

**CITY OF PRAIRIE CITY  
CITY COUNCIL MINUTES  
NOVEMBER 10, 2021**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on November 10, 2021, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:03 p.m. Mayor (Pro Tem) Taylor called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor (Pro Tem). Absent: Mayor Alleger. Also in attendance: City Administrator/City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: Townsend moved to approve the agenda and was seconded by Lindsay. The motion passed all ayes.

CONSENT AGENDA: McDonald moved to approve the consent agenda and was seconded by Berger. The motion passed all ayes.

Council Meeting Minutes from October 13, 2021:

Special Council Meeting Minutes from October 26, 2021:

Library Board Meeting Minutes from September 30, 2021:

Park Board Meeting Minutes from September 18, 2021:

Economic Development Committee Minutes from September 22, 2021:

October Financials:

Resolution 11-10-21-1 Approving Bills and Transfers:

Building Permit Report:

PUBLIC COMMENT: No public comments.

OLD BUSINESS:

Approval of the recommendation from Park Board to follow transient license fee of \$25.00 per day, under the current Ordinance: Lindsay moved to accept the recommendation from the Park Board to adopt the transient license fee of \$25.00 per day and was seconded by McDonald. The motion passed all ayes.

Lift station televising review and discussion with Royal Suds Car Wash owner: Council viewed the recording of the televising of the sewer lines on Commerce Drive/Buffalo with the owner of the car wash. MSA advised Council that the lift station review has resumed after the pump failures and replacements in September; therefore, a recommendation on future pump needs will be provided at the December Council Meeting. The owner of the car wash will continue cleaning out the pits every two months, Public Works will continue checking the lift station and will advise if issues arise, and Council will have an agenda item for discussion with the car wash owner during the January Council Meeting to proceed on the best course of action by both parties. No action was taken by Council.

Discussion and possible action to approve a three-year sewer maintenance contract with CIT Sewer Solutions: Council tasked

Administrator Wyman to contact CIT for clarification on the opening statement "at frozen prices" since it is in conflict with other parts of the contract stating there will be increases for inflation and an annual increase of three percent every July. Additionally, Council would like clarification on the total minimum work to be done each year. If that minimum is not completed, will the City have to pay the \$20,000 or just the amount of the completed work? No action was taken by Council.

Update from MSA on Capital Projects: Andrew Inhelder from MSA provided an update on capital projects. No action was taken by Council.

Discussion and possible action on residential and commercial sidewalks: Council tasked Administrator Wyman to contact Pella Regional Clinic requesting sidewalks to be installed for patients. No action was taken by Council.

### NEW BUSINESS:

Resolution 11-10-21-2 Setting the Time and Dates for Future Council Meetings: McDonald moved to approve Resolution 11-10-21-2 setting the time and date for the next regular Council Meeting on December 8, 2021, at 6:00 p.m. at City Hall and via Zoom. Berger seconded the motion. The motion passed all ayes.

Resolution 11-10-21-5 Setting a Public Hearing to amend the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to the Use of Public Sewers: McDonald moved to approve Resolution 11-10-21-5 setting the Public Hearing Amending the Code of Ordinances of the City of Prairie City, Iowa, to update the Use of Public Sewers on December 8, 2021, at 6:00 p.m. at City Hall and via Zoom. Berger seconded the motion. The motion passed all ayes.

Resolution 11-10-21-3 Accepting 2021 Annual Urban Renewal Report: McDonald moved to approve Resolution 11-10-21-3 approving the 2020-2021 Annual Urban Renewal Report. Lindsay seconded the motion. The motion passed all ayes.

Resolution 11-10-21-6 Approving the Annual Jasper County, Prairie City TIF Certification Report: Townsend moved to approve Resolution 11-10-21-6 approving the Annual Jasper County, Prairie City TIF Certification Report. Lindsay seconded the motion. The motion passed all ayes.

Resolution 11-10-21-4 Accepting 2021 Annual Financial Report: McDonald moved to approve Resolution 11-10-21-4 approving the Annual Financial Report. Townsend seconded the motion. The motion passed all ayes.

Review and Approval of the Public Records Request Policy/Public Records Request Form: Townsend moved to approve the Public Records Request Policy and Request Form. Berger seconded the motion. The motion passed all ayes.

Update to Council on DNR Grant for Spring 2022 for Fifty New Trees to be Planted in Prairie City: Administrator Wyman advised Council that the City of Prairie City has been awarded fifty trees from a DNR grant. The trees will be delivered in the Spring of 2022 and planted in Community Park and Garden Square. No action was taken by Council.

Update to Employee Benefits to Include The Waldorf University Learning Partnership Program: Administrator Wyman addressed Council regarding the addition of a benefit to the Employee Handbook for a ten percent discount and free books for those employees that attend college courses through Waldorf University. Wyman is starting coursework for her Master's in Organizational Leadership with an emphasis in Public Administration in December 2021. With the enrollment, the City of Prairie City is now a learning partner to Waldorf, which opens up scholarship opportunities for staff and their families. No action was taken by Council.

Discussion and possible action on the bid received from Sam DeReus for 2021 city leaf removal at Community Park : Council was presented a bid for leaf removal at Community Park for 2021 in the amount of \$900.00. Council has

declined the bid at this time. No action was taken by Council.

Approval of Pay Application #2 - Marshall Street Reconstruction Project \$333,240.05: McDonald moved to approve pay application #2 for \$333,240.05 from Absolute Concrete Construction and was seconded by Berger. The motion passed all ayes.

Discussion and Possible Action to Hire Teresa Smith as a Reserve Police Officer: Townsend moved to approve hiring Teresa Smith as a Reserve Police Officer and was seconded by McDonald. The motion passed all ayes.

Approval of City Website Fall Photography Contest: Council tasked Administrator Wyman to present the Website Photo Contest to the City Attorney to ensure there are no legal concerns with the City hosting a contest with prizes. No action was taken by Council.

Discussion and Possible Action Regarding the Requested List of Ordinances to be Added/Revised: Council discussed the proposed listing of Ordinances that staff brought forward as needing amendments. Council would like staff to draft amendments to the Ordinances, as time allows, with regard to importance. No action was taken by Council.

Approval of Pay Application #4 for \$148,824.82 from MB Construction: McDonald moved to approve pay application #4 for \$148,824.82 from MB Construction and was seconded by Townsend. The motion passed all ayes.

ADJOURNMENT: McDonald moved to adjourn the Council meeting and was seconded by Lindsay. The November 10, 2021, Prairie City Council Meeting adjourned at 8:40 p.m.

---

**Chad D. Alleger, Mayor**

**ATTESTED TO:**

---

**Jodie Wyman, City Clerk**