

**CITY OF PRAIRIE CITY  
MINUTES  
JANUARY 13, 2021**

The City Council of Prairie City, Jasper County, Iowa, met on January 13, 2021, in regular session at the Prairie City Community Building and via ZOOM. At 6:02 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

Roll Call: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald and Taylor. Also in attendance: City Administrator, John Lloyd; City Clerk, Jodie Wyman; Police Chief, Mike German; City Water and Sewer Operator, Carl Van Der Kamp; Ambulance Director, Amy Davis; and City Engineer, Andrew Inhelder.

Public Comments: There were no comments from the public.

Agenda Approval: McDonald moved to approve the agenda and was seconded by Lindsay. The motion passed all ayes.

Consent Agenda: Council had a few questions on bills, which included: Townsend - Van Ryswyk and Firemen fees; McDonald – Alex Air, American Topper, and City of Altoona. Van Ryswyk bill was for backhoe contract work during a water main break. Firemen fees are paid annually due to 1987 agreement between Walnut Creek and the City of Prairie City for the volunteers' services to the community. Alex Air is payment for the Prairie City Fire Department's purchase of a thermal camera kit. American Topper is also payment for Fire Department equipment. The bill from City of Altoona is a late invoice for mosquito spraying done in the summer of 2020.

McDonald commented that there are a few follow up items from the December minutes she would like to address. The Park Board Minutes stated Simmons put together a Park Board list of large project items. McDonald asked City Administrator, John Lloyd, for a copy of this list again. The COVID Policy was to be revised and re-addressed on this agenda, but it was not on the agenda this month. Also, the section of land by the new sign was to be re-addressed during this month's meeting, but it was also not on the agenda. Mayor Alleger stated that JEDCO has a meeting January 19, 2021, to discuss as they are 20% owners.

Mayor Alleger informed council the Mayor's Appointments to Commissions has an error, Lindsay is no longer on parks. Townsend has assumed this position. Additionally, there are currently six vacancies; three in EDC, one in parks, one in celebration, and one in Hometown Pride (if the plan is to continue with this). McDonald moved to approve the consent agenda and was seconded by Taylor. The motion passed all ayes.

Old Business: Taylor moved to approve Ordinance 380 adding automated traffic enforcement on the second reading to the Code of Ordinances and was seconded by Townsend. The motion passed all ayes.

McDonald moved to approve Resolution 1-13-21-2 waiving the third reading of Ordinance 380 and was seconded by Berger. The motion passed all ayes.

Amy Davis, Ambulance Director, brought information back to council regarding the wish to change billing companies. Currently, Prairie City Ambulance utilizes Cornerstone for billing, which is based out of Pennsylvania, charging 10% of collected funds. The recommendation is to switch to the South Dakota based company, PCC, as they have proposed a charge of 9%. Amy is meeting with Michelle from PCC on Friday to review the current services provided by Prairie City Ambulance, in regard to insurance mix

of the community, number of runs annually, and billing rates to determine if the charged rate could be reduced further.

Travis Smith, Vice President of Marketing for PCC, attended via Zoom to give an overview of PCC. PCC is a Midwest company, established in 1999, working with over 175 businesses. The overall company goal is to maximize the revenues that the City of Prairie City is due from services rendered by the ambulance department through itemized billing. PCC employs approximately 40 individuals, of which 20 of those are certified ambulance coders. These certified coders ensure that all claims processed and sent to insurance companies are complete with details and signatures. PCC would offer training to our ambulance staff to establish the necessary policies and procedures required to obtain data from the patients for billing reports. Detailed monthly reports would be provided outlining accounts billed and payments collected. No action was taken by council.

Administrator Lloyd addressed council regarding a quote in the amount of \$29,803.90 received from Manatt's to patch potholes with double sealcoat, 5,865 S.Y. in various locations around the city where water main breaks have occurred. McDonald questioned including the south and east sides of Garden Square being as though there is a proposal with MSA to reconstruct this area already. Motion made by McDonald with the removal of the south and east side of Garden Square patching and associated dollars on the quote. Councilor Lindsay seconded the motion. The motion passed all ayes.

New Business: Dan Wilson, with Rolling Prairie Estates, requested council approve the Final Plats for Plat 3 & 4 of Rolling Prairie without the completion of gas and electric installation for the advancement of the project to abstracting. Administrator Lloyd has discussed with the city attorney, and her opinion is to not move forward with the approval without the completion of gas and electric services. Gas is scheduled to be installed Friday, January 15, 2021, and electric is scheduled to be completed by February 5, 2021. Lindsey asked how the council will know when these services have been installed. Andrew with MSA, joining via Zoom, advised that One-Calls have been issued, the service installers will notify the developers, which will in turn contact MSA when these installations are scheduled. MSA will inspect and sign off on each of these service installations in a recommendation to council. Discussion tabled until February 10, 2021, meeting.

Taylor moved to approve Resolution 1-13-21-3 setting the Budget Workshop meeting for January 25, 2021, at City Hall Council Chambers at 5:30 p.m. and the next regular Prairie City Council meeting for February 10, 2021, at the Community Building and via ZOOM at 6:00 p.m. The motion was seconded by McDonald. The Resolution passed all ayes.

Townsend moved to approve the quote to clean water well #1 for \$6,500 with Northway Well and Pump Co. Lindsay seconded the motion. The motion passed all ayes.

Taylor moved to approve Resolution 1-13-21-4 setting a public hearing for the MAX Levy for January 27, 2021, at City Hall Council Chambers and via Zoom at 12:15 p.m. The motion was seconded by McDonald. The Resolution passed all ayes.

Administrator Lloyd addressed council regarding the Land Use and Development Limitations maps updated from 2019 version. Planning and Zoning utilizes maps for future land use and growth opportunities. Townsend questioned an area west of the cemetery currently zoned parks; however, this is privately owned ground and is not actually city parks ground. The updating of the maps is primarily for planning purposes and will be a living and breathing document. With the various modifications being noted by council, updates need to be given to Administrator Lloyd who will forward on to Andrew with MSA for updating. Discussion and approval tabled until February 10, 2021, meeting when updates have been completed.

McDonald moved to approve Jarrett Swan to the Fire Department. Lindsay seconded the motion. The

motion passed all ayes by roll call vote.

Administrator Lloyd addressed the council with regards to the updated fee schedule. The fee schedule is a quick chart for the items the city charges. Updates include: ball diamonds removed where Pella Regional is now located and car impound fees added. Additional changes noted by council include: library fees missing from schedule, event rate for police officers missing, and ALR needs to be removed. In addition, discussion needs to be had with the park board regarding setting a rate for multi-day/week facility rental(s). With various changes being noted, council tabled discussion and approval until February 10, 2021, meeting.

Townsend moved to adjourn the council meeting and was seconded by Berger. The motion passed all ayes. The January 13, 2021, Prairie City Council meeting adjourned at 7:16 p.m.

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**Chad D. Alleger, Mayor**

**ATTESTED TO:**

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**Jodie Wyman, City Clerk**