

**CITY OF PRAIRIE CITY
COUNCIL SPECIAL COUNCIL MEETING AND WORKSHOP MINUTES
MAY 6, 2020**

The City Council of the City of Prairie City, Jasper County, Iowa, met on May 6, 2020, at City Hall (via electronic conferencing) for a Special Council Meeting and Workshop at 6:00 P.M.

Those present were: Mayor Alleger, Council Members: Berger, Taylor, Townsend, Lindsay, and McDonald. Also in attendance: City Administrator Lloyd and City Clerk Kane.

Councilor Mc Donald moved to approve the meeting agenda, and Councilor Taylor seconded the motion. On a roll call vote, the approval passed unanimously.

Council moved into a workshop discussion. No Action.

8:49 P.M. Mayor Alleger requested Council move into closed session regarding discussion of real-estate. Councilor Mc Donald moved to approve, and Councilor Taylor seconded the motion. On a roll call vote, the approval passed unanimously.

8:58 P.M. Council moved into open session.

Councilor Taylor moved to accept the real-estate bid for properties located at 701 and 705 S. Norris Street to Jeff Davis in the amount of \$35,000 for both properties. Councilor Mc Donald seconded the motion. On a roll call vote, the approval passed unanimously.

With no further business to discuss, Councilor Taylor moved to adjourn the meeting at 9:01 P.M. Councilor Lindsay.

Chad Alleger
Mayor

Cindy Kane
City Clerk

**CITY OF PRAIRIE CITY
MINUTES
MAY 13, 2020**

The City Council of the City of Prairie City, Jasper County, Iowa, met on May 13, 2020, in regular session at 6:00 P.M. Mayor Alleger called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll was called showing members present virtually and absent as follows: Present: Mayor Alleger; Councilors: Berger, Lindsay, Mc Donald, Taylor, and Townsend. Also in attendance: City Administrator John Lloyd, Police Chief Joe Bartello, Fire Chief Ryan Van Der Kamp, Library Director Sue Ponder and City Clerk Kane.

Councilor Berger moved to approve the agenda. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

Public Comments:

Kirsten Weiland, Prairie Wellness Center, Myo Massage owner and PCBA President, addressed Council requesting the City donate fund to the Jasper County Small Business Assistance Program. She stated 14 local businesses have been impacted by the COVID-20 shutdown. Weiland stated PCBA donated \$500 to assist the eight businesses that do not qualify for State assistance.

Scott DeVries, EDC Committee Chair, echoed Weiland's request. He mentioned surrounding towns had committed funds to the Jasper County Small Business Assistance Program; Colfax \$5,000; Sully \$5,000; Monroe \$2,000.

Consent Agenda:

Special Council Meeting Minutes: April 22, 2020; Department Reports: Parks and Recreation Board Meeting April 15, 2020; Library Board Meeting May 11, 2020; March 2020 Financials; RESOLUTION 5-13-20#1; Approving Bills and Transfers; May 2020 Financials. Councilor Mc Donald moved to approve the agenda. Councilor Taylor seconded the motion. On a roll call vote, the motion carried unanimously.

Introduction and Adoption of Ordinances, Resolution, Public Hearings

New Business:

Park and Recreation Summer Recreation Director. City Administrator, John Lloyd addressed Council regarding the summer recreation program. Lloyd stated with the uncertainty of parks opening and summer programs, the position would only be filled if restrictions were lifted by the Governor. Councilor Mc Donald moved to approve the two-week posting of summer position. Councilor Lindsay seconded the motion. On a roll call vote, the motion passed unanimously.

Investment Policy. Councilor Taylor stated that she had reviewed the 2020 Investment Policy and made minimal changes. Townsend moved to approve the policy. Councilor Berger seconded the motion. On a roll call vote, the motion passed unanimously.

Jasper County Small Business Assistance Program – 2020 Community Business Grant Program. Jeff Davidson, Director of JEDCO, addressed Council explaining the Jasper County Small Business Assistance Program for local businesses. Davidson requested the City of Prairie City donate to the grant program. Councilor Lindsay moved to approve \$5000.00 to be donated to the program for the eight local

MINUTES

May 13, 2020

Page 2

businesses affected by the mandated shutdown. Councilor Mc Donald seconded the motion. On a roll call vote, the motion passed unanimously.

City Administrator John Lloyd addressed Council regarding the proposal for the City of Prairie City sponsoring the Economic Development Corporation project to route water and sanitary sewer to their property located at West Second Street. Councilor Berger requested the City move forward with MSA project. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

Library Director Sue Ponder addressed Council regarding the proposed design and expansion contract for the city building located at 100 S. Marshall Street. Ponder stated the City Attorney had reviewed the contract with Vermillion Architectural firm for design phase one, \$3,202.50, for total design phase in the amount of \$21,350.00 plus reimbursables being funded from the Library trust. Councilor Taylor moved to approve on behalf of the Prairie City Public Library Board. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

Ryan Van Der Kamp, Walnut Creek Fire Department Chief, addressed Council requesting additional radios, pagers, and batteries in the amount of \$6,724.80 and \$578.00. Councilor Mc Donald moved to approve. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

Petitions and Communications: None

Old Business:

City Administrator John Lloyd brought forth the request for street closure by Whiskey Barrel for Wednesday Bike Night. After discussion, the item was tabled for additional information. No action.

City Administrator John Lloyd stated he met with MSA Engineer Andrew Inhelder regarding the north side of the downtown sidewalk. Over years the concrete curb has settled, causing varying levels. Lloyd proposed removing the outer narrow section and repairing it to sidewalk level. After discussion Council requested additional information. No action.

City Administrator John Lloyd stated the April water usage report accounted for 88.5% metered sales. He stated that a 10% water loss was expected. MSA Engineer Andrew Inhelder spoke regarding the earlier usage report may have been miscalculated. After a lengthy discussion, Lloyd suggested that the water reports continue to be monitored on a monthly basis. No action.

RESOLUTION 05-13-20#2: Setting the Prairie City Special Council Meeting for May 22, 2020, located at City Hall 12:00 P.M.; setting the Prairie City Public Hearing on Budget Amendment #3 FY2019-2020 for May 22, 2020, located at City Hall 12:00 P.M.; setting Prairie City Council Workshop for June 10, 2020, located at City Hall 6:00 P.M.; setting the regular Prairie City Council Meeting for June 24, 2020, located at City Hall 6:00 P.M.; Councilor Townsend moved to approve. Councilor Lindsay seconded the motion. On a roll call vote, the motion passed unanimously.

RESOLUTION 05-13-20#3 setting FY 2020-2021 Employee Wages. Councilor Mc Donald moved to freeze wages for FY 2020-2021. Councilor Townsend seconded the motion. On a roll call vote, Mc Donald, yes, Townsend, yes, Lindsay, No, Berger No, Taylor No. On a roll call vote, the motion failed, 2 yes and 3 no.

Councilor Taylor made a motion to provide employees a 2% cost-of-living increase for FY2020-2021. Councilor Berger seconded the motion. On a roll call vote, Lindsay yes, Mc Donald no, Townsend no, Berger yes, Taylor yes. On a roll call vote, the motion passed, 3 yes and 2 no.

ORDINANCE NO. 375 Setting FY 2020-2021 Water Rates 2% increase as proposed by PFM Financial Advisors. Councilor Taylor moved to approve the 2% increase on the first reading. Councilor Berger seconded the motion. . On a roll call vote, Lindsay yes, Mc Donald no, Townsend no, Berger yes, Taylor yes. On a roll call vote, the motion passed, 3 yes and 2 no.

ORDINANCE NO. 376 Setting FY 2020-2021 Sewer Rates for a zero increase. Councilor Lindsay moved to approve the first reading. Councilor Berger seconded the motion. On a roll call vote, the motion passed unanimously.

ORDINANCE NO. 377 Setting FY 2020-2021 Solid Waste Rates. Councilor Lindsay moved to approve zero increase on the first reading. Councilor Mc Donald seconded the motion. On a roll call vote, the motion passed unanimously.

With no further business to discuss, Councilor Townsend moved to adjourn the meeting at 8:50 P.M. Councilor Lindsay seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk

CITY OF PRAIRIE CITY
Special Session MINUTES
MAY 22, 2020

The City Council of the City of Prairie City, Jasper County, Iowa, met at 12:00 P.M. on May 22, 2020, at City Hall for a special session via virtual meeting.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Berger, Lindsay, Mc Donald, Taylor, and Townsend. Also in attendance: City Administrator John Lloyd and City Clerk Kane.

Councilor Townsend moved to approve the agenda. Councilor Berger seconded the motion. On a roll call vote, the motion passed unanimously.

Public Hearing open at 12:05 P.M. No comments, no communication.
Public Hearing closed at 12:06 P.M.

Resolution 5-22-20#1 Amendment to City Budget. City Administrator John Lloyd presented the Third Amendment to the FY2019-2020 City Budget. Councilor Mc Donald made a motion to approve the Budget Amendment. Councilor Townsend seconded the motion. On a roll call vote, the motion passed unanimously.

City Administrator John Lloyd led the discussion on a proposed Bike Night sponsored by the Prairie City Celebration Committee. Lloyd stated he met with Travis Cullen, owner of the Whiskey Barrel Councilor Berger and Council Lindsay asked for clarification on Bike Night with local businesses, street closures and entertainment for events. After Council discussion, Berger made a motion to approve Bike Nights starting June 19, 2020. Councilor Mc Donald seconded the motion. On a roll call vote, the motion passed unanimously.

With no further business to discuss, Councilor Townsend moved to adjourn the meeting at 12:43 P.M. Councilor Lindsay seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk

CITY OF PRAIRIE CITY
Special Session MINUTES
MAY 29, 2020

The City Council of the City of Prairie City, Jasper County, Iowa, met at 12:00 P.M. on May 29, 2020, at City Hall for a special session via virtual meeting.

Member present VIA virtual meeting: Councilors: Berger, Taylor. Also in attendance: City Administrator John Lloyd, Chief of Police John Bartello, Library Director Sue Ponder and City Clerk Kane.

No Meeting – No Quorum

ATTESTED TO:

Cindy Kane
City Clerk

CITY OF PRAIRIE CITY
Special Session MINUTES
JUNE 1, 2020

The City Council of the City of Prairie City, Jasper County, Iowa, met at 6:15 P.M. on June 1, 2020, at City Hall for a special session via virtual meeting.

Member present VIA virtual meeting: Councilors: Berger, Mc Donald, Lindsay, Taylor, Townsend and Mayor Alleger. Also in attendance: City Administrator John Lloyd.

Councilor Mc Donald moved to approve the agenda. Councilor Taylor seconded the motion. On a roll call vote, the motion passed unanimously.

City Administrator John Lloyd led the discussion on the retirement of City Clerk, Cindy Kane effective July 3, 2020. Councilor Taylor made a motion to approve the retirement resignation letter. Councilor Berger seconded the motion. On a roll call vote, the motion passed unanimously.

Councilor Mc Donald made the motion to post the City Clerk position until June 19, 2020 at 4:30 P.M., Councilor Lindsay seconded the motion. On a roll call vote, the motion passed unanimously.

With no further business to discuss, Councilor Taylor moved to adjourn the meeting at 6:21 P.M. Councilor Berger seconded the motion. On roll call, the motion carried unanimously.

Chad D. Alleger
Mayor

ATTESTED TO:

Cindy Kane
City Clerk

Prairie City Park Board Commission
Wednesday, April 15, 2020
6:00 p.m.
Meeting Minutes

*Meeting held via Zoom due to Coronavirus pandemic.

Call to Order: 6:01 p.m. by Natalie Owens

Present: Natalie Owens, Scott Steenhoek, Tom Schendel, Trishia Johannes, Emily Simmons, John Lloyd, Christy Lindsey

Approval of Agenda & Minutes:

- Motion to approve agenda and March meeting minutes by Johannes; second by Simmons. Motion approved.

Little League / Bam Bam Update:

- No updates have been received from Little League. The national Little League organization recommended the season doesn't start until mid-May. Sierra DeVoe (Bam Bam) confirmed the same recommendation has been made for Bam Bam.
- No updates/changes have been made to the Little League schedule previously provided to Park Board.

Soccer:

- No updates have been communicated to Park Board by Arica and Josh Brinegar. The assumption is the soccer league is following the same guidelines as Little League.

Public Works Update:

- Public Works has received most of the new aerator approved by City Council. The remaining parts were to arrive Thursday, April 16. Public Works will get it assembled and start aerating the grounds in Prairie City.
- With all parks technically closed, none of the bathrooms are currently open. Public Works will make them accessible once the parks are open.
- The community building floor covering work has been completed and the baseboard surround has been applied. The community building will be deep cleaned on Friday, April 17 and available for rent once the park is open.
- Public Works has started mowing in Prairie City. The rec complex grounds have been mowed once already. The new equipment (aerator and spreader) will be used to aerate and seed the grounds and other areas in Prairie City. Public Works will also work on spraying the ball fields.
- A tree was lost at the rec complex due to wind. It has been removed and will look to be replaced in the future.
- The cat tails in and around the pond at the rec complex are currently dead. Public Works will try to remove/cut down as many as possible, as well as spray to continue killing the cat tails.
- Public Works is looking to bring someone out within the next few weeks to trap any muskrats. A few have been spotted.

- Public Works will move gold material left over from last year back out to the complex and will fill in low spots on the infields as time allows.

New Business

Trail Signage:

- Schendel raised a discussion point regarding possible trail signage at the rec complex to remind residents the trail is for walking/biking only. With the approval of golf carts on city streets in town, we want to ensure the rec complex paths are reserved for those walking and riding bikes.
- Currently only aware of two golf cart licenses purchased. We will continue to discuss and address if golf carts and other motorized vehicles become a problem.

Dog Park:

- Simmons raised a discussion point about adding a dog park – something a few residents have asked her to bring to a meeting. A dog park has been a discussion point from time to time with questions around where it would be located, how much materials (fencing, benches, garbage cans, etc.) would cost and when it could become a reality.
- Discussion will continue on the dog park. We encourage those asking for a dog park to consider donating funds towards the cost of materials needed to make it a reality.

Old Business

Tennis Courts:

- John Lloyd has contacted all of the resources provided by Simmons but has not heard back from any of them. We will continue to work towards determining the type of work needed and quotes – whether those are done in person, via video, etc.

Budget:

- We reviewed the budget lines associated with the Park Board. These are the account numbers with “440” in the middle.
- We have requested John Lloyd and Cindy Kane provide us an update on all accounts assigned and/or associated with the Park Board, and which ones carry over dollars from one fiscal year to the next and which ones must be spent down each year. We are looking for verification on the following:
 - For the “440” accounts, the Park Board has the understanding all must be spent down with the exception of 001-440-6597 (Park Board Trust Purchase).
 - There is another account (170-000-1110) which appears to be an IPAIT account. We believe this is year private donations are stored.
 - We have a number of “Equipment Revolving Accounts” – tennis courts, playground. We also requested, in 2019, the creation of an Equipment Revolving Account for the bunker rake. This was at the guidance of Cindy Kane, City Clerk.
- We will, most likely, have expenses yet this year which will need to come out of the Ball Diamond/Parks Maintenance account (001-440-6320). Items include wood chips, materials needed for baseball/softball tournaments

- Goal is to determine at May meeting what needs purchased during the current fiscal year, and then we will look to assign remaining funds to one or more Equipment Revolving Accounts for future projects.

Pond Pump:

- This is currently on hold. Public Works is still waiting on one or two individuals to come look at the current state of the pond to determine the best course of action.

Tournament(s) Update:

- On Sunday, April 5, a few Park Board members and a number of volunteers set bases at the appropriate distances of 60 ft, 70 ft and 80 ft on the NE and SE fields. This group, or a subset of the group, will work to update the SW field to 60 ft and 65 ft in preparation of upcoming tournaments once the complex is open.
- All non-school tournaments (USSSA, AAU, etc.) are currently on hold – most of them until early-to-mid May, and possibly longer. Bob Egr, Iowa USSSA Baseball State Director, has verified his budget for games. His counterpart for softball (Kelly Thorne) also verified rates. They will pay \$25 for each fastpitch/softball game and \$40 for each baseball game. For the average tournament, this will equate to approximately \$1300. The Park Board agrees with these costs and will look to update its rental agreement to fall in line with these rates as future tournament agreements will most likely follow these rates.
- The City of Prairie City/Park Board will be responsible for setting up and maintaining fields before, during and after the tournament, concessions stand(s), etc.
- We need to ensure we are ready to go with the necessary materials to run a successful tournament. Schendel volunteered to develop a list of needed field/grounds materials, and Steenhoek volunteered to develop a list for the concession stand(s).
- A quote to complete additional work to the NE, SE and SW fields was provided by Iowa Sports Turf and discussed. The primary work involved adding gold material to raise the level of the fields and cutting the infields back where necessary. The cost is higher than desired so we may look to complete one field this year and do another next year – this way the fields are on a rotating basis.
- City Council member Lindsey stated we need three quotes due to the cost of the project being over \$5,000. Steenhoek will contact those same companies used as part of the NW field conversation quoting process last year to try and obtain quotes for this year.
- Discussion was also held on groups which could assist in running the concession stand(s). the Park Board feels we need to first determine what percentage of proceeds will go to assisting groups. This decision will then lead to further discussion.

Summer Rec:

- The position(s) has not been posted yet. John will look to get that done as soon as possible, with Owens providing any additional wording for the job description to John.

Discussion Items – no additional items were discussed.

Adjournment

- Motion to adjourn meeting at 8:00 by Steenhoek, second by Simmons.

May 26, 2020

Prairie City Library Board Meeting Minutes

Meeting via Zoom called to order at 7:04 p.m. by Ginny Dalton

Present: Linda Frazier, Arnie Sohn, Jennifer Ladehoff, Ginny Dalton, Sue Ponder, Christy Lindsay, architects Millie and Ed from Vermilion Group.

Linda made a motion to approve the minutes from April and special May meeting. Second by Arnie. Motion carried.

Update from Vermilion: They are starting to put the drawings into the computer and are continuing to look for ways to cut costs without impacting the needs of the library plan. They will also take into account the new social distancing recommendations as they work on the plan and design. There will be a meeting on Friday May 29 with Sue and Millie and Ed to take another look at the building and discuss more. Board members are welcome to attend also.

Sue presented the board with a 5 phase plan for reopening the library after the Covid 19 shutdown. Curbside delivery of library items will begin on June 1. There are no other firm dates at this time due to the uncertainty of the course this virus could take.

Sue will contact Dan McAdams to clean the carpets before reopening to patrons.

The board presented the results of Sue's annual job performance evaluation. Based on this and what the city has proposed for other employees, motion made by Arnie and seconded by Jennifer to recommend 3% raises in hourly wages for all library employees. Motion carried.

Next meeting scheduled for June 23 at 7 pm. Location will be determined at a later date if it is decided to try to move from a Zoom meeting to one where we meet in person.

Submitted by Linda Frazier

Prairie City Park Board Commission

Wednesday, May 20, 2020

6:00 p.m.

Meeting Minutes

*Meeting held via Zoom due to Coronavirus pandemic.

Call to Order: 6:01 p.m. by Natalie Owens

Present: Natalie Owens, Scott Steenhoek, Trishia Johannes, Emily Simmons, Tom Schendel, John Lloyd, Brent Berger, Christy Lindsay, Todd Downing

Approval of Agenda & Minutes:

- Motion to approve agenda and May meeting minutes by Steenhoek; second by Owens. Motion approved.

Little League / Bam Bam Update:

- Confirmed there will be no Little League or Bam Bam this year due to the pandemic. Schendel will get the Bam Bam tees back from the DeVoes. Schendel will also get the pitching screen from Christian James or have him take it back to the batting cages.
- Johannes will reach out to Mindy Shaver to see if Park Board can buy or have the chalk and/or field dry material, assuming it all belongs to Little League.

Soccer:

- No updates have been communicated to Park Board by Arica and Josh Brinegar. The assumption is the soccer league is following the same guidelines as Little League and there will not be a Spring season in 2020.

Public Works Update:

- Sprayed the parks with 2-4D and aerated.
- Have sprayed some of the fences and infields with Round-Up. Will look to spray more in the coming weeks.
- Put dye in the pond in hopes it stops some of the moss and cat tails.
- Found a product to help control cat tails and have tried a sample.
- Working on old fields – east field is gone and beginning work on west field.
- All dugout benches are in good condition and metal bleachers are usable (in good condition).
- Fridges can be removed from concession stand at old city ball fields. They will probably be disposed of at the upcoming appliance trash day/drop-off.
- Facilities will go through shed and save what is salvageable. There should be a pitching mount, line chalker, maybe some chalk, tarps and a few rakes.
- Facilities will work on straightening gates at the rec complex.
- Trying to find a place to store fencing and dugout benches from old fields.

New Business

Old Field Equipment:

- Discussed putting bleachers and maybe dugout benches on the soccer fields.
- Will plan to keep everything we know will be re-used and move it to the rec complex.

Use of soccer fields by ICE Performance (owner Todd Downing present):

- Looking for off-site places where the business can still work with kids.
- Would like to use the parks a couple of days per week to provide a service encouraging activity and performance improvement.
- Ages 11 through college-aged.
- Length of time: start ASAP for 8 weeks (summer session for sure, maybe a fall session).
- 45 minutes sessions 2-3 times per week, 10:00 a.m. (maybe 11:00); normally runs 20-24 kids per session but would limit to 10 for current situation.
- No need to store anything. Business has it's own covered trailer and would provide everything each day.
- Need to clear liability hurdle to ensure City is covered.
- Propose we allow the first 8 week session for free (or a very small fee) and then charge a fee for each additional session; rental agreement must be signed for each session (\$75/8-week session).

Old Business

Tennis Courts:

- Lloyd Received one quote – it was \$194K; there's not much of a base left.
- Might look to just put a sealer on it and repaint lines, maybe to include pickle ball lines.
- Sealing would cost about \$10K.

Budget:

- IPAIT \$14,074.44
- Donations: \$2,810
- IPAIT Equip \$5,223.93
- Regular budge money
- Schendel requested we get a full understanding and clarity around the Park Board's budget lines, where donations go, all equipment revolving funds, etc. Lloyd will arrange a meeting with himself, Cindy Kane, Schendel and Johannes to discuss.

Pond Pump:

- No update.

Tournament(s) Update:

- Availability of complex is unknown at this time but the assumption is it will become available within a few weeks. Still some work to be done – setting rubbers, getting some additional equipment.
- Governor of Iowa has not approve youth sports as of the date of this meeting. It is expected the governor will provide additional details the week of May 25.

- Concessions will be minimal and could be an influx to our city businesses – will they be prepared?
- May look to businesses to serve food if allowed by youth sports organizations.
- Committing to specific dates is difficult due to everyone's schedules constantly changing.
- Could pay help to take care of fields ("paid" volunteer positions"
- A lot of unknowns and still waiting on additional guidelines – we will schedule a workshop on June 3rd to discuss updates and provide clarity.

Summer Rec:

- Discussion about cancelling program due to timing.
- Motion to cancel by Steenhoek, second by Johannes, vote carried 5-0

Trail Signage:

- Continue to monitor. Signs not needed at this time.

Discussion Items – no additional items were discussed.

Adjournment

- Motion to adjourn meeting at 8:30 by Johannes, second by Steenhoek.

CLAIMS REPORT

JUNE 24, 2020

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>PD</u>
ACCO	LIQUID CHLORIN	637.60	
BAKER & TAYLOR	LIBRARY BOOKS	282.52	
CENTURY LINK	TELEPHONE	386.25	
CERTAPRO PAINTERS	MURAL BLDG	2,015.83	
COLLECTION SERVICES	CHILD SUPPORT	825.00	*
DELTA DENTAL	DENTAL APRIL	467.66	*
DORSEY & WHITNEY	LEGAL SERVICES	3,500.00	
EPIC	INSURANCE	424.22	*
ERSI	GIS SOFTWARE	600.00	*
FED/FICA	WITHHOLDING	9,620.06	*
FIRST NATIONAL BANK	CREDIT CARD	1,784.44	
FOLLETT SOFTWARE	LIBRARY SUPPLIES	103.69	
GLOBAL REACH INTERNET	WEB HOSTING	38.00	
HEARTLAND COOP	FUEL	1,136.59	
IOWA OFFICE CLEANING	JANITOR	435.00	
IOWA ONE CALL	UTILITY LOCATES	99.40	
IOWA DEPT OF REVENUE	WITHHOLDING	1,561.00	*
IPERS	IPERS	6,309.67	*
IOWA FINANCE AUTHORITY	LOAN PAYMENT	178,630.00	*
IOWA FINANCE AUTHORITY	LOAN PAYMENT	45,841.75	*
IOWA MUNICIPAL FINANCE	DUES	50.00	
IOWA MUN WORK COMP	WORK COMP	1,885.00	
IOWA ONE CALL	LOCATES	99.40	
IOWA REGIONAL UTILITIES	WATER FEE	210.57	
IOWA STORAGE TRAILER	TRAILER RENT	135.00	
JASPER COUNTY ANIMAL RES	IMPOUNDS	136.92	
JASPER CO FOUNDATION	SMALL BUSINESS ASST	5,000.00	*
JASPER CO TREASURER	PROPERTY TAXES	1,165.00	*
JASPER CO ABSTRACT	ABSTRACTS	975.00	
JR TREE SERVICE	REMOVAL	1,350.00	*
KEYSTONE	LAB TESTS	3,756.30	
KELTEK	ANNUAL LICENSE	200.00	
KOCH BROS	LIBRARY COPIER	2473.00	
LLOYD, JOHN	REIMBURSEMENT	24.94	
MARTINS FLAGS	FLAGS	367.46	
MARTIN MARIETTA	SUPPLIES	1422.54	
MCCALL MONUMENT	HEADSTONE REPAIRS	2,800.00	
MCADAMS DAN	LIBRARY CARPET	120.00	
MENARDS	SUPPLIES	397.05	
MEDIACOM	STATIC IP FEE	12.69	
METRO WASTE AUTH	MO CURB IT	1,965.39	
MIDAMERICAN ENERGY	ELECTRIC SERVICE	5,157.53	
MMIT	MO TECH SUPPORT	1,575.00	
MORRETT, JENNY	HOMETOWN PRIDE MURAL	3881.67	

MSA
MUNICIPAL SUPPLY
NEWTON DAILY NEWS
PAYLESS OFFICE SUPPLIES
PONDER, SUE
PORTER HARDWARE
PRAIRIE CITY FIRE DEPT
PRAXAIR
PROFESSIONAL COMPUTER
ROLL OFF DES MOINES
SHRED IT
SHOMO, MADSEN, UMBLE
SNELLER PLUMBING
STATE OF IOWA
STALKER RADAR
STEENHOEK, SCOTT
STOREY KENWORTHY
THE DODGE GARAGE
THE FAMILY HANDYMAN
THOMAS BUS SALES
TROEN TRUCKING
US POST OFFICE
VAN WALL EQUIPMENT
VERMILION DESIGN
VERIZON
EMILY VOELLER
WASTE MANAGEMENT
WELLMARK

PROFESSIONAL SERV 9,546.76
METER, PARTS 10,706.25
PUBLICATIONS 744.28
OFFICE SUPPLIES 215.61
REIMBURSEMENT 300.00 *
SUPPLIES 1,101.04
ANNUAL FIREMAN FEE 3,000.00 *
AMBULANCE SUPPLIES 292.88
LAW ENFORCE SUBSCR 2,400.00
CONTAINERS 250.00
SHREDDING 318.21
PROPERTY INSURANCE 286.00
AC SERVICE 235.40
ANNUAL EXAM FEE 175.00 *
TRAFFIC SIGN 2,950.00
REIMBURSEMENT 430.94
OFFICE SUPPLIES 338.95
REPAIRS 2,846.33
SUBSCRIPTION 19.98
TRAILER 3,395.00 *
HAULING 1599.26
POSTAGE 291.26 *
TRIMMER, CHAIN SAW 1,099.41
LIBRARY PHASE 1 3,202.50
CELL PHONE 1,098.17
REIMBURSEMENT 81.20
CONTRACT 8066.45
HEALTH INS 5,857.67 *

SCHED TOTAL \$85,795.00

GENERAL \$33,128.43
ROAD USE \$5,282.95
TRUST & AGENCY LEVIES \$2,518.38
DEBT SERVICE \$0
WATER \$23,654.93
SEWER \$11,085.50
SANITATION \$10,124.81
\$85,795.00

PAID TOTAL \$264,813.29 *
REPORT TOTAL \$350,608.29

PAYROLL 5/4/20 \$21,168.13
PAYROLL 5/18/20 \$22,030.56
Total Claims to Date \$393,806.98

MONTHLY TRANSFERS

MAY WATER SINKING FUND	\$2,832.00
MAY SEWER SINKING FUND	<u>\$16,928.00</u>
	\$19,760.00

POLICE MAY TOTALS

PAYROLL – POLICE FULLTIME	\$12,531.47
POLICE – PART-TIME	<u>\$660.00</u>
	\$13,191.47

First National Bank Credit Card

Jun-19

<u>Vendor#</u>	<u>Card#</u>	<u>Name</u>		<u>Detail</u>	<u>Amount</u>
926	8093	Emily Voeller	City	Postage	\$ 20.85
926	8093	Emily Voeller	Ambulance	Postage	\$ 12.98
					<u>\$ 33.83</u>
133	1101	Joe Bartello	Police	Supplies - Arrowhead Scientific	\$ 111.18
133	1101	Joe Bartello	Police	Sirchie - Finger Print Lab	\$ 64.41
					<u>\$ 175.59</u>
925	7731	Cindy Kane	Conferencing Call	Training	\$ 16.98
					<u>\$ 16.98</u>
927	9798	Sue Ponder	Library	Books	\$ 13.36
927	9798	Sue Ponder	Library	DVD	\$ 168.18
927	9798	Sue Ponder	Library	Computer	\$ 16.04
927	9798	Sue Ponder	Library	Janitorial	\$ 57.73
927	9798	Sue Ponder	Library	Office Supplies	\$ 45.94
927	9798	Sue Ponder	Library	Interest	\$ 2.60
927	9798	Sue Ponder	Library	Postage	\$ 72.18
					<u>\$ 376.03</u>
927	9798	Sue Ponder	Library	Office Supplies	\$ 386.55
927	9798	Sue Ponder	Library	Books	\$ 260.19
927	9798	Sue Ponder	Library	Programs	\$ 176.88
					<u>\$ 823.62</u>
930	81	John Lloyd			
930	81	John Lloyd			
					<u>\$ -</u>
928	42	Carl Van Der Kamp	Water	Part - Thomas Bus Sales	\$ 115.00
928	42	Carl Van Der Kamp	Water	Sprayer - Bomgaars	\$ 196.33
928	42	Carl Van Der Kamp	Water	Parts - Lowes	\$ 47.06
					<u>\$ 358.39</u>
929	497	James Clark			\$ -
					<u>\$ -</u>

Total \$ 1,784.44

Attorneys	City who use	Lawfirm	Where they are from	Contact #	
Gil Caldwell	Monroe	Caldwell Brierty and Craiupa	Newton	641-792-7000	Former PC Attorney
Mathew Brick	Newton	Brick Gentry Law	Des Moines	515-274-1450	See Handout
Mathew Brick	Michelville	Brick Gentry	Des Moines	125/hr	
Beth Walker	Mingo	Newton, IA	Newton		According to website no city experience
(Cameron just out	Runnells	Skinner Law Firm Altoona, IA	Altoona	150/hr	no website
Bob Stuyvesant	Knoxville	Stuyvesant, Benton & Judisch	Carlisle		
Brent Hinders	Many	Hopkins & Huebner	Des Moines	515-697-4170/hr	See handout
Christine Stone	Many	Ahlers and Cooney	Des Moines		

Of these firms Ahlers and Cooney and Brick Gentry would be the most rounded for use by the City. They have plenty of staff and specialties in may area pertinent to City Government.



Exterior Proposal

Job #: JOB-1260-5394
Date 04/08/2020

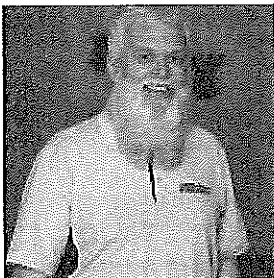
PREPARED FOR

Dianne Taylor
203 E Jefferson
prairie city, ia 50228

5154222666

taylordiannelynn@gmail.com

PREPARED BY



Michael Weiland
Residential Sales Associate

515-422-2666
mweiland@certapro.com

CertaPro Painters of Des Moines
(515) 255-9717
desmoines@certapro.com
http://DesMoines.certapro.com
2771 104th St. Suite G
Urbandale, IA 50322

License: C102021
Contractor License: C102021
Full Worker's Compensation Coverage
West Bend Mutual \$2,000,000/\$1,000,000

PRICE SUMMARY

Base Price:	\$1,883.95
Subtotal:	\$1,883.95
Sales Tax	\$131.88
Total:	\$2,015.83
Balance	\$2,015.83

PROJECT SUMMARY

Included in the price above: 1 side of COOP building (side w/ mural)

PROJECT DETAILS

power wash entire side of building w/ mural
apply full coat of primer

	Paint	Sheen	Color	Paint / Primer Coats
1 side of COOP building (side w/ mural)				
Metal - Airless	Customer	TBD	TBD	1 / 1
Spray	Supplied-Other			
Wash				

Paint Brands: Customer Supplied, Sherwin-Williams

SET-UP

CUSTOMER TO:

CERTAPRO WILL COVER & PROTECT
Light fixtures

CertaPro complies with all local, state and federal laws. If you suspect lead please notify us immediately. CertaPro Painters reserves the right and opportunity to cure.

CertaPro Painters reserves the right to amend the proposal for additional labor and materials if the scope of the work changes.

This offer is valid for 60 days.

ADDITIONAL NOTES

PAINT COLORS: Colors are to be chosen by the client prior to work commencement. To pick your colors, please go to the nearest Sherwin Williams paint store. We will need the color name, color number, and sheen that you would like us to use. Color choices should be given to CertaPro no later than 5 business days before your projects start date to avoid delays. If after the job starts and a color change is required or requested, there will be a charge for time and material expenses incurred on the original color. Certain colors require special primer and/or additional coat of paint. Color changes most likely will require an additional coat, sometimes this cannot be determined until application of paint has been done. We cannot and do not guarantee exact color matches. At the time of the estimate CertaPro Painters may not know what customer's final color choice will be, therefore, CertaPro Painters reserves the right to amend the proposal for the additional labor and materials.

COLOR CONSULTATION: Available upon request

CARPENTRY:

If carpentry work is to be performed on this project, we do offer this service. Otherwise all carpentry repairs need to be completed prior to painting beginning. CertaPro retains a carpenter should rotten wood be found during the preparation process. If repair is needed, an estimate for the required repairs will be provided prior to any repairs being performed. While indications of carpentry may or may not have been noticed during the original estimate, sometimes the full extent of the project cannot be determined until we start working. Unforeseen conditions cannot be predicted, and therefore are not included in this bid.

SCHEDULING: We will do our best to accomodate all of your scheduling needs; however, all project timeframes, including completion date and scheduling of the project are subject to change regardless of size, scope or nature of the project.

PAYMENT METHODS: We accept checks and credit cards. The credit cards we accept are Visa & MasterCard. For all credit card transactions there will be a 3% processing fee.

PAYMENT TERMS: A deposit may be requested to cover material costs approximately 20% due by the start of the project. The balance or payment in full is due upon completion of the project. All late payments or outstanding balances will be charged 1% per month or 12% per annum late fee. All payments are to be made to CertaPro Painters of DSM. \$30 service charge for all returned checks.

SIGNATURES

Authorized Franchise Representative Signature

Date

PAYMENT

EZpay Option: 12 Months

Loans provided by EnerBank USA, Member FDIC, (1245 Brickyard Rd., Suite 600, Salt Lake City, UT 84106) on approved credit, for a limited time. Repayment terms vary from 24 to 132 months. Interest waived if repaid in 365 days. 18.58% fixed APR, effective as of 03/01/2019, subject to change. Interest starts accruing when the loan closes. EnerBank USA is a fair housing lender and makes loans without regard to race, color, religion, national origin, sex, handicap, or familial status.

Payment is due: In full upon job completion

DECLARATION OF CONTRACT

(I/We) Have read the terms stated herein, they have been explained to (me/us) and (I/we) find them to be satisfactory, and herby accept them.

Customer Signature _____

Date _____

DEFINITIONS AND CONDITIONS OF THIS CONTRACT

RELATIONSHIP — The individual giving you this proposal is an independent contractor licensed by CertaPro Painters® to use its systems and trademarks to operate a painting franchise. The work will be completed by the independent franchised contractor. Please make any check payable to the franchise shown on the front of this proposal.

COLORS — Colors may be chosen by the client prior to commencement of work. If, after the job starts, a color change is required, the independent Contractor will have to charge for time and material expenses incurred on the original color.

UNFORESEEN CONDITIONS — Should conditions arise which could not be determined by visual inspection prior to starting work, the client must pay an agreed upon extra for the completion of such work.

PROPOSAL — This proposal is valid for 60 days after it was written. In addition, the Independent Franchised Contractor should be informed of your desire to have the work done and receive a signed copy of the proposal before work is to be started.

ATTENTION CLIENT:

YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE BELOW NOTICE OF CANCELLATION FOR AN EXPLANATION OF THIS RIGHT. (SATURDAY IS A LEGAL BUSINESS DAY IN CONNECTICUT.) THIS SALE IS SUBJECT TO THE PROVISIONS OF THE HOME SOLICITATION SALES ACT AND THE HOME IMPROVEMENT ACT. THIS INSTRUMENT IS NOT NEGOTIABLE.

NOTICE OF CANCELLATION

YOU MAY CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE BUSINESS DAYS FROM THE ABOVE DATE. IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE, AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED TO YOU UNDER THIS CONTRACT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREED TO RETURN THE GOODS AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT. TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE, OR SEND A TELEGRAM TO:

Name of Seller CertaPro Painters of Des Moines

DATE OF TRANSACTION _____

NOT LATER THAN MIDNIGHT OF _____

I HEREBY CANCEL THIS TRANSACTION

(Buyer's Signature)

(Date)

LIMITED TWO YEAR WARRANTY

Subject to the limitation set forth below, for a period of 24 months from the date of completion of the work described on the front of this contract, the Independent Franchise Owner named on the front of this contract (the "Contractor") will repair peeling, blistering or chipping paint resulting from defective workmanship.

THIS LIMITED WARRANTY DOES NOT COVER:

- Any work where the Contractor did not supply the paint or other materials.
- Any work which was not performed by the Contractor.
- Varnished surfaces.
- Surfaces made of, or containing, galvanized metal.
- The cost of paint required to perform the repairs.
- Repairs to horizontal surfaces or any surface that, by virtue of its design permits moisture to collect. Surfaces include, but are not limited to, decks, railings, stairs, porches, roofs and wood gutters.
- Exact paint match as environmental conditions will affect the color and finish of all paints over time.
- Any repairs which are necessitated as a result of a defect in the paint regardless of whether the paint was supplied by the Contractor or the customer.
- Bleeding caused by knots, rust or cedar.
- Cracks in drywall, plaster or wood.
- Peeling, blistering or chipping where they are caused by:
 - mill-glazing from smooth cedar
 - ordinary wear and tear.
 - abnormal use or misuse.
 - peeling of layers of paint existing prior to the work performed by the Contractor.
 - structural defects.
 - settling or movement.
 - moisture content of the substrate.
 - abrasion, mechanical damage, abrasive cleaning, abuse or damage resulting from use of chemicals or cleaning agents or exposure to harmful solids, liquids or gases.
 - damage or defects caused in whole or in part by reason of fire, explosion, flood, acts of God, extreme weather conditions, misuse, alteration, abuse, vandalism, negligence, or any other similar causes beyond the control of the Contractor.

Repairs under this limited warranty will be performed only on the specific areas where peeling, blistering or chipping has occurred and only to the level of surface preparation described in the preparation section of the Contract.

FOR THIS WARRANTY TO BE VALID, YOU MUST:

- Pay the full contract price.
- Retain a copy of the original contract.
- Retain a copy of your cancelled check or other evidence of payment in full.
- Pay for all materials used to perform the repairs.
- Make the property accessible to the Contractor, or his employees, to perform the repairs.

THIS LIMITED WARRANTY IS THE ONLY EXPRESS WARRANTY MADE BY THE CONTRACTOR AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THIS WARRANTY COVERS ONLY THOSE SERVICES PROVIDED BY THE CONTRACTOR TO THE ORIGINAL PURCHASER NAMED ON THE FRONT OF THIS CONTRACT. IN NO EVENT SHALL THE CONTRACTOR BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES IN EXCESS OF THE ORIGINAL CONTRACT PRICE. THIS WARRANTY MAY NOT BE ALTERED OR EXTENDED FOR ANY PURPOSE UNLESS DONE SO IN WRITING IN A DOCUMENT EXECUTED BY ALL PARTIES TO THIS CONTRACT.

This warranty gives you specific legal rights. Some jurisdictions do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you. Some jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you.

For warranty service, you should contact your Contractor to schedule an inspection of your property by calling CertaPro Painters® at 800.462.3782.

June 10, 2020

To: Mayor Alleger and the Prairie City Council

From: Cindy Kane, Van Haalen's Emporium 108 E. Jefferson Street

Mayor and Council:

The Prairie City Historical Society applied for the EDC Downtown Revitalization grant in the amount of \$3000 to paint a mural on the south side of their building located on Main Street. The south side of the building can be seen for over two blocks away, when heading north to the square on Main street toward Garden Park. The south side of the Historical Society is also the alleyway where the new bike trail will be placed, the entryway to Prairie City for many people outside of our community.

It is my understanding the EDC Committee voted not to award the Historical Society the \$3000, stating that the application does not meet the criteria. I disagree.

I have been privileged to help organize and complete the mural on North Marshall and Jefferson Street. The mural was created by Ben Schuh a brilliant artist from Des Moines, which was privately funded.

The Historical Society has worked with Ben to design another beautiful mural for Prairie City. Do not this opportunity to improve an unsightly building with art slip away.

Funds are available and have been budgeted for Council to approve in the FY19-20 budget.

001-510-6490 Community Beautification \$10,000 – zero YTD

001-520-6413 Downtown Renewal Project (grant) \$15,000 – zero YTD

001-520-6402 Marketing \$5000 - \$4696 available

This mural would market your town, improve beautification and renew the downtown. Act now.

APR 17 2020



DOWNTOWN REVITALIZATION INCENTIVE PROGRAM APPLICATION FORM

This application must be completed by any property owner or business owner who intends to apply for assistance from the Downtown Revitalization Incentive Program. Please use additional sheets of paper to elaborate on any information requested in the application.

Qualifications:

To apply for the Downtown Revitalization Incentive Program, you must meet the following qualifications:

- Own or rent property for commercial use in the Downtown Revitalization District.
- If renting property, tenant must provide written approval from the owner of the property with completed application.
- Each separate business is eligible to apply. (Example: If John Smith owns three separate businesses in the Downtown Revitalization District, he is eligible to apply for each of those businesses.)
- You may apply for this program after each successful application every three years for the duration of the program.

Name of Applicant/Business

PRAIRIE CITY HISTORICAL SOCIETY

Mailing Address, Project Address,

Telephone Number

515-660-0930

515-975-0946

Fax Number

E-mail Address

walwill@aol.com

arniesohn@gmail.com

What Program(s) are you applying for? (only one Commercial interior grant and one Exterior façade grant allowed per project and per applicant)

Exterior façade grant: ☒

Commercial interior grant: ☐

Program Category	Brief Description	AMOUNT REQUESTED
Com Inter	4-15-20 Details of mural are still being tweaked.	tail space; Need to detail Space being \$ _____
Exter Grant	Expected start date for project is mid- to late May.	nd per applicant. \$7,500.00 Dollars nd per applicant. \$ <u>3000</u>
Total Project Cost (all programs applied for)		\$ <u>7,000</u>

What is (are) the existing use(s) of the building? Two adjoining properties house the Prairie City Historical Museum. The museum displays a wide array of historical artifacts from the Prairie City/Jasper County area. It is open every weekday morning for 'coffee time' from 7:30-8:00 AM. Volunteer members have responded to a large variety of requests from the area's earlier residents and have opened the museum facilities for a variety of meetings by local groups. Elementary and middle school groups from the PCM schools have also been hosted at the museum.

Describe the Proposed Project(s). If you have applied for funding in more than one category, please explain the project for each category (be specific).

The project will result in a mural that covers the entire south wall of the south museum building. Details of that mural are still being developed by the artist, Bern Schuh. Mr. Schuh also completed a mural on the east wall of P.C. Foods. The museum mural will depict scenes of early 'soil-busting' activity that was a major prerequisite for taking advantage of the rich prairie soils that form the basis of the community's agricultural heritage and economy.

Proposed use (in detail).

The museum will continue to be housed in the buildings. Public use of the facility will be encouraged. The mural will provide a striking backdrop for those using the new multi-purpose trail that will pass by immediately adjacent to the mural. The Garden Square area will be an important focus for trail users. Full development of businesses and attractions on the Square will serve to increase the number of visitors and bolster the local economy.

Brief description of business plan:

The Prairie City Historical Museum does not have a business plan, per se. It has operated as a public service, with volunteers providing museum services, cleaning, display preparations, etc. Income has been derived from Society memberships, donations from area residents and appreciative visitors, and small fees collected from morning coffee drinkers.

Proposed improvements with itemization of costs.

The PCMH Board of Directors received a bid from Ben Schuh, professional artist, for designing and installing the mural. His quote for the project is \$7000. The Board has approved expenditure of museum funds on the project. The Board proposes spending \$4000 of Museum funds and is seeking a \$3000 grant to cover the remainder.

Any professional architects, designers, or decorators involved?

Ben Schuh, professional artist/muralist

Proposed structural changes, if any (in detail).

None

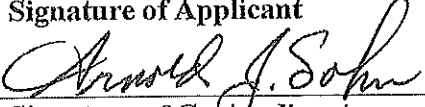
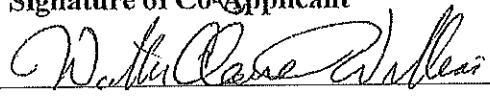
Submittal Check List: (MUST be complete or application may be denied)

- ✓ Drawings, photos, plans, etc. of the building, which illustrate all proposed work. This includes any structural work or repair, paint, colors, signage, etc.
- ✓ At least one itemized third party bid/quote for each project. If property owner is affiliated with a qualified contractor/company, that company may bid on the project. However, another third party quote is required for comparison purposes.
- ✓ Information on methods and materials to be used.

The undersigned applicant affirms that:

- The information submitted herein is true and accurate to the best of my (our) knowledge.
- I (we) realize and understand the conditions of the Downtown Incentive Program and agree to abide by its conditions and guidelines.
- I (we) understand that all work completed on the project must follow the description of approved methods and materials listed in the above section. Any variance from the agreed upon procedure, without prior approval, may result in forfeiture of any funds for which I may have qualified.
- I (we) have, to the best of my (our) ability, attempted to follow the aesthetic and preservation-based guidelines set forth by the Downtown Revitalization Incentive Program in the planning of my (our) project.
- I (we) understand that any funds this project qualifies for will only be disbursed by the City as a reimbursement after the project is complete. All expenses must be documented and submitted to the program committee at project completion.
- I (we) understand that the Incentive Program is based on **actual** project costs. Therefore, if the project costs less than the total approved by the City, my (our) reimbursement will lessen accordingly. However, if the project goes over budget, the Incentive Program reimbursement will not exceed the approved total.
- Approval or denial is at discretion of City Review Committee.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the Downtown Incentive Program Guidelines and Application.

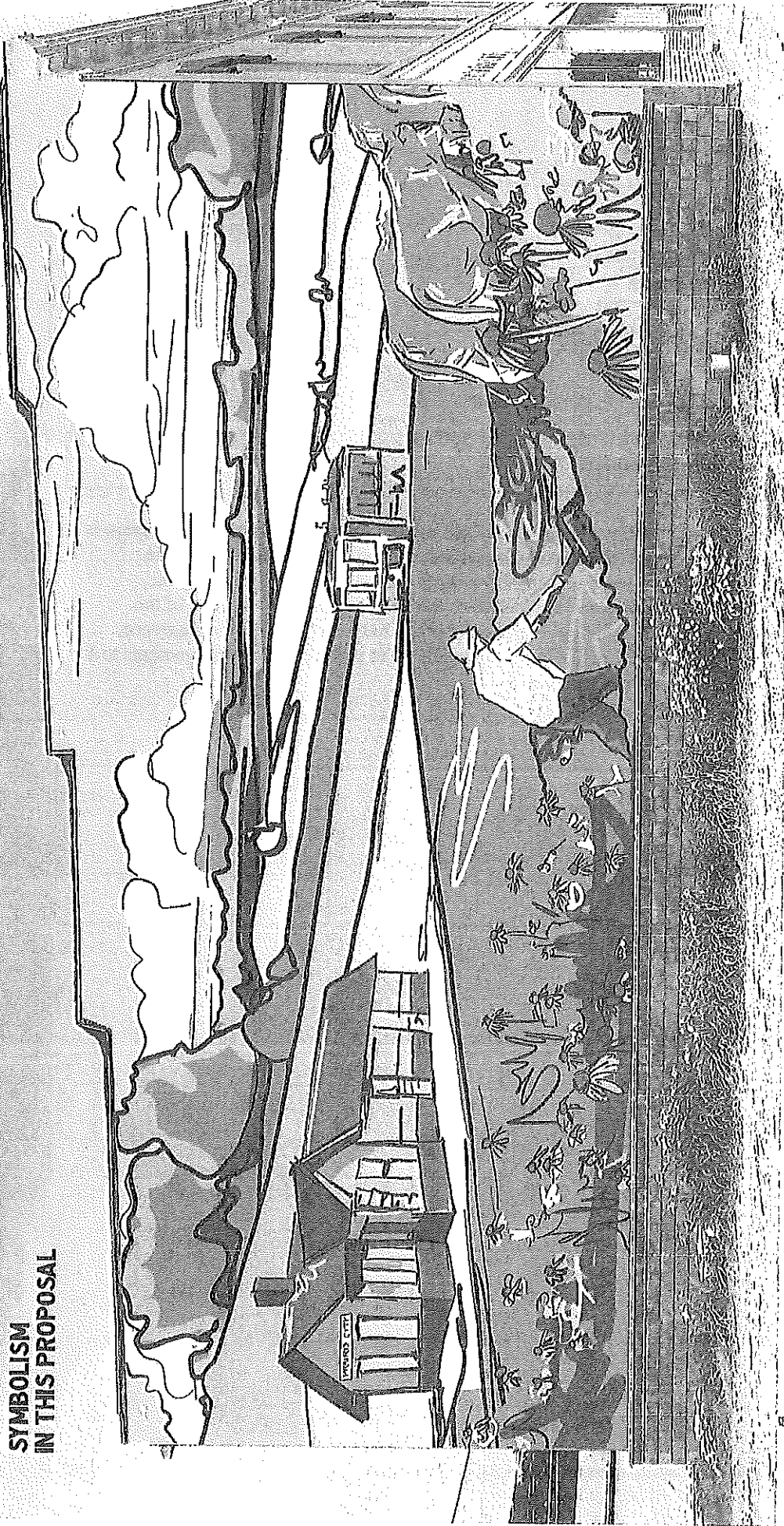
Signature of Applicant 	Date 4-15-20
Signature of Co-Applicant 	Date 4-17-2020

Approved by Review Committee?	Yes	No
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The City of Prairie City Downtown Façade and Commercial Interior Improvement Program is designed to promote the continued use and maintenance of commercial buildings in the downtown area by helping property owners and tenants rehabilitate and restore eligible buildings. Reimbursement grants are provided to owners or tenants in recognition of the positive impact that individual building improvements can have on the overall appearance, quality, and vitality of the downtown. Grants are available to make certain improvements to a building's façade and Commercial Interior.

Approved by City Council?	Yes	No
Date Approved:	_____	_____

SYMBOLISM
IN THIS PROPOSAL



BENSCHUH

20200413

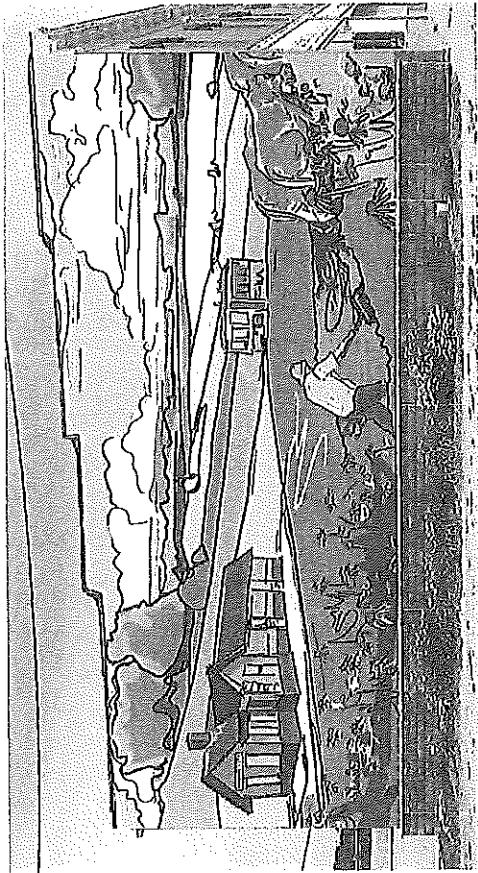
PRAIRIE CITY - FOUNDED 1856

MURAL PROPOSAL

OXEN + SOD BUSTER
WILDFLOWERS

TIMBERLINE
TOOTERVILLE EXPRESS

TRAIN DEPOT



MURAL PROPOSAL

DESCRIPTION	QTY
Timeline to complete	2 Weeks*
Materials Used: Exterior grade house paints, spray paint, brushes, etc.	MISC
Required Equipment: Lift (to be provided by artist)	1

* Estimated timeline is subject to weather and based on wall dimensions.

DESCRIPTION	TOTAL INVESTMENT
PRAIRIE CITY FOUNDED 1856	
Full Concept	\$ 7000.00

Payment Schedule:
Initial payment due upon approval:
Due upon completion:

\$ 3,500.00
3,500.00

Notes:

- All contracts to be facilitated by Plum Forward Corporation.
- Additional contract terms available upon request.
- Payment constitutes purchase agreement.
- Make payment payable to Plum Forward Corp.



BENSCHUH

20200413

PRAIRIE CITY - FOUNDED 1856

MURAL PROPOSAL

INVESTMENT SUMMARY



INVOICE

PO Box 409
Polk City, IA 50226

515-491-4909
ben@plumforward.com

Prairie City Historical Society Museum
Attn: Arnie Sohn
Prairie City, Iowa 50228

Invoice No.: PCTY2001
Invoice Date: 2020-Apr-13

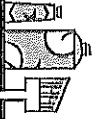
Qty	Summary	Price	Extended
1	Mural Services -- Prairie City		
1	Mural concept development, prep work, sketch transfer, painting, miscellaneous supplies.	7,000.00	7,000.00
		TOTAL INVESTMENT	\$ 7,000.00
		50% INITIAL PAYMENT Due Upon Approval	\$ 3,500.00
		50% FINAL PAYMENT Due Upon Completion	\$ 3,500.00

Thank you for your business. It was a pleasure to work with you on your project!
Please make checks payable to Plum Forward.

SPECIAL TERMS

Upon approval of concept the following terms apply.

1. All agreements/contracts with Plum Forward Corporation.
2. Plum Forward Corporation reserves the right to hire subcontractors to assist with the installation of the murals described within this proposal.
3. Due to the creative process there will be slight variations from the enclosed concepts.
4. Appropriately sized artist signature to be included with mural.
5. Longevity of outdoor mural is subject to surface condition. Any repair and/or priming to be arranged by client prior to start of mural and/or additional charges may apply.
6. Copyright of concepts retained by artist in perpetuity, as governed by law.
7. Investment includes all supplies/materials (exterior grade).
8. Payment constitutes purchase agreement.



BENSCHUH

20200413

PRAIRIE CITY - FOUNDED 1856

MURAL PROPOSAL

3 OF 4

ORDINANCE NO. 375

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PRAIRIE CITY, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Prairie City, Iowa:

SECTION 1. SECTION MODIFIED. Section 92.02 of the Code of Ordinances of the City of Prairie City, Iowa, is repealed and the following adopted in lieu thereof:

RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:
(Code of Iowa, Sec. 384.84)

Gallons Used Per Month	Rate
First 1,500	\$16.41 (minimum bill)
Next 8,500	\$9.64 per 1,000 gallons
Next 30,000	\$7.96 per 1,000 gallons
All over 40,000	\$3.28 per 1,000 gallons

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect July 1, 2020, after its final passage, approval, and publication as provided by law.

Passed by the Council the 13th day of May, 2020, and approved this 13th day of May, 2020.

Chad Alleger, Mayor

ATTEST:

Cindy Kane, City Clerk

First Reading: _____ Second Reading: _____ Third Reading: _____

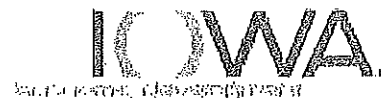
I certify that the foregoing was published as Ordinance No. ____ on the ____, day of ____, 2020.

Cindy Kane, City Clerk

IOWA ECONOMIC DEVELOPMENT AUTHORITY

1000 East Avenue, Suite 200 | Des Moines, Iowa 50319 USA | Phone: 515.381.6000

iowaeda.com



June 10, 2020

JUN 15 2020

Ms. Cindy Kane, City Clerk
City of Prairie City
203 E Jefferson
PO Box 607
Prairie City, Iowa 50228

SUBJECT: 2020 Community Catalyst and Building Remediation Grant (20-CTBF-021)

Dear Ms. Kane:

I am pleased to inform you the Iowa Economic Development Authority (IEDA) has awarded the City of Prairie City a Community Catalyst and Building Remediation Grant in an amount not to exceed \$100,000. These funds are to be used for the Prairie City West Side Square property rehabilitation project in the City of Prairie City as stated in the grant application.

The Contract between the Grantee Organization and IEDA is currently undergoing review and will be sent to you electronically soon. No grant funds will be disbursed until the applicant and the Iowa Economic Development Authority have agreed to the terms of the contract and the contract is executed. Once your contract is received, please review the document thoroughly. Once signed, please return the original signed contract to Susan Watson at IEDA. Upon receipt of your signed contract, we will execute and upload a copy to iowaGrants.gov for your records.

IF ANY CONDITIONS CONTAINED IN THIS LETTER ARE NOT SATISFIED IN THE SOLE DISCRETION OF IEDA, OR THE CONTRACT IS NOT FULLY EXECUTED, THIS AWARD OF FUNDS SHALL BE RESCINDED, AND NO REIMBURSEMENT IS AVAILABLE FOR ANY COSTS INCURRED BY THE CONTRACT RECIPIENT WITH RESPECT TO THIS AWARD.

If you have any questions, please contact your project manager, Jim Thompson, at 515.348.6183 or by e-mail at Jim.Thompson@iowaEDA.com.

IEDA looks forward to working with the City of Prairie City on its Community Catalyst and Building Remediation grant project once all conditions to the award have been met and the contract is fully executed.

Sincerely,

A handwritten signature in black ink, appearing to read "Debi", is written over the typed name and title of the Director.

Deborah V. Durham
Director

File: iowaGrants.gov

Congratulations!

1-May	134
2-May	89
3-May	123
4-May	144
5-May	92
6-May	67
7-May	161
8-May	85
9-May	109
10-May	154
11-May	108
12-May	117
13-May	96
14-May	128
15-May	117
16-May	100
17-May	131
18-May	122
19-May	95
20-May	109
21-May	127
22-May	100
23-May	96
24-May	102
25-May	123
26-May	97
27-May	110
28-May	139
29-May	120
30-May	95
31-May	152

In thousands of gallons

Minimum	Max	Average	Total	Billed	Difference
67	161	114.2581	3542	3,263	0.92
We billed 92% of what was pumped. This is very good.					

AGREEMENT BETWEEN THE CITY OF PRAIRIE CITY AND JENNY MORRETT

THIS AGREEMENT ("Agreement") dated June 24th, 2020 (the "Effective Date") is made between the city of Prairie City (the "City"), and Jenny Morrett at (the "Artist"), for the purpose of setting forth the exclusive terms and conditions by which City desires to acquire the Artist's services.

In consideration of the mutual obligations specified in this Agreement, the parties, intending to be legally bound hereby, agree to the following:

1. Services. The City retains The Artist, and The Artist agrees to perform for The City, certain services set forth in Exhibit A to this Agreement (the "Services").

2. Consideration / Compensation:

(a) In exchange for the full, prompt, and satisfactory performance of all Services to be rendered to the City), the City shall provide The Artist, half the labor cost \$3,331.25 and all the paint and supply cost \$550.42 before to start the mural and pay the other half of labor cost \$3,331.25 upon completions of the mural.

(b) The Artist is not entitled to receive any other compensation or any benefits from the City. Except as otherwise required by law, the City shall not withhold any sums or payments made to the Artist for social security or other federal, state, or local tax liabilities or contributions, and all withholdings, liabilities, and contributions shall be solely the Artist's responsibility. The Artist further understands and agrees that the Services are not covered under the unemployment compensation laws and are not intended to be covered by workers' compensation laws.

3. Indemnification / Release:

(a) The Artist agrees to take all necessary precautions to prevent injury to any persons or damage to property during the term of this Agreement, and shall indemnify, defend and hold harmless The City, its officers, directors, shareholders, employees, representatives and/or agents from any claim, liability, loss, cost, damage, judgment, settlement or expense (including attorney's fees) resulting from or arising in any way out of injury (including death) to any person or damage to property arising in any way out of any act, error, omission or negligence on the part of the Artist or any Artist Employee in the performance or failure to fulfill any Services or obligations under this Agreement.

4. Insurance and Other Requirements:

(a) The Artist warrants that it will obtain and keep in full force and effect at all times hereunder workers' compensation, general liability and errors and omissions or professional liability insurance covering all of its Services. The City shall be listed as an additional named insured and/or as an additional loss-payee under such policies.

(b) The Artist shall provide to the the City copies of all policies required to be maintained, and a Certificate of Insurance indicating said coverage shall be provided to the City upon request.

(c) The Artist also warrants and represents that it has properly classified all of its workers, has and will maintain all required licenses and certifications.

5. Termination:

This Agreement shall be effective on the date hereof and shall continue until terminated by either party upon 14 business days written notice.

6. Independent Contractor:

(a) The City and the Artist expressly agree and understand that the Artist is an independent contractor and nothing in this Agreement shall be construed in any way or manner, to create between them a relationship of employer and employee, principal and agent, partners or any other relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the provisions of the Agreement. Accordingly, the Artist acknowledges that the Artist and the Artist's Employees are not eligible for any City benefits, including, but not limited to, health insurance, retirement plans or stock option plans. The Artist is not the agent of the City and is not authorized and shall not have the power or authority to bind the City or incur any liability or obligation, or act on behalf of the City. At no time shall the Artist represent that it is an agent of the the City, or that any of the views, advice, statements and/or information that may be provided while performing the Services are those of the City.

(b) The Artist is solely responsible for directing and controlling the performance of the Services, including the time, place and manner in which the Services are performed. The Artist shall use its best efforts, energy and skill in its own name and in such manner as it sees fit.

7. General:

(a) This Agreement does not create an obligation on the City to continue to retain The Artist beyond this Agreement's termination. This Agreement may not be changed unless mutually agreed upon in writing by both parties.

(b) The Artist hereby agrees that any breach by The Artist will cause irreparable harm to The City and that in the event of such breach or threatened breach, The City shall have, in addition to any and all remedies of law and those remedies stated in this Agreement, the right to an injunction, specific performance or other equitable relief to prevent the violation of The Artist's obligations hereunder.

(c) The Artist hereby agrees that each provision herein shall be treated as a separate and independent clause, and the unenforceability of any one clause shall in no way impair the enforceability of any of the other clauses herein.

(d) This Agreement contains the entire agreement between the parties hereto with respect to the transactions contemplated herein. The language of all parts of this Agreement will in all cases be construed as a whole in accordance with its fair meaning and not for or against either party.

(e) All notices provided for in this Agreement shall be given in writing and shall be effective when either served by hand delivery, electronic facsimile transmission, express overnight courier service, or by registered or certified mail, return receipt requested, addressed to the parties at their respective addresses as set forth at the beginning of this Agreement, or to such other address or addresses as either party may later specify by written notice to the other.

IN WITNESS WHEREOF, the parties hereto have executed this Independent Contractor Agreement.

The City

The Artist

By: _____

By: _____

Date: _____

Date: _____

EXHIBIT A

INDEPENDENT CONSULTANT AGREEMENT SCOPE OF SERVICES

The City hereby retains the Artist, and the Artist hereby agrees to perform for The City, certain services, including, but not limited to the following: Painting over an existing mural on a Heartland CO-OP building directly south of East Washington Street in the 100 block. The Mural design is attached.

Resolution 6-24-20-2

WHEREAS, the City of Prairie City has budgeted for funds to be transferred for future large purchases; and

WHEREAS, the City of Prairie City is at the end of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the monies listed below are transferred from their current funds to corresponding IPAIT funds.

Police	001-110-6910	\$	18,000.00
EMS	001-160-6910	\$	15,000.00
Parks	001-430-6910	\$	3,140.00
Park Board	001-440-6910	\$	6,000.00
Cemetery	001-450-6910	\$	2,140.00
EDC	001-520-6799	\$	45,000.00
Water	600-810-6799	\$	27,200.00
Sewer	610-815-6799	\$	34,000.00

Approved and adopted this 24th Day of June, 2020.

Chad Alleger, Mayor
City of Prairie City

ATTEST

Cindy Kane, City Clerk
City of Prairie City

RESOLUTION 6-24-20-3
A RESOLUTION SETTING THE TIME AND PLACE OF COUNCIL
MEETINGS

WHEREAS, Chapter 17.04 of the Prairie City Code states "The time and place of the regular meetings of the Council shall be fixed by resolution of the Council

NOW THEREFORE BE IT RESOLVED that the City Council Workshop is July 8th, 2020 at 6:00 p.m. The regular Prairie City Council meeting is July 15, 2020, at 6:00 p.m.

Approved and adopted this 24th Day of June, 2020.

Chad Alleger, Mayor
City of Prairie City

ATTEST

Cindy Kane, City Clerk
City of Prairie City

