

**CITY OF PRAIRIE CITY
MINUTES
NOVEMBER 13, 2019**

The City Council of the City of Prairie City, Jasper County, Iowa, met on November 13, 2019, at City Hall in regular session at 6:00 P.M. Mayor Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Kuecker, Lindsay, Mc Donald and Taylor. Also in attendance: City Administrator/Chief of Police Bartello, and City Clerk Kane.

Agenda Approval: Mayor Alleger requested Brad Riemann be moved before public comments due to timing. Councilor Taylor moved to approve the agenda as altered, Councilor Mc Donald seconded the motion. On a roll call vote, the motion carried unanimously.

Brad Riemann of North Risk Partners presented Council with the 2020 insurance benefit plan renewal proposals. The proposal included Delta Dental, EPIC group life insurance and short-term disability insurance, Wellmark health insurance, Kabel HRA and Flex plan. Councilor Kuecker moved to approve Delta dental annual premium \$3055.92, EPIC group life insurance \$1378.80, EPIC short-term disability annual premium \$3198.84, Wellmark HMO health insurance \$53,883.60 and Kabel HRA for a maximum per individual \$3700, Kabel Flex plan \$480.00 Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Public Comments:

Jackson Holt addressed Council regarding approval for a Community Garden next to the Library. Natalie Owens requested Council provide an updated timeline on the Prairie Heritage housing development from the developers.

Consent Agenda:

Regular Council Meeting Minutes: October 9, 2019; Special Council Meeting Minutes: October 17, 2019; Special Council Meeting Minutes: October 31, 2019; Library Board Meeting Minutes: October 14, 2019; Library Board Meeting Minutes: November 7, 2019; Department Report: Police Report October 2019; Public Works October 2019; Administrator Report October 2019; Building Permit Report October 2019; Bills and Transfers: RESOLUTION 11-13-19 #1; Stampede Alcohol Refund Application Approval Approving Bills and Transfers. Councilor McDonald moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Petitions and Communications:

Mayor Alleger read a petition by Lois Telfer with 12 signatures regarding street parking on East 5th Street. Telfer is requesting parking be on a single side only, due to safety. Council requested it to be placed on the next agenda for action.

Pam St. John addressed Council stating she has a Citizen Petition with 450 signatures opposing the possible re-zoning of property at State Street and 2nd Avenue for a possible Dollar General.

Introduction and Adoption of Ordinances, Resolution, Public Hearings:

RESOLUTION 11-13-19 #2: Mayor Alleger addressed Council setting the date for the December Council Workshop for Wednesday, December 4, 2019, at 6:00 P.M. Councilor Taylor moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #3: Mayor Alleger addressed Council setting the date for the December Council Meeting for Wednesday, December 11, 2019, at 6:00 P.M. Councilor Kuecker moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

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RESOLUTION 11-13-19 #4: Mayor Alleger addressed Council setting the date for a Special Council Meeting on Friday, November 22, 2019, at 5:00 P.M. to interview potential City Administrator candidates. Councilor Mc Donald moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #4: Mayor Alleger addressed Council setting the date for a Special Council Meeting on Saturday, November 23, 2019, at 8:00 A.M. to interview potential City Administrator candidates. Councilor Taylor moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #6: Mayor Alleger addressed Council setting the date for a Special Council November Meeting on Monday, November 25, 2019, at 5:00 P.M. to review candidates for the City Administrator position. Councilor Kuecker moved to approve, and Councilor Mc Donald seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #7: Mayor Alleger addressed Council setting the date for a Public Hearing on Wednesday, December 11, 2019, at 6:00 P.M. for a Budget Amendment. Councilor Mc Donald moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #8: Mayor Alleger addressed Council setting the date for a Public Hearing and Discussion, Possible Action and Possible Closed Session for Disposal of an Interest in Real estate Under Iowa Code 21.5 (1)j. Councilor Kuecker moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

6:44 PM. Councilor Mc Donald moved to approve a Closed Session, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

7:17 P.M. Councilor Kuecker moved to approve to Open Session, and Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Kuecker, Lindsay, Mc Donald and Taylor. Also in attendance: City Administrator/Chief of Police Bartello, and City Clerk Kane.

RESOLUTION 11-13-19 #8A Mayor Alleger asked for a motion to set a public hearing for Wednesday, December 11, 2019 at 6:00 PM. to dissolve City interest in real-estate located at W. Jefferson locally known as the Ride-n-Share lot. Councilor Mc Donald moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #8B Mayor Alleger asked for a motion to set a public hearing for Wednesday, December 11, 2019 at 6:00 PM. for real-estate Lot one and Lot three, located at 701 S. Norris and 705 S. Norris Street. Councilor Lindsay moved to approve, and Councilor McDonald seconded the motion. On a roll call vote, the motion carried unanimously.

Ordinance NO. 369 Amending City Code Chapter 170 for Subdivision Regulations 1st Reading. Councilor Mc Donald moved to approve 1st Reading of the motion, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

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7:12 PM. Public hearing - Mayor Alleger opened the public hearing for Amending City Code Chapter 170 for subdivision regulations allowing Chickens to be kept within City Limits. One written correspondence was read by Mayor Alleger.

Jackson Holt stated he would need to purchase his chickens by January. Mandy Bright spoke in favor of allowing chickens within City limits. Councilor McDonald stated she had received feedback from a citizen with concern of chickens in the community. Mayor Alleger had a statement sent to him in favor of chickens. Councilor Kuecker and Taylor both had citizens reach out with concerns of chickens in town.

7:19 P.M. Public Hearing was closed.

Mayor Alleger asked for motion to draft an ordinance to allow chickens to be kept within City limits. Councilor Lindsay made the motion. No second was received. The motion failed.

Ordinance NO. 370 Golf Carts to add Chapter 171 Golf Carts to the Prairie City Code of Ordinances. Councilor Taylor moved to approve the 2nd Reading, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #9. Accepting the 2019 Annual Urban Renewal Report. Councilor Kuecker moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #10. Accepting the 2019 Annual Financial Report. Councilor Mc Donald stated she was not provided with adequate time to review the report. The report approval will be postponed until Monday, November 18, 2019, at 4:30 P.M.

RESOLUTION 11-13-19 #11. Resolution to set a date for a Public Hearing on proposal to enter into a water revenue loan and disbursement agreement to borrow money thereunder in a principal amount not to exceed \$120,000. Set for Wednesday, December 11, 2019, at 6:00 PM. Councilor Mc Donald moved to approve, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

RESOLUTION 11-13-19 #12. Resolution to accept interior demolition bid for 100 S. Marshall Street. Bid has been received in the amount of \$8900. Councilor Taylor requested the option of Public Works seasonal employees to remove the debris during the winter months. Bartello stated a licensed electrician would need to be hired to disconnect or remove excess wiring. Councilor Taylor moved to approve seasonal and full-time Public Works employees complete the work, and Councilor Kuecker seconded the motion. On a roll call vote, the motion carried 3 yes (Taylor, Kuecker, Lindsay), 1 no (Mc Donald).

Old Business:

City Administrator/Chief of Police Bartello led the discussion on the MSA project updates. No action.

Cindy Kane, City Clerk, stated that three applications have been received for the EMS Director. After discussion, EMS Director staff position interviews are scheduled for Wednesday, November 20, 2019, at 6:00 P.M. EMS board elections will be held Monday, November 18, 2019.

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City Administrator/Chief of Police Bartello led the discussion on the City building use at 801 West Second Street. Bartello said after research on the issue, the City Celebration Committee had supplies stored at the building to be used during the annual celebration. Councilor Taylor stated currently, the building is in poor condition, mold, lack of fire suppression, no heat or water and major roof issues. Taylor stated Council will need to review the purpose to determine if building repairs are warranted. Taylor made a motion for the clothing closet to vacate the City owned building by January 1, 2020. Taylor amended her motion to state, no occupancy would be allowed in the City building at 807 West Second Street effective January 1, 2020. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

City Administrator/Chief of Police Bartello led the discussion on the open Public Works open position. Bartello stated each employee have scheduled additional certification testing through the DNR. Councilor Mc Donald requested that the open position be re-posted until filled. Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

New Business:

Mayor Alleger read a November 6, 2019, text message from Councilor John Lee resigning from Council effective immediately. Councilor Mc Donald made a motion for accept his resignation. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Mayor Alleger stated he spoke with the Jasper County Auditor to confirm a special election would cost citizens \$3500. Councilor Taylor made a motion to fill the open council position by appointment to avoid the additional cost. The open position will be posted for interested parties. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Travis Landwehr addressed Council regarding his business located on South Prairie Drive. Landwehr asked that semi-truck parking be limited to the south half of the street in order to not block the driveway to his car wash. Councilor Taylor made a motion to approve a no parking area between the entrance of the car wash and Casey's. Councilor Kuecker seconded the motion. On a roll call vote, the motion carried unanimously.

Joe Bartello, City Administrator/Chief of Police, informed Council that three area businesses were interested in the State funded local Catalyst Grant Program. Pre-applications are due to the Iowa Economic Development Program on January 31, 2020. Timing of the project must not occur prior to the application. The City can only submit one application to the State. After review, Kelly Schneider of PC Foods and Scott DeVries of Mound Prairie Ventures LLC. will be asked to present their proposals on December 4, 2019, at 6:00 P.M. Council Workshop Meeting. Councilor Taylor moved to approve, and Councilor Lindsay seconded the motion. On a roll call vote, the motion carried unanimously.

Joe Bartello, City Administrator/Chief of Police, presented Council with the PCPD Police One Academy Training Program. Bartello stated that seven officers would participate in the training at \$74.80 per officer. Councilor Mc Donald made a motion to approve the training, Councilor Kuecker seconded the motion. On a roll call vote, the motion carried.

Mayor Alleger stated that the PC Economic Development Corporation and Jasper County Economic Development Corporation (JEDCO) are working with the Overland Group attorney to finalize a proposal for the sale of PC Economic Development Corporation and (JEDCO) property located at Popular Avenue and West 2nd Street. Alleger requested a motion to move forward from Council. Councilor Mc Donald made a motion approving the proposal, Councilor Kuecker seconded the motion. On a roll call vote, the motion carried.

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Councilor Mc Donald requested additional items be reviewed: the summary of water loss issue and where Public Works is on replacement of old water meters. Mc Donald also requested tracking system of the new meters and usage. No action.

Mayor Alleger stated City Attorney John Judisch would be finalizing the fact finding investigation by Monday, November 18, 2019. Due the late timing, Judisch will not submit a charge for the investigation.

With no further business to discuss, Councilor Kuecker moved to adjourn the meeting at 9:05 P.M. Councilor Mc Donald seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk