

**CITY OF PRAIRIE CITY
MINUTES
AUGUST 19, 2020**

The City Council of the City of Prairie City, Jasper County, Iowa, met on August 19, 2020, in regular session at the Prairie City Community Center at 6:00 p.m. Mayor Alleger called the meeting to order.

Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, Mc Donald and Taylor. Also in attendance: City Administrator John Lloyd, Library Director Sue Ponder, Interim Police Chief Mike German, Water and Wastewater Superintendent Carl VanderKamp and City Engineer Andrew Inhelder.

Public Comments:

There were no comments from the public.

Consent Agenda: McDonald stated that there needs to be a couple of modifications to the bills. One was that there was a miscalculation on the credit card break out, but the payments were correct. There was a double payment to MMIT. Also, the minutes for August 5, 2020, should be amended to reflect that full time police pay rate should be \$23.50 not \$23.00. It was moved to accept the consent agenda with the corrections by McDonald and seconded by Taylor. The consent agenda passed all ayes.

Old Business:

City Administrator Lloyd presented Council with a spreadsheet with current costs of ongoing projects and future projects for the Council to review and determine what projects to move forward with and where the funding is coming from. There was no action taken.

Administrator Lloyd brought up the Phase One Water Main Project. It was moved by Taylor and seconded by Townsend to approve MSA to continue creating the design for the Dewey water line. The motion passed all ayes.

It was moved by McDonald to use \$15,000 from IPAIT Equipment Revolving fund, \$5,000 from IPAIT Community Beautification and \$125,000 from Local Option Sales Tax for a total of \$270,000 for the City match. The motion was seconded by Taylor and passed all ayes.

It was moved by Lindsay and seconded by Townsend to approve the Library design that was presented to the Council on August 5th for promotional purposes. The motion passed all ayes.

It was moved to change the hours of setting off fireworks from 6:00 p.m. through 11:00 p.m. from July 3 through July 5. A fine of no less than \$250.00

It was moved by Berger to approve Nick Meinders to the Fire Department. The motion was seconded by McDonald and passed all ayes.

It was moved to approve Resolution 8-19-20-2 Setting a Council Meeting for September 9, 2020, at the Community Building at 6:00 p.m.

Administrator Lloyd presented two firms to Council to review to see if there is a desire to move to a private vendor for inspections rather than utilizing Jasper County. There was no action taken.

It was moved by Lindsay to approve Resolution 8-19-20-3 Setting a Public Hearing on September 9,

2020, at 6:00 p.m. on rezoning or changing the language of the C-1 district to allow storage. The resolution was seconded by McDonald and approved all ayes.

It was moved by McDonald to approve Resolution 8-19-20-4 Setting a Public Hearing September 9, 2020, at 6:00 p.m. on the plans and specifications, form of contract and estimate of cost for the proposed WATER MAIN AND SANITARY SEWER EXTENSION 2020 PROJECT. The motion was seconded by Lindsay and passed all ayes.

It was moved to go into closed session pursuant to Iowa Code 21.5.1.i by Townsend and seconded by Taylor. The motion passed all ayes. The Prairie City Council moved into closed session at 7:17 p.m.

It was moved by Taylor to move back into open session at 8:55 p.m. The motion was seconded by Townsend and approved all ayes.

It was moved by Lindsay to approve the hire of Jodie Wyman at a rate of \$26.45 per hour as the Prairie City, City Clerk pending background check. The motion was seconded by Taylor and approved all ayes.

With no further business to discuss, Councilor Mc Donald moved to adjourn the meeting. Councilor Lindsay seconded the motion. On roll call, the motion carried unanimously. The August 19, 2020, Prairie City Council meeting concluded at 8:59 p.m.

Chad D. Alleger
Mayor

ATTESTED TO:

John Lloyd
City Administrator

**CITY OF PRAIRIE CITY
MINUTES
JULY 22, 2020**

The City Council of the City of Prairie City, Jasper County, Iowa, met on July 22, 2020, in regular session via virtual communication. At 6:01 p.m. Mayor Alleger called the meeting to order.

Roll was called showing members present virtually and absent as follows: Present: Mayor Alleger; Councilors: Berger, Lindsay, Mc Donald, Taylor and Townsend. Also in attendance: City Administrator John Lloyd.

It was move to approve the agenda by Mc Donald and seconded by Lindsay. On a roll call vote, the motion passed unanimously.

New Business:

It was moved by McDonald and seconded by Taylor to approve hiring Cindy Kane as a temporary part-time employee to assist City Hall staff as needed at a rate of \$32.00 per hour up to 60 hours. The motion was passed all ayes.

It was moved by Taylor to appoint Amy Davis as Prairie City EMS director. The motion was seconded by Berger and passed all ayes.

With no further business to discuss, Councilor Mc Donald moved to adjourn the meeting. Councilor Berger seconded the motion. On roll call the motion carried unanimously. The July 22, 2020, Prairie City Council meeting concluded at 6:15 p.m.

Chad D. Alleger
Mayor

ATTESTED TO:

John Lloyd
City Administrator

RESOLUTION NO. 9-9-20-1

RESOLUTION APPROVING BILLS AND TRANSFERS

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council September 9, 2020, as well as transfers submitted to Prairie City Council September 9, 2020.

Approved and adopted this 9th day of September, 2020.

Chad Alleger, MAYOR

ATTEST:

John Lloyd, City Administrator

CLAIMS REPORT

Vendor Checks: 8/19/2020- 9/03/2020

Payroll Checks: 8/01/2020- 8/31/2020

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ALTOONA FIRE DEPARTMENT	AMBULANCE TIERS		300.00	43275	9/03/20
BLUETARP FINANCIAL INC	PARTS		874.37	43276	9/03/20
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES		343.44	43277	9/03/20
CAMP TOWNSHIP FIRE DEPARTMENT	Ambulance Tier		350.00	43278	9/03/20
CAPITAL CITY EQUIPMENT CO	TOOLCAT PARTS		308.64	43279	9/03/20
CENTURYLINK	TELEPHONE		57.40	43280	9/03/20
CITY OF COLFAX	LAW ENFORCEMENT SERVICES		825.00	43281	9/03/20
COLLECTION SERVICES CENTER	CHILD SUPPORT		380.76	43274	8/25/20
DES MOINES STAMP MFG CO INC	NAME PLATE		15.50	43282	9/03/20
EPIC LIFE INSURANCE CO	LIFE INSURANCE PREMIUM		419.96	6152060	8/19/20
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX		5,379.71	6152062	8/25/20
FIRST NATIONAL BANK OMAHA	CREDIT CARD		15.00	43283	9/03/20
FIRST NATIONAL BANK OMAHA	CREDIT CARD		988.50	43284	9/03/20
FIRST NATIONAL BANK OMAHA	CREDIT CARD		213.05	43285	9/03/20
FIRST NATIONAL BANK OMAHA	0081 CREDIT CARD		702.43	43286	9/03/20
HEARTLAND COOP	FUEL		1,457.91	43287	9/03/20
IOWA MUNICIPAL WORKERS COMP AS	PREMIUM		807.00	43288	9/03/20
IOWA OFFICE CLEANIN	JANITORIAL		4,372.39	43289	9/03/20
IOWA ONE CALL	UTILITY LOCATES		55.70	43290	9/03/20
IOWA PUMP WORKS INC	FAILED PUMP/SPARE INSTALLED		414.60	43291	9/03/20
IOWA REGIONAL UTILITIES AS	WATER		185.81	43292	9/03/20
IOWA STORAGE TRAILER INC	TRAILER RENT		135.00	43293	9/03/20
IPERS	IPERS-POLICE		6,242.81	6152064	8/25/20
JASPER COUNTY TREASURER	PROPERTY TAXES		1,176.00	43294	9/03/20
KABEL BUSINESS SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	46.40		43295	9/03/20
KABEL BUSINESS SERVICES	CAFE-MEDICAL	328.85	375.25	6152065	8/25/20
KAY PARK-REC CORP	BAGS		217.00	43296	9/03/20
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS		2,460.30	43297	9/03/20
MEDIACOM	STATIC IP FEE		12.69	43298	9/03/20
METRO WASTE AUTHORITY	MONTHLY CURB IT FEE		1,997.55	43299	9/03/20
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE		6,862.81	43300	9/03/20
MSA PROFESSIONAL SERVICES	WATER MAIN EXTENSION DESIGN		5,619.90	43301	9/03/20
NEWTON DAILY NEWS	NOTICE TO BIDDERS		193.51	43302	9/03/20
OVERDRIVE INC	BRIDGES SUBSCRIPTION FEES		540.40	43303	9/03/20
PAYLESS OFFICE PRODUCTS INC	OFFICE SUPPLIES		110.32	43304	9/03/20
PELLA MEDICAL CLINIC	BRIGHT, MITCHELL		222.00	43305	9/03/20
PORTER HARDWARE	MOWER PARTS		510.80	43306	9/03/20
RACOM CORPORATION	PORTABLES - EMS		15,579.90	43307	9/03/20
SANDRY FIRE SUPPLY LLC	FIRE EQUIPMENT		405.00	43308	9/03/20
SECRETARY OF STATE	NOTARY - JODIE		30.00	43309	9/03/20
SHRED-IT USA LLC	DOCUMENT SHREDDING		147.58	43310	9/03/20
STALKER RADAR	REISSUE CHECK FROM JUNE 2020		2,950.00	43311	9/03/20
STATE OF IOWA	DATABASE SUBSCRIPTION		377.48	43312	9/03/20
TREASURER STATE OF IOWA	STATE TAX		1,731.00	6152063	8/25/20
VERIZON	ACCT 842107676-00001		37.49	43313	9/03/20
WASTE MANAGEMENT OF IOWA	CONTRACT		7,193.12	43314	9/03/20
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM	5,857.67		6152061	8/20/20

CLAIMS REPORT

Vendor Checks: 8/19/2020- 9/03/2020

Payroll Checks: 8/01/2020- 8/31/2020

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM	5,857.67	11,715.34	6152069	8/27/20
	Accounts Payable Total		85,310.42		
	Utility Refund Checks				
	Refund Checks Total				
Payroll Checks					
	001 GENERAL		9,374.69		
	110 ROAD USE		1,198.54		
	600 WATER		2,134.82		
	610 SEWER		2,253.15		
	670 SANITATION		75.72		
	Total Paid On: 8/12/20		15,036.92		
	001 GENERAL		9,525.32		
	110 ROAD USE		1,234.19		
	600 WATER		2,008.80		
	610 SEWER		2,185.24		
	670 SANITATION		80.87		
	Total Paid On: 8/25/20		15,034.42		
	Total Payroll Paid		30,071.34		
	Report Total		115,381.76		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	43,848.93
110	ROAD USE	1,668.56
112	TRUST&AGENCY LEVIES	6,551.47
600	WATER	13,809.74
610	SEWER	10,165.85
670	SANITATION	9,265.87

	TOTAL FUNDS	85,310.42

<u>MISC Revenue</u>	<u>Row Labels</u>	<u>Sum of Amount</u>
Transfer from	169-000-1100	\$ 270.00
001-950-4550	Fire	\$ 70.00
	Library	\$ 200.00
	170-000-1100	\$ 6,715.00
	Park	\$ 1,500.00
	Park - Virginia Williams Memorial	\$ 165.00
	PC Celebration	\$ 5,050.00
	Grand Total	\$ 6,985.00

Ball Field Revenue

Transfer from	001-430-4765	\$ 4,920.00
Transfer to	170-000-1100	\$ 4,920.00

Retirement Health Insurance

Transfer from	001-950-4550	\$ 8,502.65
Transfer to	112-620-6150	\$ 8,502.65

AUG 7 2020

Iowa Department of
REVENUE

**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 08/11/20 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA K and A Inc / Prairie City Foods
Physical Location Address 120 East Jefferson St City Prairie City ZIP 50228
Mailing Address P.O. Box 578 City Prairie City State IA ZIP 50228
Business Phone Number 515-994-2436

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Same
Mailing Address Same City Same State Same ZIP Same
Phone Number Same Fax Number --- Email SWide1962@aol.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Kathy Schneider Name (please print) _____
Signature [Signature] Signature _____
Date _____ Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Applicant License Application (LC0041265)

Name of Applicant: <u>Wilkie's Garage, LLC</u>		
Name of Business (DBA): <u>Wilkie's Garage</u>		
Address of Premises: <u>116 East Jefferson</u>		
City <u>Prairie City</u>	County: <u>Jasper</u>	Zip: <u>50228</u>
Business	<u>(515) 778-8337</u>	
Mailing	<u>403 e 8th st.</u>	
City <u>Prairie City</u>	State <u>IA</u>	Zip: <u>50228</u>

Contact Person

Name <u>steve wilkie</u>	
Phone: <u>(515) 778-8337</u>	Email <u>Swilkie01@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 10/24/2020

Expiration Date:

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

steve wilkie

First Name: <u>steve</u>	Last Name: <u>wilkie</u>
City: <u>Prairie City</u>	State: <u>Iowa</u> Zip: <u>50228</u>
Position: <u>owner</u>	
% of Ownership: <u>100.00%</u>	U.S. Citizen: <u>Yes</u>

Insurance Company Information

Insurance Company: <u>Cincinnati Insurance Company</u>	
Policy Effective Date: <u>10/24/2019</u>	Policy Expiration <u>10/24/2020</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date:	Temp Transfer Expiration Date:

Applicant License Application (LC0046003)

Name of Applicant: <u>Whiskey Barrel LLC</u>		
Name of Business (DBA): <u>Whiskey Barrel</u>		
Address of Premises: <u>112 E Jefferson</u>		
City <u>Prairie City</u>	County: <u>Jasper</u>	Zip: <u>50228</u>
Business <u>(515) 771-6323</u>		
Mailing <u>11959 NE 64th</u>		
City <u>Elkhart</u>	State <u>IA</u>	Zip: <u>50073</u>

Contact Person

Name <u>Travis Cullen</u>	
Phone: <u>(515) 771-6323</u>	Email <u>travis_cullen@hotmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 11/05/2020

Expiration Date: 11/04/2021

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Travis Cullen

First Name: <u>Travis</u>	Last Name: <u>Cullen</u>	
City: <u>Elkhart</u>	State: <u>Iowa</u>	Zip: <u>50073</u>
Position: <u>member</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: Yes	

Carolyn Cullen

First Name: <u>Carolyn</u>	Last Name: <u>Cullen</u>	
City: <u>Elkhart</u>	State: <u>Iowa</u>	Zip: <u>50073</u>
Position: <u>member</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: Yes	

Insurance Company Information

Insurance Company: <u>Society Insurance</u>

Prairie City Park Board Commission

Thursday, July 16, 2020

6:00 p.m.

Meeting Minutes

*Meeting held at community park shelter.

Call to Order: 6:02 p.m. by Natalie Owens

Present: Natalie Owens, Scott Steenhoek, Trishia Johannes, Emily Simmons, Tom Schendel, Brent Berger, Carl VanderKamp

Approval of Agenda & Minutes:

- Motion to approve agenda by Johannes; second by Simmons. May meeting minutes were already approved. No minutes from June as there was no June Park Board meeting.

Little League / Bam Bam Update:

- Tom now has all of the Bam Bam equipment (includes two Tanner Tees and a box of additional equipment). We have not been informed who might take over the coordination of Bam Bam for 2021.
- It was requested that Little League representation (Mindy or another leader) be present at the August Park Board meeting to let us know the future status of Little League in Prairie City. With a growing number of weekend tournaments projected for future years, facility usage will be in high demand. We want to be able to accommodate all who have a desire to use the facility.

Soccer:

- A recent Facebook post on the soccer league page said they are hoping to have a fall season. They will continue to post updates to their Facebook page. It was requested to have soccer representation (Brinegar or another leader) attend the August Park Board meeting to provide an update.
- At the request of the Park Board, Lonnie Wing provided a list of "essential" supplies and equipment needed to use the soccer fields. The list included the following:
 - Kwik Goal White Athletic Paint – 18 oz. cans (\$69.99/case – 12 cans in case)
 - Scott said we can use same paint currently used on ball fields and it's about \$50 case)
 - Kwik Goal Official Corner Flags - \$124.99 (set of 4)
 - EPIC Sports 3mm White Soccer Nets (8X24X3X8) - \$44.99 each (need 2)
 - Pro-Bound Quick Kick Official Goals 8X24 (Anthem Sports) - \$1,399.95/set of 2
 - Aervoe 800 Vers-A-Striper Line Striper paint sprayer - \$89.95
 - The Rec Complex already has a paint striper which can be used for soccer.
- Park Board is working to make sure the soccer fields have what is needed for when someone rents/uses the facility.

Public Works Update:

- Aerators for the ponds estimated to cost between \$2500 - \$3000 (an aerator isn't necessarily the solution for the problem if there is still a leak). Electrical work for the aerator would be an additional cost.
- Still waiting on someone with knowledge of ponds to assess the pond and determine if and where there is a leak before a solution is explored.
- Found a mess in the bathrooms following a couple of the weekend ball tournaments. Nothing major in the form of vandalism.
- Toilets repaired at rec complex.
- Purchased paint for rec complex weekend tournaments and have done more weed eating than usual.
- Bunker rake has been serviced.
- New signs installed at entryway to city (by Buffalo across from Caseys).
- Repaired some frisbee golf signs at community park.
- Mulch is still on order.
- Approximately 10 ash trees need removed from community park as they are dead. Need removed this year for liability purposes.
- Facilities has received some reports/complaints about motorized vehicles (cars, trucks, golf carts) on the walking/running path at the complex. Need to consider signage to deter this activity.

New Business

Sand Volley Court at Community Park:

- Received a few complaints about the upkeep of the sand volleyball court and net. Requests have been made to make some improvements.
- Additional sand was added about 2 weeks ago.
- The court tends to hold water. It should really be tiled out to another spot in the park.
- It is a rec volleyball court which sits outside. Park Board will work with Facilities to ensure it remains in usable condition.

New signage at entryway park:

- New signs were installed.
- Park Board was not consulted on these and believes we should have at least had an awareness. Better communication needed.

Old Business

Tennis Courts:

- Nothing to discuss at this point in time.

Budget:

- Park Board would like to see the Revenue & Expense report for each meeting. We would like an update at our August meeting of our budget for the current fiscal year.
- Park Board would like to know what happened to any budget dollars left over from previous fiscal year.

Pond Pump:

- No update.

Tournament(s) Update:

- Rec Complex has hosted 5 tournaments to date, with 2 more scheduled.
- Profit from the tournaments held is over \$7,000.
- Restrooms are cleaned each night and garbage is emptied.
- CIS provides two workers/employees for each tournament.
- Set-up and tear down is the most work (Friday evening and Sunday afternoon/evening). Help is always needed.
- Dumpster(s) has a tendency to get full, especially when residents dump personal garbage in them.
- CIS has requested to host one more tournament this year. Their State tournament on August 7-9. Park Board is okay with this, assuming the Mayor and City Administrator are good with it.
- Giving consideration to additional restrictions for upcoming tournaments due to rise in Covid-19 cases. Might put up barricades where the dugouts begin and only allow players and coaches currently playing to be inside that center area. Bathrooms will be accessible by patrons. We need to show we are doing something to help combat the virus.
- Considering additional fencing for each backstop. Fencing to go higher and have a possible overhang. This will help protect fans from foul balls. Once quote has already been received and we will look to get at least two more quotes, possibly more.

Use of soccer fields by ICE Performance:

- First session went well. Good participation.
- Second session scheduled to begin July 27. ICE has signed a rental agreement and will be paying the rental fee.

Discussion Items:

- Park Board members will begin compiling a list of larger projects being considered. We will create a master list and update as needed. This will help when residents ask about what is being done.

Next Meeting: Moved to August 20, 2020 due to city council meeting on August 19th.

Adjournment

- Motion to adjourn meeting at 8:30 by Schendel, second by Steenhoek.



City of Prairie City, IA

CLIENT LIAISON:

Andrew Inhelder, PE
Phone: 515-635-3403
ainhelder@msa-ps.com

DATE:

September 3, 2020

PROJECT UPDATE

MSA is currently working on the projects listed below in Prairie City. Below is a summary of each project as well as a status update on the individual tasks within each project.

TASK ORDER #4 – DEVELOPMENT REVIEW & PART TIME CONSTRUCTION OBSERVATION - PLAT 3 ROLLING PRAIRIE ESTATES

City of Prairie City is interested in MSA reviewing construction documents, plat information, and construction observation for the proposed subdivision to the southeast of town. MSA previously attended a pre-application meeting with the developer to review the project on September 28, 2018. Proposed scope of work & fee presented is based on an assumed number of reviews and site visits to confirm that infrastructure is built in accordance with SUDAS specifications and the City Code of Ordinances. As the actual amount of time spent observing construction and reviewing documents will vary depending on the developer and contractor's schedules, actual fees may vary and are based on the hourly rate schedule attached to the scope of work.

COMPLETED TASKS

- Attended project pre-application meeting on September 28, 2018.
- Reviewed construction plans, specifications, and drainage report presented by developer.
- Engineering & City letter of approval of construction plans have been sent
- Developer has begun mass grading of the site.
- Developer has stabilized the site for winter.
- Developer has mobilized to begin sanitary sewer installation. Contractor shall begin the week of March 23, 2020.
- Developer has installed sanitary sewer main and laterals and has begun backfilling of pipe.
- Developer has installed water main and begun backfilling of pipe.

ONGOING TASKS

- Perform part time construction observation during critical infrastructure installation (underground utility installation, & paving operations.)
- Water Main testing to be performed.
- Updates to GIS system as new infrastructure is installed.
- Installation of storm sewer.

NEXT STEPS

- Paving operations.
- Conduct final visit to the project with City Staff.
- Review as-built documentation.
- Prepare notice of acceptability of work and submit to City.
- Final Plat Review.

PROJECT UPDATE

TASK ORDER #4 - AMENDMENT #1 – DEVELOPMENT REVIEW & PART TIME CONSTRUCTION OBSERVATION - PLAT 4 ROLLING PRAIRIE ESTATES

This task is an amendment to Task Order #4 to expand the scope to include Plat 4. This plat is the northeastern portion of the previously submitted preliminary plat. All steps that were taken in Plat 3 reviewal will be applicable to this plat as well.

COMPLETED TASKS

- Review preliminary plat provided by developer and recommend approval to Council.
- Review construction plans, specifications, and drainage presented by developer.
- Developer submitted a variance for the end treatment of Haley Lane. Depending on results of variance request, plans may need to be revised & reviewed again. Variance passed at Board of Adjustment Meeting on June 22, 2020
- Engineering & City letter of approval of construction plans dated June 24, 2020.

ONGOING TASKS

- Construction may begin.
- Perform part time construction observation during critical infrastructure installation (underground utility installation, & paving operations.)
- Updates to GIS system as new infrastructure is installed.

NEXT STEPS

- Conduct final visit to the project with City Staff.
- Review as-built documentation.
- Prepare notice of acceptability of work and submit to City.
- Final Plat Review.

TASK ORDER #6 – PLANNING & ZONING ECONOMIC MAP UPDATE

City of Prairie City is interested in updating several of the maps in their comprehensive plan, including a development limitations map, reinvestment opportunities map, and future land use map. As a first step, MSA will be setting up a work session with P&Z and City Staff to review current infrastructure and environmental conditions of the City and surrounding jurisdictional area.

COMPLETED TASKS

- Met with P&Z members and City Staff to review current infrastructure and environmental conditions on December 4, 2019.
- Create draft maps of each of the three maps identified above.
- Sent draft maps to Planning & Zoning for review and to provide feedback on 3/24/2020.

ONGOING TASKS

- Planning and zoning reviewal of maps.

NEXT STEPS

- Revise maps and create final maps based on feedback and submit finalized maps to City.

PROJECT UPDATE

TASK ORDER #8 – WATER & SEWER EXTENSION TO WEST DEVELOPMENT

City of Prairie City is interested in extending water main to the west from the treatment plant and extending sanitary sewer from the existing end of main to the northwest along the south side of W 2nd Street to a potentially developable area. MSA will provide engineering services for this project along. MSA will also perform boundary survey of the existing parcel for the potential split of the property up to 3 separate properties.

COMPLETED TASKS

- Survey was on site May 19, 2020 to collect basemap information along with Right of Way information.
- Ongoing Tasks
- Creating a digital basemap for use in design of the water main & sewer extension.
- Preliminary plan review meeting with City Staff to review recommended route for water & sewer.
- Prepare and submit Iowa DNR permits (Water & Sewer)
- Prepare and submit Iowa DOT permits
- Approval to construct from Iowa DNR Water, Sanitary & Iowa DOT.
- Water main & sewer design to middle of western lot.
- Private franchise utility coordination (as necessary).
- Finalize plans, project manual & opinion of probable cost, sent to City on July 29, 2020.

NEXT STEPS

- Bid project & potentially award on September 9, 2020.
- Contract amendment with MSA for Construction Administration & Observation.
- Construction contractor created with Contractor if project is awarded and construction.

PROJECT UPDATE

TASK ORDER #9 – 2020 GENERAL ENGINEERING SERVICES

Based on discussions with the City, there is a desire to have MSA provide general engineering services on a time and expense basis with a not to exceed number. This agreement would be for any minor engineering related services that come in front of the City that MSA would assist with. Such as, but not limited to, site plan reviews, cost estimating, utility mapping, engineering reviews, and other general engineering services that are authorized through written communication with the City. Any larger projects that come to light would be approached with a separate task order as done in the past.

COMPLETED TASKS

Marshall Building Boundary Survey

- Identify southern property corners for Marshall St building along with building corners on Marshall building and the building to the south. This was completed in order to identify if there is enough spacing to meet fire requirements.
- Completed May 22, 2020

CURRENT TASKS

Pella Regional Health Center – Medical Clinic Site Plan Review

- Developer has submitted a conceptual layout for review (not an official submittal). MSA has provided feedback based on this.
- Developer's engineer has declined a pre-application conference.
- Timeline
 - Developer Initial Submittal May 8, 2020
 - MSA Response to Developer May 20, 2020
 - Resubmittal by Developer June 4, 2020
 - MSA Recommendation for approval June 4, 2020
 - Council approval of site plan June 24, 2020
- Developer may begin construction on infrastructure. MSA will perform observation services for connections to City owned infrastructure along with a final review of site plan construction.

Dollar General Site Plan Review

- Timeline
 - Developer Initial Submittal June 10, 2020
 - MSA Response to Developer June 15, 2020
 - Resubmittal by Developer June 25, 2020
 - MSA Response to Developer June 29, 2020
 - Resubmittal by Developer July 16, 2020
 - MSA Recommendation for approval July 17, 2020
- Planning and zoning & council approval next. Then developer may begin construction on infrastructure. MSA will perform observation services for connections to City owned infrastructure along with a final review of site plan construction.

PROJECT UPDATE

TASK ORDER #10 – STORMWATER STUDY

It is our understanding that the City would like to make improvements to the stormwater flow in the northern portion of town. MSA Professional Services, Inc. shall provide the following services in accordance with the completion of the above project: MSA will create an overall stormwater model based on 10 year storm flow to identify potential problem areas within the northern part of town. After creation of the overall exhibit, we will walk the area with City Staff to identify additional/problematic areas. MSA will then fine tune the stormwater model to better represent on the ground conditions in several problem areas, such as identifying blocked culverts & intakes which will lead to recommendations for possible improvements.

ONGOING TASKS

- Creating model & maps of stormwater flow in Prairie City.

NEXT STEPS

- Review model & maps with City Staff, perform onsite review of problem areas has been scheduled for September 10th.
- Identify possible improvement projects along with phasing
- Present possible improvement projects to City Staff
- Revise improvement projects as necessary.
- Present to City Council.

PHASE 1 WATER SYSTEM IMPROVEMENTS

As of the August council meeting this project has been resumed. We are working on the plans for the Dewey portion of the project which is currently at 30% complete for design. Target to bid this project in the winter of 2020 and construction starting in the spring of 2021. This project will no longer utilize SRF or CDBG funding.

ONGOING TASKS

- Revising design for the Dewey portion only.

NEXT STEPS

- Check plan submittal and review by City Staff (90% plan set).
- Final revisions to plan set.
- Permitting for water main installation through DNR.
- Bidding of project in winter of 2020 with potential award.

PROJECT UPDATE

TASK ORDER #11 – MARSHALL STREET SURVEY & CONCEPTUAL LAYOUTS

It is our understanding that the City would like to potentially make improvements to Marshall Street just south of Jefferson Street to address stormwater concerns as well as improve the paved area. MSA has collected topographic survey information as well as put a couple concepts along with conceptual pricing for a couple options.

Options identified by the City are to address the stormwater with a minimal improvement limit and an option that addresses the stormwater as well as creates a raised area to the west of the future Library building.

COMPLETED TASKS

- Survey collected of Marshall Street and a portion of Jefferson Street.
- Conceptual layouts created along with conceptual pricing.

ONGOING TASKS

- City reviewing layouts and pricing

NEXT STEPS

- Revise layouts as per City direction.

PROJECT UPDATE

ADDITIONAL OPPORTUNITIES FOR YOUR COMMUNITY

THE WELLMARK FOUNDATION CHALLENGE GRANTS

Sponsor: The Wellmark Foundation

Description: This is a potential source of funds for park and trail projects, as well as other projects improving wellness and access to food, such as community gardens.

The Wellmark Foundation grants are typically challenge grants, requiring the applicant to get matching grants, typically through local fundraising.

Example Projects Funded in 2019 (examples and text obtained from the Wellmark Foundation website):

City of Spencer, IA - Pedestrian Crossings (\$25,000 grant award)

This initiative will help expand Spencer's Safe Routes to School. The City will re-design five high-volume street crossings making it safer for children to walk or bike to school. These features will benefit all residents including those who drive in the community.

City of Eldora, IA - Memorial Park (\$17,000 grant award)

The City of Eldora will make over Memorial Park by installing new fully-functioning, high-quality play structures. This will make Memorial Park a destination for all generations to enjoy together.

Read more and apply at the link below (deadline to apply is Sept. 30 annually):

<https://www.wellmark.com/foundation/grants/match-grants-2019.html>



RESOURCE ENHANCEMENT AND PROTECTION (REAP) – CITY PARKS AND OPEN SPACES

PROJECT UPDATE



PROJECT UPDATE

Sponsor: State of Iowa (administered by the Iowa DNR)

Description: Competitive grant funds available to cities for parkland expansion and multi-purpose recreation developments. Typical projects considered include development of parks, multi-purpose trails, park shelters, lake or river shoreline restoration, fishing access, and habitat restoration. No local match is required, and the maximum award amount would be \$75,000.

Read more and apply at the below link (deadline to apply is August 15 annually):

<https://www.iowadnr.gov/Conservation/REAP/REAP-Funding-at-Work/City-Parks-Open-Spaces>





203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Honorable Mayor and Council of Prairie City
FROM: Emily Voeller, Deputy Clerk
DATE: September 1, 2020
SUBJ: Building Permits

August 2020

BUILDING PERMITS

Cole Ashman	306 S Norris	Fence
Melina Strayhorn	504 E Fifth	Fence
Pella Regional Medical Office	404 E Second	Medical Office
Steve Williams	608 N Park	Fence
Robert Clymer	204 E Second	Accessory Building – Car Port

TRADE PERMITS

Country View Properties, LLC

3311 Canfield Ave
Rhodes, IA 50234
(641) 750-8429

August 31, 2020

Members of the Prairie City City Council,

Country View Properties, LLC has purchased the building and parcel of land at 201 South Madison Street in Prairie City. We intend to make improvements to this building so that it may be used as a self storage facility. These improvements include adding large overhead doors on the East and West ends as well as adding multiple smaller overhead doors along the front of the building. We will also be replacing the roof and giving the outside of the building an overall face lift. It is our understanding that the building is not currently in an area that is zoned for self storage therefore we would like to request a special use permit. After completing some market research we feel there is a need for more storage in Prairie City and this would be a good use of this building.

Sincerely,

A handwritten signature in black ink, appearing to read "Tracy Hauser". The signature is written in a cursive, flowing style.

Country View Properties, LLC

Ray & Tracy Hauser

ORDINANCE NO. 378

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PRAIRIE CITY, IOWA, BY AMENDING PROVISIONS TO C-1 DISTRICT REGULATIONS

BE IT ENACTED by the City Council of the City of Prairie City, Iowa:

SECTION 1. SECTION MODIFIED. Subsection 2-D of Section 165.17 of the Code of Ordinances of the City of Prairie City, Iowa, is amended to include:

2. Permitted Accessory Uses.

D. Indoor Storage Facility as approved by the Board of Adjustment following a public hearing.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect September 9, 2020, after its final passage, approval, and publication as provided by law.

Passed by the Council the 9th day of September, 2020, and approved this 9th day of September, 2020.

Chad Alleger, Mayor

ATTEST:

John Lloyd, City Administrator

First Reading: _____ Second Reading: _____ Third Reading: _____

I certify that the foregoing was published as Ordinance No. ____ on the ____, day of ____, 2020.

John Lloyd, City Administrator

RESOLUTION NO. 9-9-20-2

RESOLUTION WAIVING THE SECOND AND THIRD READINGS OF ORDINANCE NO.
378

WHEREAS, IOWA CODE 380.3 requires two considerations before final passage, unless this requirement is suspended by a recorded vote of not less than three-fourths of all of the members of the council, and

WHEREAS, The Council of the City of Prairie City, Iowa, has the ability to suspend the two considerations to approve Ordinance 378,

THEREFORE BE IT RESOLVED that the Council of the City of Prairie City, Iowa is suspending the requirement of Iowa Code 380.3 by approving a resolution waiving the second and third readings of Ordinance 378

This resolution has been approved and adopted this 9th Day of September, 2020.

Chad Alleger, MAYOR

ATTEST:

John Lloyd, City Administrator

BID TABULATION

OWNER: CITY OF PRAIRIE CITY IOWA
PROJECT: WATER MAIN AND SANITARY SEWER EXTENSION 2020

PROJECT NUMB 8994015
BID DATE: 9/3/2019

ITEM NO.	ITEM DESCRIPTION	UNITS	ESTIMATED QUANTITY	Elder Corporation Des Moines, IA		On Track Construction, LLC Nevada, IA		Halbrook Excavating Ankeny, IA		Joiner Construction Co Inc Plano, IA	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
3.01	Division 3 Trench Excavation and Backfill	LS	1	\$ 4,700.00	\$ 4,700.00	\$ 3,030.00	\$ 3,030.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	Trench Compaction Testing										
4.01	Division 4: Sewers and Drains	LF	957	\$ 58.00	\$ 55,506.00	\$ 55.00	\$ 52,635.00	\$ 60.00	\$ 57,420.00	\$ 45.00	\$ 43,065.00
	Sanitary Sewer, Trenched, 8" PVC										
5.01	Division 5: Water Mains and Appurtenances	LF	1,563	\$ 28.00	\$ 43,764.00	\$ 31.00	\$ 48,453.00	\$ 25.00	\$ 39,075.00	\$ 30.00	\$ 46,890.00
5.02	Water Main, Trenched, 8" PVC	LF	121	\$ 118.00	\$ 14,276.00	\$ 47.00	\$ 5,687.00	\$ 35.00	\$ 4,235.00	\$ 80.00	\$ 9,680.00
5.03	Water Service Stub, Trenchless, 1 1/2" Copper	EA	2	\$ 4,300.00	\$ 8,600.00	\$ 4,350.00	\$ 8,700.00	\$ 5,500.00	\$ 11,000.00	\$ 7,500.00	\$ 15,000.00
5.04	Fire Hydrant Assembly	EA	3	\$ 1,400.00	\$ 4,200.00	\$ 1,450.00	\$ 4,350.00	\$ 1,500.00	\$ 4,500.00	\$ 3,000.00	\$ 9,000.00
5.05	Valve, Gate 8"	EA	1	\$ 1,100.00	\$ 1,100.00	\$ 1,050.00	\$ 1,050.00	\$ 450.00	\$ 450.00	\$ 500.00	\$ 500.00
5.06	Fitting, Cap, 8"	EA	1	\$ 4,300.00	\$ 4,300.00	\$ 6,750.00	\$ 6,750.00	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00
5.07	Connection to Existing Water Main										
	Division 6: Structures for Sanitary and Storm Sewers										
6.01	Manholes, SW-301, 48" Diam.	EA	3	\$ 4,300.00	\$ 12,900.00	\$ 4,465.00	\$ 13,395.00	\$ 4,000.00	\$ 12,000.00	\$ 7,500.00	\$ 22,500.00
6.02	Manholes, SW-303, 48" Diam.	EA	1	\$ 5,800.00	\$ 5,800.00	\$ 17,000.00	\$ 17,000.00	\$ 8,000.00	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00
8.10	Division 8: Traffic Control	LS	1	\$ 6,300.00	\$ 6,300.00	\$ 4,540.00	\$ 4,540.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	Traffic Control										
9.01	Division 9: Site Work and Landscaping	AC	1.3	\$ 2,600.00	\$ 3,380.00	\$ 2,500.00	\$ 3,250.00	\$ 3,500.00	\$ 4,550.00	\$ 7,500.00	\$ 9,750.00
9.02	Hydraulic Seeding, Fertilizing and Mulching (Urban)	AC	1.3	\$ 1,700.00	\$ 2,210.00	\$ 1,600.00	\$ 2,080.00	\$ 550.00	\$ 715.00	\$ 7,500.00	\$ 9,750.00
9.03	Seeding, Temporary Seeding	LS	1	\$ 530.00	\$ 530.00	\$ 505.00	\$ 505.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
9.04	SWPPP Preparation	LS	1	\$ 2,300.00	\$ 2,300.00	\$ 2,175.00	\$ 2,175.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
9.05	SWPPP Management	LF	2,000	\$ 1.60	\$ 3,200.00	\$ 1.50	\$ 3,000.00	\$ 1.75	\$ 3,500.00	\$ 2.00	\$ 4,000.00
9.06	Silt Fence, Removal of Sediment	LF	2,000	\$ 0.05	\$ 100.00	\$ 0.10	\$ 200.00	\$ 0.25	\$ 500.00	\$ 0.25	\$ 500.00
9.07	Silt Fence, Removal of Debris	LF	2,000	\$ 0.05	\$ 100.00	\$ 0.10	\$ 200.00	\$ 0.25	\$ 500.00	\$ 1.50	\$ 3,000.00
	Division 11: Miscellaneous										
11.01	Mobilization	LS	1	\$ 11,794.00	\$ 11,794.00	\$ 22,000.00	\$ 22,000.00	\$ 37,000.00	\$ 37,000.00	\$ 38,500.00	\$ 38,500.00
11.02	Sign, Remove, Salvage, & Reinstall	EA	4	\$ 420.00	\$ 1,680.00	\$ 300.00	\$ 1,200.00	\$ 350.00	\$ 1,400.00	\$ 500.00	\$ 2,000.00
	TOTAL AMOUNT BASE BID				\$ 188,405.00		\$ 200,200.00		\$ 201,345.00		\$ 248,635.00

BID ALTERNATE

Division 5: Water Mains and Appurtenances											
DEDUCT	Water Main, Trenched, 8" PVC	LF	-1,563	\$ 26.00	\$ (40,638.00)	\$ 31.00	\$ (48,453.00)	\$ 25.00	\$ (39,075.00)		NO BID
ADD	Water Main, Trenchless, 8" PVC	LF	1,563	\$ 91.00	\$ 142,233.00	\$ 58.00	\$ 90,854.00	\$ 50.00	\$ 78,150.00		NO BID

OWNER: CITY OF PRAIRIE CITY IOWA				PROJECT NUMB 899-4015				PROJECT NUMB 899-4015			
PROJECT: WATER MAIN AND SANITARY SEWER EXTENSION 2020				BID DATE: 9/3/2019				BID DATE: 9/3/2019			
BID TABULATION				Lawson				GM Contracting, Inc.			
				Kirksville, MO				Lake Crystal, MN			
ITEM NO.	ITEM DESCRIPTION	UNITS	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
Division 3: Trench Excavation and Backfill											
3.01	Trench Compaction Testing	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
Division 4: Sewers and Drains											
4.01	Sanitary Sewer, Trenched, 8" PVC	LF	957	\$ 86.1300	\$ 82,865.41	\$ 86.00	\$ 82,800.00	\$ 86.00	\$ 82,800.00	\$ 86.00	\$ 82,800.00
Division 5: Water Mains and Appurtenances											
5.01	Water Main, Trenched, 8" PVC	LF	1,563	\$ 38.00	\$ 59,394.00	\$ 80.00	\$ 125,040.00	\$ 80.00	\$ 125,040.00	\$ 80.00	\$ 125,040.00
5.02	Water Service Stub, Trenchless, 1 1/2" Copper	LF	121	\$ 40.00	\$ 4,840.00	\$ 84.00	\$ 10,164.00	\$ 84.00	\$ 10,164.00	\$ 84.00	\$ 10,164.00
5.03	Fire Hydrant Assembly	EA	2	\$ 6,000.00	\$ 12,000.00	\$ 5,545.00	\$ 11,090.00	\$ 5,545.00	\$ 11,090.00	\$ 5,545.00	\$ 11,090.00
5.04	Valve, Gate 8"	EA	3	\$ 2,400.00	\$ 7,200.00	\$ 2,730.00	\$ 8,190.00	\$ 2,730.00	\$ 8,190.00	\$ 2,730.00	\$ 8,190.00
5.05	Fitting, Cap, 8"	EA	1	\$ 600.00	\$ 600.00	\$ 155.00	\$ 155.00	\$ 155.00	\$ 155.00	\$ 155.00	\$ 155.00
5.06	Connection to Existing Water Main	EA	1	\$ 4,500.00	\$ 4,500.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
Division 6: Structures for Sanitary and Storm Sewers											
6.01	Manholes, SW-301, 48" Diam.	EA	3	\$ 7,500.00	\$ 22,500.00	\$ 4,219.00	\$ 12,657.00	\$ 4,219.00	\$ 12,657.00	\$ 4,219.00	\$ 12,657.00
6.02	Manholes, SW-303, 48" Diam.	EA	1	\$ 12,000.00	\$ 12,000.00	\$ 4,475.00	\$ 4,475.00	\$ 4,475.00	\$ 4,475.00	\$ 4,475.00	\$ 4,475.00
Division 8: Traffic Control											
8.10	Traffic Control	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 9,250.00	\$ 9,250.00	\$ 9,250.00	\$ 9,250.00	\$ 9,250.00	\$ 9,250.00
Division 9: Site Work and Landscaping											
9.01	Hydraulic Seeding, Fertilizing and Mulching (Urban)	AC	1.3	\$ 6,000.00	\$ 7,800.00	\$ 3,200.00	\$ 4,160.00	\$ 3,200.00	\$ 4,160.00	\$ 3,200.00	\$ 4,160.00
9.02	Seeding, Temporary Seeding	AC	1.3	\$ 600.00	\$ 780.00	\$ 500.00	\$ 650.00	\$ 500.00	\$ 650.00	\$ 500.00	\$ 650.00
9.03	SWPPP Preparation	LS	1	\$ 2,300.00	\$ 2,300.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
9.04	SWPPP Management	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
9.05	Silt Fence	LF	2,000	\$ 2.00	\$ 4,000.00	\$ 1.75	\$ 3,500.00	\$ 1.75	\$ 3,500.00	\$ 1.75	\$ 3,500.00
9.06	Silt Fence, Removal of Sediment	LF	2,000	\$ 1.25	\$ 2,500.00	\$ 0.01	\$ 20.00	\$ 0.01	\$ 20.00	\$ 0.01	\$ 20.00
9.07	Silt Fence, Removal of Debris	LF	2,000	\$ 1.00	\$ 2,000.00	\$ 0.01	\$ 20.00	\$ 0.01	\$ 20.00	\$ 0.01	\$ 20.00
Division 11: Miscellaneous											
11.01	Mobilization	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00
11.02	Sign, Remove, Salvage, & Reinstall	EA	4	\$ 500.00	\$ 2,000.00	\$ 325.00	\$ 1,300.00	\$ 325.00	\$ 1,300.00	\$ 325.00	\$ 1,300.00
TOTAL AMOUNT BASE BID					\$ 260,044.00		\$ 260,044.00		\$ 260,044.00		\$ 260,044.00

BID ALTERNATE			
Division 5: Water Mains and Appurtenances			
DEDUCT	Water Main, Trenched, 8" PVC	LF	-1,563 \$ 38.00 \$ (59,394.00) \$ 80.00 \$ (125,040.00)
ADD	Water Main, Trenchless, 8" PVC	LF	1,563 \$ 55.00 \$ 85,965.00 \$ 60.00 \$ 93,780.00
5.01A			

PUBLIC HEARING

MINUTES OF MEETING TO APPROVE PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST AND TO AWARD CONTRACT

Prairie City, Iowa
September 9, 2020

The City Council of the City of Prairie City, Iowa, met on September 9, 2020, at 6:00 p.m., at the City Hall, 203 E Jefferson Street, Prairie City, Iowa, pursuant to published notice.

The Mayor presided and the roll was called showing the following members of the Council present and absent:

Present: _____

Absent: _____.

The Mayor announced that this was the time and place set for hearing on the plans and specifications, form of contract and estimate of cost for the proposed WATER MAIN AND SANITARY SEWER EXTENSION 2020 Project.

Upon investigation, it was found that _____ persons had appeared and filed objections to the proposed plans, specifications, form of contract and estimate of cost for the WATER MAIN AND SANITARY SEWER EXTENSION 2020 Project as follows:

(Insert the word "no" in the blank space above or list here the names of objectors and the types of objections, if any are filed.)

The City Council heard said objectors and evidence for or against the proposed WATER MAIN AND SANITARY SEWER EXTENSION 2020 Project; whereupon, the Mayor declared the hearing closed.

Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and the resolution adopted as follows:

RESOLUTION NO. 9-9-20-3

Resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the WATER MAIN AND SANITARY SEWER EXTENSION 2020 Project.

WHEREAS, the City Council of the City of Prairie City, Iowa, has heretofore given preliminary approval to the plans, specifications, form of contract and estimate of cost (the "Contract Documents") for the proposed WATER MAIN AND SANITARY SEWER EXTENSION 2020 Project (the "Project"), as described in the notice of hearing on the Contract Documents for the Project; and

WHEREAS, a hearing has been held on the Contract Documents on September 9, 2020;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Prairie City, Iowa, as follows:

Section 1. The Contract Documents referred to in the preamble hereof are hereby finally approved, and the prior action of the City Council giving preliminary approval is hereby finally confirmed, and the Project, as provided for in the Contract Documents, is necessary and desirable.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved September 9, 2020.

Mayor

Attest:

City Clerk

The City Council further considered proposals received on September 3, 2020, for the proposed WATER MAIN AND SANITARY SEWER EXTENSION 2020 Project and embodied its findings in the resolution next hereinafter referred to.

Council Member _____ introduced the resolution next hereinafter set out, and moved that the said resolution be adopted; seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and the said resolution duly adopted.

RESOLUTION NO. 9-9-20-4

Resolution awarding contract for the WATER MAIN AND SANITARY SEWER
EXTENSION 2020 Project

WHEREAS, pursuant to notice duly posted in the manner and form prescribed by resolution of the City Council of the City of Prairie City, Iowa, and as required by law, bids and proposals were received by this Council for the WATER MAIN AND SANITARY SEWER EXTENSION 2020 Project (the "Project"); and

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Prairie City, Iowa, as follows:

Section 1. The bid for the Project submitted by the following contractor is fully responsive to the plans and specifications for the Project, is heretofore approved by the City Council, and is the lowest responsible bid received, such bid being as follows:

<u>Name of Contractor</u>	<u>Address</u>	<u>Amount of Bid</u>
<u>J&K Contracting, LLC</u>	Urbandale, Iowa	<u>\$143,143</u>
<u>Sandstone Management LTD</u>	Carlisle, Iowa	<u>\$149,449</u>
<u>Absolute Infrastructure</u>	Grimes, Iowa	<u>\$152,356.70</u>
<u>Vanderpool Construction, Inc.</u>	Indianola, Iowa	<u>\$172,680</u>
<u>Elder Corporation</u>	Des Moines, Iowa	<u>\$188,405</u>
<u>On Track Construction, LLC</u>	Nevada, Iowa	<u>\$200,200</u>
<u>Halbrook Excavating</u>	Ankeny, Iowa	<u>\$201,345</u>
<u>Joyner Construction Co.</u>	Plano, Iowa	<u>\$248,635</u>
<u>Lawson</u>	Kirkville, Missouri	<u>\$260,044</u>
<u>GM Contracting, Inc.</u>	Lake Crystal, Minnesota	<u>\$288,113</u>

Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

Section 3. The Mayor and City Clerk are hereby authorized and ordered to enter into a written contract with said contractor for the Project, said contract not to be binding until approved by resolution of this City Council.

Section 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved September 9, 2020.

Mayor

Attest:

City Clerk

• • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

NOTICE OF AWARD

Date: September 9, 2020

Project:

Water Main and Sanitary Sewer Extension 2020

Owner:

City of Prairie City

Owner's Contract No.:

Contract:

City of Prairie City – Water Main and Sanitary Sewer Extension 2020

Engineer's Project No.:

08994015

Bidder:

J&K Contracting, LLC

Bidder's Address:

10703 Justin Drive

Urbandale, IA 50322

You are notified that your Bid dated September 3, 2020 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for the Water Main and Sanitary Sewer Extension 2020 project.

Base Bid amount is One Hundred Forty-Three Thousand, One Hundred Forty-Three Dollars and Zero Cents (\$143,143.00)

The Contract Price of your Contract is the Base Bid totaling \$143,143.00.

3 copies of the proposed Contract Documents accompany this Notice of Award.

3 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner [3] fully executed counterparts of the Contract Documents.
2. Other conditions precedent:

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Owner

By: _____

Authorized Signature

Title

CC to Engineer



September 4, 2020

Chad Alleger, Mayor
City of Prairie City
PO Box 607
Prairie City, IA 50228

Re: Water Main and Sanitary Sewer Extension 2020
City of Prairie City

Dear Mayor Alleger:

Upon review of the bids received on September 3, 2020 for the above-referenced project, it was found that they were submitted by qualified contractors. It is our recommendation that the low responsive bidder listed below be accepted and award made at your next meeting.

J & K Contracting
10703 Justin Drive
Urbandale, IA 50322

Bid Amount \$143,143.00

Please execute the enclosed Notice of Award in triplicate for the contract and return two copies to our office and keep one for your files. After receiving the executed copies, we will forward one copy of the Notice of Award and the remaining contract package to the Contractor.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in black ink, appearing to read "A. Inhelder", is written over the printed name.

Andrew Inhelder, PE
Project Manager

AJI
Enc.

1555 SE Delaware Ave
Suite F
Ankeny, IA 50021

P (515) 964-1920
TF (800) 844-4122
F (515) 964-4003

www.msa-ps.com

John Lloyd

From: planzthatrock <planzthatrock@yahoo.com>
Sent: Thursday, July 30, 2020 4:50 PM
To: John Lloyd
Subject: Permit reviews

Hello John,

Thank you for the conversation this morning. It sounds like you are well on your way to tackle the permitting process if that is the route the council decides to take.

I hold certifications with the International Building Code, International Residential Code and over 15 years of experience in zoning, inspections, ordinance adoption/review and code enforcement.

Should the need arise to advance forward with development services and regulations, I am fully qualified to assist in those areas as well.

Building permit review fee is \$60/hr plus mileage if needed.

Thank you,

Sheilah Lizer
515-269-3125

Sent from my Verizon, Samsung Galaxy smartphone

This email was scanned by Bitdefender

Sheilah M. Lizer
9610 Forest Ave., Clive, Ia., 50325
515-269-3125
PLANZTHATROCK@yahoo.com

City of Prairie City
203 E. Jefferson
P.O. Box 607
Prairie City, Ia., 50228


Dear Mr. Lloyd,

Thank you for reaching out to discuss the needs that will be desired for development review and the permitting process within the City. I have attached my resume to summarize my qualifications.

When a building permit application is received, it will be reviewed in accordance with the regulations outlined in the Official Zoning Ordinance adopted by the City. These regulations will include bulk lot, height, setbacks, FEMA Floodplain, subdivision and area use code. In addition, some permits may require additional review by the Planning and Zoning Commission and/or the Board of Adjustment.

Should the need arise for additional development services and regulations I am fully qualified to assist in those areas as well. Please reach out if you need any additional information.

Sincerely,



Sheilah M. Lizer
Attachment: Resume

Sheilah M. Lizer

9610 Forest Ave., Clive, Ia. 50325

515-269-3125

PLANZTHATROCK@yahoo.com

Objective	Successfully administer the essential functions of the position while building healthy relationships with the community, staff and stakeholders.	
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Profile	<ul style="list-style-type: none">• 15 years experience as planning professional• Ability to direct complex projects from concept to completion• Goal-oriented individual with strong leadership capabilities• Organized, highly motivated and detail-directed problem solver• Proven ability to work in unison with staff, community leaders and the public; including the unique challenge of language barriers	
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Education	B.S., Community & Regional Planning, Iowa State University, 2002	
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Relevant Experience	<ul style="list-style-type: none">• Effectively manage the daily operations of the Planning and Enforcement Departments• Strong relationships with city officials/stakeholders to promote overall goals of the community• Ensure compliance to local, state and national codes including:<ul style="list-style-type: none">- FEMA National Flood Insurance Program- FEMA Buyout Programs- IDNR Flood- Local Zoning/ nuisance regulations• Development of Iowa Crossroads of Global Innovation (ICGI) Master Plan• Assistance with ICGI Site Certification Process• Development of new Comprehensive Plan and Zoning Regulations• Manage development approvals for the Lundgren Wind Park• Development of Hazard Mitigation Plan• Extensive experience in site plan development and review• Residential and commercial inspections	
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Certifications/Memberships	International Building Code, commercial construction International Residential Code, residential construction Ragbrai, Committee Chair American Planning Association, Iowa Association of Building Officials	
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References	Elizabeth Hansen, City Administrator, 515-391-9816 Cherish Anderson, Owner, Shotgun Management 515-979-3950 Diana Willits, former Mayor, City of Windsor Heights 515-229-6471	
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Employment	Building and Planning Official, Windsor Heights, Ia	2017-2019
	Planning Administrator, Webster County, Fort Dodge, Ia.	2005-2016



August 7, 2020

Attention: City of Prairie City

RE: Plan Review and Inspections

Safe Building is pleased to present the following proposal to provide residential/commercial plan review and residential/commercial construction inspection services for the City of Prairie City. Our mission is to protect the health, safety and welfare of the public through building code consulting, inspections and enforcement while lessening the burdens of government entities.

Safe Building has five International Code Council certified inspectors on staff, 2 of which are certified plan reviewers. Safe Building staff have a combined 15+ years of experience, conducting plan review and inspection services different cities in central Iowa and inspecting over 1,000 rental units every year for the Iowa Finance Authority and others. Additional information regarding our organization's clients and industry knowledge is provided at the end of this proposal.

We pride ourselves on providing flexible, customized solutions all while ensuring the enforcement of the building codes. Our services are most effective when enforcing robust, up-to-date building codes. We strongly recommend and can assist in the adoption of the most current building and residential codes in order to ensure the safety and quality of your community's buildings.

We are happy to answer any questions regarding this proposal or any of our services and can be reached via phone at (515) 333-4161 or email at office@safebuildingiowa.org.

Sincerely,

SBCT Team



Inspections

All fees for inspections will be collected during the permit approval process. Fees collected at permit approval cover the following services related to inspecting - fielding inquiries regarding building code, taking calls from property owners and contractors to schedule inspections, and conducting inspections. Results can be provided to the City for their records if they would like. All fees will be collected by the City and Safe Building will invoice the City at the end of every month for the previous month's permits, inspections, and trips.

Plan review and permit approval

Safe Building proposes the following fee schedule for plan review and building inspections in the City of Prairie City. This fee schedule will apply to building permits reviewed and approved by Safe Building.

TOTAL VALUATION	PERMIT FEE	SBCT FEE
\$1 to \$500	\$75	100%
\$501 to \$2,000	\$75 for the first \$500 plus \$2.75 for each additional \$100 or fraction thereof, to and including \$2000	100%
\$2,001 to \$25,000	\$116 for the first \$2,000 plus \$12.50 for each additional \$1000 or fraction thereof, to and including \$25,000	100%
\$25,001 to \$50,000	\$403 for the first \$25,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$50,000	80%
\$50,001 to \$100,000	\$628 for the first \$50,000 plus \$6.25 for each additional \$1,000, or fraction thereof, to and including \$100,000	80%
\$100,001 to \$500,000	\$940 for the first \$100,000 plus \$5 for each additional \$1000 or fraction thereof, to and including \$500,000	75%
\$500,001 to \$1,000,000	\$2,940 for the first \$500,000 plus \$4.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	75%
\$1,000,001 and up	\$5,065 for the first \$1,000,000 plus \$2.75 for each additional \$1,000, or fraction thereof	75%
New Construction Trade permit	\$75 per trade permit: Temp Electrical, Electrical, Mechanical, & Plumbing	100%



Part of the permit process is plan review. Safe Building has two plan reviewers on staff. One of which handles all the residential projects and the other who handles commercial projects. During the plan review process, we will look through building plans, site plans, and any other paperwork for a project. We will make sure each permit submitted meets City ordinances and the current building code you have adopted. We will work with the contractors and homeowners on a project till everything is acceptable and ready for approval. There will be no additional fees for residential plan review as that is part of the permit approval process. Residential projects will only have a building permit fee that covers all inspections and plan review. Commercial projects are bigger and more time consuming. There will be a plan review fee for commercial reviews on top of the building permit fee.

Clients:

Safe Building serves the following clients with various types of inspection services (Detailed contact information for references is available upon request):

- Ames (cover vacations & sick leave)
- Buffalo (rental inspections)
- Carlisle (all building code)
- Colfax (new construction and special projects)
- Gilbert (all building code)
- Hartford (all building code)
- Indianola (cover vacations and sick leave)
- Iowa Finance Authority (low income rental housing)
- Madrid (all building code)
- Maxwell (all building code)
- Montezuma (zoning reviews and nuisance projects)
- Newton (special projects)
- Oskaloosa (special projects and cover vacations & sick leave)
- Pella (cover vacations & sick leave and all commercial electrical)
- Perry (electrical inspections)
- Pleasantville (all building code)
- Polk City (all building code)
- Runnells (all building code)
- Slater (all building code)
- Story City (all building code minus zoning and electrical)
- University Park (all building code)
- Windsor Heights



Industry Knowledge

Safe Building stays up to date regarding the building code industry by continually obtaining and updating certifications, attending code training events and participating in the following associations.

- International Code Council (ICC)
- Iowa Association of Building Officials (IABO – Education and scholarship committee positions)
- Hawkeye Fire Association
- International Association of Electrical Inspectors (IAEI)
- Mid Iowa Construction Code Committee (MICCC)
- Central Iowa Code Consortium (CICC)

Proposal Review

Safe Buildings services can begin as soon as you would like us to come on board. We would need to figure out previous projects are going to move forward, either with Safe Building or City of Prairie City finish them out. The next step would be to get a service agreement over to you. The service agreement would include a fee schedule for permit costs. Once we have a Service Agreement signed, we can start taking permits and doing inspections. We can also set up a meeting to go over any questions you might have or processes you would like to go through.

Client Responsibility Request

Safe Building requests the following information to allow our staff to provide the best services possible:

- Up-to-date enacted building code ordinances – this will allow us to know what we are being expected to review and inspect
- Code Year
- Amendments
- Any specific code requirements

Official documents would be most useful, so we can refer to them when questions come up. We need to know if you want us to handle the zoning review. If that is expected, we will need up-to-date zoning code.

Rental Service Agreement

Safe Building does also offer Rental Inspections under a separate agreement. If interested, please let us know and we will forward a proposal on Rentals.

Attachment

- SBCT Employee Roster

**OPINION OF PROBABLE PROJECT COST
MARSHALL STREET RECONSTRUCTION
PRAIRIE CITY, IOWA**

PN 08989020

Concept #	Description	Road Material	MidAmerican Estimate	Opinion of Construction (Doesn't Include MidAm Cost)	Capital Cost (Doesn't include MidAm Cost)
#1A	Minimal reconstruction to redirect stormwater along Marshall St to South - 1 Power Pole Shifted North	Concrete	\$6,000	\$125,000	\$160,000
#1B	Minimal reconstruction to redirect stormwater along Marshall St to South - 1 Power Pole Shifted North	Asphalt	\$6,000	\$122,000	\$160,000
#2A	Reconstruction to redirect stormwater along Marshall St to South and improve streetscape in front of Library - 1 Power Pole Removed	Concrete	???	\$138,000	\$180,000
#2B	Reconstruction to redirect stormwater along Marshall St to South and improve streetscape in front of Library - 1 Power Pole Removed	Asphalt	???	\$132,000	\$170,000

8/28/2020

OPINION OF PROBABLE PROJECT COST
MARSHALL STREET RECONSTRUCTION
PRAIRIE CITY, IOWA
CONCEPT #1A - MINIMAL RECONSTRUCTION TO REDIRECT STORMWATER FLOW DOWN MARSHALL STREET
CONCRETE OPTION

Estimate Year: 2020
Construction Year: 2021

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
Division 2: Earthwork					
2.01	Excavation, Class 10	CY	100	\$ 10.00	\$ 1,000.00
2.02	Modified Subbase, 4"	SY	950	\$ 10.00	\$ 9,500.00
2.03	Subgrade Preparation, 12"	SY	960	\$ 5.00	\$ 4,800.00
2.04	Compaction Testing, Moisture & Density Control	LS	1	\$ 100.00	\$ 100.00
Division 5: Water Mains and Appurtenances					
5.01	Adjust Valve Box to Grade	EA	1	\$ 500.00	\$ 500.00
Division 7: Streets and Related Work					
7.01	Pavement, PCC, 7"	SY	950	\$ 55.00	\$ 52,250.00
7.02	Class A Sidewalk, PCC, 4"	SY	140	\$ 50.00	\$ 7,000.00
7.03	Driveway, PCC, 6"	SY	10	\$ 60.00	\$ 600.00
7.04	Removal of Pavement	SY	960	\$ 10.00	\$ 9,600.00
7.05	Removal of Sidewalk	SY	140	\$ 10.00	\$ 1,400.00
Division 8: Traffic Control					
8.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00
Division 11: Miscellaneous					
11.01	Construction Survey	LS	1	\$ 1,500.00	\$ 1,500.00
11.02	Mobilization	LS	1	\$ 8,000.00	\$ 8,000.00
11.04	Pavement Markings & Grooving	STA	15	\$ 100.00	\$ 1,500.00
11.05	Detectable Warning Device	SF	22	\$ 50.00	\$ 1,100.00
Subtotal Construction					\$ 104,000.00
	Contingencies		20%		\$ 21,000.00
	Construction Inflation at 4% per year. Construction year is assumed as		4%		\$ 6,120.00
	Engineering		10%		\$ 13,000.00
	Construction/Admin		10%		\$ 13,000.00
	Legal and Administration		1%		\$ 2,000.00
	Temporary Easements (12 months)	SF		\$ 0.50	\$ -
	Right of Way + Permanent Easements	SF		\$ 5.00	\$ -
Opinion of Probable Costs					\$ 160,000.00
Assumptions:					
1.00	Costs for unknown utility relocations not identified above are not included in costs.				
2.00	Doesn't include MidAmerican costs to relocate/remove power pole.				
3.00	Quantities shown are conceptual at this point. Design has not been completed				

OPINION OF PROBABLE PROJECT COST
MARSHALL STREET RECONSTRUCTION
PRAIRIE CITY, IOWA
CONCEPT #1B - MINIMAL RECONSTRUCTION TO REDIRECT STORMWATER FLOW DOWN MARSHALL STREET
HMA OPTION

Estimate Year: 2020
Construction Year: 2021

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
Division 2: Earthwork					
2.01	Excavation, Class 10	CY	100	\$ 10.00	\$ 1,000.00
2.02	Modified Subbase, 4"	SY	950	\$ 10.00	\$ 9,500.00
2.03	Subgrade Preparation, 12"	SY	960	\$ 5.00	\$ 4,800.00
2.04	Compaction Testing, Moisture & Density Control	LS	1	\$ 100.00	\$ 100.00
Division 5: Water Mains and Appurtenances					
5.01	Adjust Valve Box to Grade	EA	1	\$ 500.00	\$ 500.00
Division 7: Streets and Related Work					
7.01	Pavement, HMA, 8"	TON	410	\$ 120.00	\$ 49,200.00
7.02	Class A Sidewalk, PCC, 4"	SY	140	\$ 50.00	\$ 7,000.00
7.03	Driveway, PCC, 6"	SY	10	\$ 60.00	\$ 600.00
7.04	Removal of Pavement	SY	960	\$ 10.00	\$ 9,600.00
7.05	Removal of Sidewalk	SY	140	\$ 10.00	\$ 1,400.00
Division 8: Traffic Control					
8.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00
Division 11: Miscellaneous					
11.01	Construction Survey	LS	1	\$ 1,500.00	\$ 1,500.00
11.02	Mobilization	LS	1	\$ 8,000.00	\$ 8,000.00
11.04	Pavement Markings & Grooving	STA	15	\$ 100.00	\$ 1,500.00
11.05	Detectable Warning Device	SF	22	\$ 50.00	\$ 1,100.00
Subtotal Construction					\$ 101,000.00
	Contingencies		20%		\$ 21,000.00
	Construction Inflation at 4% per year. Construction year is assumed as		4%		\$ 6,000.00
	Engineering		10%		\$ 13,000.00
	Construction/Admin		10%		\$ 13,000.00
	Legal and Administration		1%		\$ 2,000.00
	Temporary Easements (12 months)	SF		\$ 0.50	\$ -
	Right of Way + Permanent Easements	SF		\$ 5.00	\$ -
Opinion of Probable Costs					\$ 160,000.00
Assumptions:					
1.00	Costs for unknown utility relocations not identified above are not included in costs.				
2.00	Doesn't include MidAmerican costs to relocate/remove power pole.				
3.00	Quantities shown are conceptual at this point. Design has not been completed				

OPINION OF PROBABLE PROJECT COST
MARSHALL STREET RECONSTRUCTION
PRAIRIE CITY, IOWA
CONCEPT #2A - RECONSTRUCTION TO REDIRECT STORMWATER FLOW DOWN MARSHALL STREET & IMPROVE FRONT OF LIBRARY

CONCRETE OPTION

Estimate Year: 2020
Construction Year: 2021

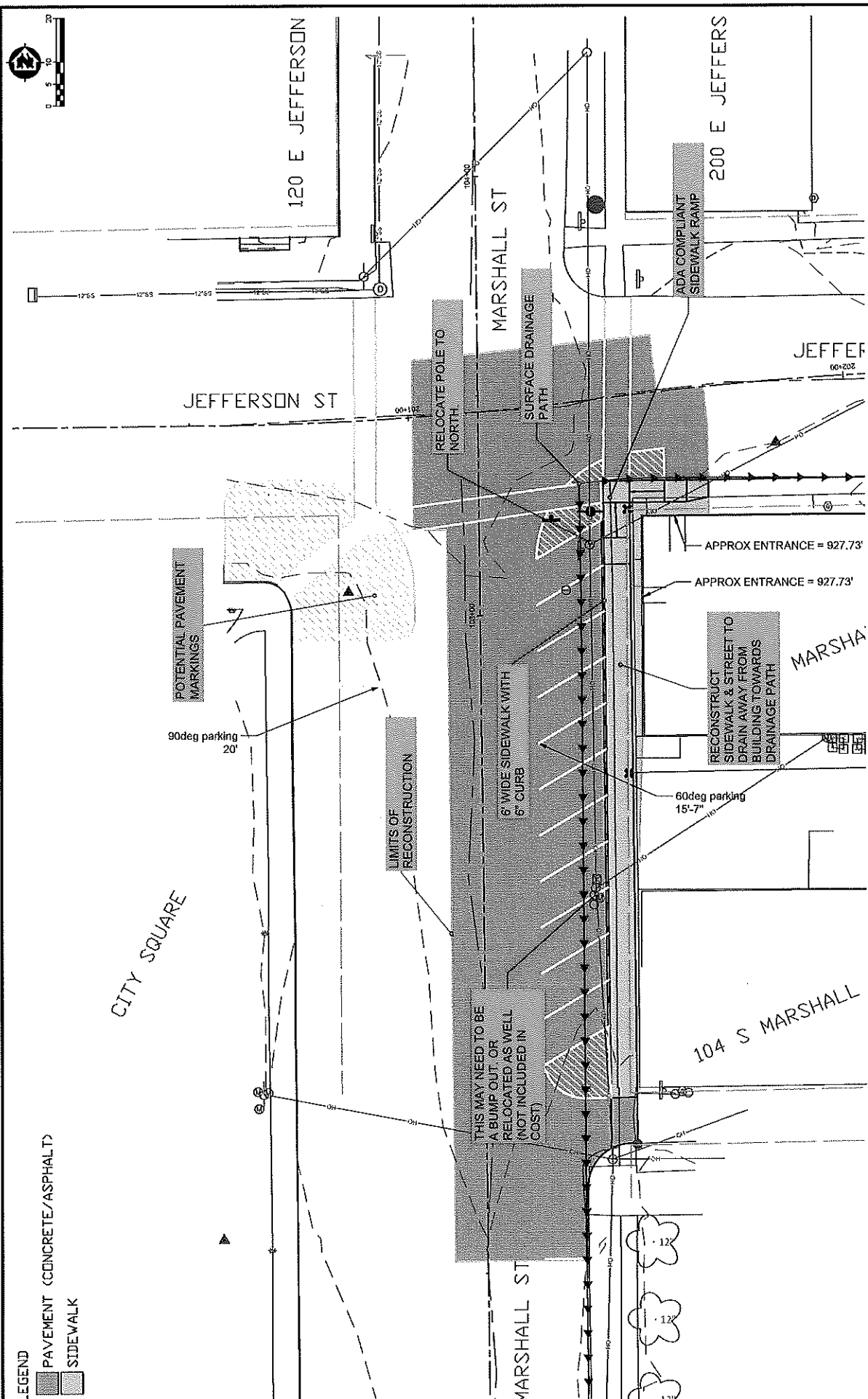
ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
Division 2: Earthwork					
2.01	Excavation, Class 10	CY	150	\$ 10.00	\$ 1,500.00
2.02	Modified Subbase, 4"	SY	1010	\$ 10.00	\$ 10,100.00
2.03	Subgrade Preparation, 12"	SY	1010	\$ 5.00	\$ 5,050.00
2.04	Compaction Testing, Moisture & Density Control	LS	1	\$ 100.00	\$ 100.00
Division 5: Water Mains and Appurtenances					
5.01	Adjust Valve Box to Grade	EA	1	\$ 500.00	\$ 500.00
Division 7: Streets and Related Work					
7.01	Pavement, PCC, 7"	SY	1000	\$ 55.00	\$ 55,000.00
7.02	Class A Sidewalk, PCC, 4"	SY	220	\$ 50.00	\$ 11,000.00
7.03	Driveway, PCC, 6"	SY	10	\$ 60.00	\$ 600.00
7.04	Removal of Pavement	SY	1100	\$ 10.00	\$ 11,000.00
7.05	Removal of Sidewalk	SY	130	\$ 10.00	\$ 1,300.00
Division 8: Traffic Control					
8.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00
Division 11: Miscellaneous					
11.01	Construction Survey	LS	1	\$ 1,500.00	\$ 1,500.00
11.02	Mobilization	LS	1	\$ 9,000.00	\$ 9,000.00
11.04	Pavement Markings & Grooving	STA	14	\$ 100.00	\$ 1,400.00
11.05	Detectable Warning Device	SF	22	\$ 50.00	\$ 1,100.00
Subtotal Construction					\$ 115,000.00
	Contingencies		20%		\$ 23,000.00
	Construction Inflation at 4% per year. Construction year is assumed as		4%		\$ 6,720.00
	Engineering		10%		\$ 14,000.00
	Construction/Admin		10%		\$ 14,000.00
	Legal and Administration		1%		\$ 2,000.00
	Temporary Easements (12 months)	SF		\$ 0.50	\$ -
	Right of Way + Permanent Easements	SF		\$ 5.00	\$ -
Opinion of Probable Costs					\$ 180,000.00
Assumptions:					
1.00	Costs for unknown utility relocations not identified above are not included in costs.				
2.00	Doesn't include MidAmerican costs to relocate/remove power pole.				
3.00	Quantities shown are conceptual at this point. Design has not been completed				

OPINION OF PROBABLE PROJECT COST
MARSHALL STREET RECONSTRUCTION
PRAIRIE CITY, IOWA
CONCEPT #2B - RECONSTRUCTION TO REDIRECT STORMWATER FLOW DOWN MARSHALL STREET & IMPROVE FRONT OF LIBRARY

HMA OPTION

Estimate Year: 2020
Construction Year: 2021

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
Division 2: Earthwork					
2.01	Excavation, Class 10	CY	150	\$ 10.00	\$ 1,500.00
2.02	Modified Subbase, 4"	SY	1010	\$ 10.00	\$ 10,100.00
2.03	Subgrade Preparation, 12"	SY	1010	\$ 5.00	\$ 5,050.00
2.04	Compaction Testing, Moisture & Density Control	LS	1	\$ 100.00	\$ 100.00
Division 5: Water Mains and Appurtenances					
5.01	Adjust Valve Box to Grade	EA	1	\$ 500.00	\$ 500.00
Division 7: Streets and Related Work					
7.01	Pavement, HMA, 8"	TON	430	\$ 120.00	\$ 51,600.00
7.02	Class A Sidewalk, PCC, 4"	SY	220	\$ 50.00	\$ 11,000.00
7.03	Driveway, PCC, 6"	SY	10	\$ 60.00	\$ 600.00
7.04	Removal of Pavement	SY	1100	\$ 10.00	\$ 11,000.00
7.05	Removal of Sidewalk	SY	130	\$ 10.00	\$ 1,300.00
Division 8: Traffic Control					
8.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00
Division 11: Miscellaneous					
11.01	Construction Survey	LS	1	\$ 1,500.00	\$ 1,500.00
11.02	Mobilization	LS	1	\$ 8,000.00	\$ 8,000.00
11.04	Pavement Markings & Grooving	STA	14	\$ 100.00	\$ 1,400.00
11.05	Detectable Warning Device	SF	22	\$ 50.00	\$ 1,100.00
Subtotal Construction					\$ 110,000.00
	Contingencies		20%		\$ 22,000.00
	Construction Inflation at 4% per year. Construction year is assumed as		4%		\$ 6,480.00
	Engineering		10%		\$ 14,000.00
	Construction/Admin		10%		\$ 14,000.00
	Legal and Administration		1%		\$ 2,000.00
	Temporary Easements (12 months)	SF		\$ 0.50	\$ -
	Right of Way + Permanent Easements	SF		\$ 5.00	\$ -
Opinion of Probable Costs					\$ 170,000.00
Assumptions:					
1.00	Costs for unknown utility relocations not identified above are not included in costs.				
2.00	Doesn't include MidAmerican costs to relocate/remove power pole.				
3.00	Quantities shown are conceptual at this point. Design has not been completed				

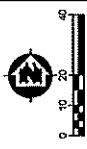


LEGEND

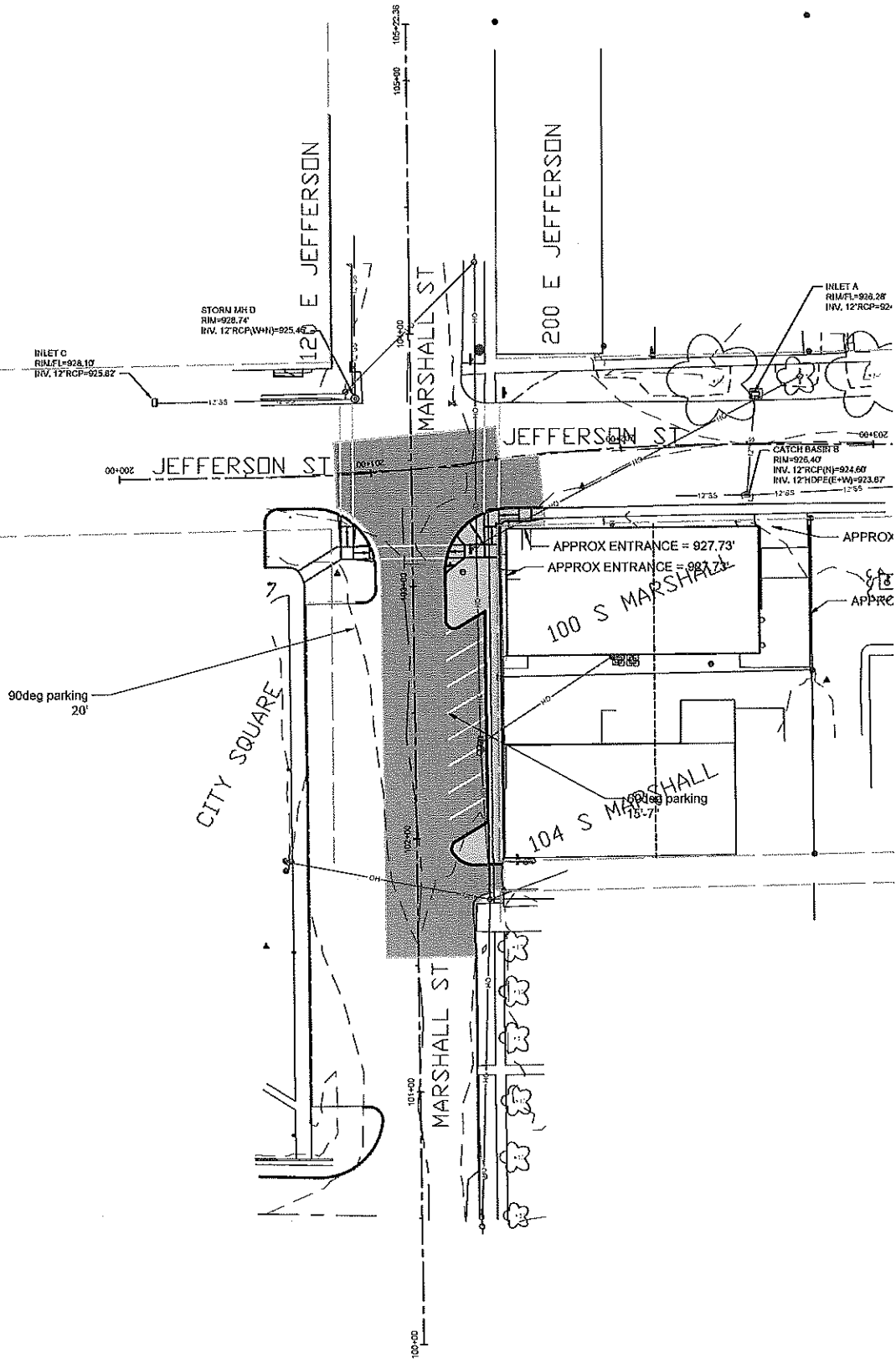
PAVEMENT (CONCRETE/ASPHALT)

SIDEWALK

<div> <div>PROJECT NO.</div> <div>08894020</div> </div> <div> <div>DATE</div> <div>2 OF 2</div> </div>			
<div> <div>CONCEPT #1 - ZOOMED IN</div> </div>			
<div> <div>MARSHALL STREET RECONSTRUCTION</div> <div>CITY OF PRAIRIE CITY</div> <div>JASPER COUNTY, IA</div> </div>			
<div> <div>DESIGNED BY</div> <div>ENGINEER</div> <div>CHECKED BY</div> <div>DATE</div> </div>			
<div> <div>PROJECT NO.</div> <div>08894020</div> </div>			
<div> <div>CONCEPT</div> </div>			
<div> <div>MSA</div> </div>			



LEGEND
PAVEMENT (CONCRETE/ASPHALT)
SIDEWALK

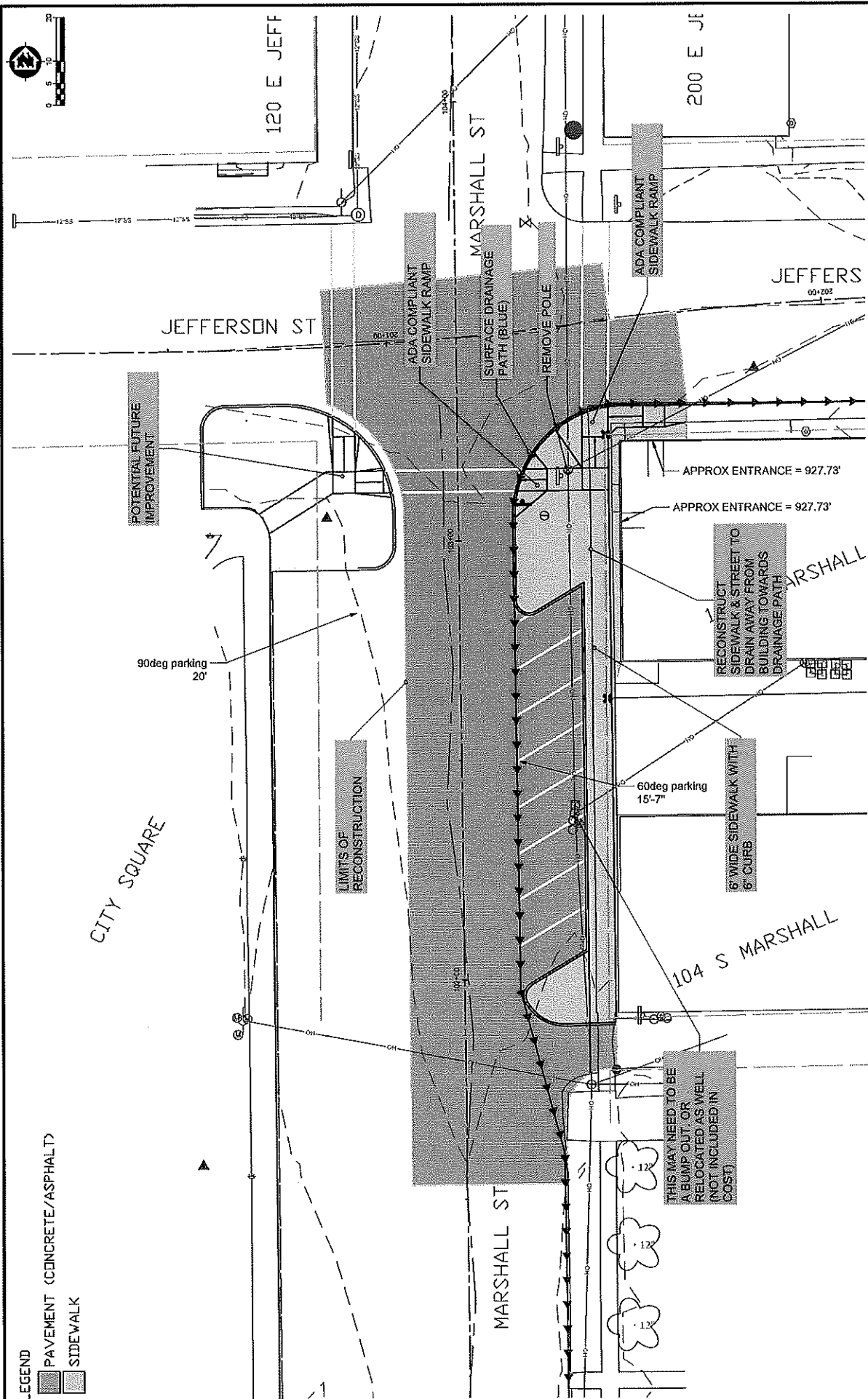


PROJECT DATE:	DATE:	BY:	CHECKED BY:	DATE:
DESIGNED BY:	DATE:	BY:	CHECKED BY:	DATE:
PROJECT NO:	DATE:	BY:	CHECKED BY:	DATE:



MARSHALL STREET RECONSTRUCTION
CITY OF PRAIRIE CITY
JASPER COUNTY, IA

CONCEPT #2 - ZOOMED OUT



LEGEND

PAVEMENT (CONCRETE/ASPHALT)

SIDEWALK

PROJECT DATE: 08/20/2020				PROJECT NAME: MARSHALL STREET RECONSTRUCTION				CONCEPT #2 - ZOOMED IN				SHEET: 08994020				2 OF 2			
DRAWN BY: J. L. HARRIS				CHECKED BY: J. L. HARRIS				DATE: 08/20/2020				SCALE: 1" = 20'				PROJECT LOCATION: MARSHALL STREET, JASPER COUNTY, IA			
DESIGNED BY: J. L. HARRIS				APPROVED BY: J. L. HARRIS				DATE: 08/20/2020				PROJECT: MARSHALL STREET RECONSTRUCTION				SHEET: 08994020			
PROJECT: MARSHALL STREET RECONSTRUCTION				SHEET: 08994020				CONCEPT #2 - ZOOMED IN				SHEET: 08994020				2 OF 2			

ENGINEERING ARCHITECTURE SURVEYING
LANDSCAPE ARCHITECTURE
MSA
MIDWEST SURVEYING & ARCHITECTURE, INC.
1000 N. W. 10th St., Suite 100, Jasper, IA 51787
(515) 782-1111

CONCEPTUAL				REVISION			
NO.	DATE	BY	CHKD.	NO.	DATE	BY	CHKD.
1				1			
2				2			
3				3			

RESOLUTION 9-9-20-5

**RESOLUTION SETTING THE TIME AND PLACE OF COUNCIL
MEETINGS**

WHEREAS, Chapter 17.04 of the Prairie City Code states "The time and place of the regular meetings of the Council shall be fixed by resolution of the Council."

NOW THEREFORE BE IT RESOLVED that the City Council Workshop is October ____, 2020 at 6:00 p.m., at _____. The regular Prairie City Council meeting is October ____, 2020, at 6:00 p.m., at _____.

Approved and adopted this 9th Day of September, 2020.

Chad Alleger, Mayor
City of Prairie City

ATTEST

John Lloyd, City Administrator
City of Prairie City

RESOLUTION NO. 9-9-20-6

RESOLUTION SETTING A PUBLIC HEARING

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves setting a public hearing for October _____, 2020. This public hearing is required by Iowa Code to allow the public to voice their opinions on a change to the City Code of Prairie City regarding days and times which fireworks may be discharged within the City limits of Prairie City. The fines for illegally discharging fireworks will also be discussed and changes to the City Code may occur.

Approved and adopted this 9th day of September, 2020.

Chad Alleger, MAYOR

ATTEST:

John Lloyd, CITY ADMINISTRATOR

John Lloyd

From: Amy Kenna Davis <kruegerps@gmail.com>
Sent: Tuesday, September 1, 2020 7:57 AM
To: John Lloyd
Subject: EMS Paid on Call Proposal

To All this May Concern,

This proposal is asking for our EMS members to be paid \$3.00 per hour to have a pager in order to respond to calls, which has not been done prior. This is also asking the Council to consider raising our per call stipend from \$20 to \$30 for the driver/second member and \$40 for the attendant in the back doing patient care and writing the report.

In looking at the numbers for our specific department, the call volume has had a steady increase over the last 3 years numbers. Our average call volume is 150 per year on average. In anticipation of future healthcare growth due to clinic services being expanded, our demand for EMS services could see a significant increase over the next 1-5 years. Currently, the clinic as it stands now has been approx 25-33% of our monthly call average. Having our people receive a potential stipend will increase our availability to cover our own calls and not have to rely on an outside agency.

A current proposal that I have discussed with Chief Thompson from Runnells indicates that they want to start charging us for a tier fee which they have not done before. Their tier fee would be \$175. Most departments in the metro Des Moines area are at \$250 or more. I would like to have this stipend in order for our own people to respond versus having to potentially pay another service to help us out.

My proposal is also taking into account that with our current healthcare demands, our citizens that we serve are mobile. They are free to see doctors at any number of places. This takes into account having to transport a patient from Prairie City to the Des Moines metro area, Newton, Pella or Knoxville depending on what is appropriate for that persons illness or injury. This means that our average call time including report writing and restocking ambulance is 2-2.5 hours per call. When you break down our current stipend of \$20, our people are making less than minimum wage to leave their families and attend to the needs of another.

Here are the numbers I have studied and the cost associated with my proposal for our department:

*** Daytime EMT that is available M-F from 6a-6p would get \$720 set aside monthly for having 60 hours of call coverage per week.

*** the remaining 108 hours of coverage per week which are nights and weekends would have 2 people on call at \$3.00/hr for \$648/week average which is \$2592/ month

***Our per call stipend would be increased to \$70 for 2 people or \$100 for 3 if needed,per call. Our average is 150 calls per year \$10,500- \$15,000 per year average.

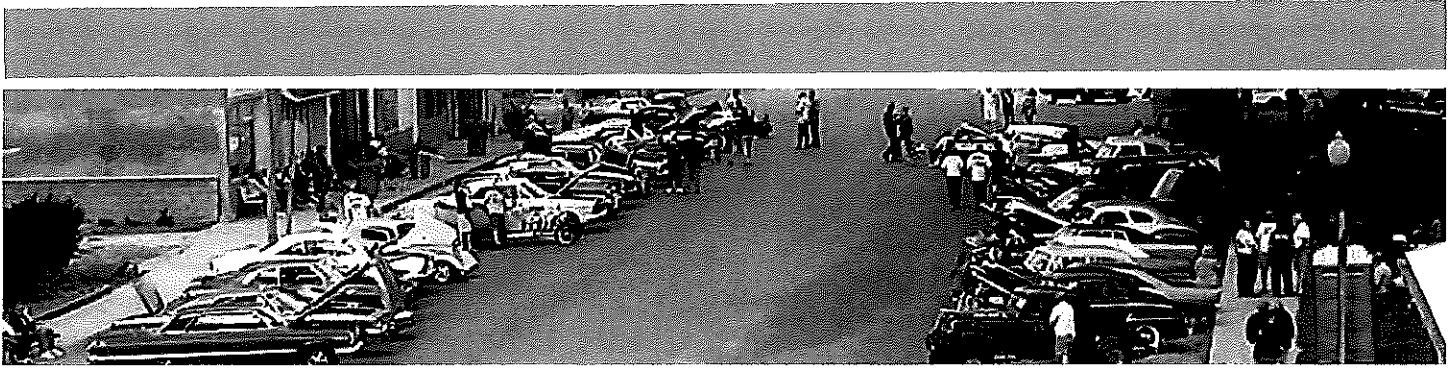
When you compare costs of having Runnells cover for our city for calls, their average for billing our city would be \$26,250 yearly if they covered 100% of calls.

With the dedication of our members and the support of our city behind us, our service can continue to retain our current EMS staff and offer incentives for recruiting new members to keep our service running 24/7. Our requests for service will only continue to grow as the population ages and having our local dedicated providers respond would be a piece of mind for our community. Our response times would be minimal compared to responses from outside agencies when emergencies happen.

Thank you for your consideration of this proposal.

Amy Davis CCP
Prairie City EMS Director

This email was scanned by Bitdefender



10th Annual Prairie City Fire Department

CAR SHOW

Sunday, September 27 | Garden Square | Registration 9 a.m. – noon

Valve cover races. Sign in at 11:30 a.m. Races at 12:00 p.m.

Divisions: Rookie • Jr. Division • Sr. Division • Best Design

Awards at 2:30 p.m.

- Dash Plaques to first 150
- Door Prizes
- 50/50 Tickets
- T-shirts for Sale
- Music

- Top 40 Awards Over All
- Mayor's Choice
- Chief's Choice
- Furthest Traveled
- Family Build Done or Not
(Have pictures or car present)
- Top Car for Each Decade 1920-2020

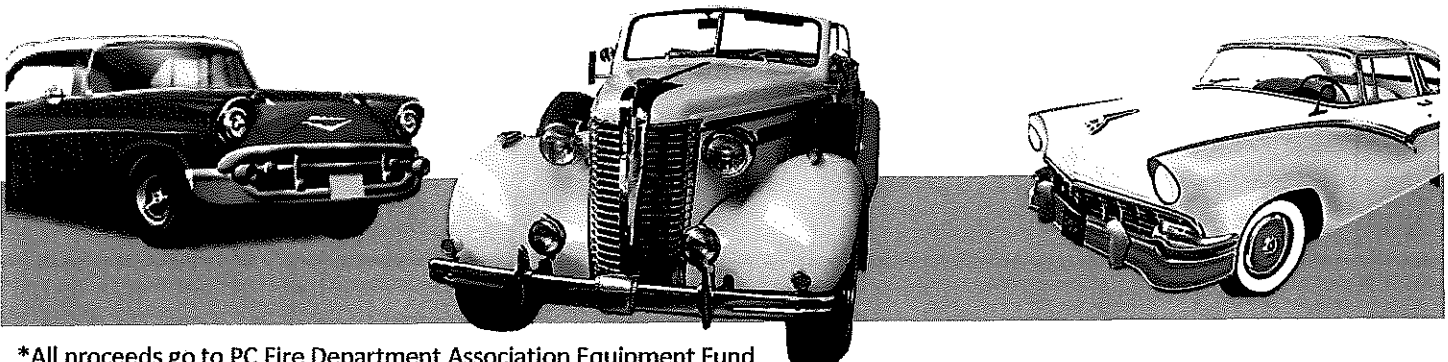
\$10 REGISTRATION FEE

For information call:

Larry Thomas 515-971-3928 / Tony Mosher 515-210-7942 / Don Williams 573-619-6940

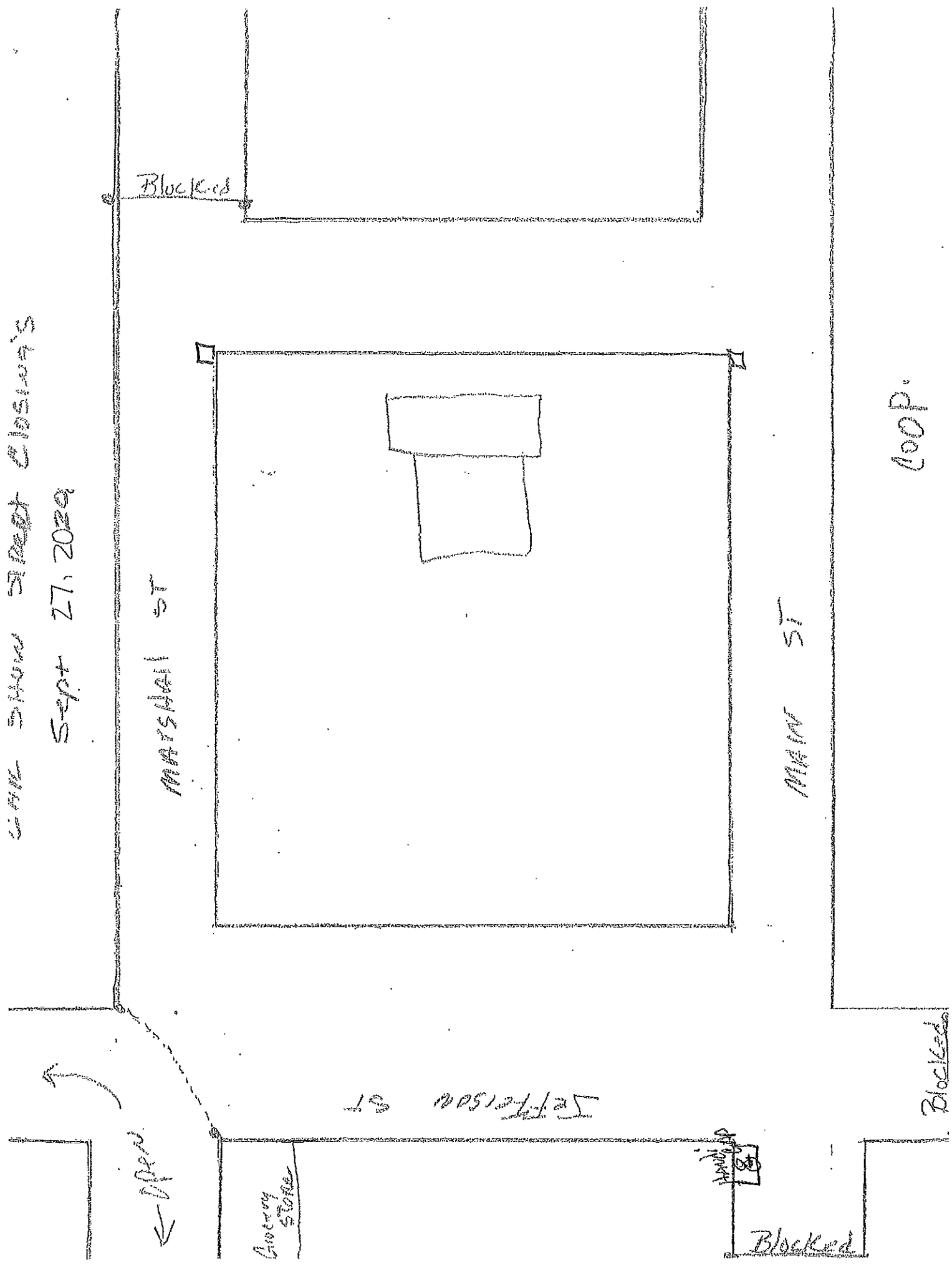
Arvin Sneller 515-681-2713 / Craig Johnson 515-669-9850 / Jared Houghman 515-201-1086

Lunch will be served by local bars, restaurants, and food trucks.



*All proceeds go to PC Fire Department Association Equipment Fund

will show Street Closings
Sept 27, 2020



loop

John Lloyd

From: Emily Voeller
Sent: Wednesday, August 26, 2020 4:23 PM
To: Chad Alleger; John Lloyd; Mike German
Subject: RE: UTV Permit Request

I have had quite a few calls as well.

Em

From: Chad Alleger
Sent: Wednesday, August 26, 2020 4:21 PM
To: Emily Voeller <emily.voeller@prairiecityiowa.us>; John Lloyd <john.lloyd@prairiecityiowa.us>; Mike German <mike.german@prairiecityiowa.us>
Subject: Re: UTV Permit Request

Thanks Em!

John and Mike,

I think we should add this to the September council meeting for discussion. He isn't the first person to mention this.

Chad D. Alleger
Mayor of Prairie City
203 E. Jefferson
Prairie City, IA 50228
W: 515-994-2649
C: 515-418-1172
chad.alleger@prairiecityiowa.us

On Aug 26, 2020, at 3:58 PM, Emily Voeller <emily.voeller@prairiecityiowa.us> wrote:

Good afternoon!

Please see the request below from Bill Fleming to revisit allowing UTVs in town.

Thank you!

Emily Voeller
Deputy Clerk
City of Prairie City
203 E. Jefferson
Prairie City, IA 50228
515-994-2649
Emily.voeller@prairiecityiowa.us

From: bill fleming [mailto:willfpc@gmail.com]
Sent: Wednesday, August 26, 2020 3:52 PM
To: Emily Voeller <emily.voeller@prairiecityiowa.us>
Subject:

I recently purchased a small Kawasaki UTV for use on my acreage at the west edge of Prairie City. I was under the assumption that Golf carts and UTV's could get a permit to operate on the streets of prairie city (run general errands).

I'm puzzled that a Golf cart owner can get a permit but not offered to a UTV owner. I have paid property taxes inside and outside of P C for many years and feel I should have the same courtesy offered to the golf cart owners.

Please advise and thank you for your assistance in this matter.

Bill Fleming
10513 S 76th Ave W

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