

**CITY OF PRAIRIE CITY  
CITY COUNCIL MINUTES  
JULY 14, 2021**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on July 14, 2021, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:01 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor. Also in attendance: Interim City Administrator and City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: Taylor moved to approve the agenda and was seconded by Townsend. The motion passed all ayes.

CONSENT AGENDA:

Council Meeting Minutes from June 29, 2021:

Library Board Meeting Minutes from May 25, 2021: Councilor McDonald pointed out that the Library Board Minutes state that Sue will provide an update to Council. Director Ponder stated that there is an official update being prepared. Unofficially, the Library has raised approximately \$55,000.00 toward the new Library. There are additional fundraisers planned surrounding Prairie Days. Councilor McDonald congratulated and thanked Director Ponder for writing and being awarded multiple grants.

Park Board Meeting Minutes from May 19, 2021: Councilor Taylor addressed Council regarding the questions surrounding the vendor fee out at the Rec Complex. Taylor suggests that we add this to the August agenda to discuss approving the \$150.00 fee to the fee schedule. Councilor McDonald addressed Council about the ballfield rental income being substantially lower than the budgeted value. Are there rental fees outstanding? Were there fewer tournaments than planned? Councilor Berger confirmed that the ballfield rental payments are current at this time. Revenue was difficult to budget due to not knowing the rental schedule so early in the year.

June Financials: Councilor McDonald questioned if all transfers for Year End 2020-2021 were complete, as there is a \$30,000.00 transfer that is showing not completed. Interim Administrator Wyman confirmed that this transfer for Equipment Revenue & Trust will not take place. This was budgeted for the Catalyst Grant payment that has yet to occur. It has been budgeted in the new Fiscal Year.

Resolution 7-14-21-1 Approving June Bills and Transfers: Councilor McDonald asked about our contract with Lexipol and if it is still being utilized to the extent we expected. Chief German confirmed that the invoice on the claims list is for the annual subscription. It is being utilized by the Police Department, not to the full ability yet since it is time consuming to get it all up and running.

Building Permit Report:

Approval of the parade route and street closures for Prairie Days: Councilor Lindsay addressed Council regarding the proposed parade route for Prairie Days. There is a potential that semis will not be able to make the corner by the doctor's office for the parade. The football team usually uses a semi during the Prairie Days parade. The committee may need to inform parade entries that no semis will be allowed this year due to the alternate route this year. Townsend moved to approve the consent agenda and was seconded

by Lindsay. The motion passed all ayes.

PUBLIC COMMENT: Kyle Kain, 12084 W 125th Street, last heard UTVs were not allowed on the streets but golf carts are. Mr. Kain would like Council to reconsider adding UTVs to the Ordinance. Mr. Kain would be willing to pay the annual fee to have the ability to drive a side-by-side in town.

Kelly Kain, 801 Marshall Court North, addressed Council regarding the same issue. Mr. Kain would like to have Council add a discussion to the August Agenda to add permit/licenses for UTVs in town.

Councilor Lindsay asked about Jasper County permitting and where they allow these vehicles to be driven: gravel, paved roads, highway. Mr. Kain stated that UTVs can be driven on gravel roads or across paved roads to access the next gravel.

Councilor McDonald was also approached recently by a resident requesting to have Council reconsider adding UTVs to the Ordinance.

#### OLD BUSINESS:

MSA and Public Works update and possible action on lift station: Andrew updated Council regarding the lift station current condition. Contact has been made with a vendor to clean out the lift station and televiser the lines potentially the first part of next week. There have been a few alarms showing that the lift station pumps are beginning to slow down. Once completed, MSA will provide a report to Council on possible causes for sand continuing to fill the lift station.

MSA and Public Works update and possible action on cemetery expansion/development: Andrew informed Council on the cemetery expansion project. Next week the cremation plots will be staked by MSA. At the same time the surveyor will survey the west plot expansion area. Once completed, hopefully in time for the August Council Meeting, MSA will provide the plot maps. Superintendent Van Der Kamp suggested adding the discussion on pricing of plots to the August Meeting Agenda with the interest being received around these cremation plots.

MSA and Public Works update and possible action on State Street sidewalk: Andrew addressed Council regarding the installation of a new sidewalk on the west side of State Street. The preliminary plat is complete. The next step is to meet with the homeowners. Superintendent Van Der Kamp informed Council that the sidewalk discussion is on the School Board Meeting Agenda for the 19th of July. Council expressed concern that the new sidewalk will not be constructed in time for school start up in August. Taylor moved to direct Interim Administrator Wyman to contact the developer for Prairie Point regarding the replacement of the damaged sidewalk on the east side of State Street and was seconded by McDonald. The motion passed all ayes.

Public Hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement: McDonald moved to open the Public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement. Councilor Lindsay seconded the motion. The motion passed all ayes. The Public Hearing opened at 6:29 p.m. No communications were received and no comments were heard from the public.

At 6:31 p.m. Taylor motioned to close the Public Hearing. Councilor Townsend seconded the motion. The motion passed all ayes.

Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,250,000 Water Revenue Bonds, Series 2021: McDonald moved to approve Resolution 7-14-21-5 authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,250,000.00 Water Revenue Bonds, Series 2021 and was seconded by Taylor. The motion passed all ayes.

Resolution approving contract and performance and/or payment bonds for the Water System Improvements - Phase 1 Project: McDonald moved to approve Resolution 7-14-21-4 approving contract and performance and/or payment bonds for the Water System Improvements - Phase 1 Project and was seconded by Berger. The motion passed all ayes.

Resolution adopting and approving Tax Compliance Procedures Relating to Tax-Exempt Bonds: McDonald moved to approve Resolution 7-14-21-3 adopting and approving Tax Compliance Procedures Relating to Tax-Exempt Bonds and was seconded by Lindsay. The motion passed all ayes.

#### NEW BUSINESS:

Resolution 7-14-21-2 Setting the Time and Dates for Future Council Meetings: Taylor moved to approve Resolution 7-14-21-2 Setting the Time and Date for the next regular Prairie City Council meeting for August 11, 2021, at City Hall and via Zoom at 6:00 p.m. The motion was seconded by Townsend. The Resolution passed all ayes.

Set Public Hearing to re-zone properties from C-1 to C-2 per recommendation from Planning & Zoning: McDonald moved to approve Resolution 7-14-21-6 setting a public hearing for August 11, 2021, at 6:00 p.m. at City Hall and via Zoom to re-zone properties from C-1 to C-2 per recommendation from Planning & Zoning and was seconded by Townsend. The motion passed all ayes.

Approval to purchase equipment for the new Police Department 2021 Durango PPV from IPAIT \$16,416.04: McDonald approved to purchase the equipment for the new Police Department 2021 Durango PPV from IPAIT \$16,416.04 and was seconded by Berger. The motion passed all ayes on roll call vote.

Approval to purchase camera system \$6,762.25 for new Police Department 2021 Durango PPV. Cost will be partially offset by a reimbursable by Iowa Governor's Traffic Safety Bureau Grant \$4,200.00: McDonald approved to purchase the camera system \$6,762.25 for the new Police Department 2021 Durango PPV. The cost will be partially offset by the Iowa Governor's Traffic Bureau Grant \$4,200.00 and the remainder will be paid from IPAIT. Councilor Berger seconded the motion. The motion passed all ayes on roll call vote.

Approval of Estimate #1135 from J & K Electric \$19,850.00 for the installation of a new 600 Amp Service (replacing two 200 Amp Services on the east side of the square): Taylor moved to approve estimate #1135 from J & K Electric \$19,850.00 for the installation of a new 600 Amp Service (replacing two 200 Amp Services) on the east side of the square and was seconded by Berger. The motion failed 3-2 on roll call vote. McDonald motioned to direct staff to obtain two additional quotes by July, 26, 2021, at 4:30 p.m. Council will hold a special meeting at 6:00 p.m. on Tuesday, July 27, 2021 at City Hall and via zoom to approve a vendor for the project. Townsend seconded the motion. The motion passed all ayes.

#### CLOSED SESSION:

Closed session pursuant to Iowa code 21.5 regarding real estate.: McDonald moved to enter into closed session, and Townsend seconded the motion. The motion passed all ayes. The Prairie City Council moved into closed session at 7:02 p.m.

Mayor Alleger brought the Council back into the open meeting at 7:58 p.m. with all ayes by roll call vote. No action was taken from closed session.

Closed Session pursuant to Iowa Code 21.5i: McDonald moved to enter into closed session, and Lindsay seconded the motion. The motion passed all ayes. The Prairie City Council moved into closed session at 7:59 p.m.

Possible Action from Closed Sessions: Mayor Alleger brought the Council back into the open meeting at 9:23 p.m. with all ayes by roll call vote.

McDonald moved to approve the hiring of Ryan Martin for public works at a rate of \$25.00 per hour, which will include payments for Grade I Water Treatment and Distribution Certifications. Councilor Berger seconded the motion. On roll call, the motion carried unanimously.

ADJOURNMENT: McDonald moved to adjourn the Council meeting and was seconded by Lindsay. The motion passed all ayes. The July 14, 2021, Prairie City Council meeting adjourned at 9:24 p.m.

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**Chad D. Alleger, Mayor**

**ATTESTED TO:**

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**Jodie Wyman, City Clerk**



## PARK BOARD

Thursday, July 1, 2021 at 6 p.m.

Prairie City Community Building

### Minutes

(Subject to change within 24 hours of meeting)

1. Call to Order – Tom Schendel (6:00 p.m.)
2. Roll Call – Emily Simmons, Scott Steenhoek, Carl Van Der Kamp, Jake Nolin, Brent Berger
3. Approval of Agenda & Minutes – Agenda motion to approve (Simmons), second (Steenhoek).
4. Little League Update / Bam Bam
  - Tees and equipment from Bam Bam have been returned.
  - Bam Bam season was a success per the organizers.
  - Minimal feedback from Little League. Need to continue to encourage ALL teams (Little League and non-Little League) to communicate cancellations of games and practices to Park Board.
5. PCM Mustangs Youth Soccer
  - Season went as expected; no reported issues.
  - Will encourage soccer organizers to attend July or August Park Board meeting for any needs/suggestions.
  - Public Works can move goals for ease of mowing.
6. Public Works Update
  - Sprayed all fence lines at Rec Complex and trimmed the area.
  - Sprayed along some of the bike trail.
  - Pond is extremely low. Will look to treat with not much rain expected.
  - A little damage observed to trees on the north side of the bridge. Not much can be done except maybe wrap them.
  - Got four trees from Earl May for the Trees Please grant. Two planted at community park and two planted at garden square. Guaranteed trees.
  - Garden square – some electrical is being changed around. Putting 600-amp service on one meter in.

- Globes have been ordered for stage area. Also considering replacing globes at some point with something else if they continue to be damaged.
- Stage hatch in ceiling was open. Will look to address by nailing shut or locking.
- Electrical work/attention being done at Garden Square, then will move to assessing the community building lighting.
- Will make sure there are gas cans at the Rec Complex to fill mowers, blower and trimmer.

#### 7. New Business:

- Garbage can lids or new receptacles for Garden Square
  - Will look at options as part of a way to continue to beautify Garden Square.

#### 8. Old Business:

- Community Building
  - Glass provider for windows was hacked as part of larger government hack. Window manufacturer is now back at 65% production and should be at 100% within the week.
  - Money to pay for windows moved to IPAIT account to pay upon completion.
  - Users of building expressed concern over fridge not cooling items down. Public Works will look for a new fridge and the cost could come out of the roof budget.
  - Roofing quotes have not been obtained. Waiting to see if cost of materials construction will start to decline. Will begin calling companies (Carl will get one bid, Brent will get one, Tom will get one).
- Summer rec update
  - No update at this time; Tom will contact instructors for results of the program (i.e. attendance, feedback, etc.)
- Pond
  - Tom will work on drafting a summary of assessments and board can determine what they want to recommend to Council.
  - Carl will have someone come from the DNR to give a site assessment. Hoping to have that done soon and will then include in the summary.
- Budget
  - Minor Equipment (430-6725): Used all but \$78.81
  - Ball Diamond/Park Maintenance (440-6320): not sure how much was left in this account.
  - Park Board Trust Purchase (440-6597): Used all but \$134.53

- Received mower, blower and trimmer; couldn't get original mower selected so went with next level of mower with approval from interim city administrator.
- Bat boxes and shelves for dugout – money to pay for these has been moved to IPAIT account; scheduled to be installed next week.
- Book walk
  - Emily talked with Phyllis Peter (Newton) about their book walk. Started with temporary stands to use as a trial. Some work involved changing out the stories. Friends of the library is continuing to assess. More updates to come.
- Rec Complex
  - Tourney update – two left for the season (July 10-11, July 16-18); 5 tournaments to date; projected revenue from rental fees is about \$12,000. Would like another dumpster for the 3-day tournament.
  - 220 outlet was installed (approved by interim City Administrator) in the middle concession stand so vendor could use it.
  - Vendor fee – need to work with Council on clarifying the vendor fee for Rec Complex; should it be a flat fee or a percentage. Park Board will discuss and make a recommendation to Council.
  - Possible softball event next July (global world series) but would require a gate fee. Event would be 4-days. Biggest challenge would be shutting entrance to park and parking.
  - Soccer goals – no update at this time.
- Promotion of local business at rec complex/tournaments
  - Can't get a response from Little League organization on signage. Tom will reach out to Mindy with local Little League organization.
- List of projects – what to tackle in 2021-2022
  - Community Park upgrades – lighting, roof, parking
  - Pond
  - Rec Complex improvements

9. Discussion Items

10. Next Meeting – Wednesday, July 21, 2021

11. Adjournment – motion to adjourn (Simmons), second (Steenhoek) at 7:30 p.m.

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.



Prairie City Library Board June 22, 2021

Meeting called to order at 6:05 pm by Ginny Dalton.

Present: Arnie Sohn, Ginny Dalton, Linda Frazier, Christy Lindsay, Sue Ponder

The library is getting more traffic; computer use is up, book clubs are meeting again, general traffic and circulation is increasing.

One of the computers is not working.

Statistics and budget were reviewed. As of June 3, 77.95% of the budget has been spent. The closure due to the pandemic led to fewer expenses this past year.

The summer reading program had its first farmer's market event. 30 children attended. There are more programs being added that will be held in the library this summer.

Through a pandemic-related grant (ARPA), Sue is applying for \$5000 to be used for new computers. A filtering program would be a requirement. The grant application will be in by the end of June.

Another grant application is being submitted for funds for STEM kits for early childhood literacy.

The Friends of the Library will be doing a 5K fundraising run on Sept 25. Kelly Disney and Phyllis Peter are the organizers. They will also be doing kids games on the Saturday of Prairie Days.

Jasper Community Foundation is working to set up an online donation option to help with the library fundraising.

The Director's evaluation was shared and discussed.

Linda will write a letter to the editor of the PCM Explorer promoting donations to the library project. Other members will follow up with more letters.

As of the meeting date, \$54298 has been donated since the mailing of the brochures.

Next meeting will be July 20 at 6 p.m.

Submitted by Linda Frazier



## Economic Development Committee

Wednesday, December 2 at 6:00 p.m.

Zoom Conference Call

### Minutes

1. Call to Order
2. Roll Call—Mitch, Mason, Christy, Deb, Chad, John Lloyd, Mike German
3. Approval of Agenda
4. Approval of Minutes (from Sept 23, 2020 meeting)
5. New Business:
  - a. Members
6. Old Business:
  - a. Electronic Sign –waiting on hooking up electric, need to determine who will need to be trained on the system (I thought that the intent was to have three people trained, one from each organization—will need to set a policy of what can be put on the sign and by whom—EDC name by the end of this week to John, PCBA to name someone by Tuesday next week to John)
  - b. Planning and Zoning work—no meeting yet to discuss, going to propose a meeting for Dec 16<sup>th</sup> (or into 2021)
    - i. Future Land Use project
    - ii. Off-street parking requirements in Downtown Revitalization area
  - c. Housing Update (Housing development and S Norris St.)—Dan Wilson will have gas/electric run to development (25,000), went through final punch list and will present final plat during next council meeting. Plat by Butter House has sold and townhomes will start construction (4 – 3plex units), normal townhomes to purchase (? Not certain if purchase or rent/lease). 5-6 lots are presold (25%); what is the status of Phase II (SW across the creek)—initial thought was that he would consider once
  - d. Red Rock Prairie Trail Update—received approval for historical work, forwarded to Feds and awaiting their approval. May 2021 letting period, construction next year (60 to 90 workday project maybe Aug/Sept/Oct opening). No word on the Fed Land Access grant yet. Jeff will keep us posted.
  - e. Real Estate Update Commercial Property update /

availability—Edward Jones received full blessing to move forward with lease agreement; have another financial planner looking for move-in ready space to lease; Doc Ingle uncertain about future (sell, lease, not certain); lot with the house that burnt down; what is the status of the empty lot near Casey's; what is the status of Royal Plumbing strip mall south of car wash; Shattered Glass development took around the city to look at properties for retirement/senior housing;

f. EDC (Corporation) Update—sale working on western 3 acres for event center (had to confirm with Dollar General that restrictive convenient did not restrict them); have cost to run gas; Dollar General looks like they have all outside structure completed—does Dollar General have to connect to natural gas line if a line runs to the west property.

g. JEDCO Update—central Iowa broadband study (Partnership is working on the project, going town to town); prison built home into Newton (moving in the spring)—four homes sitting completed that are not spoken for (75,000 to purchase and place on foundation—have to meet income qualifications for first five years); 24 Jasper Co sites on the web—lots of good traffic, doing quarter feature stories on what Jasper Co has to offer;

h. Review and Future Action on

i. Main Street Iowa program

ii. Downtown Revitalization Grant Program

iii. What is the update on the wayfinding signs—consistent marketing message; banners on electric poles; Catalyst grant program applicants (is there anyone who is interested

## 7. General Discussion

8. Next Meeting: January 27, 2021 - 6:00 PM City Hall/Zoom Meeting

9. Adjournment—adjourned at 7:25pm

### American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.



## Economic Development Committee

Wednesday, February 24, 2021 at 6:00 p.m.

Zoom Conference Call

### Minutes

1. Call to Order—chair called meeting to order at 6:05pm
2. Roll Call
  - a. Members: Mitch Seiberling, Mason Niklos, Tim Havenstrite, Scott DeVries
  - b. Others: Mayor Chad Allegar, Chief German, Councilwoman Christy Lindsay, Councilwoman Deb Townsend, City Administrator John Lloyd, Hometown Pride representative Sue Ponder, JEDCO Jeff Davidson, pending EDC member Rob Hoffman
3. Approval of Agenda—Moved by Tim, Mason second. Motion passed unanimously.
4. Approval of Minutes (from December 2, 2020 meeting)—moved to approve by Mason, second Mitch. Motion passed unanimously.
5. New Business:
  - a. Members—Tim introduced himself, welcomed to the commission. Rob Hoffman is considering filling the remaining member spot, attending the meeting tonight to determine. If he does, mayor will bring appointment to the next council meeting.
6. Old Business:
  - a. Electronic Sign—currently working, training for identified people on March 4, 8 to 10am. Item marked completed and will be removed from future agendas.
  - b. Planning and Zoning work
    - i. Future Land Use project—approved by Planning & Zoning Commission, delivered to city council when it was approved. Item marked completed and will be removed from future agendas.
    - ii. Off-street parking requirements in Downtown Revitalization area—was referred by EDC to the Planning & Zoning Commission for action. Ask city administrator to add it to the next available meeting.
  - c. Housing Update
    - i. S Norris Street—all three lots are occupied. Item marked complete, to be removed from future agenda
    - ii. Rolling Prairie—March 5<sup>th</sup> power and lights, waiting on MidAmerican to complete, some delay due to weather; six lots pending out of 13 initial, Phase II is across the creek with access from S6G

- iii. Townhome development has reached out for site plan requirements—assume plan is for 4 three-plex units along S6G and 2 four-plex units along West 2<sup>nd</sup> Street
- d. Red Rock Prairie Trail Update—still waiting on NIPA approval; still on track for May letting schedule with plan of mid/late summer construction; pending final details on award of FLAP grant monies—these will be applied to Phase I overages and start on Phase II to Mitchellville; Monroe has been informed that if REAP grant funds are not used this construction season, they may need to file an extension to keep the funds
- e. Real Estate Update Commercial Property update / availability
  - i. Royal Plumbing (open space south of carwash)—have plans to develop office space of about 4 units, would like to have 50% of space committed before the project starts, have asked if they would consider putting the property on JEDCO site to get interested started
  - ii. Former Roberts Bros building (203 S Madison St)—currently working on replacing the roof, will be putting in indoor (not climate controlled) storage units; still interested in leasing at least 50ft x 100ft area (the current glass store opening straight back) to any business
  - iii. 406 W 2<sup>nd</sup> St—new owner is planning spring construction, planning on space for two businesses—arrangements already in the works to occupy the space.
  - iv. Empty commercial lots—follow up with owners on status
    - 1. 206 E Jefferson St
    - 2. 300 S Marshall St
  - v. Property south of cemetery was purchased—not available for development
  - vi. Property north of CIARAD—when selling would be single family only, nothing planned for immediate future
  - vii. Property south and southwest of Methodist Church—may have interested developer; considering for north part to be commercial and south retirement community. Would need to cost different options to connect this either to the current lift station (southeast of carwash) or to connect to services in southern residential area.
  - viii. Developer considering property east of N Dewey St / south of N Neely St for single-family housing
- f. EDC (Corporation) Update—sale for western 3 acres is pending utilities being installed, center 4 acres is still available for purchase—will have available utility connections.
- g. JEDCO Update—broadband study, beginning status of this program; JEDCO website and commercial property updates—keep adding them; Jasper Foundation non-profit grant cycle open until April 30<sup>th</sup>; Prairie Meadows is planning a 2021

grant cycle but no details yet; April 22<sup>nd</sup> Women in Business event (sponsored by three local chambers)

h. Review and Future Action on

i. Main Street Iowa program

1. EDC to review Main Street presentation, 2018 Downtown visit summary and PC 5-year strategic plan to determine next steps and suggested council action.

ii. Downtown Revitalization Grant Program

1. JEDCO considering a county-wide façade grant program for JEDCO communities, matching grant 10,000 county, city and owner (paint, tuckpointing, accessibility)—to be discussed at JEDCO April meeting
2. EDC to consider PC grant program once JEDCO program has been finalized

iii. Wayfinding Signs

1. Highway 117 is under DOT regulations, goes from 163 exit thru town, will check with Jeff on what Newton encountered
2. EDC members to consider what should be called out on the wayfinding signs as well as suggested location of signs—this will be completed online prior to next meeting

- i. Hometown Pride—Jasper Co is working on 501c3 designation, in the process to finish the process

7. General Discussion

- a. Pamphlet redesign—will add to next meeting agenda, will send copy of current pamphlet to members
- b. Business listing—follow up with city hall and PCBA to make sure that list is updated

8. Next Meeting: March 31, 2021 - 6:00 PM City Hall/Zoom Meeting—Mason moved, Tim second. Motion passed unanimously.

9. Adjournment—7:26pm

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.



## **Economic Development Commission**

Wednesday, March 31, 2021 at 6:00 p.m.

City Hall and Zoom Conference Call

### Minutes

1. Call to Order—6:06
2. Roll Call
  - a. Members: Mitch Seiberling, Mason Niklos, Tim Havenstrite, Rob Hoffman, Scott DeVries
  - b. Others: Mayor Chad Allegar, Councilwoman Christy Lindsay, Councilwoman Deb Townsend, Hometown Pride representative Sue Ponder, JEDCO Jeff Davidson
3. Approval of Agenda—Tim, Mason, passed unanimously
4. Approval of Minutes (from February 24, 2021 meeting)—Tim, Mitch, passed unanimously
5. New Business:
  - a. Live, Work, Play Flyer
    - i. Currently have:
      1. Double fold flyer
      2. Larger flyer
    - ii. There was talk of making a 163 brochure (Prairie City, Monroe, Otley, Pella)
    - iii. Marion County has created a Red Rock Area brochure
    - iv. Brochure around the bike trail—Scott will reach out to Monroe
    - v. Brochure created for CIARAD, Scott will try to find a copy of this brochure
    - vi. May need to create three different brochures:
      1. Tourism focus: what visitors can do here
      2. City Welcome: what benefits for new residents
      3. Econ Development: what benefits for new businesses
  - b. Business Listing Update—PCBA to take over this responsibility
  - c. Wayfinding Signs – points of interest indicated prior to meeting on shared form ([https://docs.google.com/spreadsheets/d/1\\_ntBFrpN-1KZnG8i07fv15SPunipAYITMicOp6uGUfo/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1_ntBFrpN-1KZnG8i07fv15SPunipAYITMicOp6uGUfo/edit?usp=sharing))
    - i. Members to identify preferred sign position and pointing direction
    - ii. Scott will reach out to IDOT and Jeff to determine what next steps will be needed as well as what we need to avoid to reduce IDOT issues with process.
6. Old Business:

- a. Planning & Zoning — Off-street parking requirements in Downtown Revitalization area, Scott to follow up with P&Z committee
- b. Real Estate Update
  - i. Commercial Property update / availability
    - 1. Don Williams
    - 2. Property west of Goldies (old Casey's) to be developed this spring, move in by fall
  - ii. Housing Project Update
    - 1. Everything is done, can start abstracts, close on lots—five sold out of 21
    - 2. Townhomes (Burke Builders) meeting next week to discuss and align on project and city ordinances
    - 3. Farrell Properties in process of selling residential units, potential buyer working to finalize the sale
- c. Red Rock Prairie Trail Update—everything approved for extra work; July letting thru DOT; 60 to 90 days construction Monroe to PC to Refuge; still no confirmation of the FLAP grant status for overruns and Phase II (to Mitchellville)
- d. EDC (Corporation) Update—gas line run to EDC west parcel; electric subject to site plan; 4 acres remaining in center; pay back city and determine next steps for development
- e. JEDCO Update—take the broadband study; April 27<sup>th</sup> to complete the survey; commercial properties continue to be added to the website; April 6 Downtown grant being presented to the Jasper Co supervisors and if passed there will be presented to JEDCO on April 20; program is designed to pair with existing programs in each community;
- f. Hometown Pride Update—still waiting, discussion
- g. Review and Future Action on
  - i. Main Street Iowa program
  - ii. Downtown Revitalization Grant Program

## 7. General Discussion

- a. Prairie Days July 30 and 31<sup>st</sup> (Aug 1 Sunday service)
  - i. Scaled down version
  - ii. Prairie Days committee Apr 7<sup>th</sup> 6pm
- b. Marshall Street—pending bid letting June to Aug 2021
- c. City Council meeting Apr 7<sup>th</sup>
- d. Each member requested to think about one area on which they would like to focus within EDC

8. Next Meeting: April 28, 2021 - 6:00 PM City Hall/Zoom Meeting

9. Adjournment—7:40pm

### American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please



advise City Hall of your needs forty-eight (48) hours prior to the meeting.



## **Economic Development Commission**

Wednesday, April 28, 2021 at 6:00 p.m.

City Hall and Zoom Conference Call

### **Meeting Minutes**

1. Call to Order—6:06pm
2. Roll Call
  - a. Members: Mitch Seiberling, Tim Havenstrite, Rob Hoffman, Scott DeVries
  - b. Others: Councilwoman Christy Lindsay, JEDCO Jeff Davidson
  - c. Excused: Mason Niklos, Mayor Chad Allegar, Councilwoman Deb Townsend, Hometown Pride representative Sue Ponder
3. Approval of Agenda—moved to approve by Tim, second Rob, approved unanimously
4. Approval of Minutes (from March 31, 2021 meeting)—moved to approve by Rob, second Tim, unanimously approved.
5. New Business:
  - a. Jasper County Downtown Façade grant program—April 20<sup>th</sup> JEDCO approved to establish the program, with eight largest communities in Jasper County (not Newton); established program limit of 50K, to be given in single grant up to 10K with a one to one to one match (JEDCO, City and property owner); project submitted to JEDCO by the city, needs to be fully vetted by city before turned into JEDCO, gives the city the opportunity to make sure that the developer is addressing any city issues and/or requirements; not intended for deferred, routine maintenance; grant program to be effective July 1<sup>st</sup>, 2021; preparing an online application that will be added to the website closer to the launch date
6. Old Business:
  - a. Live, Work, Play Flyer—working with Monroe to see what the interest is; appears to be some interest in the tourist side, especially with the trail project soon to be completed; there may be some interest in collaborating with a business development brochure for the two communities; third brochure for potential residents may need to be community specific; for next meeting need to determine what possible expense for these brochures and can it be funded within 2021-2022 budget
  - b. Wayfinding Signs—reviewed the potential points of interest; upon further research with IDOT it was discovered that some of the identified points of interest cannot be included on the signs (such as city hall, EMS/Fire and cemeteries) per DOT regulations; discussion about possible locations and sign positions; Scott will compile the discussion into a summary map for all members to approve; will then

- work to create a preliminary plan to submit to the IDOT for review before completing the master plan and design
- c. Planning & Zoning — Off-street parking requirements in Downtown Revitalization area—Scott will follow up with P&Z commission on this
  - d. Real Estate Update
    - i. Commercial Property update / availability—no new updates from last month: Williams' property is still pending sale for part and little interest on gas station; construction to start soon on Bouwkamp lot
    - ii. Housing Project Update—still working on plans for the townhomes on corner of State St; basements are starting to be dug in the new development; Farrell Properties is likely closing on multi-family residential sale to new owner, new owner has been seeking local maintenance/construction companies and individuals to support investment
  - e. Red Rock Prairie Trail Update—did receive 2<sup>nd</sup> FLAP grant monies (900K), will allow for design finished to Mitchellville and bid letting will be for the whole distance to Mitchellville; congressional funding with Miller-Meeks to get additional funding; letting date of Aug 2021; start construction this fall and complete next spring
  - f. EDC (Corporation) Update—working with buyers on west lot to get electricity installed, waiting on site plans to determine transformer placement
  - g. JEDCO Update—broadband survey extended to May 14<sup>th</sup> (Warren, Adair, Boone, Poweshiek and Marshall have had little participation, Jasper Co has had very good participation in survey); small grants program added another 20K to the program—PC will be eligible again next fiscal year; Mid-Iowa development fund—gap financing for commercial development—currently well-funded and looking for projects in need of additional funding options
  - h. Hometown Pride Update—no update
  - i. Review and Future Action on
    - i. Main Street Iowa program
    - ii. Downtown Revitalization Grant Program
      - 1. Façade and commercial space—would be nice to know the history of the current program (who took advantage and when), considering changing façade component to be more similar to JEDCO program—as several building in downtown area have the potential to change hands in the next few years and are in need of external repairs; need to research the commercial interior grant program—does this need to be a separate program that maybe is expanded beyond downtown area to assist in remodel and/or interior improvements on other existing commercial spaces in town—is there an interest in having such a program?; members to review existing program, the JEDCO program

and research other commercial interior programs from other communities

7. General Discussion—cut short due to the time, members asked to review existing Main Street, downtown assessment and PC strategic plan to identify a point or area of focus for each member; EDC should be focused on three points: 1) increase tax base / property tax revenue (increase undervalued properties), 2) beautification of community and 3) added services and/or benefits to community members (new business, expanded job opportunities, accessibility, etc)

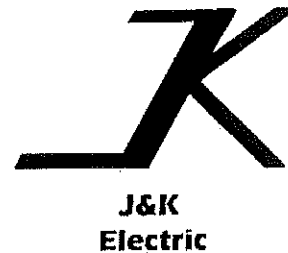
8. Next Meeting: May 26, 2021 - 6:00 PM City Hall/Zoom Meeting

9. Adjournment—7:33pm

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.

J & K Electric LLC  
PO Box 56  
Prairie City, IA 50228  
5152497636  
ryan@jandkelectricllc.com



## Estimate

### ADDRESS

city  
City of Prairie City  
203 E Jefferson St  
Prairie City, IA 50228  
United States

ESTIMATE # 1135  
DATE 07/11/2021

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DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	<b>600 Amp Service</b>	Build and install new 600 amp service in place of 2 200 amp services on east side of square 600 amp main breaker with 4 200 amp breakers All work done with local codes and Mid American energy Disposal of old overhead 200 amp service New service will be install in same place as existing services Tie into all existing circuits in old 200 amp panel Tie into existing stage power Tie into existing lighting power All work scheduled and done to city time frame Set new 20 amp outlets for safe use New grounding New box to contain 20 amp circuits for events and moved away from contactors to prevent damage from exposed live parts Stub power for future 200 amp circuit for expansion around square All panels built on wood structure by transformer on east side of square	1	19,850.00	19,850.00

Prairie City square service upgrade  
All payments due 30 days after completion  
Schedule will be gone over after approval  
Parts are minimum 30 days away

TOTAL

**\$19,850.00**

Accepted By

Accepted Date

# Bus Cover 6X

1	EDS2200	2
3	200A	4
5	EDS2200	6
7	200A	8
9	EDS2200	10
11	200A	12
13	EDS2200	14
15	200A	16

Neutral

Main Breaker 600A  
PDG33G0600, Vert Mtd.

## General Information

## (Section 1 of 1)

**Service Voltage:** 120/240V 1Ph 3W **Enclosure:** Type 3R  
**Bus Rating & Type:** 600A Copper **Neutral Rating:** 600A  
**Ground Bar:** Std. Bolted Aluminum, Al or Cu cable  
**S.C. Rating:** 35k A.I.C. Fully Rated

**Main Device Type:** Main Breaker - Bottom Cable Entry - A & C Phase Connection  
**Main Terminals:** Mechanical - (2) #2-500 kcmil (Cu/Al)  
**Neutral Terminals:** Mechanical - (2) #4-500 kcmil (Cu/Al)  
**Box Catalog No.:** LWPQ2072 Box Supplied by Distributor  
**Trim:** Standard Trim (Includes Trim)

Surface Mounted

**Box Dimensions:** 72.00" [1828.8mm]H x 20.00" [508.0mm]W x 6.5" [165.1mm]D  
**Min. Gutter Size:** Top = 5.5" [139.7mm] Bottom = 5.5" [139.7mm]  
Left = 4" [101.6mm] Right = 4" [101.6mm]

**Panel ID Nameplate:** (1)  
**Type:** Plastic, adhesive-backed (2) 120/240V 1Ph 3W  
**Color:** White with Black Letters (3)

**UL**  
**Service Entrance Label** Y

Trim Lock: T-Handle Lock Assembly  
Circuit Directory: Plastic Sleeve with Card  
Density Rated Bus  
Painted Box: ANSI 61  
Main Circuit Breaker Trip Type: Thermal-Magnetic.  
Seismic Label (IBC/CBC Seismic Qualified).  
Heat Loss - Watts (Est.) = 287

## Device Modifications: Ref # Description

Branch Devices					
Qty	Poles	Trip	Frame	Amps	kAIC
4	2	200	EDS	225	35
Main Devices					
Qty	Poles	Trip	Frame	Amps	kAIC
1	3	600	Frame 3	600	35

## Notes:

The information on this document is created by Eaton Corporation. It is disclosed in confidence and it is only to be used for the purpose in which it is supplied.

PREPARED BY		DATE		Eaton	
DAN CUPPS		7/2/2021			
APPROVED BY		DATE		JOB NAME KAMP, PC Park	
				DESIGNATION	
VERSION 1.0.0.42		TYPE PRL3X		DRAWING TYPE Customer Approval	
REVISION 0	DWG SIZE A	G.O.		ITEM	SHEET 1 of 1

NEG-ALT Number  
D4FX0702X1K7-0000



## Detail Bill of Material

Page 1 of 1

Project Name: KAMP, PC Park  
General Order No:

Negotiation No: D4FX0702X1K7  
Alternate No: 0000

Item No.	Qty	Product	Description
	1	Panelboards	8 Circuits, 600A, Fully Rated, 120/240V 1Ph 3W, Copper Bus, 35kAIC, 600A, 3P Frame 3 Main Breaker[Bottom Fed], Surface Mounted

Catalog No P23C600BB16CD3R

Qty List of Materials

- 1 600A, 3P Frame 3 Main Breaker
- 4 200A, 2P EDS Branch Breaker
- 1 Copper Main Bus, 600 Amps
- 1 Density Rated Cu Main Bus (1000A per sq. inch)
- 1 Std. Bolted Al Ground Bar (Al/Cu Cable)
- 1 Panel Nameplate - White with Black Letters
- 1 Service Entrance Panel
- 1 Type 3R Enclosure, Box By Distributor: LWPQ2072 Box Supplied by Distributor

Eaton Selling Policy 25-000 applies.

All orders must be released for manufacture within 90 days of date of order entry. If approval drawings are required, drawings must be returned approved for release within 60 days of mailing. If drawings are not returned accordingly, and/or if shipment is delayed for any reason, the price of the order will increase by 1.0% per month or fraction thereof for the time the shipment is delayed.

Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof.





WIREONE LLC  
1425 Metro East Drive Ste 102  
Pleasant Hill, IA 50327  
515.689.1380  
admin@wireoneiowa.com

Invoice 34947  
Invoice Date 7/20/2021  
Completed Date  
Customer PO

**Billing Address**  
Prairie City City Hall  
203 E Jefferson  
Prairie City, IA 50228 USA

**Job Address**  
Prairie City City Hall  
104 South Marshall Street  
Prairie City, IA 50228 USA

#### Description of Work

Task #	Description	Quantity	Your Price	Your Total
1	Standard Service Fee with 3 Hour Arrival Window	1.00	\$69.00	\$69.00

Paid On	Type	Memo	Amount
7/20/2021	Credit Card		\$73.83

**Sub-Total** \$69.00  
**Tax** \$4.83  
**Total Due** \$73.83  
**Payment** \$73.83

**Balance Due** \$0.00

We appreciate the opportunity to serve you! Please remit payment to : WireOne 1425 Metro East Dr. Suite 102, Pleasant Hill, IA 50327

This proposal for \$73.83 will include any and all labor, material, supervision and equipment to perform the above-mentioned work, excluding any major unforeseen problems or additions. This proposal is being provided as a result of a walk-through of the property.

Proposal is valid for 10 days from date of Proposal.

This proposal is made with the understanding that sufficient infrastructure exists to facilitate the above upgrades or repairs.

Excludes any additional power or lighting requirements not specifically outlined in the above proposal including work that may arise from demo to be completed. Any agreed upon additions or change orders will be invoiced and due as they are completed.

Unless otherwise noted, excavating work does not include landscaping, seed, or sod. We limit our repair to back filling the excavation area only.

Locating all underground private facilities with paint or flags is the sole responsibility of the owner, and any damage that occurs to a facility that has not been located by the owner is not the responsibility of WIREONE. This includes but is not limited to irrigation systems, private wiring systems, private telecom systems, and invisible fence systems. We offer no warranty on customer supplied devices, ballasts, light fixtures, breakers, equipment, etc. or any other customer supplied materials.

Unless it is specifically noted otherwise, WIREONE's obligation under this Agreement expressly excludes any work or service associated with clean up, control, removal or disposal of environmental hazards or dangerous substances including but not limited to asbestos or PCB's discovered in or on the premises.

Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved property if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner. The mechanics' notice and lien registry internet site provides a listing of all persons or companies furnishing labor or materials who have posted a lien or who may post a lien upon the improved property. If the person or company has posted its notice or lien to the mechanics' notice and lien registry internet site, you may be required to pay the person or company even if you have paid the general contractor the full amount due. Therefore, check the mechanics' notice and lien registry internet site for information about the property including persons or companies furnishing labor or materials before paying your general contractor. In addition, when making payment to your general contractor, it is important to obtain lien waivers from your general contractor and from persons or companies registered as furnishing labor or materials to your property. The information in the mechanics' notice and lien registry is posted on the internet site of the mechanics' notice and lien registry. The MNLR Internet Web site address is sos.iowa.gov/MNLR. The MNLR toll-free telephone number 1-888-767-8683.

Acceptance of, and permission to proceed with this proposal, as indicated by authorization signature, constitutes a contractual agreement to the above mentioned terms.

Thank you for the opportunity to submit this proposal. Any consideration is greatly appreciated. If you have any questions or concerns, please let us know.

#### WORKMANSHIP GUARANTEE

WIREONE offers our Exclusive 5 Year Workmanship Guarantee to the original purchaser of Residential services on specific work where those services have not been tampered with by other parties and excludes parts or equipment failure. This guarantee is defined as the proper installation based on local building codes at the time of installation and is specifically listed on any work tasks where it applies.

#### DIAGNOSTICS

All Diagnostics include and are limited to investigation of one individual issue. This diagnostic will identify problems within the system, thus enabling us to propose any needed solutions options, including but not limited to additional repairs or replacements.



WIREONE LLC  
1425 Metro East Drive Ste 102  
Pleasant Hill, IA 50327  
515.689.1380  
admin@wireoneiowa.com

Estimate 32054150  
Job 34947  
Estimate Date 7/15/2021  
Customer PO

**Billing Address**  
Prairie City City Hall  
203 E Jefferson  
Prairie City, IA 50228 USA

**Job Address**  
Prairie City City Hall  
104 South Marshall Street  
Prairie City, IA 50228 USA

#### Estimate Details

New 600 amp service :

New 600 amp service  
New 600 amp grounding system  
CT panel for meter  
New panel board for service equipment  
3- 200 amp disconnects  
2- 200 amp 30 circuit outdoor panels  
7- location fire guard protection  
2- panel surge protectors  
Large outdoor contact box for lighting  
New contacts  
New photo cell  
4 panel board outlets  
Underground work adapt and extend circuits as required to new equipment  
Trencher rental  
Permit  
(Wanting to get started after august 1st)  
(Two or three week window to complete work)

Task #	Description	Quantity	Your Price	Your Total
1	Professional installation of up to a 600 amp meter base.	1.00	\$4,199.99	\$4,199.99
2	Professional replacement of a 200 amp service disconnect.	3.00	\$3,139.99	\$9,419.97
3	Professional installation of a premium 200 amp main lug breaker panel, installed on the surface of a wall, labeled and tested system. (Exterior rated panels)	2.00	\$3,759.99	\$7,519.98
4	Professional installation of wood framing structure for all service equipment. All parts and labor included.	1.00	\$1,399.99	\$1,399.99
5	Professional installation of (2) ground rod and grounding electrode conductor from main breaker panel to rod, including installation of 8' ground rod driven into ground.	1.00	\$1,019.99	\$1,019.99
6	Professional installation of a premium Arc Fault Circuit Interrupting Breaker and testing. Professional installation of a premium Arc Fault Circuit Interrupting Breaker and testing.	7.00	\$279.99	\$1,959.93
	<ul style="list-style-type: none"> <li>Sends test signals throughout the existing wiring in your home looking for the start of an electrical fire.</li> <li>Shuts down the entire circuit BEFORE an electrical fire starts.</li> <li>Will prevent 98% of electrical fires on protected circuits.</li> <li>More than 50% of electrical fires today can be avoided by Arc Fault Circuit Interrupting Breakers.</li> <li>Has been required in all new homes since the 1999 National Electric Code.</li> </ul>			
	<u>If brand new wiring is required to have Arc Fault Breakers in a brand new home, shouldn't your older wiring in your older home be protected?</u>			
7	Professional installation of a premium whole house surge arrestor at breaker panel, install breaker if required, and test system. Our homes are filled with sensitive electronics. These devices are easily damaged by common power surges in your electrical, telephone, and cable lines. It only takes a lightning storm near your home to create a high-energy electrical surge that can enter your house and destroy your appliances, TVs, stereo equipment and almost all other modern electrical products. The Eaton surge products are designed to provide protection at the point of entrance to the home. Protection at this location can reduce surges entering the home to an acceptable level for your home electronics and appliances.	2.00	\$1,009.99	\$2,019.98
8	Professional installation of a large junction as required by the National Electric Code. (lighting contact box)	1.00	\$429.99	\$429.99
9	Professional installation of two lighting contacts. All parts and labor included.	2.00	\$429.99	\$859.98
10	Professional installation or replacement of a photo cell. Testing upon completion.	1.00	\$329.99	\$329.99

11	Professional installation of a 120 volt 15 or 20 amp circuit extension from an existing circuit with in 5 feet. Testing upon completion. AfCI may be required and is not included in this price.	4.00	\$429.99	\$1,719.96
12	Professional installation and conversion of underground electrical to adapt to new service equipment. Underground splices included as required.	2.00	\$2,029.99	\$4,059.98
13	Provide a walk behind trencher for one day's worth of trenching.	2.00	\$819.99	\$1,639.98
14	Complete and provide all required Local Jurisdiction Paperwork for an electrical permit. Schedule and coordinate necessary inspections	1.00	\$679.99	\$679.99
15	Standard Service Fee with 3 Hour Arrival Window	1.00	\$69.00	\$69.00
16	Our TFS covers all incidental expense variances. This allows us to maintain consistent upfront pricing even as many of the variable expenses change frequently.	1.00	\$19.99	\$19.99

<b>Sub-Total</b>	<b>\$37,348.69</b>
<b>Tax</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$37,348.69</b>
<b>Est. Financing</b>	<b>\$784.32</b>

We appreciate the opportunity to serve you! Please remit payment to : WireOne 1425 Metro East Dr. Suite 102, Pleasant Hill, IA 50327

This proposal for \$37,348.69 will include any and all labor, material, supervision and equipment to perform the above-mentioned work, excluding any major unforeseen problems or additions. This proposal is being provided as a result of a walk-through of the property.

Proposal is valid for 10 days from date of Proposal.

This proposal is made with the understanding that sufficient infrastructure exists to facilitate the above upgrades or repairs.

Excludes any additional power or lighting requirements not specifically outlined in the above proposal including work that may arise from demo to be completed. Any agreed upon additions or change orders will be invoiced and due as they are completed.

Unless otherwise noted, excavating work does not include landscaping, seed, or sod. We limit our repair to back filling the excavation area only.

Locating all underground private facilities with paint or flags is the sole responsibility of the owner, and any damage that occurs to a facility that has not been located by the owner is not the responsibility of WIREONE. This includes but is not limited to irrigation systems, private wiring systems, private telecom systems, and invisible fence systems. We offer no warranty on customer supplied devices, ballasts, light fixtures, breakers, equipment, etc. or any other customer supplied materials.

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#### DIAGNOSTICS

All Diagnostics include and are limited to investigation of one individual issue. This diagnostic will identify problems within the system, thus enabling us to propose any needed solutions options, including but not limited to additional repairs or replacements.

#### DEPOSITS - PAYMENTS AT TIME OF SERVICE

All work performed requires a 50% deposit to cover all miscellaneous expenses associated. All task codes which have commenced, as well as 15% of the remaining balance above and beyond will remain Non-Refundable. Payment in full will be due upon completion of services, (and in most cases prior to building department inspections), deferred payments through third party financing shall be the sole responsibility of the customer.

In the event that payment is required and bank account information, a check, or credit card is provided as a form of payment, I hereby authorize WIREONE, herein called COMPANY, to (i) initiate a debit entry to my account, and to debit the same to such account, (ii) use information from my check to make an electronic fund transfer from my account, (iii) process the payment as a check transaction or (iii) charge my credit card that was provided, as determined by COMPANY and as applicable. I acknowledge that the origination of ACH transactions to my account and/or charges to my credit card must comply with the provision of U.S. law and that I may only revoke this authorization by notifying COMPANY as provided below. This authorization is to remain in full force and effect for the payment on this invoice, until COMPANY has received written notification from me of its termination in such time and in such manner as to afford COMPANY a reasonable opportunity to act on it. If you believe any of the above information to be in error or to contact the COMPANY for information on revoking this authorization, please call and let us know.

#### WARRANTY & REBATES

All work performed by WIREONE includes warranty coverage which varies dependent on the level of service chosen. In the event our work fails within the warranty period, you will not be charged for a return visit during normal operating hours (8a-4p M-F) if found to be the fault of WIREONE. In the event of an extended manufacturer warranty, that warranty will apply as a credit to your account which may be redeemed dollar for dollar towards your repair work. All extended warranties must be in writing to be applicable. Exclusions of warranty include: Customer-supplied parts are not warranted and return trips to service customer supplied products are an additional charge. Expendable items such as light bulbs, filters, batteries, refrigerant have no warranty coverage and may be replaced for an additional charge. Used or reinstalled items, such as obsolete outdated breakers, reinstalled humidifiers, etc and have no warranty coverage. WIREONE shall not be liable for any damage due to acts of God or nature, pre-existing conditions of the home, or for any tampering with work other than WIREONE personnel. If Drain Clearing machinery becomes lodged in the home drain lines, homeowner is responsible for any repair and replacement. 3rd Party rebates cannot be guaranteed by WIREONE in any way and rebate funding remains the responsibility of the agency offering the rebates. Manufacturer warranties may be void in cases where the equipment was not registered with the manufacturer, WIREONE may assist in some warranty registrations, however the responsibility for these remains the customers responsibility.

#### BUILDING PERMITS & INSPECTIONS

All work involving permits must be completed within 6 months time as determined by the bldg. dept. Any delays or appointments missed by customer, leading to additional building dept fees will result in additional charges to customer or location owner. All charges due back to WIREONE will be subject to the above listed payment terms.

#### DRYWALL/ SIDING/ STUCCO/ LANDSCAPING REPAIRS

While we strive for minimal or no damage to interior wall or floor surfaces, exterior walls or landscaping areas, our work does periodically result in unavoidable aesthetic damages. Unless specifically purchased as a specific line item, our work does not include repairs to these surfaces.

#### OPTIONS FOR REPAIR OF SAFETY VIOLATIONS

Multiple repair options are always presented where safety violations or needed upgrades are discovered. Failure to correct these items resultant from refusal of service and further damages will void all warranties and be the sole responsibility of the customer if neglected. All work performed will be performed in compliance with the latest building code(s).



203 E Jefferson  
Prairie City, IA 50228  
Phone: 515-994-2649

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## Memorandum

**TO:** Mayor and Council  
**FROM:** Jodie Wyman, Interim City Administrator/City Clerk  
**DATE:** July 23, 2021  
**SUBJ:** Electric Quote #3

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Mayor and Council:

City staff contacted Dickerson Electric on Thursday, July 15, 2021, to obtain a quote for the electric service replacement in Garden Square. To date, no one from Dickerson Electric has contacted city staff to set up an appointment, get information about tasks to be included in the quote, nor provided a quote for the work.