



PRAIRIE CITY COUNCIL MEETING AGENDA  
PRAIRIE CITY COMMUNITY CENTER AND ZOOM MEETING  
6:00 P.M. WEDNESDAY, JANUARY 13, 2021

Mayor:  
Chad Allegor

Council Members:  
Dianne Taylor  
(Pro Tem)  
Brent Berger  
Christy Lindsay  
Ann McDonald  
Deb Townsend

City Administrator  
John Lloyd

City Clerk  
Jodie Wyman

Deputy Clerk  
Emily Voeller

Library Director  
Sue Ponder

Police Chief  
Mike German

Fire Chief  
Ryan Van Der Kamp

Ambulance Director  
Amy Davis

City Attorney  
Brick Gentry Law Firm

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING.

You are hereby notified that members of the City Council for Prairie City, Iowa, may be present and a quorum may exist even though members are videoconferencing or teleconferencing.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PUBLIC COMMENT
4. AGENDA APPROVAL
5. CONSENT AGENDA
  - a. Council Meeting Minutes from December 9, 2020
  - b. Park Board Meeting Minutes from December 16, 2020
  - c. Prairie City Library Board Meeting Minutes
  - d. Resolution 1-13-21-1 Approving Bills and Transfers
  - e. Financials from November and December
  - f. Mayor Appointments to Commissions
  - g. Casey's General Store #2237 Renewal of a Class B Wine Permit, Class C Beer Permit, and Sunday Sales Permit
  - h. Tobacco Permit for Dollar General
  - i. Building Permit Report
6. OLD BUSINESS:
  - a. Second Reading on Ordinance 380 Adding AUTOMATED TRAFFIC ENFORCEMENT to the Code of Ordinances
  - b. Resolution 1-13-21-2 Waiving the Third Readings of Ordinance 380
  - c. P.C.C. Ambulance Billing, Discussion and Possible Action of Changing Ambulance Billing Companies
  - d. Approval of Street Repairs from Manatts
7. NEW BUSINESS:
  - a. Discussion and Possible Approval on the Final Plats #3 & #4 of Rolling Prairie
  - b. Resolution 1-13-21-3 Setting the Time and Dates for Future Council meetings
  - c. Approval of a Quote to Clean Water Well #1 for \$6,500
  - d. Resolution 1-13-21-4 Setting a Public Hearing for the MAX Levy
  - e. Approval of Land Use and Development Limitation Maps
  - f. Approval of Jarrett Swan for the Fire Department
8. Adjourn

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**CITY OF PRAIRIE CITY  
MINUTES  
DECEMBER 9, 2020**

The City Council of Prairie City, Jasper County, Iowa, met on December 9, 2020, in regular session at the Prairie City Community Building and via ZOOM. At 6:03 p.m. Mayor Alleger called the meeting to order, and all joined in reciting The Pledge of Allegiance.

Roll Call: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald and Taylor. Also in attendance: City Administrator, John Lloyd; City Clerk, Jodie Wyman; Interim Police Chief, Mike German; City Water and Sewer Operator, Carl Van Der Kamp; and City Engineer, Andrew Inhelder.

Public Comments: Brad Magg, owner of Goldie's came forward to ask if there were any final questions from council that he could answer prior to tonight's public hearing to allow 15 minute parking on W. Second Street in the 300 and 400 blocks. No questions from council.

Agenda Approval: It was moved by Taylor and seconded by Berger to approve the agenda. The motion passed all ayes.

Consent Agenda: McDonald commented that the Park Board Minutes stated Simmons put together a Park Board list of large project items. McDonald has asked City Administrator, John Lloyd, for a copy of this list. It was moved by McDonald and seconded by Lindsay to approve the consent agenda. The motion passed all ayes.

Old Business: Mayor Alleger addressed Kevin Luetters, Director of Jasper County Community Development, regarding the cease-and-desist letter received from the Jasper County Attorney after the November Council Meeting and why a conversation was not had instead of involving the attorney. Mr. Luetters replied that the county received public inquiries around the new building inspector hired by the city, then reviewed prior minutes, and contacted the attorney prior to the November Council Meeting, in which they were in attendance for. Jamie Elam provided permit data for 2019 and 2020. Going forward, a report will be provided to City Administrator, John Lloyd to be included on each month's consent agenda for council to review and approve. It was moved by Taylor to discontinue proposed agreement with new inspector and continue with the current 28E agreement with Jasper County for building inspections. The motion was seconded by Lindsay. The motion was passed all ayes. Jamie Elam with Jasper County expressed appreciation to council for the three public works employees. They are a great resource to have and, in addition, are great to work with.

The Public Hearing to add speed cameras to the Code of Ordinances was opened at 6:25 p.m., and with no questions or written correspondence received, the hearing was closed at 6:25 p.m.

McDonald received a public inquiry on calibration of the automated traffic enforcement systems. Jay with Blue Line Solutions stated the equipment is certified once a year by Blue Line Solutions. The equipment can be calibrated as often as once a day, but it is up to the police department to take care of that. Interim Chief German stated that it is current policy to calibrate equipment daily. A second inquiry was made regarding why the ordinance speed enforcement chart was outlined as 1-14 mph and if citations will be issued for as little as 1 mph over the speed limit. Interim Chief German explained that state chart is written in this same manner to allow for police officers to utilize speed enforcement as probable cause evidence for some other crime. It was moved to approve Ordinance 380 Automated Traffic Enforcement on the first reading to the Code of Ordinances by Berger. It was seconded by Townsend and passed all ayes.

Resolution 12-9-20-2 waiving the second and third readings of Ordinance 380 failed without motion; therefore, the second reading of Ordinance 380 will be scheduled for the January 13, 2021, meeting.

The Public Hearing regarding the addition of 15-minute parking on W. Second Street in the 300 and 400 blocks to the Code of Ordinances was opened, and with no questions or written correspondence received, closed at 6:37 p.m.

It was moved to approve Ordinance 381 to allow 15-minute parking on W. Second Street in the 300 and 400 blocks on the first reading to the Code of Ordinances by McDonald. It was seconded by Berger and passed all ayes.

Berger moved to approve Resolution 12-9-20-3 waiving the second and third readings of Ordinance 381. The motion was seconded by McDonald. The motion was passed all ayes.

Andrew Inhelder, Engineer with MSA, requested approval of substantial completion for J&K Construction and payment of \$51,529.08. Motion made by Townsend and seconded by Lindsay. The motion was passed all ayes.

New Business: Townsend moved to approve Katelyn Sanders to the ambulance department. Councilor Lindsay seconded the motion. The motion was passed all ayes by roll call vote.

Recommendation by the park board was brought to council to approve extending all four backstop fences at the ball diamonds an extra 8 feet for a cost of \$15,200.00 to be paid from the Park Board IPAIT Account. A motion was made by McDonald and was seconded by Taylor. The motion passed all ayes.

Dan Wilson, with Rolling Prairie Estates, requested council approve the Final Plats for Plat 3 & 4 of Rolling Prairie without the completion of gas and electric installation for the advancement of the project to abstracting. Due to COVID-19, there is a six-month turnaround on the abstracting process. Dan has purchased bonds to ensure the city these services will be installed prior to any construction begins. In addition, MidAmerican has entered into a paid contract with Danto perform the installation of gas and electric as soon as possible, at winter work pricing. Council has asked Dan to provide copies of the bonds, contract with MidAmerican for paid winter installation of services, and modified purchase agreement for sold lots to include stipulation that no building will begin until after the installation of the services. No action was taken by council. Upon receipt of requested items, council would like time to review and bring back to the January meeting.

Lindsay moved and Townsend seconded to approve Resolution 12-9-20-4 approving the promotion of Interim Chief Michael German to Chief of Police. The Resolution passed all ayes.

Lindsay moved to approve Resolution 12-9-20-5 setting the next Prairie City Council meeting for January 13, 2021, at the Community Building and via ZOOM at 6:00 p.m. The motion was seconded by Taylor. The resolution passed all ayes.

Discussion was had by council regarding the proposed COVID-19 policy. The Governor announced new CDC guidelines this week; therefore, council requests that the policy be updated to reflect the most current guidelines and bring back to each monthly meeting to review changes for continually changing CDC guidelines. Berger moved to approve the proposed COVID-19 policy. No second to the motion was offered; therefore, no action was taken by council.

Amy Davis, Ambulance Director, brought information back to council regarding the wish to increase ambulance run rates and change billing companies to increase annual revenues. The current run rate charged by the ambulance department is \$550.00, while the national standard ranges from \$540.00 up to \$1,353.50. Prairie City Ambulance utilizes Cornerstone for the current billing company, which is based out of Pennsylvania, charging 10% of collected funds. The recommendation is to switch to the South Dakota based company, PCC, as they have proposed a charge of 5%. Amy will provide a

recommendation on an ambulance run rate and will also request PCC Billing Company to present a proposal to council in the January meeting. No action was taken by council.

Lindsay moved to approve the three-year maintenance agreement with Cummins Sales and Service for a Planned Maintenance Agreement in the amount of \$2,314.14. The motion was seconded by Townsend. The motion passed all ayes.

Update on the Economic Development Corporation was provided by Mayor Alleger. The corporation paid the first \$100,000.00 and signed the contract. EDC thanked council for running water and sewer. There is a pending sale with Doug Bishop of Jedco, with the stipulation for gas and power installation. Once completed, the sale will be finalized at \$1.50/sq. ft. on 3 acres, \$196,020, which the City of Prairie City receives 90% until the contract's paid off. Once the sale closes, EDC will pay the water and sewer bill to the city. There will be 4 acres remaining. Mayor Alleger proposed the potential gift of the small sliver of land next to the Prairie City Sign to the city if there is interest. Interest was expressed by council so this will be added to the January meeting.

Taylor moved to approve Matt Davenport as an additional part-time police officer. Lindsay seconded the motion. The motion was passed all ayes by roll call vote.

Closed Session:

Taylor moved to enter into closed session. The motion was seconded by Lindsay. The motion was approved all ayes by roll call vote. The Prairie City Council moved into closed session at 8:13 p.m.

Open Session:

Taylor moved to enter into open session. The motion was seconded by Lindsay. The motion was approved all ayes by roll call vote. Mayor Alleger brought the council back into the open meeting at 9:16 p.m. with all ayes by roll call vote. Also in attendance was City Administrator, John Lloyd; and City Clerk, Jodie Wyman.

No action was taken from the closed session.

Taylor moved to adjourn the council meeting and seconded by Townsend. The motion passed all ayes. The December 9, 2020, Prairie City Council meeting adjourned at 9:17 p.m.

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**Chad D. Alleger, Mayor**

**ATTESTED TO:**

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**Jodie Wyman, City Clerk**



JB

## PARK BOARD

Wednesday, December 16, 2020 at 6:00 p.m.

Prairie City Community Building

### Minutes

1. Call to Order - Natalie Owens at 6:14 p.m.  
Present: Natalie Owens, Scott Steenhoek, Brent Berger, John Lloyd, Tom Schendel, Emily Simmons, Trishia Johannes, Mindy Shaver, Arica Brinegar
2. Approval of Agenda & Minutes: Schendel approve; Steenhoek 2<sup>nd</sup>.
3. Little League Update – Mindy Shaver
  - a. 142 registered last year and 14 teams.
  - b. Projecting similar numbers for 2021. Only lost 9 older kids (aged out)
  - c. Registration is open in January and complete March 1.
  - d. Practices; Mon, Tues, Thurs, Friday
    - i. Weekends in Monroe if available. Some practice once in PC and one in Monroe, depending on team.
  - e. Little league practice starts April 1.
  - f. Monroe gives 3 fields Mon, Tues, Thurs, Friday and Saturday if anything is not there.
  - g. Practices are an 1.5 hours for older kids. Monroe only allows for an hour. Younger teams are an hour. Some teams start practice at 4:00 p.m.
  - h. Considering USSSA weekend tournaments, field prep would need to be later. League games start at 6:00 p.m. and last 90 minutes.
  - i. Prior to 4-1; tournament teams, could have 1.5 practices.
    - i. 4-1 when little league starts practices will be one hour for little league and tournament teams. Monroe fields may be the exception due to the fields having lights.
4. Soccer (Josh and Arica Brinegar)
  - a. No concerns with fields or practice times. Utilize Prairie City and Monroe fields. Pre-school and kindergarten in PC. Older kids in Monroe.
  - Like the PC concession stand.
    - Would be nice to have something high up on the wall to store things. Cabinets with doors would be good. Consider a metal cabinet as well.  
There was grass seed in the back, which caused mice issues.
  - Need to put weather stripping on the concession stand door as there is a gap in the door. Ask for assistance from Public Works.
  - Arica bought new nets for one set of goals.
  - Does the soccer group own the small goals/nets? Need to see if Lonnie knows the answer to that.

- Bigger goals are owned by the city.
  - Arica is trying to make a group for 7/8 grade option as an opportunity bridge into high school. It would be PCM community team.
  - Spring had close to 200 participants. Had enough for 6 teams at each grade level.
  - Fall was 150 participants.
5. Public Works Update
- a. Locks have been changed. Scott checked the softball complex.
  - b. Request to see if there is any way that the city can clear the walking trail at the softball complex.
6. New Business:
- Rentals: John shared Community Center & Event Rental information.
    - Prices will stay the same for 2021.
    - Removing the reference of Ball Diamond as this is the diamonds that was purchased by Pella Regional Health.
7. Old Business:
- Budget (Community Building \$)
    - Tom shared quotes. Each quote has a variety of what they quoted (doors, gutters, windows, etc.)
      - Midwest Seamless Siding & Windows
      - Pella Glass & Home Improvement
      - M Squared Customs
    - Board needs to come to a consensus of what we specifically want to address.
    - Standard 5 in gutter. What would they do for leaf protection gutter?
    - Windows: Picture Window, Triple pane, tempered glass (brown)
    - Do not replace any doors at this time.
  - Pond Pump – No Update
  - Tournament Update-Summer 2021
    - Backstop Fence Extensions at Rec Complex was approved (DSM Steel Fence)
8. Next Meeting, January 20, 2021 at 6:00 p.m.
9. Adjournment - 7:41 p.m. Schendel to adjourn; Johannes 2<sup>nd</sup>

Prairie City Library Board Meeting Minutes

Dec. 15, 2020

Zoom meeting called to order at 6 p.m. by Ginny Dalton.

Members present: Ginny Dalton, Jason Taylor, Arnie Sohn, Linda Frazier, Sue Ponder

Minutes from the Oct. 6 meeting were reviewed. Motion by Arnie, second by Linda to approve the minutes. Motion carried

Minutes from Nov. 6 meeting were reviewed. Motion by Jason, second by Linda to approve the minutes. Motion carried.

Discussion was held regarding the Covid precautions status of the library. Due to the 14 day average of over 19% positivity in Prairie City, it was decided to continue with curbside delivery. The status will be re-evaluated in January.

The budget worksheet was reviewed. The amounts the board will submit will be unchanged from last year's budget, with the exception of a 3% increase in library director salary and increase for computers. Motion by Jason, second by Arnie to submit the budget worksheet recommendations. Motion carried.

Sue announced that the the Clement trust has granted \$5000 for the library expansion project. Much thanks to the Clement trust.

The fundraising brochure draft was reviewed and discussed. Sue will continue to to work on this and contact potential building committee members.

Sue will be in contact with a date for a January meeting.

Meeting adjourned at 7 pm.

Submitted by Linda Frazier

510

**RESOLUTION NO. 1-13-21-1**

**RESOLUTION APPROVING BILLS AND TRANSFERS**

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council January 13, 2021, as well as transfers submitted to Prairie City Council January 13, 2021.

Approved and adopted this 13<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Chad Alleger, Mayor

ATTEST:

\_\_\_\_\_  
Jodie Wyman, City Clerk



**CLAIMS REPORT**  
 Check Range: 12/10/2020- 1/07/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ALEX ATR APPARATUS, INC	THERMAL CAMERA KIT		3,255.00	43576	1/07/21
AMERICAN TOPPER & ACCESSR			1,043.00	43577	1/07/21
BAKER & TAYLOR INC	LIBRARY BOOKS		213.00	43578	1/07/21
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES		320.25	43579	1/07/21
BRICK GENTRY P.C.	Legal Fees		4,420.00	43580	1/07/21
MANDI BRIGHT	EMT CLASS REIMBURSEMENT		1,199.77	43581	1/07/21
CAMP TOWNSHIP FIRE DEPARTMENT	Ambulance Tier		175.00	43572	12/30/20
CENTURYLINK	TELEPHONE		375.34	43582	1/07/21
CITY OF ALTOONA	MOSQUITO CONTROL		333.20	43583	1/07/21
CITY OF MORAVIA	1 SENSUS TOUCH PAD READER		200.00	43584	1/07/21
COLFAX AUTO PARTS	PARTS		102.11	43585	1/07/21
COLLECTION SERVICES CENTER	CHILD SUPPORT	380.76		43556	12/15/20
COLLECTION SERVICES CENTER	CHILD SUPPORT	380.76	761.52	43570	12/30/20
G WORKS	FINAL PAYMENT OF SOFTWARE PKG		1,880.00	43586	1/07/21
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE PREMIUM		608.32	6152136	1/03/21
DES MOINES STAMP MFG CO INC	ENGRAVED PLATE		15.50	43587	1/07/21
DES MOINES TOWNSHIP TRUSTEES	WESTVIEW CEMETERY MOWING		550.00	43588	1/07/21
EPIC LIFE INSURANCE CO	LIFE INSURANCE PREMIUM		423.06	6152135	1/01/21
FALLER KINCHELOE & CO PLC CPAS	EXAMINATION FEE		4,885.00	43589	1/07/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	5,402.16		6152121	12/15/20
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	143.44		6152123	12/30/20
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	1,317.71		6152124	12/30/20
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	4,563.03		6152127	12/29/20
FEDERAL WITHHOLD, FICA, M/CARE	PAYROLL WITHHOLDING/CITY CONTR	1,781.34	13,207.68	6152131	12/29/20
FIRST NATIONAL BANK OMAHA	CREDIT CARD		365.90	43590	1/07/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		205.00	43591	1/07/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		9.00	43592	1/07/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD *0081		203.19	43593	1/07/21
FIRST NATIONAL BNK OMAHA	CREDIT CARD *9652		147.97	43594	1/07/21
FIRST NATIONAL BANK CC	CREDIT CARD 3469		426.02	43595	1/07/21
GALLS INC DBA CARPENTER UNIFOR	POLICE UNIFORM	1,147.89		43541	12/14/20
GALLS INC DBA CARPENTER UNIFOR	POLICE UNIFORM	1,010.68	2,158.57	43596	1/07/21
GLOBAL REACH INTERNET PRODUCTI	WEBSITE FEE		275.00	43597	1/07/21
GREGG YOUNG AUTO CENTER	2014 FORD EXPLORER		317.74	43598	1/07/21
GRINNELL SAFE & LOCK CO INC	KEYS		365.00	43599	1/07/21
HACH COMPANY	WATER SUPPLIES	50.00		43542	12/14/20
HACH COMPANY	WATER SUPPLIES	1,504.57	1,554.57	43600	1/07/21
HEARTLAND COOP	FUEL	167.06		43543	12/14/20
HEARTLAND COOP	FUEL	2,510.12	2,677.18	43601	1/07/21
HEWITTS SERVICE CENTER LTD	TIRES		592.49	43602	1/07/21
IOWA DEPT OF REVENUE	4TH QTR WET		4,436.00	6152133	12/29/20
IOWA DEPT OF TRANSPORTATION	PAPER		79.56	43603	1/07/21
IOWA LAW ENFORCEMENT ACADEMY	TRAINING		150.00	43604	1/07/21
IOWA MUNICIPAL WORKERS COMP AS	PREMIUM		807.00	43605	1/07/21
IOWA ONE CALL	UTILITY LOCATES		50.60	43606	1/07/21
IOWA REGIONAL UTILITIES AS	WATER		83.90	43607	1/07/21
IOWA STORAGE TRAILER INC	TRAILER RENT		135.00	43608	1/07/21
IPERS	IPERS-POLICE	4,198.61		6152126	12/30/20
IPERS	IPERS-POLICE	3,257.09	7,455.70	6152129	12/29/20
J&K CONTRACTING, LLC	PARTIAL PAYMENT ON CONTRACT		51,529.08	43544	12/14/20
JETCO INC	11533 - CS WWTP - SPIRAL SCREE	600.00		43573	12/30/20
JETCO INC	REPAIRS TO WATER PUMPS	199.50	799.50	43609	1/07/21
JUDY MARTIN	CLEANING CONTRACT		1,115.00	43610	1/07/21
KABEL BUSINESS SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	41.40		43611	1/07/21

**CLAIMS REPORT**  
 Check Range: 12/10/2020- 1/07/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
KABEL BUSINESS SERVICES	CAFE-MEDICAL	328.85		6152122	12/15/20
KABEL BUSINESS SERVICES	CAFE-MEDICAL	328.85	699.10	6152130	12/29/20
KELTEK INCORPORATED	SERVER UPGRADES		12,432.66	43545	12/14/20
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS		1,590.70	43612	1/07/21
KOCH BROTHERS	PRINTER CONTRACT		22.70	43613	1/07/21
LISA FIORENTIN	EMT BOOK & CLASS UNIFORM		270.47	43614	1/07/21
MEDIACOM	STATIC IP FEE	12.69		43546	12/14/20
MEDIACOM	STATIC IP FEE	13.81	26.50	43615	1/07/21
METRO WASTE AUTHORITY	MONTHLY CURB IT		5,992.65	43616	1/07/21
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE		6,944.77	43617	1/07/21
MMIT BUSINESS SOLUTIONS	CONTRACT	660.00		43547	12/14/20
MMIT BUSINESS SOLUTIONS	SERVICE CONTRACT	660.00	1,320.00	43618	1/07/21
MONTICELLO PUBLIC LIBRARY	BOOKS		45.00	43619	1/07/21
MSA PROFESSIONAL SERVICES	PHASE 1 WATER SYSTEM IMPROVEMT		32,174.30	43620	1/07/21
MUNICIPAL SUPPLY INC	PARTS/SOFTWARE		1,975.00	43621	1/07/21
NEWTON DAILY NEWS	RESOLUTION 11.10.2	22.04		43548	12/14/20
NEWTON DAILY NEWS	MINUTES	286.05	308.09	43574	12/30/20
OMNISITE	WIRELESS SERVICE REPORTING		704.57	43622	1/07/21
PAYLESS OFFICE PRODUCTS INC	OFFICE SUPPLIES		219.71	43623	1/07/21
PELLA MEDICAL CLINIC	POLICE PHYSICAL		118.00	43624	1/07/21
PRAIRIE CITY FIRE DEPARTMENT	ANNUAL FEE		3,000.00	43625	1/07/21
PRAIRIE CITY FOODS	MISC SUPPLIES	5.49		43549	12/14/20
PRAIRIE CITY FOODS	MISC SUPPLIES	24.98		43575	12/30/20
PRAIRIE CITY FOODS	MISC SUPPLIES	36.67	67.14	43626	1/07/21
PRAXAIR DISTRIBUTION INC	AMBULANCE SUPPLIES		146.02	43627	1/07/21
ROLL-OFFS OF DES MOINES	12 YD CONTAINER		846.00	43628	1/07/21
SANDRY FIRE SUPPLY LLC	FIRE EQUIPMENT		1,063.84	43629	1/07/21
SHOMO-MADSEN-UMBLE INSURANCE	LIABILITY INSURANCE		326.00	43630	1/07/21
SHRED-IT USA LLC	DOCUMENT SHREDDING		168.13	43631	1/07/21
SMITH'S SEWER SERVICE	VIDEO INSPECTED 900' PIPE		900.00	43550	12/14/20
SNELLER PLBG, HTG, & ELECTRIC	INDUCER/FAN MOTOR/HEATER REPAI		344.98	43632	1/07/21
SPECIALTY GRAPHICS INC	OFFICE SUPPLIES		49.81	43633	1/07/21
STOREY KENWORTHY/MATT PARROTT	FORMS		906.37	43551	12/14/20
SWANK MOTION PICTURES INC	MOVIE - LIBRARY		256.00	43634	1/07/21
THE DODGE GARAGE	REPAIRS	2,122.69		43552	12/14/20
THE DODGE GARAGE	REPAIRS	1,550.66	3,673.35	43635	1/07/21
TREASURER STATE OF IOWA	STATE TAXES	1,106.00		6152125	12/30/20
TREASURER STATE OF IOWA	STATE TAX	828.00	1,934.00	6152128	12/29/20
TREAS IOWA - SALES TAX	MONTHLY SALES TAX		290.00	6152132	12/29/20
ERIK VAN DER KAMP	FD REIMBURSEMENT		100.00	43636	1/07/21
VAN RYSWYK PLUMBING & HEATING	BACKHOE - DIG UP MAIN LEAK		250.00	43637	1/07/21
VAN WALL EQUIPMENT INC	PARTS		38.07	43638	1/07/21
VERIZON	ACCT 842107676-00001		627.94	43553	12/14/20
EMILY VOELLER	MILEAGE REIMBURSEMENT		40.37	43639	1/07/21
WASTE MANAGEMENT OF IOWA	CONTRACT	1,254.10		43554	12/14/20
WASTE MANAGEMENT OF IOWA	CONTRACT	7,193.12	8,447.22	43640	1/07/21

CLAIMS REPORT  
Check Range: 12/10/2020- 1/07/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM		9,111.63	6152134	12/29/20
	Accounts Payable Total		207,337.81		
	Utility Refund checks				
	Refund Checks Total				
Payroll Checks					
	001 GENERAL		8,349.33		
	110 ROAD USE		1,810.14		
	600 WATER		2,922.46		
	610 SEWER		2,675.76		
	670 SANITATION		81.43		
	Total Paid On: 12/15/20		15,839.12		
	001 GENERAL		8,088.42		
	110 ROAD USE		1,207.55		
	600 WATER		2,714.95		
	610 SEWER		2,433.54		
	670 SANITATION		69.41		
	Total Paid On: 12/29/20		14,513.87		
	001 GENERAL		4,925.78		
	110 ROAD USE		470.64		
	600 WATER		313.76		
	610 SEWER		313.75		
	Total Paid On: 12/30/20		6,023.93		
	Total Payroll Paid		36,376.92		
	Report Total		243,714.73		

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	85,308.46
110	ROAD USE	16,066.64
112	TRUST&AGENCY LEVIES	6,755.40
600	WATER	56,983.34
610	SEWER	63,337.70
670	SANITATION	15,263.19
-----		
	TOTAL FUNDS	243,714.73

First National Bank Credit Card

DECEMBER

<u>Vendor#</u>	<u>Card#</u>	<u>Name</u>		<u>Detail</u>	<u>Amount</u>
926	8093	Emily Voeller	Council	Flags for Community Building	\$ 365.90
					<u>\$ 365.90</u>
927	9798	Sue Ponder	Library	Building/Equip Maintenance	\$ 60.00
927	9798	Sue Ponder	Library	Programs	\$ 11.49
927	9798	Sue Ponder	Library	Programs	\$ 16.04
927	9798	Sue Ponder	Library	Books	\$ 12.29
927	9798	Sue Ponder	Library	Books	\$ 43.90
927	9798	Sue Ponder	Library	Books	\$ 14.41
927	9798	Sue Ponder	Library	Books	\$ 15.92
927	9798	Sue Ponder	Library	Books	\$ 30.95
					<u>\$ 205.00</u>
930	0081	John Lloyd	City Hall	Equipment Rental	\$ 52.65
930	0081	John Lloyd	City Hall	Supplies	\$ 62.03
930	0081	John Lloyd	City Hall	Equipment Rental	\$ 52.65
930	0081	John Lloyd	City Hall	Fuel for Equipment	\$ 7.00
930	0081	John Lloyd	City Hall	Supplies	\$ 28.86
					<u>\$ 203.19</u>
1048	9652	Mike German	Police	Office Supplies	\$ 65.24
1048	9652	Mike German	Police	Business Cards	\$ 82.73
					<u>\$ 147.97</u>
3469	3469	Jake Nolin	Sewer	Batteries	\$ 131.90
3469	3469	Jake Nolin	Split	Supplies	\$ 252.40
3469	3469	Jake Nolin	Streets	Parts	\$ 41.72
					<u>\$ 426.02</u>
928	0042	Carl Van Der Kamp			<u>\$ -</u>
1039	5286	Jodie Wyman	City		<u>\$ -</u>
					<u>\$ -</u>
929	0497	James Clark	Water	Equipment Maintenance	\$ 9.00
					<u>\$ 9.00</u>
Total					<u><u>\$ 1,357.08</u></u>

5D cont.

Donation - Transfers as of 12-31-2020

Transfers

Date	Transfer From	Account	Donor	Transfer to	Amount
12/3/2020	001-950-4550	Library	S Williams	168-410-4830	200
12/3/2020	001-950-4550	Library	Clement Trust	168-410-4830	5000
12/7/2020	001-950-4550	Library	M Wiggins	168-410-4830	100
12/17/2020	001-950-4550	Fire	G. Wassenaar	167-150-4830	200
12/18/2020	001-950-4550	Ambulance	J. Steehoek	169-160-4830	20
12/18/2020	001-950-4550	Ambulance	F. Clark	169-160-4830	25
12/22/2020	001-950-4550	Fire	K. Weiland	167-150-4830	50
12/31/2020	001-950-4550	Fire	C. Barchardt	167-150-4830	30



Row Labels	Sum of Amount
<b>167-150-4830</b>	<b>280</b>
Fire	280
<b>168-410-4830</b>	<b>5300</b>
Library	5300
<b>169-160-4830</b>	<b>45</b>
Ambulance	45
<b>Grand Total</b>	<b>5625</b>

Water Sinking Fund

601-910-4830		GL	
X	July	6444	\$ 2,832.00
X	August	6446	\$ 2,832.00
X	September	6845	\$ 2,832.00
X	October	6845	\$ 2,832.00
X	November	6847	\$ 2,832.00
X	December	6847	\$ 2,832.00
	January	6847	\$ 2,832.00
	February	7169	\$ 2,832.00
	March	7170	\$ 2,832.00
	April	7171	\$ 2,832.00
	May	7172	\$ 2,832.00
	June	7173	\$ 2,832.00

600-910-6910 Payment

600-910-6910  
601-910-4830

Sewer Sinking Fund

611-910-4830		GL	
	July	6445	\$ 16,928.00
	August	6447	\$ 16,928.00
	September	6845	\$ 16,928.00
	October	6845	\$ 16,928.00
	November	6845	\$ 16,928.00
	December	6845	\$ 16,928.00
	January	6845	\$ 16,928.00
	February	7169	\$ 16,928.00
	March	7170	\$ 16,928.00
	April	7171	\$ 16,928.00
	May	7172	\$ 16,928.00
	June	7173	\$ 16,928.00

610-910-6910 Payment

610-910-6910  
611-910-4830

IPAIT Reclass to Equipment Revolving - June 2020

002-000-1150 IPAIT Equipment Revolving Fund	145,200.00	
002-910-4830 Transfer In		145,200.00
160-000-1150 IPAIT-Economic Development		45,000.00
160-910-4830 Transfer In	45,000.00	
169-000-1150 IPAIT - Ambulance		15,000.00
169-910-4830 Transfer In	15,000.00	
170-000-1150 IPAIT - Park		6,000.00
169-910-4830 Transfer In	6,000.00	
610-000-1150 IPAIT - Sewer		34,000.00
610-000-1110 Cash on Hand - Sewer	34,000.00	
600-000-1153 IPAIT Water Reserve		27,200.00
600-000-1110 Cash on Hand - Water	27,200.00	
173-000-1150 IPAIT - Police Trust		18,000.00
173-910-4830 Transfer In	18,000.00	
	<u>\$ 290,400.00</u>	<u>\$ 290,400.00</u>



INVESTMENT WORKSHEET

June 2020

DESCRIPTION	ACCT. #	BEGINNING BALANCE	INTEREST		DEPOSITS		WITHDRAWALS		ENDING BALANCE
			DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT	
<u>GREAT WESTERN BANK</u>	4521246076	\$ 1,531,658.32	6/30	10.78	6/30	126,852.91	6/30	533,688.28	<b>1,124,833.73</b>
<u>IPAIT</u>	<u>FUND</u>								
FIRE	General 10967	\$ 29,695.76	6/30	0.46					\$29,696.22
LIBRARY	General 10968	\$ 25,871.93	6/30	0.34					\$25,872.27
EDC	General 10965	\$ 5,593.45	6/30	0.10	6/30	45,000.00			\$50,593.55
AMBULANCE	General 10963	\$ 16,099.22	6/30	0.29	6/30	15,000.00			\$31,099.51
COMM CELEBRATION-PRAIRIE DAYS	General 23660	\$ 14,082.98	6/30	0.26					\$14,083.24
PARK	General 10966	\$ 27,983.65	6/30	0.30	6/30	6,000.00			\$33,983.95
CEMETERY	General 24969	\$ 2,342.22	6/30	0.04					\$2,342.26
TIF	TIF 20380	\$ 28,000.67	6/30	0.73					\$28,001.40
TIF - LMI	TIF 25356	\$ 179,941.36	6/30	3.31					\$179,944.67
EMS BUILDING	General 25461	\$ 14,002.34	6/30	0.26					\$14,002.60
SEWER	Sewer 10962	\$ 432.98	6/30	0.69	6/30	34,000.00			\$34,433.67
WATER METERS	Water 11280	\$ 6,754.46	6/30	0.12	6/30	27,200.00			\$33,954.58
POLICE TRUST	General 27613	\$ 17,833.81	6/30	0.32	6/30	18,000.00			\$35,634.13
IPAIT SUBTOTAL		\$ 368,434.83		7.22					\$513,642.05
IPAIT - EQUIP REVOLVING BREAKOUT									
<u>POLICE</u>									
POLICE CAR	General	\$ 11,751.34							11,751.34
POLICE GUNS	General	\$ 791.00							791.00
<u>OTHER</u>									
FIRE EQUIPMENT/SIRENS	General	\$ 8,210.51							8,210.51
AMBULANCE	General	\$ 9,902.30							9,902.30
LIBRARY BUILDING/EQUIPMENT	General	\$ 28,144.99							28,144.99
<u>PARKS</u>									
PARKS - Equipment	General	\$ 5,223.93							6,223.93
<u>CITY HALL</u>									
CITY HALL - Technology Equipment	General	\$ 7,012.64							7,012.64
CITY HALL - Community Beaulification	General	\$ 12,094.81							12,094.81
CITY HALL - Maintenance	General	\$ 5,500.00							5,500.00
<u>PUBLIC WORKS</u>									
PW Equipment	General	\$ 80,551.39			6/30	5,280.00			85,831.39
PW Equipment	Sewer	\$ 38,916.75							38,916.75
PW Equipment	Water	\$ 23,104.37							23,104.37
PW Equipment	Roads	\$ 56,919.61							56,919.61
<u>WATER</u>									
WATER TOWER	Water	\$ 48,799.39							48,799.39
<u>INTEREST</u>		\$ 706.00	6/30	\$ 6.45					712.45
EQPT REV SUBTOTAL	21461	\$ 337,629.03							342,915.48
IPAIT TOTAL		706,063.86							<b>866,557.63</b>
<u>Bank One - Colfax</u>									
DEREUS/SIMPSON AMB TCD	General 18553	164,313.06							164,313.06
DEREUS WAVELAND TCD	General 18552	90,830.18							90,830.18
WAVELAND TCD	General 18548	69,873.49							69,873.49
WESTVIEW TCD	General 15606	3,775.46							3,775.46
SUBTOTAL FIRST STATE BANK		<u>328,792.19</u>							<b>328,792.19</b>
TOTAL INVESTMENTS		<u>\$2,666,614.37</u>							<b>\$2,310,183.46</b>

6/30 45,000.00  
6/30 15,000.00  
6/30 6,000.00  
6/30 34,000.00  
6/30 27,200.00  
6/30 18,000.00

\* Should have been moved to Equip. Rev.

17,634.1

GL Account No	Title	Debit	Credit	Reference
001-000-1110	CASH ON HAND - GENERAL FUND		45,000.00	BANK TRANSFER
160-000-1150	IPAIT-ECONOMIC DEVELOPMENT	45,000.00		BANK TRANSFER
001-910-6910	TRANSFER OUT	45,000.00		BANK TRANSFER
160-910-4830	TRANSFERS IN		45,000.00	BANK TRANSFER
-----				
	TOTAL:	90,000.00	90,000.00	

GL Account No	Title	Debit	Credit	Reference
170-000-1150	IPAIT- PARK	6,000.00		CORRECT IPAIT
169-000-1150	IPAIT-AMBULANCE	15,000.00		CORRECT IPAIT
173-000-1150	IPAIT-POLICE TRUST	18,000.00		CORRECT IPAIT
002-000-1150	IPAIT - EQUIP REVOLVING FUND		39,000.00	CORRECT IPAIT
170-910-6910	TRANSFER TO GENERAL		6,000.00	CORRECT IPAIT
170-050-3950	FUND BALANCE		6,000.00	CORRECT IPAIT
169-910-6910	TRANSFER TO GENERAL		15,000.00	CORRECT IPAIT
170-999-9999	PROFIT HANDLER	6,000.00		CORRECT IPAIT
169-050-3950	FUND BALANCE		15,000.00	CORRECT IPAIT
173-910-6910	TRANSFER TO GENERAL		18,000.00	CORRECT IPAIT
169-999-9999	PROFIT HANDLER	15,000.00		CORRECT IPAIT
173-050-3950	FUND BALANCE		18,000.00	CORRECT IPAIT
002-910-4830	TRANSFER IN	39,000.00		CORRECT IPAIT
173-999-9999	PROFIT HANDLER	18,000.00		CORRECT IPAIT
002-050-3950	FUND BALANCE	39,000.00		CORRECT IPAIT
002-999-9999	PROFIT HANDLER		39,000.00	CORRECT IPAIT
TOTAL:		156,000.00	156,000.00	

GL Account No	Title	Debit	Credit	Reference
600-000-1110	CASH ON HAND - WATER		27,200.00	BANK TRANSFER
600-000-1153	IPAIT WATER RESERVE	27,200.00		BANK TRANSFER
TOTAL:		27,200.00	27,200.00	

GL Account No	Title	Debit	Credit	Reference
610-000-1110	CASH ON HAND - SEWER		34,000.00	BANK TRANSFER
610-000-1150	IPAIT - SEWER	34,000.00		BANK TRANSFER
TOTAL:		34,000.00	34,000.00	

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Applicant License Application ( LE0002102 )

<b>Name of Applicant:</b> <u>Casey's Marketing Company</u>		
<b>Name of Business (DBA):</b> <u>Casey's General Store #2237</u>		
<b>Address of Premises:</b> <u>1002 W 2nd St</u>		
<b>City</b> <u>Prairie City</u>	<b>County:</b> <u>Jasper</u>	<b>Zip:</b> <u>50228</u>
<b>Business</b>	<u>(515) 994-9350</u>	
<b>Mailing</b>	<u>PO Box 3001</u>	
<b>City</b> <u>Ankeny</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>500218045</u>

Contact Person

<b>Name</b> <u>JESSICA FISHER, Store Operations</u>	
<b>Phone:</b> <u>(515) 446-6404</u>	<b>Email</b> <u>JESSICA.FISHER@caseys.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 03/06/2019

Expiration Date: 03/05/2020

Privileges:

Class B Wine Permit

Class E Liquor License (LE)

Status of Business

<b>Business Type:</b> <u>Publicly Traded Corporation</u>
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u> <b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

Ownership

42-0935283 Casey's General Stores Inc

**First Name:** 42-0935283      **Last Name:** Casey's General Stores, Inc.  
**City:** Ankeny      **State:** Iowa      **Zip:** 50021-804  
**Position:** Owner  
**% of Ownership:** 100.00%      **U.S. Citizen:** Yes

Julia Jackowski

**First Name:** Julia      **Last Name:** Jackowski  
**City:** Urbandale      **State:** Iowa      **Zip:** 50322  
**Position:** Secretary  
**% of Ownership:** 0.00%      **U.S. Citizen:** Yes

James Pistillo

**First Name:** James      **Last Name:** Pistillo  
**City:** Urbandale      **State:** Iowa      **Zip:** 50323  
**Position:** Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

**JOHN SOUPENE**

First Name: JOHN

Last Name: SOUPENE

City: ANKENY

State: Iowa

Zip: 50023

Position: VICE-PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

**MEGAN ELFERS**

First Name: MEGAN

Last Name: ELFERS

City: CLIVE

State: Iowa

Zip: 50325

Position: PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

**Insurance Company Information**

Insurance Company:	<u>Merchants Bonding Company</u>		
Policy Effective Date:	<u>03/06/2019</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

Iowa Department of  
**REVENUE**

July-June 2021 ✓

Prairie City  
203 E Jefferson St  
Prairie City, IA 50228  
515-994-2649

**Iowa Retail Permit Application  
for Cigarette/Tobacco/Nicotine/Vapor**

https://tax.iowa.gov

54  
22092 ✓

Instructions on the reverse side

For period (MM/DD/YYYY) 11 / 30 / 20 through June 30, 2021

\$56.25 ✓

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA Dollar General Store #22092  
Physical Location Address 1102 Poplar Ave City Prairie City ZIP 50228  
Mailing Address 100 Mission Ridge, ATTN: Tax Licensing City Goodlettsville State TN ZIP 37072  
Business Phone Number (615) 855-4000

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP \_\_\_\_\_  
Mailing Address 100 Mission Ridge, ATTN: Tax Licensing City Goodlettsville State TN ZIP 37072  
Phone Number (615) 855-4000 Fax Number (877) 364-4130 Email Tax-beerandwinellcense@dollargeneral.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine   
Do you make delivery sales of alternative nicotine or vapor products? (See In: Separate Checks Please Return checks to: Daniel Hogue)  
Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other  Retail Merchandise

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) Steven Deckard Name (please print) Vendor #9370469  
Signature [Signature] Signature [Signature]  
Date 11/30/20 Date \_\_\_\_\_  
Invoice #202122002T0BCIFV24  
Batch #20070 \$56.25

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375



Iowa Retail Permit Application For Cigarette/Tobacco/Nicotine/Vapor, page 2

General Instructions

- Fill in the month, day, and year that this application covers.
- All permits expire annually on June 30<sup>th</sup>.
- A new application must be submitted every year.
- All items must be completed.
- A permit will not be issued until the application is properly completed and approved.

Business Information

- Fill in the trade name/DBA of the business.
- Fill in the physical location address, city, and ZIP.
- Fill in the mailing address or PO Box, city, and ZIP.
- Fill in the 10-digit telephone number of the business.

Legal Ownership Information

- Check the legal ownership type of the business.
- Fill in the name(s) of the sole proprietor, partnership, the corporation, the LLC, or the LLP that is the legal owner of the business. This is not the store manager or the corporate president. Do not fill in the name of a person unless the type of ownership is sole proprietor.
- Fill in the 10-digit telephone number, fax number, and email address of the legal owner.

Retail Information

- Check the box for the type of sales at the business.
- If you make delivery sales of alternative nicotine or vapor products, also complete an Annual Application for Iowa Cigarette Permit, Tobacco Tax License, or Delivery Seller Permit 70-015.
- Check the types of products sold at the business.
- Check the box that best describes the type of business establishment.
- Print the name of the sole proprietor, the partner(s), or corporate official signing this application.
- Sign and date the application. The application must be signed by the owner, one of the partners, or one of the corporate officers listed above. A preparer's or store manager's signature is not acceptable.
- Return this application and fee to your local jurisdiction: city clerk (within city limits) or county auditor (outside of city limits).

Permit Fees

- The price of a retail permit depends on the location of the business and the month issued.

Location	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
Outside of city limits	\$50.00	\$37.50	\$25.00	\$12.50
City of less than 15,000	\$75.00	\$56.25	\$37.50	\$18.75
City of 15,000 or more	\$100.00	\$75.00	\$50.00	\$25.00

For City Clerk/County Auditor Only

- Send completed/approved applications within 30 days of issuance to:  
 Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)  
 Fax: 515-281-7375

Visit the Iowa Department of Revenue at (<https://tax.iowa.gov>) to find information regarding minimum price, a list of approved brands, a list of licensed distributors, and answers to frequently asked questions.

All retailers need to sign up for the cigarette/tobacco elist (Listserv).

Dollar General · 100 Mission Ridge · Goodlettsville, TN 37072-2171

DATE 12/08/2020  
PAGE 1

VENDOR ID 370469 PRAIRIE CITY

CHECK NO. 6742973

INVOICE NO.	DESCRIPTION	PO NUMBER	GROSS	DISCOUNT	NET
202122092TOBCITY24			\$56.25	\$0.00	\$56.25
<b>TOTALS:</b>			<b>\$56.25</b>	<b>\$0.00</b>	<b>\$56.25</b>

Detach at Perforation Before Depositing Check.

THIS DOCUMENT HAS A VOID PANTOGRAPH, MICROPRINTING AND AN ARTIFICIAL WATERMARK.

**DOLLAR GENERAL**

Save time. Save money. Every day!

DOLGENCORP. LLC.  
100 Mission Ridge  
Goodlettsville, TN 37072-2171

31-300  
1243  
Key Bank National Association

Check No. 6742973

Date 12/8/2020

Check Amount  
\$ \*\*\*\*\*56.25

Void After 90 Days

PAY

*Fifty Six and 25/100 Dollars*

TO THE  
ORDER  
OF

PRAIRIE CITY  
203 E JEFFERSON ST  
PRAIRIE CITY IA 50228  
(370469)

*Barb Jon*

⑈06742973⑈ ⑆124303007⑆ 440993504370⑈

\*See Reverse Side For Easy Opening Instructions\*

**DOLLAR GENERAL**

Save time. Save money. Every day!

100 Mission Ridge  
Goodlettsville, TN 37072-2171

6742973

PRAIRIE CITY  
203 E JEFFERSON ST  
PRAIRIE CITY IA 50228

U.S. Pat. 6,095,407

SC-744082-1724



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203 E Jefferson  
Prairie City, IA 50228  
Phone: 515-994-2649

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## Memorandum

**TO:** Honorable Mayor and Council of Prairie City  
**FROM:** Emily Voeller, Deputy Clerk  
**DATE:** January 1, 2021  
**SUBJ:** Building Permits

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**December 2020**

### BUILDING PERMITS

Elisha Birkenholtz	702 Marshall Ct N	Fence
Glenn Gillespie	305 W Jefferson	Addition
Adam & Ashlyn Millang	205 N Dewey	Attached Garage

### TRADE PERMITS

6A

**ORDINANCE NO. 380**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PRAIRIE CITY, IOWA, BY ADDING A NEW SECTION FOR AUTOMATED TRAFFIC ENFORCEMENT**

**BE IT ENACTED** by the City Council of the City of Prairie City, Iowa:

**SECTION 1. NEW SECTION.** The Code of Ordinances of the City of Prairie City, Iowa, is amended by adding a new Section 70.07, entitled AUTOMATED TRAFFIC ENFORCEMENT, which is hereby adopted to read as follows:

**70.07 AUTOMATED TRAFFIC ENFORCEMENT.** The City of Prairie City, in accordance with its police powers, may deploy, erect or cause to have erected an automated traffic enforcement system for making video and/or photographic images of vehicles that fail to obey speed regulations at locations in the City designated by the City Administrator or designee. The system may be managed by a private contractor that owns and operates the requisite equipment, with supervisory control vested in the City's Police Department. Video and/or photographic images shall be provided to the City's Police Department by the contractor for review. The City's Police Department will determine which vehicle owners are in violation of the Prairie City Traffic Code and are to receive a notice of violation for the offense.

1. Definitions. The following terms are defined as used in this section:
  - A. "Automated traffic citation" means a notice of fine generated in connection with the automated traffic enforcement system.
  - B. "Automated traffic enforcement contractor" means the company or entity, if any, with which the City contracts to provide equipment and/or services in connection with the automated traffic enforcement system.
  - C. "Automated traffic enforcement system" (ATE system) shall mean an electronic system consisting of photographic, video, and/ or electronic camera(s) and a vehicle sensor(s) installed to work in conjunction with an official traffic controller or Police Department employee(s) to automatically produce photographs, video or digital images of each vehicle violating a standard traffic control device or speed restriction.
  - D. "Vehicle owner" means the person or entity identified by the Iowa Department of Transportation, or registered with any other State vehicle registration office, as the registered owner of a vehicle.
  
2. Vehicle Owner's Civil Liability for Certain Traffic Offenses.
  - A. The vehicle owner shall be liable for a fine, as provided in the table below, if such vehicle travels at a speed above the established limit. The fine for any violation committed in a designated "road work zone," as defined by the City's Code of Ordinances Subsection 63.04(6), shall be doubled, as identified below. Fines are payable to the City of Prairie City.

<b>Speed Over the Limit in Miles Per Hour (MPH)</b>	<b>Civil Fine</b>	<b>If in a Road Work Zone</b>
1 through 14 MPH	\$100	\$200
15 through 19 MPH	\$200	\$400
20 MPH and over	\$400	\$800

- B. The violation may be exempted from liability as outlined in this section, and other defenses may be considered in connection with the appeals process.
  - C. An automated traffic citation will not be sent or reported to the Iowa Department of Transportation or similar department of any other state for the purpose of being added to the vehicle owner's driving record.
3. **Notice of Violation.** A notice of any automated traffic citation will be mailed to the vehicle owner. The automated traffic enforcement contractor shall mail the notice within 30 days after the City Police Department determines a violation of the Prairie City Traffic Code has occurred. The notice shall include the name and address of the vehicle owner; the vehicle make, if available and readily discernible, and registration number; the violation charged; the time; the date; the location of the alleged violation; the applicable fine; information on how to contest the notice on its merits; and that the basis of the notice is a photographic record obtained by an automated traffic enforcement system.
4. **Contesting an Automated Traffic Citation.** A vehicle owner who has been issued an automated traffic citation may contest the citation as follows:
- A. By submitting, in a form specified by the City, a request for an administrative review to be held by a designated Officer of the City Police Department ("Reviewing Officer"). Such a request must be filed within thirty (30) days from the date of the first notice of the automated traffic citation sent to the vehicle owner. The Reviewing Officer may either uphold or dismiss the automated traffic citation and shall mail its written decision within ten (10) days after the review to the address provided on the request for the review. If the citation is upheld, then the Reviewing Officer shall include in its written decision a date by which the fine must be paid. The vehicle owner shall either pay the fine or may submit a request pursuant to the paragraph B of this subsection.
  - B. By submitting, in a form specified by the City, a request that—in lieu of the automated traffic citation—a municipal infraction citation be filed with the Small Claims Division of the Iowa District Court in Jasper County. Such a request will require the vehicle owner to file an answer and appearance with the Clerk of Court for the matter to be set for trial. If at trial the Court finds the vehicle owner guilty of the municipal infraction, State-mandated court costs and municipal infraction penalties may be added to the amount of the fine imposed by this section.
5. **Exceptions to Owner Liability.** There shall be no liability pursuant to this section if:
- A. The operator of the vehicle in question was issued a uniform traffic citation for the violation pursuant to the Section 70.01 of this Code of Ordinances or Chapter 321 of the *Code of Iowa*; or

- B. The violation occurred at any time after the vehicle in question or its State registration plates were reported to a law enforcement agency as having been stolen; provided, however, the vehicle or its plates had not been recovered by the vehicle owner at the time of the alleged violation; or
  - C. The vehicle in question was an authorized emergency vehicle engaged in an official act; or
  - D. The officer inspecting the recorded image determines that the vehicle in question was lawfully participating in a funeral procession; or
  - E. The officer inspecting the recorded image determines that the vehicle in question entered the intersection in order to yield the right-of-way to an emergency vehicle.
6. Failure to Pay or Appeal in a Timely Manner. If the recipient of an automated traffic citation either does not pay the civil penalty when due or does not contest the automated traffic citation as provided herein, the City may file a civil municipal infraction citation, which shall be served and filed with the courts in the manner prescribed by the applicable provision(s) of this Code. Such municipal infraction citation may seek a penalty and/or additional relief to the extent permitted by law. If at trial the Court finds the vehicle owner guilty of the municipal infraction, State-mandated court costs will be added to the amount of the fine imposed by the applicable provision(s) of this Code.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect \_\_\_\_\_ after its final passage, approval, and publication as provided by law.

Passed by the Council the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, and approved this \_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
Chad D. Alleger - Mayor

ATTEST:

\_\_\_\_\_  
Jodie Wyman - City Clerk

6B

RESOLUTION NO. 1-13-21-2

RESOLUTION WAIVING THE THIRD READING OF ORDINANCE NO. 380

WHEREAS, IOWA CODE 380.3 requires two considerations before final passage, unless this requirement is suspended by a recorded vote of not less than three-fourths of all of the members of the council, and

WHEREAS, The Council of the City of Prairie City, Iowa, has the ability to suspend one considerations to approve Ordinance 380,

THEREFORE BE IT RESOLVED that the Council of the City of Prairie City, Iowa is suspending the requirement of Iowa Code 380.3 by approving a resolution waiving the third reading of Ordinance 380

This resolution has been approved and adopted this 13th Day of January, 2021.

\_\_\_\_\_  
Chad Alleger, Mayor

ATTEST:

\_\_\_\_\_  
Jodie Wyman, City Clerk

7B

**RESOLUTION 1-13-21-3**  
**A RESOLUTION SETTING THE TIME AND PLACE OF COUNCIL MEETINGS**

**WHEREAS**, Chapter 17.04 of the Prairie City Code states "The time and place of the regular meetings of the Council shall be fixed by resolution of the Council."

**NOW THEREFORE BE IT RESOLVED** that the December 2020 Prairie City Council Meeting will be February 10, 2021 at 6:00 p.m., at

\_\_\_\_\_.

Approved and adopted this 13th Day of January, 2021.

\_\_\_\_\_  
Chad Alleger, Mayor  
City of Prairie City

ATTEST

\_\_\_\_\_  
Jodie Wyman, City Clerk  
City of Prairie City



7D

**RESOLUTION 01-13-21-4**  
**A RESOLUTION SETTING THE TIME AND PLACE OF COUNCIL MEETINGS**

**WHEREAS**, Chapter 17.04 of the Prairie City Code states "The time and place of the regular meetings of the Council shall be fixed by resolution of the Council."

**NOW THEREFORE BE IT RESOLVED** that there is a Special Council meeting scheduled for January 27, 2021, at noon regarding MAX LEVY.

Approved and adopted this 13th Day of January, 2021.

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Chad Alleger, Mayor  
City of Prairie City

ATTEST

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Jodie Wyman, City Clerk  
City of Prairie City

**NOTICE OF PUBLIC HEARING - CITY OF PRAIRIE CITY - PROPOSED PROPERTY TAX LEVY**

Fiscal Year July 1, 2021 - June 30, 2022

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 1/27/2021 Meeting Time: 12:15 PM Meeting Location: City Hall Council Chambers & Zoom

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
<https://prairiecivtowa.us/>

City Telephone Number  
 (515) 994-2649

	Current Year Certified Property Tax 2020 - 2021	Budget Year Effective Property Tax 2021 - 2022	Budget Year Proposed Maximum Property Tax 2021 - 2022	Annual % CHG
Regular Taxable Valuation	50,897,799	54,146,720	54,146,720	
Tax Levies:				
Regular General	412,272	412,272	438,589	
Contract for Use of Bridge	0	0	0	
Oper & Maint Publicly Owned Transit	0	0	0	
Rent, Ins, Maint. Of Non-Owned Civ. Ctr.	0	0	0	
Oper & Maint of City-Owned Civic Center	5,000	5,000	5,000	
Planning a Sanitary Disposal Project	0	0	0	
Liability, Property & Self-Insurance Costs	24,243	24,243	22,320	
Support of Local Emerg Mgmt. Commission	0	0	2,520	
Emergency	6,000	6,000	14,620	
Police & Fire Retirement	0	0	0	
FICA & PERS	56,428	56,428	76,956	
Other Employee Benefits	61,997	61,997	62,366	
Total Tax Levy	565,940	565,940	622,371	9.97
Tax Rate	11.11914	10.45197	11.49416	

**Explanation of significant increases in the budget:**

The City of Prairie City has areas of new construction. This new area and the new residents need city services. To help keep out levy consistent at the \$8.19, we need to capture the increase in taxable valuations to provide these services and to meet other increases in city expenses. In addition, an increase in number of full-time employees have caused the FICA & PERS to increase.

If applicable, the above notice also available online at:

<https://prairiecivtowa.us/>, <https://www.facebook.com/prairiecivt>

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\*Budget year effective proper tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year