

**CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
JUNE 29, 2021**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on June 29, 2021, in special session at the Prairie City Council Chambers at City Hall and via Zoom. At 12:00 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger (joined via zoom after the agenda approval vote), McDonald, and Taylor. Absent: Councilor Lindsay. Also in attendance: Interim City Administrator and City Clerk, Jodie Wyman; Police Chief, Mike German; and Water/Sewer Superintendent, Carl Van Der Kamp.

AGENDA APPROVAL: Taylor moved to approve the agenda and was seconded by McDonald. The motion passed all ayes.

CONSENT AGENDA:

Council Meeting Minutes from June 4, 2021:

Council Meeting Minutes from June 9, 2021:

Resolution 6-29-21-1 Approving June Bills and Transfers: Councilor McDonald asked if public works was stocking up on softener salt supply with the price of the invoice on the claims list. Superintendent Van Der Kamp assured Council that the softener salt is purchased as a consumable that is delivered in bulk via semi truck, so there is not a way to buy it for back stock. Councilor McDonald also asked why there was a payroll on both the 28th and the 29th of June. Interim Administrator Wyman responded that the payroll consisted of three batches since it was a quarter-end payroll, and they were a mix of ACH and physical checks. Since payroll was processed on Monday the physical checks were dated the 28th, while the ACH file doesn't process and post until the 29th.

JP Party Rentals Quote ID# 7945281 in the amount of \$5,625.00 for Prairie Days inflatables: Councilor Townsend asked if the rental agreement from JP Party Rentals had already been paid. Interim Administrator Wyman responded that the agreement approved by Council was previously paid. McDonald moved to approve the consent agenda and was seconded by Taylor. The motion passed all ayes.

PUBLIC COMMENT: None.

OLD BUSINESS: None.

NEW BUSINESS:

Approval of Noel Lloyd (EMT) as an Ambulance volunteer: Taylor moved to approve hire Noel Lloyd as a volunteer for the EMS Department and Townsend seconded the motion. The motion passed all ayes by roll call vote.

Discussion and possible action to approve Setting a Public Hearing for the Sale of the gravel parking lot directly north of the Family Life Center: Kyle Kane, a Deacon at the First Reformed Church, sent an e-mail requesting Council's consideration in selling the gravel lot. There are many community events hosted at the Family Life Center, along with individual gatherings, such as graduation parties, auctions, sports training, and youth group. On several occasions there have been conflicts with other activities

going on in the area where the parking lot is also being utilized. According to the Beacon site, the gravel lot is not a separate parcel; therefore, requiring the city to pay for surveying the plot and splitting into two parcels. In addition, this plot of land has been discussed as the future building site for the Fire and EMS Departments. Council decided to hold off on selling to anyone at this time. Interim Administrator will draft a letter notifying Mr. Kane of Council's decision. No action was taken by Council.

ADJOURNMENT: Taylor moved to adjourn the Council meeting and was seconded by Townsend. The motion passed all ayes. The June 29, 2021, Prairie City Council meeting adjourned at 12:19 p.m.

Prairie City Library Board
Minutes from May 25, 2021 Meeting

Meeting called to order at 6 p.m. by president, Ginny Dalton.

Present: Sue Ponder, Linda Frazier, Jennifer Ladehoff, Jason Taylor, Arnie Sohn, Ginny Dalton and Christy Lindsay via phone.

Minutes from April meeting were reviewed. Motion by Jason, second by Arnie to approve the minutes. Motion carried.

Director's report:

- library traffic is picking up. Many more children are returning.
- Summer programs are planned. 3 programs will be presented at Farmer's Market: Insect Zoo on June 17, Blank Park Zoo on July 1, Absolute Science:Fire and Ice on July 8.
- The Friends group is again funding the Adventure Pass program.
- A grant is available to assist libraries due to changes brought on by the pandemic. Up to \$5000 available. Deadline is July 2. Sue will participate in a meeting on Thursday to learn more.
- The fundraising brochures have been mailed to all in the 50228 zip code area.
- A question has been asked about donating stocks to the cause. Sue spoke with Dan Skokan at Jasper County Foundation. He says that this is an option and people interested may contact him. His phone is 515 778 0994.
- The Friends are starting to work on ideas for Prairie Days and there will be a fundraising 5K run on Sept. 5. Phyllis Peter and Kelly Disney are organizing the run. The group also has continued to collect cans and bottles, focusing on the Bike Nights.
- Sue will be updating the council on the new information.
- Board members gave the director evaluation forms to Ginny. She will compile the results and discussion will continue at the next meeting.

Next meeting set for June 22 at 6 p.m.

Meeting adjourned at 6:50.

Submitted by Linda Frazier



PARK BOARD

Wednesday, May 19, 2021 at 6 p.m.

Prairie City Community Building

Agenda

(Subject to change within 24 hours of meeting)

1. Call to Order – Tom Schendel (6:00 p.m.)
2. Roll Call – Emily Simmons, Scott Steenhoek, Brent Berger, Deb Townsend, Carl VanderKamp, Jake Nolin
3. Approval of Agenda & Minutes – motion by Simmons, second by Steenhoek.
4. Little League Update / Bam Bam
 - Little League will probably flow into an additional week due to rainouts
 - Bam Bam – first week in PC, second week in Monroe; organizer had meeting with parents/coaches about options for location; asked about Monroe – not Park Board’s recommendation but they went there.
 - Two weeks left, maybe three if one is rained out
 - Scott Steenhoek donated a tee with his incentive program from employer.
5. PCM Mustangs Youth Soccer
 - Games are moving along; concession stand has been running.
6. Public Works Update
 - Planted 25 trees at complex; some got run over but are hopeful they will make it.
 - Shelves for soccer concession are up and totes put in. Threshold/weather stripping for door will probably not happen this year. Door needs to be cut/welded.
 - Soffits fixed.
 - Pallet of chalk and some paint delivered.
 - Dyed the pond and sprayed for cattails.
 - Cleaned up branches in community park.
 - Underground electrical is being put in at Garden Square on east side. A couple of street lights will be moved.

- Got Trees Please grant (\$1,000); hoping to get to Earl May to buy more trees.
- Bench for donation has arrived and plaque is ready.
- Globe for bandstand – trying to find where it needs ordered from.
- Community Park Lighting – trying to get an electrician in to look at it. Some lights flicker or short out. Working on getting someone out to assess.
- Size of flag on pole – new 3 X 5 flag has been ordered.
- Placing flag at half-staff – Emily could sign up for press releases from Governor's office to know when flags should be a half-staff; Public Works will then attend to it.
- Dandelions and weeds spraying – Carl has the license for spraying. Spray at Park will drift. Public Works is getting to it.
- Parking issues – hard to regulate; people park wherever they want. Perhaps we can consider a one-way traffic flow with signage.
- With upcoming addition of triplexes by PCE, sidewalk will probably move to West side of road.
- Consider sidewalk through the park for kids going to and coming from school.

7. New Business:

- Volunteer event for AA State Baseball tournament (July 16-18)
 - Who can we all get to participate (park board, city council, EDC, etc.)? Silver cord hours?
 1. Last tournament of the summer for the complex.
 2. Can we have a volunteer event to run the tournament as a city event.
 3. Could show the full value of us having a tournament on our own. Includes volunteers running field maintenance, concessions, etc.
 4. Is it worth the investment? Will we see the return?
 5. Concessions will be the challenge.
- Street lamps at Garden Square – connect plug-ins at the top of the street lamps so they can be utilized for decorations, etc. Public Works has determined that's not a good idea because the poles tend to get damaged and they are expensive. Outlets are in the ground.
- Book walk at complex
 - Story walk that can be changed every month.
 - Posts would be needed and families could do this together.

- Park Board loves the idea. Library Board will do the leg work for costs, etc.

8. Old Business:

- Community Building – window update
 - Still waiting on final window to come in
 - Work must be done and invoiced by first Wednesday in June. May need to do all but one but bill for all of that.
 - Tom will contact Jodie tomorrow.
 - Have not contacted anyone about roofing quotes; will look to take action in the coming months.
- Summer rec update – dates, planned activities
 - Grades 3-6 from 9:00 to 10:00
 - Grades K-2 from 10:00 to 10:45
 - Wednesday, June 9 to Thursday, July 8
 - Evaluate the pay and number of days (2016 = 28 days, 2017 = 22 days, 2018 = 19 days, 2019 = 18 days); 2021 = 17 days
 - Tom will see if they can keep track of attendance.
- Pond – update on assessment(s)
 - Iowa Pond Guy – muskrat and cattail infestation; saw his quotes from last meeting
 - Aaron Sande (Soil Conservationist – NRCS) – cattails could use some cleaning up, algae is present sooner than expected (possibly from nitrogen being applied to ball fields – could stagger application times); overall, he liked the ecosystem of the area but could understand some shoreline work to improve access for fishing.
 - DNR – did not find anything conclusive regarding a leak; did locate some white tile but was unable to determine exactly where it went or what it did; Dept of Ag rep believes it might help to enforce the shoreline with dirtwork and rip rap to ensure the structure of the pond for future years. This would also help beautify the pond but may not help the water level if a leak does exist.
 - I think the question is “What does the city want the pond to be?”. It has to serve as a retention area for the ball fields to prevent things moving downstream.
- Budget – review current status (revenue & expense report)
 - Minor Equipment (430-6725): \$1,175.22 available
 - Ball Diamond/Park Maintenance (440-6320): \$2,837.98 available

- Park Board Trust Purchase (440-6597): \$2,618.00 available
- Still have the following to purchase are account for: Custom bat boxes and shelves, rubber base plugs with tassel, pitching anchors?, mower/blower/trimmer?
- Rec Complex
 - Fence extensions are completed and look good.
 - Storage in east concession and weather stripping
 - Tourney update – signed agreements sent for all remaining tournaments on the calendar.
 - Soccer goals –
 - Vendor hook-up fee implemented and should be paid for all tournaments starting in May; ask Jodie if we have received those fees. Fee for a weekend is \$150?
- Promotion of local business at rec complex/tournaments - Emily is still waiting to hear back from Little League. We could possibly check with Mindy for her feedback.
- List of projects – what to tackle in 2021-2022
 - Community Park upgrades – lighting, parking, roof
 - Pond – Park Board to continue gathering info and then make a proposal to Council.
 - Rec Complex improvements - lighting

9. Discussion Items - None

10. Next Meeting – Thursday, July 1, 2021 at 6:00 p.m. at PC Community Building

11. Adjournment – motion by Simmons, second by Steenhoek

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.

RESOLUTION NO. 7-14-21-1

RESOLUTION APPROVING BILLS AND TRANSFERS

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council July 14, 2021, as well as transfers submitted to Prairie City Council July 14, 2021.

Approved and adopted this 14th day of July, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Clerk

CLAIMS REPORT

Check Range: 6/30/2021- 7/08/2021

| VENDOR NAME | REFERENCE | AMOUNT | VENDOR TOTAL | CHECK# | CHECK DATE |
|--------------------------------|--------------------------------|----------|-----------------|---------|---------------|
| 1 DIGITAL, INC | CAMERA ON SQUARE | | 2,317.39 | 44069 | 7/08/21 |
| ALTOONA FIRE DEPARTMENT | AMBULANCE TIERS | | 300.00 | 44070 | 7/08/21 |
| BRICK GENTRY P.C. | Legal Fees | | 3,180.00 | 44071 | 7/08/21 |
| CAMP TOWNSHIP FIRE DEPARTMENT | Ambulance Tier | | 175.00 | 44072 | 7/08/21 |
| CENTURYLINK (LUMEN) | TELEPHONE | | 400.74 | 44073 | 7/08/21 |
| CITY OF BAXTER | POLICE VEST REIMBURSEMENT | | 4,966.21 | 44074 | 7/08/21 |
| CITY OF COLFAX | LAW ENFORCEMENT SERVICES | | 275.00 | 44075 | 7/08/21 |
| SHANE DANIELS | 30A OUTLET AT REC | | 100.00 | 44076 | 7/08/21 |
| MATT DAVENPORT | KEYS | | 73.43 | 44077 | 7/08/21 |
| DELTA DENTAL PLAN OF IOWA | DENTAL INSURANCE PREMIUM | 431.28 | | 44078 | 7/08/21 |
| DELTA DENTAL PLAN OF IOWA | DENTAL INSURANCE PREMIUM | 431.28 | 862.56 | 7082021 | 7/01/21 |
| EPIC LIFE INSURANCE CO | LIFE INSURANCE PREMIUM | | 247.56 | 7082022 | 7/01/21 |
| FIRST NATIONAL BANK OMAHA | CREDIT CARD | | 1,470.60 | 44079 | 7/08/21 |
| FIRST NATIONAL BANK OMAHA | CREDIT CARD | | 16.04 | 44080 | 7/08/21 |
| FIRST NATIONAL BNK OMAHA | BROWNELLS | | 483.10 | 44081 | 7/08/21 |
| FIRST NATIONAL BANK CC | *****3469 | | 160.32 | 44082 | 7/08/21 |
| FST NATIONAL BNK OF OMAHA | (5286) | | 274.90 | 44083 | 7/08/21 |
| GALLS INC DBA CARPENTER UNIFOR | POLICE UNIFORM | | 62.91 | 44084 | 7/08/21 |
| GLOBAL REACH INTERNET PRODUCTI | WEBSITE FEE | | 48.00 | 44085 | 7/08/21 |
| HAWKEYE TRUCK EQUIPMENT | SPRAY ON BED LINER, RUNNING BD | | 1,115.00 | 44086 | 7/08/21 |
| HEARTLAND COOP | FUEL | | 2,427.72 | 44087 | 7/08/21 |
| HINDMAN TREE SERVICE | 2 TREES AND 3 STUMPS | | 3,850.00 | 44088 | 7/08/21 |
| IOWA DEPT OF NATURAL RESOURCES | ANNUAL WATER SUPPLY FEE FY22 | | 192.36 | 44089 | 7/08/21 |
| IOWA LAW ENFORCEMENT ACADEMY | TRAINING | | 275.00 | 44090 | 7/08/21 |
| IOWA MUNICIPAL WORKERS COMP AS | PREMIUM | | 11,291.00 | 44091 | 7/08/21 |
| IOWA OFFICE CLEANIN | JANITORIAL | | 2,353.54 | 44092 | 7/08/21 |
| IOWA ONE CALL | UTILITY LOCATES | | 53.10 | 44093 | 7/08/21 |
| IOWA REGIONAL UTILITIES AS | WATER | | 92.77 | 44094 | 7/08/21 |
| IOWA STORAGE TRAILER INC | STORAGE RENTAL | | 135.00 | 44095 | 7/08/21 |
| IPERS | IPERS | | 690.71 | 6152236 | 6/30/21 |
| JASPER CO COMMUNITY DEVELOPMEN | 28E ANIMAL CONTROL AGREEMENT | | 2,310.00 | 44096 | 7/08/21 |
| JP PARTY RENTALS | INFLATABLES PRAIRIE DAYS | | 5,625.00 | 44097 | 7/08/21 |
| KABEL BUSINESS SERVICES | CAFETERIA PLAN-MEDICAL PAYROLL | 41.40 | | 44098 | 7/08/21 |
| KABEL BUSINESS SERVICES | CAFETERIA PLAN-MEDICAL PAYROLL | 69.24 | 110.64 | 6152237 | 6/30/21 |
| KARL CHEVROLET | PARTS FOR FIRE DEPARTMENT | | 3,285.65 | 44099 | 7/08/21 |
| KELTEK INCORPORATED | DRIVE FAULT | | 375.63 | 44100 | 7/08/21 |
| KOCH BROTHERS | CONTRACT LIBRARY | | 384.36 | 44101 | 7/08/21 |
| LEXIPOL, LLC | POLICY MANUAL AND TRAINING | | 2,345.00 | 44102 | 7/08/21 |
| M SQUARED CUSTOMS | CITY HALL WINDOW | | 800.00 | 44103 | 7/08/21 |
| MARTIN MARIETTA MATERIALS | PEA GRAVEL | | 240.61 | 44104 | 7/08/21 |
| MEDIACOM | STATIC IP FEE | | 13.81 | 44105 | 7/08/21 |
| MENARDS - ALTOONA | SUPPLIES | | 780.91 | 44106 | 7/08/21 |
| METRO WASTE AUTHORITY | CURB IT | | 6,013.35 | 44107 | 7/08/21 |
| MIDAMERICAN ENERGY | GAS/ELECTRIC SERVICE | | 6,913.48 | 44108 | 7/08/21 |
| MSA PROFESSIONAL SERVICES | PHASE 1 | | 7,654.41 | 44109 | 7/08/21 |
| | Multiple Projects | 7,654.41 | | | |
| NEWTON DAILY NEWS | SPECIAL MEETING MINUTES | | 112.56 | 44110 | 7/08/21 |
| P & P SMALL ENGINES, INC | MOWER | | 90.99 | 44111 | 7/08/21 |
| PELLA MEDICAL CLINIC | FIRE PHYSICAL | | 148.00 | 44112 | 7/08/21 |
| PORTER HARDWARE | GRASSHOPPER PARTS | | 460.54 | 44113 | 7/08/21 |
| PRAIRIE CITY FOODS | MISC SUPPLIES | | 32.94 | 44114 | 7/08/21 |
| PRAXAIR DISTRIBUTION INC | AMBULANCE SUPPLIES | | 243.93 | 44115 | 7/08/21 |
| RACOM CORPORATION | BEON ACCESS | | 9.90 | 44116 | 7/08/21 |
| SCHNEIDER GRAPHICS INC | POLICE VEHICLE DECALS | | 595.65 | 44117 | 7/08/21 |

CLAIMS REPORT

Check Range: 6/30/2021- 7/08/2021

| VENDOR NAME | REFERENCE | AMOUNT | VENDOR TOTAL | CHECK# | CHECK DATE |
|--------------------------|--------------------------------|--------|-----------------|---------|---------------|
| SHRED-IT USA LLC | DOCUMENT SHREDDING | | 338.96 | 44118 | 7/08/21 |
| SIMMERING-CORY INC | june 2021 supplement | | 217.00 | 44119 | 7/08/21 |
| STEW HANSEN | 2021 DODGE DURANGO | | 34,392.00 | 44120 | 7/08/21 |
| THE DODGE GARAGE | REPAIRS | | 582.95 | 44121 | 7/08/21 |
| US POST OFFICE | PERMIT AND TWO ROLLS OF STAMPS | | 298.70 | 44068 | 7/07/21 |
| VAN WALL EQUIPMENT INC | PARTS | | 121.96 | 44122 | 7/08/21 |
| WASTE MANAGEMENT OF IOWA | CONTRACT | | 7,966.65 | 44123 | 7/08/21 |
| WASTE SOLUTIONS OF IOWA | KYBO | | 115.00 | 44124 | 7/08/21 |
| WELLMARK BC/BS OF IOWA | HEALTH INSURANCE PREMIUM | | 6,951.67 | 6152235 | 6/30/21 |
| Accounts Payable Total | | | 127,422.21 | | |
| Utility Refund Checks | | | | | |
| Refund Checks Total | | | | | |
| Payroll Checks | | | | | |
| Report Total | | | 127,422.21 | | |

CLAIMS REPORT
CLAIMS FUND SUMMARY

| FUND | NAME | AMOUNT |
|-------------|---------------------|------------|
| 001 | GENERAL | 78,475.15 |
| 110 | ROAD USE | 4,085.02 |
| 112 | TRUST&AGENCY LEVIES | 13,192.77 |
| 600 | WATER | 10,083.01 |
| 610 | SEWER | 7,419.30 |
| 670 | SANITATION | 14,166.96 |
| TOTAL FUNDS | | 127,422.21 |

First National Bank Credit Card

Rest of June Sta

| <u>Vendor#</u> | <u>Card#</u> | <u>Name</u> | | <u>Detail</u> | <u>Amount</u> |
|----------------|--------------|-------------------|-------------|----------------------------------|---------------------------|
| 926 | 8093 | Emily Voeller | Ambulance | Scheduling Pro Plan Renewal | \$ 785.46 |
| 926 | 8093 | Emily Voeller | Ambulance | Postage | \$ 28.00 |
| 926 | 8093 | Emily Voeller | Water | Postage | \$ 4.00 |
| 926 | 8093 | Emily Voeller | City | Office Supplies | \$ 31.80 |
| 926 | 8093 | Emily Voeller | Police | Office Supplies | \$ 43.78 |
| 926 | 8093 | Emily Voeller | Split (All) | Verizon - Cell Phones | \$ 577.56 |
| | | | | | <u>\$ 1,470.60</u> |
| 927 | 9798 | Sue Ponder | Library | Programs | \$ 16.04 |
| | | | | | <u>\$ 16.04</u> |
| 1048 | 9652 | Mike German | Police | Patrol Rifle Optic Red Dot Sight | \$ 483.10 |
| | | | | | <u>\$ 483.10</u> |
| 3469 | 3469 | Jake Nolin | Water | AWWA Books & Training Materials | \$ 108.50 |
| 3469 | 3469 | Jake Nolin | Parks | Triaz Insect Spray & Herbicide | \$ 51.82 |
| | | | | | <u>\$ 160.32</u> |
| 928 | 0042 | Carl Van Der Kamp | | | |
| 928 | 0042 | Carl Van Der Kamp | | | |
| | | | | | <u>\$ -</u> |
| 1039 | 5286 | Jodie Wyman | Sewer | Background Checks | \$ 30.00 |
| 1039 | 5286 | Jodie Wyman | City | Iowa League of Cities Membership | \$ 135.00 |
| 1039 | 5286 | Jodie Wyman | City | Office Supplies | \$ 109.90 |
| | | | | | <u>\$ 274.90</u> |
| Total | | | | | <u><u>\$ 2,404.96</u></u> |

Sewer Sinking Fund

| | | |
|--------------|--------------|--------------|
| 611-910-4830 | GL | |
| July | 6445 | \$ 16,928.00 |
| August | 6447 | \$ 16,928.00 |
| September | 6845 | \$ 16,928.00 |
| October | 6845 | \$ 16,928.00 |
| November | 6845 | \$ 16,928.00 |
| December | 6845 | \$ 16,928.00 |
| January | 6845 | \$ 16,928.00 |
| February | 7169 | \$ 16,928.00 |
| March | 7170 | \$ 16,928.00 |
| April | 7171 | \$ 16,928.00 |
| May | 7172 | \$ 16,928.00 |
| June | 7173 | \$ 16,928.00 |
| 610-910-6910 | Payment | |
| | 610-910-6910 | |
| | 611-910-4830 | |

| | | | |
|--------------|------------------------------|---|--------------|
| 002-910-6910 | Equipment Revolving - Police | Pay for New Durango PPV | \$ 34,392.00 |
| 002-910-6910 | Equipment Revolving - Police | Pay for New Durango Equipment | \$ 13,651.34 |
| 173-910-6910 | Police IPAIT | Pay for New Camera System for Durango (Reimbursed by Grant) | \$ 9,526.95 |
| 001-910-4830 | Police General Fund | To Pay for Durango, Equipment, and Camera | \$ 57,570.29 |
| 002-910-6910 | Equipment Revolving - Guns | Pay for Gun for Charger | \$ 948.14 |
| 001-910-4830 | Police General Fund | To Pay for Gun for Charger (2 Brownells CC Charges) | \$ 948.14 |



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Honorable Mayor and Council of Prairie City
FROM: Emily Voeller, Deputy Clerk
DATE: July 1, 2021
SUBJ: Building Permits

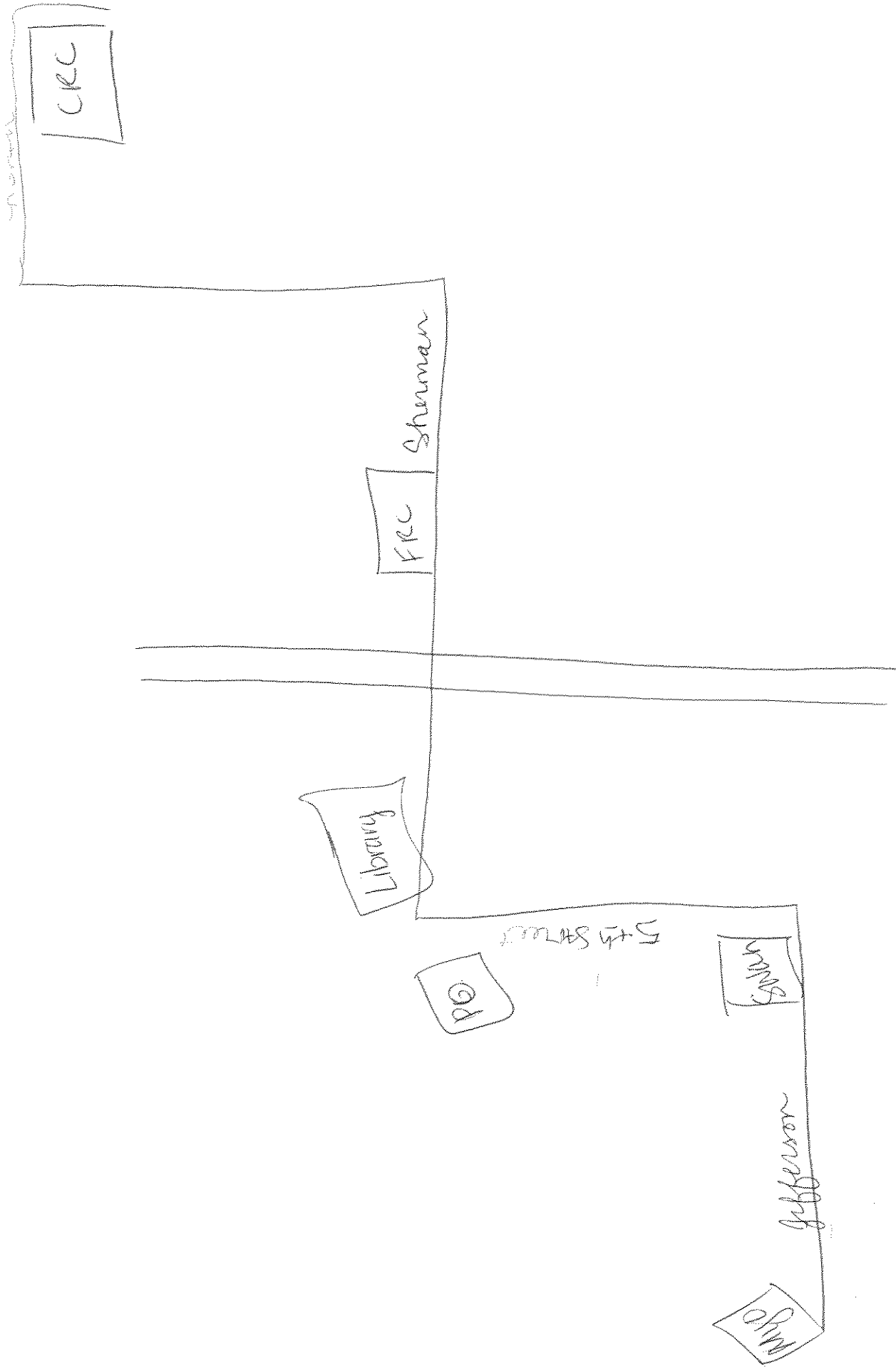
June 2021

BUILDING PERMITS

| | | |
|----------------------------|-------------|-------------------------|
| Russ Natelborg | 307 N Dewey | Fence |
| Mike & Kelli Maher | 404 E Sixth | Fence |
| Tim & Michelle Havenstrite | 605 S Haley | Single Family Residence |

TRADE PERMITS

new
Parade route for 2021
only



Add for
Saturday
only

Jefferson

Closed for
fire dept

Harden
Square

main

Washington

Handicapped
parking

Friday
night

Street Closures

Friday - Jefferson - Marshall to main
+ Jefferson - State St to Marshall

Saturday E. Washington Marshall to main
Main - E Washington to Jefferson

Saturday only = ^W Jefferson - main to Monroe.



City of Prairie City, IA

CLIENT LIAISON:

Andrew Inhelder, PE
Phone: 515-635-3403
ainhelder@msa-ps.com

DATE:

July 7, 2021

PROJECT UPDATE

MSA is currently working on the projects listed below in Prairie City. Below is a summary of each project as well as a status update on the individual tasks within each project.

TASK ORDER #9 – 2021 GENERAL ENGINEERING SERVICES

Based on discussions with the City, there is a desire to have MSA provide general engineering services on a time and expense basis with a not to exceed number. This agreement would be for any minor engineering related services that come in front of the City that MSA would assist with. Such as, but not limited to, site plan reviews, cost estimating, utility mapping, engineering reviews, and other general engineering services that are authorized through written communication with the City. Any larger projects that come to light would be approached with a separate task order as done in the past.

IN PROGRESS

Prairie Point Plat 1

- April 6, 2021
 - Met with developer to discuss plan for this development at the southeast corner of 2nd Street & State Street.
 - Developer is going to revise plan and submit electronic copies for review by City.
 - MSA reviewed preliminary plat and recommend denying application as it does not meet current zoning code.
- April 14, 2021
 - MSA recommends applicant submit request for Planned Development per Code section 165.20. (See attached memo)

Wellhead Review & Mapping

- MSA reviewed & discussed with City Staff the development SE of wellheads along with past plans of water transmission main.
- GPRS was hired to provide locating services of water main through future development. Mapping was added to City GIS maps along with paper maps created.
- Surveyed monuments in the area in order to draw locations of existing easements in relation to GPS'd water main and creating map for City use.

Cemetery Staking & Survey

- MSA will staking cemetery plots and survey the western parcel.
- Cemetery staking anticipated to be completed in mid/late-July.

PROJECT UPDATE

TASK ORDER #10 – STORMWATER STUDY

It is our understanding that the City would like to make improvements to the stormwater flow in the northern portion of town. MSA Professional Services, Inc. shall provide the following services in accordance with the completion of the above project: MSA will create an overall stormwater model based on 10-year storm flow to identify potential problem areas within the northern part of town. After creation of the overall exhibit, we will walk the area with City Staff to identify additional/problematic areas. MSA will then fine tune the stormwater model to better represent on the ground conditions in several problem areas, such as identifying blocked culverts & intakes which will lead to recommendations for possible improvements.

ONGOING TASKS

- Flush targeted storm lines to identify connectivity. This work will be completed pending City Staff availability during dry weather.

NEXT STEPS

- Identify possible improvement projects along with phasing
- Revise improvement projects as necessary.
- Present to City Council.

PHASE 1 WATER SYSTEM IMPROVEMENTS CONSTRUCTION RELATED SERVICES

This is for construction related services regarding the Phase 1 Water system improvement project including bidding, construction staking, construction administration, and construction observation.

RECENTLY COMPLETED STEPS

- Project sent out to contractors for bidding.
- Bidding project.
- Bid opening on June 3, 2021 at 2:00PM.
- Council to review bids and potentially award at June 9 council meeting.
- Upon award, contractor contracting begins (typically takes 30 days).
- Iowa DNR water main construction permitting approved on July 7, 2021.

ONGOING STEPS

- Approval of contract at July 14 council meeting.

NEXT STEPS

- **Contractor anticipates an August 16th, 2021 start date.** Aims to have all water main complete prior to winter shut down with final surface restoration being completed in Spring of 2022.
- Substantial completion date is May 16, 2022

PROJECT UPDATE

TASK ORDER #15 – MARSHALL STREET RECONSTRUCTION CONSTRUCTION RELATED SERVICES

This is for construction related services regarding the Marshall Street reconstruction project including, construction staking, construction administration, and construction observation.

RECENTLY COMPLETED STEPS

- MSA to present plan to Council March 10th.
- Water main replacement added to project.
- Permitting approval from DNR received March 29, 2021.
- Setting date to bid at the April 14th meeting with approval of Council and potential award at the May 12th Council Meeting.
- MidAmerican relocated poles.
- Construction to begin mid-June after pre-construction meeting is held.

ONGOING STEPS

- Traffic control to be installed July 17th with construction beginning July 19th.

NEXT STEPS

- Substantial completion is 80 calendar days from start date.

NOTICE TO PROCEED

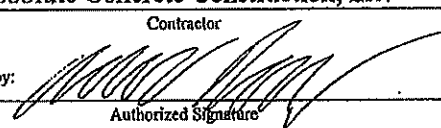
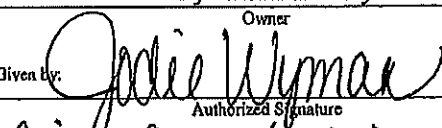
Date: July 7, 2021

| | |
|--|-------------------------------------|
| Project: Marshall Street Reconstruction - Washington St. to Jefferson St. | |
| Owner: City of Prairie City | Owner's Contract No.: |
| Contract: City of Prairie City - Marshall Street Reconstruction - | Engineer's Project No.: 08994022 |
| Contractor: Absolute Concrete Construction, Inc. | |
| Contractor's Address: PO Box 148 Slater, IA 50244 | |

You are notified that the Contract Times under the above Contract will commence to run on July 19, 2021. On or before that date, you are to start performing your obligations under the Contract Documents. In accordance with Article 4 of the Agreement, the number of calendar days to achieve Substantial Completion is 80, and the number of calendar days to achieve readiness for final payment is 30.

Before you may start any Work at the Site, Paragraph 2.01.B of the General Conditions provides that you and Owner must each deliver to the other (with copies to Engineer and other identified additional insureds and loss payees) certificates of insurance which each is required to purchase and maintain in accordance with the Contract Documents.

Also, before you may start any Work at the Site, you must: N/A

| | |
|---|--|
| <u>Absolute Concrete Construction, Inc.</u> Contractor Received by:  Authorized Signature <u>Project Manager</u> Title <u>7/8/21</u> Date | <u>City of Prairie City</u> Owner Given by:  Authorized Signature <u>City Clerk / Prairie City Administrator</u> Title <u>7/7/21</u> Date |
|---|--|

Copy to Engineer

PROJECT UPDATE

TASK ORDER #14 – COMMERCE DRIVE LIFT STATION REVIEW 2021

It is our understanding the City would like to make improvements to the duplex submersible pump sanitary sewer lift station located at the northeast corner of the intersection of Commerce Drive & McMurray Street. This lift station has been experiencing high water warnings meaning the existing pumps are likely not able to keep up with flow that the lift station is receiving.

The City has requested MSA Professional Services, Inc. (MSA) to evaluate the existing flow to the lift station as well as the proposed flow under a fully developed future condition. Project is to identify up to two possible improvements to the lift station to accommodate potential future development.

Under a separate task order, MSA will perform design services, if desired, for the City's chosen recommended improvement using information from this task order, whether that be upgrading the existing lift station pumps or replacing the entire lift station.

RECENTLY COMPLETED STEPS

- MSA met with City Staff on March 30, 2021 to discuss review of existing conditions. Refer to attached memo for more information.
- Attended meeting on May 18th, 2021 with City Staff and Car wash to determine sand pit cleaning schedule. Sand pit had been cleaned prior to our meeting. Car wash had said the secondary tank was full of sand and had been overflowing into their service. They are having their service cleaned.
- City Staff would like to clean the Lift Station at relatively the same time as the car wash cleans their service in order to start fresh. Car wash said they would do a better job monitoring the secondary tanks and clean as needed.

ONGOING STEPS

- Waiting for another month (July) of data after impeller replacements and sand cleaning.

NEXT STEPS

- Resume reviewing lift station and projecting for future developments
- Review future conditions for planned developments and identify design year for sizing after getting baseline for current run times.
- Identify potential costs and recommendation
- Present to Council.

PROJECT UPDATE

TASK ORDER #16 – SIDEWALK ALONG STATE STREET

This is for installation of sidewalk along the west side of State Street from South Street to the north side of the community building.

RECENTLY COMPLETED STEPS

- MSA reviewed preliminary routes along with opinions of conceptual cost associated.
- Survey of area complete and preliminary design completed.

ONGOING STEPS

- Creating draft permanent easement documents for use by City Staff to discuss sidewalk with property owners.

NEXT STEPS

- Obtain approval from private property owners for sidewalk installation.
- Finalize plans and solicit bids from contractors.



Prairie City Monroe
Community School District
PO Box 490
Prairie City, IA 50228
515-994-8222

Date: May 22, 2021

To: City of Prairie City

From: Dr. Michelle Havenstrite, PCM Superintendent 

RE: Letter of Support

I am writing this letter to support the new sidewalk on the west side of State Street. Rusty Vos, Director of Operations has been in contacting with Carl Vander Kamp and we believe that this sidewalk will improve the safety of our students who walk to the school.

Thank you so much for considering the addition of this sidewalk.

Dr. Michelle Havenstrite
Superintendent

Kristen Souza
HS Principal

Levi Marx
MS Principal

Donita Geetings
Elem. Principal

Jeremy Swink
Activities Director



Task Order #16

To: City of Prairie City
Jodie Wyman, City Administrator
203 E Jefferson St
Prairie City, IA 50228

Date of Issuance: June 17, 2021

MSA Project No.: 08994031

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: State Street Sidewalk Design & Construction Related Services 2021

The scope of the work authorized is: See attached Scope of Services

The estimated fee for the work is: \$9,000 – Services listed in Scope of Services
except Grant Application

\$1,750 – TAP Grant Application

This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and materials basis. A list of reimbursable expenses is included on the attached rate schedule.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files.

CITY OF PRAIRIE CITY

Jodie Wyman
City Administrator
Date: _____

MSA PROFESSIONAL SERVICES, INC.

Andrew Inhelder
Andrew Inhelder, PE
Project Manager
Date: 06/23/2021

Nichole Sungren
Nichole Sungren, PE
Team Leader
Date: 06/23/2021

203 E Jefferson St
Prairie City, IA 50228
Phone: (515) 994-2649

1555 SE Delaware Ave, Suite F
Ankeny, IA 50021
Phone: (515) 964-1920

ATTACHMENT A: RATE SCHEDULE

| <u>CLASSIFICATION</u> | <u>LABOR RATE</u> |
|--|-------------------|
| Architects | \$115 – \$175/hr. |
| Clerical | \$ 80 – \$125/hr. |
| CAD Technician | \$ 95 – \$150/hr. |
| Geographic Information Systems (GIS) | \$ 75 – \$146/hr. |
| Housing Administration | \$ 82 – \$125/hr. |
| Hydrogeologists..... | \$127 – \$160/hr. |
| Planners | \$ 90 – \$180/hr. |
| Principals..... | \$175 – \$369/hr. |
| Professional Engineers | \$ 92 – \$200/hr. |
| Project Manager | \$150 – \$242/hr. |
| Professional Land Surveyors | \$ 87 – \$180/hr. |
| Staff Engineers..... | \$ 80 – \$150/hr. |
| Technicians | \$ 70 – \$132/hr. |
| Wastewater Treatment Plant Operator..... | \$ 80 – \$100/hr. |

REIMBURSABLE EXPENSES

| | |
|--|-------------------------|
| Copies/Prints..... | Rate based on volume |
| Specs/Reports..... | \$10 |
| Copies | \$0.20/page |
| Plots | \$0.15/sq.in. |
| Flash Drive | \$10 |
| GPS Equipment | \$28/hour |
| Laser Level | \$10/per day |
| Mailing/UPS | At cost |
| Mileage – Reimbursement (currently \$0.56/mile)..... | Rate set by Fed. Gov. |
| Mileage – MSA Vehicle | \$35 + \$0.30 mile |
| Nuclear Density Testing | \$25.00/day + \$10/test |
| Organic Vapor Field Meter | \$100/day |
| PC/CADD Machine | Included in labor rates |
| Robotic Survey Equipment | \$37/hour |
| Stakes/Lath/Rods..... | At cost |
| Travel Expenses, Lodging, & Meals | At cost |
| Traffic Counting Equipment & Data Processing..... | At cost |
| Geodimeter | \$30/hour |

* Labor rates represent an average or range for a particular job classification. These rates are in effect until December 25, 2021.

Attachment B - Scope of Services
Task Order #16
State Street Sidewalk Design & Construction Related
Services 2021
Construction Related Services

Basic Engineering Services and Related Matters

MSA Professional Services, Inc. (ENGINEER) proposes to provide construction phase services for the City of Prairie City, Iowa (OWNER), of the following:

- 1) State Street Sidewalk Design & Construction Related Services 2021 TO #16

Survey, design, and construction related services for the State Street Sidewalk project in Prairie City, Iowa. Includes the construction of a 5-foot sidewalk along the west side of State Street from South Street to the community building. Includes crossing at South Street and at the School to the west across State Street. Sidewalk will be placed on private property along State Street within permanent easements. Easements will be created by ENGINEER and negotiated by OWNER. Project will be competitively quoted as it is under the bidding threshold. SUDAS Design Standards and Specifications shall be implemented, including current City of Prairie City Supplemental Specifications.

- 2) Sidewalk route Safe Routes to School (Iowa DOT TAP) Grant Application
Completion of TAP Grant Application on behalf of the City of Prairie City. Portions of the grant will be required to be completed by the School District or by the City of Prairie City. Specifically, those sections related to the Safe Routes to School sections. Scope includes one grant application. Any related design or sub sequential applications will be considered an additional service.

In association with completion of the above project, the following assumptions are applicable:

Project Manager

The ENGINEER shall assign Andrew Inhelder, P.E. as the Project Manager. ENGINEER shall not modify said assignments without OWNER consent.

BASIC ENGINEERING SERVICES

1. OWNER MEETINGS

- a. ENGINEER shall attend four (4) meetings with City Council and City staff to discuss project status and answer questions.
 - i. Meetings shall include: kickoff meeting and design progress meetings (50%, 90% and 100%).
 - 1. Kickoff meeting shall include: discussion on existing conditions, maintenance concerns, project specifics.
- b. Monthly updates on the design progress will be provided to the City Council with design team attendance at regular meetings or work sessions as requested by the City.

2. PROJECT SITE INFORMATION

- a. Topographic Survey: collect location and elevation data of existing features at the site for use as basis of design. The area to be collected is shown on Attachment B, Map of Areas and is generally described as:
 - i. Identify property lines for the two parcels requiring permanent easements.
 - ii. Collect right of way along corridor and edge of roadway limits.
 - iii. Identify existing culverts and utilities within the improvement limits.
- b. Permanent Easements: Create up to two permanent easement documents with up to one revision for each. Easements shall cover the proposed sidewalk and a minimum of two feet on each side of sidewalk.
 - i. Easements will be delivered to City for negotiations.

3. PRELIMINARY DESIGN PHASE

- a. ENGINEER shall prepare a preliminary design for the following:
 - i. Sidewalk alignment and preliminary sidewalk design.
 - ii. Sidewalk layout for crossings shown in attached exhibit.
 - iii. Review stormwater culvert under driveway.
 - iv. Prepare sidewalk plan and profile sheets.
 - v. Prepare sidewalk cross sections.
- b. ENGINEER shall develop Preliminary Design Phase opinion of probable cost.
- c. ENGINEER shall determine Proposed Easements or Right-of-Way needs, if any.
- d. ENGINEER shall perform internal Quality Assurance/Quality Control Review.
- e. ENGINEER shall provide a preliminary design phase (50% complete) plan set to the City of Prairie City Public Works Director (PWD) for review and comment.
- f. ENGINEER shall submit a list of questions to Prairie City PWD and COUNCIL that require answers for the design to progress and to avoid delays in schedule (if needed). These will be discussed at an ENGINEER/OWNER meeting.
- g. ENGINEER shall attend one (1) meeting with OWNER/COUNCIL to review Preliminary Design/project status. ENGINEER will discuss project schedule and answer project related questions. A date for the public information meeting will be set at this meeting.
- h. ENGINEER shall incorporate comments from the preliminary design phase meeting into the plans.

4. *FINAL DESIGN PHASE*

- a. ENGINEER shall prepare final design for the following:
 - i. Finalize sidewalk corridor design and grading,
 - ii. Finalize storm sewer design
 - iii. Finalize ADA sidewalk layout and design of intersection
 - iv. Prepare sidewalk plan and profile sheets.
 - v. Prepare sidewalk cross sections.
 - vi. Prepare plan quantities, tabulations and estimate reference information.
- b. ENGINEER shall develop Erosion control plan and SWPPP Plan sheet.
- c. ENGINEER shall prepare final Plans and Project Manual, including SUDAS standard front ends.
- d. ENGINEER shall perform internal Quality Assurance/Quality Control Review;
- e. ENGINEER shall refine opinion of probable cost for check plan phase;
- f. ENGINEER shall provide a check plan set (90% Complete) to the City of Prairie City Public Works Director (PWD) for review and comment.
- g. ENGINEER shall submit a list of questions to Prairie City PWD and COUNCIL that require answers for the design to progress and to avoid delays in schedule (if needed). These will be discussed at an ENGINEER/OWNER meeting.
- h. ENGINEER shall attend one (1) meeting with OWNER/COUNCIL to review Final Design /check plans/project status. ENGINEER will discuss project schedule and answer project related questions.
- i. ENGINEER shall incorporate comments from the check plan phase meeting into the plans.
- j. ENGINEER shall refine Opinion of Probable Cost Based upon Final Plans and Specifications.
- k. ENGINEER shall attend one (1) meeting with OWNER/COUNCIL to review Final plans/project status. ENGINEER will discuss project schedule and answer project related questions. ENGINEER shall discuss next steps to move project forward.
- l. ENGINEER shall incorporate comments from the final plan phase meeting into the plans.
- m. ENGINEER shall provide OWNER with final PDF of final plans and Project Manual after comments have been incorporated.

5. *COMPETITIVE QUOTATION PHASE*

- a. Directly soliciting quotes from typical contractors and any contractors that the City would like quotations from.
- b. Assist OWNER with Bidding Documents distribution, as necessary
- c. Respond to Contractor questions during quotation process
- d. Tabulate Bids and distribute to OWNER
- e. Assist the OWNER in Evaluating bidders and make a recommendation for award
- f. Preparation of construction contract for signature and distribute signed contracts,
- g. Review completed contract, bonds, and insurance and issue Notice to Proceed

6. CONSTRUCTION ADMINISTRATION PHASE

- a. Meet with the OWNER to determine project construction requirements at Preconstruction Conference, provide periodic updates of the project progress, and discuss any relevant issues concerning the project.
- b. Conduct one (1) preconstruction conference with all interested parties at City Hall;
 - i. Prepare and distribute minutes and agenda
- c. Receive and review any and all schedules that contractor has submitted, including progress schedule and schedule of Values.
- d. Review shop drawings, samples and other construction related materials;
- e. Recommend Change Orders to OWNER as appropriate and prepare same.
- f. Provide one copy of all Contractor Submittals to OWNER
- g. Attend construction meetings. An assumption of one (1) onsite meetings is with this scope.
- h. Prepare, review and recommend contractor's application for payment on standard form;
- i. Attend one substantial completion walkthrough with OWNER.
- j. Prepare project close out documents, including punch list of noncompliant construction features and OWNER's certificate of completion.
- k. Attend one final completion walkthrough with OWNER.
- l. Perform internal quality review to assure compliance with OWNER's intent.
- m. Coordinate internal Staff to assure compliance with OWNER's intent
- n. Prepare Project Correspondence.
- o. Prepare and submit invoices. Invoices shall be submitted monthly and are payable within 30 days of receipt.

7. CONSTRUCTION STAKING

- a. Conventional Grading
 - i. Set slope stakes left and right (nails or wood hubs) at 100 foot intervals, or less if needed, for all embankment or roadway excavation. Mark slope stakes with wooden lath depicting station, offset, and elevation reference (cut or fill) to all pertinent breaks in the slope.
 - ii. In lieu of slope stakes set a 100 foot grid with lath over project limits for mass grading with cut or fill marked for finished grade elevation. Finished grade refers to the finished surface of construction (top of paving for paved areas, top of black dirt for unpaved areas).
 - iii. For paved areas, in addition to the 100 foot grid, set lath at appropriate offsets around the perimeter at 50 foot intervals, high and low points, and points of inflection. Mark lath with cut or fill to finished grade (top of paving).
 - iv. For building pads, set lath at appropriate offsets for building corners or gridlines. Provide a semi-permanent benchmark, consisting of a 2 foot wooden hub or rebar, set to the same elevation as the proposed finished floor elevation.
 - v. Set finished grade stakes (blue tops) at 100 foot intervals at both edges of paving and along centerline for roadways, and in a 100 foot grid in parking areas., mark blue tops with a stake chaser or similar method.
- b. Storm Sewers (Includes 1 set of stakes):
 - i. Place stakes for all manholes, intakes, cleanouts, and other structures associated with new sewer.
 - ii. Provide offset stake for each structure set at 10 to 15 feet. Offset may be increased for deep sewers.
 - iii. For back of curb intakes, set two offset stakes along the curb alignment to properly align the new grate. Stakes may also be offset perpendicular to the curb alignment as required to avoid conflicts with the proposed storm sewer.
 - iv. Place stakes for all bends in the pipe alignment. Provide two offset stakes, one along each pipe segment bearing, at bends to accurately place bend location.

Attachment B - Scope of Services

Task Order #16

State Street Sidewalk Design &
Construction Related Services 2021

- v. For pipe sections over 100 feet in length, set offset stakes 50 feet and 100 feet from end of pipe and every 100 feet thereafter. Label stakes with offset distance and elevation reference to the flowline of the proposed pipe.
 - c. Paving:
 - i. Set paving hubs at appropriate offsets around perimeter of paved areas. Place hubs at grade breaks (high and low points), points of horizontal deflection (bends), and 25 foot intervals in between. Label stakes with offset distance and elevation reference to the top of paving.
 - ii. For paving areas wider than 60 feet, set paving hubs at appropriate offsets on 25-foot intervals along interior bays or drive lanes. Label stakes with offset distance and elevation reference to the top of paving.
 - iii. Place stakes for curb drop locations for sidewalk ramps and driveways. Set hubs on both sides of the drop curb at the bottom of the drop to ensure the appropriate width of curb opening is achieved. Label stakes with offset distance and elevation reference to tip of paving.
 - iv. Place stakes for sidewalks and trails on one side only at appropriate offsets. Place stakes at 50 foot intervals in straight and level sections and 25 foot intervals for horizontal or vertical curves. Label stakes with offset distance and elevation reference to the top of paving.
 - d. Resetting of Survey Monuments
 - i. Comply with the requirements of Iowa code section 355 and the Iowa Administrative Code Section 193c for the replacement of all disturbed monuments within the project area.
- 8. **CONSTRUCTION OBSERVATION PHASE**
 - a. Provide on-site observation to determine the amount, quality, acceptability, and fitness of the work, materials and equipment, which are to be paid for under the contract, and to reject or condemn work, material or equipment which does not conform to the terms of the contract.
 - i. **Onsite (part time (1/2 time)) observations have been assumed to be performed for 20 hours during critical operations construction (i.e. utility connections, structure installation, paving operations, etc.), as well as 4 hours of onsite professional engineering observation for a total of 24 hours.**
 - ii. Defective work: Reject work if, on the basis of observations, ENGINEER believes that either such work is defective under the standards of the contract documents or will not produce a completed project that conforms to the contract documents.
 - b. Collect GIS information on installed infrastructure incorporated into the City's GIS.
- 9. **POST CONSTRUCTION PHASE**
 - a. Prepare as-built drawings for the proposed improvements.
 - b. Provide OWNER with as-built documents of all curb ramps installed.
 - c. Submit all files to OWNER at the completion of the project.
- 10. **TRANSPORTATION ALTERNATIVE PROGRAM (TAP) GRANT APPLICATION**
 - a. In coordination with the School District & City of Prairie City, complete the TAP Grant Application and submit to Iowa DOT.
 - b. Attachment B of TAP Grant will be completed by the School district.
 - c. Design & construction phase services for sidewalk included in the TAP Grant (more than what is identified in this Task Order) are not included in this phase.

Items Not Included in Basic Services

1. Additional Meetings

Attendance at any such meetings that are not specially address above shall be considered above and beyond the scope of services as identified herein.

2. Additional Stakes

Additional stakes, due to the Contractor's negligence, will be at the Contractor's expense. The ENGINEER will notify the OWNER, in writing (email) of the staking needs prior to staking in the field.

3. Additional Construction Observation Services

Construction observation hours based on assumptions made per Section 3 of this contract. If in the event the number of construction observation hours has the potential to exceed the assumed contract hours, the ENGINEER will notify the OWNER prior to this occurring and will request a contract amendment to proceed.

4. NPDES Observations & Inspections

Disturbed area is estimated to be less than one acre and therefore won't trigger NPDES construction permitting. Inspections/observations due to NPDES compliance are considered above and beyond the scope of services as identified herein.

5. Additional Easements

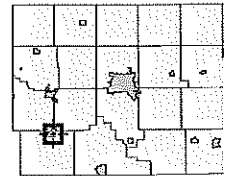
Additional easements that are not specifically addressed above shall be considered above and beyond the scope of services as identified herein.

6. Additional Grant Applications

Additional grant applications that are not specifically addressed above shall be considered above and beyond the scope of services as identified herein.



Overview



Legend

- ☐ Parcels
- ☐ Corporate Limits
- ☐ Political Township
- Roads**
 - Local
 - Primary Highway
 - Secondary Highway
 - Other

Jasper County Data Disclaimer

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