



CITY COUNCIL AGENDA  
REGULAR COUNCIL MEETING  
PRAIRIE CITY, CITY HALL  
6:00 P.M WEDNESDAY, DECEMBER 11, 2019

Mayor:  
Chad Alleger

Council Members:  
Dianne Taylor  
Brent Berger  
Christy Lindsay  
Troy Kuecker  
Ann McDonald

City Clerk  
Cindy Kane

Deputy Clerk  
Emily Voeller

Library Director  
Sue Ponder

City Administrator  
/Police Chief  
Joe Bartello

Fire Chief  
Ryan Van Der Kamp

Ambulance Chair  
Cody Wenthe

City Attorney  
John H. Judisch

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515/994-2376 fax

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE: Please rise
2. OATH OF OFFICE – DEB TOWNSEND COUNCIL MEMBER
3. OATH OF OFFICE – ANN MCDONALD COUNCIL MEMBER
4. OATH OF OFFICE – CHAD ALLEGER MAYOR
5. ROLL CALL
6. AGENDA APPROVAL
7. **PUBLIC COMMENT:** At this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting, but may ask the City staff to research the matter or have the matter placed on a subsequent agenda. To be heard, a citizen must be recognized by the chair and state his or her name and address. Speakers will be given three minutes to present their concerns. Comments and/or questions must be related to city policies or the provision of city services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor no additional comments and/or questions will be addressed during the remaining meeting once the Public Comment portion has been closed.
8. **CONSENT AGENDA**  
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.
  - A. Approval of Council, Boards and Commissions Minutes
    1. November 13, 2019 Regular Council Meeting Minutes
    2. November 20, 2019 Special Council Meeting Minutes
    3. November 23, 2019 Special Council Meeting Minutes
    4. November 25, 2019 Special Council Meeting Minutes
    5. November 27, 2019 Special Library Board Meeting Minutes
    6. October 19, 2019 Park Board Meeting Minutes
    7. October 29, 2019 Hometown Pride Meeting Minutes
  - B. Department Reports
    1. Police Report November 2019
    2. Public Works November 2019
    3. Administrator Report November 2019
    4. Building Permit Report
  - C. Bills and Transfers: RESOLUTION 12-11-19 #1 Approving Bills and Transfers
  - D. July 2019 Financials
  - E. August 2019 Financials
  - F. September 2019 Financials
9. PETITIONS AND COMMUNICATIONS
10. INTRODUCTION AND ADOPTION OF ORDINANCES, RESOLUTIONS, PUBLIC HEARINGS:
  - A. RESOLUTION 12-11-19 #2 Setting the January 2020 Regular Council Meeting Date
  - B. PUBLIC HEARING: FY 2019-20 Budget Amendment #2
  - C. RESOLUTION 12-11-19 #3 Accepting the FY 2019-20 Budget Amendment #2
  - D. PUBLIC HEARING: Disposal of an Interest in Real Estate W Jefferson St Lots
  - E. PUBLIC HEARING: Disposal of an Interest in Real Estate S Norris St Lots
  - F. ORDINANCE NO. 369: Amending City Code Chapter 170 for Subdivision Regulations, 2nd Reading
  - G. ORDINANCE NO. 370 Golf Carts: To Add Chapter 171 ‘Golf Carts’ to the Prairie City Code of Ordinances; 3<sup>rd</sup> and Final Reading
  - H. PUBLIC HEARING: Public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement
  - I. RESOLUTION 12-11-19 #4: Resolution taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$120,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement)
  - J. ORDINANCE NO. 371: Amending the Code of Ordinances of the City of Prairie City, Iowa, By Amending Provisions Pertaining to Operating Budget Preparation, 1<sup>st</sup> Reading
11. OLD BUSINESS:
  - A. Discussion on MSA Professionals Project Update
  - B. Discussion on Water Meter Usage Comparisons
  - C. Discussion and possible action on Seasonal Employee Re-Posting
12. NEW BUSINESS:
  - A. Discussion and possible action on Employee Handbook Update
  - B. Discussion and Possible Action for Proposal from Overland Group for EDC Land
  - C. Discussion and Possible Action/Possible Setting Public Hearing on One-Way Parking on 5<sup>th</sup> St.
  - D. Discussion and Possible Action for Interim City Admin/Chief of Police Position Separation
  - E. Discussion and Possible Action for Possible Fire Dept. Training Controlled Burn in City Limits
  - F. Discussion and Possible Action for Fire Department Training for Burning COOP Buildings
  - G. Leaving Council Member Appreciation
  - H. Discussion, Possible Action/Resolution, Possible Closed Session Under Iowa Code 21.5(1)j for the Disposal of Interest in Real Estate
  - I. New Council Member Orientation (Possible Adjournment of Meeting Prior)
13. ADJOURNMENT