

**CITY OF PRAIRIE CITY
MINUTES
JULY 10, 2019**

The City Council of the City of Prairie City, Jasper County, Iowa, met on July 10, 2019, at City Hall in regular session at 6:00 P.M. Mayor Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Kuecker, Lee, McDonald (via conference call), Lindsay, and Taylor. Also in attendance: City Administrator/Chief of Police Bartello, and City Clerk Kane.

Agenda Approval: Councilor Kuecker moved to approve the agenda, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

Public Comments:

Sue Ponder addressed Council requesting a rededication of the Bandstand. Ponder stated the donors and contractors should be recognized at Prairie Days.

Consent Agenda:

Regular Council Meeting Minutes; June 12, 2019; Council Budget Workshop Minutes: June 5, 2019; Special Council Meeting Minutes; June 26, 2019; Special Council Meeting Minutes; May 29, 2019; Library Board Meeting Minutes: June 24, 2019; Department Report: Police Report June 2019; Public Works June 2019; Administrator Report June 2019; Building Permit Report; Bills and Transfers: RESOLUTION 7-10-19 #1; Approving Bills and Transfers; May 2019 Financials. Councilor Kuecker moved to approve, and Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Petitions and Communications: None

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

RESOLUTION 7-10-2019 #2: Mayor Alleger addressed Council setting the date for the August Council Workshop for Wednesday, August 7, 2019, at 6:00 P.M. Councilor Taylor moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 7-10-2019 #3: Mayor Alleger addressed Council setting the date for the August Council Meeting for Wednesday, August 14, 2019 at 6:00 P.M. Councilor Taylor moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 7-10-2019 #4: Mayor Alleger addressed Council setting the date for a Special Council Workshop with the Prairie City Economic Development Corporation for Wednesday, August 7, 2019 at 6:00 P.M. Councilor Lindsay moved to approve, and Councilor Lee seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 7-10-2019 #5 Setting the date for a Public Hearing on FY2019-20 Budget Amendment#1 for Wednesday, August 14, 2019, at 6:00 P.M. Councilor Taylor moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 7-10-2019 #6 Setting the spending limits for City Staff. Joe Bartello, City Administrator/Chief of Police, addressed Council regarding setting spending limits for budgeted projects previously approved by Council. Councilor McDonald stated a \$2500 a limit for the City Administrator and City Clerk on the projects itemized and approved in the budget. Councilor McDonald moved to approve, and Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

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Old Business:

Andrew Inhelder, Project Engineer with MSA, provided Council with an update on the water distribution system improvements and the water system evaluation. MSA has collected all water utilities needed for the water distribution study. Collection of the curb stops is ongoing, and as they collect curb stops the collect sanitary sewer and storm sewer infrastructure. MSA will create GIS maps and train City Staff on the use.

Water Study and Proposal - Andrew Inhelder, Project Engineer with MSA, provided Council with the water study results. Council took action to publish a request for qualification for engineering services to be due no later than August 14, 2019, at 4:00 PM. Council also directed staff to complete a LMI study with Simmering and Cory in relation to the drinking water improvement study.

Joe Bartello, City Administrator/Chief of Police, led the discussion for possible action for the building located at 100 S. Marshall. The building was purchased by the City in May for undetermined use. Councilor Taylor made a motion the building be offered to the Library Board to explore the option of remodeling for a library expansion. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously. Council requested the Library Board provide an update at the August meeting.

Councilor Lee discussed the leaks at the City building 807 W. Second Street, where the Clothing Closet is housed. Lee requested an additional \$1500 be provided by the City to fix the roof. Joe Bartello, City Administrator/Chief of Police, stated the building is in poor condition, and the Clothing Closet does not have long term plans for the building. He suggested a walk-through of the building to access the issues and conditions. Jenny Wing spoke and stated her husband, Lonny Wing, an HVAC/ Carpenter would be willing to be present at the walk- through and provide an estimate for repairs. The item was tabled for the August meeting.

New Business:

Prairie Day's Special Alcohol Permit Request for Stampede Bar, owner Todd Fiechter. Joe Bartello, City Administrator/Chief of Police stated that Stampede would again be hosting a bags tournament on Jefferson Street during Prairie Days and requested a special alcohol permit. Councilor Lindsay moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Mayor Alleger read Council a letter from Michael Scott, State of Iowa Librarian. The Prairie City Library met the conditions for state accreditation of In Service to Iowa: Public Library Standards, Sixth Edition. Alleger congratulated, Sue Ponder, Library Director, for achieving this honor for the Prairie City Library.

Mayor Alleger addressed Council regarding the current City Staff Structure with the dual role of City Administrator and Chief of Police. Joe Bartello moved into the dual role in July 2017, when the previous City Administrator role was vacated in May 2017. Mayor Alleger asked for a motion for moving forward with the dual role. No action. Mayor Alleger asked for a motion for moving forward with separating the two positions, City Administrator and Chief of Police. Councilor Lee made a motion to separate, Councilor Kuecker seconded the motion. On a roll call vote, 4 yes (Lee, Kuecker, Taylor, Lindsay), 1 no (McDonald).

Joe Bartello, City Administrator/Chief of Police, addressed Council regarding the FY 2019-20 employee pay rates and incentives. Councilor Taylor suggested item be tabled for additional information. No Action.

Joe Bartello, City Administrator/Chief of Police, addressed Council regarding the FY 2019-20 City Projects. As previously discussed, Bartello requested Council approve a \$2500 a limit for the City Administrator and City Clerk on the projects itemized and approved on the budget. Councilor McDonald moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

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Joe Bartello, City Administrator/Chief of Police, addressed Council regarding street sweeping. Bartello recommended purchasing a sweeper attachment and gutter brush for \$4395 for the Tool Cat. He also suggested Council approved hiring the City of Monroe to sweep the downtown area, prior to Prairie Days. Councilor Lindsay moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Joe Bartello, City Administrator/Chief of Police, addressed Council regarding the Lexipol Policies and Procedures for the Police Department at the cost of \$2200. Councilor Taylor moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Mayor Alleger addressed Council regarding Prairie Days event weekend property storage. Alleger requested Council approve the use of the building at 100 S. Marshall for storage during Prairie Days. Councilor Kuecker moved to approve, and Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Joe Bartello, City Administrator/Chief of Police, addressed Council regarding a zoning update for the electric sign. Bartello informed Council of the Department of Transportation negative response regarding the placement of the electric sign. Bartello suggested Council request Planning and Zoning Committee to review the zoning of the area at 807 W. Second Street. Councilor Taylor moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Joe Bartello, City Administrator/Chief of Police addressed Council regarding the current Fireworks ordinance. Bartello informed Council that only one complaint was received at City Hall. However, Council members had individually received complaints. The item was tabled for the August workshop.

Councilor Kuecker informed Council, Police will be working for Iowa DOT July 17-18 in Jasper County.

Joe Bartello, City Administrator/Chief of Police, asked Council to provide him clarification with the recent vote to split the dual roles and expectation. Councilor Kuecker requested Bartello maintain the dual role until someone could be hired. Councilor Taylor stated the Admin Team will need to sit down to discuss moving forward. Taylor stated there would be two positions, and Bartello could apply to either position.

With no further business to discuss, Councilor Kuecker moved to adjourn the meeting at 8:30 P.M. Councilor Lindsay seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk