

CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
SEPTEMBER 8, 2021

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on September 8, 2021, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:04 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor. Also in attendance: City Administrator and City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: McDonald moved to approve the agenda and was seconded by Taylor. The motion passed all ayes.

CONSENT AGENDA: Taylor moved to approve the consent agenda with the removal of the street closure for the Fire Department Car Show on September 26, 2021, and was seconded by Townsend. The motion passed all ayes.

Council Meeting Minutes from August 11, 2021:

Park Board Meeting Minutes from July 21, 2021:

Library Board meeting Minutes from July 20, 2021:

Economic Development Committee minutes from June 23, 2021:

August Financials:

Resolution 9-08-21-1 Approving Bills and Transfers:

Building Permit Report:

Liquor Permit renewal for Wilkies Garage, LLC:

Street Closure for Fire Department Car Show September 26, 2021:

August Police Report:

PUBLIC COMMENT: Jean Jennings, 603 E Jefferson, addressed Council regarding the appearance of homes and yards in town. There are many residences in town that are not being maintained, yards have junk and abandoned vehicles, and trash is being littered all over the streets. Ms. Jennings would like the City to do something about these properties to improve the appearance of the town.

OLD BUSINESS:

Approval to remove existing sunken sidewalk and curb/gutter on north side of square, as part of the Marshall Street Project, by Absolute Concrete \$22,291.76 and five additional days added to the project timeline: McDonald moved to approve the removal of the existing sunken sidewalk and curb/gutter on the north side of the square, as part of the Marshall Street Project, by Absolute Concrete in the amount of \$22,291.76 and five additional days added to the project timeline. Townsend seconded the motion. The motion passed all ayes.

Public Hearing on Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to UTV

operations: McDonald moved to open the Public Hearing on Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to UTV operations. Lindsay seconded the motion. On a roll call vote, the motion passed all ayes. The Public Hearing opened at 6:23 p.m.

Five residents addressed Council in support of allowing UTVs in the Prairie City city limits. These individuals expressed that they would appreciate being able to drive their UTV from their residence in the city limits to their farm in the county, in addition to utilizing them in town for parades and other community activities. The UTVs are actually safer to drive in town than golf carts, as they have seat belts and can actually go the speed limit.

One resident addressed Council opposing UTVs in the Prairie City city limits.

Taylor motioned to close the Public Hearing. Berger seconded the motion. The motion passed all ayes. The Public Hearing closed at 6:30 p.m.

Ordinance 387 Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to UTV operations: Council agreed that Ordinance 387 will need to be revised to align with the Jasper County UTV/ATV Ordinance regarding sections three, six, and nine. Administrator Wyman will address these proposed changes and will set a date and time for a special meeting to be held for Council to review and hold the first reading of revised Ordinance 387. No action was taken by Council.

Resolution 9-08-21-3 waiving the second and third readings of Ordinance 387: Due to the revision of Ordinance 387, this agenda item will also be moved to the special meeting to be held at a later date and time. No action was taken by Council.

Cemetery cremation section rules review and approval : Townsend moved to approve the cemetery rules and was seconded by Lindsay. The motion passed all ayes.

Set purchase price for cremation plots (to be added to the fee schedule): McDonald moved to set the purchase price for the cremation plots at \$150.00 and was seconded by Taylor. The purchase price will be added to the fee schedule. The motion passed all ayes.

Approval of installing fixed speed camera poles by school: Taylor moved to approve the installation of the fixed speed camera poles by the school and was seconded by Lindsay. The motion passed with a vote of four ayes and one nay vote from Councilor McDonald.

MSA and Public Works update Council for possible action on Lift Station: Council viewed the recording of the televising of the sewer lines in the Commerce Drive/Buffalo area. Council has tasked Superintendent VanDerKamp with contacting the owner of the car wash to advise that we will be inspecting the pits. Council has tasked Administrator Wyman to gather and detail all costs associated with the lift station, including any known overtime hours that public works have had to incur. Upon completion of both, invite the owner of the car wash to City Hall for a meeting to view the recording of the televising of the sewer lines, discuss the inspection of the car wash pits, and provide the owner with a copy of the City Ordinance related to sewer systems and a copy of the detailed list of expenses. No action was taken by Council.

NEW BUSINESS: Prior to discussing new business, information about the Fire Department Car Show was disclosed to Council with the attendance of two Fire Department volunteer members in attendance. The map provided to Council is accurate and there are no additional street closures that need to be added to the map for the event. McDonald moved to approve the street closure for the Fire Department Car Show on September 26, 2021, and was seconded by Berger. The motion passed all ayes.

Resolution 9-08-21-2 Setting the Time and Dates for Future Council Meetings: Lindsay moved to approve Resolution 9-08-21-2 setting the time and date for the next regular Council Meeting on October 13, 2021, at 6:00 p.m.

at City Hall and via Zoom. McDonald seconded the motion. The motion passed all ayes.

Set the date and time for Beggars' Night: Taylor moved to set October 30, 2021, from 6:00 p.m. until 8:00 p.m. for Beggars' Night and was seconded by McDonald. The motion passed all ayes.

Discussion and possible action on PCBA Truck or Treat Event on the Square during the City's Beggars' Night: McDonald moved to approve the PCBA Truck or Treat Event from 5:00 p.m. until 7:00 p.m. during the City's Beggars' Night with the location to be determined at the October Council Meeting pending the completion of the Marshall Street Improvement Project. Townsend seconded the motion. The motion passed all ayes.

Update and possible action on EDC Catalyst Grant extension to December 31, 2022, from IDEA: Grant recipient, Scott DeVries, addressed Council regarding the progress of the renovation project. Mr. DeVries expects to have a roof expense of \$55,000.00 and an already completed brick work expense of \$20,000 around January 2022, which will be the 60% completion point that is needed for the first release of funds. It is not expected that the remainder of the project will be completed in time for the June 10, 2022, deadline, and Mr. DeVries advises Council that the project will likely need to request an extension of approximately six months. Councilor Townsend has set up a meeting next week with Jim Thompson with regard to the grant project and the potential need for an extension. Council requested that this discussion be tabled for this meeting, but be placed back on the agenda for the October 13, 2021, meeting. No action was taken by Council.

Discussion and possible action on Prairie City Facade Improvement program: McDonald moved to approve the Prairie City Facade Improvement Program, with Scott DeVries completing the minor changes discussed to the application, for up to three applicants (\$30,000.00) with funding provided by the EDC IPAIT account. Berger seconded the motion. The motion passed all ayes.

Discussion and possible action on IEDA Rural Leadership Grant Program: McDonald moved to approve providing a letter of Council support for the development of a Rural Leadership Grant Program and was seconded by Berger. With Councilor Townsend abstaining from the vote, the motion passed with four ayes.

Approval of Pay Application #2 for \$17,658.60 from MB Construction: McDonald moved to approve pay application #2 for \$17,658.60 from MB Construction and was seconded by Lindsay. The motion passed all ayes.

Approval to hire Mason Highland and Makennah Walters as part-time police officers: Lindsay moved to approve hiring Mason Highland as a part-time police officer and was seconded by McDonald. The motion passed all ayes.

Lindsay moved to approve hiring Makennah Walters as a part-time police officer and was seconded by Taylor. The motion passed all ayes.

Update for Council, Prairie City is the recipient of the Derecho Community Forestry Grant: The City of Prairie City has been awarded the Derecho Community Forestry Grant from the DNR. This is a dollar for dollar match to plant twelve trees at the total cost of just over \$3,000.00. The trees will be a variety of oak and maples to be planted on October 20, 2021, at 1:00 p.m. at Buffalo Park. The rain date and time is scheduled for October 22, 2021, at 1:00 p.m. The City of Prairie City has invited the PCM First Graders to come assist with planting. In addition, a representative from the DNR will be on-site. No action was taken by Council.

Approval of revised job description for Water/Wastewater Operator and new job description for Water/Wastewater Superintendent: Taylor moved to approve the revised job description for Water/Wastewater Operator and a new job description for Water/Wastewater Superintendent, and McDonald seconded the motion. The motion passed all ayes.

Resolution 9-08-21-4 approving the wage increase for Carl VanDerKamp from \$28.48/hr to \$30.00/hr, retroactive to July 1, 2021; --
Taylor moved to approve Resolution 9-08-21-4 approving the wage increase for Carl VanDerKamp from \$28.48/hr to \$30.00/hr, retroactive to July 1, 2021, and was seconded by McDonald. The motion passed all ayes.

Resolution 9-8-21-5 relating to the financing of a proposed project to be undertaken by the City of Prairie City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code; Lindsay moved to approve Resolution 9-08-21-5 relating to the financing of a proposed project to be undertaken by the City of Prairie City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code and was seconded by Taylor. The motion passed all ayes.

ADJOURNMENT: Berger moved to adjourn the Council meeting and was seconded by Lindsay. The September 8, 2021, Prairie City Council Meeting adjourned at 8:51 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

Prairie City Public Library Board
Regular Meeting
August 26, 2021
6:00 pm

Attendees: Ginny Dalton, Arnie Sohn, Jason Taylor, Library Director Sue Ponder

Ginny called the meeting to order at 6:00 pm.

Arnie made a motion to approve the minutes of the last meeting. Jason seconded. Motion passed.

Sue gave the director's report. Statistics are remaining stable. Summer reading has wrapped up and Sue is hoping to see more kids once families are back into their school year routines. Budget is sitting at 12% expended. She shared that the \$750 grant from Jasper-Marion-Poweshiek Early Childhood Literacy group was used to purchase STEAM kits for preschool-aged children to support early literacy. The grant for the American Rescue Plan Act for \$5,000 (which is a reimbursement grant) was used to upgrade the computers, purchase a new circulation desk computer, CIPA software for all, and the CoLibri system and supplies. One book order has been processed. Jenny and Sue both were able to use it, and expect to get better with practice. There will be a trustee training for board members on October 18th at 6:00 pm hosted by Jasper Library Association. We will be meeting at Baxter Public Library and having a soup supper. The topic of the training will be the Trustees role in accreditation and library advocacy. Sue shared with the board she will be on vacation from August 28 – September 6th.

Library expansion/relocation – Sue reported that as of today, we have received \$75,788 in cash donations/pledges. That does not include the Friends' group fundraisers. The last can collection for the season will be with the September bike night on the 17th. Bookin' It 5k will be on 9/25 at 8 am. We have about half of the 20 volunteers we need. Jason asked how to sign up. Sue said she would send the link out to the board. Another idea the friends have discussed is a cooking class hosted by a cooking teacher. Still in the discussion phase. Jason shared that he and Mayor Alleger are planning a theatrical reading of works by Edgar Allen Poe and HG Wells. They are hoping to do it on the night of October 30th, in person and on Facebook live and accept pledges during the performance. The board loved the idea and look forward to it. It was discussed that will probably be the night of beggars night, but maybe this could start at 8 when that concludes. Sue asked if the members could share other ideas for fundraisers if they think of any.

The meeting adjourned at 6:47 pm.

Minutes taken by Sue Ponder



PARK BOARD

Wednesday, August 18, 2021 at 6 p.m.

Prairie City Community Building

Minutes

(Subject to change within 24 hours of meeting)

- Call to Order – Schendel at 6:00
- Roll Call – Tom Schendel, Scott Steenhoek, Emily Simmons, Carl VanderKamp, Jake Nolin, Brent Berger
- Approval of Agenda & Minutes – motion by Simmons, second by Steenhoek
- Little League Update / Bam Bam
 - No update
- PCM Mustangs Youth Soccer
 - Practices start first week of September; games start September 12 and go for 6 weeks
- Public Works Update
 - Still working on pond and squinnies at the rec complex
 - Light bulbs and globes are installed on bandstand; might consider a different approach as they are very fragile; might need to look at replacing the whole unit – perhaps find a way to keep the current look available for special events while having a more dependable, less-breakable option for everyday use.
 - Watered trees which can take a while.
 - More trees coming to the buffalo park from a grant.
 - Cement pad poured for bench; bench in constructed and will be installed shortly.
 - Some of the bathroom items (toilets) need replaced due to parts, etc.
 - Public Works will spray weed killer on fields.
- New Business:
 - Community Building – Midwest Siding has offered to provide siding and labor for the north and south peaks of the community building at no cost to the city; Park Board can choose from vertical or horizontal siding or shakes in a vinyl product. Explained to Mike with Midwest we are looking to replace the roof and will then look to coordinate the work on the peaks upon completion of the roof. It may not occur until sometime next year.
- Old Business:
 - Community Building/Garden Square:
 - Trash receptacles for Garden Square – budget for a couple of trash cans each year. Tom will bring some examples of price and pictures to next meeting.
 - Roof quotes – still obtaining for current style and metal; will most likely need new quotes after January 1st.
 - Pond – Summary of assessments will be constructed for September meeting and board will discuss and possibly finalize a recommendation.
 - Budget – budget reviewed; discussed being a bigger part of workshops and presenting projects to get funding; need to consider having a larger budget for minor equipment (possibly for soccer goals).
 - Wellmark Wellness grant – has it been applied for to put towards the tennis court? Something to consider for future projects. Emily will get the name of the grant and get to Tom to research.

- Book walk – still looking at but library focus is on fundraising for the library.
- Rec Complex:
 - Fall scheduling – four teams have requested practice time on the fields; some residents have expressed frustration about being able to view the calendar. Consider moving away from Google calendar and look at something else. Scott will research different options with more features and discuss with Emily V where to start and who to work with.
 - Soccer goals – Lonny is still waiting on additional quotes before we vote on purchasing.
 - Vendor hook-up fee:
 - Which types of vendors? Food was primary focus. County fair and TulipTime is a percentage of the gross profit that goes back to the organization.
 - Parks and Rec should be notifying someone at the state level who is using the concession stand.
 - We might need to ask groups if they are licensed.
 - There is a charge to be inspected - \$50 per group.
 - Possibly consider contracting with one vendor each year.
 - Hook up fee should possibly only be what the approximate cost of utilities are.
 - Motion to leave fee schedule as-is with no fee for hook-up. Motion by Simmons, second by Steenhoek. Motion passed.
 - Additional security lighting at Rec Complex:
 - Police Chief German recommends additional lighting at the complex; need to figure out where we want the lighting.
 - Things to light would include: All buildings, in-and-out of bathrooms, push lighting towards entrances to pond and maybe some towards the parking lot.
 - Police Chief German will look to work on this.
 - Rec Complex improvements – need to gather information on costs for a grand plan and what should be included – a master plan.
 - Look to build a master plan with numbers only for the first few phases.
 - Park Board will consider having a separate meeting to discuss a master plan. Will still look to gather some initial numbers for work we know is needed – raising the field level on three fields, cutting back the infield on two fields, water access behind each field's backstop. Scott will obtain some numbers from Iowa Sports Turf.
- Promotion of local business at rec complex/tournaments
 - President of CIARAD is looking for documentation on whether we can have business advertise at the complex. Since no documentation is available at this time, we will consider implementing a plan to allow advertising at the rec complex for a fee.
- List of projects – what to tackle in 2021-2022
- Discussion Items
- Next Meeting – Wednesday, September 15, 2021
- Adjournment – motion to adjourn by Simmons, second by Steenhoek (7:40)

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.



Economic Development Commission

Wednesday, Aug 25, 2021 at 6:00 p.m.

City Hall and Zoom Conference Call

Minutes

1. Called to Order at 6:09pm
2. Roll Call
 - a. Present: Rob Hoffmann, Mitch Seiberling, Scott DeVries, Mayor Chad Alleger, Council members Christy Lindsey and Deb Townsend, City Admin Jodie Wyman, JEDCO Exec Dir Jeff Davidson, Hometown Pride Rep Sue Ponder
 - b. Excused: Tim Havenstrite, Mason Nickols
3. **Approval of Agenda**—Rob moved to approve, seconded; no discussion; approved unanimously
4. **Approval of Minutes** (from June 23, 2021 meeting)—Rob moved to approve, seconded; no discussion; approved unanimously
5. **New Business**
 - a. **Commission officers**—with excused absences decided to table election of officers to next meeting
 - b. **IEDA Catalyst grant update**—project has been paused for the past six months due to lumber prices; have reached out to IEDA about the possibility of an extension; seems that there are other projects that are in the same position due to COVID/lumber/derecho impacts; appears that IEDA will offer an extension if the 60% has been reimbursed before the initial deadline (project will easily exceed the 60K threshold through expenses on brickwork and new roof which will all be completed well before June 2022 deadline); asking city council to petition IEDA for at least a 6 month extension (to December 2022).
6. **Old Business:**
 - a. **Live, Work, Play Flyer**—working to get the group together, has been a bit complicated with vacations and summer schedules.
 - b. **Wayfinding Signs**—draft information submitted to IDOT, working to schedule a time to discuss latest comments/concerns on draft; once approved then can formalize the plan and start to work on budget for program
 - c. **JEDCO / Prairie City Downtown grant programs**—JEDCO has received one application and working with another one to finalize; after discussion on downtown grant programs, moved to present a modified Prairie City Façade Improvement program based on the JEDCO program increasing the city contribution to 10K—this

would be a one-time program intended to take advantage of the JEDCO matching funds; group would then continue to work on studying and determining what changes are needed to the existing Downtown Revitalization program.

d. Real Estate Update

- i. **Commercial Property update / availability**—not much change since last meeting, addition of former Moore Manufacturing building (9030 S 80th Ave W)
- ii. **Housing Project Update**—may need to seek out a potential developer for next phases of south housing development; no further update from townhome development
- e. **Red Rock Prairie Trail Update**—October bid letting; need to select construction admin thru IDOT; uncertain on approval of congressional discretionary funding request (1.5 million); working with Corps of Engineers and Marion County to extend the Volks Trail to Hwy 14 and then north 3 miles to connect to planned Red Rock Prairie Trail in Monroe.
- f. **EDC (Corporation) Update**—site plan received, reviewed and sent back to developer on the west plot; limited interest in the center plots to date
- g. **JEDCO Update**—small grants program available to communities to promote economic development; downtown grant program first app from Monroe, working with Colfax on another; ISU Sip and See event for other liquor providers in Mahaska, Marion and Jasper; Jasper Farm Crawl coming up; Mid Iowa Development fund has available money for requests; census data was released and cities are in the process of reviewing; broadband study has been finished and now working with private industry to meet needs and secure government funding; Mahaska Communications Group committing to extend broadband access to Newton; CoLine Manufacturing has broken ground on new Jasper County extension
- h. **Hometown Pride Update**—no update

7. **General Discussion**—No further discussion

8. Next Meeting: September 22, 2021 - 6:00 PM City Hall/Zoom Meeting

9. Adjourned 8:10pm

RESOLUTION NO. 10-13-21-1

RESOLUTION APPROVING BILLS AND TRANSFERS

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council October 13, 2021, as well as transfers submitted to Prairie City Council October 13, 2021.

Approved and adopted this 13th day of October, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Administrator/City Clerk

CLAIMS REPORT

Utility Dep Refunds: 9/01/2021- 9/30/2021

Vendor Checks: 9/03/2021-10/05/2021

Payroll Checks: 9/01/2021- 9/30/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCO UNLIMITED CORPORATION	LIQUID CHLORINE		396.80	44289	10/05/21
BAKER & TAYLOR INC	LIBRARY BOOKS		1,104.14	44290	10/05/21
BRICK GENTRY P.C.	Legal Fees		1,080.00	44291	10/05/21
MANDI BRIGHT	AMBULANCE LIGHTS		93.26	44292	10/05/21
BRIGHT, MITCH	CLEANING SUPPLIES		120.60	44293	10/05/21
CASEY'S BUSINESS CARD	FUEL POLICE		136.09	44294	10/05/21
CENTURYLINK (LUMEN)	TELEPHONE		457.79	44295	10/05/21
CINTAS LOC22M	RUG SERVICE		3.36	44296	10/05/21
CIT SEWER SOLUTIONS	LIFT STATION 9/3/21		3,664.00	44297	10/05/21
CLOUSER PLUMBING TECHNOLOGIES	QUICK VALVE SLEEVE		5,600.00	44298	10/05/21
	Project# 2020-ST-01	5,600.00			
COLFAX AUTO PARTS	PARTS		110.75	44299	10/05/21
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE PREMIUM		569.72	7082070	10/01/21
EMERGENCY APPARATUS MAINTENANC	AC REPAIR		1,806.04	44300	10/05/21
EPIC LIFE INSURANCE CO	LIFE INSURANCE PREMIUM		389.13	7082071	10/01/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	5,963.09		7082054	9/08/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	120.18		7082056	9/21/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	289.24		7082057	9/21/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	6,502.26		7082058	9/21/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	173.33		7082062	9/21/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	6,670.53		7082067	10/05/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	103.58		7082069	10/05/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		1,974.80	44301	10/05/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		378.00	44302	10/05/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		56.14	44303	10/05/21
FIRST NATIONAL BNK OMAHA	CREDIT CARD		1,335.10	44304	10/05/21
FIRST NATIONAL BANK CC	*****3469		455.80	44305	10/05/21
FST NATIONAL BNK OF OMAHA	(5286)		4,000.03	44306	10/05/21
GALLS INC DBA CARPENTER UNIFOR	POLICE UNIFORM		404.73	44307	10/05/21
GLOBAL REACH INTERNET PRODUCTI	WEBSITE FEE		48.00	44308	10/05/21
GRIMES ASPHALT & PAVING	COLD MIX		766.50	44309	10/05/21
HEARTLAND COOP	FUEL	990.44		7082072	10/01/21
HEARTLAND COOP	FUEL	1,013.86		7082073	10/01/21
HEARTLAND COOP	FUEL	206.44		7082074	10/01/21
HICKLIN DOOR SERVICES	SHOP DOORS		4,940.04	44310	10/05/21
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE FOR 2022		95.00	44311	10/05/21
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES SYS		300.00	44312	10/05/21
IOWA DEPT OF REVENUE	WET 3RD QTR 2021		4,929.00	7082065	9/21/21
IOWA DEPT OF TRANSPORTATION	PAPER THERMAL		79.56	44313	10/05/21
IOWA LAW ENFORCEMENT ACADEMY	TRAINING		150.00	44314	10/05/21
IOWA OFFICE CLEANIN	JANITORIAL	2,426.28		44260	9/03/21
IOWA OFFICE CLEANIN	JANITORIAL	2,756.42		44315	10/05/21
IOWA PUMP WORKS INC	LIFT STATION PUMPS		5,847.67	44316	10/05/21
IOWA REGIONAL UTILITIES AS	WATER		75.03	44317	10/05/21
IOWA STORAGE TRAILER INC	AUGUST, SEPTEMBER, AND OCTOBER		405.00	44318	10/05/21
IPERS	IPERS-POLICE	7,346.98		7082060	9/21/21
IPERS	IPERS	118.06		7082064	9/21/21
KABEL BUSINESS SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	44.80		44319	10/05/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31		7082055	9/08/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31		7082061	9/21/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31		7082068	10/05/21
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS		1,660.70	44320	10/05/21
KIESLER'S POLICE SUPPLY	REMINGTON 870		215.00	44321	10/05/21
LCI DISTRIBUTING LTD	PARTS		4.85	44322	10/05/21

CLAIMS REPORT

Utility Dep Refunds: 9/01/2021- 9/30/2021

Vendor Checks: 9/03/2021-10/05/2021

Payroll Checks: 9/01/2021- 9/30/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MARTIN MARIETTA MATERIALS	PEA GRAVEL		262.22	44323	10/05/21
MB CONSTRUCTION, LLC	PAY ORDER #3 PHASE 1		166,449.69	44324	10/05/21
	Project# 2019WA PH1	166,449.69			
MEDIACOM	STATIC IP FEE		13.81	44325	10/05/21
METRO WASTE AUTHORITY	CURB IT		2,256.20	44326	10/05/21
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE		7,149.85	44327	10/05/21
MMIT BUSINESS SOLUTIONS	COMPUTER SUPPORT		660.00	44328	10/05/21
MSA PROFESSIONAL SERVICES	MARSHALL STREET		24,813.96	44329	10/05/21
	Multiple Projects	21,136.05			
MUNICIPAL SUPPLY INC	PARTS		670.40	44330	10/05/21
MUSTANG TIRE AND AUTO	TIRE MOUNT & DISMOUNT		30.00	44331	10/05/21
NEWTON DAILY NEWS	MINUTES (LESS CREDIT ON ACCT)		276.75	44332	10/05/21
PCC AMBULANCE BILLING SERVICES	BILLING FOR 8/1 - 8/31		486.70	44333	10/05/21
PCM EXPLORER	ANNUAL IN STATE SUBSCRIPTION		52.00	44334	10/05/21
PELLA MEDICAL CLINIC	FIRE PHYSICAL		118.00	44335	10/05/21
PENWORTHY COMPANY	LIBRARY BOOKS		753.93	44336	10/05/21
PORTER HARDWARE	PARTS		192.02	44337	10/05/21
PRAIRIE CITY FOODS	MISC SUPPLIES		46.67	44338	10/05/21
LINDE GAS & EQUIPMENT	AMBULANCE SUPPLIES		487.86	44339	10/05/21
RACOM CORPORATION	LIGHT KIT AND RUNNING LIGHTS		1,456.75	44340	10/05/21
SECRETARY OF STATE	NOTARY RENEWAL - PONDER		30.00	44341	10/05/21
SHOMO-MADSEN-UMBLE INSURANCE	LIABILITY INSURANCE		819.00	44342	10/05/21
THE DODGE GARAGE	REPAIRS		1,150.27	44343	10/05/21
TREASURER STATE OF IOWA	STATE TAX	1,958.00		7082059	9/21/21
TREASURER STATE OF IOWA	STATE TAX	16.00	1,974.00	7082063	9/21/21
TREAS IOWA - SALES TAX	MONTHLY SALES TAX		399.00	7082066	9/21/21
URBAN TACTICAL ARMS	PALMETTO STATE ARMY RIFLE		1,085.00	44344	10/05/21
US POST OFFICE	IMPRINT & STAMPS	332.08		44269	9/09/21
US POST OFFICE	FIRST CLASS PRESORT FEE	265.00	597.08	44345	10/05/21
VAN RYSWYK PLUMBING & HEATING	BACK HOE WITH OPERATOR		540.00	44346	10/05/21
EMILY VOELLER	MILEAGE REIMBURSEMENT		39.43	44347	10/05/21
WASTE MANAGEMENT OF IOWA	CONTRACT		8,742.15	44348	10/05/21
WASTE SOLUTIONS OF IOWA	PORTABLE RESTROOM		115.00	44349	10/05/21
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM		8,263.20	7082075	9/30/21
Accounts Payable Total			309,260.99		

Utility Refund Checks

Refund Checks Total

Payroll Checks

001	GENERAL	11,654.73
110	ROAD USE	1,720.25
600	WATER	2,411.21
610	SEWER	2,671.56
670	SANITATION	51.17

Total Paid On: 9/08/21

18,508.92

001 GENERAL

15,309.97

CLAIMS REPORT

endor Checks: 9/03/2021-10/05/2021

Payroll Checks: 9/01/2021- 9/30/2021

FUND NAME	DEPOSIT AMOUNT
110 ROAD USE	1,786.48
600 WATER	3,130.34
610 SEWER	3,122.74
670 SANITATION	69.11
Total Paid On: 9/21/21	23,418.64
Total Payroll Paid	41,927.56
Report Total	351,188.55

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	79,923.99
110	ROAD USE	39,417.38
112	TRUST&AGENCY LEVIES	4,434.79
600	WATER	194,831.32
610	SEWER	21,119.73
670	SANITATION	11,461.34

	TOTAL FUNDS	351,188.55

First National Bank Credit Card

September

<u>Vendor#</u>	<u>Card#</u>	<u>Name</u>		<u>Detail</u>	<u>Amount</u>
926	8093	Emily Voeller	Ambulance	Computer Expenses	\$ 64.95
926	8093	Emily Voeller	City	Building Maintenance	\$ 133.99
926	8093	Emily Voeller	Council	Office Supplies	\$ 105.58
926	8093	Emily Voeller	Ambulance	Office Supplies	\$ 1,103.27
926	8093	Emily Voeller	Split (All)	Verizon - Cell Phones	\$ 567.01
					<u>\$ 1,974.80</u>
927	9798	Sue Ponder	Library	DVD	\$ 20.48
927	9798	Sue Ponder	Library	Office Supplies	\$ 32.08
927	9798	Sue Ponder	Library	Books	\$ 160.89
927	9798	Sue Ponder	Library	Maintenance	\$ 65.00
927	9798	Sue Ponder	Library	Other Materials	\$ (90.45)
927	9798	Sue Ponder	Library	Training	\$ 165.00
927	9798	Sue Ponder	Library	Dues	\$ 25.00
					<u>\$ 378.00</u>
1048	9652	Mike German	Police	Minor Equipment	\$ 593.81
1048	9652	Mike German	Police	Uniforms	\$ 584.00
1048	9652	Mike German	Police	Training	\$ 157.29
					<u>\$ 1,335.10</u>
3469	3469	Jake Nolin	Water	Supplies	\$ 32.64
3469	3469	Jake Nolin	Sewer	Supplies	\$ 238.50
3469	3469	Jake Nolin	Streets	Equipment Maintenance	\$ 184.66
					<u>\$ 455.80</u>
928	0042	Carl Van Der Kamp			<u>\$ -</u>
929	6349	Joe Oglesby	Water	Supplies	\$ 7.49
929	6349	Joe Oglesby	Parks	Equip & Bldg Maintenance	\$ 48.65
					<u>\$ 56.14</u>
1039	5286	Jodie Wyman	Sewer	Training	\$ 231.27
1039	5286	Jodie Wyman	Water	Training	\$ 210.00
1039	5286	Jodie Wyman	City	Training	\$ 383.00
1039	5286	Jodie Wyman	City	Minor Equipment	\$ 3,175.76
					<u>\$ 4,000.03</u>
Total					<u>\$ 8,199.87</u>

SEPTEMBER TRANSFERS

002-910-6910	Transfer to General	Transfer from Equipment Revolving - Guns to pay for Kiesler Police Supply & Part of Urban Tactical	\$	667.86	Dr
001-950-4832	Transfer in from Trust	Transfer from Equipment Revolving - Guns to pay for Kiesler Police Supply & Part of Urban Tactical	\$	667.86	Cr

Water Sinking Fund

601-910-4830	GL	
x	July	\$ -
x	August	\$ 4,860.02
	September	\$ 4,860.02
	October	\$ 4,860.02
	November	\$ 4,860.02
	December	\$ 5,695.35
	January	\$ 5,695.35
	February	\$ 5,695.35
	March	\$ 5,695.35
	April	\$ 5,695.35
	May	\$ 5,695.35
	June	\$ 5,695.35

600-910-6910 Payment

600-910-6910
601-910-4830

Sewer Sinking Fund

611-910-4830	GL	
x	July	\$ 16,928.00
x	August	\$ 16,928.00
	September	\$ 16,928.00
	October	\$ 16,928.00
	November	\$ 16,928.00
	December	\$ 16,928.00
	January	\$ 16,928.00
	February	\$ 16,928.00
	March	\$ 16,928.00
	April	\$ 16,928.00
	May	\$ 16,928.00
	June	\$ 16,928.00

610-910-6910 Payment

610-910-6910
611-910-4830



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Honorable Mayor and Council of Prairie City
FROM: Emily Voeller, Deputy Clerk
DATE: October 1, 2021
SUBJ: Building Permits

September 2021

BUILDING PERMITS

Alan Birkenholtz	305 W Fifth	Fence
Darin & Emily Graber	505 S Haley	Single Family Residence

TRADE PERMITS

Services <https://directory.iowa.gov/service/Index?_ga=1.101492737.1604613096.1488473035&ia_slv=1631029635626>
License Application (LC0046742)
Agencies <https://directory.iowa.gov/?ia_slv=1631029635626>

Social <https://directory.iowa.gov/social/Index?ia_slv=1631029635626>

<https://www.iowa.gov/search/google?ia_slv=1631029635626>

Applicant

Name of Legal Entity : THE WHISKEY BARREL, L.L.C.

Name of Business(DBA) : Whiskey Barrel Pub and Eatery

Address of Premises : 112 E Jefferson St

City : Prairie City

County : Jasper

Zip : 50228

Business : (515) 314-9496

Mailing Address: 112 E Jefferson St

City : Prairie City

State : Iowa

Zip : 50228

Contact Person

Name : Rick goehry

Phone : (515) 314-9496

Email : tbrgproperties@yahoo.com

■ License Information

License Number : LC0046742

License/Permit Type : Class C Liquor License

Term : 12 Month

Effective Date : 2020-11-17

Expiration Date : 2021-11-16

Sub-Permits/Privileges :

■ Status of Business

Business Type : Limited Liability Company

■ Ownership

Rick Goehry

City : Mitchellville

State : Iowa

Zip : 50167

Position : Owner

% of ownership : 50

U.S. Citizen : Yes

Tyler Bunnell

City : west point

State : Iowa

Zip : 52656

Position : Owner

% of ownership : 50

U.S. Citizen : Yes

Insurance Company Information

Insurance Company : Illinois Casualty Co

Policy Effective Date : 2020-11-17

Policy Expiration : 2021-11-16

Bond Effective :

Dram Cancel Date :

Outdoor Service Effective :

Outdoor Service Expiration :

Temp Transfer Effective Date :

Temp Transfer Expiration Date :

ORDINANCE NO. 387

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
PRAIRIE CITY, IOWA, BY ADDING PROVISIONS PERTAINING TO
UTV OPERATIONS

BE IT ENACTED by the City Council of the City of Prairie City, Iowa:

SECTION 1. SECTION ADDED. Chapter 171 of the Code of Ordinances of the City of Prairie City, Iowa, is to be added as follows:

171.01 PURPOSE. The purpose of this chapter is to permit the operation of UTVs on streets within the City, as authorized by Section 321.247 of the Code of Iowa, as amended. This chapter applies whenever an UTV is operated on any street or alley, subject to those exceptions stated herein.

171.02 MANNER OF OPERATION – GENERAL REQUIREMENTS. No person shall operate an UTV in the City except as hereinafter provided.

1. Observance of Traffic Regulations Mandatory. UTV operators shall observe all State and local traffic control regulations and devices.
2. Permit Required. (See also subsection 16) No UTV shall be operated in the City unless a permit has been issued to the owner of the said UTV by City staff member. The permit received from the City must be with the UTV whenever it is operated within the City. The permit is good for the calendar year within which it is issued and shall be renewed annually. The fee for said permit is twenty-five dollars (\$25.00) per year. There shall be no permits issued if in the previous year the applicant was cited and convicted of any violations of this chapter.
3. Proof of Liability Insurance. As part of the permit process, the owner of the UTV must provide proof of liability insurance with minimum limits of \$100,000 each person, \$300,000 each accident before a permit will be issued. The proof of insurance must be with the UTV whenever said UTV is in operation.
4. Standard Equipment Regulations. All UTV shall be equipped with the following:
 - A. Brakes.
 - B. Slow moving vehicle sign.
 - C. Bicycle safety flag on the staff holder to put such flag at least five feet above the surface of the street.
 - D. Any other safety equipment which may be required for UTV by Chapter 321 of the Code of Iowa.
5. Operation Regulations. The following regulations apply to the operation of a UTV within the City:

- A. Any operator of an UTV must have a valid driver's license.
- B. Any operator must be at least eighteen (18) years of age.
- C. All riders in the UTV must remain seated at all times.
- D. Seat belts are to be utilized at all times during operation.

E. No more than two adult people may ride in the front seat of an UTV and no more than two adult people may ride in the back seat of an UTV, if said seat exists. While operating, any rider must be seated on the seat and no part of the body of any rider will extend beyond the sides of the UTV. Children must be accompanied by an adult driver and must follow all requirements of this subsection except the capacity limits as long as all children are seated on the seat and no part of the body of the child extends beyond the sides of the UTV.

6. Times of Operation Limited. UTVs may be operated after official sunrise and must cease before official sunset, during the time of year when daylight savings time is in effect. UTVs are prohibited on streets during inclement weather when visibility is reduced or impaired by weather, smoke, fog or other conditions or at any other time there is insufficient light clearly to see a person or vehicle on a roadway at a distance of 500 feet.

7. Sidewalks and Adjacent Areas. No UTVs shall be operated upon a public sidewalk, nor shall they be operated upon that portion of the street located between the curb line and the sidewalk or property line, referred to as the "parking" except for purposes of crossing the same to a public street upon which operation is allowed by this chapter.

8. Parking. Two UTVs may use one parking space provided they both park within the parking space lines.

9. Streets upon Which UTVs May Not Be Operated. UTVs are prohibited from being operated on any portion of:

- a. North and South State St.
- b. East and West 2nd St.
- c. East and West North St.
- d. Poplar Ave.
- e. Prairie Ave.
- f. Pacific St.
- g. Hwy 117.
- h. Hwy S6G.
- i. Hwy 163.

If someone is required to travel on a prohibited roadway, the person may only do so for a reasonable distance. In order to determine whether a particular distance of travel on a prohibited roadways is reasonable, the following factors may be considered: a) the operator's starting location; b) any planned course of travel by the operator and/or any individuals the operator is riding with; c) the operator's destination; d) the operator's place of residence; e) any other pertinent factors.

10. Careless Operation Unlawful. No person shall operate an UTV in a careless, reckless or negligent manner so as to endanger the person or property of another or to cause injury or damage thereto.

11. Operating Under the Influence. No person shall operate an UTV while under the influence of intoxicating liquor or narcotics or habit forming drugs.

12. Towing. No item shall be towed by an UTV.

13. Trespassing on Private Property. No UTV shall be operated upon private property without the express consent of the owner thereof.

14. Community Events – Exception. The Prairie City Council may grant exceptions and allow any type of UTV to be used on any City street by community and civic organizations for community events.

15. Permits/Application and Renewal. No person shall operate an UTV on any public street or alley for any purpose unless the operator possesses a City of Prairie City permit to operate an UTV on City streets, issued by a City staff member. UTV owners may apply for a permit from a City staff member on forms provided by the City. The City staff member shall not issue a permit until the owner/operator has provided the following:

A. Evidence the operator is eighteen (18) years of age, and possesses a valid Iowa driver's license.

B. Proof owner/operator has required liability insurance covering operation of an UTV on City streets.

C. Passes all other requirements set forth on application form.

The owner of an UTV shall display the permit sticker prominently on a rear fender or similar component. All permits issued shall uniquely identify the name and address of the owner/operator. The fee for such permits shall be twenty-five (\$25.00).

171.03 ACCIDENT REPORTS. Whenever an UTV is involved in an accident resulting in injury or death to anyone or property damage amounting to two hundred dollars (\$200.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report within forty-eight (48) hours, in accordance with State law.

(Code of Iowa, Sec. 321G.10)

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed by the Council on the ____ day of _____ 2021, and approved this ____ day of _____ 2021.

Chad D. Alleger, Mayor

ATTEST:

Jodie Wyman,
City Administrator/City Clerk

First Reading:
Second Reading:
Third Reading:

I certify that the foregoing was published as Ordinance No. 387 on the ____ day of _____, 2021.

Jodie Wyman, City Administrator/City Clerk

ORDINANCE NO. 387

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
PRAIRIE CITY, IOWA, BY ADDING PROVISIONS PERTAINING TO
ATV/UTV OPERATIONS

BE IT ENACTED by the City Council of the City of Prairie City, Iowa:

SECTION 1. SECTION ADDED. Chapter 171 of the Code of Ordinances of the City of Prairie City, Iowa, is to be added as follows:

171.01 PURPOSE. The purpose of this chapter is to permit the operation of ATV/UTVs on streets within the City, as authorized by Section 321.247 of the Code of Iowa, as amended. This chapter applies whenever an ATV/UTV is operated on any street or alley, subject to those exceptions stated herein.

171.02 MANNER OF OPERATION – GENERAL REQUIREMENTS. No person shall operate an ATV/UTV in the City except as hereinafter provided.

1. Observance of Traffic Regulations Mandatory. ATV/UTV operators shall observe all State and local traffic control regulations and devices.
2. Permit Required. (See also subsection 16) No ATV/UTV shall be operated in the City unless a permit has been issued to the owner of the said ATV/UTV by City staff member. The permit received from the City must be with the ATV/UTV whenever it is operated within the City. The permit is good for the calendar year within which it is issued and shall be renewed annually. The fee for said permit is twenty-five dollars (\$25.00) per year. There shall be no permits issued if in the previous year the applicant was cited and convicted of any violations of this chapter.
3. Proof of Liability Insurance. As part of the permit process, the owner of the ATV/UTV must provide proof of liability insurance with minimum limits of \$100,000 each person, \$300,000 each accident before a permit will be issued. The proof of insurance must be with the ATV/UTV whenever said ATV/UTV is in operation.
4. Standard Equipment Regulations. All ATV/UTV shall be equipped with the following:
 - A. Brakes.
 - B. Slow moving vehicle sign.
 - C. Bicycle safety flag on the staff holder to put such flag at least five feet above the surface of the street.
 - D. Any other safety equipment which may be required for ATV/UTV by Chapter 321 of the Code of Iowa.
5. Operation Regulations. The following regulations apply to the operation of a ATV/UTV within the City:

- A. Any operator of an ATV/UTV must have a valid driver's license.
- B. Any operator must be at least eighteen (18) years of age.
- C. All riders in the ATV/UTV must remain seated at all times.
- D. Seat belts are to be utilized at all times during operation.
- E. No more than two adult people may ride in the front seat of an ATV/UTV and no more than two adult people may ride in the back seat of an ATV/UTV, if said seat exists. While operating, any rider must be seated on the seat and no part of the body of any rider will extend beyond the sides of the ATV/UTV. Children must be accompanied by an adult driver and must follow all requirements of this subsection except the capacity limits as long as all children are seated on the seat and no part of the body of the child extends beyond the sides of the ATV/UTV.

6. Times of Operation Limited. ATV/UTVs may be operated after official sunrise and must cease before official sunset, during the time of year when daylight savings time is in effect. ATV/UTVs are prohibited on streets during inclement weather when visibility is reduced or impaired by weather, smoke, fog or other conditions or at any other time there is insufficient light clearly to see a person or vehicle on a roadway at a distance of 500 feet.

7. Sidewalks and Adjacent Areas. No ATV/UTVs shall be operated upon a public sidewalk, nor shall they be operated upon that portion of the street located between the curb line and the sidewalk or property line, referred to as the "parking" except for purposes of crossing the same to a public street upon which operation is allowed by this chapter.

8. Parking. Two ATV/UTVs may use one parking space provided they both park within the parking space lines.

9. Streets upon Which ATV/UTVs May Not Be Operated. ATV/UTVs are prohibited from being operated on any portion of:

- a. North and South State St.
- b. East and West 2nd St.
- c. East and West North St.
- d. Poplar Ave.
- e. Prairie Ave.
- f. Pacific St.
- g. Hwy 117.
- h. Hwy S6G.
- i. Hwy 163.

If someone is required to travel on a prohibited roadway, the person may only do so for a reasonable distance. In order to determine whether a particular distance of travel on a prohibited roadways is reasonable, the following factors may be considered: a) the operator's starting location; b) any planned course of travel by the operator and/or any individuals the operator is riding with; c) the operator's destination; d) the operator's place of residence; e) any other pertinent factors.

10. Careless Operation Unlawful. No person shall operate an ATV/UTV in a careless, reckless or negligent manner so as to endanger the person or property of another or to cause injury or damage thereto.

11. Operating Under the Influence. No person shall operate an ATV/UTV while under the influence of intoxicating liquor or narcotics or habit forming drugs.

12. Towing. No item shall be towed by an ATV/UTV.

13. Trespassing on Private Property. No ATV/UTV shall be operated upon private property without the express consent of the owner thereof.

14. Community Events – Exception. The Prairie City Council may grant exceptions and allow any type of ATV/UTV to be used on any City street by community and civic organizations for community events.

15. Permits/Application and Renewal. No person shall operate an ATV/UTV on any public street or alley for any purpose unless the operator possesses a City of Prairie City permit to operate an ATV/UTV on City streets, issued by a City staff member. ATV/UTV owners may apply for a permit from a City staff member on forms provided by the City. The City staff member shall not issue a permit until the owner/operator has provided the following:

A. Evidence the operator is eighteen (18) years of age, and possesses a valid Iowa driver's license.

B. Proof owner/operator has required liability insurance covering operation of an ATV/UTV on City streets.

C. Passes all other requirements set forth on application form.

The owner of an ATV/UTV shall display the permit sticker prominently on a rear fender or similar component. All permits issued shall uniquely identify the name and address of the owner/operator. The fee for such permits shall be twenty-five (\$25.00).

171.03 ACCIDENT REPORTS. Whenever an ATV/UTV is involved in an accident resulting in injury or death to anyone or property damage amounting to two hundred dollars (\$200.00) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report within forty-eight (48) hours, in accordance with State law.
(Code of Iowa, Sec. 321G.10)

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed by the Council on the ____ day of _____ 2021, and approved this ____ day of _____ 2021.

Chad D. Allegre, Mayor

ATTEST:

Jodie Wyman,
City Administrator/City Clerk

First Reading:
Second Reading:
Third Reading:

I certify that the foregoing was published as Ordinance No. 387 on the ____ day of _____, 2021.

Jodie Wyman, City Administrator/City Clerk

RESOLUTION NO. 10-13-21-3

RESOLUTION WAIVING THE SECOND AND THIRD READINGS OF ORDINANCE NO.
387

WHEREAS, IOWA CODE 380.3 requires two considerations before final passage, unless this requirement is suspended by a recorded vote of not less than three-fourths of all of the members of the council, and

WHEREAS, The Council of the City of Prairie City, Iowa, has the ability to suspend the two considerations to approve Ordinance 387,

THEREFORE BE IT RESOLVED that the Council of the City of Prairie City, Iowa is suspending the requirement of Iowa Code 380.3 by approving a resolution waiving the second and third readings of Ordinance 387

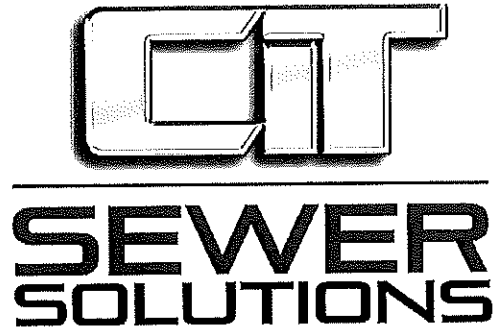
This resolution has been approved and adopted this 13th Day of October, 2021.

Chad Alleger,
Mayor

ATTEST:

Jodie Wyman,
City Administrator/City Clerk

<u>Vendor</u>	<u>Date</u>	<u>Amount</u>	<u>Paid</u>
Accujet	5/6/2021	\$ 1,158.13	x
Anderson Plumbing	9/2/2021	\$ 595.00	x
CIT Sewer Solutions	6/3/2021	\$ 3,092.00	x
CIT Sewer Solutions	8/4/2021	\$ 1,592.00	x
CIT Sewer Solutions	9/3/2021	\$ 3,664.00	x
Iowa Pump Works	2/23/2021	\$ 2,174.70	x
Iowa Pump Works	4/7/2021	\$ 2,890.14	x
Iowa Pump Works	6/3/2021	\$ 5,170.78	x
Iowa Pump Works	9/10/2021	\$ 5,847.67	x
MSA	3/4/2021	\$ 795.00	x
MSA	4/7/2021	\$ 3,180.00	x
MSA	4/29/2021	\$ 795.00	x
MSA	6/3/2021	\$ 397.50	x
MSA	9/2/2021	\$ 79.50	x
Smith's Sewer	5/6/2021	\$ 650.00	x
Smith's Sewer	6/24/2021	\$ 350.00	x
		\$ 32,431.42	



PO Box 203
Mc Callsburg, IA 50154
Phone:515-434-2248 Fax:515-434-2249
www.citsewer.com

Six-year sewer maintenance contract

The City of Prairie City hereby enters into a six-year contract with CIT Sewer Solutions to maintain the sewers of the City of Prairie City by use of CIT's equipment for the duration of a six-year period at frozen prices, according to the following terms.

1. CIT will clean and televise the sanitary sewer with the intent of completing the entire collection system over a 6-year period.
 2. The City will furnish a sewer map, the necessary water, expose all manhole lids, provide a disposal area for debris removed and furnish legal access to all manholes.
 3. Should CIT's equipment (hose, camera, cleaners, nozzles, etc.) become lodged during attempts to perform duties specified by the customer, all costs associated with the removal and replacement of equipment will be the responsibility of the customer.
 4. CIT agrees to furnish all equipment, manpower, insurance's, and other incidentals necessary to complete project. All services will be performed by experienced workmen in a neat and orderly manner. It is the responsibility of CIT to be compliant with all applicable OSHA regulations.
 5. It will be the responsibility of the City to notify us of any stoppages that occur in lines cleaned and televised the previous year so that any such stoppage may be cleaned or televised by CIT without charge.
 6. Complete records, maps and other information will be kept by CIT with a copy available to the City upon request. A summary report will be given to the City at the completion of each job along with a flash drive if televised.
 7. The time and performance of this contract, such as frequency of cleaning, methods used, and extent of cleaning necessary, will be determined by actual conditions found. The areas of the sewers to be maintained each year will be determined from discussions between CIT representative, and the City's representative at a time preceding each year's work.
-

8. Prices plus inflation clause are guaranteed to the City for services during the 6-year agreement.

6-year contract pricing for Prairie City, Iowa from October 2021-2027		
	Per Unit	Unit
a. Cleaning:		
Jet/Vac Cleaning 6" – 12" (two passes or less)	\$0.80	FT
Jet/Vac Cleaning with Easement Machine 6" – 12" (two passes or less)	\$1.50	FT
Jet/Vac Cleaning 15" – 18" (two passes or less)	\$1.15	FT
Jet/Vac Cleaning with Easement Machine 15" – 18" (two passes or less)	\$1.80	FT
Jet/Vac Cleaning – Heavy Cleaning (3 or more passes)	\$300	HR
Hydro Root Sawing 6" – 12"	\$1.05	FT
Vacuum Cleaning (lift stations, catch basins, storage tanks, etc.)	\$325	HR
b. Televising:		
Cleaning and Televising (PACP Reports and flash drive)	\$1.95	FT
CCTV Lateral Launch inspection	\$300	EA
Rehabilitation/O&M Recommendation Report included with all CCTV		
c. Specialty Services:		
Smoke Testing	\$0.65	FT
Robotic Cutting	\$450	HR
d. Emergency Calls:		
Jet/Vac cleaning – Port to Port and one technician	\$450	HR
CCTV inspection – Port to Port and one technician	\$450	HR
Additional required technicians	\$80	HR
e. Mobilization:		
Mobilization (per truck per trip)	\$480	EA

Idle Time - \$300/hour - Time exceeding 30 min for water fill, debris disposal, customer representative authorizations or other factors not related to CIT's responsibilities while performing agreed job scope will be considered Idle Time and shall be charged at a prorated rate once that limit is exceeded.

Investigative work - \$300/truck/hour - prorated for actual time worked in 15 min increments.

9. Total work to be performed yearly by CIT will be a minimum amount of \$ 20,000.00 per year. This work may be a combination of any of the services offered.
10. The minimum amount of pre-scheduled work to be performed will be \$ 1,200.00 per visit.
11. Examples of work requiring additional personnel include (but are not limited to) off-road manholes more than 50 feet from hard-surfaced access, pits, lift stations, and wet wells. Any emergency call taking place during normal working hours (Monday-Friday 7:00a.m. to 5:00 p.m.) requires the entire crew of a pre-scheduled jobsite to be rerouted, and as such the additional technician surcharge will be added automatically for each extra member of the crew that is dispatched.
12. Prices listed will increase 3% annually on the first day of July.

13. Payment will be made at the unit prices as per contract. Request for any additional work not included in the provisions of this contract will be negotiated between Customer and CIT via change order.
14. Customer will pay CIT in full for all completed work within 30 days of CIT invoice date. 2% interest will be charged on any unpaid balance over 30 days from date of invoice. 25% surcharge fee on legal and/or collection fee to collect delinquent invoices.
15. If at any time in the 6-year contract period, either the City of Prairie City or CIT wishes to terminate the contract, either party may do so by giving thirty (30) days written notice.

Mayor

City Scheduling Contact

Phone Number

Phone Number

This contract period extends from 10/21 to 10/26.

Agreement dated this ____ day of ____, 20__.

CIT Sewer Solutions

City Official (Authorized to Sign)

Attest

Attest

Jodie Wyman

From: Andrew Inhelder <ainhelder@msa-ps.com>
Sent: Wednesday, September 15, 2021 4:40 PM
To: Jodie Wyman; Carl Van Der Kamp
Subject: Jim Devries Meeting to Discuss Sidewalk Project
Attachments: Sidewalk Along West Side of State Street for School.pdf

Hi Jodie,

Keeping you in the loop on this: Carl and I went to Jim Devries and Dorothy Devries this morning at their property - 405 E State St to discuss the sidewalk project. Jim refused to talk with Carl present so Carl left and I had a discussion with Jim and Dorothy. We discussed the project goals and roughly what we were thinking for improvements. I've summarized below the main talking points. I provided the attached material for Jim and Dorothy to review during our discussion.

In regards to the Sidewalk project:

- Devries' are against the sidewalk project running across their driveway and a crossing near their driveway.
- Understand the safety aspect for the children, however don't believe 2 hours a day of children walking warrants a permanent sidewalk since people will be walking/biking across their property all the time.
- Concerned with backing out of their driveway (or guests backing out) and hitting someone and the liability that goes along with that.
- Who would plow the sidewalk and who would mow the area in between the sidewalk and the street.
- Would like to know what is the number of students that would utilize this vs other paths. Is this the best route?
 - They believe the best route is to come from the west behind the community building and direct kids through that way.
- Do not feel that having the crossing farther away from the community building is good because lots of kids are dropped off/picked up from in front of the community building. Also the crossing guard utilizes this area for parking in the winter and would be farther away from their car if the crossing was moved north.
- Do not like the close to the road (green) option. The set back option (pink) is safer, however they do not want the sidewalk in front of their house.
- Discussed the current ordinance (136.06) which states that the City can order the construction of sidewalk.
 - The homeowner replied that he would discuss this with his attorney if it came to this.

In regards to general topics/concerns expressed:

- Do not feel snow removal along State Street is done correctly.
- Do not feel snow removal is being done properly around the community building
- Concerned with kids walking "wherever they want" and crossing state street at unapproved crossings.
- Concerned with multiple busses driving in from multiple directions.
- Concerned with multiple parents dropping off in lots of places, even in "no parking" areas.
- Concerned with large trucks making right hand turns from State Street onto 2nd St, feel that the City should add a right turn lane here.

We finished up our conversation with me asking, "If we were able to provide additional documentation that this is the best/safest/most feasible route for kids to walk, would you be supportive of this project." They replied that at this time, they would not be supportive of sidewalk being installed in front of their house no matter what, they bought the place specifically because it didn't have sidewalks or a neighbor to the south.

Jim stated that he may reach out to the Council, County, the City, the City's attorney, and their personal attorney to discuss this further as well as come to the next council meeting that this subject is discussed.

- Book walk – still looking at but library focus is on fundraising for the library.
- Rec Complex:
 - Fall scheduling – four teams have requested practice time on the fields; some residents have expressed frustration about being able to view the calendar. Consider moving away from Google calendar and look at something else. Scott will research different options with more features and discuss with Emily V where to start and who to work with.
 - Soccer goals – Lonny is still waiting on additional quotes before we vote on purchasing.
 - Vendor hook-up fee:
 - Which types of vendors? Food was primary focus. County fair and TulipTime is a percentage of the gross profit that goes back to the organization.
 - Parks and Rec should be notifying someone at the state level who is using the concession stand.
 - We might need to ask groups if they are licensed.
 - There is a charge to be inspected - \$50 per group.
 - Possibly consider contracting with one vendor each year.
 - Hook up fee should possibly only be what the approximate cost of utilities are.
 - Motion to leave fee schedule as-is with no fee for hook-up. Motion by Simmons, second by Steenhoek. Motion passed.
 - Additional security lighting at Rec Complex:
 - Police Chief German recommends additional lighting at the complex; need to figure out where we want the lighting.
 - Things to light would include: All buildings, in-and-out of bathrooms, push lighting towards entrances to pond and maybe some towards the parking lot.
 - Police Chief German will look to work on this.
 - Rec Complex improvements – need to gather information on costs for a grand plan and what should be included – a master plan.
 - Look to build a master plan with numbers only for the first few phases.
 - Park Board will consider having a separate meeting to discuss a master plan. Will still look to gather some initial numbers for work we know is needed – raising the field level on three fields, cutting back the infield on two fields, water access behind each field's backstop. Scott will obtain some numbers from Iowa Sports Turf.
- Promotion of local business at rec complex/tournaments
 - President of CIARAD is looking for documentation on whether we can have business advertise at the complex. Since no documentation is available at this time, we will consider implementing a plan to allow advertising at the rec complex for a fee.
- List of projects – what to tackle in 2021-2022
- Discussion Items
- Next Meeting – Wednesday, September 15, 2021
- Adjournment – motion to adjourn by Simmons, second by Steenhoek (7:40)

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Marshall Street Reconstruction - Washington St to Jefferson St
Contractor: Absolute Concrete Construction, Inc.
Address: P.O. Box 148, Slater, IA 50244
Finance Budget Code: _____ **Finance Project #** _____
Vendor Project or Invoice #: _____ **PO #** _____
Original Contract Date: June 9, 2021 **Engineer PN #** 08994023

Date of Council Meeting: October 13, 2021 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: June 9, 2021 Through: September 9, 2021

Contract Summary

Original Contract Amount:	\$	549,273.00	
Net change by Change Orders:	\$	28,914.26	
Contract Amount to Date: (line 1 ± 2)	\$	578,187.26	
 Total completed and stored to date:	\$	180,403.50	
Retainage: 5 % of Completed Work:	\$	9,020.18	
Total Earned less Retainage:	\$	171,383.33	
Less previous applications for payment:	\$	-	
SUBTOTAL			\$ 171,383.33

OTHER CHARGES (Attach an Itemized list) \$ -

CURRENT PAYMENT DUE \$ 171,383.33

Balance to finish, including retainage: \$ 406,803.94

Notice to Proceed: July 19, 2021
Contract Time Remaining (if applicable) 41.00 cal days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Absolute Concrete Construction, Inc.

Signature: _____ Firm Name: _____ Date: 7/24/21

Engineer / Consultant Approval: MSA Professional Services, Inc.

Signature: _____ Firm Name: _____ Date: 09/24/2021

Owner Approval:

Signature: _____ Owner Name: _____ Date: _____

Submit to: _____ **Phone:** _____ **Fax:** _____
E-mail: _____

Date printed: 9/10/2021

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
2.01	Excavation, Class 13	CY	1,900.00		1,900.00	\$ 14.25	\$ 27,075.00	1,900.00	\$ 27,075.00	-	100.00%
2.02	Topsoil, Off-site 6" depth	CY	75.00		75.00	\$ 50.00	\$ 3,750.00		\$ -	75.00	0.00%
2.03	Modified Subbase, 6"	SY	3,550.00		3,550.00	\$ 9.95	\$ 35,322.50		\$ -	3,550.00	0.00%
2.04	Subgrade Preparation, 12"	SY	3,550.00		3,550.00	\$ 2.95	\$ 10,472.50		\$ -	3,550.00	0.00%
2.05	Below Grade Excavation (Core Out)	CY	240.00		240.00	\$ 25.00	\$ 6,000.00		\$ -	240.00	0.00%
2.06	Compaction Testing, Moisture & Density Control	LS	1.00		1.00	\$ 3,384.00	\$ 3,384.00		\$ -	1.00	0.00%
4.01	Storm Sewer, Trenched, RCP, 12" Dia	LF	209.00		209.00	\$ 48.00	\$ 10,032.00	209.00	\$ 10,032.00	-	100.00%
5.01	Water Main, Trenched, PVC, 8 Inch	LF	443.00		443.00	\$ 56.00	\$ 25,694.00	443.00	\$ 25,694.00	-	100.00%
5.02	Water Main, Trenched, PVC, 6 Inch	LF	22.00		22.00	\$ 86.00	\$ 1,966.00	22.00	\$ 1,966.00	-	100.00%
5.03	Water Main, Trenched, PVC, 4 Inch	LF	4.00		4.00	\$ 80.00	\$ 320.00	4.00	\$ 320.00	-	100.00%
5.04	Filling, Cross, 8 Inch x 8 Inch	EA	1.00		1.00	\$ 1,008.00	\$ 1,008.00	1.00	\$ 1,008.00	-	100.00%
5.05	Filling, Reducer, 8 Inch x 4 Inch	EA	1.00		1.00	\$ 550.00	\$ 550.00	1.00	\$ 550.00	-	100.00%
5.06	Filling, Reducer, 8 Inch x 6 Inch	EA	3.00		3.00	\$ 1,320.00	\$ 3,960.00	2.00	\$ 2,640.00	1.00	66.67%
5.07	Valve, RW, 8 Inch	EA	4.00		4.00	\$ 2,760.00	\$ 11,040.00	4.00	\$ 11,040.00	-	100.00%
5.08	Fire Hydrant Removal	EA	1.00		1.00	\$ 750.00	\$ 750.00	1.00	\$ 750.00	-	100.00%
5.09	Fire Hydrant Assembly	EA	4.00		4.00	\$ 6,500.00	\$ 26,000.00	4.00	\$ 26,000.00	-	100.00%
5.10	Connection to Existing Water Main	EA	4.00		4.00	\$ 2,150.00	\$ 8,600.00	4.00	\$ 8,600.00	-	100.00%
5.11	Water Service Stub, Same Side of Street, Copper, 1 Inch	EA	4.00		4.00	\$ 1,500.00	\$ 6,000.00	4.00	\$ 6,000.00	-	100.00%
5.12	Abandon Existing Water Main	LF	445.00	(1.00)	444.00	\$ 7.50	\$ 3,330.00	445.00	\$ 3,337.50	(1.17)	139.00%
6.01	Removal of Valve	EA	1.00		1.00	\$ 750.00	\$ 750.00	1.00	\$ 750.00	-	100.00%
6.02	Manhole, SW-401 (Type), 48 IN (Size)	EA	1.00		1.00	\$ 3,900.00	\$ 3,900.00	1.00	\$ 3,900.00	-	100.00%
6.03	Intake, SW-501 (Type)	EA	1.00		1.00	\$ 2,100.00	\$ 2,100.00	1.00	\$ 2,100.00	-	100.00%
6.04	Rectangular Area Intake, SW-511 (Type)	EA	1.00		1.00	\$ 2,350.00	\$ 2,350.00	1.00	\$ 2,350.00	-	100.00%
6.05	Manhole Adjustment, Minor	EA	1.00		1.00	\$ 850.00	\$ 850.00	1.00	\$ 850.00	-	100.00%
7.01	Pavement, PCC, 7" (Thickness) with OD Baskets	SY	1,485.00		1,485.00	\$ 71.50	\$ 106,177.50		\$ -	1,485.00	0.00%
7.02	Pavement, PCC, 9" (Thickness)	SY	1,060.00		1,060.00	\$ 67.50	\$ 71,550.00		\$ -	1,060.00	0.00%
7.03	Sidewalk, PCC, 6" (Thickness)	SY	126.00		126.00	\$ 70.00	\$ 8,820.00		\$ -	126.00	0.00%
7.04	Sidewalk, PCC, 4" (Thickness)	SY	687.00		687.00	\$ 65.00	\$ 44,655.00		\$ -	687.00	0.00%
7.05	Delectable Warning	SF	164.00		164.00	\$ 60.00	\$ 9,840.00		\$ -	164.00	0.00%
7.06	Driveway, Paved, PCC (Type), 6" (Thickness)	SY	83.00		83.00	\$ 90.00	\$ 7,470.00		\$ -	83.00	0.00%
7.07	Removal of Pavement	SY	3,018.00		3,018.00	\$ 7.50	\$ 22,635.00	3,018.00	\$ 22,635.00	-	100.00%
7.08	Removal of Sidewalk	SY	478.00		478.00	\$ 7.50	\$ 3,585.00	385.00	\$ 2,887.50	93.00	80.54%
8.01	PCC Pavement Samples & Testing	LS	1.00		1.00	\$ 4,000.00	\$ 4,000.00		\$ -	1.00	0.00%
8.02	Painted Pavement Markings, Solvent/Waterborne	STA	9.50		9.50	\$ 275.00	\$ 2,612.50		\$ -	9.50	0.00%
8.03	Pavement Marking Prep, Water Blasting Cured Pavement	STA	9.50		9.50	\$ 350.00	\$ 3,325.00		\$ -	9.50	0.00%
9.01	Traffic Control	LS	1.00		1.00	\$ 10,000.00	\$ 10,000.00	0.25	\$ 2,500.00	0.75	25.00%
9.02	Hydraulic Seeding, Seeding, Fertilizing, & Mulching	LS	1.00		1.00	\$ 2,500.00	\$ 2,500.00		\$ -	1.00	0.00%
9.03	Temporary Hydraulic Mulching with BFM	LS	1.00		1.00	\$ 1,000.00	\$ 1,000.00		\$ -	1.00	0.00%
9.04	Warble, Wood Excelsior (Type), 9" (Size)	LF	80.00		80.00	\$ 6.25	\$ 500.00		\$ -	80.00	0.00%
9.05	Wattle, Removal	LF	80.00		80.00	\$ 2.00	\$ 160.00		\$ -	80.00	0.00%
9.06	Inlet Protection Device, Maintenance	EA	6.00		6.00	\$ 50.00	\$ 300.00		\$ -	6.00	0.00%
9.07	Combined Concrete Sidewalk and Retaining Walls	EA	6.00		6.00	\$ 50.00	\$ 300.00		\$ -	6.00	0.00%
11.01	Mobilization	CY	4.59	(4.59)	-	\$ 650.00	\$ -		\$ -	-	0.00%
11.02	Concrete Washout	LS	1.00		1.00	\$ 45,000.00	\$ 45,000.00	0.50	\$ 22,500.00	0.50	50.00%
11.03	Sons	EA	4.00		4.00	\$ 1,500.00	\$ 6,000.00		\$ -	4.00	0.00%
11.04	Sign Post	LF	76.00		76.00	\$ 350.00	\$ 26,600.00		\$ -	76.00	0.00%
11.05	Relocate Existing Light Poles	EA	4.00		4.00	\$ 18.00	\$ 72.00	1.31	\$ 23.52	2.69	45.28%
11.06	Landscaping Rock at Down Spouts	TON	2.60		2.60	\$ 400.00	\$ 1,040.00		\$ -	2.60	0.00%
11.07	Temporary Graveling, Class C	TON	30.00		30.00	\$ 50.00	\$ 1,500.00	30.00	\$ 1,500.00	-	100.00%

[illegible]

\$ 578,187.26	\$ 180,403.50	31.20%
---------------	---------------	--------

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

Record of Change Orders

No.	Date	Amount
1	July 27, 2021	\$ 7,106.00
2	August 11, 2021	\$ (483.50)
3	September 8, 2021	\$ 22,291.76
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

CHANGE ORDER TOTAL \$ 28,914.26

Contract Time Remaining

Contract Period:	CALENDAR DAYS
Original Contract Date:	6/9/2021
Notice to Proceed:	7/19/2021
Original Contract Time:	80.00
Added by Change Order:	13.00
Contract Time to Date:	93.00
Time Used to Date:	52.00
Contract Time Remaining to Sub:	<u>41.00</u>

PAYMENT TOTAL \$ -

RESOLUTION 10-13-21-2
A RESOLUTION SETTING THE TIME AND PLACE OF COUNCIL
MEETINGS

WHEREAS, Chapter 17.04 of the Prairie City Code states "The time and place of the regular meetings of the Council shall be fixed by resolution of the Council."

NOW THEREFORE BE IT RESOLVED that the November 2021 Prairie City Council Meeting will be November 10, 2021 at 6:00 p.m., at Prairie City Council Chambers at City Hall and via Zoom.

Approved and adopted this 13th Day of October, 2021.

Chad Alleger, Mayor

ATTEST

Jodie Wyman, City Administrator/City Clerk