



**CITY OF PRAIRIE CITY  
GARDEN SQUARE RENTAL USER CONTRACT  
105 S Marshall**

Date Reserved: \_\_\_\_\_ (Guaranteed with Paid Reservation/Council Approval if needed)  
Event hours requested: \_\_\_\_\_  
Name: \_\_\_\_\_ SS#: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

<b>Rental Fee: \$150.00 (No Alcohol)</b> <input type="checkbox"/>	<b>\$250.00 (Alcohol)</b> <input type="checkbox"/>
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Rental Fee: \$\_\_\_\_\_ Date Paid: \_\_\_\_\_ ( ) Cash –Receipt #\_\_\_\_\_ ( ) Check#\_\_\_\_\_

**Special Requests**, i.e. parking, street closures, special music, etc. must be approved by City Council with a minimum of 90 days prior to the requested date of the event. City events will always take priority on any given date. Businesses may be open during event time which may add noise, dust, etc. to the area.

\_\_\_\_ I AM \_\_\_\_ AM NOT requesting the following streets to be closed from \_\_\_\_ to \_\_\_\_\_. (**Attach list**)

I have rented the Prairie City Garden Square for the above date. I understand and hereby agree that I will leave the entire Garden Square/Bandstand in the same condition it was in when rented, i.e. remove all trash, decorations, chairs, tables, etc. used for the rental event. No nails, screws, plantings or other attachments are to be used on any of the structures on Garden Square including Bandstand for hanging Banners, decorations, lighting, floral arrangements. **NO PINATAS ALLOWED.**

I hereby state that I have received a copy of the contract including Garden Square rules. I understand and hereby agree that I am responsible for any and all damages that may occur during the time of my occupancy and for the cleanup of Garden Square/Bandstand after my use. I understand and hereby agree that if I fail to clean up properly or if any damages occur or if I violate the terms of this agreement, I will be held responsible for any costs incurred. I agree to assume entire responsibility and liability for all damages or injuries to all persons, arising out of, resulting from or in any manner connected with the above use of city facilities, and agree to indemnify and save harmless the City, its agents and employees from all such claims, including legal fees and disbursements paid or incurred to enforce the provisions of this paragraph.

In cases of cancellation, the renter must give the City a written request for a refund 30 days prior to the proposed rental date. In case of inclement weather, the renter must notify the City by noon of the day of the event to request a refund.

I have read the above statement and hereby accept the terms of the contract:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_