

**CITY OF PRAIRIE CITY  
MINUTES  
MAY 13, 2020**

The City Council of the City of Prairie City, Jasper County, Iowa, met on May 13, 2020, in regular session at 6:00 P.M. Mayor Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present virtually and absent as follows: Present: Mayor Alleger; Councilors: Berger, Lindsay, Mc Donald, Taylor, and Townsend. Also in attendance: City Administrator John Lloyd, Police Chief Joe Bartello, Fire Chief Ryan Van Der Kamp, Library Director Sue Ponder and City Clerk Kane.

Councilor Berger moved to approve the agenda. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

Public Comments:

Kirsten Weiland, Prairie Wellness Center, Myo Massage owner and PCBA President, addressed Council requesting the City donate fund to the Jasper County Small Business Assistance Program. She stated 14 local businesses have been impacted by the COVID-20 shutdown. Weiland stated PCBA donated \$500 to assist the eight businesses that do not qualify for State assistance.

Scott DeVries, EDC Committee Chair, echoed Weiland's request. He mentioned surrounding towns had committed funds to the Jasper County Small Business Assistance Program; Colfax \$5,000; Sully \$5,000; Monroe \$2,000.

Consent Agenda:

Special Council Meeting Minutes: April 22, 2020; Department Reports: Parks and Recreation Board Meeting April 15, 2020; Library Board Meeting May 11, 2020; March 2020 Financials; RESOLUTION 5-13-20#1; Approving Bills and Transfers; May 2020 Financials. Councilor Mc Donald moved to approve the agenda. Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Introduction and Adoption of Ordinances, Resolution, Public Hearings

New Business:

Park and Recreation Summer Recreation Director. City Administrator, John Lloyd addressed Council regarding the summer recreation program. Lloyd stated with the uncertainty of parks opening and summer programs, the position would only be filled if restrictions were lifted by the Governor. Councilor Mc Donald moved to approve the two-week posting of summer position. Councilor Lindsay seconded the motion. On a roll call vote, the motion passed unanimously.

Investment Policy. Councilor Taylor stated that she had reviewed the 2020 Investment Policy and made minimal changes. Townsend moved to approve the policy. Councilor Berger seconded the motion. On a roll call vote, the motion passed unanimously.

Jasper County Small Business Assistance Program – 2020 Community Business Grant Program. Jeff Davidson, Director of JEDCO, addressed Council explaining the Jasper County Small Business Assistance Program for local businesses. Davidson requested the City of Prairie City donate to the grant program. Councilor Lindsay moved to approve \$5000.00 to be donated to the program for the eight local

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businesses affected by the mandated shutdown. Councilor Mc Donald seconded the motion. On a roll call vote, the motion passed unanimously.

City Administrator John Lloyd addressed Council regarding the proposal for the City of Prairie City sponsoring the Economic Development Corporation project to route water and sanitary sewer to their property located at West Second Street. Councilor Berger requested the City move forward with MSA project. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

Library Director Sue Ponder addressed Council regarding the proposed design and expansion contract for the city building located at 100 S. Marshall Street. Ponder stated the City Attorney had reviewed the contract with Vermillion Architectural firm for design phase one, \$3,202.50, for total design phase in the amount of \$21,350.00 plus reimbursables being funded from the Library trust. Councilor Taylor moved to approve on behalf of the Prairie City Public Library Board. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

Ryan Van Der Kamp, Walnut Creek Fire Department Chief, addressed Council requesting additional radios, pagers, and batteries in the amount of \$6,724.80 and \$578.00. Councilor Mc Donald moved to approve. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

Petitions and Communications: None

Old Business:

City Administrator John Lloyd brought forth the request for street closure by Whiskey Barrel for Wednesday Bike Night. After discussion, the item was tabled for additional information. No action.

City Administrator John Lloyd stated he met with MSA Engineer Andrew Inhelder regarding the north side of the downtown sidewalk. Over years the concrete curb has settled, causing varying levels. Lloyd proposed removing the outer narrow section and repairing it to sidewalk level. After discussion Council requested additional information. No action.

City Administrator John Lloyd stated the April water usage report accounted for 88.5% metered sales. He stated that a 10% water loss was expected. MSA Engineer Andrew Inhelder spoke regarding the earlier usage report may have been miscalculated. After a lengthy discussion, Lloyd suggested that the water reports continue to be monitored on a monthly basis. No action.

RESOLUTION 05-13-20#2: Setting the Prairie City Special Council Meeting for May 22, 2020, located at City Hall 12:00 P.M.; setting the Prairie City Public Hearing on Budget Amendment #3 FY2019-2020 for May 22, 2020, located at City Hall 12:00 P.M.; setting Prairie City Council Workshop for June 10, 2020, located at City Hall 6:00 P.M.; setting the regular Prairie City Council Meeting for June 24, 2020, located at City Hall 6:00 P.M.; Councilor Townsend moved to approve. Councilor Lindsay seconded the motion. On a roll call vote, the motion passed unanimously.

RESOLUTION 05-13-20#3 setting FY 2020-2021 Employee Wages. Councilor Mc Donald moved to freeze wages for FY 2020-2021. Councilor Townsend seconded the motion. On a roll call vote, Mc Donald, yes, Townsend, yes, Lindsay, No, Berger No, Taylor No. On a roll call vote, the motion failed, 2 yes and 3 no.

Councilor Taylor made a motion to provide employees a 2% cost-of-living increase for FY2020-2021. Councilor Berger seconded the motion. On a roll call vote, Lindsay yes, Mc Donald no, Townsend no, Berger yes, Taylor yes. On a roll call vote, the motion passed, 3 yes and 2 no.

ORDINANCE NO. 375 Setting FY 2020-2021 Water Rates 2% increase as proposed by PFM Financial Advisors. Councilor Taylor moved to approve the 2% increase on the first reading. Councilor Berger seconded the motion. On a roll call vote, the motion passed unanimously.

ORDINANCE NO. 376 Setting FY 2020-2021 Sewer Rates for a zero increase. Councilor Lindsay moved to approve the first reading. Councilor Berger seconded the motion. On a roll call vote, the motion passed unanimously.

ORDINANCE NO. 377 Setting FY 2020-2021 Solid Waste Rates. Councilor Lindsay moved to approve zero increase on the first reading. Councilor Mc Donald seconded the motion. On a roll call vote, the motion passed unanimously.

With no further business to discuss, Councilor Townsend moved to adjourn the meeting at 8:50 P.M. Councilor Lindsay seconded the motion. On roll call, the motion carried unanimously.

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**Chad D. Alleger**  
**Mayor**

**ATTESTED TO:**

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**Cindy Kane**  
**City Clerk**