

**CITY OF PRAIRIE CITY  
MINUTES  
FEBRUARY 10, 2021**

The City Council of Prairie City, Jasper County, Iowa, met on February 10, 2021, in regular session at the Prairie City Community Building and via ZOOM. At 6:04 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

Roll Call: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald and Taylor. Also in attendance: City Administrator, John Lloyd; City Clerk, Jodie Wyman; Police Chief, Mike German; City Water and Sewer Operator, Carl Van Der Kamp; Ambulance Director, Amy Davis; and Andrew Inhelder, MSA.

Agenda Approval: McDonald moved to approve the agenda and was seconded by Berger. The motion passed all ayes.

Consent Agenda: McDonald moved to approve the Consent Agenda. The motion was seconded by Townsend. The motion to approve the Consent Agenda was passed all ayes.

Public Comments: There were no comments from the public.

Taylor stated that EMS Director Amy Davis has presented to Council an agreement with Physicians Claims Company Inc. (PCC). Davis outlined the differences between the current billing company and PCC. Taylor moved to approve the Billing Services Agreement. Lindsay asked about past billing and how that works. Davis stated when the city starts with PCC, billing will be with PCC. What had been done with Cornerstone will be finished with Cornerstone. Travis Smith and Michelle Smith discussed the PCC billing rate and how the city can work to get those rates lowered. The motion was seconded by Lindsay. Upon a roll call vote all members voted in favor of the motion.

Council proceeded to go over items regarding the budget. Salvage inspection line item was included for the Police Department. Additional training and mileage was included for the EMS Department. Building and maintenance was increased by \$10,000 for a door on the street shop. Cleaning and supplies budget was increased for the library. Some monies were removed from Park and Recreation projects line since trees will be removed this year, and not next. Taylor stated she reached out to the City Clerk regarding legal expenses on the administrative line. City Clerk Wyman produced a spreadsheet which broke out the different attorney expenses across departments. Council agreed that legal fees should be broken out. City Clerk Wyman suggested reducing the FICA & IPERS levy to leave the total property tax levy from the city unchanged from the previous year. Council agreed in keeping the levy the same. There is a proposed increase in water metered sales to account for a proposed 2% increase in water rates. There was an increase of \$200 in water department cell phones based on actual expenses. Based on the recommendation of Matt Stoffel there is a transfer of \$20,000 from pumps to capital expense. There is a TAP grant that will require a \$20,000 match for the bike trail. Options to come up with the funds to cover the \$20,000 include reducing EDC to \$10,000, increasing police revenue, or utilizing IPAIT accounts. McDonald stated that there did not seem to be a big project with EDC and felt it would be best to reduce EDC funds to \$10,000 and utilize \$20,000 for the TAP matching fund. Townsend asked if additional funds come in, could a budget amendment be done to put funds back into EDC. Council directed City Clerk Wyman to make the changes to the budget.

The First Lego League Mustang Machine Makers from Prairie City Monroe schools gave a presentation about having a Fixit station along the bike trail. The Fixit station would include various tools for someone to use in case their bicycle broke down. The group proposed having a color run 5k and walk to raise money for the cost of the Fixit station. The First Lego League Mustang Machine Makers presentation group consisted of: Rylan Edgington, Caleb Wilson, Jackson Holt, Gus Nolin, Riley Martin, Isaac Laidig, and Eli Van Der Hart.

McDonald moved to approve Resolution 2-10-21-2 setting the time and place for future Council meetings. The motion was seconded by Lindsay. The motion was passed all ayes by roll call vote. The March 10, Council meeting will be at Prairie City Hall and via Zoom at 6:00 PM.

McDonald moved to approve Resolution 2-10-21-3 setting a public hearing to allow the public to voice their opinions on the Budget Certification. The motion was seconded by Townsend. The motion was passed all ayes by roll call vote. The public hearing will be set for March 10, during the Council meeting.

City Administrator Lloyd presented the Council with the proposed COVID-19 Pandemic Plan. Lloyd stated there were two changes from last month which includes: the deletion of the Emergency Paid Sick Leave Act and language that allows CDC guidelines to take precedence over stated policy guidelines. Taylor moved to approve the COVID-19 Policy with changing the effective date to February 10, 2021. McDonald seconded the motion. The motion passed all ayes by roll call vote.

McDonald moved to approve Resolution 2-10-21-5 setting the ambulance fee from \$550 to \$650 per run. The motion was seconded by Townsend. The motion passed all ayes by roll call vote.

Tree removal bids were given to Council for trees to be removed in the Community Park and Garden Square. McDonald moved to accept the bid from Jr's Tree and Landscaping LLC for \$18,000. The motion was seconded by Townsend. The motion was passed all ayes by roll call vote.

City Administrator Lloyd led the discussion on a review of the Commerce Drive lift station. The lift station is currently sending high water alarms from time to time due to the number of businesses that supply wastewater to that point. Councilmember McDonald felt that the engineering firm should have been looking after the city's best interests when the sewer line was installed down Poplar Avenue. Lindsay moved to approve Task Order #14 for \$7,950 to MSA to review the Commerce Drive lift station. The motion was seconded by Berger. Upon roll call vote councilors Taylor Lindsay and Berger voted in favor of approval, councilors McDonald and Townsend voted against approval. Task Order #14 was approved.

It was moved by McDonald to approve the land use and the development limitations maps. The motion was seconded by counselor Taylor. The motion to approve both maps was approved all ayes by roll call vote.

Mayor Chad Alleger led the discussion on the acceptance of JEDCO/EDC property. JEDCO is willing to turn the property over to the city since the property is not developable. Lindsay moved to accept the property. Berger seconded the motion. Upon roll call vote the motion to accept the property was approved all ayes. Mayor Alleger stated that EDC will pay for the cost of the legal fees to get it transferred to the city.

Police Chief Mike German gave a technology update about City Hall. He stated that ethernet wiring and cameras have been installed, and he is also looking to update the server and computers. No action was taken by Council.

McDonald moved to approve Resolution 2-10-21-7 setting a public hearing for ordinance 382 setting Park facility rates. The motion was seconded by Townsend. The motion was approved all ayes by roll call vote. The public hearing is set for March 10, 2021, at 6:00 PM.

Council reviewed the fee schedule. Council had questions and made corrections to the fee schedule. Council would like to have staff update the fee schedule and bring back to the March Council meeting.

Taylor moved to adjourn the February 10, 2021, Prairie City Council meeting. The motion was seconded by Townsend. The motion to adjourn was approved by council all ayes by roll call vote. The Prairie City Council meeting adjourned at 8:21 PM.

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**Chad D. Alleger, Mayor**

**ATTESTED TO:**

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**John Lloyd, City Administrator**