

**CITY OF PRAIRIE CITY
MINUTES
MARCH 10, 2021**

The City Council of Prairie City, Jasper County, Iowa, met on March 10, 2021, in regular session at the Prairie City Council Chambers at City Hall and via ZOOM. At 6:02 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

Roll Call: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor. Also in attendance: City Administrator, John Lloyd; City Clerk, Jodie Wyman; Police Chief, Mike German; City Water and Sewer Operator, Carl Van Der Kamp; and City Engineer, Andrew Inhelder.

Public Comments: Scott Devries, on behalf of Mound Prairie Ventures located at 101 through 107 South Main Street, addressed Council regarding the consideration of the sale of the parking lots within the city. He asked Council to please consider the limited amount of parking for current downtown business owners, workers, and customers when discussing future business growth on the square.

Agenda Approval: Amendments are needed for the current agenda including, items 8g and 8h. The wording for 8g needs to be modified to read "Council real estate discussion" due to communication received from the city attorney regarding closed session requirements not being met with this item. In conjunction with the removal of the closed session for 8g, 8h needs to be removed from the agenda. Also, remove item 5a under consent agenda due to February 10, 2021, meeting minutes not being received with adequate time for review. McDonald moved to approve the amended agenda and was seconded by Taylor. The motion passed all ayes.

Consent Agenda: McDonald moved to approve the amended consent agenda and was seconded by Berger. The motion passed all ayes.

Presentations: Taylor moved to approve to accept the Final Plat for Rolling Prairie Plat #3 and was seconded by Lindsay. The motion passed all ayes.

Tom Schendel, on behalf of the Prairie City Park Board, addressed Council regarding the current and future plans of Park Board. The current list of projects that was previously received by Council does have items that have now been completed including tree removal, the gutters on the community building are set to start Thursday, March 11, 2021, and the fence extensions at the ball fields are scheduled to begin later this spring. This is an ever-changing list and not all-inclusive, but the Park Board will do their best to make sure it is up-to-date and in front of Council for better transparency. Park Board has three large projects that are on their radar for discussion in the near future: (1) the pond, (2) rec complex improvements/addition, and (3) bike trail. As for the remainder of this year, they will be working through the remaining budget dollars to get equipment and supplies for the beginning of the park and recreation program this spring. There was no action taken by council.

Taylor moved to approve the purchase of a new pump in the amount of \$9,984.50 to replace well #1 and was seconded by Townsend. The motion passed all ayes.

Seth Shannon with Schemmer Design Build presented a proposal for a current facility assessment. A conditional assessment proposal was presented to Council three to four years ago when Mr. Shannon was with a previous employer. With the assessment, both conditional and functional assessments would be completed and a proposal on a granular level as to a recommendation to Council on the best action for each facility. Council will review the scope of the work and re-visit discussion at either the April or May

meeting, per Mayor Alleger.

The Bike Night Group addressed Council about the city's contribution toward 2021 Bike Nights. Council would like to not contribute financially since there was such a substantial loss last year in excess of \$9,000. The first proposed date for 2021 is April 16, 2021, and the Bike Night Group will need to have a request to Council for the street closure and proof of insurance prior to having a special Council meeting for approval. The Bike Night Group presented to Council that they have six to seven vendors ready to sign up for a full year's event permit, insurance is ready (pending dram shop), and clean-up will be requested with local clubs/groups for a donation to selected club/group. The cost of the rental of Garden Square will be \$100 without alcohol and \$250 with alcohol (no glass allowed). The security is an area of concern to The Bike Night Group, as it is the highest potential cost, with a proposed eight officers at \$55 an hour for each event. The question was brought to Chief German about a two-hour minimum in the event of weather causing cancellation of the event. Mayor Alleger expressed that further discussion may need to be had with the COOP about the September 17, 2021, event and increased traffic due to harvest. No action was taken by Council.

Old Business: Andrew Inhelder with MSA presented a map of the Marshall Street reconstruction project. As presented, the project scope encompasses Marshall Street, both lanes of traffic, parking areas on both sides of Marshall Street, new sidewalk on both sides of Marshall Street, storm sewer through the E. Jefferson and Marshall Street intersection, and electric pole being moved from the southeast corner of E. Jefferson, in front of the library to the northeast corner of E. Jefferson. The quote from Mid-American for this pole relocation and also to change the power that runs to the park underground is around \$9,500 and will be completed prior to June 1, 2021. Andrew also requested a quote for all of the electrical services in this area to be underground; however, it has not been received yet. The Marshall Street Reconstruction Project is anticipated to begin in June 1, 2021, and wrap up approximately 75 days later, by August 15, 2021. The recommendation to Council is to have complete closure of the entire area for the full time frame. The estimated total provided is \$606,000. No action was taken by Council.

McDonald moved to approve the setting of April 8, 2021, at 2:00 p.m. as the date and time for sealed bids for Marshall Street Reconstruction Project to be due and was seconded by Townsend. The motion passed all ayes.

Townsend moved to approve the Resolution Setting a Public Hearing for April 14, 2021, at 6:00 p.m. at City Hall and via Zoom for the approval of the Plans and Specifications and potential award of contract for Marshall Street Reconstruction Project and was seconded by Taylor. The motion passed all ayes.

McDonald moved to open the public hearing for Budget for the City of Prairie City FY July 1, 2021 – June 30, 2022. Councilor Lindsay seconded the motion. On a roll call vote the motion passes all ayes. The public hearing opened at 7:40 p.m. No communication received.

At 7:40 p.m. Lindsay motioned to close the public hearing. Councilor Taylor seconded the motion. The motion passed all ayes.

Mayor Alleger requested a motion for the approval of the Resolution Budget Certification for the City of Prairie City FY July 1, 2021 – June 30, 2022. Taylor moved to approve and was seconded by McDonald. The motion passed all ayes.

Lindsay moved to approve the Resolution Accepting the Quit Claim Deed from The Prairie City Economic Development Corporation and Jasper County Economic Development Corporation and was seconded by Taylor. The motion passed all ayes.

McDonald moved to open the public hearing on Ordinance 382 Setting Park Facility Rates. Councilor Townsend seconded the motion. On a roll call vote the motion passes all ayes. The public hearing opened at 7:42 p.m. No communication received.

At 7:42 p.m. Lindsay motioned to close the public hearing. Councilor Taylor seconded the motion. The motion passed all ayes.

Townsend moved to approve the first reading of Ordinance 382 Setting Park Facility Rates. The motion was seconded by Berger. The motion passed all ayes by roll call vote.

McDonald moved to approve the Resolution waiving the second and third readings of Ordinance 382 and was seconded by Lindsay. The motion passed all ayes.

Taylor moved to approve the Resolution for the amended Prairie City Fee Schedule and was seconded by Townsend. The motion passed all ayes.

New Business: Townsend moved to approve the Resolution Setting the Time and Dates for the next regular Prairie City Council meeting for April 14, 2021, at City Hall and via ZOOM at 6:00 p.m. The motion was seconded by Lindsay. The Resolution passed all ayes.

McDonald moved to approve the Resolution Setting a public hearing for the a change to the Code of Ordinances to increase water, waste water, solid waste, and recycling for April 14, 2021, at City Hall Council Chambers and via Zoom at 6:00 p.m. The motion was seconded by Berger. The Resolution passed all ayes.

Melanie Umble with Shomo-Madsen-Umble Insurance addressed Council regarding the insurance renewal rates. Increases to the city's policy include: Property Insurance rates increased due to the Derecho; Liability Insurance rates increased due to Water Department payroll increase; Automobile Insurance rates increased with the addition of the 2021 Chevy Truck to the policy; Linebacker Insurance (Employee coverage and coverage for potential litigation) rates increased due to a global increase with EMC; Law Enforcement Insurance rates increased due to an increase in personnel; Cyber Insurance rates increased with the increased risk due to remote working; and the Umbrella Insurance rates increased due to General liability and Water Department payroll increases. The city currently has a \$1,000 deductible. The total policy cost associated with the current deductible is \$43,943; however, if the city would elect to increase the deductible to \$2,500 the total premium would be \$42,336. McDonald moved to approve renewing the insurance policy with a \$2,500 deductible and total premium cost of \$42,336. The motion was seconded by Townsend. The motion passed all ayes.

Taylor moved to approve the proposed 28E Agreement with Jasper County for Animal Control Services. McDonald seconded the motion. The motion passed all ayes by roll call vote.

McDonald moved to approve the amended seasonal employment posting with the deadline of April 6, 2021, at 4:30 p.m. Lindsay seconded the motion. The motion passed all ayes by roll call vote.

City Administrator Lloyd addressed Council regarding a quote in the amount of \$5,250 received from Septics and More Inc. to tear down the old Thermo Gas Building, haul to dump, remove concrete, haul in dirt, and level yard up. Three quotes, including this lowest bid quote from Septics and More Inc., were received back in 2020. Council requested Administrator Lloyd contact a vendor for asbestos testing in the building and then reach back out to each of these three companies for updated quotes. No action was taken by Council.

Lynton Jeffrey submitted a proposal to purchase multiple properties or parcels of land owned by the City in the area of W. Jefferson Street and N. Monroe for \$5,000. The desired purchase of these properties

would be to erect duplex or triplex housing or possibly a manufacturing facility for race car chassis. The assessor's website of the properties shows a value of \$13,000, which is well above the presented offer. Council tabled further discussion until the April meeting, when a public hearing may be scheduled.
Closed Session: McDonald moved to enter into closed session, and Berger seconded the motion. The motion passed all ayes. The Prairie City Council moved into closed session at 8:54 p.m.

Open Session: Mayor Alleger brought the Council back into the open meeting at 9:53 p.m. with all ayes by roll call vote. Also in attendance was City Administrator, John Lloyd; and City Clerk, Jodie Wyman.

McDonald moved to accept the resignation of City Administrator, John Lloyd, effective immediately, and Berger seconded the motion. The motion passed all ayes.

Taylor moved to adjourn the Council meeting and was seconded by McDonald. The motion passed all ayes. The March 10, 2021, Prairie City Council meeting adjourned at 9:55 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

**CITY OF PRAIRIE CITY
MINUTES
MARCH 12, 2021**

The City Council of Prairie City, Jasper County, Iowa, met on March 12, 2021, via conference call, at 4:01 p.m. Mayor Alleger called the meeting to order.

Roll Call: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, McDonald, Taylor, and Lindsay. Also in attendance: City Clerk, Jodie Wyman; and City Engineer, Andrew Inhelder.

Agenda Approval: Taylor moved to approve the agenda and was seconded by Lindsay. The motion passed all ayes.

Public Comments: There were no comments from the public.

New Business: McDonald, on behalf of the Admin Team, moved to approve Jodie Wyman as Interim City Administrator, effective March 12, 2021, at the salary of \$76,500 and adding a week of vacation time to her bank. This position will be an exempt position. When a future City Administrator is hired, Jodie Wyman will return to the City Clerk position and prior rate of pay. The motion was seconded by Taylor. The motion passed all ayes.

Council has asked City Engineer, Andrew Inhelder, to add replacing the water lines under Marshall Street to the reconstruction project. The change will delay the completion of the project by approximately two weeks due to additional DNR permitting. McDonald moved to cancel the public hearing for Marshall Street scheduled April 14, 2021, at 6:00 p.m. at City Hall and via Zoom, due to a change in project scope and was seconded by Berger. The motion passed all ayes.

McDonald moved to approve the Final Plat for Rolling Prairie Plat #4 and was seconded by Townsend. The motion passed all ayes.

Berger moved to adjourn the Council meeting, and Lindsay seconded the motion. The motion passed all ayes. The March 12, 2021, Prairie City Council meeting adjourned at 4:15 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

**CITY OF PRAIRIE CITY
MINUTES
MARCH 25, 2021**

The City Council of Prairie City, Jasper County, Iowa, met on March 25, 2021, at the Prairie City Council Chambers at City Hall and via ZOOM. At 12:00 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

Roll Call: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, McDonald, and Taylor; Absent: Councilor Lindsay. Also in attendance: Interim City Administrator/City Clerk, Jodie Wyman; Police Chief, Mike German; Library Director, Sue Ponder; City Water and Sewer Operators, Carl Van Der Kamp and Jake Nolin.

Public Comments: There were no comments from the public.

Agenda Approval: Taylor moved to approve the agenda and was seconded by Townsend. The motion passed all ayes.

Consent Agenda: McDonald moved to approve the consent agenda and was seconded by Berger. The motion passed all ayes.

New Business: Taylor moved to approve the request for street closures April 16, 2021, for the Bike Night Event and was seconded by Berger. The motion passed all ayes.

Interim Administrator Wyman asked Council for clarification about the approval of Bike Night Events, whether the approval was for just the April 16th date or if approval was given for all Bike Night Events during 2021. Council McDonald asked that Whiskey Barrel and Wilkie's Garage complete the rental agreements for Garden Square for each event, along with the payment for the April 16th event, and then approval will be given for all remaining events. Mayor Alleger asked Council how billing was going to be done for each event, if it would be billed to both parties prior to each event. Council agreed that would be the process. Councilor McDonald presented the question to council regarding refunding the rental payment in the instance of having to cancel due to inclement weather. Council requested that in the event of inclement weather, notice be given to City Hall by 12:00 p.m. in order to refund the rental payment and avoid charges for the police event staffing. Interim Administrator Wyman will update the rental agreement for Garden Square to reflect this refund policy. There was no action was taken by Council.

Townsend moved to approve the employment posting for the Summer Recreation Director positions and was seconded by Taylor. The motion passed all ayes.

Townsend moved to adjourn the Council meeting, and Taylor seconded the motion. The motion passed all ayes. The March 25, 2021, Prairie City Council meeting adjourned at 12:13 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

Prairie City Library Board Minutes

Feb 2, 2021

Meeting was held via Zoom. Members present: Ginny Dalton, Arnie Sohn, Jason Taylor, Jennifer Ladehoff, Linda Frazier, Sue Ponder.

Meeting called to order by Ginny at 6:10 pm.

Minutes from the Dec. 15 meeting were reviewed. Motion by Jen and second by Arnie to approve the minutes. Motion carried.

Covid 19 update- library director reopened the library on Feb. 1 for short browsing and computer use. Patrons are happy to have the library open again and it has been a busy week.

Statistical and financial reports were reviewed for Oct, Nov and Dec. The library budget proposal was reviewed.

The fundraising brochure was proofread and discussed. Several changes were suggested. Sue will make the changes and proceed with printing them.

A list of potential members for a library building committee was compiled by the library director. The board reviewed this and made some suggestions. Sue will be composing a letter and reaching out to these people, hopefully so there can be a meeting held in March.

The March board meeting will be set at a later date.

Meeting adjourned at 7:00 pm.

Minutes submitted by Linda Frazier

RESOLUTION NO. 4-14-21-1

RESOLUTION APPROVING BILLS AND TRANSFERS

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council April 14, 2021, as well as transfers submitted to Prairie City Council April 14, 2021.

Approved and adopted this 14th day of April, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

CLAIMS REPORT

Vendor Checks: 3/05/2021- 4/07/2021

Payroll Checks: 3/01/2021- 3/31/21

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
1 DIGITAL, INC	SWITCH AND RACK COMPONENTS		7,969.55	43807	4/07/21
ACCO UNLIMITED CORPORATION	LIQUID CHLORINE		190.40	43808	4/07/21
ALTOONA FIRE DEPARTMENT	AMBULANCE TIERS		300.00	43809	4/07/21
AXON ENTERPRISE, INC	TASER X26P BASIC		792.00	43810	4/07/21
BAKER & TAYLOR INC	LIBRARY BOOKS		415.84	43811	4/07/21
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES		583.44	43799	3/23/21
BRICK GENTRY P.C.	Legal Fees		7,145.00	43812	4/07/21
CARGILL INC SALT DIVISION	BULK SOFTENER SALT		5,740.12	43813	4/07/21
CENTURYLINK (LUMEN)	TELEPHONE		394.82	43814	4/07/21
CITY OF PRAIRIE CITY	GARNISHMENT	229.80		43767	3/09/21
CITY OF PRAIRIE CITY	IPERS	144.59		43778	3/10/21
CITY OF PRAIRIE CITY	GARNISHMENT	374.39		43798	3/23/21
CITY OF PRAIRIE CITY	GARNISHMENT	229.80	978.58	43806	4/06/21
CODE 4 PUBLIC SAFETY EMBLEMS	PATCHES		325.00	43815	4/07/21
COLLECTION SERVICES CENTER	CHILD SUPPORT	380.76		43768	3/09/21
COLLECTION SERVICES CENTER	CHILD SUPPORT	380.76	761.52	43779	3/10/21
CUMMINS CENTRAL POWER LLC	INSPECTION WITH SERVICE		771.38	43816	4/07/21
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE PREMIUM		469.88	6152182	4/01/21
DES MOINES STAMP MFG CO INC	ENGRAVED PLATE		23.00	43817	4/07/21
DUELING MUSICIANS LLC	PRAIRIE DAYS ENTERTAINMENT		375.00	43818	4/07/21
EPIC LIFE INSURANCE CO	LIFE INSURANCE PREMIUM		378.76	6152191	4/01/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	5,208.20		6152163	3/09/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	1,154.11		6152177	3/10/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	143.44		6152183	3/23/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	309.06		6152184	3/23/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	4,473.32		6152185	3/23/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	4,643.33	15,931.46	6152192	4/06/21
FIRST MEDICAL INC	AMBULANCE SUPPLIES		1,473.03	43819	4/07/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		3,184.79	43820	4/07/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		228.90	43821	4/07/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		127.16	43822	4/07/21
FST NATIONAL BNK OF OMAHA	(5286)		2,647.15	43823	4/07/21
GALLS INC DBA CARPENTER UNIFORM	POLICE UNIFORM		411.00	43824	4/07/21
GLOBAL REACH INTERNET PRODUCTI	WEBSITE FEE		48.00	43825	4/07/21
GENE HADSALL	IEWSA MEMBERSHIP		362.00	43826	4/07/21
HEARTLAND COOP	FUEL		1,942.91	43827	4/07/21
IOWA DEPT OF NATURAL RESOURCES	PERMIT FEE MARSHALL STREET		100.00	43800	3/23/21
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES SYS		300.00	43828	4/07/21
IOWA DEPT OF REVENUE	1ST QUARTER 2021 WET		4,165.00	6152190	3/22/21
IOWA HISTORY JOURNAL	LIBRARY SUBSCRIPTION		18.95	43780	3/15/21
IOWA OFFICE CLEANIN	JANITORIAL		705.00	43829	4/07/21
IOWA PUMP WORKS INC	LIFT STATION PUMPS		2,890.14	43830	4/07/21
IOWA REGIONAL UTILITIES AS	WATER		137.12	43831	4/07/21
IOWA SPORTS TURF	REMOVABLE PITCHING ANCHORS		1,600.00	43832	4/07/21
IOWA STATE FAIR PRINTING & GRA	PHOTO ENFORCED SIGN		78.00	43833	4/07/21
IOWA STORAGE TRAILER INC	TRAILER RENT		135.00	43834	4/07/21
IPERS	IPERS-POLICE	3,866.15		6152179	3/10/21
IPERS	IPERS-POLICE	3,275.70	7,141.85	6152187	3/23/21
KABEL BUSINESS SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	56.40		43781	3/15/21
KABEL BUSINESS SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	211.50		43835	4/07/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	340.39		6152164	3/09/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	23.08		6152180	3/10/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31		6152188	3/23/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31	1,265.99	6152193	4/06/21

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
KAY PARK-REC CORP	GREEN HEADER PACKS		147.00	43836	4/07/21
KELTEK INCORPORATED	SOFTWARE RENEWAL		960.00	43837	4/07/21
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS	1,622.50		43801	3/23/21
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS	210.00	1,832.50	43838	4/07/21
KOCH BROTHERS	PRINTER CONTRACT		41.71	43839	4/07/21
MEDIACOM	STATIC IP FEE	13.81		43802	3/23/21
MEDIACOM	STATIC IP FEE	13.81	27.62	43840	4/07/21
MENARDS - ALTOONA	SUPPLIES		1,142.54	43841	4/07/21
METRO WASTE AUTHORITY	CURB IT FEE		2,001.00	43842	4/07/21
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE		6,998.93	43843	4/07/21
MMIT BUSINESS SOLUTIONS	COMPUTER SUPPORT		1,320.00	43844	4/07/21
MSA PROFESSIONAL SERVICES	PHASE 1		34,636.18	43845	4/07/21
	Multiple Projects	32,038.60			
NEWTON DAILY NEWS	MINUTES 3.10.21		484.14	43846	4/07/21
P & P SMALL ENGINES, INC	PARKS EQUIPMENT		638.90	43847	4/07/21
PAUL'S AAA PEST CONTROL	PEST CONTROL		1,530.00	43848	4/07/21
PAYLESS OFFICE PRODUCTS INC	OFFICE SUPPLIES		162.15	43849	4/07/21
PELLA WINDOW & DOOR	REPLACE CITY HALL FRONT WINDOW	2,306.27		43782	3/16/21
PELLA WINDOW & DOOR	CITY HALL WINDOW FINAL PMT	2,306.26	4,612.53	43850	4/07/21
PRAIRIE CITY FOODS	MISC SUPPLIES		70.42	43851	4/07/21
PRAXAIR DISTRIBUTION INC	AMBULANCE SUPPLIES	149.99		43803	3/23/21
PRAXAIR DISTRIBUTION INC	AMBULANCE SUPPLIES	413.66	563.65	43852	4/07/21
SHRED-IT USA LLC	DOCUMENT SHREDDING		169.97	43853	4/07/21
THE DODGE GARAGE	REPAIRS		158.78	43854	4/07/21
TOTER	96 GALLON BINS		1,624.00	43855	4/07/21
TREASURER STATE OF IOWA	STATE TAXES	1,089.00		6152178	3/10/21
TREASURER STATE OF IOWA	STATE TAX	728.00	1,817.00	6152186	3/23/21
TREAS IOWA - SALES TAX	MONTHLY SALES TAX		260.00	6152189	3/22/21
IA DEPT OF INSPECTIONS & APPEA	SOC & CHAR GAMBLING PRGM		150.00	43856	4/07/21
ULRICH	AMBULANCE REPAIRS		200.53	43857	4/07/21
US POST OFFICE	PERMIT IMPRINT & 2 ROLLS STAMP		298.11	43764	3/05/21
WASTE MANAGEMENT OF IOWA	CONTRACT	502.37		43804	3/23/21
WASTE MANAGEMENT OF IOWA	CONTRACT	7,471.68	7,974.05	43858	4/07/21
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM		7,555.02	6152181	3/30/21
WILSON & EGGE, P.C.	COURIER FEE - ROLLING PRAIRIE		85.00	43859	4/07/21

Accounts Payable Total

149,969.47

Utility Refund Checks

Refund Checks Total

Payroll Checks

001	GENERAL	9,029.35
110	ROAD USE	1,525.47
600	WATER	2,250.37
610	SEWER	2,721.10
670	SANITATION	65.30

Total Paid On: 3/09/21

15,591.59

CLAIMS REPORT

Utility Dep Refunds: 3/01/2021- 3/31/2021

Vendor Checks: 3/05/2021- 4/07/2021

Payroll Checks: 3/01/2021- 3/31/2021

FUND NAME	DEPOSIT AMOUNT
001 GENERAL	778.70
110 ROAD USE	778.69
600 WATER	519.13
610 SEWER	519.11

Total Paid On: 3/10/21	2,595.63
001 GENERAL	12,021.04
110 ROAD USE	1,136.21
600 WATER	1,772.11
610 SEWER	2,588.47
670 SANITATION	61.79

Total Paid On: 3/23/21	17,579.62
	=====
Total Payroll Paid	35,766.84
	=====
Report Total	185,736.31
	=====

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	82,818.70
110	ROAD USE	10,328.13
112	TRUST&AGENCY LEVIES	5,110.80
600	WATER	27,983.20
610	SEWER	47,269.28
670	SANITATION	12,226.20
TOTAL FUNDS		185,736.31

First National Bank Credit Card

MARCH

<u>Vendor#</u>	<u>Card#</u>	<u>Name</u>		<u>Detail</u>	<u>Amount</u>
926	8093	Emily Voeller	Ambulance	Postage	\$ 7.00
926	8093	Emily Voeller	Ambulance	Office Supplies	\$ 302.35
926	8093	Emily Voeller	Council	TV and Zoom Equipment	\$ 1,263.40
926	8093	Emily Voeller	City	Office Supplies	\$ 67.16
926	8093	Emily Voeller	City	Office Supplies	\$ 318.47
926	8093	Emily Voeller	Sewer & Water	DMACC Classes	\$ 625.00
926	8093	Emily Voeller	All Departments	Verizon	\$ 601.41
					<u>\$ 3,184.79</u>
927	9798	Sue Ponder	Library	Postage	\$ 22.00
927	9798	Sue Ponder	Library	Books	\$ 85.23
927	9798	Sue Ponder	Library	Programs	\$ 56.67
927	9798	Sue Ponder	Library	Maintenance	\$ 65.00
					<u>\$ 228.90</u>
930	0081	John Lloyd	Police	Speed Signs	\$ 127.16
					<u>\$ 127.16</u>
1048	9652	Mike German	Police		\$ -
					<u>\$ -</u>
3469	3469	Jake Nolin			\$ -
					<u>\$ -</u>
928	0042	Carl Van Der Kamp			\$ -
					<u>\$ -</u>
1039	5286	Jodie Wyman	Parks	Background Check	\$ 15.00
1039	5286	Jodie Wyman	City	Computer (Replaced Administrators)	\$ 2,627.77
1039	5286	Jodie Wyman	City	Zoom License Increased to 2	\$ 4.38
					<u>\$ 2,647.15</u>
929	0497	James Clark			\$ -
					<u>\$ -</u>
Total					<u><u>\$ 6,188.00</u></u>

Water Sinking Fund

601-910-4830		GL	
X	July	6444	\$ 2,832.00
X	August	6446	\$ 2,832.00
X	September	6845	\$ 2,832.00
X	October	6845	\$ 2,832.00
X	November	6847	\$ 2,832.00
X	December	6847	\$ 2,832.00
X	January	6847	\$ 2,832.00
X	February	7169	\$ 2,832.00
X	March	7170	\$ 2,832.00
	April	7171	\$ 2,832.00
	May	7172	\$ 2,832.00
	June	7173	\$ 2,832.00

600-910-6910 Payment

600-910-6910
601-910-4830

Sewer Sinking Fund

611-910-4830		GL	
	July	6445	\$ 16,928.00
	August	6447	\$ 16,928.00
	September	6845	\$ 16,928.00
	October	6845	\$ 16,928.00
	November	6845	\$ 16,928.00
	December	6845	\$ 16,928.00
	January	6845	\$ 16,928.00
	February	7169	\$ 16,928.00
	March	7170	\$ 16,928.00
	April	7171	\$ 16,928.00
	May	7172	\$ 16,928.00
	June	7173	\$ 16,928.00

610-910-6910 Payment

610-910-6910
611-910-4830



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Honorable Mayor and Council of Prairie City
FROM: Emily Voeller, Deputy Clerk
DATE: April 1, 2021
SUBJ: Building Permits

March 2021

BUILDING PERMITS

Holly Hook	207 N Marshall	Fence
Kenneth Sellers	408 N State	Fence

TRADE PERMITS



**CITY OF PRAIRIE CITY
GARDEN SQUARE RENTAL USER CONTRACT
105 S Marshall**

Date Reserved: 4/16/21 (Guaranteed with Paid Reservation/Council Approval if needed)
Event hours requested: 6-10
Name: WILSON BROS AND WILSON GARAGE SS#: [REDACTED]
Address: 1168 Jefferson + 1124 Jefferson Prairie City, IL 60225
Home Phone: _____ Cell: 515-778-9337

Rental Fee: \$150.00 (No Alcohol) ☐

\$250.00 (Alcohol) ☒

Rental Fee: \$ 250 Date Paid: 4/7/21 () Cash - Receipt # _____ () Check # 1939

Special Requests, i.e. parking, street closures, special music, etc. must be approved by City Council with a minimum of 90 days prior to the requested date of the event. City events will always take priority on any given date. Businesses may be open during event time which may add noise, dust, etc. to the area.

☒ I AM _____ AM NOT requesting the following streets to be closed from 6 to 10. (Attach list) Streets closed approved during city council meeting

I have rented the Prairie City Garden Square for the above date. I understand and hereby agree that I will leave the entire Garden Square/Bandstand in the same condition it was in when rented, i.e. remove all trash, decorations, chairs, tables, etc. used for the rental event. No nails, screws, plantings or other attachments are to be used on any of the structures on Garden Square including Bandstand for hanging Banners, decorations, lighting, floral arrangements. **NO PINATAS ALLOWED.**

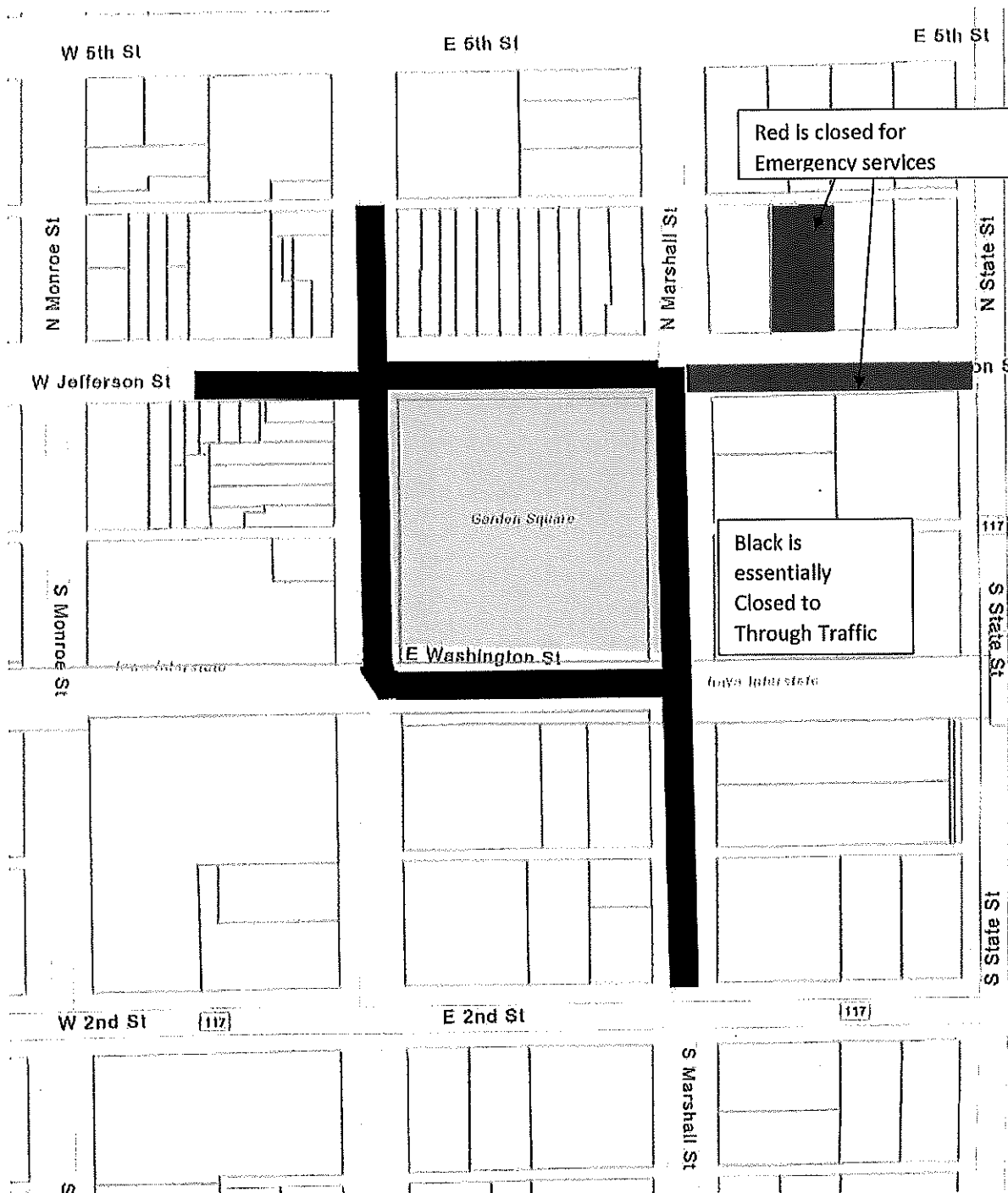
I hereby state that I have received a copy of the contract including Garden Square rules. I understand and hereby agree that I am responsible for any and all damages that may occur during the time of my occupancy and for the cleanup of Garden Square/Bandstand after my use. I understand and hereby agree that if I fail to clean up properly or if any damages occur or if I violate the terms of this agreement, I will be held responsible for any costs incurred. I agree to assume entire responsibility and liability for all damages or injuries to all persons, arising out of, resulting from or in any manner connected with the above use of city facilities, and agree to indemnify and save harmless the City, its agents and employees from all such claims, including legal fees and disbursements paid or incurred to enforce the provisions of this paragraph.

In cases of cancellation, the renter must give the City a written request for a refund 30 days prior to the proposed rental date. In case of inclement weather, the renter must notify the City by noon of the day of the event to request a refund.

I have read the above statement and hereby accept the terms of the contract:

Signature: [Signature] Date: 4-7-21
[Signature] 4-7-21

Effective: 03/29/21



Main St. from. East 5th St. to East Washington St.
 North Marshall from West Jefferson to Hwy. 117
 West Jefferson from North Monroe to North State St.
 East Washington from Main St. to N. Marshall St.



**CITY OF PRAIRIE CITY
GARDEN SQUARE RENTAL USER CONTRACT
105 S Marshall**

Date Reserved: 5/21/21 (Guaranteed with Paid Reservation/Council Approval if needed)
Event hours requested: 6-10
Name: WILSON BARNES AND WILSON GARAGE SS# [REDACTED]
Address: 116 E Jefferson + 1124 Jefferson Prairie City, IL 60225
Home Phone: _____ Cell: 515-778-9337

Rental Fee: \$150.00 (No Alcohol) ☐

\$250.00 (Alcohol) ☒

Rental Fee: \$ 250 Date Paid: _____ () Cash -Receipt # _____ () Check# _____

Special Requests, i.e. parking, street closures, special music, etc. must be approved by City Council with a minimum of 90 days prior to the requested date of the event. City events will always take priority on any given date. Businesses may be open during event time which may add noise, dust, etc. to the area.

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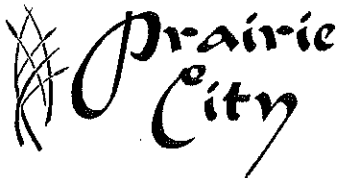
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In cases of cancellation, the renter must give the City a written request for a refund 30 days prior to the proposed rental date. In case of inclement weather, the renter must notify the City by noon of the day of the event to request a refund.

I have read the above statement and hereby accept the terms of the contract:

Signature: [Signature] Date: 4-7-21
[Signature] 4-7-21

Effective: 03/29/21



**CITY OF PRAIRIE CITY
GARDEN SQUARE RENTAL USER CONTRACT
105 S Marshall**

Date Reserved: 6/18/21 (Guaranteed with Paid Reservation/Council Approval if needed)
Event hours requested: 6-10
Name: Wesley Barret and Wilbur garage SS#: [REDACTED]
Address: 116 E Jefferson + 112 E Jefferson Prairie City, IA 50225
Home Phone: _____ Cell: 515-779-8337

Rental Fee: \$150.00 (No Alcohol) ☐

\$250.00 (Alcohol) ☒

Rental Fee: \$ 250 Date Paid: _____ () Cash -Receipt # _____ () Check# _____

Special Requests, i.e. parking, street closures, special music, etc. must be approved by City Council with a minimum of 90 days prior to the requested date of the event. City events will always take priority on any given date. Businesses may be open during event time which may add noise, dust, etc. to the area.

☒ I AM _____ AM NOT requesting the following streets to be closed from 6 to 10. (Attach list) Streets closed approved during city council meeting

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I hereby state that I have received a copy of the contract including Garden Square rules. I understand and hereby agree that I am responsible for any and all damages that may occur during the time of my occupancy and for the cleanup of Garden Square/Bandstand after my use. I understand and hereby agree that if I fail to clean up properly or if any damages occur or if I violate the terms of this agreement, I will be held responsible for any costs incurred. I agree to assume entire responsibility and liability for all damages or injuries to all persons, arising out of, resulting from or in any manner connected with the above use of city facilities, and agree to indemnify and save harmless the City, its agents and employees from all such claims, including legal fees and disbursements paid or incurred to enforce the provisions of this paragraph.

In cases of cancellation, the renter must give the City a written request for a refund 30 days prior to the proposed rental date. In case of inclement weather, the renter must notify the City by noon of the day of the event to request a refund.

I have read the above statement and hereby accept the terms of the contract:

Signature: [Signature] Date: 4-7-21
[Signature] 4-7-21

Effective: 03/29/21



**CITY OF PRAIRIE CITY
GARDEN SQUARE RENTAL USER CONTRACT
105 S Marshall**

Date Reserved: 7/16/21 (Guaranteed with Paid Reservation/Council Approval if needed)
Event hours requested: 6-10
Name: Wesley Burnett and wife/garage SS# [REDACTED]
Address: 116 E Sothman + 1124 Sothman Prairie City, IA 50225
Home Phone: _____ Cell: 515-778-9337

Rental Fee: \$150.00 (No Alcohol) ☐

\$250.00 (Alcohol) ☒

Rental Fee: \$ 250 Date Paid: _____ () Cash -Receipt # _____ () Check# _____

Special Requests, i.e. parking, street closures, special music, etc. must be approved by City Council with a minimum of 90 days prior to the requested date of the event. City events will always take priority on any given date. Businesses may be open during event time which may add noise, dust, etc. to the area.

☒ I AM _____ AM NOT requesting the following streets to be closed from 6 to 10. (Attach list) streets closed approved during city council meeting

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I have read the above statement and hereby accept the terms of the contract:

Signature: [Signature] Date: 4-7-21
4-7-21

Effective: 03/29/21



**CITY OF PRAIRIE CITY
GARDEN SQUARE RENTAL USER CONTRACT
105 S Marshall**

Date Reserved: 8/20/21 (Guaranteed with Paid Reservation/Council Approval if needed)
Event hours requested: 6-10
Name: WILSON BROS AND WILSON GARAGE SS#: [REDACTED]
Address: 116 E 5th Ave + 1124 E 6th St Prairie City, IA 50225
Home Phone: _____ Cell: 515-778-9337

Rental Fee: \$150.00 (No Alcohol) ☐

\$250.00 (Alcohol) ☒

Rental Fee: \$ 250 Date Paid: _____ () Cash - Receipt # _____ () Check# _____

Special Requests, i.e. parking, street closures, special music, etc. must be approved by City Council with a minimum of 90 days prior to the requested date of the event. City events will always take priority on any given date. Businesses may be open during event time which may add noise, dust, etc. to the area.

☒ I AM _____ AM NOT requesting the following streets to be closed from 56 to 10. (Attach list) Streets closed approved during city council meeting

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I have read the above statement and hereby accept the terms of the contract:

Signature: [Signature] Date: 4-7-21
[Signature] 4-7-21

Effective: 03/29/21



**CITY OF PRAIRIE CITY
GARDEN SQUARE RENTAL USER CONTRACT
105 S Marshall**

Date Reserved: 9/17/21 (Guaranteed with Paid Reservation/Council Approval if needed)
Event hours requested: 6-10
Name: WILSON BIRN AND WILSON GARAGE SS#: [REDACTED]
Address: 116 E 3rd Ave + 1124 Tofferss Prairie City, IA 50225
Home Phone: _____ Cell: 515-778-9337

Rental Fee: \$150.00 (No Alcohol) ☐

\$250.00 (Alcohol) ☒

Rental Fee: \$ 250 Date Paid: _____ () Cash - Receipt # _____ () Check# _____

Special Requests, i.e. parking, street closures, special music, etc. must be approved by City Council with a minimum of 90 days prior to the requested date of the event. City events will always take priority on any given date. Businesses may be open during event time which may add noise, dust, etc. to the area.

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In cases of cancellation, the renter must give the City a written request for a refund 30 days prior to the proposed rental date. In case of inclement weather, the renter must notify the City by noon of the day of the event to request a refund.

I have read the above statement and hereby accept the terms of the contract:

Signature: [Signature] Date: 4-7-21
[Signature] 4-7-21

Effective: 03/29/21



AGREEMENT FORM

This agreement ("Agreement") is mutually agreed upon by **DUELING MUSICIANS LLC**, d/b/a **DUELING PIANOS OF ANDY ANDERSON AND MIKE LEEDS** ("Artist"), located at 510 Parkridge Avenue, Huxley Iowa 50124, and Christy Lindsay _____, representative of City of Prairie City-Celebration Comm ("Promoter") on this 9 _____ day of April _____, 2021 (Effective Date of Agreement).

Date and Time of Performance: Saturday July 31, 2021

Place of Performance: City Park-Prairie City, Iowa

Performance Fee: 2500.00 USD

Performance Details:

5:00pm-Arrival, load in, set-up, soundcheck

7:00pm-10:00pm-Performance

COMPENSATION OF ARTIST

- Promoter shall pay Artist the sum of 2500.00 USD ("Fee") for the Performance(s) hereunder. Payment, along with any correspondence pertaining to this Agreement shall be hand delivered or mailed to 510 Parkridge Avenue, Huxley, Iowa 50124. Please make check payable to Dueling Musicians LLC.
- If applicable, Promoter shall promptly pay the sum total of all receipts for lodging Artist unless either Promoter or Artist has made other arrangements or reservations to accommodate.
- Promoter shall pay Artist 15% (percent) of the Fee as a good faith non-refundable reservation fee no later than one (1) week after receipt of this contract in order to secure booking engagements. Payment should be made in the form of check, cashiers check, or money order made payable to Artist.
- Promoter shall pay Artist the remainder of fee on date of scheduled performance.
- Promoter shall not offset any expenses or taxes of any type against the Fee.

EQUIPMENT PROVISIONS:

Equipment shall be provided by the Promoter as follows:

Performance area minimum 20ft wide by 8ft deep. Standard 110/120v electrical within 50ft of the performance area. Wireless Internet Access (Event SSID & WPA2) if available. Minimal control or influence of house lighting settings granted to the performer.

CANCELLATION:

- a. In the event that the Promoter cancels the Event with at least 30 days prior notice from its scheduled Date and Time as detailed hereunder, no refund of any monies paid in advance to Artist shall be made and the balance of the monies due to Artist shall be waived.
- b. In the event that within 30 days of the Event, as detailed hereunder, the Promoter cancels the Event or if the Event fails to happen for any reason including Act(s) of God and/or closure by any local, state, or US Law the full amount due shall be payable to Artist.
- c. Notice of cancellation in advance shall be deemed received only upon direct voice contact between Artist and Promoter. In the event that this is not possible Promoter should notify Artist by written communication sent via overnight express delivery.
- d. It is hereby agreed and understood that should Artist fail to appear for any reason including, but not limited to, an Act of God, proven sickness, war, natural disaster or transportation problems over which Artist has no control, Artist will make all reasonable efforts to ensure Performance and/or supply alternative musicians. Artist agrees to refund any money paid and/or reschedule the appearance as determined mutually by Artist and Promoter. Artist is not responsible for damages or any losses incurred by Promoter.

MISCELLANEOUS PROVISIONS:

- a. Promoter indemnifies Artist from any liability arising from actions of the Event Promoter, or Promoter's officers, directors, shareholders, principals, employees or agents, or arising out of the Event itself.
- b. In the event that any legal action is brought against Artist as a result of the Event Promoter, or Promoter's officers, directors, shareholders, principals, employees or agents, or arising out of the Event itself, Promoter agrees to bear all costs associated in the defense of itself and Artist in such action(s).
- c. This Agreement may be changed only by mutual agreement of authorized representatives of the parties in writing.
- d. This Agreement and conduct pursuant thereto shall be governed in all respects by the laws of Iowa without reference to its principles of conflict of laws. Any disputes between the parties as to the Agreement shall be litigated before a court in Polk County, Iowa and each party hereto consents and submits to the jurisdiction of such court over such dispute.
- e. If Promoter signs below as any entity other than himself or herself as an individual, Promoter agrees that s/he is lawfully authorized to enter into this Agreement on behalf of such entity and that the entity represented is in good standing with any local or state jurisdictions.
- f. In the event that (1) Artist is advertised for event but is not sent deposit or (2) proper travel arrangements to secure the booking have not been made, Promoter agrees that it is responsible for paying Artist the full amount of the deposit regardless of whether Artist is present at event. This payment should be sent via overnight express delivery no later than one (1) week following the event.
- g. Promoter is required to ensure that the stage and backstage areas are kept locked at all times. Promoter is to ensure that no other person other than the Artist and/or Event technical staff are to enter stage area, at any time, before and/or during Artist's performance. Promoter agrees to be held responsible for harm, loss, or damage of any kind to Artist's personnel or property while located at the Place of Performance.
- h. Promoter is required to fulfill all of Artist reasonable requests in regards to food and beverage needs and guest list privileges at the Event. (See attached rider, if applicable.)
- i. The number of persons attending Event shall not affect the said terms and conditions contained herein. Any promotional materials used in conjunction with this event shall contain the name 'Dueling Pianos of Andy Anderson & Mike Leeds' or a logo approved or provided by the artist.

- j. Nothing contained herein shall be construed as creating any agency, partnership or other form of joint enterprise between the parties.
- k. This Agreement may not be assigned, in whole or in part, by either party without the prior written approval of the other party to this Agreement. This Agreement shall bind and inure to the benefit of the parties and their respective successors and assigns.
- l. This Agreement constitutes the entire agreement and understanding between the parties with respect to the subject matter hereof. **IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date set forth above.

Promoter(s): _____ (signature) Date: _____

Representative of: City of Prairie City-Celebration Committee

Artist:  _____ (signature) Date: _____

Dueling Musicians LLC

d/b/a **Dueling Pianos of Andy Anderson & Mike Leeds**

510 Parkridge Avenue

Huxley, IA 50124

Phone: (515) 830-1563

Instructions on the reverse side

For period (MM/DD/YYYY) 7 / 1 / 2021 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA-CASEY'S #2237

Physical Location Address 1002 W 2ND ST City PRAIRIE CITY ZIP 50228

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 5159949350

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, CASEY'S MARKETING SECRETARY

Name (please print) _____

Signature *Julia L. Jackowski*

Signature _____

Date 4/20/2021

Date _____

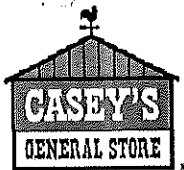
Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit: _____
- ☐ Fill in the date the permit was approved by the council or board: _____
- ☐ Fill in the permit number issued by the city/county: _____
- ☐ Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com
☐ Fax: 515-281-7375



CASEY'S GENERAL STORES, INC.

P.O. Box 3001 • One SE Convenience Blvd • Ankeny, Iowa • 50021-8045 • 515-965-6100

4/1/2021

Dear City Clerk,

Enclosed please find our 2021-2022 Iowa tobacco renewal application and check.

Please mail the renewed license directly to the store address and email or fax a copy of the renewed license to our corporate office.

Fax: 515-965-6205

E-mail: jessica.fisher@caseys.com

Sincerely,

Jessica Fisher-Comstock
Store Operations Clerk
515-446-6404
Jessica.fisher@caseys.com

Memo	Invoice Date	Invoice Number	Amount	Discount	Net Amount
02237 PRAIRIE CITY	04/01/21	4592 20210401	75.00	0.00	75.00
			75.00	0.00	75.00

WARNING: ORIGINAL DOCUMENT IS PRINTED IN BLUE INK

WARNING: ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON REVERSE SIDE.

11 289884 11 121012190171 11 500800129411



Proposed Project Schedule

TO#13 - Marshall Street Reconstruction

Prairie City, IA

MSA #: 08994022

Thursday, April 8, 2021

Design & Permitting Phase

	<i>Date</i>	<i>Days</i>
Agreement Authorized	Thu, Oct 15, 2020	
Survey Completed*	Thu, Oct 29, 2020	
Preliminary Design Completed	Wed, Jan 20, 2021	
Final Design Completed	Fri, Mar 19, 2021	
Submittal to DNR Permitting for Water Main	Fri, Mar 19, 2021	
DNR Permitting Approval - Issued	Mon, Mar 29, 2021	

Bidding & Award Phase

	<i>Date</i>	<i>Days</i>
Council Meeting to Set Bidding Dates & Public Hearing Date	Wed, Apr 14, 2021	
Notice to bidders released (<i>Post to Quest, MBI, & City Website</i>)	Thu, Apr 15, 2021	
Post Notice of Public Hearing on Bids in Paper (4-20 days prior to Public Hearing)	Wed, Apr 28, 2021	14 Days
Bids Due (<i>bid letting date</i>) (13-45 days after notice)	Mon, May 10, 2021	25 Days
City Council Meeting to Award (<i>Public Hearing, Approval of Plans, Award</i>)	Wed, May 12, 2021	
Construction Contract Approved by City (typically ~25 days)	Wed, Jun 09, 2021	28 Days

Construction Phase

Preconstruction Meeting	Fri, Jun 11, 2021	
MidAm Electrical Relocation Completed	Tue, Jun 01, 2021	
Notice to Proceed Issued	Fri, Jun 11, 2021	
Substantial Completion (80 days)	Mon, Aug 30, 2021	80 Days
Final Completion (Punch List wrap-up) (30 days)	Wed, Sep 29, 2021	30 Days

Denotes City Responsibility

OPINION OF PROBABLE PROJECT COST
MARSHALL STREET RECONSTRUCTION
PRAIRIE CITY, IOWA
RECONSTRUCTION OF MARSHALL STREET WITH CONCRETE - THROUGH THE JEFFERSON STREET INTERSECTION TO WASHINGTON STREET.

Estimate Year: 2021
Construction Year: 2021

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
Division 2: Earthwork					
2.01	Excavation, Class 13	CY	1900	\$ 20.00	\$ 38,000.00
2.02	Topsoil, Off-site	CY	75	\$ 15.00	\$ 1,125.00
2.03	Modified Subbase, 6"	SY	3550	\$ 10.00	\$ 35,500.00
2.04	Subgrade Preparation, 12"	SY	3550	\$ 3.00	\$ 10,650.00
2.05	Below Grade Excavation (Core Out)	CY	240	\$ 10.00	\$ 2,400.00
2.06	Compaction Testing, Moisture & Density Control	LS	1	\$ 2,000.00	\$ 2,000.00
Division 4: Sewers & Drains					
4.01	Storm Sewer, Trenched, RCP, 12" Dia	LF	209	\$ 65.00	\$ 13,585.00
Division 5: Water Mains and Appurtenances					
5.01	Water Main, Trenched, PVC, 8 Inch	LF	443	\$ 45.00	\$ 19,935.00
5.02	Water Main, Trenched, PVC, 6 Inch	LF	22	\$ 60.00	\$ 1,320.00
5.03	Water Main, Trenched, PVC, 4 Inch	LF	4	\$ 70.00	\$ 280.00
5.04	Fitting, Cross, 8 Inch x 8 Inch	EA	1	\$ 500.00	\$ 500.00
5.05	Fitting, Reducer, 8 Inch x 4 Inch	EA	1	\$ 500.00	\$ 500.00
5.06	Fitting, Reducer, 8 Inch x 6 Inch	EA	3	\$ 500.00	\$ 1,500.00
5.07	Valve, RW, 8 Inch	EA	4	\$ 1,200.00	\$ 4,800.00
5.08	Fire Hydrant Removal	EA	1	\$ 1,000.00	\$ 1,000.00
5.09	Fire Hydrant Assembly	EA	1	\$ 5,000.00	\$ 5,000.00
5.10	Connection to Existing Water Main	EA	4	\$ 1,500.00	\$ 6,000.00
5.11	Water Service Stub, Same Side of Street, Copper, 1 Inch	EA	4	\$ 1,300.00	\$ 5,200.00
5.12	Abandon Existing Water Main	LF	445	\$ 10.00	\$ 4,450.00
5.13	Removal of Valve	EA	1	\$ 250.00	\$ 250.00
Division 6: Structures For Sanitary And Storm Sewers					
6.01	Manhole, SW-401 (Type), 48 Inch (Size)	EA	1	\$ 5,000.00	\$ 5,000.00
6.02	Intake, SW-501 (Type)	EA	1	\$ 3,500.00	\$ 3,500.00
6.03	Rectangular Area Intake, SW-511 (Type)	EA	1	\$ 3,500.00	\$ 3,500.00
6.04	Manhole Adjustment, Minor	EA	1	\$ 2,000.00	\$ 2,000.00
Division 7: Streets and Related Work					
7.01	Pavement, PCC, 9" with CD Baskets	SY	1485	\$ 85.00	\$ 126,225.00
7.02	Pavement, PCC, 7"	SY	1060	\$ 60.00	\$ 63,600.00
7.03	Sidewalk, PCC, 6" (Thickness)	SY	126	\$ 60.00	\$ 7,560.00
7.04	Sidewalk, PCC, 4" (Thickness)	SY	687	\$ 55.00	\$ 37,785.00
7.05	Detectable Warning	SF	164	\$ 65.00	\$ 10,660.00
7.06	Driveway, Paved, PCC (Type), 6" (Thickness)	SY	83	\$ 60.00	\$ 4,980.00
7.07	Removal of Pavement	SY	3018	\$ 5.00	\$ 15,090.00
7.08	Removal of Sidewalk	SY	478	\$ 10.00	\$ 4,780.00
7.09	PCC Pavement Samples & Testing	LS	1	\$ 2,000.00	\$ 2,000.00
Division 8: Traffic Control					
8.01	Painted Pavement Markings, Solvent/Waterborne	STA	9.46	\$ 500.00	\$ 4,730.00
8.02	Pavement Marking Prep, Water Blasting Cured Pavement	STA	9.46	\$ 250.00	\$ 2,365.00
8.03	Traffic Control	LS	1	\$ 7,500.00	\$ 7,500.00
Division 9: Site Work And Landscaping					
9.01	Hydraulic Seeding, Seeding, Fertilizing, and Mulching	LS	1	\$ 8,000.00	\$ 8,000.00
9.02	Temporary Hydraulic Mulching with BFM	LS	1	\$ 2,000.00	\$ 2,000.00
9.03	Wattle, Wood Excelsior (Type), 9" (Size)	LF	80	\$ 3.50	\$ 280.00
9.04	Wattle, Removal	LF	80	\$ 3.50	\$ 280.00
9.05	Inlet Protection Device	EA	6	\$ 250.00	\$ 1,500.00
9.06	Inlet Protection Device, Maintenance	EA	6	\$ 180.00	\$ 1,080.00
9.07	Combined Concrete Sidewalk and Retaining Walls	CY	4.6	\$ 550.00	\$ 2,530.00
Division 11: Miscellaneous					
11.01	Mobilization	LS	1	\$ 33,000.00	\$ 33,000.00
11.02	Concrete Washout	LS	1	\$ 2,500.00	\$ 2,500.00
11.03	Signs	EA	4	\$ 250.00	\$ 1,000.00
11.04	Sign Post	LF	76	\$ 10.00	\$ 760.00
11.05	Relocate Existing Light Poles	EA	4	\$ 800.00	\$ 3,200.00
11.06	Landscaping Rock at Down Spouts	TON	2.6	\$ 18.00	\$ 46.80
Subtotal Construction					\$ 512,000.00
Contingencies					\$ 36,000.00
Engineering					\$ 51,750.00
Construction/Admin					\$ 44,000.00
Legal and Administration					\$ 6,000.00
MidAmerican Estimate - Relocate Pole (Contractor to coordinate with MidAm, City pays MidAm directly)					\$ 6,000.00
MidAmerican Estimate - Convert Overhead to Park to Underground (Contractor to coordinate with MidAm, City pays MidAm directly)					\$ 3,500.00
Opinion of Probable Costs					\$ 660,000.00
Assumptions:					
1 Constructed in 2021.					
2 Full road closure allowable during construction.					
3 MidAmerican electrical work shall be completed prior to construction.					

Prairie City, Iowa

Summary of Local Option Sales Tax Receipts Cashflow

EXHIBIT 1

Assumes 0% growth in annual LOST revenues

Growth Rate:	0.00%
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Fiscal Year	Tax Year	City LOST Revenues	50%					50%					LOST Ending Balance
			General Transfer	Property Tax Relief	Debt Service	Other Uses	Total Expenses	Surplus/ (Deficit)	Required Other Projects	Required Property Tax Relief	Difference Other Projects	Difference Property Tax	
2006	0												
2007	1	65,320	0	0	0	0	0	65,320	(32,660)	(32,660)			65,320
2008	2	103,380	(26,000)	(32,660)	0	0	(58,660)	44,720	(51,690)	(51,690)	(25,690)	(19,030)	110,040
2009	3	97,672	(33,321)	(51,690)	0	0	(85,011)	12,661	(48,836)	(48,836)	(15,515)	2,854	122,701
2010	4	96,255	(69,835)	(48,836)	0	0	(118,671)	(22,416)	(48,128)	(48,128)	21,707	708	100,285
2011	5	103,568	(48,128)	0	0	0	(48,128)	55,440	(51,784)	(51,784)	(3,656)	(51,784)	155,726
2012	6	116,727	(107,813)	0	0	0	(107,813)	8,914	(58,363)	(58,363)	49,449	(58,363)	164,640
2013	7	120,792	(111,120)	0	0	0	(111,120)	9,672	(60,396)	(60,396)	50,724	(60,396)	174,311
2014	8	123,640	(145,000)	0	0	0	(145,000)	(21,360)	(61,820)	(61,820)	83,180	(61,820)	152,951
2015	9	126,451	(145,178)	0	0	0	(145,178)	(18,727)	(63,226)	(63,226)	81,953	(63,226)	134,224
2016	10	131,702	(123,820)	0	0	0	(123,820)	7,882	(65,851)	(65,851)	57,969	(65,851)	142,106
2017	11	178,947	0	0	0	0	0	178,947	(89,474)	(89,474)			321,054
2018	12	167,031	0	0	0	(248,475)	(248,475)	(81,444)	(83,516)	(83,516)	(83,516)	(83,516)	239,610
2019	13	185,847	0	0	0	0	0	185,847	(92,924)	(92,924)	(92,924)	(92,924)	425,458
2020	14	150,107	(35,400)	0	0	(15,017)	(50,417)	99,690	(75,053)	(75,053)	(24,636)	(75,053)	525,147
2021	15	190,294	0	(115,000)	0	0	(115,000)	75,294	(95,147)	(95,147)			600,441
2022	16	190,294	0	(300,000)	(68,742)	(125,000)	(493,742)	(303,448)	(95,147)	(95,147)			296,993
2023	17	190,294	0	0	(69,500)	0	(69,500)	120,794	(95,147)	(95,147)			417,787
2024	18	190,294	0	0	(68,925)	0	(68,925)	121,369	(95,147)	(95,147)			539,156
2025	19	190,294	0	0	(69,325)	0	(69,325)	120,969	(95,147)	(95,147)			660,125
2026	20	190,294	0	0	(68,675)	0	(68,675)	121,619	(95,147)	(95,147)			781,745
2027	21	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			972,039
2028	22	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			1,162,333
2029	23	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			1,352,627
2030	24	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			1,542,921
2031	25	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			1,733,215
2032	26	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			1,923,509
2033	27	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			2,113,803
2034	28	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			2,304,097
2035	29	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			2,494,391
2036	30	190,294	0	0	0	0	0	190,294	(95,147)	(95,147)			2,684,686
													(587,606) (748,141)

Sunset: Voter approved City of Prairie City LOST has NO sunset.

Uses: 50% for property tax relief

50% for community betterment, and/or any other lawful purpose;

Prairie City, Iowa

Proposed General Obligation Street Improvement Bonds, Series 2021

EXHIBIT 2

SOURCES & USES				DEBT SERVICE SCHEDULE					
SOURCES				Date	Principal	Coupon	Interest	Debt Service	Annual Debt Service
Par Amount of Bonds	323,000.00			12/1/2021			1,705	1,705	
Accrued Interest				6/1/2022	63,000	2.500%	4,038	67,038	68,742
LOST Cash			0.71	12/1/2022			3,250	3,250	
Total Sources	323,000.00		1.71	6/1/2023	63,000	2.500%	3,250	66,250	69,500
				12/1/2023			2,463	2,463	
			2.71	6/1/2024	64,000	2.500%	2,463	66,463	68,925
				12/1/2024			1,663	1,663	
Deposit to Construction Account	306,000.00		3.71	6/1/2025	66,000	2.500%	1,663	67,663	69,325
Deposit to Reserve Account				12/1/2025			838	838	
Capitalized Interest Account	0.00		4.71	6/1/2026	67,000	2.500%	838	67,838	68,675
Municipal Bond Insurance	0.00			12/1/2026					
Underwriters' Discount (\$5.00 per bond)	1,615.00		5.71	6/1/2027					
Costs of Issuance	15,000.00			12/1/2027					
Accrued Interest			6.71	6/1/2028					
Rounding Amount	385.00			12/1/2028					
Total Uses	323,000.00		7.71	6/1/2029					
				12/1/2029					
			8.71	6/1/2030					
				12/1/2030					
			9.71	6/1/2031					
				12/1/2031					
Dated Date	9/15/2021		10.71	6/1/2032					
Delivery Date	9/15/2021			12/1/2032					
First Interest Date	12/1/2021		11.71	6/1/2033					
First Principal Date	6/1/2022			12/1/2033					
Last Principal Date	6/1/2026		12.71	6/1/2034					
				12/1/2034					
			13.71	6/1/2035					
				12/1/2035					
			14.71	6/1/2036					
				12/1/2036					
Arbitrage Yield	2.50072%		15.71	6/1/2037					
TIC	2.69277%			12/1/2037					
AIC	4.54742%		16.71	6/1/2038					
Average Life	2.75 Years			12/1/2038					
			17.71	6/1/2039					
				12/1/2039					
			18.71	6/1/2040					
				12/1/2040					
			19.71	6/1/2041					
					323,000		22,167	345,167	345,167
				Scale: 2.50% Estimated					



City of Prairie City, IA

CLIENT LIAISON:

Andrew Inhelder, PE
Phone: 515-635-3403
ainhelder@msa-ps.com

DATE:

April 8, 2021

PROJECT UPDATE

MSA is currently working on the projects listed below in Prairie City. Below is a summary of each project as well as a status update on the individual tasks within each project.

TASK ORDER #9 – 2020 GENERAL ENGINEERING SERVICES

Based on discussions with the City, there is a desire to have MSA provide general engineering services on a time and expense basis with a not to exceed number. This agreement would be for any minor engineering related services that come in front of the City that MSA would assist with. Such as, but not limited to, site plan reviews, cost estimating, utility mapping, engineering reviews, and other general engineering services that are authorized through written communication with the City. Any larger projects that come to light would be approached with a separate task order as done in the past.

IN PROGRESS

Prairie Point Plat 1

- April 6, 2021
 - Met with developer to discuss plan for this development at the southeast corner of 2nd Street & State Street.
 - Developer is going to revise plan and submit electronic copies for review by City.

COMPLETED TASKS

Right of Way Staking

- Stake the right of way along Poplar for MidAmerican to install gas.

PROJECT UPDATE

TASK ORDER #10 – STORMWATER STUDY

It is our understanding that the City would like to make improvements to the stormwater flow in the northern portion of town. MSA Professional Services, Inc. shall provide the following services in accordance with the completion of the above project: MSA will create an overall stormwater model based on 10-year storm flow to identify potential problem areas within the northern part of town. After creation of the overall exhibit, we will walk the area with City Staff to identify additional/problematic areas. MSA will then fine tune the stormwater model to better represent on the ground conditions in several problem areas, such as identifying blocked culverts & intakes which will lead to recommendations for possible improvements.

COMPLETED TASKS

- Creating model & maps of stormwater flow in Prairie City.
- Review model & maps with City Staff, perform onsite review of problem areas.
- MSA & City Staff to meet onsite October 8th to identify intake dips that need to be collected to help determine possible design to improvement areas.
- City staff dipped all intakes in the regions identified.
- MSA is continuing to refine model based on dipped intakes to identify possible improvement projects

ONGOING TASKS

- Flush targeted storm lines to identify connectivity. This work will be completed in the spring during dry weather.

NEXT STEPS

- Identify possible improvement projects along with phasing
- Revise improvement projects as necessary.
- Present to City Council.

PROJECT UPDATE

PHASE 1 WATER SYSTEM IMPROVEMENTS

As of the August council meeting this project (Dewey St only) has been resumed and at the November meeting, all three sections previously identified were resumed for design phase. MSA is working on the plans for all three sections of the project which is currently at ~50% complete for design. Target to bid this project in the winter of 2020/21 and construction starting in the spring/summer of 2021. This project will no longer utilize SRF or CDBG funding.

This project will be highly impactful to residents along the improvement corridor. Due to this it is our recommendation to hold a public information meeting prior to construction taking place to discuss impacts to residents, what to expect, anticipated timeline, etc.

COMPLETED TASKS

- Survey of all three sections.
- Review meeting of design with City Staff on 12/18/20
- Revisions to design & sheet creation for all three sections previously identified.
- Plans are completed and going through MSA's QAQC process.
- Plans submitted to DNR for permitting on 3/10/21. Typically review for permitting takes ~30 days.
- Plans submitted to DOT for permitting on 3/10/21.

ONGOING TASKS

- Waiting on permitting approval from DNR & DOT.

NEXT STEPS

- MSA present to Council after permitting approved. Potentially a special meeting after permitting approval.
- MSA present contract for Bidding & Construction phase services for Project.
- Bid project with Council approval for construction summer/fall of 2021.

TASK ORDER #12 – WATER MAIN & SANITARY SEWER EXTENSION 2020 CONSTRUCTION RELATED SERVICES

This task order includes construction related services for the water main and sanitary sewer extension project out to the western city limits along Poplar Ave.

The contract is set up as a time & expense with an estimate for the number of hours anticipated to be onsite.

COMPLETED STEPS

- Construction is complete.

NEXT STEPS

- Permanent seeding will be installed in April 2021 after Dollar General site is regraded to allow stormwater to flow out of ditch.
- Final project closeout documentation & final pay application will be issued.

PROJECT UPDATE

TASK ORDER #13 – MARSHALL STREET RECONSTRUCTION DESIGN & BIDDING SERVICES

It is our understanding that the City would like to reconstruction Marshall Street from the northern edge of Washington Street through the intersection of Jefferson Street including sidewalk and curb ramp reconstruction. No utilities are identified as being reconstructed except for a potential storm sewer connection if the grades allow.

Marshall Street shall be designed to accommodate semi-truck traffic, be concrete in material, and have angled parking on both east & west sides of the street. Storm water flow is of concern along the wester side of Marshall Street and will be mitigated as a part of the design. Council decided in their September meeting to proceed with Concept #2 (bump outs at the Jefferson St/Marshall St Intersection).

Target to bid project in winter 2020/21 with construction starting in summer/fall of 2021.

This project will be highly impactful to the businesses along the route. Due to this it is our recommendation to hold a public information meeting prior to construction to discuss the design, timeline, and anticipated staging/traffic routing during construction.

COMPLETED STEPS

- Basemap creation for the site.
- Borings have been completed.
- Collected 2 borings, existing pavement thickness was 6"-10" thick on top of roughly ~4' of fat clay.
- Preliminary plan set preparation and review with City Staff completed on 1/20/2021.
- Design & modeling of roadway & sidewalks & sheet creation for project.
- Western paving limits shifted to the east to match standard widths.
- Final plan set preparation and review with City Staff.
- MSA to present plan to Council March 10th.
- Water main replacement added to project.
- Permitting approval from DNR received March 29, 2021.

ONGOING STEPS

- Setting date to bid at the April 14th meeting with approval of Council and potential award at the May 12th Council Meeting.

NEXT STEPS

- Construction phase services will be completed under a separate future task order.

PROJECT UPDATE

TASK ORDER #14 – COMMERCE DRIVE LIFT STATION REVIEW 2021

It is our understanding the City would like to make improvements to the duplex submersible pump sanitary sewer lift station located at the northeast corner of the intersection of Commerce Drive & McMurray Street. This lift station has been experiencing high water warnings meaning the existing pumps are likely not able to keep up with flow that the lift station is receiving.

The City has requested MSA Professional Services, Inc. (MSA) to evaluate the existing flow to the lift station as well as the proposed flow under a fully developed future condition. Project is to identify up to two possible improvements to the lift station to accommodate potential future development.

Under a separate task order, MSA will perform design services, if desired, for the City's chosen recommended improvement using information from this task order, whether that be upgrading the existing lift station pumps or replacing the entire lift station.

COMPLETED STEPS

- MSA visited the site to gather existing condition information on the existing lift station and pumps.
- Review and modeling of existing conditions of the lift station and existing pumps.
- MSA met with City Staff on March 30, 2021 to discuss review of existing conditions. Refer to attached memo for more information.

ONGOING STEPS

- Review of lift station pumping over the next month (April) to determine if impeller replacement and sand cleaning reduce run times.

NEXT STEPS

- Review future conditions for planned developments and identify design year for sizing after getting baseline for current run times in April set.
- Identify potential costs and recommendation
- Present to Council.

RESOLUTION NO. 4-14-21-2

RESOLUTION SETTING A PUBLIC HEARING

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves setting a public hearing for May 12, 2021, at 6:00 PM. This public hearing is required by Iowa Code to allow the public to voice their opinions on the approval of plans and specifications, and potential award of contract for Marshall Street Reconstruction Project.

This Notice is given in accordance with the requirements of Sections 364.7 and 362.3 of the 2019 Code of Iowa and amendments thereto.

Approved and adopted this 14th day of April, 2021.

Chad Alleger, MAYOR

ATTEST:

Jodie Wyman, CITY CLERK

BUDGET REPORT

CALENDAR 4/2021, FISCAL 10/2021

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
	POLICE TOTAL	356,555.00	14,458.53	241,343.78	115,211.22	68
	FIRE TOTAL	29,656.00	2,453.56	15,406.28	14,249.72	52
	AMBULANCE TOTAL	51,809.00	7,981.85	49,899.91	1,909.09	96
	ANIMAL CONTROL TOTAL	3,100.00	.00	320.43	2,779.57	10
	PUBLIC SAFETY TOTAL	441,120.00	24,893.94	306,970.40	134,149.60	70
	STREETS TOTAL	313,349.94	8,524.09	135,341.90	178,008.04	43
	SNOW REMOVAL TOTAL	23,137.00	702.61	16,839.52	6,297.48	73
	GARBAGE TOTAL	.00	.00	.00	.00	
	PUBLIC WORKS TOTAL	336,486.94	9,226.70	152,181.42	184,305.52	45
	MOSQUITO CONTROL TOTAL	2,200.00	.00	333.20	1,866.80	15
	HEALTH & SOCIAL SERVICES TOTA	2,200.00	.00	333.20	1,866.80	15
	LIBRARY TOTAL	85,975.00	3,165.18	47,431.13	38,543.87	55
	PARKS TOTAL	125,299.53	3,445.09	64,160.42	61,139.11	51
	SUMMER RECREATION TOTAL	14,700.00	1,600.00	1,862.21	12,837.79	13
	CEMETERY TOTAL	58,683.00	1,377.30	24,841.47	33,841.53	42
	CULTURE & RECREATION TOTAL	284,657.53	9,587.57	138,295.23	146,362.30	49
	COMMUNITY BEAUTIFICATION TOTA	26,000.00	.00	12,500.00	13,500.00	48
	ECONOMIC DEVELOPMENT TOTAL	38,000.00	1,202.08	28,086.76	9,913.24	74
	MISC TOTAL	28,290.00	.00	.00	28,290.00	
	COMMUNITY & ECONOMIC DEV TOTA	92,290.00	1,202.08	40,586.76	51,703.24	44
	COUNCIL TOTAL	41,937.76	8,565.44	44,547.76	2,610.00	106
	CLERK/ADMINISTRATOR TOTAL	74,937.00	5,874.21	53,108.33	21,828.67	71
	ELECTIONS TOTAL	.00	.00	.00	.00	
	CITY HALL TOTAL	15,125.00	1,347.74	11,054.62	4,070.38	73
	GENERAL GOVERNMENT TOTAL	131,999.76	15,787.39	108,710.71	23,289.05	82
	DEBT SERVICE TOTAL	792.00	.00	.00	792.00	
	DEBT SERVICE TOTAL	792.00	.00	.00	792.00	
	SUMMER RECREATION TOTAL	.00	.00	.00	.00	
	PROJECTS TOTAL	.00	.00	.00	.00	
	SEWER TOTAL	.00	.00	.00	.00	

BUDGET REPORT
CALENDAR 4/2021, FISCAL 10/2021

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	
	WATER TOTAL	347,987.40	18,354.34	343,293.25	4,694.15	99
	SEWER TOTAL	466,114.28	37,070.23	419,015.81	47,098.47	90
	SANITATION TOTAL	122,975.08	11,464.12	113,675.72	9,299.36	92
	SOLID WASTE TOTAL	.00	.00	.00	.00	
	ENTERPRISE FUNDS TOTAL	937,076.76	66,888.69	875,984.78	61,091.98	93
	DEBT SERVICE TOTAL	.00	.00	.00	.00	
	SEWER TOTAL	.00	.00	.00	.00	
	TRANSFERS TOTAL	554,873.00	.00	434,104.23	120,768.77	78
	TRANSFER OUT TOTAL	554,873.00	.00	434,104.23	120,768.77	78
	TOTAL EXPENSE BY FUNCTION	2,781,495.99	127,586.37	2,057,166.73	724,329.26	74

MSA Memo

To: Andrew Inhelder, MSA
From: Abby Mouw, MSA
Subject: Prairie City Commerce Drive Lift Station – Existing Conditions Review with Client
Date: March 30, 2021

Commerce Drive lift station is a duplex submersible lift station with pumps rated for 13 gpm each. All flow records are based upon pump run times; therefore, flows were calculated based on the pump flow rate.

Wet well can hold approximately 376 gallons between the bottom of the structure and the high water set point (94 gal/VF). There is 3.5 feet between the influent sewer invert and the high water set point.

Average daily flow from April 2020 to February 2021 is provided in the table below. Before the car wash was put online in May 2020, the flow to the lift station was relatively consistent, except for a few spikes as observed in the April 2020 flow graph. In May 2020, the car wash was put online, and flow spikes are evident as displayed in the flow graph provided as an exhibit. June 2020 flow graph is also provided to show the flow trend after the car wash was connected to the system. The trend continues in the following months. The car wash adds approximately 2,500 gallons per day to the flow observed at the lift station. With the assumed pumping rate of 13 gpm, that is an additional three hours of pump run time per day.

Month	Average Daily Flow (GAL)
Apr-20	4,526
May-20	5,335
Jun-20	7,613
Jul-20	7,851
Aug-20	7,226
Sep-20	6,790
Oct-20	6,065
Nov-20	6,360
Dec-20	6,848
Jan-21	16,275
Feb-21	8,931

MEMO

March 29, 2021

*Flows are based on pump run times and are not actual measurements in gallons.

The sanitary sewer extension out to Dollar General was installed in November 2020 and Dollar General went online in January 2021. January 2021 flow graph shows a large spike in flow for the month and is provided as an exhibit. The trend carries on into February 2021. We do not have March 2021 full data yet but have noticed the high-water alarm has been triggered many times.

We reviewed the lift station flow versus rainfall to investigate if inflow and infiltration is an issue. Based upon visual inspection in March 2020, the valve vault has some inflow coming into the structure at the bottom barrel section joint. We recommend that be remedied as soon as possible to eliminate the source entry point of clear water. Also noted one of the new manholes, 70.6, on the sewer extension is fully submerged in ditch water. We reached out to the Dollar General contractor to amend that situation by recommending they regrade the site. They have confirmed that this work will be completed to drain the ditch. Some inflow was entering the sanitary collection system from this point.

It was noted during the last cleaning of the lift station in March 2021, there was approximately one to one and half feet of sand in the bottom of the wet well. Since it seems sand and grit washed downstream from the car wash to the lift station, it is likely the pump impellers have been wearing out for some time, leading to the pumps not pumping at their rated capacity. Due to this wearing, the flow data does not accurately reflect the actual flow, rather showing an increase in pumping time due to reduced capacity in the pumps.

Based upon the pump impellers wearing and the identified clear water entering the system, it is hard to quantify the existing flow at the Commerce Drive lift station. Recommend the car wash routinely inspects and cleans their sand and grit chamber, and all identified points of clear water entering the system are eliminated. Now that the pump impellers have both been replaced/repared, we can better quantify the existing flow conditions in order to recommend future improvements. Taking out Jan & Feb of 2021, the lift station was roughly pumping 9 hours/day.

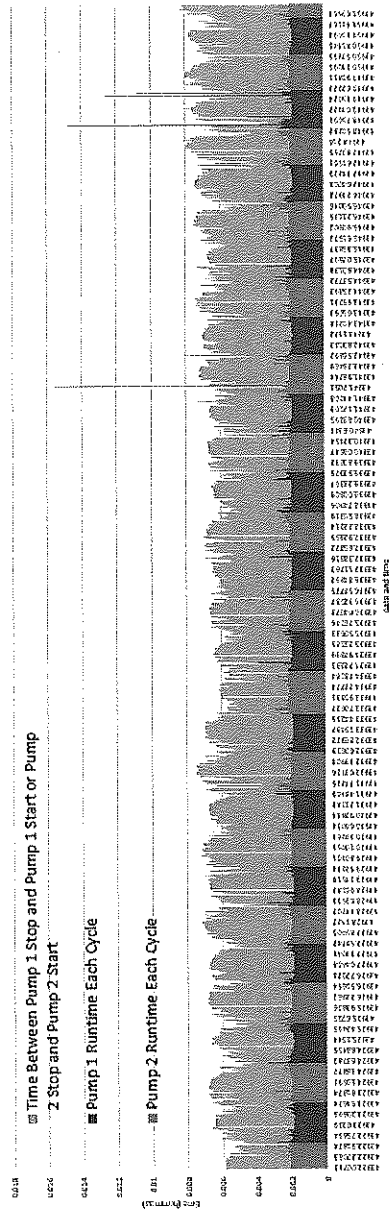
Steps Moving Forward

We are wanting to gather 1 more months' worth of run time (End of April) with the replaced impellers to better identify how long the pumps are running. This will help us identify the base conditions that the lift station is experiencing today in order to project it into the future to accurately size the pumps.

Exhibits

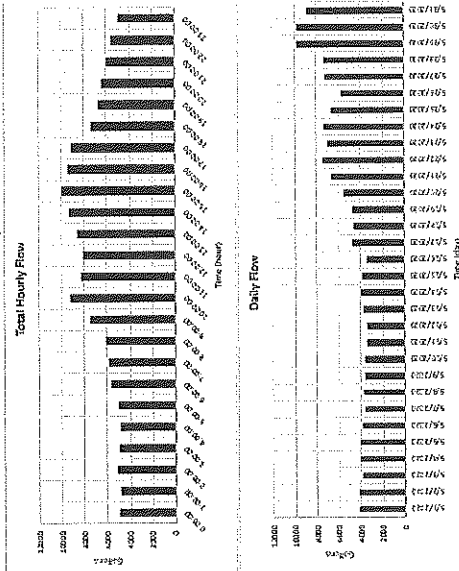
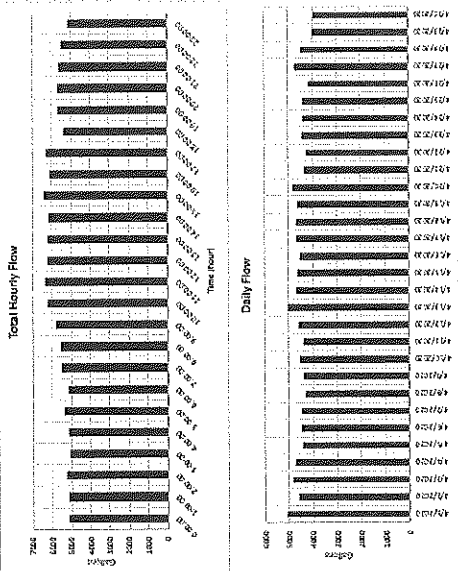
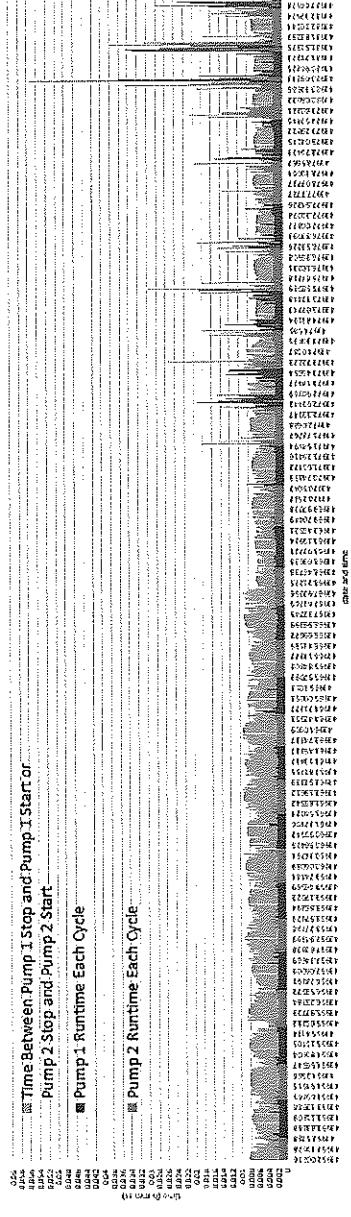
- 1) April 2020 Flow Graph – Pre-Car Wash online
- 2) May 2020 Flow Graph – Car Wash online
- 3) June 2020 Flow Graph – Month after Car Wash online
- 4) December 2020 Flow Graph – Pre-Dollar General connection
- 5) January 2021 Flow Graph – Dollar General connection
- 6) February 2021 Flow Graph – Month after Dollar General online
- 7) Lift Station Flow vs Rainfall Graph

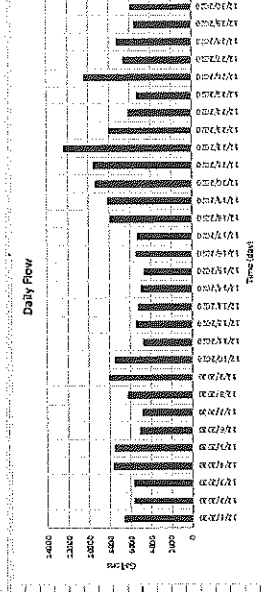
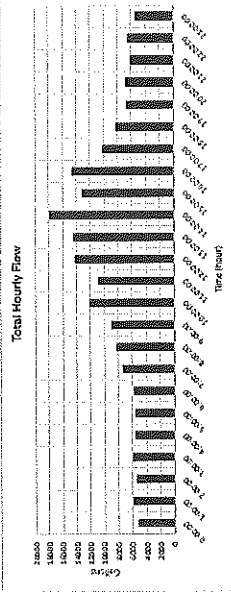
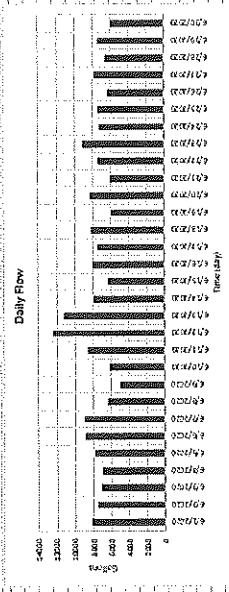
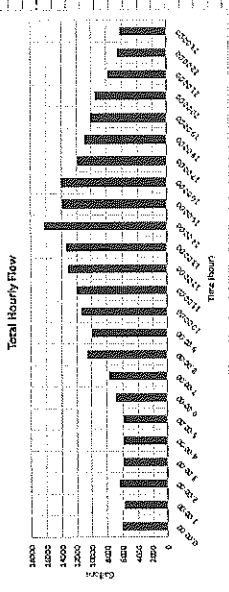
2020-04 Pumping Statistics



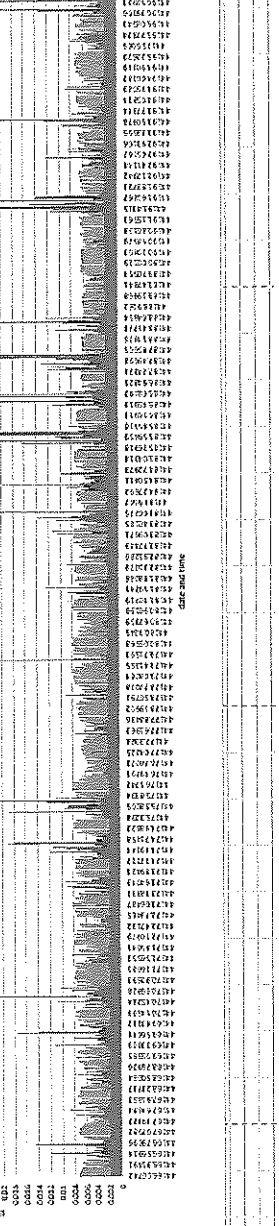
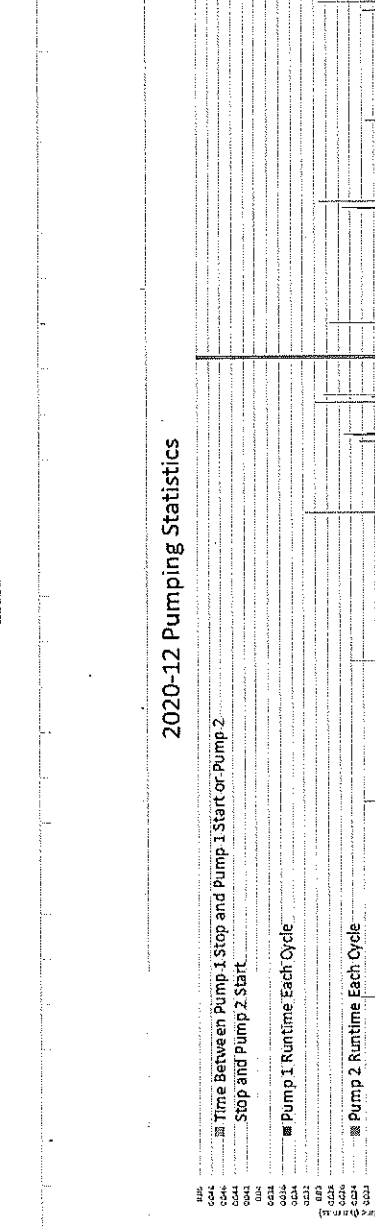
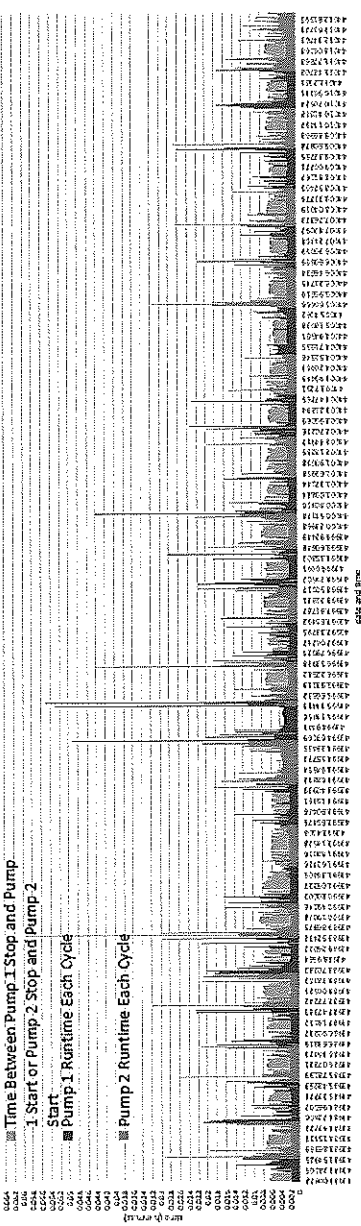
CAR WASH ONLINE MAY 2020

2020-05 Pumping Statistics

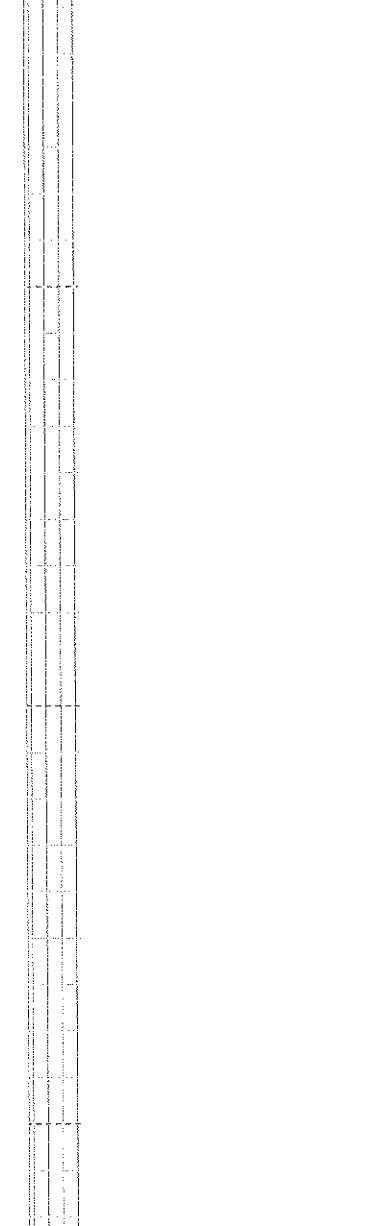
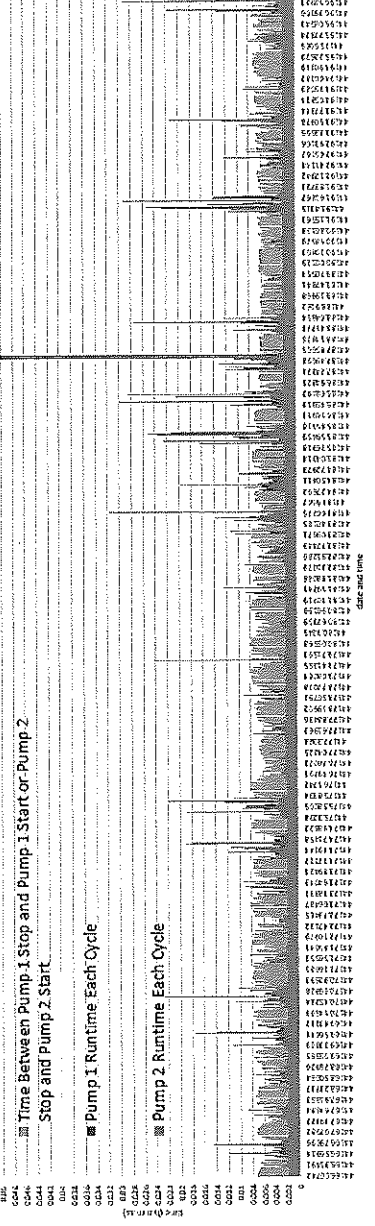




2020-06 Pumping Statistics

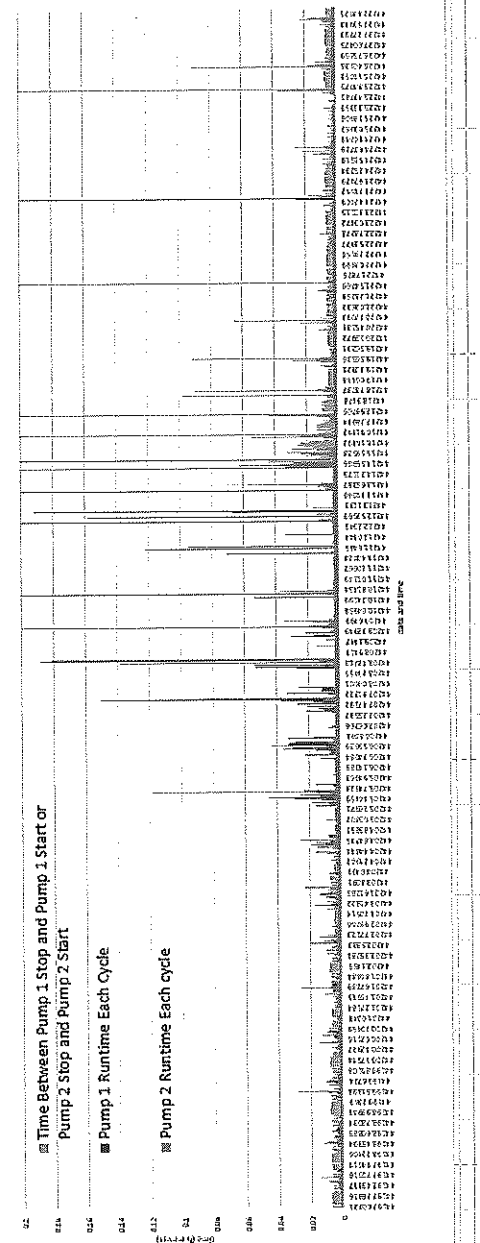
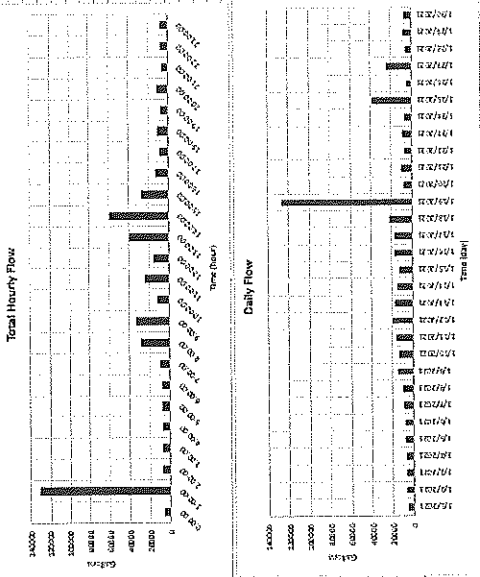


2020-12 Pumping Statistics

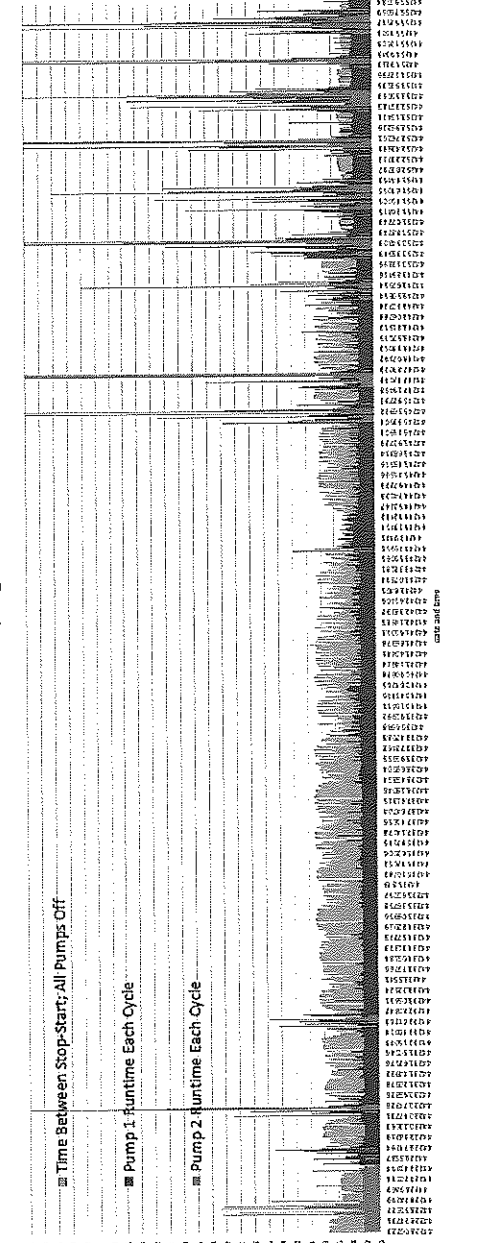
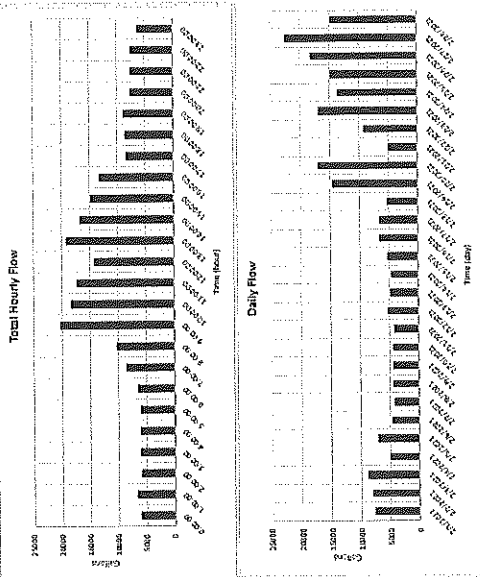


Dollar General Open

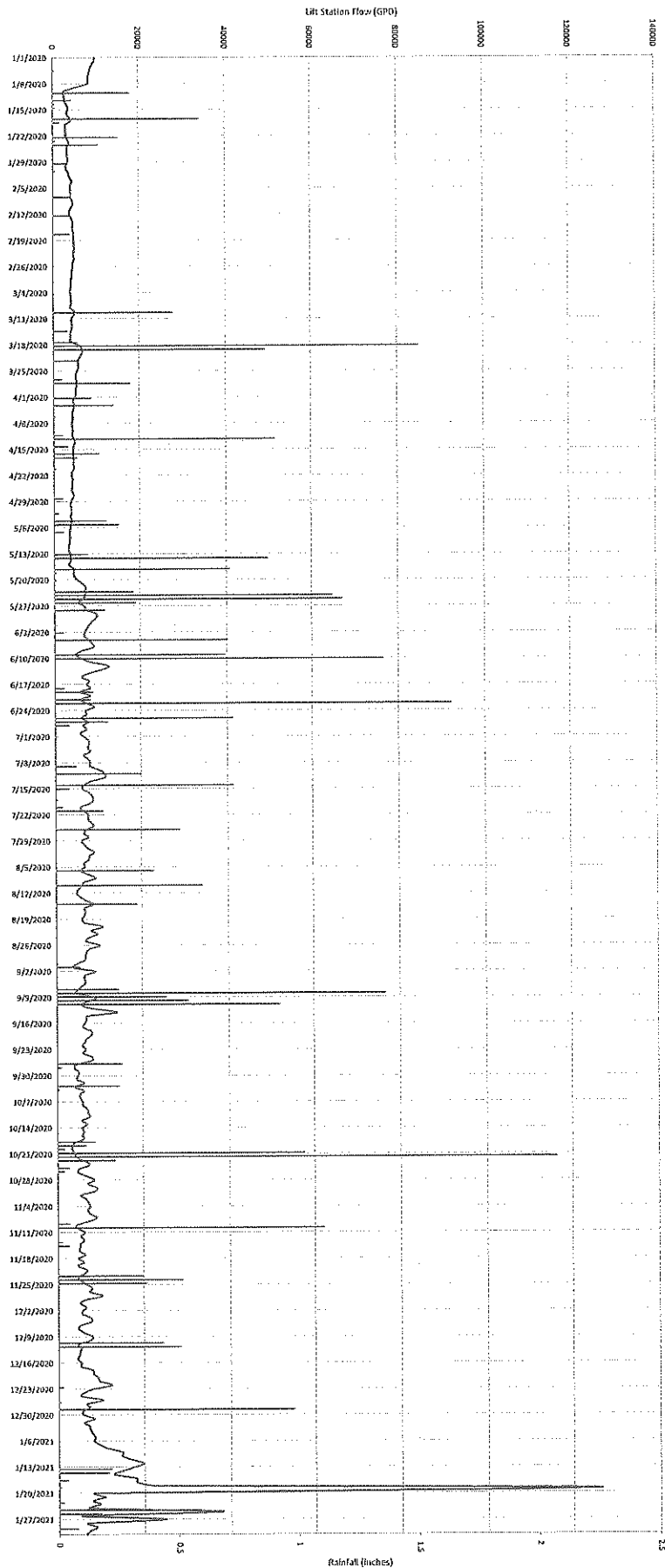
2021-01 Pumping Statistics



2021-02 Pumping Statistics



Date



Lift Station Effluent Flow vs Rainfall



Professional Services Agreement

Project:	ACM Survey		
Property:	801 W 2nd Street, Prairie City, Iowa	Date:	3/25/2021

Client:	City of Prairie City		
Contact:	Jodie Wyman		
Address:	203 E Jefferson		
City/State/Zip:	Prairie City, Iowa 50228		
Phone:	515-994-2649		
Email:	Jodie.wyman@prairiecitiowa.us		

AGREEMENT made this 25th day of March, by and between the service provider, Impact7G, Inc. ("Impact7G") and City of Prairie City ("Client").

WHEREAS, the Client intends to engage the services of Impact7G to: complete asbestos consulting services

WHEREAS, Impact7G agrees to provide said services pursuant to the terms of this Agreement.

NOW THEREFORE, the parties agree as follows:

1. **Project**

Impact7G agrees to complete an Asbestos Containing Material (ACM) Survey in accordance with federal, state, and local regulations for the above referenced property. It is our understanding that the building will be demolished.

2. **Scope of Services**

ACM Survey

Impact7G will review any available existing inspection reports and develop a sampling strategy for the subject property. A State of Iowa licensed asbestos inspector will perform the survey by collecting samples of all suspect materials. The sampling strategy will be consistent with appropriate OSHA Regulation 1926.1101 and 40 CFR Part 61 – National Emission Standards for Hazardous Air Pollutants (NESHAPs). The samples collected will be analyzed by a certified laboratory, for asbestos content via the polarized light microscopy method. Sampling of the structure will consist of developing a survey protocol, determining what materials will be sampled, what materials will be presumed/assumed (if any), identifying all homogeneous spaces within the structure (if required) and quantification of asbestos containing materials. All associated field notes, chain of custody forms, and sample identification will be checked for accuracy and completeness and documented by the Impact7G Project Manager. It will also be the role of the Project Manager to inspect the data

and provide final review and approval to ensure that it meets industry standard sampling requirements.

As this survey will include samples of the roof and roofing components (unless otherwise directed), Impact7G makes no guarantee of the integrity of the roofs following sampling procedures. Impact7G will patch all roof sample locations with roofing compound to best of our abilities. Impact7G recommends having a certified roofing contractor inspect all sample locations as a result of the survey if the structure to maintain the integrity of the roof. It is our understanding that this structure will be demolished, therefore, Impact7G will use destructive sampling measures to collect building material samples. Impact7G will not be repairing sample locations. The final report will consist of laboratory results, sample descriptions, locations of ACMs, photo documentation, estimated quantities and State of Iowa licenses.

3. **Impact7G Responsibilities** Impact7G hereby agrees to:

- (i) Provide the professional services as set forth in this Agreement; and
- (ii) Perform said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

4. **Client Responsibilities** Client hereby agrees to:

- (i) Provide a knowledgeable representative of the Property, who will be available to coordinate all on-site work;
- (ii) Provide unrestricted access to the Property for Impact7G to perform the services; and
- (iii) Provide copies of any previously-completed reports that may be pertinent to this Project.

5. **Schedule**

The Project will commence immediately upon receipt of the executed Professional Services Agreement (PSA) from the Client. Impact7G anticipates being able to complete the ACM Survey within approximately one to two weeks of receiving the PSA.

6. **Project Cost, Payment and Termination**

The Client shall pay Impact7G the Lump Sum Cost of One Thousand, Three Hundred Dollars (\$1,300.00) for the performance of this Agreement. Direct costs such as communications, postage, routine printing and copying are not invoiced separately, but are included with the Lump Sum to streamline the accounting process and reduce overhead costs.

Tasks – 801 W 2 nd Street, Prairie City, Iowa	Cost
ACM Survey and Report (up to 30 samples)	\$1,300.00
TOTAL	\$1,300.00

*Samples over 30 will be charged at the rate of \$25.00 each.

Invoices for Impact7G's services will be submitted upon project completion. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, Impact7G may, without

waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend or terminate the performance of services.

7. **Work Product** All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by Impact7G as instruments of service shall remain the property of Impact7G.

All project documents including, but not limited to, plans and specifications furnished by Impact7G under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by Impact7G, shall be at the Client's sole risk, and Client shall defend, indemnify and hold harmless Impact7G from all claims, damages and expenses including attorney's fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by Impact7G, and Impact7G makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall Impact7G be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, Impact7G reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. Client shall retain copies of the work performed by Impact7G in electronic form only for information and use by Client for the specific purpose for which Impact7G was engaged. Said material shall not be used by Client or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by Impact7G without Impact7G's expressed written permission. Any unauthorized use or reuse or modifications of this material shall be at Client's sole risk. Furthermore, the Client agrees to defend, indemnify, and hold Impact7G harmless from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the modification or reuse of these materials.

8. **Project Site** The Client agrees that it shall be solely responsible for job site safety and warrants that this intent shall be made evident in the Client's agreements with any third parties. The Client also agrees that Impact7G and Impact7G's consultants shall be indemnified and shall be made additional insureds on the Client's general liability policies on a primary and non-contributory basis.

9. **Claims and Disputes** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Impact7G. Impact7G's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Impact7G because of this Agreement or the performance or nonperformance of services hereunder. The Client and Impact7G agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

The Client shall make no claim for professional negligence, either directly or in a third party claim, against Impact7G unless the Client has first provided Impact7G with a written certification executed by an independent professional currently practicing in the same discipline as Impact7G and licensed in the State in which the claim arises.

10. **Limited Liability** The Client agrees, to the fullest extent permitted by law, to limit the liability of Impact7G and Impact7G's officers, directors, partners, employees, shareholders, owners and subconsultants to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of Impact7G and its officers, directors, partners, employees, shareholders, owners and subconsultants to all those named shall not exceed \$50,000.

It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

11. **Mediation** In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Client and Impact7G agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The Client and Impact7G further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

12. **Attorney's Fees** If litigation arises for purposes of collecting fees or expenses due under this Agreement, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the prevailing party. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

13. **Controlling Law** This Agreement shall be construed and enforced in accordance with the laws of the state of Iowa.

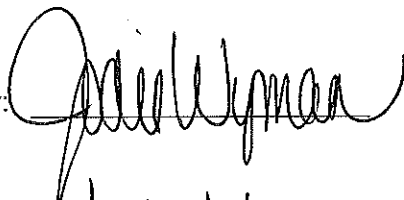
14. **Assignment** Neither the Agreement nor any of the rights or obligations arising under the Agreement may be assigned without prior written consent.

This agreement is approved and accepted by the Client and Impact7G upon both parties signing and dating the agreement. The effective date of the agreement shall be the last date entered below.

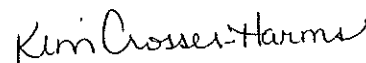
City of Prairie City

Impact7G, Inc.

Accepted by:



Project
Manager:



Printed/
Typed Name:

Jodie Wyman

Printed/
Typed
Name:

Kim Crosser-Harms

Title:

City Clerk

Date:

3/25/2021

Date:

3/25/2021

APR 7 2020

Septics and More Inc

PO BOX 1170
101 E SOUTH ST
MONROE, IA 50170

QUOTATION

Quote Number: thermo-gas-building

Quote Date: Apr 6, 2020

Page: 1

Voice:

Fax:

8F

Quoted To:

City of Prairie City
203 E Jefferson St
Prairie City, IA 50228

Customer ID	Good Thru	Payment Terms	Sales Rep
City of Prairie City	5/6/20	Net 30 Days	

Quantity	Item	Description	Unit Price	Amount
		Trackhoe job, tear down the old Thermo Gas Building, haul to dump, remove concrete, haul in dirt and level yard up. Also cap sewer off south of building. Electric will need to be disconnected before work can begin.		5,250.00
<i>Any Questions Please call Jason 641-891-6064</i>				
Subtotal				5,250.00
Sales Tax				
TOTAL				5,250.00

MAY 27 2020

Estimate #0016

Norm Rozendaal Tiling

2064 Republic Ave W
Monroe, IA 50170

641-259-2651

IOWA Certified Installer

5/23/2020

BILL TO

City of Prairie City
203 E Jefferson St.
Prairie City, Iowa 50228
515-994-2649

FOR

Demo of the Clothing Closet building. Cap sewer. Remove concrete. Fill hole with fill dirt. (Electrical and LP is to be disconnected by the city before work begins.) Phone line will be cut.

Details

AMOUNT

Cap Sewer Line, landfill charges, dumpster drop and pick up

Remove Concrete and Fill hole with fill dirt.

All Labor and Machinery

Total: \$5,640.00

Estimate is good for 90 days. Please sign and return to commit to the quote.
Black dirt and seeding is not in the quote. If required that will be extra.

Permit is owners responsibility. When the project is complicated the dirt will remain on the property and is owners responsibility. Unless prior agreements have been established. Void

Taxes will not be included in the quote. They are classified as new construction and only the materials will be taxed. Void

SUBTOTAL \$5,640.00

TAX RATE 0.00%

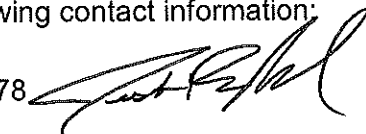
OTHER \$0.00

TOTAL \$5,640.00

Make all checks payable to Norm Rozendaal Tiling


If you have any questions concerning this invoice, use the following contact information:

Norm Rozendaal Tiling. 641-259-2651. Justin cell: 641-780-2378



THANK YOU FOR YOUR BUSINESS!

Justin Rozendaal

	M Squared Customs	
	P.O. Box 294 118 E. Jefferson St.	
	Prairie City, IA 50228	
	(515)-681-0112 / (515)-724-3653	
Job Site Supervisor	Leevi/Mark	
Estimate Breakdown		
To	Prairie City City Hall	
Date	Mar. 10, 2021	
Work Performed At	Prairie City City Hall	
Description of Work Performed		
<p>This is a bid to replace the main window in the conference room of city hall. Spray foam and caulking as needed per install. We will also replace all trim on the inside. All trash and debris to be hauled away by us. The window was measured and ordered by a Pella Windows employee. This is a bid for labor and miscellaneous install materials.</p>		
Materials		\$26.87
Labor		\$875
Payment on invoices is expected within 15 days of invoice. Customer shall pay M2 Customs attorney fees and court costs associated with the collection of unpaid invoices and in proper add-ons will be reflected in the total. New service charges applicable 30 days after invoice date.	Total	\$901.87
	25% Deposit Due At Signing	n/a
	Cost of 1	
	Cost of 2	
	Cost of 3	
Due upon completion		\$901.87



Proposal - Detailed

Pella Window and Door Showroom of Pella
617 Franklin St Molengracht Plaza
Pella, IA 50219-1918
Phone: (641) 628-6280 Fax: (641) 628-2396

Sales Rep Name: Davidson, LaFonda
Sales Rep Phone: 641-628-6280
Sales Rep E-Mail: ldavidson@pella-inc.com
Sales Rep Fax: 641-628-2396

Customer Information	Project/Delivery Address	Order Information
M2 Customs PO Box 294 PRAIRIE CITY, IA 50228-0294 Primary Phone: (515) 681-0112 Mobile Phone: Fax Number: E-Mail: m2customs118@gmail.com Contact Name: Great Plains #: M2CUSTOLD1 Customer Number: 1009528892 Customer Account: 1005667270	M2 Customs - Prairie City Hall PO Box 294 Lot # PRAIRIE CITY, IA 50228-0294 County: Owner Name: Owner Phone:	Quote Name: M2 Customs - Prairie City Hall Order Number: 129 Quote Number: 13701003 Order Type: Non-Installed Sales Wall Depth: Payment Terms: C.O.D. Tax Code: JASPER CO Cust Delivery Date: None Quoted Date: 2/18/2021 Contracted Date: Booked Date: Customer PO #:

Line #	Location	Attributes
--------	----------	------------

10

PK #
2082Viewed From Exterior
Rough Opening: 47 - 1/2" X 24"

Impervia, 3-Wide Casement, Impervia, Direct Set Fixed Frame Half Circle, 96.5 X 89, White

Item Price	Qty	Ext'd Price
\$2,916.60	1	\$2,916.60

1: Non-Standard SizeNon-Standard Size Left Casement

Frame Size: 24 3/4 X 65

General Information: Impervia Casement (New), Standard, Duracast®, Block, Foam Insulated, 3 1/4", 1 15/16"

Exterior Color / Finish: White

Interior Color / Finish: White

Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude

Hardware Options: Standard, Wash Hinge Hardware, Fold-Away Crank, White, No Window Opening Control Device, No Limited Opening Hardware

Screen: Full Screen, InView™

Performance Information: U-Factor 0.27, SHGC 0.26, VLT 0.49, CPD PEL-N-277-00567-00001, PG 50, Calculated Positive DP Rating 50, Calculated Negative DP Rating 50, Egress Does not meet typical United States egress, but may comply with local code requirements

Grille: No Grille.

Vertical Mull 1: FactoryMull, Standard Joining Mullion, Frame To Frame Width- 0", Mull Design Pressure- 20

2: Non-Standard SizeNon-Standard Size Fixed Casement

Frame Size: 47 X 65

General Information: Impervia Casement (New), Standard, Duracast®, Block, Foam Insulated, 3 1/4", 1 15/16"

Exterior Color / Finish: White

Interior Color / Finish: White

Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude

Performance Information: U-Factor 0.26, SHGC 0.30, VLT 0.56, CPD PEL-N-276-00567-00001, PG 45, Calculated Positive DP Rating 45, Calculated Negative DP Rating 45

Grille: No Grille.

Vertical Mull 2: FactoryMull, Standard Joining Mullion, Frame To Frame Width- 0", Mull Design Pressure- 20

3: Non-Standard SizeNon-Standard Size Right Casement

Frame Size: 24 3/4 X 65

General Information: Impervia Casement (New), Standard, Duracast®, Block, Foam Insulated, 3 1/4", 1 15/16"

Exterior Color / Finish: White

Interior Color / Finish: White

Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude

Hardware Options: Standard, Wash Hinge Hardware, Fold-Away Crank, White, No Window Opening Control Device, No Limited Opening Hardware

Screen: Full Screen, InView™

Performance Information: U-Factor 0.27, SHGC 0.26, VLT 0.49, CPD PEL-N-277-00567-00001, PG 50, Calculated Positive DP Rating 50, Calculated Negative DP Rating 50, Egress Does not meet typical United States egress, but may comply with local code requirements

Grille: No Grille.

Horizontal Mull 1: AlignedWith, 0.5"

4: 4723.5 Fixed Frame Direct Set Half Circle

Frame Size: 47 X 23 1/2

General Information: Fiberglass, Block, Foam Insulated, 3 1/4", 1 15/16"

Exterior Color / Finish: White

Interior Color / Finish: White

Glass: Insulated Low-E Advanced Low-E Insulating Glass Argon Non High Altitude

Performance Information: U-Factor 0.26, SHGC 0.33, VLT 0.62, CPD PEL-N-127-02501-00003, Performance Class CW, PG 30, Calculated Positive DP Rating 30, Calculated Negative DP Rating 30, Year Rated 11

Grille: No Grille.

Wrapping Information: No Exterior Trim, Pella Recommended Clearance, Perimeter Length = 349".

Line # Location:

Attributes

11 Standard Joining Mullion Kit, Length: 47, White

Item Price	Qty	Ext'd Price
\$72.44	1	\$72.44

1: -1-1 Accessory

Frame Size: -1 X -1

General Information: Block, No Attachment Method, Horizontal, Standard Joining Mullion, Standard Joining Mullion Kit, Window to Window, 3" Frame to 3"

PK #

2082

Frame

Exterior Color / Finish: White

Interior Color / Finish: White

Wrapping Information: Perimeter Length = 0".

Viewed From Exterior
Rough Opening:

Line # Location:

Attributes

15 5 1/2" w/kerf Solid Jamb Extension, Length: 144, Golden Oak Stain. Wood Type: Pine

Item Price	Qty	Ext'd Price
\$82.81	3	\$248.43

1: Accessory

Frame Size: 1 X 1

General Information: Pine, 5 1/2" w/kerf Solid Jamb Extension

Interior Color / Finish: Golden Oak Stain Interior

Wrapping Information: Perimeter Length = 0".

Viewed From Exterior
Rough Opening:

Line # Location:

Attributes

20 3 1/2" w/kerf Rubberwood Jamb Extension, Length: 96, Golden Oak Stain. Wood Type: Pine

Item Price	Qty	Ext'd Price
\$92.25	2	\$184.50

1: Accessory

Frame Size: 1 X 1

General Information: Pine, 3 1/2" w/kerf Rubberwood Jamb Extension

Interior Color / Finish: Golden Oak Stain Interior

Wrapping Information: Perimeter Length = 0".



PK #

2082

Viewed From Exterior
Rough Opening:

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
--------	-----------	------------	------------	-----	-------------

25 Interior Casing

Wood Products 3 1/2 Craftsman 2, Length: 144, Golden Oak Stain. Wood Type: Oak

Item Price	Qty	Ext'd Price
\$74.74	4	\$298.96

PK #
2082

1: Accessory
 Frame Size: 1 X 1
 General Information: Oak, 3 1/2 Craftsman 2
 Interior Color / Finish: Golden Oak Stain Interior
 Wrapping Information: Perimeter Length = 0".

Viewed From Exterior
Rough Opening:

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
--------	-----------	------------	------------	-----	-------------

30 Circle head casing

Casing, Half Circle, 47 X 23.5

Item Price	Qty	Ext'd Price
\$522.04	1	\$522.04

PK #
2082

1: 4723.5 Fixed Frame Direct Set Half Circle
 Frame Size: 47 X 23 1/2
 General Information: Fiberglass, Block, Foam Insulated, 3 1/4", 3 1/4"
 Exterior Color / Finish: White
 Wrapping Information: Interior Trim Options, Casing, Craftsman, 3 1/2" Craftsman 2, Curved-Shipped Separate/Straight-Branch Supplied, Pine, Unfinished,
 Perimeter Length = 121", Glazing Pressure = 80.

Viewed From Exterior
Rough Opening: 47 - 1/2" X 24"

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
--------	-----------	------------	------------	-----	-------------

35

01HM0000 - 3" Pella Installation Tape, 150 ft (1)

Item Price	Qty	Ext'd Price
\$39.77	1	\$39.77

Customer: M2 Customs

Project Name: M2 Customs - Prairie City Hall

Quote Number: 13701003

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
40		FS - Delivery Fee	\$30.00	1	\$30.00

Thank You For Your Interest In Pella® Products

PELLA WARRANTY:

Pella products are covered by Pella's limited warranties in effect at the time of sale. All applicable product warranties are incorporated into and become a part of this contract. Please see the warranties for complete details, taking special note of the two important notice sections regarding installation of Pella products and proper management of moisture within the wall system. Neither Pella Corporation nor the Seller will be bound by any other warranty unless specifically set out in this contract. However, Pella Corporation will not be liable for branch warranties which create obligations in addition to or obligations which are inconsistent with Pella written warranties.

Clear opening (egress) information does not take into consideration the addition of a Roloscreen [or any other accessory] to the product. You should consult your local building code to ensure your Pella products meet local egress requirements.

Per the manufacturer's limited warranty, unfinished mahogany exterior windows and doors must be finished upon receipt prior to installing and refinished annually, thereafter. Variations in wood grain, color, texture or natural characteristics are not covered under the limited warranty.

INSYNCTIVE PRODUCTS: In addition, Pella Insynctive Products are covered by the Pella Insynctive Products Software License Agreement and Pella Insynctive Products Privacy Policy in effect at the time of sale, which can be found at [insynctive.pella.com](https://www.pella.com/insynctive-pella.com). By installing or using Your Insynctive Products you are acknowledging the Insynctive Software Agreement and Privacy Policy are part of the terms of sale.

Notice of Collection of Personal Information: We may collect your personal information when you interact with us. Under the California Consumer Privacy Act (CCPA), California residents have specific rights to request this information, request to delete this information, and opt out of the sharing or sale of this information to third parties. To learn more about our collection practices and your rights under the CCPA please visit our link <https://www.pella.com/california-rights-policy/> at [pella.com](https://www.pella.com).

ARBITRATION AND CLASS ACTION WAIVER ("ARBITRATION AGREEMENT")

YOU and Pella and its subsidiaries and the Pella Branded Distributor AGREE TO ARBITRATE DISPUTES ARISING OUT OF OR RELATING TO YOUR PELLA PRODUCTS (INCLUDES PELLA GOODS AND PELLA SERVICES) AND WAIVE THE RIGHT TO HAVE A COURT OR JURY DECIDE DISPUTES. YOU WAIVE ALL RIGHTS TO PROCEED AS A MEMBER OR REPRESENTATIVE OF A CLASS ACTION, INCLUDING CLASS ARBITRATION, REGARDING DISPUTES ARISING OUT OF OR RELATING TO YOUR PELLA PRODUCTS. You may opt out of this Arbitration Agreement by providing notice to Pella no later than ninety (90) calendar days from the date You purchased or otherwise took ownership of Your Pella Goods. To opt out, You must send notice by e-mail to pellawebssupport@pella.com, with the subject line: "Arbitration Opt Out" or by calling (877) 473-5527. Opting out of the Arbitration Agreement will not affect the coverage provided by any applicable limited warranty pertaining to Your Pella Products. For complete information, including the full terms and conditions of this Arbitration Agreement, which are incorporated herein by reference, please visit www.pella.com/arbitration or e-mail to pellawebssupport@pella.com, with the subject line: "Arbitration Details" or call (877) 473-5527. D'ARBITRAGE ET RENONCIATION AU RECOURS COLLECTIF ("convention d'arbitrage") EN FRANÇAIS SEE [PELLA.COM/ARBITRATION](https://www.pella.com/arbitration). DE ARBITRAJE Y RENUNCIA COLECTIVA ("acuerdo de arbitraje") EN ESPAÑOL VER [PELLA.COM/ARBITRATION](https://www.pella.com/arbitration).

Seller shall not be held liable for failure or delay in the performance of its obligations under this Agreement, if such performance is hindered or delayed by the occurrence of an act or event beyond the Seller's reasonable control (force majeure event), including but not limited to earthquakes, unusually severe weather and other Acts of God, fire, strikes and labor unrest, epidemics, riots, war, civil unrest, and government interventions. Seller shall give timely notice of a force majeure event and take such reasonable action to mitigate the impacts of such an event.

Product Performance Information:

U-Factor, Solar Heat Gain Coefficient (SHGC), and Visible Light Transmittance (VLT) are certified by the National Fenestration Rating Council (NFRC).

Manufacturer stipulates that these ratings conform to applicable NFRC procedures for determining whole product performance. NFRC ratings are determined for a fixed set of environmental conditions and a specific product size. NFRC does not recommend any products and does not warrant the suitability of any product for any specific use.

Design Pressure (DP), Performance Class, and Performance Grade (PG) are certified by a third party organization, in many cases the Window and Door Manufacturers Association (WDMA). The certification requires the performance of at least one product of the product line to be tested in accordance with the applicable performance standards and verified by an independent party. The certification indicates that the product(s) of the product line passed the applicable tests. The certification does not apply to mulled and/or product combinations unless noted. Actual product results will vary and change over the products life.

For more performance information along with information on Florida Product Approval System (FPAS) Number and Texas Dept. of Insurance (TDI) number go to www.pella.com/performance.

TERMS & CONDITIONS:

TERMS AND CONDITIONS: Quotes expire in 30 days. Graphics are viewed from outside and are not to scale. The undersigned hereby agrees that this order is correct and final and CANNOT BE CHANGED, RETURNED, CREDITED, OR CANCELLED, in whole or in part unless materials fall within seller's cancellation policy. Only provisions set forth herein in writing and per seller's policy are part of this contract. VERBAL AGREEMENTS ARE NOT VALID. Products are provided as described herein and are not based on plans or specifications. Delivery discrepancies must be reported within 5 days of delivery. Seller is hereby authorized to inquire with a credit bureau or any trade references. If contract is written up to a general contractor, the owner, by signing below agrees to pay the balance due in full if the contractor is in arrears. Customer personally and corporately guarantees payment. Purchaser agrees to pay for materials stored, ordered, or delivered under terms established by seller and, in no event, withhold payment greater than the amount of backordered items. Purchaser agrees to pay a 1-1/2% monthly finance charge and any collection fees required on past due amounts. Purchaser hereby waives any claims against seller for incidental, consequential, liquidated, or delay damages. Seller makes no warranties, express or implied, including all WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Only manufacturer's written limited warranties apply. Glass cleaning and protection from mortar, etc., are not seller's responsibility. Taxes are not included if not shown. If scheduled delivery is delayed more than 2 weeks beyond the original need date by customer, seller will invoice the order. Seller urges the customer to schedule the order need date as accurately as possible when ordering. SAFETY GLAZING AND CODE COMPLIANCE: Claims arising from mis-applicability of building and/or safety glazing codes will be the sole liability of contractor or customer who accepted this order as specified.

Initial _____ Prefinished Product: Color samples are only a general representation of the final product. Variations of different batches of stain along with natural differences in absorption rates, grain color, and characteristics of veneers and solid woods can and do affect the final wood color. Such variations will be considered normal and not cause for replacement. We will not accept returns based upon stains not matching samples.

Initial _____ Prairie Pella is a Material Supplier only for this Purchase Agreement. Prairie Pella only assists in verifying field measurements. The customer is responsible for measuring windows, doors, and other materials and confirming the correct size for the order. Prairie Pella is not responsible for measuring windows and doors, or any other materials for order and will not be liable for the customer's failure to order the correct size. As a Material Supplier, Prairie Pella reviews only those documents or portions of documents related to the materials furnished. Prairie Pella does not review the contract between the buyer/contractor and owner and is not bound in any way by the contractor other than this Purchase Agreement.

Delivery Date: _____

Jobsite Directions: (please include the major crossroads) _____

Customer Cell Phone Number (to be used during delivery): _____ E-mail: _____

Pre-Pay: _____

Customer: M2 Customs

Project Name: M2 Customs - Prairie City Hall

Quote Number: 13701003

\$ _____ Credit Card _____ Check _____

Balance Due: \$ _____

Customer: M2 Customs

Project Name: M2 Customs - Prairie City Hall

Quote Number: 13701003

Customer Name (Please print)

Pella Sales Rep Name (Please print)

Customer Signature

Pella Sales Rep Signature

Date

Date

Order Totals

Taxable Subtotal	\$4,282.74
Sales Tax @ 7%	\$299.79
Non-taxable Subtotal	\$30.00
Total	\$4,612.53
Deposit Received	\$0.00
Amount Due	\$4,612.53

<50% down>

PREPARED BY

DATE

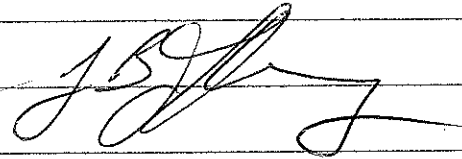
2/17/2022

To the City of Prairie City

Lyntan Jeffrey would like to purchase the land
on the corner of West Jefferson St & North
Morrow for an offer of \$5000.00

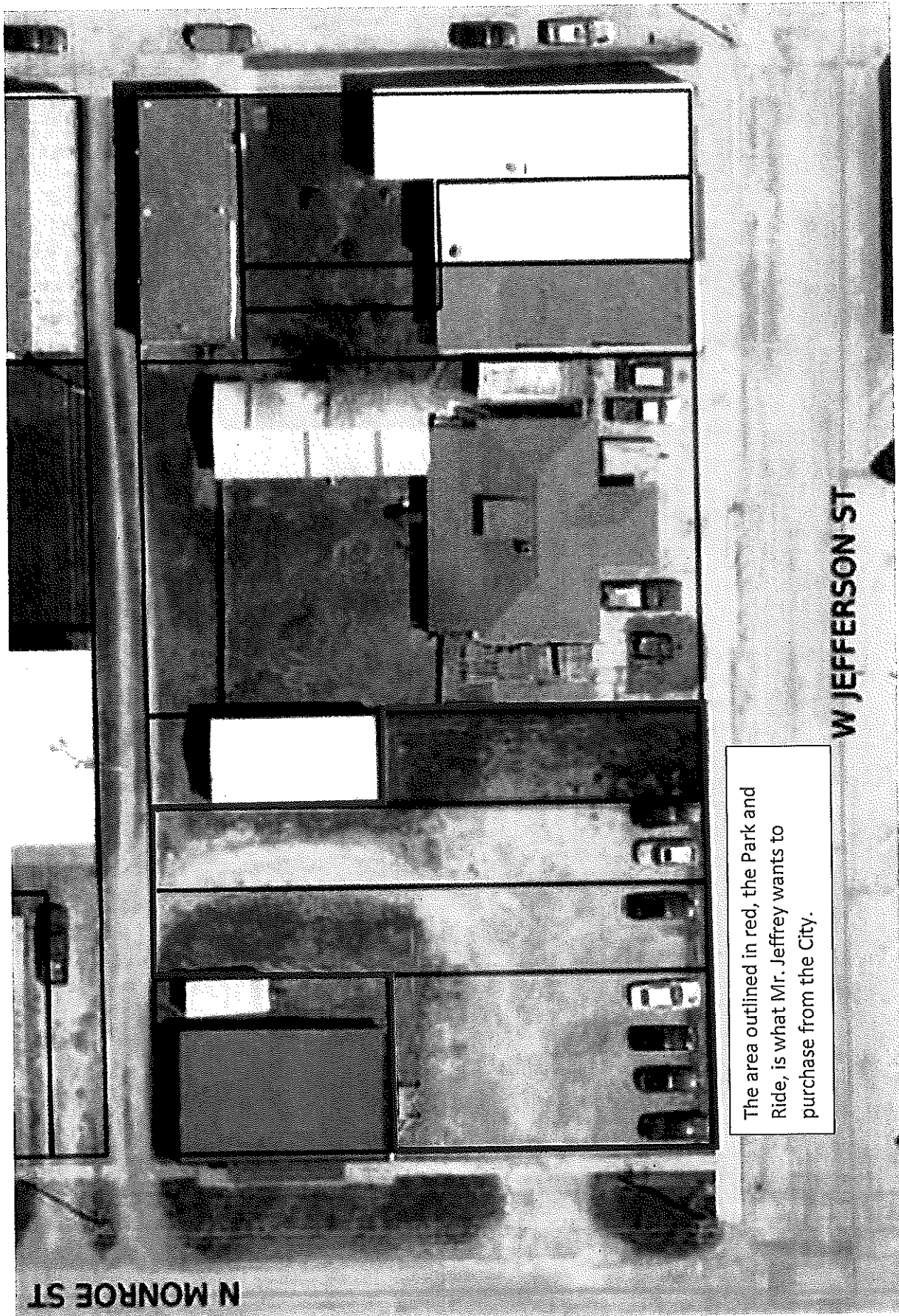
Sincerely

Lyntan Jeffrey



PO Box 115
Prairie City IA, 50228

Ph 515 559 4946.



The area outlined in red, the Park and Ride, is what Mr. Jeffrey wants to purchase from the City.

N MONROE ST

W JEFFERSON ST

NOTICE OF PROPOSAL TO SELL REAL ESTATE
OWNED BY THE CITY OF PRAIRIE CITY, IOWA
AND LOCATED IN SAID CITY TO:
PARTIES IN INTEREST AND CITIZENS OF THE
CITY OF PRAIRIE CITY, IOWA.

Notice is hereby given that the City Council of the City of Prairie City, Iowa, will consider the sale of the following real estate:

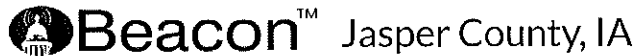
Original Plat W 41 1/3' Lot 5 Blk 6 Ex N 55 2/3', Original Plat East 2/3' Lot 5 Blk 6, Original Plat West 19 1/3' Lot 6 Blk 6, and Original Plat East 22' of West 2/3 of Lot 6 Blk 6 Ex Parcel A in the City of Prairie City, Jasper County, Iowa.

The proposed sale of this property is to be by Warranty Deed subject to easements for sewer, water and all other public utilities and the right of ingress and egress by the City of Prairie City to maintain said public utilities and the restrictions against building structures that would in anyway impair the maintenance of said utilities.

You are further notified that the matter of the proposal to sell this property will come on for hearing before the City Council in the Council Chambers in the City Hall at Prairie City, Iowa, on Wednesday, May 12, 2021, at 6:00 p.m., at which time you may appear and be heard on behalf of or opposing said sale and asserting any claim, if any, you have to said real estate.

Published by order of the City Council of the City of Prairie City, Iowa.

Jodie Wyman
City Clerk



Summary

Parcel ID 1602235009
 Alternate ID 005300
 Property Address N/A
 Sec/Twp/Rng N/A
 Brief Tax Description ORIGINAL PLAT W 41 1/3' LOT 5 BLK 6 EX N 55 2/3'
 (Note: Not to be used on legal documents)
 Deed Book/Page 1058-132 (11/3/1995)
 Contract Book/Page
 Gross Acres 0.00
 Net Acres 0.00
 Class C - COMMERCIAL
 (Note: This is for tax purposes only. Not to be used for zoning.)
 District PCPC - PRAIRIE CITY-CITY/PCM SCH
 School District PCM SCHOOL

Owners

Deed Holder City Of Prairie City City Hall 203 E Jefferson Prairie City IA 50228	Contract Holder	Mailing Address City Of Prairie City City Hall 203 E Jefferson Prairie City IA 50228
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Land

Lot Dimensions Regular Lot: 41.00 x 76.00
 Lot Area 0.07 Acres; 3,116 SF

Valuation

	2021	2020	2019	2018	2017
Classification	Commercial	Commercial	Exempt	Exempt	Exempt
+ Assessed Land Value	\$4,380	\$4,380	\$4,380	\$4,380	\$4,380
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$4,380	\$4,380	\$4,380	\$4,380	\$4,380
- Exempt Value	(\$4,380)	(\$4,380)	(\$4,380)	(\$4,380)	(\$4,380)
= Net Assessed Value	\$0	\$0	\$0	\$0	\$0

Taxation

	2019 Pay 2020-2021	2018 Pay 2019-2020	2017 Pay 2018-2019
= Taxable Value	\$0	\$0	\$0
x Levy Rate (per \$1000 of value)	36.00117	36.08591	37.18023
= Gross Taxes Due	\$0.00	\$0.00	\$0.00
- Credits	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$0.00	\$0.00	\$0.00

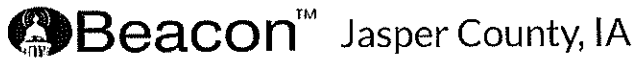
Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2019	March 2021	\$0	No		044383
	September 2020	\$0	No		
2018	March 2020	\$0	No		015649
	September 2019	\$0	No		
2017	March 2019	\$0	No		955621
	September 2018	\$0	No		
2016	March 2018	\$0	No		926921
	September 2017	\$0	No		
2015	March 2017	\$0	No		897514
	September 2016	\$0	No		

Iowa Land Records

[View Deed \(1058-132\)](#)

No data available for the following modules: Doing Business As, Residential Dwellings, Commercial Buildings, Agricultural Buildings, Yard Extras, Permits, Sales, Tax Sale Certificates, Special Assessments, Photos, Sketches.



Summary

Parcel ID 1602235010
 Alternate ID 005400
 Property Address N/A
 Sec/Twp/Rng N/A
 Brief Tax Description ORIGINAL PLAT EAST 20 2/3' LOT 5 BLK 6
 (Note: Not to be used on legal documents)
 Deed Book/Page 1058-132 (11/3/1995)
 Contract Book/Page
 Gross Acres 0.00
 Net Acres 0.00
 Class C - COMMERCIAL
 (Note: This is for tax purposes only. Not to be used for zoning.)
 District PCPC - PRAIRIE CITY-CITY/PCM SCH
 School District PCM SCHOOL

Owners

Deed Holder	Contract Holder	Mailing Address
City Of Prairie City		City Of Prairie City
City Hall		City Hall
203 E Jefferson		203 E Jefferson
Prairie City IA 50228		Prairie City IA 50228

Land

Lot Dimensions Regular Lot: 21.00 x 132.00
 Lot Area 0.06 Acres; 2,772 SF

Valuation

	2021	2020	2019	2018	2017
Classification	Commercial	Commercial	Exempt	Exempt	Exempt
+ Assessed Land Value	\$3,470	\$3,470	\$3,470	\$3,470	\$3,470
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$3,470	\$3,470	\$3,470	\$3,470	\$3,470
- Exempt Value	(\$3,470)	(\$3,470)	(\$3,470)	(\$3,470)	(\$3,470)
= Net Assessed Value	\$0	\$0	\$0	\$0	\$0

Taxation

	2019 Pay 2020-2021	2018 Pay 2019-2020	2017 Pay 2018-2019
= Taxable Value	\$0	\$0	\$0
x Levy Rate (per \$1000 of value)	36.00117	36.08591	37.18023
= Gross Taxes Due	\$0.00	\$0.00	\$0.00
- Credits	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$0.00	\$0.00	\$0.00

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2019	March 2021	\$0	No		055019
	September 2020	\$0	No		
2018	March 2020	\$0	No		025326
	September 2019	\$0	No		
2017	March 2019	\$0	No		964749
	September 2018	\$0	No		
2016	March 2018	\$0	No		916985
	September 2017	\$0	No		
2015	March 2017	\$0	No		887545
	September 2016	\$0	No		

Iowa Land Records

[View Deed \(1058-132\)](#)

No data available for the following modules: Doing Business As, Residential Dwellings, Commercial Buildings, Agricultural Buildings, Yard Extras, Permits, Sales, Tax Sale Certificates, Special Assessments, Photos, Sketches.



Summary

Parcel ID 1602235011
 Alternate ID 005500
 Property Address N/A
 Sec/Twp/Rng N/A
 Brief Tax Description ORIGINAL PLAT WEST 19 1/3' LOT 6 BLK 6
 (Note: Not to be used on legal documents)
 Deed Book/Page 1058-132 (11/3/1995)
 Contract Book/Page
 Gross Acres 0.00
 Net Acres 0.00
 Class C - COMMERCIAL
 (Note: This is for tax purposes only. Not to be used for zoning.)
 District PCPC - PRAIRIE CITY-CITY/PCM SCH
 School District PCM SCHOOL

Owners

Deed Holder
 City Of Prairie City
 City Hall
 203 E Jefferson
 Prairie City IA 50228

Contract Holder

Mailing Address
 City Of Prairie City
 City Hall
 203 E Jefferson
 Prairie City IA 50228

Land

Lot Dimensions Regular Lot: 19.00 x 132.00
 Lot Area 0.06 Acres; 2,508 SF

Valuation

Classification	2021	2020	2019	2018	2017
	Commercial	Commercial	Exempt	Exempt	Exempt
+ Assessed Land Value	\$3,140	\$3,140	\$3,140	\$3,140	\$3,140
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$3,140	\$3,140	\$3,140	\$3,140	\$3,140
- Exempt Value	(\$3,140)	(\$3,140)	(\$3,140)	(\$3,140)	(\$3,140)
= Net Assessed Value	\$0	\$0	\$0	\$0	\$0

Taxation

	2019	2018	2017
	Pay 2020-2021	Pay 2019-2020	Pay 2018-2019
= Taxable Value	\$0	\$0	\$0
x Levy Rate (per \$1000 of value)	36.00117	36.08591	37.18023
= Gross Taxes Due	\$0.00	\$0.00	\$0.00
- Credits	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$0.00	\$0.00	\$0.00

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2019	March 2021	\$0	No		040022
	September 2020	\$0	No		
2018	March 2020	\$0	No		009267
	September 2019	\$0	No		
2017	March 2019	\$0	No		949231
	September 2018	\$0	No		
2016	March 2018	\$0	No		938847
	September 2017	\$0	No		
2015	March 2017	\$0	No		909497
	September 2016	\$0	No		

Iowa Land Records

[View Deed \(1058-132\)](#)

No data available for the following modules: Doing Business As, Residential Dwellings, Commercial Buildings, Agricultural Buildings, Yard Extras, Permits, Sales, Tax Sale Certificates, Special Assessments, Photos, Sketches.



Summary

Parcel ID 1602235018
 Alternate ID 005800
 Property Address N/A
 Sec/Twp/Rng N/A
 Brief Tax Description ORIGINAL PLAT EAST 22' OF WEST 2/3 OF LOT 6 BLK 6 EX PARCEL A
 (Note: Not to be used on legal documents)
 Deed Book/Page 1065-788 (4/11/1996)
 Contract Book/Page
 Gross Acres 0.00
 Net Acres 0.00
 Class C - COMMERCIAL
 (Note: This is for tax purposes only. Not to be used for zoning.)
 District PCPC - PRAIRIE CITY-CITY/PCM SCH
 School District PCM SCHOOL

Owners

Deed Holder City Of Prairie City City Hall 203 E Jefferson Prairie City IA 50228	Contract Holder	Mailing Address City Of Prairie City City Hall 203 E Jefferson Prairie City IA 50228
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Land

Lot Dimensions Regular Lot: 22.00 x 76.00
 Lot Area 0.04 Acres; 1,672 SF

Valuation

Classification	2021	2020	2019	2018	2017
	Commercial	Commercial	Exempt	Exempt	Exempt
+ Assessed Land Value	\$2,270	\$2,270	\$2,270	\$2,270	\$2,270
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$2,270	\$2,270	\$2,270	\$2,270	\$2,270
- Exempt Value	(\$2,270)	(\$2,270)	(\$2,270)	(\$2,270)	(\$2,270)
= Net Assessed Value	\$0	\$0	\$0	\$0	\$0

Taxation

	2019	2018	2017
	Pay 2020-2021	Pay 2019-2020	Pay 2018-2019
= Taxable Value	\$0	\$0	\$0
x Levy Rate (per \$1000 of value)	36.00117	36.08591	37.18023
= Gross Taxes Due	\$0.00	\$0.00	\$0.00
- Credits	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$0.00	\$0.00	\$0.00

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2019	March 2021	\$0	No		043800
	September 2020	\$0	No		
2018	March 2020	\$0	No		013346
	September 2019	\$0	No		
2017	March 2019	\$0	No		952801
	September 2018	\$0	No		
2016	March 2018	\$0	No		916231
	September 2017	\$0	No		
2015	March 2017	\$0	No		886827
	September 2016	\$0	No		

Iowa Land Records

[View Deed \(1065-788\)](#)

No data available for the following modules: Doing Business As, Residential Dwellings, Commercial Buildings, Agricultural Buildings, Yard Extras, Permits, Sales, Tax Sale Certificates, Special Assessments, Photos, Sketches.

CITY OF PRAIRIE CITY

RESOLUTION NO. 4-14-21-7

CORRECTED RESOLUTION APPROVING FINAL PLAT

WHEREAS, the City of Prairie City, Jasper County, State of Iowa, is a duly organized municipal organization; and,

WHEREAS, _____, has requested final approval of Rolling Prairie Estates Plat 3 (the "Plat"), legally described as:

ROLLING PRAIRIE ESTATES PLAT 3 IN THE CITY OF PRAIRIE CITY, JASPER COUNTY, IOWA, AN IRREGULAR SHAPED PORTION OF GOVERNMENT LOT 5 AND GOVERNMENT LOT 8 IN SECTION 1, TOWNSHIP 78 NORTH, RANGE 21 WEST OF THE 5TH P.M., PRAIRIE CITY, JASPER COUNTY, IOWA, IS DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF LOT 7, ROLLING PRAIRIE ESTATES PLAT 2, AN OFFICIAL PLAT, PRAIRIE CITY, JASPER COUNTY, IOWA; THENCE S00°51'18"E ALONG THE WEST LINE OF OUTLOT X, VEVERKA HEIGHTS, AN OFFICIAL PLAT, JASPER COUNTY, IOWA, A DISTANCE OF 17.28 FEET TO THE SOUTHWEST CORNER OF SAID OUTLOT X; THENCE S00°17'34"E ALONG THE EAST LINE OF THE WEST HALF OF SAID GOVERNMENT LOT 5, A DISTANCE OF 235.82 FEET TO THE NORTHEAST CORNER OF THE WEST HALF OF SAID GOVERNMENT LOT 8; THENCE S00°11'32"E ALONG THE EAST LINE OF THE WEST HALF OF SAID GOVERNMENT LOT 8, A DISTANCE OF 386.03 FEET; THENCE S89°48'43"W, A DISTANCE OF 219.40 FEET; THENCE N60°12'11"W, A DISTANCE OF 503.96 FEET; THENCE N50°10'06"W, A DISTANCE OF 358.68 FEET; THENCE N33°48'11"W, A DISTANCE OF 187.29 FEET TO THE SOUTHWEST CORNER OF LOT 10, ROLLING PRAIRIE ESTATES PLAT ONE, AN OFFICIAL PLAT; THENCE N89°46'37"E ALONG THE SOUTH LINE OF SAID ROLLING PRAIRIE ESTATES PLAT ONE AND ALONG THE SOUTH LINE OF SAID ROLLING PRAIRIE ESTATES PLAT 2, A DISTANCE OF 1033.60 FEET TO THE POINT OF BEGINNING.

SAID TRACT BEING SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD.

Said tract of land contains 10.25 acres, containing ten (10) lots, numbered Lot 1 through Lot 10, respectively, has been filed with the City Clerk and after consideration of the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the ordinances of the City of Prairie City, in relation to Plats and Additions to Cities; and,

WHEREAS, the City of Prairie City Planning and Zoning Commission recommended approval of the Plat on _____, subject to remaining staff comments and review of the legal documents; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Prairie City, IOWA, that said Rolling Prairie Estates Plat 3 in the City of Prairie City, Jasper County, Iowa is hereby acknowledged and approved on the part of the City of Prairie City, Iowa and the Mayor and the

City Clerk are hereby directed to certify this resolution of approval and affix the same to said plat as by law provided.

Passed this _____ day of _____, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

STATE OF IOWA, JASPER COUNTY

We, _____ Mayor, and _____, City Clerk of the City of Prairie City, Iowa do hereby certify that the above and foregoing resolution is a true and correct copy of the resolution as passed by the City Council of the City of Prairie City, Iowa on this _____, 2021.

Chad Alleger, Mayor

City Seal

Jodie Wyman, City Clerk

RESOLUTION 4-14-21-3
A RESOLUTION SETTING THE TIME AND PLACE OF COUNCIL
MEETINGS

WHEREAS, Chapter 17.04 of the Prairie City Code states "The time and place of the regular meetings of the Council shall be fixed by resolution of the Council."

NOW THEREFORE BE IT RESOLVED that the May 2021 Prairie City Council Meeting will be May 12, 2021 at 6:00 p.m., at Prairie City Council Chambers at City Hall and via Zoom.

Approved and adopted this 14th Day of April, 2021.

Chad Alleger, Mayor
City of Prairie City

ATTEST

Jodie Wyman, City Clerk
City of Prairie City

**NOTICE OF PUBLIC HEARING
THE PRAIRIE CITY, CITY COUNCIL**

Will hold a Public Hearing
at 6:00 p.m.

Wednesday, May 12, 2021

at the
Prairie City, City Hall and Zoom
Prairie City, IA

PURPOSE OF THE HEARING

To consider amending Chapter 92.02 Water Rates, Chapter 99.02 Sewer Service Rates, Chapter 106.08.1A Solid Waste Fee, and Chapter 106.08.1B Recycling Fee of the Prairie City Code of Ordinances 2012 of Prairie City, Iowa

NOTICE IS HEREBY GIVEN that a Public Hearing will be held as described above to amend Chapter 92.02 Water Rates, Chapter 99.02 Sewer Service Rates, Chapter 106.08.1A Solid Waste Fee, and Chapter 106.08.1B Recycling Fee.

Anyone wishing to be heard on this matter should appear in person or by representative at the time and place noted above. For further information contact Prairie City, Interim City Administrator Jodie Wyman at City Hall between 8:00 a.m. and 4:30 p.m. Monday through Friday.

ORDINANCE NO. 383

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PRAIRIE CITY, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Prairie City, Iowa:

SECTION 1. SECTION MODIFIED. Section 92.02 of the Code of Ordinances of the City of Prairie City, Iowa, is repealed and the following adopted in lieu thereof:

RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:
(Code of Iowa, Sec. 384.84)

Gallons Used Per Month	Rate
First 1,500	\$16.74 (minimum bill)
Next 8,500	\$9.83 per 1,000 gallons
Next 30,000	\$8.12 per 1,000 gallons
All over 40,000	\$3.35 per 1,000 gallons

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect July 1, 2021, after its final passage, approval, and publication as provided by law.

Passed by the Council the 14th day of April, 2021, and approved this 14th day of April, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

First Reading: _____ Second Reading: _____ Third Reading: _____

I certify that the foregoing was published as Ordinance No. ____ on the ____, day of ____, 2021.

Jodie Wyman, City Clerk

RESOLUTION NO. 4-14-21-4

RESOLUTION WAIVING THE SECOND AND THIRD READINGS OF ORDINANCE NO.
383

WHEREAS, IOWA CODE 380.3 requires two considerations before final passage, unless this requirement is suspended by a recorded vote of not less than three-fourths of all of the members of the council, and

WHEREAS, The Council of the City of Prairie City, Iowa, has the ability to suspend the two considerations to approve Ordinance 383,

THEREFORE BE IT RESOLVED that the Council of the City of Prairie City, Iowa is suspending the requirement of Iowa Code 380.3 by approving a resolution waiving the second and third readings of Ordinance 383.

This resolution has been approved and adopted this 14th day of April, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

ORDINANCE NO. 384

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PRAIRIE CITY, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Prairie City, Iowa:

SECTION 1. SECTION MODIFIED. Section 99.02 of the Code of Ordinances of the City of Prairie City, Iowa, is repealed and the following adopted in lieu thereof:

RATE. Each customer shall pay sewer service charges for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount of water consumed as follows:

Gallons Used Per Month	Rate
First 1,500	\$26.21 (minimum bill)
Next 8,500	\$15.23 per 1,000 gallons
Next 30,000	\$12.64 per 1,000 gallons
All over 40,000	\$5.23 per 1,000 gallons

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect July 1, 2021, after its final passage, approval, and publication as provided by law.

Passed by the Council the 14th day of April, 2021, and approved this 14th day of April, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

First Reading: _____ Second Reading: _____ Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____, day of _____, 2021.

Jodie Wyman, City Clerk

RESOLUTION NO. 4-14-21-5

RESOLUTION WAIVING THE SECOND AND THIRD READINGS OF ORDINANCE NO.
384

WHEREAS, IOWA CODE 380.3 requires two considerations before final passage, unless this requirement is suspended by a recorded vote of not less than three-fourths of all of the members of the council, and

WHEREAS, The Council of the City of Prairie City, Iowa, has the ability to suspend the two considerations to approve Ordinance 384,

THEREFORE BE IT RESOLVED that the Council of the City of Prairie City, Iowa is suspending the requirement of Iowa Code 380.3 by approving a resolution waiving the second and third readings of Ordinance 384.

This resolution has been approved and adopted this 14th day of April, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

ORDINANCE NO. 385

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PRAIRIE CITY, IOWA, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE COLLECTION FEES

BE IT ENACTED by the City Council of the City of Prairie City, Iowa:

SECTION 1. SECTION MODIFIED. Subsections 1-A and 1-B of Section 106.08 of the Code of Ordinances of the City of Prairie City, Iowa, is repealed and the following adopted in lieu thereof:

1. Schedules of these for solid waste and recyclable material collection and disposal service, used or available, for each residential premises are:
 - A. Solid Waste Fees.

35-gallon container	\$11.46 per month
64-gallon container	\$16.45 per month
96-gallon container	\$21.44 per month

Additional bags set out for collection must have a solid waste sticker attached thereto and each bag shall not exceed 30 gallons in capacity or 50 pounds in weight. The fee for each solid waste sticker is \$1.00.

- B. Recycling Fee - \$3.89 per month.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect July 1, 2021, after its final passage, approval, and publication as provided by law.

Passed by the Council the 14th day of April, 2021, and approved this 14th day of April, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

First Reading: _____ Second Reading: _____ Third Reading: _____

I certify that the foregoing was published as Ordinance No. ____ on the ____, day of ____,
2021.

Jodie Wyman, City Clerk

RESOLUTION NO. 4-14-21-6

RESOLUTION WAIVING THE SECOND AND THIRD READINGS OF ORDINANCE NO.
385

WHEREAS, IOWA CODE 380.3 requires two considerations before final passage, unless this requirement is suspended by a recorded vote of not less than three-fourths of all of the members of the council, and

WHEREAS, The Council of the City of Prairie City, Iowa, has the ability to suspend the two considerations to approve Ordinance 385,

THEREFORE BE IT RESOLVED that the Council of the City of Prairie City, Iowa is suspending the requirement of Iowa Code 380.3 by approving a resolution waiving the second and third readings of Ordinance 385.

This resolution has been approved and adopted this 14th day of April, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-15846-1

Date:

4/1/2021 9:53 AM

Expires On:

4/30/2021

Product:

CivicClerk

Client:

Prairie City IA - CivicClerk

Bill To:

Prairie City IA - CivicClerk

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jacen Clapp	785-222-4874	jacen.clapp@civicplus.com		Net 30

CivicClerk - Statement of Work

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	CivicClerk Annual Fee	CivicClerk Annual Fee - Agenda and Minutes Management	Renewable
1.00	CivicClerk Standard Implementation Package	Standard Implementation Package - OnDemand training, standard configuration, choice of pre-set meeting document templates. Up to # of Boards.	
1.00	CivicClerk Standard Configuration	CivicClerk Standard Configuration with choice of preset templates for Agenda, Item report, Minutes and Agenda Script	One-time
1.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting	One-time
Total Investment - Year 1		USD 4,895.00	
Annual Recurring Services - Year 2		USD 3,675.00	

Total Days of Quote:365

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"), to which this SOW is hereby attached as the CivicClerk Statement of Work. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.
2. This SOW shall remain in effect for an initial term equal to 365 days from the date of signing ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term or any subsequent Renewal Term, this SOW will automatically renew for an additional 1-year renewal term ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. The Total Investment - Year 1 will be invoiced at signing of this SOW. Client will pay all invoices within 30 days of the date of invoice.

4. Annual Recurring Services shall be invoiced on the start date of each Renewal Term. Annual Recurring Services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in year 2 of service.

5. Client shall have sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Client shall not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's Intellectual Property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.

6. The parties agree to cooperate in a timely manner to complete the Project Development Division of Work, as set forth on Addendum 1 hereto.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

By:

Name:

Title:

Date:

Jodie Wyman

Jodie Wyman

City Clerk

4/1/2021

CivicPlus

By:

Name:

Title:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization City of Prairie City URL prairiecitiyowa.us/
 Street Address 203 E Jefferson St.
 Address 2 PO Box 607
 City Prairie City State IA Postal Code 50228

CivicPlus provides telephone support for all trained clients from 7am -7pm Central Time, Monday-Friday (excluding holidays).
 Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
 ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone Jodie Wyman (319) 361-8685
 Emergency Contact & Mobile Phone Emily Voeller (515) 189-4165
 Emergency Contact & Mobile Phone Chad Allegar (515) 418-1172

Billing Contact City of Prairie City E-Mail jodie.wyman@prairiecitiyowa.us
 Phone (515) 994-2649 Ext. Fax (515) 994-2376

Billing Address 203 E. Jefferson St.
 Address 2 PO Box 607
 City Prairie City State IA Postal Code 50228
 Tax ID # 42-6005132 Sales Tax Exempt #
 Billing Terms Annual Account Rep Jacen Clapp
 Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [] or N [X]

Please list all external sources:

Contract Contact		Email
Phone	Ext.	Fax
Project Contact		Email
Phone	Ext.	Fax

Addendum 1 to Exhibit A.1 - Project Development Division of Work

Phase 1 – Introduction and Initial Configuration

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Complete the implementation questionnaire• Provide Word versions of your agendas and Item reports	<ul style="list-style-type: none">• Create a production site request and assign a PL request in JIRA• Reach out to Client to explain the Implementation plan• Schedule and conduct a kick-off call with Client, if requested• Once supplied Word versions of the agendas and item reports, configure the templates in the system• Input questionnaire data

Phase 2 – Initial Review

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Be prepared to schedule a call for system review• Provide feedback on any needed changes	<ul style="list-style-type: none">• Schedule and conduct a first look call with Client.• Provide any template changes needed to CivicPlus.

Phase 3 – Final Configuration and Review

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Provide a list of users• Provide any additional feedback and changes	<ul style="list-style-type: none">• Enter user list with appropriate security settings• Make necessary changes to templates and configuration

Phase 4 – Training

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Schedule a presentation for administrator training• Schedule a presentation for end user training	<ul style="list-style-type: none">• Schedule and conduct administrator and end user trainings

Phase 5 (As Needed) – Additional Services

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Provide Word versions of your most recent minutes• Provide a list of your Board/Council members• Schedule a 30 minute call for minutes training• Schedule a 30 minute call for BoardView training	<ul style="list-style-type: none">• Once supplied Word versions of the minutes, configure the templates in the system• Schedule and conduct minutes training• Schedule and conduct BoardView training



Key # _____

City of Prairie City
COMMUNITY BUILDING USER CONTRACT
503 S. STATE

Date Reserved: _____

Name: _____ SS # or Driver's License: # _____

Address: _____

Phone: _____

Rental Fee: \$100.00 (No Alcohol) ☐

\$150.00 (Alcohol) ☐

Rental Fee: \$ _____ Date Paid: _____ () Cash () Check # _____

I have rented the Prairie City Community Building on the above date. I understand and hereby agree that I will leave the Community Building in the same shape it was in when rented, i.e. tables and chairs put back as found, floors cleaned, stool flushed, be sure water isn't running, lights out, doors locked. **NO CREPE PAPER OR PINATAS ALLOWED. NO KEGS ALLOWED.** I hereby state that I have received a copy of the Community Building rules. I understand and hereby agree that I am responsible for any and all damages that may occur during the time of my occupancy and for the cleanup of the Community Building after my use. I understand and hereby agree that if I fail to clean up properly or if any damages occur or if I violate the terms of this agreement, I will be held responsible for any costs incurred.

Alcoholic beverages are allowed inside the Community Building only with prior approval. NO ALCOHOL is allowed outside of the Community Building.

I agree to assume entire responsibility and liability for all damages or injuries to all persons, arising out of, resulting from or in any manner connected with the above use of city facilities, and agree to indemnify and save harmless the City, its agents and employees from all such claims, including legal fees and disbursements paid or incurred to enforce the provisions of this paragraph.

In cases of cancellation, the renter must give the City a written request for a refund 30 days prior to the proposed rental date.

I have read the above statement and hereby accept the terms of the contract:

Signature: _____ Date: _____



**CITY OF PRAIRIE CITY
COMMUNITY PARK BUILDING***

RENTAL RULES

NOTE: Key is for East Door

In order to keep the rent reasonable, please observe the following:

1. Observe park boundaries. Do not Trespass on Private property.
2. Nothing is to be attached to the walls, ceilings, or floors!
(No tape, tacks, pushpins, glue, sticky tack, etc.) No exceptions.
3. Only working dogs are allowing in the building. Pets in the Park must be on a leash.
4. No crepe paper or piñatas are allowed.
5. Alcohol is permitted with prior approval only. No alcohol is permitted outside of the building.
6. Tables and chairs must be put back as they were found.
(If food is consumed on premises, please wash off tables before putting away.)
7. Remove used garbage bags from containers, closing tops, and place in dumpster.
This also includes bathroom trash. (Replacement bags are in cupboard on counter.)
8. Sweep floor.
9. No mopping unless you have a spill. Please fill the bucket in the kitchen sink only.
Thank you!
10. Flush stools
11. Be sure no water is left running.
12. Do not open windows. Building is air conditioned and permanent storms have been placed on the outside of windows.
13. Turn off lights, except for automatic switch.
14. When finished, please leave exterior doors as you found them (locked or unlocked)

PLEASE RETURN KEY TO CITY HALL OR LOBBY DROP BOX. IF KEY IS NOT RETURNED, YOU WILL BE CHARGED \$50.00.
IF DAMAGE/TRASH IS FOUND YOU WILL BE HELD RESPONSIBLE FOR ALL COSTS INCURRED.

*1,200 square feet of usable space. 14 Monroe tables. 80 chairs



**CITY OF PRAIRIE CITY
GARDEN SQUARE RENTAL USER CONTRACT
105 S Marshall**

Date Reserved: _____ (Guaranteed with Paid Reservation/Council Approval if needed)
Event hours requested: _____
Name: _____ SS#: _____
Address: _____
Home Phone: _____ Cell: _____

Rental Fee: \$150.00 (No Alcohol) <input type="checkbox"/>	\$250.00 (Alcohol) <input type="checkbox"/>
---	--

Rental Fee: \$_____ Date Paid: _____ () Cash –Receipt #_____ () Check#_____

Special Requests, i.e. parking, street closures, special music, etc. must be approved by City Council with a minimum of 90 days prior to the requested date of the event. City events will always take priority on any given date. Businesses may be open during event time which may add noise, dust, etc. to the area.

____ I AM ____ AM NOT requesting the following streets to be closed from ____ to _____. (**Attach list**)

I have rented the Prairie City Garden Square for the above date. I understand and hereby agree that I will leave the entire Garden Square/Bandstand in the same condition it was in when rented, i.e. remove all trash, decorations, chairs, tables, etc. used for the rental event. No nails, screws, plantings or other attachments are to be used on any of the structures on Garden Square including Bandstand for hanging Banners, decorations, lighting, floral arrangements. **NO PINATAS ALLOWED.**

I hereby state that I have received a copy of the contract including Garden Square rules. I understand and hereby agree that I am responsible for any and all damages that may occur during the time of my occupancy and for the cleanup of Garden Square/Bandstand after my use. I understand and hereby agree that if I fail to clean up properly or if any damages occur or if I violate the terms of this agreement, I will be held responsible for any costs incurred. I agree to assume entire responsibility and liability for all damages or injuries to all persons, arising out of, resulting from or in any manner connected with the above use of city facilities, and agree to indemnify and save harmless the City, its agents and employees from all such claims, including legal fees and disbursements paid or incurred to enforce the provisions of this paragraph.

In cases of cancellation, the renter must give the City a written request for a refund 30 days prior to the proposed rental date. In case of inclement weather, the renter must notify the City by noon of the day of the event to request a refund.

I have read the above statement and hereby accept the terms of the contract:

Signature: _____ Date: _____



**CITY OF PRAIRIE CITY
GARDEN SQUARE**

RENTAL RULES

In order to keep the rent reasonable, please observe the following:

1. Observe Park Boundaries. Do not Trespass on Private property.
2. No crepe paper or piñatas allowed.
3. Alcohol must receive prior approval and is only allowed in cups or cans. No glass containers are permitted.
4. Appropriately dispose of all trash.
5. No driving or parking on green space.
6. If any damage/trash is found, you will be held responsible for all costs incurred.

Dear Council Members

I am writing to address an issue with the drivers in Prairie City. They have come to think that the STOP signs in this town are optional. I realize that we can't have a police officer sitting at every intersection in town to enforce the correct use of these signs but I do feel that something needs to happen before a child is hit walking to and from school.

I live on the corner of Main Street and South Street. It is a 4 way stop intersection. Ever since we moved in, 11 years ago, it has been an issue with people not stopping. Since I have been working from home this past year I realize how much of an issue it really is.

I have watched car after car run these stop signs. Most of the traffic is from the south. They have to stop at the Steenhoek St. intersection and then not again until they get to South St. The rate of speed has gotten so bad that I am not sure some of them could stop if they attempted to. There are many children that walk, ride bikes or skate boards to and from school down South St.

Just yesterday I witnessed a car that never even attempted to stop. Just barreled right on through the stop sign and on up the road to old Highway 163 stop sign.

The traffic on Main St has at least doubled since I first moved in and it is a very busy street. I would hate to see a child or anyone for that matter get hit and hurt from the out of control cars. As I am typing this letter I just watched 3 vehicles run the stop sign at speeds faster than a rolling stop.

We really need to have police presents at least during the time children are going and coming from school.

Thank You for your time

I hope to see some action taken on this matter

Sherry McGinn

Jodie Wyman

From: Sherry.L.McGinn@wellsfargo.com
Sent: Wednesday, April 7, 2021 3:22 PM
To: Jodie Wyman
Subject: Traffic Concerns
Attachments: Traffic.docx

Dear Jodie

Please see attached letter I would like addressed at the next city council meeting if not sooner. Is it possible for me to attend. Was not sure if you are holding meetings or conference calls due to Covid.

Thank you for your assistance

Sherry McGinn
400 S Main St
515-669-1738

This email was scanned by Bitdefender

Please find an image attached that shows where we would like to have parking blocked for the Farmers' Markets on Thursday evenings.

We would like to put signage up stating:

'No Parking from 2:30-8:00 on Thursdays.

Vendor loading and unloading for Farmers' Market.'

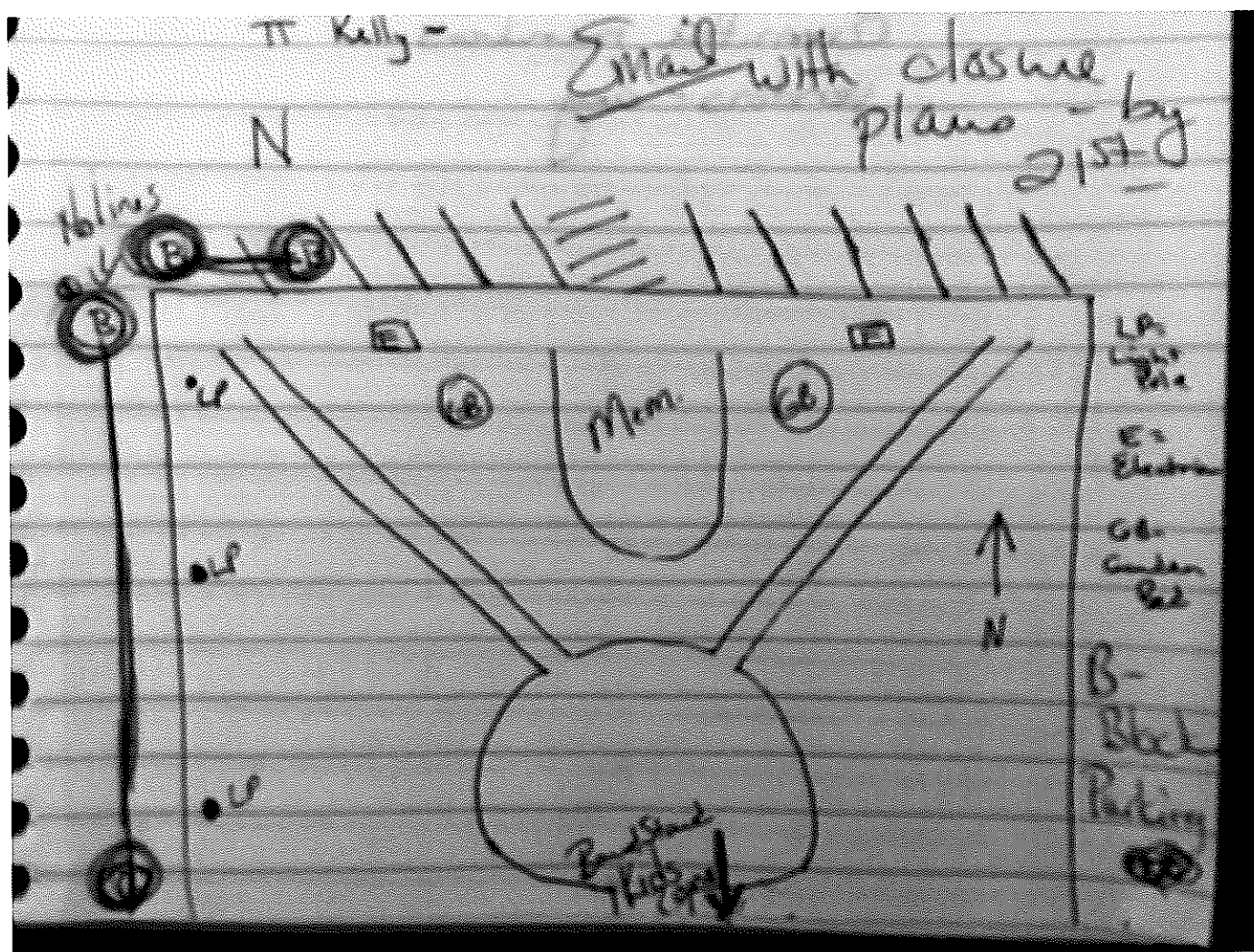
We can provide the signage if needed.

Signs would either be put up late Wednesday evening or early Thursday morning.

If the city could provide us with cones or a-frame signs that have been previously used for the market that would be appreciated. We can take care of placement and taking them down/storage of cones if necessary.

Thank you for your consideration in regards to making the market function efficiently and positively for the community!

Kirsten Weiland
PCFM Market Manager



PT. LOT 4. SUBDV. GOV'T LOT 2. SEC 2-78-21

ALL THAT PART OF LOT 4 OF THE SUBDIVISION OF GOVERNMENT LOT 1 IN SECTION 26, TOWNSHIP 7 NORTH, RANGE 21 WEST OF THE 5TH MAIN MERIDIAN, COUNTY OF TOWSON, STATE OF MICHIGAN, AS SHOWN ON THE PLAT OF THE RECORD OF SAID BOOK 21, PAGE 66, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 26, ALSO KNOWN AS THE NORTHWEST CORNER OF LOT 25 OF THE SUBDIVISION OF GOVERNMENT LOT 2 IN SAID SECTION 26, THENCE S89°58'14"E ALONG THE NORTH LINE OF SAID LOT 25 AND THENCE S100°07'21"W ALONG THE NORTH LINE OF SAID GOVERNMENT LOT 2, A DISTANCE OF 389.79 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S89°58'14"E ALONG THE NORTH LINE OF SAID LOT 2, A DISTANCE OF 136.49 FEET; THENCE S00°07'21"E A DISTANCE OF 248.41 FEET TO THE SOUTH LINE OF SAID LOT 4; THENCE N89°52'14"W ALONG THE SOUTH LINE OF SAID LOT 4, A DISTANCE OF 136.49 FEET; THENCE N00°07'21"W, A DISTANCE OF 248.17 FEET TO THE POINT OF BEGINNING, CONTAINING 0.78 ACRES, MORE OR LESS, AND SUBJECT TO A ROAD EASEMENT CONTAINING 0.10 ACRES, MORE OR LESS, AND SUBJECT TO ANY EASEMENTS AND RESTRICTIONS OF RECORD.

LOCATION:	JASPER COUNTY, PRAIRIE CITY, IOWA SEC. 2-7B-21, SUBD. GOV'T LT 2, PT. LT. 4
REQUESTOR:	RYEN AND DANA ALLEN PH (515) 338-0491 ryenallen@gmail.com
PROPRIETOR:	KIMBERLY S. AND RICHARD L. EARLES 700 W NORTH STREET PRAIRIE CITY, IOWA 50228
SURVEYOR:	GREGORY L ROSS, IA PLS NO. 13286
COMPANY:	ROSS LAND SURVEYING, INC PO BOX 336, JOHNSTON, IA 50131
RETURN TO:	ROSS LAND SURVEYING, INC PO BOX 336, JOHNSTON, IA 50131



**1988
LAND SURVEYING
Inc.**
PO Box 338,
Johnston, Iowa 50131
PH 515 264 2357
roselandsurveying.com

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

PROFESSIONAL LAND SURVEYOR
★ ★ ★ ★ ★
GREGORY L. ROSS
L.S. #13286
IOWA

Signature _____
Date _____

GREGORY L. ROSS, PLS
Iowa License, No. 13286

My license renewal date is
December 31, 2022

PAGES CONTINUE

● FOUND CORNER
 ○ SET 1/2" IR
 with orange plastic cap #13288
 □ CALCULATED CORNER ONLY
 ✕ CUT X
 --- SECTION CORNER
 --- IRON PIPE/GAS PIPE
 --- IRON ROD
 --- MEASURED DISTANCE
 --- RECORDED DISTANCE
 P/GP IR M
 WYCP [M] [COLOR ABBREVIATION]
 [SURVEYOR LICENSE NUMBER]

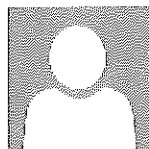
GRAPHIC SCALE 1"=60'

A horizontal graphic scale bar. It is divided into three equal segments, each representing 20 feet. The first segment is labeled '0' at its left end. The second segment is labeled '30' at its right end. The third segment is labeled '60' at its right end. The text 'GRAPHIC SCALE' is written vertically along the left side of the bar, and '1"=60\'' is written vertically along the right side of the bar.

PLAT OF SURVEY
FOR

RYEN AND DANA ALLEN
PH (515) 338-0491
ryenallen8@gmail.com

 Reply  Reply All  Forward





Mon 3/29/2021 8:03 AM


Jenny Morrett <jmorrett@pcmschools.org>


Re: Lift for Mural

To Jodie Wyman

 You replied to this message on 3/29/2021 9:08 AM.

 Bing Maps

 Action Items

 Get m

Hello!

I am doing the mural on the Coop building this summer and I was inquiring about renting a lift to use for painting since the building is 30ft tall. I inquired with John about whether that would be something that I would need to rent myself, or something the city would cover. He told me that he would put the request on agenda for the city council to discuss. I'm not sure if it was ever brought up, or if there was a decision made and I just wasn't made aware of it.

The lift that I am wanting to use is linked here. <https://www.sunbeltrentals.com/equipment/detail/1328/0070253/25-27ft-rt-scissor/>

Thank you so much for your help!
Jenny Morrett

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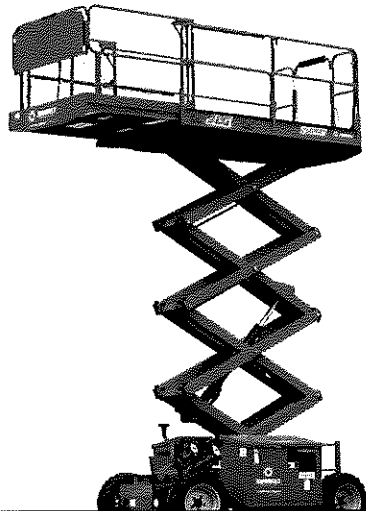
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Cat Class: 007-0253

25-27' Rough Terrain Scissor Lift

With a maximum platform height of 27' ft. and a platform size up to 110" in. x 63" in., this rough terrain scissor is perfect for increasing output in tough and uneven job site conditions. 4WD and up to 50% gradability keeps you moving even with the lift extended at maximum height.

- Platform capacity up to 1,500 lbs.
- Ability to drive at full height
- Up to 50% gradability
- Rough terrain tires with 4WD
- AC power to platform with platform extension capabilities up to 60"

Enter the zip code of your job site for pricing.

Jodie Wyman

From: Scott DeVries <middkid96@gmail.com>
Sent: Thursday, April 8, 2021 12:01 PM
To: Jodie Wyman
Subject: Re: Sidewalk and parking closure

Sorry, I should have also included in my message that I did speak with both Mustang Tire and Mindhams Barbershop to clarify if this would work for them. Both of them did not see any issue with the temporary closure...and I agreed to minimize the disruption to them as much as possible.

Also, work on Friday April 16 will likely block the north side thru the day, we plan to have everything opened back up before bike night begins.

On Thu, Apr 8, 2021, 11:55 AM Scott DeVries <middkid96@gmail.com> wrote:

Jodie,

Per the tuckpointers, they would like to have the parking spaces and sidewalk on the north side of 101 S Main Street and the spaces to the east of 101 to 107 S Main Street planned to be blocked for the period of April 15 to April 22.

They will be washing the existing stucco, grinding cracks and applying caulking to the cracks. Work will begin on the north side.

They will provide cones and tape to block the area during work. Everything will be opened back up after working hours (will not require the space to be block when their lift is not in operation).

Any questions, please let me know.

Thanks!

Scott DeVries

This email was scanned by Bitdefender



CITY OF PRAIRIE CITY
203 E. JEFFERSON
P.O. BOX 607
PRAIRIE CITY, IA 50228
PHONE (515) 994-2649
FAX (515) 994-2376

April 15, 2021

Full-Time Employment Opportunity Public Works Water Operator Position

PUBLIC WORKS DEPARTMENT

The City of Prairie City, IA (pop. 1,680) is accepting application for a full-time Public Works Employee. Responsibilities include water and wastewater operations, park, cemetery, storm sewer, and street maintenance. An Iowa Grade II Water Treatment and Distribution Operator certification is preferred but not required. Must be willing to obtain a minim Iowa Grade II Water Treatment and Distribution Operator certification within employment with the City. Must have a valid driver's license. Post-offer physical and drug test required.

Application and resume must be sent to: City of Prairie City, PO Box 607, Prairie City, Iowa, 50228 or emailed to jodie.wyman@prairiecitiyiowa.us. Applications will be accepted until the position is filled.

A copy of the job description and application is available on the city website www.prairiecitiyiowa.us.



SUMMER OFFICE INTERN

The City of Prairie City is accepting applications for a part-time Summer Office Intern. Job description and application available at City Hall, 203 E. Jefferson, Prairie City, Iowa or on the city website. Applications must be received by May 3, 2021, at 4:30 p.m.

The City of Prairie City is an equal opportunity employer.

PUBLIC WORKS – Water/Wastewater Superintendent

Position: Public Works –Water/Wastewater Superintendent

Reports to: City Administrator

Revision Date: 04/12/2021

FLSA Classification: Non-exempt

POSITION SUMMARY:

Primary Job Duties

Water/Wastewater Superintendent: Performs specialized duties in the operation and maintenance of the municipal water and wastewater treatment plants, wells, water tower, pump stations and related equipment in accordance with standard operating and safety procedures. Operates and maintains water and wastewater utilities under regulations established by local, state and federal authorities. Ensures that water meets government standards by collecting, testing and analyzing water samples.

Meter Reading Operations: Reads and records residential and commercial water meter readings to determine usage. Installs, repairs and replaces meters.

ESSENTIAL JOB DUTIES

WATER/WASTEWATER SUPERINTENDENT:

- Prepare, sign, and file reports as required by local, state and federal authorities.
- Submit annual budget recommendations.
- Performs daily maintenance including cleaning filters, screens, tanks, pits, building, pumps, and other equipment.
- Collects and tests water samples and performs tests to determine effectiveness of treatment operations.
- Records results of laboratory analysis.
- Computes monthly averages of flows, pounds of chemicals applied, and test results.
- Monitors, Inspects, reads and records data from gauges and meters
- Inspects and listens to chlorinator, pumps and other equipment.
- Identifies and reports malfunctioning equipment.
- Checks wastewater treatment equipment for proper functioning.
- Cleans, maintains and repairs equipment on ongoing basis.
- Manually changes chemical drums, barrels and cylinders when empty following established safety procedures for each chemical.
- Transports materials to landfill.
- Assists with cleaning, repairs and maintenances of sanitary sewer system.
- Operates a motor grader, jackhammer, dump truck and other equipment to repair roads and transport rock, sand and gravel.
- Operates water treatment equipment including pumps, wells and valves.
- Mixes chemicals used in water treatment process according to established procedure.
- Collects and analyzes water samples on a daily basis following established laboratory procedures.

- Performs general plant maintenance using a variety of tools to clean, maintain and repair pipes, valves, machines and other equipment.
- Reads and records water meter numbers on a monthly basis.
- Performs other duties as needed, including snow removal and care of plant and lagoon grounds.

METER READING OPERATIONS

- Submit annual budget recommendations.
- Reads and records residential and commercial water meters to determine water usage.
- Reports malfunctioning meter to City Hall staff.
- Removes defective meters
- Determines reason for meter failure.
- Orders parts necessary for repair.
- Installs water meters by setting new and rebuilt meters in line with water lines.
- Reviews high and low water consumption reports.
- Follows established procedures in reporting excessively high water usage.
- Follows established procedures in turning water service on or off for customers as directed.
- Responds to inquiries from the public regarding water service.

SECONDARY JOB DUTIES

All or parts of the following duties are required when requested by the City Administrator.

Capital Project Planning/Review: Supervises the construction, improvement, repair, maintenance, and management of all city property by contractors.

Street Laborer/Equipment Operations: Performs a variety of street repair and maintenance functions, including patching streets; mowing city property; grading roads; plowing and sanding streets; and operating all related road maintenance and repair equipment. Repairs and replaces traffic signs.

Cemetery Operations: Maintains the care of the cemetery including mowing and trimming and equipment; minor repair to headstones, monuments, and/or foundations.

Parks Operations: Performs a variety of maintenance functions, including mowing and trimming; repairing equipment.

STREET LABORER/EQUIPMENT OPERATIONS:

- Safely operates a variety of street maintenance and cleaning equipment including maintainer, end loader, dump truck, steel roller, and street sweeper.
- Safely operates a motor grader to smooth rock on roads and alley to fill in ruts and level rough areas.
- Repairs streets by operating jack hammer to remove sections of the street, and paves replacement section.
- Fills and patches potholes.
- Removes snow and ice from streets using snowplow, v-plow, sander and other equipment.

- Safely operates a variety of hand and power tools used in street maintenance and repair including street painting equipment; cement saws; chain saw; hammer; drill; air compressor; electrical and carpentry tools and surveying tools.
- Maintains and services equipment by changing oil; greasing moving parts; replacing filters and other parts; changing tires; cleaning windows; and performing other routine maintenance.
- Cleans and maintains storm sewers by removing debris and blockage and repairing and replacing portions of storm sewers.
- Repairs or replaces street signs according to regulations in the Uniform Traffic Control Manual and City Code.
- Safely operates a variety of equipment used in trimming trees and grounds keeping, including chainsaw, chipper, pesticide sprayer, lawn mower and weed whip.
- Cleans and maintains the yard waste drop site.

CEMETERY OPERATIONS:

- Approve installation of headstones and monuments.
- Performs maintenance and grounds keeping work including spraying grounds; mowing grass; trimming trees; picking up litter and branches; removing snow using shovel and snow blower.
- Maintains equipment for safe and efficient operation.
- May direct funeral traffic through city intersections to cemetery.
- Repairs headstones, monuments, and foundations with cement.

PARKS OPERATIONS:

- Oversees operations of municipal parks which include:
Recreational Complex
Tennis courts
Garden Square
Community Park
- Performs a variety of maintenance functions in park facilities and grounds keeping work including mowing grass; trimming trees; picking up litter and branches; removing snow using shovel and snowblower; painting; occasionally cleaning restrooms; moving picnic tables.
- Conducts regular inspections of facilities to check for any necessary repairs.
- Maintains equipment for safe and efficient operation.
- Purchase paper towels and garbage sacks for Community Building.
- Check Community Building to make sure renters leave it clean according to regulations set by the City.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

The individual must possess the following knowledge, skills and abilities or be able to explain and demonstrate that the individual can safely perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skill and abilities.

- Ability to follow written, verbal and diagrammatic instructions.
- Ability to perform basic addition and subtraction; copy figures; accurately count and record numbers.

- Ability to accurately transcribe numeric data from one source to another.
- Ability to safely walk five miles per day.
- Ability to safely stand on one's feet for extended periods each day.
- Ability to safely perform physical activities including walking, crouching, kneeling to access confined spaces, bending, stooping, climbing, balancing, sitting for extended periods, twisting, reaching, grasping, standing, and other movements associated with each of the various areas of operation.
- Ability to safely lift, carry push and pull objects weighing up to 50 pounds and to exert up to 100 pounds of force occasionally.
- Ability to learn and follow procedures for reading, installing and repairing water meters.
- Ability to learn and understand the principles and operating procedures involved in the municipal water treatment and distribution systems.
- Ability to establish effective working relationships with co-workers, supervisors, and the public.
- Knowledge of or ability to learn municipal street and utility systems.
- Knowledge of the standard methods, materials, tools and equipment used in road maintenance.
- Knowledge of operating hazards of road maintenance and repair equipment and vehicles and corresponding safety precautions.
- Ability to safely perform outdoor manual labor for extended periods of time under adverse weather conditions.
- Ability to read maps.
- Ability to use logic or science to solve problems with several abstract and concrete variables.
- Ability to obtain and maintain all required licenses and certifications.
- Ability to safely operate and maintain tools and equipment associated with public works projects, including, but not limited to, general purpose maintenance equipment and tools; safety equipment; cars, light trucks, tractors, street sweeper, motor graders, loaders; air compressor; chain hoist; electrical welding equipment, drills, grinder, generator; riding or push mowers; weed eater; hand tree trimmer; sprayer; ladder; extension cords; measuring equipment; hazardous chemicals; motorized sump pump; hammers, sledgehammers; and other vehicles, tools, and equipment.
- Knowledge of the principles and practices of grounds care and building maintenance.
- Ability to accurately use equipment used to locate burial lots, including tape measure and other marking devices.
- Ability to operate mobile radio, telephone, typewriter, calculator and copy machine.
- Ability to maintain detailed and accurate records.
- Ability to work independently and in consultation with other public officials.
- Basic knowledge of construction and repair principles and techniques relating to buildings, fences, play equipment and other parks department structures.
- Basic knowledge of the principles and procedures of water and wastewater treatment including knowledge of chemistry and bacteriology; laboratory equipment and procedure and established controls and related occupational hazards and safety precautions.
- Ability to read and interpret gauges and meters.
- Knowledge of cleaning methods, materials and equipment and the proper use and hazards of cleaning agents.
- Ability to safely access confined spaces.

- Ability to safely walk across uneven terrain, slippery surfaces, and climb stairs.
- Knowledge of water main installation and repair.

ENTRY REQUIREMENTS

Education/Training: Graduation from high school or GED equivalency.

Work Experience: Two years of post high school job related experience such as plumbing and/or mechanical repair. Operation of heavy equipment is essential.

Required licenses, registrations and certifications: Valid Iowa motor vehicle operator's license. Must have or be able to obtain Water Grade II - Operator, Waste Water Grade III – Operator.

Required post-offer physical examinations: Upon request of the City Administrator.

Required drug testing: Upon request of the City Administrator.

Residency requirement: As stated in the Employee Handbook

Other testing required: DCI background check.

WORK ENVIRONMENT

Work is performed both inside and outside and involves seasonal exposure to heat and cold, wind, rain, humidity, snow and ice conditions. Work may be performed in the cab of a truck or tractor, office, plant or laboratory. Position involves exposure to awkward or confining work spaces; darkness due to poor lighting; dirt and dust; mists; gases; odors and fumes; moving machinery; loud noises; vibration; noise and vibrations associated with operating power tools, periodic lifting and carrying of chemical containers; valves; pumps; grounds keeping, maintenance of heavy equipment, machinery and power tools; darkness or poor lighting; visual strain; safety equipment weighing more than 50 pounds; working on uneven ground, mechanical, herbicides and other chemical, microbiological, electrical, fire and traffic hazards; and extensive walking and standing. Position may involve being called back to work while off-duty, extended or irregular work hours and work pace pressure. Seasonal work may require a respirator and protective clothing.

1. Marginal functions of the position that are incidental to the performance of essential job duties have been excluded from the job description.
2. All requirements are subject to possible modification to reasonably accommodate qualified individuals with disabilities. Prospective employee and incumbents are encouraged to discuss possible accommodations with the City.
3. Job descriptions in no way state or imply that the description includes every duty to be performed by the employee in the position. Employees will be required to follow any other job related instructions and to perform any other job related duties requested by their supervisor.
4. The City reserves the right to change or reassign job duties or combine positions at any time.

Date