

**CITY OF PRAIRIE CITY  
CITY COUNCIL MINUTES  
JULY 14, 2021**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on July 14, 2021, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:01 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor. Also in attendance: Interim City Administrator and City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: Taylor moved to approve the agenda and was seconded by Townsend. The motion passed all ayes.

CONSENT AGENDA:

Council Meeting Minutes from June 29, 2021:

Library Board Meeting Minutes from May 25, 2021: Councilor McDonald pointed out that the Library Board Minutes state that Sue will provide an update to Council. Director Ponder stated that there is an official update being prepared. Unofficially, the Library has raised approximately \$55,000.00 toward the new Library. There are additional fundraisers planned surrounding Prairie Days. Councilor McDonald congratulated and thanked Director Ponder for writing and being awarded multiple grants.

Park Board Meeting Minutes from May 19, 2021: Councilor Taylor addressed Council regarding the questions surrounding the vendor fee out at the Rec Complex. Taylor suggests that we add this to the August agenda to discuss approving the \$150.00 fee to the fee schedule. Councilor McDonald addressed Council about the ballfield rental income being substantially lower than the budgeted value. Are there rental fees outstanding? Were there fewer tournaments than planned? Councilor Berger confirmed that the ballfield rental payments are current at this time. Revenue was difficult to budget due to not knowing the rental schedule so early in the year.

June Financials: Councilor McDonald questioned if all transfers for Year End 2020-2021 were complete, as there is a \$30,000.00 transfer that is showing not completed. Interim Administrator Wyman confirmed that this transfer for Equipment Revenue & Trust will not take place. This was budgeted for the Catalyst Grant payment that has yet to occur. It has been budgeted in the new Fiscal Year.

Resolution 7-14-21-1 Approving June Bills and Transfers: Councilor McDonald asked about our contract with Lexipol and if it is still being utilized to the extent we expected. Chief German confirmed that the invoice on the claims list is for the annual subscription. It is being utilized by the Police Department, not to the full ability yet since it is time consuming to get it all up and running.

Building Permit Report:

Approval of the parade route and street closures for Prairie Days: Councilor Lindsay addressed Council regarding the proposed parade route for Prairie Days. There is a potential that semis will not be able to make the corner by the doctor's office for the parade. The football team usually uses a semi during the Prairie Days parade. The committee may need to inform parade entries that no semis will be allowed this year due to the alternate route this year. Townsend moved to approve the consent agenda and was seconded

by Lindsay. The motion passed all ayes.

PUBLIC COMMENT: Kyle Kain, 12084 W 125th Street, last heard UTVs were not allowed on the streets but golf carts are. Mr. Kain would like Council to reconsider adding UTVs to the Ordinance. Mr. Kain would be willing to pay the annual fee to have the ability to drive a side-by-side in town.

Kelly Kain, 801 Marshall Court North, addressed Council regarding the same issue. Mr. Kain would like to have Council add a discussion to the August Agenda to add permit/licenses for UTVs in town.

Councilor Lindsay asked about Jasper County permitting and where they allow these vehicles to be driven: gravel, paved roads, highway. Mr. Kain stated that UTVs can be driven on gravel roads or across paved roads to access the next gravel.

Councilor McDonald was also approached recently by a resident requesting to have Council reconsider adding UTVs to the Ordinance.

#### OLD BUSINESS:

MSA and Public Works update and possible action on lift station: Andrew updated Council regarding the lift station current condition. Contact has been made with a vendor to clean out the lift station and televiser the lines potentially the first part of next week. There have been a few alarms showing that the lift station pumps are beginning to slow down. Once completed, MSA will provide a report to Council on possible causes for sand continuing to fill the lift station.

MSA and Public Works update and possible action on cemetery expansion/development: Andrew informed Council on the cemetery expansion project. Next week the cremation plots will be staked by MSA. At the same time the surveyor will survey the west plot expansion area. Once completed, hopefully in time for the August Council Meeting, MSA will provide the plot maps. Superintendent Van Der Kamp suggested adding the discussion on pricing of plots to the August Meeting Agenda with the interest being received around these cremation plots.

MSA and Public Works update and possible action on State Street sidewalk: Andrew addressed Council regarding the installation of a new sidewalk on the west side of State Street. The preliminary plat is complete. The next step is to meet with the homeowners. Superintendent Van Der Kamp informed Council that the sidewalk discussion is on the School Board Meeting Agenda for the 19th of July. Council expressed concern that the new sidewalk will not be constructed in time for school start up in August. Taylor moved to direct Interim Administrator Wyman to contact the developer for Prairie Point regarding the replacement of the damaged sidewalk on the east side of State Street and was seconded by McDonald. The motion passed all ayes.

Public Hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement: McDonald moved to open the Public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement. Councilor Lindsay seconded the motion. The motion passed all ayes. The Public Hearing opened at 6:29 p.m. No communications were received and no comments were heard from the public.

At 6:31 p.m. Taylor motioned to close the Public Hearing. Councilor Townsend seconded the motion. The motion passed all ayes.

Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,250,000 Water Revenue Bonds, Series 2021: McDonald moved to approve Resolution 7-14-21-5 authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,250,000.00 Water Revenue Bonds, Series 2021 and was seconded by Taylor. The motion passed all ayes.

Resolution approving contract and performance and/or payment bonds for the Water System Improvements - Phase 1 Project: McDonald moved to approve Resolution 7-14-21-4 approving contract and performance and/or payment bonds for the Water System Improvements - Phase 1 Project and was seconded by Berger. The motion passed all ayes.

Resolution adopting and approving Tax Compliance Procedures Relating to Tax-Exempt Bonds: McDonald moved to approve Resolution 7-14-21-3 adopting and approving Tax Compliance Procedures Relating to Tax-Exempt Bonds and was seconded by Lindsay. The motion passed all ayes.

#### NEW BUSINESS:

Resolution 7-14-21-2 Setting the Time and Dates for Future Council Meetings: Taylor moved to approve Resolution 7-14-21-2 Setting the Time and Date for the next regular Prairie City Council meeting for August 11, 2021, at City Hall and via Zoom at 6:00 p.m. The motion was seconded by Townsend. The Resolution passed all ayes.

Set Public Hearing to re-zone properties from C-1 to C-2 per recommendation from Planning & Zoning: McDonald moved to approve Resolution 7-14-21-6 setting a public hearing for August 11, 2021, at 6:00 p.m. at City Hall and via Zoom to re-zone properties from C-1 to C-2 per recommendation from Planning & Zoning and was seconded by Townsend. The motion passed all ayes.

Approval to purchase equipment for the new Police Department 2021 Durango PPV from IPAIT \$16,416.04: McDonald approved to purchase the equipment for the new Police Department 2021 Durango PPV from IPAIT \$16,416.04 and was seconded by Berger. The motion passed all ayes on roll call vote.

Approval to purchase camera system \$6,762.25 for new Police Department 2021 Durango PPV. Cost will be partially offset by a reimbursable by Iowa Governor's Traffic Safety Bureau Grant \$4,200.00: McDonald approved to purchase the camera system \$6,762.25 for the new Police Department 2021 Durango PPV. The cost will be partially offset by the Iowa Governor's Traffic Bureau Grant \$4,200.00 and the remainder will be paid from IPAIT. Councilor Berger seconded the motion. The motion passed all ayes on roll call vote.

Approval of Estimate #1135 from J & K Electric \$19,850.00 for the installation of a new 600 Amp Service (replacing two 200 Amp Services on the east side of the square): Taylor moved to approve estimate #1135 from J & K Electric \$19,850.00 for the installation of a new 600 Amp Service (replacing two 200 Amp Services) on the east side of the square and was seconded by Berger. The motion failed 3-2 on roll call vote. McDonald motioned to direct staff to obtain two additional quotes by July, 26, 2021, at 4:30 p.m. Council will hold a special meeting at 6:00 p.m. on Tuesday, July 27, 2021 at City Hall and via zoom to approve a vendor for the project. Townsend seconded the motion. The motion passed all ayes.

#### CLOSED SESSION:

Closed session pursuant to Iowa code 21.5 regarding real estate.: McDonald moved to enter into closed session, and Townsend seconded the motion. The motion passed all ayes. The Prairie City Council moved into closed session at 7:02 p.m.

Mayor Alleger brought the Council back into the open meeting at 7:58 p.m. with all ayes by roll call vote. No action was taken from closed session.

Closed Session pursuant to Iowa Code 21.5i: McDonald moved to enter into closed session, and Lindsay seconded the motion. The motion passed all ayes. The Prairie City Council moved into closed session at 7:59 p.m.

Possible Action from Closed Sessions: Mayor Alleger brought the Council back into the open meeting at 9:23 p.m. with all ayes by roll call vote.

McDonald moved to approve the hiring of Ryan Martin for public works at a rate of \$25.00 per hour, which will include payments for Grade I Water Treatment and Distribution Certifications. Councilor Berger seconded the motion. On roll call, the motion carried unanimously.

ADJOURNMENT: McDonald moved to adjourn the Council meeting and was seconded by Lindsay. The motion passed all ayes. The July 14, 2021, Prairie City Council meeting adjourned at 9:24 p.m.

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**Chad D. Alleger, Mayor**

**ATTESTED TO:**

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**Jodie Wyman, City Clerk**