented the Council with a proposal for the Bridge Dedication over Highway 163 for fallen Officer Rusty Hewitt. Officer Hewitt died on Highway 163 in the line of duty on December 3, 1977. Councilor Downey moved to approve the Bridge Dedication. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Ordinance No. 353 10-4-17. Second Reading amending the Prairie City, City Code Chapter 165.08 (6) on Accessory Building Frost Footing Requirements. Councilor Downey moved to approve. Councilor Beiner seconded the motion. On a roll call vote the Amendment carried unanimously. Councilor Engle moved to wave the 3<sup>rd</sup> Reading. Councilor Downey seconded the motion. On a roll call vote, the motion carried unanimously.

Ordinance No. 354 10-4-17. Seconded Reading for adding an exemption to the Prairie City, City Code Chapter 165.08(6) Under Alleyway Setbacks on Preexisting Non-Confirming Accessory Building. Councilor Downey moved to approve, Councilor Beiner seconded the motion. On a roll call vote, the motion carried unanimously. Councilor Engle moved to wave the 3<sup>rd</sup> Reading. Councilor Downey seconded the motion. On a roll call vote, the motion carried unanimously.

Ordinance No. 355. First Reading for amending Prairie City Codes 155.02 and 155.03 Building Codes regarding Building Code Permit Regulations. Councilor Beiner moved to approve the Amendments. Councilor Engle seconded the motion. On a roll call vote, Beiner, yes; Engle, yes; Downey, yes; Burkett, yes; Kuecker, nay. The motion passed. Councilor Engle moved to wave the second and third readings. Councilor Downey seconded the motion. On a roll call vote Beiner, yes; Engle, yes; Downey, yes; Burkett, yes; Kuecker, nay. The motion passed.

### Old Business:

Recreational Park and Pond Update - City Manager/Chief of Police Bartello informed Council that Muskrat trapping would begin at the Rec Park Ponds. Bartello has been in contact with the DNR and will be posting public notification. Ryan Van Der Kamp has installed the soffit lighting at the Rec Complex and would be following up with the additional lighting in the next few weeks.

City Staff Update - City Manager/Chief of Police Bartello addressed Council regarding the open position for Public Works Support/EMT Position. Interviews will be held on October 5<sup>th</sup> for the two applicants. Seasonal workers' positions have ended due to their part-time status. Part-time Office Assistant, Jeff Hoebelheinrich, has completed the City Hall tasks. Bartello recommended that Hoebelheinrich be allowed to continue to work 10 hours a week for the next month to help with the Public Works current vacancy. Councilor Downey moved to approve the additional time. Councilor Engle seconded the motion. On a roll call vote, the motion carried unanimously.

Colfax Well Rehab Update - City Manager/Chief of Police Bartello informed Council that work was completed on the Colfax Well. Preliminary test showed the well was producing 140 gallons/minute.

Streets Seal Coat Project Update - City Manager/Chief of Police Bartello stated that Blacktop Services completed the Street Seal Coat Project.

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Copy Machine/Printer/Scanner/Fax – Deputy City Clerk Emily Voeller informed Council on the cost and function breakdown for purchasing a new Copier/Printer for City Hall. Three vendors were identified with similar machines and service plans. Councilor Engle suggested Koch Brothers, as she has worked with the Koch Company for several years. Councilor Beiner moved to purchase a Lanier MPC3004ex for \$5000 with the \$85.50 monthly service plan. Councilor Downey seconded the motion. On a roll call vote, the motion carried unanimously.

Bartello updated Council on the EMS Ambulance Power-Load Cot Lift. The Cot Lift has been ordered and installation will be scheduled.

### New Business:

Trunk or Treat Night on the Square – Library Director, Sue Ponder and Celebration Committee Chair, Christy Lindsay, informed Council on the Prairie City Business Association partnership for the Halloween Walk/Trunk or Treat Event scheduled for Monday, October 30, 2017, 5:30-8:00 PM. Businesses will set up tables for trick-or-treating along the sidewalk and residents (city or rural) are encouraged to come and decorate their trunk and hand out treats. PCBA will awarding prizes for the best decorated trunk. Chief Bartello suggested traffic and street closure be left to the discretion of the officer on duty.

Contract Renewal with Cummins Sales and Service for Wastewater Plant Generator - City Manager/Chief of Police Bartello informed Council the annual renewal for the Wastewater Plant Generator has been highly recommended by Public Works Staff. The proposed annual renewal would be \$716.01. Council Downey made the motion for the one-year renewal. Councilor Beiner seconded the motion. On a roll call vote the motion carried unanimously.

Contracting for Weed Control – Bartello informed Council that due to equipment and limited Public Works staff this fall, he requested quotes from two companies for fall weed control spraying. Focused spray areas are Waveland Cemetery, Garden Square, Library and City Hall. Bartello recommended Frontline Lawn and Landscapes at the rate of \$122.00 per acre. Councilor Downey made a motion to approve the bid from Frontline. Councilor Burkett seconded the motion. On a roll call vote, the motion carried unanimously.

City Manager/Chief of Police Bartello informed Council the Trees Please Grant awarded in March of 2016 for \$1,000 has not been used. Bartello contacted a representative for the Trees Please Grant and was informed the project funds must be completed by November 2, 2017. Bartello will keep Council updated on the project.

7:20 PM Closed Session: Real-Estate Sale/Purchase-Under Iowa State Code 21.5(j)

7:45 PM Returned to open session

With no further business to discuss, Councilor Downey moved to adjourn the meeting at 7:46 PM. Councilor Burkett seconded the motion. On roll call, the motion carried unanimously.

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**Chad D. Alleger**  
**Mayor**

**ATTESTED TO:**

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**Cindy Kane**  
**City Clerk**