

CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
NOVEMBER 10, 2021

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on November 10, 2021, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:03 p.m. Mayor (Pro Tem) Taylor called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor (Pro Tem). Absent: Mayor Alleger. Also in attendance: City Administrator/City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: Townsend moved to approve the agenda and was seconded by Lindsay. The motion passed all ayes.

CONSENT AGENDA: McDonald moved to approve the consent agenda and was seconded by Berger. The motion passed all ayes.

Council Meeting Minutes from October 13, 2021:

Special Council Meeting Minutes from October 26, 2021:

Library Board Meeting Minutes from September 30, 2021:

Park Board Meeting Minutes from September 18, 2021:

Economic Development Committee Minutes from September 22, 2021:

October Financials:

Resolution 11-10-21-1 Approving Bills and Transfers:

Building Permit Report:

PUBLIC COMMENT: No public comments.

OLD BUSINESS:

Approval of the recommendation from Park Board to follow transient license fee of \$25.00 per day, under the current Ordinance: Lindsay moved to accept the recommendation from the Park Board to adopt the transient license fee of \$25.00 per day and was seconded by McDonald. The motion passed all ayes.

Lift station televising review and discussion with Royal Suds Car Wash owner: Council viewed the recording of the televising of the sewer lines on Commerce Drive/Buffalo with the owner of the car wash. MSA advised Council that the lift station review has resumed after the pump failures and replacements in September; therefore, a recommendation on future pump needs will be provided at the December Council Meeting. The owner of the car wash will continue cleaning out the pits every two months, Public Works will continue checking the lift station and will advise if issues arise, and Council will have an agenda item for discussion with the car wash owner during the January Council Meeting to proceed on the best course of action by both parties. No action was taken by Council.

Discussion and possible action to approve a three-year sewer maintenance contract with CIT Sewer Solutions: Council tasked

Administrator Wyman to contact CIT for clarification on the opening statement "at frozen prices" since it is in conflict with other parts of the contract stating there will be increases for inflation and an annual increase of three percent every July. Additionally, Council would like clarification on the total minimum work to be done each year. If that minimum is not completed, will the City have to pay the \$20,000 or just the amount of the completed work? No action was taken by Council.

Update from MSA on Capital Projects: Andrew Inhelder from MSA provided an update on capital projects. No action was taken by Council.

Discussion and possible action on residential and commercial sidewalks: Council tasked Administrator Wyman to contact Pella Regional Clinic requesting sidewalks to be installed for patients. No action was taken by Council.

NEW BUSINESS:

Resolution 11-10-21-2 Setting the Time and Dates for Future Council Meetings: McDonald moved to approve Resolution 11-10-21-2 setting the time and date for the next regular Council Meeting on December 8, 2021, at 6:00 p.m. at City Hall and via Zoom. Berger seconded the motion. The motion passed all ayes.

Resolution 11-10-21-5 Setting a Public Hearing to amend the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to the Use of Public Sewers: McDonald moved to approve Resolution 11-10-21-5 setting the Public Hearing Amending the Code of Ordinances of the City of Prairie City, Iowa, to update the Use of Public Sewers on December 8, 2021, at 6:00 p.m. at City Hall and via Zoom. Berger seconded the motion. The motion passed all ayes.

Resolution 11-10-21-3 Accepting 2021 Annual Urban Renewal Report: McDonald moved to approve Resolution 11-10-21-3 approving the 2020-2021 Annual Urban Renewal Report. Lindsay seconded the motion. The motion passed all ayes.

Resolution 11-10-21-6 Approving the Annual Jasper County, Prairie City TIF Certification Report: Townsend moved to approve Resolution 11-10-21-6 approving the Annual Jasper County, Prairie City TIF Certification Report. Lindsay seconded the motion. The motion passed all ayes.

Resolution 11-10-21-4 Accepting 2021 Annual Financial Report: McDonald moved to approve Resolution 11-10-21-4 approving the Annual Financial Report. Townsend seconded the motion. The motion passed all ayes.

Review and Approval of the Public Records Request Policy/Public Records Request Form: Townsend moved to approve the Public Records Request Policy and Request Form. Berger seconded the motion. The motion passed all ayes.

Update to Council on DNR Grant for Spring 2022 for Fifty New Trees to be Planted in Prairie City: Administrator Wyman advised Council that the City of Prairie City has been awarded fifty trees from a DNR grant. The trees will be delivered in the Spring of 2022 and planted in Community Park and Garden Square. No action was taken by Council.

Update to Employee Benefits to Include The Waldorf University Learning Partnership Program: Administrator Wyman addressed Council regarding the addition of a benefit to the Employee Handbook for a ten percent discount and free books for those employees that attend college courses through Waldorf University. Wyman is starting coursework for her Master's in Organizational Leadership with an emphasis in Public Administration in December 2021. With the enrollment, the City of Prairie City is now a learning partner to Waldorf, which opens up scholarship opportunities for staff and their families. No action was taken by Council.

Discussion and possible action on the bid received from Sam DeReus for 2021 city leaf removal at Community Park: Council was presented a bid for leaf removal at Community Park for 2021 in the amount of \$900.00. Council has

declined the bid at this time. No action was taken by Council.

Approval of Pay Application #2 - Marshall Street Reconstruction Project \$333,240.05: McDonald moved to approve pay application #2 for \$333,240.05 from Absolute Concrete Construction and was seconded by Berger. The motion passed all ayes.

Discussion and Possible Action to Hire Teresa Smith as a Reserve Police Officer: Townsend moved to approve hiring Teresa Smith as a Reserve Police Officer and was seconded by McDonald. The motion passed all ayes.

Approval of City Website Fall Photography Contest: Council tasked Administrator Wyman to present the Website Photo Contest to the City Attorney to ensure there are no legal concerns with the City hosting a contest with prizes. No action was taken by Council.

Discussion and Possible Action Regarding the Requested List of Ordinances to be Added/Revised: Council discussed the proposed listing of Ordinances that staff brought forward as needing amendments. Council would like staff to draft amendments to the Ordinances, as time allows, with regard to importance. No action was taken by Council.

Approval of Pay Application #4 for \$148,824.82 from MB Construction: McDonald moved to approve pay application #4 for \$148,824.82 from MB Construction and was seconded by Townsend. The motion passed all ayes.

ADJOURNMENT: McDonald moved to adjourn the Council meeting and was seconded by Lindsay. The November 10, 2021, Prairie City Council Meeting adjourned at 8:40 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

**CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
DECEMBER 1, 2021**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on December 1, 2021, for a budget workshop at the Prairie City Council Chambers at City Hall and via Zoom. At 6:03 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, and Taylor. Absent: Councilors: Lindsay and McDonald. Also in attendance: City Administrator and City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; Fire Chief, Ryan Van Der Kamp; EMS Director, Amy Davis; City Engineer, Andrew Inhelder; and Financial Advisor, Matthew Stoffel.

PUBLIC COMMENT: There were no comments from the public.

AGENDA APPROVAL: Townsend moved to approve the agenda and was seconded by Taylor. The motion passed all ayes.

BUDGET WORKSHOP: The Council moved into a workshop discussion on the 2022-2023 Budget. No action was taken.

ADJOURNMENT: Taylor moved to adjourn the Council meeting and was seconded by Berger. The motion passed all ayes. The December 1, 2021, Prairie City Council Meeting adjourned at 7:55 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

Prairie City Library Board Minutes

10—21-21

Meeting called to order by President Ginny Dalton at 6:04 p.m.

Present: Sue Ponder, Linda Frazier, Arnie Sohn, Ginny Dalton

Minutes of Sept 30 meeting were reviewed. Minutes were approved with a correction on the date for visiting with city council. The correct date should be Jan. 2022. Motion by Arnie, second by Linda. Motion carried.

The statistics, financials and Revenue/Expenses reports were reviewed. Spending is appropriate for being in the beginning of the second quarter of the FY.

The new total for fundraising for the new library is at \$111,056. Sue has finished more grant applications.

Events planned for the near future:

- Halloween story time

- Poe/Wells reading fundraising event by Jason Taylor and Chad Alleger on Oct. 31

- Lions Club breakfast will be raising funds for the library

The 5K brought in \$1310.00

Sue and Arnie reported on the ILA training that they and Jason attended. Sue will have materials ready for the board so that it will have work finished by February reaccreditation.

The board updated the job description for the Library Assistant position and approved the job posting. Motion by Linda, second by Arnie. Motion carried.

The board completed its budget proposal. Motion by Linda, second by Arnie. Motion carried.

The next meeting date was set for November 16 at 6 p.m.

Meeting adjourned at 6:53.

Submitted by Linda Frazier



PARK BOARD

Wednesday, October 20, 2021 at 6 p.m.

Prairie City Community Building

Agenda

(Subject to change within 24 hours of meeting)

- Call to Order – Schendel at 6:00
- Roll Call – Tom Schendel, Scott Steenhoek, Emily Simmons, Brent Berger, Deb Townsend, Carl Vander Kamp, Jake Nolin, Scott DeVries (EDC, PCBA)
- Approval of Agenda & Minutes
 - Motion to approve agenda by Emily, second by Scott
 - Motion to approve minutes by Emily, second by Scott
- Little League Update / Bam Bam
 - Will reach out end of this year or first of next year about registration and season dates.
- PCM Mustangs Youth Soccer
 - Season is going well and they don't have any needs.
- Public Works Update
 - 12 trees coming to be planted at Buffalo; first graders are coming to help plant.
 - Not much mowing happening any longer.
 - If weather holds, will try to spray more 24D at complex. Needs to be above 60.
 - Might try to hit the cattails again before winter.
 - City Administrator working on another Trees Please grant. Look to put them at the community park.
 - Consider more planters with new street project. Match current planters on the square. Public Works will look into where the current trash cans and planters came from to match everything up.
 - No more reports of vandalism.
 - Will replace/refill doggy trash containers at complex.
- New Business:
 - Discussion of grants and awards available through Wellmark

- Wellmark offers a couple of different options for funding support of community projects – Healthy Hometown and Match Grant Program.
- Both require a good amount of work, especially the Match Grant Program.
- Healthy Hometown has a due date of October 29 and Match Grant Program has a due date in February. Both dates are most likely not attainable this year.
- Tom to pass along PDFs of materials for review and Council representatives were encouraged to share them with other local groups.
- The Jasper Community Foundation Grant was also brought up as a potential avenue in obtaining funds.
- Old Business:
 - Advertising of local businesses at rec complex/tournaments
 - Advertising potential with local businesses. Five or six would do it today.
 - Logistics of how it happens might impact which business would be interested.
 - Business would provide logo and “caption”.
 - Park Board would develop guidelines for the advertising of banners – what is allowed on banner, how many different sizes, graphic image type, cost, etc.
 - Park Board to make decision next month on if they will manage this for the coming year.
 - Park Board to contact sign companies for what they need for lead time, minimum requirement, cost. Consider reaching out to A-Team, Pella Engraving and Sign Company, Breckenridge Graphics, Elite Sports.
 - Community Building/Garden Square – roof, garbage cans/lids
 - Two roof quotes have been obtained; however, both contractors said the roof is in good shape and doesn’t need replaced at this time.
 - City Administrator stated we should come up with new ideas and submit to her. Work must be limited to the community building and shelters.
 - One roofing quote broke out the shelter work and it’s less than \$5,000. No other quotes would be needed.
 - Consider re-roofing shelters (and any structural work needed), appliances, lighting in soffits.

- Fridge is new; would only need to replace the stove and above vent. Microwave might be needed but would need to be moved for ADA.
 - Updated lighting in soffits.
- Budget – review current status (revenue & expense report), finalize list of expenses for 2022-2023
 - Planning document has been filled in based on budget details shared with Park Board members on 09/27/2021.
 - Updates will be made and sent to City Administrator prior to deadline. Any quotes will accompany the budget planning document.
- Rec Complex – vendor fee, fall scheduling, soccer goals, master plan.
 - Vendor Fee
 - Council stated there is an ordinance requiring a transient license fee of \$25 per day for a vendor to cover expenses such as electricity, water, etc.
 - The current fee is \$25 per vendor for all other events. Council would like consistency for the vendor fee.
 - Current vendor utilized for tournaments would simply like consistency applied in the charging of fees.
 - Recommendation is to remove vendor fee from the Prairie City Fee Schedule and just follow transient license fee under current ordinance.
- Pond – finalize recommendation to Council and/or city administrator
 - City Administrator confirmed via email Council is looking to Park Board for a recommendation of what to do with the pond.
 - Park Board will send a summary of assessments and quote from Pond Guy for further guidance.
- List of projects – what to tackle in 2022-2023 (ideas)
 - Tennis court/pickleball court/basketball court
 - Sidewalk through community park
 - Dog park
 - Shade canopies
 - Walking path lighting
 - Soft surface for playgrounds
 - It's important to prioritize which project(s) could actually be accomplished. Lots of good ideas but not enough volunteer resources to accomplish the legwork involved with many of these ideas.
- Discussion Items – Emily is running for City Council; if elected, Park Board will need to find another member.

- Next Meeting – Wednesday, November 17, 2021
- Adjournment – motion to adjourn by Steenhoek, second by Simmons

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.

CITY OF PRAIRIE CITY
Planning and Zoning Commission
Tuesday, June 15, 2021, Minutes

Members Present: Eric Imerman, Claire Williams, Steve Williams, and Terri Rosonke. Absent: Mike Dalton. Also in attendance was Interim City Administrator and City Clerk, Jodie Wyman.

Chairman, Claire Williams, called the meeting to order at 6:31 p.m.

Terri Rosonke moved to approve the agenda. Eric Imerman seconded the motion. The motion passed all ayes.

It was moved by Steve Williams to approve the May 26, 2021, minutes. Eric Imerman seconded the motion. The minutes were passed all ayes.

Due to the fact that meetings must be held each time a property in the location gets sold, Eric Imerman suggested that Planning and Zoning revisit the process of re-zoning of this area from C-1 to C-2 or Mixed Use, if appropriate. The members of Planning and Zoning drove around to different areas of town and determined that seven areas (33 properties) currently zoned C-1 should be re-zoned C-2, due to the areas are mostly residential. Eric Imerman moved to approve making a recommendation to Council for the seven areas on the city zoning map to change from C-1 to C-2. Steve Williams seconded the motion. The motion passed all ayes.

It was moved by Terri Rosonke to adjourn. The motion was seconded by Steve Williams. The motion to adjourn was approved all ayes.

The Prairie City Planning and Zoning Commission adjourned at 6:51 p.m.

Respectfully Submitted,

Jodie Wyman
Interim City Administrator and City Clerk

RESOLUTION NO. 12-08-21-1

**RESOLUTION APPROVING BILLS, BANK TRANSFERS, AND
TRANSFERS**

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council December 8, 2021, as well as transfers submitted to Prairie City Council December 8, 2021.

Approved and adopted this 8th day of December, 2021.

Chad Alleger, Mayor

ATTEST:

Jodie Wyman, City Administrator/City Clerk

Prairie City Police Department Month: October 2021				
Badge #	Rank	Name	Hours	Rate
291	Officer	Choat, Adam	37.50	\$ -
292	Chief	German, Michael	44.45	\$ -
294	Officer	Gott, Kevin	37.50	\$ -
295	Officer	Kinmonth, Kameron	37.50	\$ -
296	Officer	Sickels, William	45.50	\$ 1,706.25
297	Officer	Davenport, Matthew	110.00	\$ 4,125.00
298	Officer	Johns, Steven	37.50	\$ -
212	Officer	St Ores, Heather	37.50	\$ -
293	Officer	Clingan, Chris	8.00	\$ 300.00
299	Officer	Highland, Mason	20.00	\$ 750.00
213	Officer	Walters, MaKennah	4.00	\$ 150.00
214	Officer	Martin, Ryan	9.00	\$ 337.50
Grand Total			\$	7,368.75

BLUE LINE SOLUTIONS STATEMENT

Month: October 2021

Incidents	Exceptions	Spoiled	Admin	Valid	Paid Citations
1042	234	12	5	791	556

70.29%

Quantity	Amount	Total
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Paid Citations 10-14 MPH	507	\$ 100.00	\$ 50,700.00
Paid Citations 15-20 MPH	46	\$ 200.00	\$ 9,200.00
Paid Citations 21+ MPH	3	\$ 400.00	\$ 1,200.00
Partial Payments	2	\$ 85.00	\$ 85.00
Credit Card Fee Payments	359	\$ 5.90	\$ 2,118.10
Refunds/Chargebacks	0	\$ -	\$ -

Total Collections

556	\$ 63,303.10
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Credit Card Processing Fees

	\$ (2,118.10)
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\$ 61,185.00

Processing Fees

\$ 4.50	\$ -
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Violation Information Sheet

\$ 2.00	\$ -
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\$ -

Total Collections Subject to Revenue Share

\$ 61,185.00

60%

Agency Revenue Share (Per Contract)

\$ 36,711.00

Officer Reimbursement

\$ 7,368.75

Total Revenue Due to Prairie City

\$ 44,079.75

BLUE LINE SOLUTIONS STATEMENT

2021-2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations	
5,651	882	54	44	4,671	3,697	79.15%

	Quantity	Amount	Total
Paid Citations 10-14 MPH	3337	\$ 100.00	\$ 333,700.00
Paid Citations 15-20 MPH	336	\$ 200.00	\$ 67,200.00
Paid Citations 21+ MPH	24	\$ 400.00	\$ 9,600.00
Partial Payments	4	\$ 339.90	\$ 153.90
Credit Card Fee Payments	2192	\$ 5.90	\$ 12,932.80
Refunds/Chargebacks	2	\$ (200.00)	\$ (200.00)
Total Collections	5895	\$ 845.80	\$ 423,386.70

Credit Card Processing Fees	\$ (12,932.80)
	\$ 410,453.90

Processing Fees	0 \$ 4.50	\$ -
Violation Information Sheet	0 \$ 2.00	\$ -
		\$ -

Total Collections Subject to Revenue Share	\$ 410,453.90
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60%

Agency Revenue Share (Per Contract)	\$ 246,272.34
Officer Reimbursement	\$ 31,539.60

Total Revenue Due to Prairie City	\$ 277,811.94
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BLUE LINE SOLUTIONS STATEMENT

2020-2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations	
7,811	1,134	80	64	6,533	4,496	68.82%

	Quantity	Amount	Total
Paid Citations 10-14 MPH	4067	\$ 100.00	\$ 406,700.00
Paid Citations 15-20 MPH	399	\$ 200.00	\$ 79,800.00
Paid Citations 21+ MPH	30	\$ 400.00	\$ 12,000.00
Partial Payments	7	\$ 186.00	\$ 339.90
Credit Card Fee Payments	2600	\$ 5.90	\$ 15,340.00
Refunds/Chargebacks	2	\$ -	\$ (3,500.00)
Total Collections	7105	\$ 891.90	\$ 510,679.90
Credit Card Processing Fees			\$ (15,340.00)
			\$ 495,339.90
Processing Fees	799	\$ 4.50	\$ 3,595.50
Violation Information Sheet	799	\$ 2.00	\$ 1,598.00
			\$ 5,193.50
Total Collections Subject to Revenue Share			\$ 490,146.40
			60%
Agency Revenue Share (Per Contract)			\$ 294,087.84
Officer Reimbursement			\$ 50,407.35
Total Revenue Due to Prairie City			\$ 344,495.19

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCO UNLIMITED CORPORATION	LIQUID CHLORINE		460.80	44416	12/01/21
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES		247.90	44417	12/01/21
CAMP TOWNSHIP FIRE DEPARTMENT	Ambulance Tier		700.00	44418	12/01/21
CARGILL INC SALT DIVISION	BULK SOFTENER SALT		6,067.41	44419	12/01/21
CENTURYLINK (LUMEN)	TELEPHONE		232.15	44420	12/01/21
CINTAS LOC22M	RUG SERVICE		3.36	44421	12/01/21
CITY OF ALTOONA	MOSQUITO CONTROL		300.00	44422	12/01/21
KELLI CLYMER	PARKING REIMBURSEMENT		20.00	44423	12/01/21
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE PREMIUM		608.32	7082098	12/01/21
DES MOINES STAMP MFG CO INC	WALNUT WITH GOLD ENG GAVEL		112.00	44424	12/01/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	6,115.60		7082090	11/16/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	6,055.77	12,171.37	7082094	11/30/21
FIRST MEDICAL INC	AMBULANCE SUPPLIES		298.05	44425	12/01/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		1,189.15	44426	12/01/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		201.29	44427	12/01/21
FIRST NATIONAL BANK OMAHA	CREDIT CARD		60.00	44428	12/01/21
FIRST NATIONAL BNK OMAHA	CREDIT CARD **9952		185.63	44429	12/01/21
FST NATIONAL BNK OF OMAHA	(5286)		320.00	44430	12/01/21
GALLS INC DBA CARPENTER UNIFOR	POLICE UNIFORM		159.99	44431	12/01/21
GLOBAL EQUIPMENT COMPANY	TRASH CAN LIDS		473.70	44432	12/01/21
GLOBAL REACH INTERNET PRODUCTI	WEBSITE FEE		48.00	44433	12/01/21
GREAT WESTERN BANK	ACCOUNT ANALYSIS CHARGE		53.07	7082103	11/08/21
HEARTLAND COOP	FUEL	848.07		7082104	12/01/21
HEARTLAND COOP	FUEL	180.10		7082105	12/01/21
HEARTLAND COOP	FUEL	1,113.35	2,141.52	7082106	12/01/21
IEMSA	CONFERENCE REGISTRATION		310.00	44434	12/01/21
IOWA FINANCE AUTHORITY	INTEREST PAYMENT	2,124.81		7082099	12/01/21
IOWA FINANCE AUTHORITY	INTEREST PAYMENT	21,520.00	23,644.81	7082100	12/01/21
IOWA LAW ENFORCEMENT ACADEMY	TRAINING		125.00	44435	12/01/21
IOWA OFFICE CLEANIN	JANITORIAL	2,299.10		44414	11/09/21
IOWA OFFICE CLEANIN	JANITORIAL	1,404.31	3,703.41	44436	12/01/21
IOWA ONE CALL	UTILITY LOCATES		72.50	44437	12/01/21
IOWA RURAL WATER ASSOC	DUES		275.00	44438	12/01/21
IPERS	IPERS-POLICE	7,356.35		7082092	11/16/21
IPERS	IPERS-POLICE	3,524.65	10,881.00	7082096	11/30/21
DENISE JENNINGS	PARKING REIMBURSEMENT		20.00	44439	12/01/21
JOHNSON CONTROLS			1,585.33	44440	12/01/21
KABEL BUSINESS SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	44.80		44441	12/01/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31		7082093	11/16/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31	679.42	7082097	11/30/21
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS		1,622.50	44442	12/01/21
KIESLER'S POLICE SUPPLY	AMMO		191.35	44443	12/01/21
MARTIN MARIETTA MATERIALS	PEA GRAVEL		249.22	44444	12/01/21
MB CONSTRUCITON, LLC			148,824.82	44445	12/01/21
	Project# 2019WA PH1	148,824.82			
MEDIACOM	STATIC IP FEE		13.81	44446	12/01/21
METRO WASTE AUTHORITY	CURB IT		2,240.64	44447	12/01/21
MMIT BUSINESS SOLUTIONS	SUPPORT		330.00	44448	12/01/21
MUNICIPAL SUPPLY INC	PARTS		823.25	44449	12/01/21
NEWTON DAILY NEWS	COUNCIL MINUTES		493.00	44450	12/01/21
NORTHERN TOOL & EQUIPMENT	GARAGE HEATER AND THERMOSTAT		658.32	44451	12/01/21
PRAIRIE CITY FOODS	MISC SUPPLIES		59.73	44452	12/01/21
LINDE GAS & EQUIPMENT	AMBULANCE SUPPLIES		394.90	44453	12/01/21
RACOM CORPORATION	BEON ACCESS		9.90	44454	12/01/21

Utility Dep Refunds: 11/01/2021-11/30/2021

Vendor Checks: 11/05/2021-12/01/2021

Payroll Checks: 11/01/2021-11/30/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
SANDRY FIRE SUPPLY LLC	FIRE EQUIPMENT		1,012.43	44455	12/01/21
SNELLER PLBG, HTG, & ELECTRIC	INSTALL FURNACE		2,836.93	44456	12/01/21
THE DODGE GARAGE	REPAIRS		105.27	44457	12/01/21
TREASURER STATE OF IOWA	STATE TAX	1,906.00		7082091	11/16/21
TREASURER STATE OF IOWA	STATE TAX	997.00	2,903.00	7082095	11/30/21
TREAS IOWA - SALES TAX	MONTHLY SALES TAX		323.68	7082101	11/29/21
ULRICH	AMBULANCE REPAIRS		141.94	44458	12/01/21
US POST OFFICE	IMPRINT PLUS STAMPS		332.41	44413	11/08/21
VAN RYSWYK PLUMBING & HEATING	BACKHOE		540.00	44459	12/01/21
VERIZON	ACCT 842107676-00001		67.48	44460	12/01/21
EMILY VOELLER	MILEAGE REIMBURSEMENT		38.04	44461	12/01/21
WASTE MANAGEMENT OF IOWA	CONTRACT		2,986.80	44462	12/01/21
WASTE SOLUTIONS OF IOWA	PORTABLE RESTROOM		115.35	44463	12/01/21
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM		8,088.10	7082102	12/01/21
Accounts Payable Total			242,753.05		

Utility Refund Checks

Refund Checks Total

Payroll Checks

001	GENERAL	9,206.63
110	ROAD USE	1,881.51
600	WATER	3,262.42
610	SEWER	2,912.96
670	SANITATION	60.15

Total Paid On: 11/02/21

17,323.67

001	GENERAL	9,351.32
110	ROAD USE	1,794.34
600	WATER	3,434.48
610	SEWER	2,787.94
670	SANITATION	55.42

Total Paid On: 11/16/21

17,423.50

001	GENERAL	9,336.23
110	ROAD USE	1,874.13
600	WATER	2,622.42
610	SEWER	3,425.83
670	SANITATION	56.90

Total Paid On: 11/30/21

17,315.51

Total Payroll Paid

52,062.68

Report Total

294,815.73

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	56,804.34
110	ROAD USE	8,523.27
112	TRUST&AGENCY LEVIES	4,551.45
600	WATER	173,713.01
601	WATER SINKING FUND	2,124.81
610	SEWER	21,995.73
611	SEWER SINKING FUND	21,520.00
670	SANITATION	5,583.12

	TOTAL FUNDS	294,815.73

First National Bank Credit Card

November

<u>Vendor#</u>	<u>Card#</u>	<u>Name</u>		<u>Detail</u>	<u>Amount</u>
926	8093	Emily Voeller	Water	Office Supplies	\$ 24.87
926	8093	Emily Voeller	Parks	Operating Supplies	\$ 85.85
926	8093	Emily Voeller	Split (All)	Verizon - Cell Phones	\$ 1,078.43
					<u>\$ 1,189.15</u>
927	9798	Sue Ponder	Library	DVD	\$ 16.79
927	9798	Sue Ponder	Library	Office Supplies	\$ 12.60
927	9798	Sue Ponder	Library	Books	\$ 79.10
927	9798	Sue Ponder	Library	Maintenance	\$ 65.00
927	9798	Sue Ponder	Library	Programs	\$ 27.80
					<u>\$ 201.29</u>
1048	9652	Mike German	Police	Office Supplies	\$ 69.98
1048	9652	Mike German	Police	Uniforms	\$ (18.90)
1048	9652	Mike German	Police	Car	\$ 134.55
					<u>\$ 185.63</u>
3469	3469	Jake Nolin			<u>\$ -</u>
928	0042	Carl Van Der Kamp			<u>\$ -</u>
929	6349	Joe Oglesby	Water	Testing/Training	\$ 60.00
					<u>\$ 60.00</u>
1039	5286	Jodie Wyman	Council	Training	\$ 80.00
1039	5286	Jodie Wyman	Water	Computer	\$ 240.00
					<u>\$ 320.00</u>
925	0199	Ryan Martin			<u>\$ -</u>
Total					<u><u>\$ 1,956.07</u></u>

NOVEMBER BANK TRANSFERS

001-910-6910	\$1,000	Transfer out of General - IPAIT Parks Donation
170-910-4830	\$1,000	Transfer Into IPAIT Parks
001-910-6910	\$1,220	Transfer out of General - Equipment Revolving (Library Bldg Donations)
002-910-4830	\$1,220	Transfer Into Equipment Revolving (Library Bldg Donations)
001-910-6910	\$25	Transfer out of General - IPAIT Ambulance Donation
169-910-4830	\$25	Transfer into IPAIT - Ambulance

Water Sinking Fund

601-910-4830	GL	
x	July	\$ -
x	August	\$ 4,860.02
x	September	\$ 4,860.02
x	October	\$ 4,860.02
	November	\$ 4,860.02
	December	\$ 5,695.35
	January	\$ 5,695.35
	February	\$ 5,695.35
	March	\$ 5,695.35
	April	\$ 5,695.35
	May	\$ 5,695.35
	June	\$ 5,695.35

600-910-6910 Payment

600-910-6910

601-910-4830

Sewer Sinking Fund

611-910-4830	GL	
x	July	\$ 16,928.00
x	August	\$ 16,928.00
x	September	\$ 16,928.00
x	October	\$ 16,928.00
	November	\$ 16,928.00
	December	\$ 16,928.00
	January	\$ 16,928.00
	February	\$ 16,928.00
	March	\$ 16,928.00
	April	\$ 16,928.00
	May	\$ 16,928.00
	June	\$ 16,928.00

610-910-6910

Payment

610-910-6910

611-910-4830



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Honorable Mayor and Council of Prairie City
FROM: Emily Voeller, Deputy Clerk
DATE: December 1, 2021
SUBJ: Building Permits

November 2021

BUILDING PERMITS

Chris Clingan	504 N Claire	Fence
Mitchell Williams	401 E Fifth	Fence
Duane Wubben	202 W Jefferson	Deck

TRADE PERMITS



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS	
DOLGENCORP, LLC	Dollar General Store #22092	(615) 855-4000	
ADDRESS OF PREMISES	CITY	COUNTY	ZIP
1102 Poplar Ave	Prairie City	Jasper	50228
MAILING ADDRESS	CITY	STATE	ZIP
Attn: Tax-Licensing 100 Mission Ridge	Goodlettsville	Tennessee	37072

Contact Person

NAME	PHONE	EMAIL
Kristina Zook	(615) 855-5220	kzook@dollargeneral.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BC0031055	Class C Beer Permit	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Jan 15, 2021	Jan 14, 2022	

SUB-PERMITS

Class C Beer Permit, Class B Wine Permit



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Dollar General Corporation	Goodlettsville	Tennessee	37072	corporation	100.00	Yes
Steven Deckard	Mount Juliet	Tennessee	37122	Non Member Manager	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE