

**CITY OF PRAIRIE CITY  
MINUTES  
FEBRUARY 14, 2018**

The City Council of the City of Prairie City, Jasper County, Iowa, met on February 14, 2018, at City Hall in regular session at 6:00 P.M. Mayor Chad D. Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Kuecker, Lee, Lindsay and Taylor. Absent: Councilor Beiner. Also in attendance: City Manager/Police Chief Bartello, and City Clerk Kane.

Agenda Approval. Councilor Kuecker moved to approve and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

Public Comments:

Rob Hoffman addressed Council regarding on-going snow removal issue with his business, Dodge Garage. During January, snow was piled around his customers' cars. He requested consideration for his business.

Mel McReynolds asked Council, with the Public Work's water personnel change and the recent water line break if a boil order should have been issued. McReynolds also questioned the agenda item addressing tree removal on City property. He said he would like more notification of agenda items. Councilor Kuecker responded stating that the full agenda with Council packet documentation are available for viewing at City Hall prior to Council meetings.

Andrea Engle spoke to Council with concerns of several items in the February Council packets. City spending regulations, the Police Department fleet services and the Police school patrol.

Consent Agenda:

Approval of January 10,2018, Council Meeting Minutes; January 30,2018, Library Board Meeting Minutes; November 27,2017 Hometown Pride Minutes; November 15,2017 Park Board Minutes; January 2018 Police Department Report; January 2018 Fire Report; January 2018 EMS Report; January 2018 Public Works Report; December 2017 Financial Report; Building Permit Reports; Resolution 02-14-18#1 Bills and Transfers.

Councilor Taylor moved to approve and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Petitions and Communications:

None

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Resolution 02-14-2018 #2 Mayor Alleger addressed Council setting the date for the next Council meeting on March 7, 2018, at 6:30 P.M. Councilor Kuecker moved to approve and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

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Public Hearing: Sales of Real-Estate for City property located at 106,108,110 West Jefferson  
Public Hearing Open – 6:46 P.M. No response.  
Public Hearing Closed – 6:47 P.M.

City Manager/Chief of Police stated there was no correspondence on the property. After discussion, each lot will be re-listed at the rate of \$300 per lot until Monday, March 4<sup>th</sup> at 4:30 P.M. Councilor Lindsay moved to approve. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Resolution 02-14-18#3: Setting a public hearing for the FY 2018-19 Budget on Wednesday, March 7, 2018, at 6:30 P.M. at the City Community Building. Councilor Taylor moved to approve. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Old Business:

Discussion and Possible Action for City Attorney Services Fees Increase: City Manager/Chief of Police informed Council of City Attorney John Judisch 2018 rate increase. Bartello provided Council an overview of Judisch services and proposed new rate of \$150, a \$15 per hour increase from his previous \$135. Councilor Taylor moved to approve the \$150 per hour rate and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

City Manager/Chief of Police Bartello requested Council take action for City code enforcement actions relating to abandoned properties and abandoned residences. Bartello stated the abandoned properties have no utilities, and no maintenance. He requested Council give Attorney Judisch approval to contact the property owners. Councilor Taylor moved to approve process, Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

New Business:

Action on the Proposed FY 2018-19 Enterprise Funds Budget: Matt Stoffel with PFM provided Council with a Financial Planning Model for Water, Sewer and Solid Waste enterprise funds. Proposed overall tax rate increase of .00139 per thousand. Sewer rate increase of 3%, will equate to a \$1.21 per month for the average user. Water rate increase of 2%, will equate to a \$0.50 per month for the average user. Solid Waste increase of 3.5%, will equate to a \$0.37-\$0.52 per month for the average user depending on waste can size. Average monthly increase to residents would equate to \$2.12 to \$2.27 per month.

City Manager/Chief of Police Bartello presented Council with a possible option to Vermilion Design Proposal. Vermilion Design would conduct a study of the City buildings for inspections, preventive maintenance and possible replacement or repairs. Councilor Lindsay moved to proceed obtaining other quotes. Councilor Kuecker seconded the motion. On a roll call vote, Kuecker- yes, Lindsay- yes, Taylor-yes, Lee- no.

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City Manager/Chief of Police Bartello presented other anticipated projects for FY 2018-19. Street repair on Norris Street, replacement of a Public Works mower and utility tractor, along with possible water tower painting and restoration.

Walnut Creek Fire Department update of 28E Agreement. City Manager/Chief of Police Bartello presented Council the 90-day extension for the 28E Agreement with the Walnut Creek Fire Department. The Fire Department requested that the 2018-2019 Fire fees from the City be increased a \$1000 from \$2000 to \$3000. Councilor Kuecker moved to approve the increase, Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Janitorial Services: City Manager/Chief of Police Bartello presented the sealed proposals for janitorial services. After discussion, Councilor Taylor moved to approve the bid from Joe McChurch at the rate of City Hall \$315 per month, Library \$150 per month, Community Building \$35 per cleaning and Entry Park and Sports Complex \$315 per week. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Prairie City Community Building: City Manager/Chief of Police Bartello presented an option for permitting alcohol consumption at the City Community Building during rentals and changes with associated fee structure. Councilor Lindsay moved to approve allowing alcohol inside the community building, but not at outside shelters. Fee schedule would be \$100 per day without alcohol, with alcohol \$150. Damage deposit was increased to \$100. Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

City Hall Flooring Estimate: Cindy Kane provided an overview on flooring for the City Hall entry way. Currently, broken tiles are covered by flooring mats. Estimates for walk off carpet tiles for the public and employee entrance were obtained. Kane presented the low bid for Louie's Floor Covering for \$1075. Councilor Lindsay moved to approve, Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Prairie City Fee Schedule: City Manager/Chief of Police Bartello presented an updated fee schedule for discussion.

- Removal of background checks and fingerprinting.
- Nuisance Abatement grass mowing a \$100 fee plus \$75 per hour.
- Community Building fee rental \$100 per day without alcohol, with alcohol \$150.
- Community Building fee damage deposit was increased to \$100.
- Removal of Ambulance non-transport non-emergency.
- Ambulance fees will be verified by the EMS Department.
- Library fees DVD fines \$1 per day, all other fines \$0.15 per day, faxing \$1

Councilor Taylor moved to approve the fee schedule changes. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Tree Removal - City Manager/Chief of Police Bartello presented three quotes for tree removal that fall within the City right-a-way. The two trees are located in the 300 block of N. Madison, and the corner of E. 5<sup>th</sup> and N. Hobson St. Councilor Kuecker moved to approve the bid of Dave Wilson's Tree Service in the amount of \$3000. Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

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Prairie City EMS Prairie Pig Out Smoker Competition: EMS representative Mandy Bright addressed Council regarding the Prairie Pig Out Smoker Competition on June 8 and 9, 2018. Bright requested Marshall Street between Jefferson and Washington be closed for event activities. Councilor Lindsay moved to approve, Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Interim City Manager City Staff Position: City Manager/Chief of Police Bartello informed Council that the 90-day extension for the Interim City Manager position had expired. Councilor Taylor requested an additional 30-day extension to confer with Councilor Beiner the other Admin Committee representative. Councilor Kuecker moved to approve the 30 day extension, Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

Posting Public Works Water Grade 2 Operator: City Manager/Chief of Police Bartello requested Council approve the posting for the Public Works Water Grade 2 Operator. The posting would be posted for 30 days with a deadline Friday, March 30<sup>th</sup>. Councilor Lindsay moved to approve the posting and Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Police Department Fleet Management: City Manager/Chief of Police Bartello presented the request to go back to a used patrol car fleet management system. We will put our Crown Vic back into patrol rotation and will plan on trading it in this fall 2018 and replacing it with a new/used vehicle from Kansas State. Councilor Kuecker moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

Water Tower Painting and Maintenance Program, no action taken.

Agenda deadlines for regular monthly Council Meetings: City Manager/Chief of Police Bartello recommended that a deadline for adding items to the regular Council meetings be set to the end of day one week before the set Council meeting. Councilor Lindsay moved to approve the process. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Prairie Meadows 2018 Grant Application for Bandstand Restoration: Librarian, Sue Ponder, addressed Council regarding the Prairie Meadows 2018 Grant Application for Bandstand Restoration in the amount of \$10,000 and working on a grant from Jasper Community Foundation in the amount of \$3,350. The bandstand requires a new roof, electrical, lights and paint. The estimated cost of the project is \$15,350. Ponder requested the City commit \$2000 towards the restoration. Councilor Lindsay moved to approve the funds. Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Prairie City Mural Lease: Librarian, Sue Ponder, addressed Council regarding the expired lease on the Heartland Coop building for the mural. The Hometown Committee will meet with Heartland Coop representatives to renew the contract. Councilor Kuecker moved to task Hometown Pride with meeting with the Heartland Coop to review the contract renewal for the mural. Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

Employee Job Description/Responsibilities, no action taken.

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With no further business to discuss, Councilor Taylor moved to adjourn the meeting at 11:15 PM. Councilor Kuecker seconded the motion. On roll call, the motion carried unanimously.

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**Chad D. Alleger**  
**Mayor**

**ATTESTED TO:**

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**Cindy Kane**  
**City Clerk**