

**CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
OCTOBER 13, 2021**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on October 13, 2021, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:03 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor. Also in attendance: City Administrator and City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: Townsend moved to approve the agenda and was seconded by Berger. The motion passed all ayes.

CONSENT AGENDA: McDonald moved to approve the consent agenda and was seconded by Taylor. The motion passed all ayes.

Council Meeting Minutes from September 8, 2021:

Library Board Meeting Minutes from August 26, 2021:

Park Board Meeting Minutes from August 18, 2021:

Economic Development Committee Minutes from August 25, 2021:

September Financials:

Resolution 10-13-21-1 Approving Bills and Transfers:

September Police Report:

Building Permit Report:

Liquor Permit renewal for The Whiskey Barrel, LLC:

PUBLIC COMMENT: Brett Blowers, 603 E. Kayla Lane, addressed Council regarding his opposition to the continued use of speed cameras in the City of Prairie City.

Chris Laidig, 407 S. Clark, and Parker Edgington, 405 S. Clark, addressed Council regarding Ordinance 387 Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to UTV Operations. Both residents support the passing of the Ordinance.

OLD BUSINESS:

Ordinance 387 Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to ATV/UTV operations: Lindsay moved to approve Ordinance 387 Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to UTV Operations with the revisions: add a section for no operation on trails or in parks, add "when normal equipment exists" to 5D, and replace "Council" with "Police Department" in 14. Councilor Berger seconded the motion. The motion passed with four votes of yes and Councilor Taylor's vote of no.

Resolution 10-13-21-3 waiving the second and third readings of Ordinance 387: McDonald moved to approve Resolution 10-13-21-3 waiving the second and third readings of Ordinance 387 and was seconded by Berger. The motion passed with four votes of yes and Councilor Taylor's vote of no.

MSA and Public Works update Council for possible action on Lift Station: Council tasked staff to schedule a meeting with Councilors McDonald and Berger, Mayor Alleger, Administrator Wyman, Superintendent Van Der Kamp, and the owner of the car wash at City Hall to view the recording of the televising of the sewer lines, provide a detailed list of the expenses, and have a discussion about future operations and maintenance. No action was taken by Council.

Discussion and possible action to approve a six-year sewer maintenance contract with CIT Sewer Solutions : Council tasked staff to revisit the terms of the proposed CIT contract in the following areas: three years instead of six years and thirty-day payment terms need to be changed to sixty days due to all city payments requiring Council approval. No action was taken by Council.

MSA and Public Works update on State Street Sidewalk: Mayor Alleger requested a community workshop to be scheduled in the near future to discuss safe routes for kids to walk/bike to school. No action was taken by Council.

Update and possible action on EDC Catalyst Grant extension to December 31, 2022, from IEDA: IEDA representatives have informed Council and staff that another walk-through of the Prairie City Catalyst Grant Project will be scheduled in December. Additionally, no requests for extension will be entertained until after January 1, 2022, and the Catalyst Grant recipient has reached 60% completion status, which includes drawing down the associated funds. No action was taken by Council.

Discussion and possible action on Rec Complex Vendor Fee : Councilor Berger will attend the Park Board Meeting scheduled for Wednesday, October 20, 2021, and discuss the Council's recommendation to have the recreation complex vendor fee of \$25.00 in compliance with the City Fee Schedule. The fee schedule will be printed and provided for meeting discussion. No action was taken by Council.

Approval of pay application #1 - Marshall Street Reconstruction Project \$171,383.33: Lindsay moved to approve pay application #1 - Marshall Street Reconstruction Project in the amount of \$171,383.33 and was seconded by Taylor. The motion passed all ayes.

NEW BUSINESS:

Resolution 10-13-21-2 Setting the Time and Dates for Future Council Meetings: Taylor moved to approve Resolution 10-13-21-2 setting the time and date for the next regular Council Meeting on November 10, 2021, at 6:00 p.m. at City Hall and via Zoom. McDonald seconded the motion. The motion passed all ayes.

Approval of Revize proposal for city website redesign and hosting \$10,600 (first year) \$1,800/year after, to be paid with excess ARPA funds and Walmart Grant. : McDonald moved to approve the Revize proposal for the city website redesign and hosting in the amount of \$10,600.00 the first year and \$1,800.00 for every consecutive year. The expenses will be paid with excess ARPA funds and Walmart Grant. Lindsay seconded the motion. The motion passed all ayes.

Insurance renewal presentation from North Risk Partners and approval of plan selection: Taylor moved to approve the insurance plan renewal for 2021-2022 as recommended by staff and was seconded by Berger. The motion passed all ayes.

Approval of Pay Application #3 for \$166,449.69 from MB Construction: McDonald moved to approve pay application #3 - Water System Improvement Project Phase 1 in the amount of \$166,449.69 from MB Construction and was seconded by Taylor. The motion passed all ayes.

Discussion and possible approval of the estimate from the Iowa Department of Transportation to include the city portion of Old Highway 163 into their project \$39,600.00.: Townsend moved to approve the estimate from the Iowa Department of Transportation to include the city portion of Old Highway 163 into their project in the amount of \$39,600.00 and was seconded by Lindsay. The motion passed all ayes.

ADJOURNMENT: Taylor moved to adjourn the Council Meeting and was seconded by McDonald. The October 13, 2021, Prairie City Council Meeting adjourned at 8:28 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
OCTOBER 26, 2021

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on October 26, 2021, in special session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:02 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor. Also in attendance: City Administrator and City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; and Library Director, Sue Ponder.

AGENDA APPROVAL: Taylor moved to approve the agenda and was seconded by Berger. The motion passed all ayes.

CONSENT AGENDA: McDonald moved to approve the consent agenda and was seconded by Lindsay. The motion passed all ayes.

Council Meeting Minutes from September 22, 2021:

PUBLIC COMMENT:

OLD BUSINESS:

Lift station televising review and discussion with Royal Suds Car Wash owner: McDonald moved for City Administrator, Jodie Wyman, to call the owner of Landwehr Properties, LLC to set up an appointment on October 27, 2021. At this time, Administrator Wyman will provide a letter to the business owner regarding the expenses incurred by the City thus far, a plan and timeline for repairs, and the recourse the City will take if not corrected within the timeline. To accompany the letter, Administrator Wyman will provide a copy of the televising of the lines on a flash drive, a detailed list of expenses, and a copy of the Ordinance. Taylor seconded the motion. The motion passed all ayes.

NEW BUSINESS:

Approval to donate the signs to identify plants previously in Entry-Way Park to the Friends of Neal Smith National Wildlife Refuge: Taylor moved to approve the donation of the signs to identify plants previously in Entry-Way Park to the Friends of Neal Smith National Wildlife Refuge and was seconded by Lindsay. The motion passed all ayes.

Discussion and possible action on employee contribution percentage to city health insurance plans: Taylor moved to increase the employee contribution percentage to the City health insurance plan to thirty-five percent (35%) from the current rates (between twenty-three percent (23%) and twenty-six percent (26%) despite the Employee Handbook stating a fifty percent (50%) contribution rate) and was seconded by Townsend. The motion failed with the following votes: McDonald - No; Lindsay - No; Townsend - Yes; Berger - No; and Taylor - Y.

McDonald moved to increase the employee contribution percentage to the City health insurance plan to thirty percent (30%) from the current rates (between twenty-three percent (23%) and twenty-six percent (26%) despite the Employee Handbook stating a fifty percent (50%) contribution rate) and was seconded by Berger. The motion passed all ayes.

Update regarding future water supply - Iowa Regional Utilities Association communication: City Administrator, Jodie Wyman, provided an update to Council after receiving a quote from Iowa Regional Utilities Association in the amount of \$2,000,000.00 to connect Prairie City to Rural Water Services. No action was taken by Council.

CLOSED SESSION:

Closed session pursuant to Iowa Code 21.5 regarding real estate purchase: Berger motioned to enter into closed session pursuant to Iowa Code 21.5 regarding real estate purchase and was seconded by Lindsay. The motion passed with the following vote: Berger - Y; Townsend - Y; Taylor - Y; Lindsay - Y; McDonald - Y. Council entered into closed session at 7:32 p.m.

Possible Action from Closed Session: Taylor motioned to go back into open session and was seconded by McDonald. The motion passed with the following vote: McDonald - Y; Taylor - Y; Berger - Y; Lindsay - Y; Townsend - Y. Council entered into open session at 7:43 p.m. No action was taken by Council from the closed session.

ADJOURNMENT: McDonald moved to adjourn the Council meeting and was seconded by Berger. The October 26, 2021, Prairie City Council Meeting adjourned at 7:44 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

Prairie City Library Meeting Minutes

Sept. 30, 2021

Meeting called to order at 6:00 p.m. by Ginny Dalton.

Members present: Linda Frazier, Arnie Sohn, Ginny Dalton, Sue Ponder and guest Randy Berkenbosch

Minutes from Aug. 26 were reviewed. Motion by Arnie, second by Linda to approve the minutes.

The statistics and financials were reviewed. The financial report reflects expenditures that will eventually be paid for by the federal grants received.

Sue will update the Board via email when the latest fundraising figures are in. She is waiting to receive information from the company that ran the 5K. Sue has submitted a request to the Clement foundation for \$10000.

A Board training session will be in Baxter on Oct. 18. All board members need to contact Sue if they are planning to attend.

Sue will be going to the state library convention on Thursday.

Budget proposals are due by Oct. 29. Our next meeting was set for Oct. 21 at 6 pm. Budget planning will be on that agenda.

Discussion was held about meeting with the council early in 2020 to give and update and encourage their help with fundraising.

Chad Alleger and Jason Taylor will be meeting with Sue to finalize a fundraiser for Oct. 30. They will be doing Poe and Wells readings in a telethon format.

Coffee with the mayor and local candidates will be at the library on Saturday Oct . 2.

The board thanks those who helped with the 5K.

Meeting adjourned at 6:45.

Linda Frazier, secretary



PARK BOARD

Wednesday, September 18, 2021 at 6 p.m.

Prairie City Community Building

Agenda

(Subject to change within 24 hours of meeting)

- Call to Order – called to order at 6:02 p.m. (Schendel)
- Roll Call – Tom Schendel, Scott Steenhoek, Emily Simmons, Carl Vander Kamp, Jake Nolin, Brent Berger, Deb Townsend
- Approval of Agenda & Minutes – motion to approve agenda by Emily; second by Scott; motion to approve minutes by Emily; second by Scott
- Little League Update / Bam Bam
 - No updates at this time
- PCM Mustangs Youth Soccer
 - Games and practices are in full swing.
 - Park Board to remind Youth Soccer all scheduling needs to be submitted to Park Board to put on calendar.
- Public Works Update
 - Spraying at CIARAD and pond.
 - Trimming branches at parks.
 - Moved golden material onto fields. Scott worked to spread it over low spots on multiple fields.
 - Still issues with vandalism at Buffalo and Rec Complex. Putting rocks in the toilets, taking back off toilet and letting water run. Working on improving lighting and possibly adding security cameras.
 - Trees at Buffalo to be planted in mid-October.
- New Business:
 - Discussion on Healthy Hometown community program from Wellmark
 - Board will look to gather more information – deadline for submission, requirements, etc.
- Old Business:
 - Community Building/Garden Square – roof, garbage cans/lids

- Roof may not need to be replaced. If not, what do we spend the dollars on? Tom will reach out to Jody for amount to spend and what it can be spent on.
 - Peaks at community building – city administrator verified the donation of materials and labor to fix the peaks might violate government ethics and lobbying. Tom will contact city administrator to see what is needed to happen for the work to get done.
 - Garbage cans at garden square – we could look to replace full garbage can or just add a rain bonnet to current cans. Carl will see if he can find out where the current ones came from and if a lid can be added. Park Board will add cost to budget for 2022-2023.
- Budget – review current status (revenue & expense report), develop list of expenses for 2022-2023
 - Tom will create/update the list for 2022-2023 and send to Board for review before going to Jodie.
- Rec Complex – fall scheduling, soccer goals, master plan.
 - Parks and Rec calendar – currently not viewable on the city website; city clerk and administrator are working with IT contractor on a fix; city should consider using same calendar for Park and Rec as used for Community Calendar; Park Board will continue to explore other possible solutions.
 - Soccer goals – still waiting on additional quotes before sending recommendation to Council.
 - Will work on Master Plan for Rec Complex as well as other parks in the community; Scott is getting quotes for some field work at rec complex.
- Pond – review of assessments and possible recommendation to Council
 - Need administrator and/or City Council to guide us in what the vision should be and how much leg work should be done (determining costs, etc.).
 - Will invite city administrator to next meeting.
- Promotion of local business at rec complex/tournaments & possibly along bike trail.
 - Should reach out to local business if interested; contact EDC and PCBA.
 - Will ask EDC and PCBA to attend next meeting.
- List of projects – what to tackle in 2022-2023
 - Pickleball
 - Sidewalk through park

- Frisbee golf equipment updates/course redo
- Discussion Items
 - Add tennis courts back to the agenda for October
- Next Meeting – Wednesday, October 20, 2021
- Adjournment – motion by Emily; second by Scott

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.



Economic Development Commission

Wednesday, Sept 22, 2021 at 6:00 p.m.

City Hall and Zoom Conference Call

Meeting Minutes

1. Call to Order – meeting called to order at 6:00pm
2. Roll Call—Attending Mitch Seiberling, Rob Hoffmann, Mason Nickols, Scott DeVries, Deb Townsend, Sue Ponder. Excused: Tim Havenstrite, Jeff Davidson, Chad Allegar, Christy Lindsey
3. Approval of Agenda—moved by Hoffmann, seconded. No discussion, approved unanimously.
4. Approval of Minutes (from Aug 25, 2021 meeting) —moved by Hoffmann, seconded. No discussion, approved unanimously.
5. New Business
 - a. Elect Chair, Vice-chair, Secretary—DeVries nominated as chair, Seiberling nominated as Secretary. Both elected unanimously by voice vote. Committee tabled electing a vice-chair until the commission had full membership.
 - b. IEDA workshop feedback / summary—discussion around the IEDA walk around catalyst project; new program available for downtown upper story housing, patterned off the catalyst grant application, does not have a pre-application period, final application is due January 31, 2022. Award is coming from \$20M available funds, so likely a one-time program to take advantage of the funds. Additionally, another program using new federal funds will be coming in the next months.
6. Old Business:
 - a. Live, Work, Play Flyer—work in progress, still waiting to have meeting with entire team to officially kick off the project.
 - b. Wayfinding Signs—need to check in with DOT contact on latest feedback; may be getting close to being able to finalize an application and start working on quotes
 - c. JEDCO / Prairie City Façade Improvement program update—final stages of application for a project in Monroe; working with getting an application together for Colfax. City council approved the EDC suggested Prairie City Façade Improvement program with a commitment of 30K to the program (for the potential for three projects within Prairie City). Has been presented to business owners in Prairie City, will follow back up with them to gauge interest and timing.
 - d. Real Estate Update
 - i. Commercial Property update / availability—doctor's office has moved into new facility, will continue to transfer stuff from downtown office into new

facility, they will have a ribbon cutting open to PCBA and EDC members, details to be sent to EDC members. There is lots of local interest in built out, move in ready storefronts and offices, the area just does not have a lot of available space currently. Moore Manufacturing facility added to available commercial property listings. Mustang Tire is currently not selling, Whiskey Barrel is still for sale.

- ii. Housing Project Update—houses are starting once again; need to be considering what are the options for next phase, have started to reach out to developers about interest in future development. Tried to reach out to other partner in townhome development—seems like it is currently on hold.
- e. Red Rock Prairie Trail Update—still on track for October bid letting; construction admin has been assigned; congressional discretionary spending is still being considered; still continue to work with Marion County and Army Corps about extending/connecting to the Volksweg Trail
- f. EDC (Corporation) Update—no new action; site plan for west plot has been sent back with some suggested changes, waiting on revised plan; no interest in the middle section to date.
- g. JEDCO Update—continue to work with Mahaska Communications on expansion into Newton; flurry of activity looking for industrial ground.
- h. Hometown Pride Update—no movement since meeting with legal counsel, still trying to get a 501c3 designation established for the county group. Discussion on possible grants and city programs to increase community beautification, especially along the new trail route.

7. General Discussion:

- a. PCBA leadership grant program—working on outlining a program that would develop local leaders and networking.
- b. Community improvement group—something similar to what Altantic, Iowa area is doing (CADCO)
- c. List of projects and action items for budgeting.
- d. Status of Prairie City trailhead—what is happening with this project in Prairie City?
- e. New trees to be planted out at the buffalo in late October by city with derecho grant money.

8. Next Meeting: October 27, 2021 - 6:00 PM City Hall/Zoom Meeting

9. Adjournment—moved Nickols, seconded. Approved unanimously.

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.

<div>Prairie City Police Department</div> <div>Month: September 2021</div>					
Badge #	Rank	Name	Hours	Rate	Total Per Officer
291 Officer		Choat, Adam		37.50 \$	-
292 Chief		German, Michael		44.45 \$	-
294 Officer		Gott, Kevin		37.50 \$	-
295 Officer		Kinmonth, Kameron		37.50 \$	-
296 Officer		Sickels, William	33.00	37.50 \$	1,237.50
297 Officer		Davenport, Matthew	82.00	37.50 \$	3,075.00
298 Officer		Johns, Steven		37.50 \$	-
212 Officer		St Ores, Heather		37.50 \$	-
293 Officer		Clingan, Chris	4.00	37.50 \$	150.00
299 Officer		Highland, Mason	1.50	37.50 \$	56.25
Grand Total:					4,518.75

<div>BLUE LINE SOLUTIONS STATEMENT</div> <div>Month: September 2021</div>					
Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations
898	164	13	0	721	710
					98.47%

Quantity	Amount	Total
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Paid Citations 10-14 MPH	639 \$	100.00 \$	63,900.00
Paid Citations 15-20 MPH	67 \$	200.00 \$	13,400.00
Paid Citations 21+ MPH	4 \$	400.00 \$	1,600.00
Partial Payments	0 \$	-	-
Credit Card Fee Payments	435 \$	5.90 \$	2,566.50
Refunds/Chargebacks	2 \$	(200.00) \$	(200.00)
Total Collections	710		\$ 81,266.50

Credit Card Processing Fees		\$ (2,566.50)
		\$ 78,700.00

Processing Fees	\$	4.50 \$	-
Violation Information Sheet	\$	2.00 \$	-
			\$ -

Total Collections Subject to Revenue Share		\$ 78,700.00
	60%	

Agency Revenue Share (Per Contract)	\$	47,220.00
Officer Reimbursement	\$	4,518.75
Total Revenue Due to Prairie City	\$	51,738.75

BLUE LINE SOLUTIONS STATEMENT

2021-2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations	
4,609	648	42	39	3,880	3,141	80.95%

	Quantity	Amount	Total
Paid Citations 10-14 MPH	2830	\$ 100.00	\$ 283,000.00
Paid Citations 15-20 MPH	290	\$ 200.00	\$ 58,000.00
Paid Citations 21+ MPH	21	\$ 400.00	\$ 8,400.00
Partial Payments	2	\$ 254.90	\$ 68.90
Credit Card Fee Payments	1833	\$ 5.90	\$ 10,814.70
Refunds/Chargebacks	2	\$ (200.00)	\$ (200.00)
Total Collections	4978	\$ 760.80	\$ 360,083.60
Credit Card Processing Fees			\$ (10,814.70)
			\$ 349,268.90
Processing Fees	0	\$ 4.50	\$ -
Violation Information Sheet	0	\$ 2.00	\$ -
			\$ -
Total Collections Subject to Revenue Share			\$ 349,268.90
			60%
Agency Revenue Share (Per Contract)			\$ 209,561.34
Officer Reimbursement			\$ 24,170.85
Total Revenue Due to Prairie City			\$ 233,732.19

BLUE LINE SOLUTIONS STATEMENT

2020-2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations	
6,769	900	68	59	5,742	3,940	68.62%

	Quantity	Amount	Total
Paid Citations 10-14 MPH	3560	\$ 100.00	\$ 356,000.00
Paid Citations 15-20 MPH	353	\$ 200.00	\$ 70,600.00
Paid Citations 21+ MPH	27	\$ 400.00	\$ 10,800.00
Partial Payments	5	\$ 186.00	\$ 254.90
Credit Card Fee Payments	2241	\$ 5.90	\$ 13,221.90
Refunds/Chargebacks	2	\$ -	\$ (3,500.00)
Total Collections	6188	\$ 891.90	\$ 447,376.80
Credit Card Processing Fees			<u>\$ (13,221.90)</u>
			\$ 434,154.90
Processing Fees	799	\$ 4.50	\$ 3,595.50
Violation Information Sheet	799	\$ 2.00	<u>\$ 1,598.00</u>
			\$ 5,193.50
Total Collections Subject to Revenue Share			\$ 428,961.40
			60%
Agency Revenue Share (Per Contract)			\$ 257,376.84
Officer Reimbursement			\$ 43,038.60
Total Revenue Due to Prairie City			\$ 300,415.44

RESOLUTION NO. 11-10-21-1

RESOLUTION APPROVING BILLS AND TRANSFERS

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council November 10, 2021, as well as transfers submitted to Prairie City Council November 10, 2021.

Approved and adopted this 10th day of November, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Administrator/City Clerk

CLAIMS REPORT

Utility Dep Refunds: 10/01/2021-10/31/2021

Vendor Checks: 10/06/2021-11/04/202

Payroll Checks: 10/01/2021-10/31/

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ABSOLUTE CONCRETE CONSTRUCTION	PAY APPLICATION #1 MARSHALL ST	171,383.33		44352	10/13/21
ABSOLUTE CONCRETE CONSTRUCTION	PAY REQUEST #2 - MARSHALL ST	333,240.05	504,623.38	44358	11/04/21
	Project# 2020-ST-01 333,240.05				
ALTOONA FIRE DEPARTMENT	AMBULANCE TIERS		600.00	44359	11/04/21
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES		568.79	44360	11/04/21
BRICK GENTRY P.C.	Legal Fees		2,712.04	44361	11/04/21
CAPITAL FIRE EQUIPMENT INC	FIRE EXTINGUISHER MAINT		310.50	44362	11/04/21
CENTURYLINK (LUMEN)	TELEPHONE		369.49	44363	11/04/21
CINTAS LOC22M	RUG SERVICE		3.36	44364	11/04/21
COLFAX AUTO PARTS	PARTS		385.58	44365	11/04/21
G WORKS	ANNUAL LICENSE FEE 01/22-12/22		8,039.24	44366	11/04/21
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE PREMIUM		569.72	7082080	11/01/21
EARL MAY SEED & NURSERY L.C.	TREES		2,345.44	44351	10/12/21
EISENLAUER, ROBERT	ACCT 40907		684.27	44367	11/04/21
EPIC LIFE INSURANCE CO	LIFE INSURANCE PREMIUM		389.13	7082086	11/01/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	5,852.30		7082076	10/19/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	5,950.37	11,802.67	7082083	11/02/21
FIRST MEDICAL INC	COT MEGA MOVER POWER GRIP		493.46	44368	11/04/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		279.21	44369	11/04/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		2,604.34	44370	11/04/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		288.77	44371	11/04/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		100.93	44372	11/04/21
FIRST NATIONAL BNK OMAHA	CREDIT CARD		1,220.23	44373	11/04/21
FIRST NATIONAL BANK CC	*****3469		243.78	44374	11/04/21
FST NATIONAL BNK OF OMAHA	(5286)		2,251.25	44375	11/04/21
GALLS INC DBA CARPENTER UNIFOR	POLICE UNIFORM		88.15	44376	11/04/21
GLOBAL EQUIPMENT COMPANY	VERTICAL HAND DRYERS		4,004.35	44377	11/04/21
GLOBAL REACH INTERNET PRODUCTI	WEBSITE FEE		48.00	44378	11/04/21
GREAT WESTERN BANK	ACCOUNT ANALYSIS CHARGE		86.31	7082085	10/31/21
HACH COMPANY	WATER SUPPLIES		802.30	44379	11/04/21
HEARTLAND COOP	FUEL	1,103.79		7082087	11/02/21
HEARTLAND COOP	FUEL	307.03		7082088	11/02/21
HEARTLAND COOP	FUEL	508.32	1,919.14	7082089	11/02/21
HINDMAN TREE SERVICE	REMOVE ASH & MAPLE N MARSHALL		2,750.00	44380	11/04/21
IDALS PESTICIDE BUREAU	ANIMAL WELFARE LICENSE RENEW		75.00	44381	11/04/21
IOWA DEPT OF NATURAL RESOURCES	APPLICATION FOR DRINKING WATER		80.00	44354	10/22/21
IOWA MUNICIPAL WORKERS COMP AS	PREMIUM		1,341.00	44382	11/04/21
IOWA ONE CALL	UTILITY LOCATES		192.80	44383	11/04/21
IOWA PRISON INDUSTRIES	SIGNS		36.71	44384	11/04/21
IOWA REGIONAL UTILITIES AS	WATER		66.16	44385	11/04/21
IOWA STORAGE TRAILER INC	TRAILER RENT		135.00	44386	11/04/21
IPERS	IPERS-POLICE		7,614.99	7082078	10/19/21
JASPER CO HOMELAND SECUR	EMERGENCY MANAGEMENT		2,520.00	44387	11/04/21
KABEL BUSINESS SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	44.80		44388	11/04/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31		7082079	10/19/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31	679.42	7082084	11/02/21
KELTEK INCORPORATED	MOLLIE SYSTEM DOC WITH PRESS		63.40	44389	11/04/21
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS		2,153.10	44390	11/04/21
KIMBERLY'S BLOOMING CONT	CLEAN UP OF FLOWER BEDS		100.00	44391	11/04/21
KOCH BROTHERS	PRINTER CONTRACT	35.30		44355	10/22/21
KOCH BROTHERS	CITY HALL PRINTER CONTRACT	1,966.98	2,002.28	44392	11/04/21
LINSTAR	SET UP AND DESIGN FEE - IDS		329.20	44356	10/22/21
MARTIN MARIETTA MATERIALS	3/4 RD ST		249.22	44393	11/04/21
MEDIACOM	STATIC IP FEE		13.81	44394	11/04/21

Utility Dep Refunds: 10/01/2021-10/31/2021

Vendor Checks: 10/06/2021-11/04/2021

Payroll Checks: 10/01/2021-10/31/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MENARDS - ALTOONA	SUPPLIES		889.10	44395	11/04/21
METRO WASTE AUTHORITY	MONTHLY CURB IT FEE		2,240.64	44396	11/04/21
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE		5,414.10	44397	11/04/21
MMIT BUSINESS SOLUTIONS	COMPUTER SUPPORT		660.00	44398	11/04/21
MSA PROFESSIONAL SERVICES	PHASE 1		54,953.74	44399	11/04/21
	Multiple Projects	49,267.88			
MUNICIPAL SUPPLY INC	PARTS		1,262.15	44400	11/04/21
NEWTON DAILY NEWS	MINUTES		345.99	44401	11/04/21
HTBS CREDIT (PAYLESS)	OFFICE SUPPLIES		91.54	44402	11/04/21
PCC AMBULANCE BILLING SERVICES	BILLING 9/1/21-9/30-21		348.52	44403	11/04/21
PRAIRIE CITY FOODS	MISC SUPPLIES		98.24	44404	11/04/21
PRIORITY SANITATION	CAR SHOW KYBOS		425.00	44405	11/04/21
RACOM CORPORATION	BEON ACCESS		9.90	44406	11/04/21
REVISE SOFTWARE SYSTEMS	WEBSITE REDESIGN YEAR 1		10,600.00	44353	10/14/21
SMITH QUALITY RENTAL	EQUIPMENT RENTAL - TREES		444.05	44407	11/04/21
SUBSURFACE SOLUTIONS	LOCATOR		4,192.00	44408	11/04/21
THE DODGE GARAGE	REPAIRS		1,479.53	44409	11/04/21
TREASURER STATE OF IOWA	STATE TAXES		1,982.00	7082077	10/19/21
TREAS IOWA - SALES TAX	MONTHLY SALES TAX		326.00	7082081	10/18/21
US POST OFFICE	PERMIT IMPRINT AND STAMPS		331.41	44350	10/06/21
WASTE MANAGEMENT OF IOWA	CONTRACT		10,553.45	44410	11/04/21
WASTE SOLUTIONS OF IOWA			115.00	44411	11/04/21
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM		8,263.20	7082082	10/29/21
WESTRUM LEAK DETECTION INC	LEAK DETECTION		522.50	44412	11/04/21
Accounts Payable Total			673,783.98		

Utility Refund Checks

Refund Checks Total

Payroll Checks

001	GENERAL	12,701.82
110	ROAD USE	1,891.02
600	WATER	2,579.88
610	SEWER	2,947.97
670	SANITATION	62.39

Total Paid On: 10/05/21 20,183.08

001	GENERAL	10,200.84
110	ROAD USE	1,766.09
600	WATER	2,476.23
610	SEWER	2,994.80
670	SANITATION	57.52

Total Paid On: 10/19/21 17,495.48

Total Payroll Paid 37,678.56

CLAIMS REPORT

Utility Dep Refunds: 10/01/2021-10/31/2021

Vendor Checks: 10/06/2021-11/04/2021

Payroll Checks: 10/01/2021-10/31/2021

FUND NAME	DEPOSIT AMOUNT
Report Total	711,462.54

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	77,492.93
110	ROAD USE	465,912.89
112	TRUST&AGENCY LEVIES	4,434.79
600	WATER	127,664.59
610	SEWER	22,523.70
670	SANITATION	13,433.64

	TOTAL FUNDS	711,462.54

First National Bank Credit Card

October

<u>Vendor#</u>	<u>Card#</u>	<u>Name</u>		<u>Detail</u>	<u>Amount</u>
926	8093	Emily Voeller	Ambulance	Training	\$ 940.00
926	8093	Emily Voeller	Ambulance	Office Supplies	\$ 44.78
926	8093	Emily Voeller	City	Minor Equipment	\$ 661.91
926	8093	Emily Voeller	Water	Office Supplies	\$ 188.60
926	8093	Emily Voeller	Council	Office Supplies	\$ 52.79
926	8093	Emily Voeller	Parks	Operating Supplies	\$ 151.24
926	8093	Emily Voeller	Split (All)	Verizon - Cell Phones	\$ 565.02
					<u>\$ 2,604.34</u>
927	9798	Sue Ponder	Library	DVD	\$ 37.82
927	9798	Sue Ponder	Library	Office Supplies	\$ 119.04
927	9798	Sue Ponder	Library	Books	\$ 46.27
927	9798	Sue Ponder	Library	Maintenance	\$ 65.00
927	9798	Sue Ponder	Library	Audio Books	\$ 20.64
					<u>\$ 288.77</u>
1048	9652	Mike German	Police	Equipment	\$ 706.66
1048	9652	Mike German	Police	Uniforms	\$ 513.57
					<u>\$ 1,220.23</u>
3469	3469	Jake Nolin	Streets	Operating Supplies	\$ 243.78
					<u>\$ 243.78</u>
928	0042	Carl Van Der Kamp			<u>\$ -</u>
929	6349	Joe Oglesby	Water	Training	\$ 30.00
929	6349	Joe Oglesby	Sewer	Fuel	\$ 70.93
					<u>\$ 100.93</u>
1039	5286	Jodie Wyman	Sewer	Office Supplies	\$ 198.87
1039	5286	Jodie Wyman	Sewer	Training	\$ 450.00
1039	5286	Jodie Wyman	Sanitation	Computer	\$ 240.00
1039	5286	Jodie Wyman	Water	Training	\$ 450.00
1039	5286	Jodie Wyman	City	Training	\$ 50.00
1039	5286	Jodie Wyman	Parks	Trees	\$ 862.38
					<u>\$ 2,251.25</u>
925	0199	Ryan Martin	Water	Operating Supplies	\$ 279.21
					<u>\$ 279.21</u>
Total					<u><u>\$ 6,988.51</u></u>

OCTOBER FUND TRANSFERS

\$ 461,869.29	121-910-6910	LOST Transfer out to Road Use Fund
\$ 461,869.29	110-910-4830	Road Use Transfer In

Water Sinking Fund

601-910-4830	GL	
x	July	\$ -
x	August	\$ 4,860.02
x	September	\$ 4,860.02
	October	\$ 4,860.02
	November	\$ 4,860.02
	December	\$ 5,695.35
	January	\$ 5,695.35
	February	\$ 5,695.35
	March	\$ 5,695.35
	April	\$ 5,695.35
	May	\$ 5,695.35
	June	\$ 5,695.35

600-910-6910 Payment

600-910-6910
601-910-4830

Sewer Sinking Fund

611-910-4830	GL	
x	July	\$ 16,928.00
x	August	\$ 16,928.00
x	September	\$ 16,928.00
	October	\$ 16,928.00
	November	\$ 16,928.00
	December	\$ 16,928.00
	January	\$ 16,928.00
	February	\$ 16,928.00
	March	\$ 16,928.00
	April	\$ 16,928.00
	May	\$ 16,928.00
	June	\$ 16,928.00

610-910-6910 Payment

610-910-6910
611-910-4830



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Honorable Mayor and Council of Prairie City
FROM: Emily Voeller, Deputy Clerk
DATE: November 1, 2021
SUBJ: Building Permits

October 2021

BUILDING PERMITS

Chris Clingan	504 N Claire	Fence
Mitchell Williams	401 E Fifth	Fence

TRADE PERMITS



FEE SCHEDULE

City of Prairie City

JASPER COUNTY BUILDING PERMIT FEE SCHEDULE

The total construction value will be figured by taking the average construction cost per square foot (from the IBC chart) X the regional modifier (from the IBC chart) X the area of the structure. The cost of the building permits will be based on total construction value using the following chart.

<u>Total Construction Value</u>	<u>Fee</u>
\$1.00 TO \$1,000	\$15.00
\$1,001 TO \$5,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$5,000	\$15 for the first \$1,000
\$5,001 TO \$25,000 plus \$8 for each additional \$1,000 or fraction thereof, to and including \$25,000	\$35 for the first \$5,000
\$25,001 TO \$50,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$50,000	\$195 for the first \$25,000
\$50,001 TO \$100,000 \$100,000	\$345 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including
\$100,001 TO \$500,000 \$500,000	\$595 for the first \$100,000 plus \$4 for each additional \$1,000 or fraction thereof, to and including
\$500,001 and up	\$2,195 for the first \$500,000 plus \$2 for each additional \$1,000 or Fraction thereof.

The method for determining the construction value of the additional listed residential items will be as follows: The square foot of the listed structure, times the Residential Value, times the % multiplier assigned to each listed item.

- 1). Open Decks - 8%
- 2). Screened Porches - 15%
- 3). In-ground Pools - 17%
- 4). Above-ground pools - 8%
- 5). 3 Season Porches - 50%
- 6). Finished basement - 40%
- 7). Unfinished Basement - 30%
- 8). Crawlspace - 18%
- 9). Attached Garage - 40%
- 10). Detached Garage - 30%
- 11). Pole Building - 23%
- 12). Fences over 6ft. high - 8% X lin. Ft.
- 13). Manufactured homes on full basement - 50%
- 14). Manufactured homes on pier pads - 40%

The building permit for any new construction will include the plumbing, mechanical and electrical permits with no additional charge.

PUBLIC SAFETY**REPORTS, COPIES, CD'S, TESTS, RELEASES**

NSF Check Fee	\$30.00
Police Report	\$15.00
Fingerprinting	\$15.00
Video/Audio Tapes	\$30.00
Photos	\$5.00 per photo for computer print \$20.00 for thumb drive
Special Event Police Presence	Des Moines Police Department Hourly Rate

PET LICENSE

Pet License – spayed/neutered	\$10.00 before April 1
Pet License – spayed/neutered	\$15.00 after April 1
Pet License – non-spayed/neutered	\$15.00 before April 1
Pet License – non-spayed/neutered	\$20.00 after April 1

ANIMAL IMPOUNDS

Impound at current 28E agreement	Per 28E Fee Schedule
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VEHICLE IMPOUNDS

Impound Release Fee (Cash Only)	\$25.00
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PERMITS

Block Party/Special Outdoor Event Application (Residential Streets Only) includes barricades	\$100.00
Event - Alcohol Served	\$100.00 (first 4 hours) non refundable
Event – Alcohol Served	\$50.00 (every additional 2 hours) non refundable
Peddler, Transient Merchants, or Solicitors Application	\$25.00 per day
License Fee	\$100.00
License Fee (each additional worker)	\$50.00
Golf Carts/UTVs	\$25.00 per year

COMMUNITY CENTER & EVENT RENTAL

Community Center	
Regular Rental (No Alcohol)	\$100.00 per day
Alcohol Rental	\$150.00 per day