

**CITY OF PRAIRIE CITY
MINUTES
DECEMBER 12, 2018**

The City Council of the City of Prairie City, Jasper County, Iowa, met on December 12, 2018, at City Hall in regular session at 6:00 P.M. Mayor Chad D. Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Kuecker, Lee, Lindsay, Taylor and McDonald. Also in attendance: City Administrator/Chief of Police Bartello and City Clerk Kane.

Agenda Approval: Councilor Kuecker moved to approve the agenda, and Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Public Comment: None

Consent Agenda:

Approval of Council, Boards and Commissions Minutes; November 14, 2018 Regular Council Meeting Minutes; November 27, 2018 Library Board Meeting Minutes; October 22, 2018 Hometown Pride Meeting Minutes; September 13, 2018 Board of Adjustment Minutes; November 8, 2018 Board of Adjustment Minutes. Department Reports; Police Report November 2018; Public Works November 2018; Building Permit Reports; Bills and Transfers: RESOLUTION 11-14-18 #1 Approving Bills and Transfers; Mediacom Rates. Councilor Kuecker moved to approve, and Councilor McDonald seconded the motion. On a roll call vote, the motion carried unanimously.

Petitions and Communications: Mayor Alleger read the Home Rule Proclamation for the 50th Anniversary, declaring Prairie City supports Home Rule and the powers it provides to make local decision that best reflect the residents of our community. The adoption of Home Rule in the Constitution of Iowa was on November 5, 1968.

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

Resolution 12-12-2018 #2: Mayor Alleger addressed Council setting the date for the next Council meeting on Wednesday, January 9, 2018, at 6:00 P.M. Councilor Lindsay moved to approve, and Councilor McDonald seconded the motion. On a roll call vote, the motion carried unanimously.

Old Business:

Discussion and Possible Action for the City Administrator Position. Councilor Taylor led the conversation on the current dual role of Joe Bartello as 50% City Administrator and 50% Chief of Police. Taylor stated that the Admin Team and Council would evaluate the required time of the Administrator position, goals and expectations to create a job description for the half time position. Councilor Lee spoke stating he thought the Administrator position would require more time than part-time. After discussion Councilor McDonald moved to approve a six-month extension for Bartello in his current dual role. Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

City Administrator/Chief of Police Bartello provided an update on the MSA Project. Most of the data has been captured for the GPS water study and GIS and mapping. The water distribution system study will finish in the spring. No action taken.

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New Business:

Area resident Dan Wilson presented Council with a proposal for a residential development between partners Dan Wilson and Jon Taylor - The Prairie Heritage Development south of Kayla Lane. The development would be 21 lots with construction possibly starting spring of 2019. Wilson is requesting that the project be included as a Urban Renewal TIF district for 15 years. Council will review the project request. No action taken.

Discussion on the 2019 Fee Schedule. City Administrator/Chief of Police Bartello presented the 2019 Fee Schedule that includes the Jasper County fee schedule for inspection services. Bartello suggested Council review the information for the January meeting. No action taken.

Discussion on the updated Council Procedures Document. City Administrator/Chief of Police Bartello Presented Council with the Council Procedures, which is approved annually for their review. No action taken.

Discussion and Possible action for Cummins Generator Maintenance Agreement. City Administrator/Chief of Police Bartello presented Council with the Cummins Generator Maintenance Agreement for the generator at the waste water plant. The auto renewal of \$716.40 option would give the City a 4% discount this year. Councilor McDonald moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

Discussion for setting Council Workshops prior to Regular Council Meetings. Councilor McDonald suggested Council Workshops prior to regular Council meetings, which would give extra time for staff to research items prior to the Council meeting vote.

With no further business to discuss, Councilor Kuecker moved to adjourn the meeting at 7:20 P.M. Councilor Taylor seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk