

**CITY OF PRAIRIE CITY
MINUTES
DECEMBER 13, 2017**

The City Council of the City of Prairie City, Jasper County, Iowa, met on December 13, 2017, at City Hall in regular session at 6:00 P.M. Mayor Chad D. Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Kuecker, Engle, Downey, and Burkett. Councilor Beiner was absent. Also in attendance: City Manager/Police Chief Bartello and City Clerk Kane.

Public Comments:

None

Consent Agenda:

Approval of November 8, 2017, Council Meeting Minutes, November 29, 2017; Special Council Meeting Minutes; October 18, 2017; Park Board Minutes; November 20, 2017; Library Board Minutes; Department Reports: Police Report November 2017; Fire Report November 2017; EMS Report November 2017; Public Works Report November 2017. RESOLUTION 12-13-2017#1 APPROVING BILLS AND TRANSFERS. Councilor Engle brought up questions on the Calgon Carbon invoice, Waste Management invoice and Stryker invoice. Councilor Kuecker moved to approve. Councilor Downey seconded the motion. On roll call vote, the motion carried unanimously.

Petitions and Communications:

Mayor Alleger proclaimed January 22-28, 2018, Prairie City School Choice Week.

Vincen Liddle addressed Council regarding a Paralympic Sports Club being established in Prairie City. The club will meet at the Family Life Center for the short term. Mr. Liddle relayed that his long term goal is to build an indoor recreational facility that will serve both people with disabilities and those without. Councilor Downey moved to approve the Club. Councilor Kuecker seconded the motion. On roll call vote, the motion carried unanimously.

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Councilor Burkett introduced and moved for the adoption of Resolution No. 12-13-2017#2 RESOLUTION SETTING the next regular Council meeting for WEDNESDAY, JANUARY 10, 2018, AT 6:00 P.M. AT CITY HALL. Councilor Downey seconded the motion. On roll call vote, the motion carried unanimously.

Councilor Kuecker introduced and moved for the adoption of Resolution No. 12-13-2017#3 RESOLUTION SETTING a Special Council meeting for WEDNESDAY, JANUARY 3, 2018, at 6:00 P.M. AT CITY HALL.” Councilor Downey seconded the motion. On roll call vote, the motion carried unanimously.

Swearing in of Mayor Alleger for a two-year term for 2018-2020. Councilors John Lee, Christy Lindsay and Dianne Taylor were sworn in for a four-year term for 2018-2022.

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6:26 p.m. Closed Session: Iowa Close 21.5(1)(c): Litigation Strategies. Check this out. Councilor Downey made a motion, Councilor Burkett seconded the motion. On a roll call vote, the motion carried unanimously.

7:02 p.m. Open Session.

Councilor Kuecker made a motion for City Staff to proceed with survey of City real-estate property located on Norris Street (Parcel Number: 16.02.221.011, (Legal Description: Parcel C of Parcel A of Govt. Lot 6). Councilor Downey seconded the motion. On a roll call vote, the motion carried unanimously.

Motion by Councilor Kuecker for City Attorney, John Judisch, to seek titles for dilapidated and abandoned buildings. Councilor Downey seconding the motion. On a roll call vote, 3 yes and 1 nay; Burkett, no; Engle, yes; Kuecker, yes; Downey, yes. Motion passed.

Real-Estate Property - City Manager/Chief of Police, Joe Bartello, informed Council of the exploration of three City owned properties have been identified as potential to be put out for sale. After discussion, Council made a determination to proceed with sealed bid process. The three lots will be set with a minimum of \$800 per lot. The properties are located at 106,108 and 110 West Jefferson Street. Preference will be given to parties bidding on all three lots. Bids must be turned into City Hall by February 7, 2018 at 4:30 p.m. A Public Hearing will be held on February 14, 2018, 6:00 p.m.

RESOLUTION NO. 12-13-17#4 – Resolution to set responsibilities of the City of Prairie City regarding damages caused by the north side sanitary sewer rehab project. After a lengthy discussion, City Attorney, John Judisch advised Council to open one line that was capped in error, for Lyle Burkett on property located at 108 N. Marshall Street. Councilor Kuecker moved to approve, Councilor Downey seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION NO. 12-13-17#5 Resolution obligating funds from the Urban Renewal Tax revenue fund for appropriation to the payment of the annual appropriation Tax Increment Financed (TIF) obligations for fiscal year 2017-2018. Councilor Kuecker made a motion to approve. Councilor Engle seconded. On a roll call vote, the motion carried unanimously.

RESOLUTION NO. 12-13-17#6 Resolution approving the 2017 Annual Urban Renewal Report. Councilor Kuecker moved to approve. Councilor Burkett seconded the motion. On roll call vote, the motion carried unanimously.

Old Business:

City Manager/Chief of Police, Joe Bartello, discussed the roof, liability and upkeep of the Clothing Closet building as the general condition of building is poor, no water and mold. The discussion was tabled for additional investigation.

Revitalization Program Administrative Rules Update – City Manager/Chief of Police, Bartello, informed Council that the Downtown Revitalization Program application administrative rules are not consistent with regulations set forth when the program was revised. Bartello found that the

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EDC is cited as the oversight committee. Mayor Alleger advised that a committee comprised of City Council, City Staff and the EDC will meet to make changes to the program. No date was set.

New Business:

Capital Improvement Plan – City Manager/Chief of Police, Bartello, briefed Council on the progress of the City’s 2018 five-year Capital Improvement plan. Bartello has been working with Jeff Davidson of Make Iowa Beautiful to develop and update the City’s Capital Improvement Plan in preparation for the next fiscal budget. A Council planning session has been set for Wednesday, January 3, 2018.

Mediacom Rate Adjustment Notice – City Manager/Chief of Police, Bartello provided Council with the Mediacom rate adjustment notice, which will begin January, 1, 2018. No discussion.

City Spending Regulations (City Handbook and State Regulations) – City Manager/Chief of Police, Bartello clarified Council on the City’s spending regulations by the City Handbook and State Regulations (Chapter 26). He outlined the purchasing limitations of \$47,000 for horizontal projects and \$135,000 for vertical projects.

Account Payable Late Fees – City Clerk Kane briefed Council on the late fees paid in 2016 and 2017 totaling \$3841.44. Council approved moving forward regarding insurance reimbursement.

Exiting Council Member Appreciation Ceremony - In efforts to thank current Councilmembers Burkett, Downey, and Engle, time was set aside to thank them for serving their four-year term.

With no further business to discuss, Councilor Engle moved to adjourn the meeting at 8:28 PM. Councilor Kuecker seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk