

**CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
DECEMBER 8, 2021**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on December 8, 2021, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:01 p.m. Mayor Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, Lindsay, McDonald, and Taylor. Also in attendance: City Administrator and City Clerk, Jodie Wyman; Police Chief, Mike German; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: Townsend moved to approve the agenda and was seconded by Lindsay. The motion passed all ayes.

CONSENT AGENDA: Council requested that Item 4k be removed from the Consent Agenda for clarification or revisions. The agreement indicates that the road construction is to take place on Highway 117 north to Colfax instead of, as indicated in the picture, from State Street east to Highway 163. Taylor moved to approve the consent agenda and was seconded by Berger. The motion passed all ayes.

Council Meeting Minutes from November 10, 2021:

Council Workshop Minutes from December 1, 2021:

Library Board Meeting Minutes from October 21, 2021:

Park Board Meeting Minutes from October 20, 2021:

Planning and Zoning Minutes from June 15, 2021:

November Financials:

Resolution 12-8-21-1 Approving Bills and Transfers:

Building Permit Report:

Dollar General Store #22092 Liquor License Renewal:

Disposal of partial ice rink to the City of Colfax:

Iowa DOT Agreement Number 2022-16-048:

PUBLIC COMMENT: No public comments.

PRESENTATIONS:

MidAmerican presentation of \$10,000.00 donation toward the new Library Building: Bryon Johnannes, MidAmerican employee, presented grant recipient, Sue Ponder, with a check in the amount of \$10,000.00 to be utilized for the new library building project. No action was taken by Council.

OLD BUSINESS:

Approval of City Website Fall Photography Contest: McDonald moved to approve the City website fall photography

contest and was seconded by Townsend. The motion passed all ayes.

Discussion and possible action to approve a three-year sewer maintenance contract with CIT Sewer Solutions: McDonald motioned to table the approval of the three-year contract received from CIT Sewer Solutions and was seconded by Lindsay until two additional quotes can be obtained for review. The motion passed all ayes.

Update from MSA on Capital Projects: Andrew Inhelder from MSA recommended not upsizing the two pumps at the lift station. The current average flow is six gallons per minute, while the pumps are regulated for a flow of thirteen gallons per minute. With the planned growth and development in the area, the recommendation to upsize pumps would not happen until flows reached ten gallons per minute. Council would like to have the recommendation letter from MSA provided in the January meeting packet for review with the owner of Royal Suds Car Wash. No action was taken by Council.

Discussion and possible action from discussion with Matthew Mahler from Iowa Regional Utilities Association : Matt Mahler from Iowa Regional Utilities Association was present at the Council Meeting to answer the Council's questions after receiving the proposal for \$2,000,000.00 to convert to rural water services. No action was taken by Council.

Discussion and possible action to install sidewalks along the Pella Regional Medical Clinic: Council received communication confirming that Pella Regional Medical Clinic would be willing to construct a sidewalk along the old railroad bed connecting to the building after the completion of the Red Rock Prairie Trail. No action was taken by Council.

NEW BUSINESS:

Resolution 12-08-21-2 Setting the Time and Dates for Future Council Meetings: Townsend moved to approve Resolution 12-8-21-2 setting the time and date for the next regular Council Meeting on January 12, 2022, at 6:00 p.m. at City Hall and via Zoom. McDonald seconded the motion. The motion passed all ayes.

Approval of the 2020-2021 Audit Report: Council requested to move the approval of the 2020-2021 Audit Report to the January Council Meeting Agenda. No action was taken by Council.

Discussion and possible action to approve an Amendment to the Contract for Municipal Trash and Yard Waste Collection from Waste Management of Iowa: Ammon Taylor from Waste Management was present at the Council Meeting to answer the Council's questions regarding the Amendment to the Contract for Municipal Trash and Yard Waste Collection. Council requested staff obtain comparable quotes for trash and yard waste services from at least two other providers. No action was taken by Council.

Review and approval of recommendation from Planning & Zoning to approve Sacred Willows Site Plans: McDonald moved to approve the Sacred Willow Farms Site Plan upon recommendation from Planning and Zoning. Lindsay seconded the motion. The motion passed all ayes. Council requested that when notification of the approval is made, Administrator Wyman request that they install sidewalks along Poplar Street.

Resolution 12-08-21-5 Setting a Public Hearing for 2021-2022 Budget Amendment: Taylor moved to approve Resolution 12-8-21-5 setting a Public Hearing for 2021-2022 Budget Amendment on January 12, 2022, at 6:00 p.m. at City Hall and via Zoom. Townsend seconded the motion.

Public Hearing on Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to the Use of Public Sewers: Lindsay moved to open the Public Hearing on amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to the Use of Public Sewers. Townsend seconded the motion. On a roll call vote, the motion passed all ayes. The Public Hearing opened at 8:03 p.m.

No residents were present and no communications were received.

Lindsay motioned to close the Public Hearing and was seconded by Taylor. The motion passed all ayes. The Public Hearing closed at 8:03 p.m.

Ordinance 388 Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to the Use of Public Sewers: Taylor moved to approve Ordinance 388 Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to the Use of Public Sewers. Councilor McDonald seconded the motion. The motion passed all ayes.

Resolution 12-08-21-4 waiving the second and third readings of Ordinance 388: McDonald moved to approve Resolution 12-8-21-4, waiving the second and third readings of Ordinance 388, and was seconded by Berger. The motion passed all ayes.

Review and approval of the Special Event Permit Application Form: McDonald moved to approve the Special Event Permit Application Form and was seconded by Taylor. The motion passed all ayes.

Discussion and possible action on future catalyst grants: Scott DeVries addressed Council regarding the possibility of adding the review and approval of a Catalyst Grant application with a City match and the review and approval of a Downtown Housing Grant application with a City match at the January 12, 2022, Regular Council Meeting Agenda. No action was taken by Council.

Verbal Oath of Office or signature of the official Oath of Office for newly elected officials: Mayor Imerman was sworn in for a two-year term for 2022-2024. Councilors Dianne Taylor, Chad Alleger, and Emily Simmons were sworn in for a four-year term for 2022-2026.

CLOSED SESSION:

Closed session pursuant to Iowa Code 21.5 regarding real estate purchase: Taylor moved to enter into closed session pursuant to Iowa Code 21.5 regarding a real estate purchase, and Lindsay seconded the motion. The motion passed all ayes. The Prairie City Council moved into closed session at 8:38 p.m.

Possible Action from Closed Session: Mayor Alleger brought the Council back into the open meeting at 9:01 p.m, with all ayes by roll call vote. No action was taken from closed session.

ADJOURNMENT: Berger moved to adjourn the Council meeting and was seconded by Lindsay. The motion passed all ayes. The December 8, 2021, Prairie City Council Meeting adjourned at 9:01 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

**CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
DECEMBER 21, 2021**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on December 21, 2021, in special session at the Prairie City Council Chambers at City Hall and via Zoom. At 12:01 p.m. Mayor Alleger called the meeting to order.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Alleger; Councilors: Townsend, Berger, and Taylor. Absent: McDonald and Lindsay. Also in attendance: City Administrator and City Clerk, Jodie Wyman; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: Townsend moved to approve the agenda and was seconded by Taylor. The motion passed all ayes.

PUBLIC COMMENT: No public comments.

NEW BUSINESS:

Approval of Pay Application #5 for \$267,191.16 from MB Construction: Taylor moved to approve pay application #5 for \$267,191.16 from MB Construction and was seconded by Townsend. The motion passed all ayes.

Approval of Pay Application #3 for \$31,368.28 from Absolute Concrete Construction: Townsend moved to approve pay application #3 for \$31,368.28 from Absolute Concrete Construction and was seconded by Berger. The motion passed all ayes.

Discussion and possible action to approve Cadin Pecinovsky for Fire and EMS Departments: Taylor moved to approve hiring Cadin Pecinovsky for Fire and EMS Departments and was seconded by Berger. The motion passed all ayes.

Iowa DOT Agreement Number 2022-16-048: Townsend moved to approve Iowa DOT Agreement Number 2022-16-048 and was seconded by Berger. The motion passed all ayes.

ADJOURNMENT: Berger moved to adjourn the Council meeting and was seconded by Taylor. The December 21, 2021, Prairie City Special Council Meeting adjourned at 12:07 p.m.

Chad D. Alleger, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

Prairie City Library Board Meeting

November 16, 2021

Meeting was called to order by Ginny Dalton at 6 p.m.

Present: Linda Frazier, Arnie Sohn, Jason Taylor, Jennifer Ladehoff, Sue Ponder Christy Lindsay, Ginny Dalton.

Minutes of October meeting were reviewed and approved as presented. Motion by Jason, second by Arnie. Motion carried. Stats and financials were reviewed.

Library director reported that the library reaccreditation is underway. She will have policies ready for review at the next meeting.

Wonderful news of a \$1000 donation from the Prairie City Lions Club and \$10,000 from the MidAmerican Energy foundation. Other grant applications have been submitted but results will not be announced until dates in the future.

The Friends group will be at the Small Business Saturday event at Prairie Escape Wellness center. They will be selling baked goods and gift cards.

Patron computer updates have been completed and the computers are now much faster and working well. The fax line needs to be restored after a phone update.

Sue will be attending the city council budget meeting on Dec. 1 at 6 p.m.

Next meeting will be Dec. 14 at 6 p.m.

Meeting adjourned at 6:35.

Submitted by Linda Frazier



PARK BOARD

Wednesday, November 17, 2021, at 6 p.m.

Prairie City Community Building

Minutes

(Subject to change within 24 hours of meeting)

- Call to Order – 6:00 by Schendel
- Roll Call – Tom Schendel, Scott Steenhoek, Emily Simmons, Lonny Wing, Brent Berger, Carl Vander Kamp, Jake Nolin
- Approval of Agenda & Minutes – motion to approve agenda by Simmons; second by Steenhoek (with addition of scheduling complex); motion to approve minutes by Simmons; second by Steenhoek
- Little League Update / Bam Bam
 - Board to contact Little League for estimate of scheduling in 2022.
- PCM Mustangs Youth Soccer
 - No update; done for the year.
- Public Works Update
 - Got 12 trees planted at Buffalo Park. Might try to water next week.
 - All bathrooms are closed and winterized. Water is off.
 - Public Works to consider putting a portable bathroom at complex.
 - More vandalism at Buffalo park. Took rocks and broke out bulbs.
 - City Administrator working on Trees Please grant. Plan to put them at Community Park.
 - Dog waste bags refilled at complex.
 - City of Colfax asked if we are still using the ice rink. Park Board advises Public Works to remove the ice rink from storage for the City of Colfax.
- New Business: None
- Old Business:
 - Advertising of local businesses at rec complex/tournaments
 - Each board member will call a sign company for cost estimates – size, 3-color, graphic image type, etc.
 - Call A-Team Apparel, Pella Engraving and Sign Company, Breckenridge Graphics, Elite Sports.
 - Community Building/Garden Square – ideas to spend 2021-2022 money on:
 - Consider replacing vent above the stove
 - Replace roof and any rotted wood for shelters
 - Trash cans at garden square (lids) – 36 gallon; \$80 per lid – would need 6 lids
 - Blinds for window or film to tint the window – will start looking at cost for both

- Projector screen and projector
- Budget
 - More to discuss in December
- Rec Complex
 - Wing obtained quotes from Scheels, Soccer Master, Decker; Schendel will summarize for December meeting so board can advise on purchase.
 - Follow-up on dugout customized storage; will provide deadline for installation of April 1, 2022
 - Rec Complex scheduling – Steenhoek would like to step away from managing the schedule; consider transferring to city clerk or paid city employee to manage; board will begin discussions on how to transfer this responsibility with the new website launching.
 - CIS Sports reached out already for baseball tournaments in 2022. We said we are still interested.
 - Bam Bam – Could this fall under Little League or could we do a joint effort with Monroe since Little League consists of Prairie City and Monroe kids? Does Prairie City collect any fee or get any donation?
- List of projects – what to tackle in 2022-2023
- Discussion Items
- Next Meeting – Wednesday, December 15, 2021
- Adjournment – motion to adjourn by Simmons; second by Steenhoek

American with Disabilities Act Compliance:

If there is anyone wishing to attend that may require special assistance in being able to participate in this public meeting, please advise City Hall of your needs forty-eight (48) hours prior to the meeting.

<div> <div>Prairie City Police Department</div> <div>Month: November 2021</div> </div>					
Badge #	Rank	Name	Hours	Rate	Total Per Officer
291	Officer	Choat, Adam		37.50 \$	-
292	Chief	German, Michael		44.45 \$	-
294	Officer	Gott, Kevin		37.50 \$	-
295	Officer	Kinmonth, Kameron		37.50 \$	-
296	Officer	Sickels, William	15.50	37.50 \$	581.25
297	Officer	Davenport, Matthew	87.50	37.50 \$	3,281.25
298	Officer	Johns, Steven		37.50 \$	-
212	Officer	St Ores, Heather		37.50 \$	-
299	Officer	Clingan, Chris		37.50 \$	-
299	Officer	Highland, Mason		37.50 \$	-
213	Officer	Walters, Makennah		37.50 \$	-
214	Officer	Martin, Ryan		37.50 \$	-
Grand Total				\$	3,862.50

BLUE LINE SOLUTIONS STATEMENT Month: November 2021

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations
802	194	2	0	606	575
94.88%					

	Quantity	Amount	Total
Paid Citations 10-14 MPH	520	\$ 100.00	\$ 52,000.00
Paid Citations 15-20 MPH	48	\$ 200.00	\$ 9,600.00
Paid Citations 21+ MPH	7	\$ 400.00	\$ 2,800.00
Partial Payments	1	\$ 50.00	\$ 50.00
Credit Card Fee Payments	350	\$ 5.90	\$ 2,065.00
Refunds/Chargebacks	0	\$ -	\$ -
Total Collections	575		\$ 66,515.00
Credit Card Processing Fees			\$ (2,065.00)
			\$ 64,450.00

Processing Fees	\$ 4.50	\$ -
Violation Information Sheet	\$ 2.00	\$ -
		\$ -

Total Collections Subject to Revenue Share
 60%
\$ 64,450.00

Agency Revenue Share (Per Contract)
 Officer Reimbursement
Total Revenue Due to Prairie City
 60%
\$ 38,670.00
\$ 3,862.50
\$ 42,532.50

BLUE LINE SOLUTIONS STATEMENT

2021-2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations	
6,453	1,076	56	44	5,277	4,272	80.96%

	Quantity	Amount	Total
Paid Citations 10-14 MPH	3857	\$ 100.00	\$ 385,700.00
Paid Citations 15-20 MPH	384	\$ 200.00	\$ 76,800.00
Paid Citations 21+ MPH	31	\$ 400.00	\$ 12,400.00
Partial Payments	5	\$ 389.90	\$ 203.90
Credit Card Fee Payments	2542	\$ 5.90	\$ 14,997.80
Refunds/Chargebacks	2	\$ (200.00)	\$ (200.00)
Total Collections	6821	\$ 895.80	\$ 489,901.70

Credit Card Processing Fees		\$ (14,997.80)	
		<u>\$ 474,903.90</u>	

Processing Fees	0 \$ 4.50	\$ -	
Violation Information Sheet	0 \$ 2.00	\$ -	
		<u>\$ -</u>	

Total Collections Subject to Revenue Share		\$ 474,903.90	
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60%

Agency Revenue Share (Per Contract)		\$ 284,942.34	
Officer Reimbursement		\$ 31,539.60	

Total Revenue Due to Prairie City		\$ 316,481.94	
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BLUE LINE SOLUTIONS STATEMENT

2020-2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations	
8,613	1,328	82	64	7,139	5,071	71.03%

	Quantity	Amount	Total
Paid Citations 10-14 MPH	4587	\$ 100.00	\$ 458,700.00
Paid Citations 15-20 MPH	447	\$ 200.00	\$ 89,400.00
Paid Citations 21+ MPH	37	\$ 400.00	\$ 14,800.00
Partial Payments	8	\$ 186.00	\$ 389.90
Credit Card Fee Payments	2950	\$ 5.90	\$ 17,405.00
Refunds/Chargebacks	2	\$ -	\$ (3,500.00)
Total Collections	8031	\$ 891.90	\$ 577,194.90

Credit Card Processing Fees		\$ (17,405.00)
		\$ 559,789.90

Processing Fees	799	\$ 4.50	\$ 3,595.50
Violation Information Sheet	799	\$ 2.00	\$ 1,598.00
			\$ 5,193.50

Total Collections Subject to Revenue Share	\$ 554,596.40
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60%

Agency Revenue Share (Per Contract)	\$ 332,757.84
Officer Reimbursement	\$ 50,407.35

Total Revenue Due to Prairie City	\$ 383,165.19
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RESOLUTION NO. 1-12-22-1

**RESOLUTION APPROVING BILLS, BANK TRANSFERS, AND
TRANSFERS**

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council January 12, 2022, as well as transfers submitted to Prairie City Council January 12, 2022.

Approved and adopted this 12th day of January, 2022.

Eric Imerman, Mayor

ATTEST:

Jodie Wyman, City Administrator/City Clerk

Utility Dep Refunds: 12/01/2021-12/31/2021

Vendor Checks: 12/03/2021- 1/06/2022

Payroll Checks: 12/01/2021-12/31/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
1 DIGITAL, INC	LIBRARY COMPUTER UPGRADES		6,220.40	44484	1/06/22
ABSOLUTE CONCRETE CONSTRUCTION	PAY APPLICATION #3		31,368.28	44466	12/20/21
	Project# 2020-ST-01 31,368.28				
ACCO UNLIMITED CORPORATION	CARBOY		193.60	44485	1/06/22
ALTOONA FIRE DEPARTMENT	AMBULANCE TIERS		300.00	44486	1/06/22
BAKER & TAYLOR INC	LIBRARY BOOKS		575.53	44487	1/06/22
BRICK GENTRY P.C.	Legal Fees		2,400.00	44488	1/06/22
CENTRAL SERVICE & SUPPLY INC	PARTS		2,140.46	44489	1/06/22
CENTURYLINK (LUMEN)	TELEPHONE		374.27	44490	1/06/22
CINTAS LOC22M			5.04	44491	1/06/22
COUNTRY LIVING	LIBRARY SUBSCRIPTION		15.97	44492	1/06/22
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE PREMIUM		608.32	7082109	12/31/21
FALLER KINCHELOE & CO PLC CPAS	EXAMINATION FEE		5,030.00	44493	1/06/22
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	5,761.85		7082107	12/14/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	120.18		7082111	12/28/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	506.50		7082112	12/28/21
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	5,417.06	11,805.59	7082113	12/28/21
FIRST MEDICAL INC			122.44	44494	1/06/22
FIRST NATIONAL BANK OMAHA	CREDIT CARD		2,194.44	44495	1/06/22
FIRST NATIONAL BANK OMAHA	CREDIT CARD		1,040.96	44496	1/06/22
FIRST NATIONAL BANK OMAHA	CREDIT CARD		450.80	44497	1/06/22
FIRST NATIONAL BANK OMAHA	CREDIT CARD		201.53	44498	1/06/22
FIRST NATIONAL BNK OMAHA	**9652 CREDIT CARD		172.29	44499	1/06/22
FST NATIONAL BNK OF OMAHA	(5286)		1,124.00	44500	1/06/22
GALLS INC DBA CARPENTER UNIFOR	POLICE UNIFORM		185.54	44501	1/06/22
GLOBAL REACH INTERNET PRODUCTI	WEBSITE FEE		111.00	44502	1/06/22
GREAT WESTERN BANK	ACCOUNT ANALYSIS FEE		98.05	7082118	12/08/21
HACH COMPANY	SAMPLE FRIDGE		5,262.60	44503	1/06/22
HEARTLAND COOP	FUEL	936.81		7082119	1/03/22
HEARTLAND COOP	FUEL	111.95		7082120	1/03/22
HEARTLAND COOP	FUEL	2,397.27	3,446.03	7082121	1/03/22
HEWITTS SERVICE CENTER LTD			150.00	44504	1/06/22
IOWA DEPT OF NATURAL RESOURCES	CERTIFICATION TREATMENT 1		80.00	44467	12/20/21
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES SYS		300.00	44505	1/06/22
IOWA DEPT OF REVENUE	WET 4TH QUARTER TAXES 2021		4,318.82	7082117	12/27/21
IOWA LAW ENFORCEMENT ACADEMY	TRAINING		150.00	44506	1/06/22
IOWA OFFICE CLEANING	JANITORIAL		814.88	44507	1/06/22
IOWA ONE CALL	UTILITY LOCATES		106.90	44508	1/06/22
IOWA POLICE CHIEFS ASSOCIATION	DUES		125.00	44509	1/06/22
IOWA PRISON INDUSTRIES	GOLF CART AND UTV STICKERS		81.91	44510	1/06/22
IOWA REGIONAL UTILITIES AS	WATER		167.80	44511	1/06/22
IOWA STORAGE TRAILER INC	STORAGE RENTAL		270.00	44512	1/06/22
IPERS	IPERS-POLICE		7,128.81	7082115	12/28/21
JASPER COUNTY TREASURER	ELECTION BILLING		1,070.39	44513	1/06/22
KABEL BUSINESS SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	44.80		44514	1/06/22
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31		7082108	12/14/21
KABEL BUSINESS SERVICES	CAFE-MEDICAL	317.31	679.42	7082116	12/28/21
KELTEK INCORPORATED	SWAP FROM OLD UNIT 3 TO NEW		832.73	44515	1/06/22
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS		1,601.30	44516	1/06/22
KIESLER'S POLICE SUPPLY	SPEER GOLD DOT		34.67	44517	1/06/22
KOCH BROTHERS	LIBRARY PRINTER CONTRACT		47.75	44518	1/06/22
LINCOLN NATIONAL LIFE INS. CO	LIFE & DISABILITY INSURANCE		570.54	44468	12/20/21
MARTIN MARIETTA MATERIALS	ROCK FOR WATER MAIN BREAK		492.89	44519	1/06/22
MB CONSTRUCITON, LLC	PAY APPLICATION #5		267,191.16	44469	12/20/21

Utility Dep Refunds: 12/01/2021-12/31/2021

Vendor Checks: 12/03/2021- 1/06/2022

Payroll Checks: 12/01/2021-12/31/2021

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MCCALL MONUMENT WORKS INC	STONE REPAIRS		2,800.00	44520	1/06/22
MEDIACOM	STATIC IP FEE		5.95	44521	1/06/22
MENARDS - ALTOONA	SUPPLIES		581.36	44522	1/06/22
METRO WASTE AUTHORITY			2,240.64	44523	1/06/22
MID-IOWA PLANNING ALLIANCE FOR	MEMBERSHIP DUES		318.00	44470	12/20/21
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE	6,170.69		44464	12/07/21
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE	7,192.98	13,363.67	44524	1/06/22
MMIT BUSINESS SOLUTIONS	SUPPORT		660.00	44525	1/06/22
MSA PROFESSIONAL SERVICES	PHASE 1		18,643.15	44526	1/06/22
	Project# 2019WA PH1	17,744.26			
MUNICIPAL SUPPLY INC	PARTS		4,922.30	44527	1/06/22
NEWTON DAILY NEWS	ORDINANCE 388		720.93	44528	1/06/22
NORTHERN TOOL & EQUIPMENT	HEATER AND THERMOSTAT		740.01	44529	1/06/22
THE NORTHWAY CORPORATION	NORTH WELL REBUILD MOTORS		5,626.50	44530	1/06/22
OMNISITE	ANNUAL SERVICE		384.00	44531	1/06/22
PCC AMBULANCE BILLING SERVICES	10/1 - 10/31 BILLING		1,163.35	44532	1/06/22
PELLA MEDICAL CLINIC	FIRE PHYSICAL		118.00	44533	1/06/22
PORTER HARDWARE	PARTS		19.99	44534	1/06/22
PRAIRIE CITY FOODS	MISC SUPPLIES		546.78	44535	1/06/22
LINDE GAS & EQUIPMENT	AMBULANCE SUPPLIES		492.29	44536	1/06/22
RACOM CORPORATION	DURANGO LIGHTS/RADIO		17,506.90	44537	1/06/22
ROZENDAAL DRAIN CLEANING	408 N STATE STREET		575.00	44538	1/06/22
SHRED-IT USA LLC	DOCUMENT SHREDDING		701.18	44539	1/06/22
SNELLER PLBG, HTG, & ELECTRIC	FAUCET REPAIR		81.50	44540	1/06/22
SUBSURFACE SOLUTIONS	BATTERY PACKS		1,418.00	44541	1/06/22
THE DODGE GARAGE	REPAIRS		108.55	44542	1/06/22
TREASURER STATE OF IOWA	STATE TAXES		1,771.00	7082114	12/28/21
TREAS IOWA - SALES TAX	MONTHLY SALES TAX		323.03	7082122	12/27/21
US POST OFFICE	STAMPS & IMPRINT		334.09	44465	12/07/21
USA BLUE BOOK	TREATMENT EQUIPMENT		1,623.48	44543	1/06/22
EMILY VOELLER	MILEAGE REIMBURSEMENT		20.87	44544	1/06/22
WASTE MANAGEMENT OF IOWA	CONTRACT		12,537.08	44545	1/06/22
WASTE SOLUTIONS OF IOWA	KYBO		246.00	44546	1/06/22
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM		8,907.48	7082110	12/31/21
Accounts Payable Total			461,163.19		

Utility Refund Checks

600	WATER	325.50
610	SEWER	477.48

Refund Checks Total 802.98

Payroll Checks

001	GENERAL	9,664.59
110	ROAD USE	1,819.62
600	WATER	2,556.52
610	SEWER	2,866.85
670	SANITATION	58.42

Utility Dep Refunds: 12/01/2021-12/31/2021

Vendor Checks: 12/03/2021- 1/06/2021

Payroll Checks: 12/01/2021-12/31/2021

FUND NAME	DEPOSIT AMOUNT
Total Paid On: 12/14/21	16,966.00
001 GENERAL	12,962.86
110 ROAD USE	1,823.76
600 WATER	2,643.02
610 SEWER	3,251.64
670 SANITATION	58.11
Total Paid On: 12/28/21	20,739.39
Total Payroll Paid	37,705.39
Report Total	499,671.56

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	82,755.55
110	ROAD USE	37,991.49
112	TRUST&AGENCY LEVIES	4,942.61
600	WATER	333,251.10
610	SEWER	25,747.31
670	SANITATION	14,983.50

TOTAL FUNDS		499,671.56

First National Bank Credit Card

December

<u>Vendor#</u>	<u>Card#</u>	<u>Name</u>		<u>Detail</u>	<u>Amount</u>
926	8093	Emily Voeller	Snow	Vehicle Maintenance	\$ 19.98
926	8093	Emily Voeller	Parks	Operating Supplies	\$ 176.67
926	8093	Emily Voeller	Council	Office Supplies	\$ 230.30
926	8093	Emily Voeller	Water	Office Supplies	\$ 323.56
926	8093	Emily Voeller	Water	Training	\$ 297.00
926	8093	Emily Voeller	Water	Operating Supplies	\$ 225.98
926	8093	Emily Voeller	Split (All)	Verizon - Cell Phones	\$ 920.95
					<u>\$ 2,194.44</u>
927	9798	Sue Ponder	Library	Postage	\$ 78.40
927	9798	Sue Ponder	Library	Office Supplies	\$ 90.49
927	9798	Sue Ponder	Library	Programs	\$ 8.63
927	9798	Sue Ponder	Library	Maintenance	\$ 106.72
927	9798	Sue Ponder	Library	Computer	\$ 756.72
					<u>\$ 1,040.96</u>
1048	9652	Mike German	Police	Office Supplies	\$ 12.31
1048	9652	Mike German	Police	Equipment	\$ 159.98
					<u>\$ 172.29</u>
3469	3469	Jake Nolin			<u>\$ -</u>
928	0042	Carl Van Der Kamp	Water	Vehicle Maintenance	\$ 360.93
928	0042	Carl Van Der Kamp	Water	Operating Supplies	\$ 89.87
					<u>\$ 450.80</u>
929	6349	Joe Oglesby	Streets	Vehicle Maintenance	\$ 171.53
929	6349	Joe Oglesby	Water	Testing/Training	\$ 30.00
					<u>\$ 201.53</u>
1039	5286	Jodie Wyman	Police	Computer	\$ 240.00
1039	5286	Jodie Wyman	Police	Dues/Memberships	\$ 349.00
1039	5286	Jodie Wyman	Council	Training	\$ 520.00
1039	5286	Jodie Wyman	Ambulance	Dues/Memberships	\$ 15.00
					<u>\$ 1,124.00</u>
925	0199	Ryan Martin			<u>\$ -</u>
Total					<u><u>\$ 5,184.02</u></u>

DECEMBER BANK TRANSFERS

001-910-6910	\$380	Transfer out of General - Equipment Revolving (Library Bldg Donations)
002-910-4830	\$380	Transfer Into Equipment Revolving (Library Bldg Donations)
002-910-6910	\$ 10,000.00	Transfer out of Equipment Revolving (Parks Equipment)
002-910-6910	\$ 37,031.80	Transfer out of Equipment Revolving (Sewer Equipment)
610-910-4830	\$ 47,031.80	Transfer into Sewer Fund for Toolcat purchase
001-910-6910	\$ 250.00	Transfer out of General - IPAIT Parks (Donation Wellmark)
170-910-4830	\$ 250.00	Transfer Into IPAIT Parks (Donation Wellmark)

Water Sinking Fund

601-910-4830		GL
x	July	\$ -
x	August	\$ 4,860.02
x	September	\$ 4,860.02
x	October	\$ 4,860.02
x	November	\$ 4,860.02
	December	\$ 5,695.35
	January	\$ 5,695.35
	February	\$ 5,695.35
	March	\$ 5,695.35
	April	\$ 5,695.35
	May	\$ 5,695.35
	June	\$ 5,695.35

600-910-6910 Payment

600-910-6910

601-910-4830

Sewer Sinking Fund

611-910-4830		GL
x	July	\$ 16,928.00
x	August	\$ 16,928.00
x	September	\$ 16,928.00
x	October	\$ 16,928.00
x	November	\$ 16,928.00
	December	\$ 16,928.00
	January	\$ 16,928.00
	February	\$ 16,928.00
	March	\$ 16,928.00
	April	\$ 16,928.00
	May	\$ 16,928.00
	June	\$ 16,928.00

610-910-6910

Payment

610-910-6910

611-910-4830



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Honorable Mayor and Council of Prairie City
FROM: Emily Voeller, Deputy Clerk
DATE: January 1, 2022
SUBJ: Building Permits

December 2022

BUILDING PERMITS

Vern Tyler	502 E Fifth	Fence
Parker Edgington	405 S Clark	Deck
Kailee Lisk	105 N Monroe	Fence
EJ Peterson	300 N Neely	Fence
Mary Ann Frew	1120 Poplar Ave	Assembly Hall/Wedding Venue

TRADE PERMITS



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
Casey's Marketing Company	Casey's General Store #2237	(515) 994-9350

ADDRESS OF PREMISES	CITY	COUNTY	ZIP
1002 W 2nd St	Prairie City	Jasper	50228

MAILING ADDRESS	CITY	STATE	ZIP
PO Box 3001	Ankeny	Iowa	50021-8045

Contact Person

NAME	PHONE	EMAIL
JESSICA FISHER-COMSTOCK, Store Operations	(515) 446-6404	jessica.fisher@caseys.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0002102	Class E Liquor License	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Mar 6, 2021	Mar 5, 2022	

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Publicly Traded Corporation

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
42-0935283 Casey's General Stores, Inc.	Ankeny	Iowa	50021--804	Owner	100.00	Yes
Julia L. Jackowski	Urbandale	Iowa	50322	Secretary	0.00	Yes
JAMES PISTILLO	Urbandale	Iowa	50323	Treasurer	0.00	Yes
SAMUEL JAMES	ANKENY	Iowa	50021	PRESIDENT	0.00	Yes
BRIAN JOHNSON	JOHNSTON	Iowa	50131	VICE PRESIDENT	0.00	Yes
DOUGLAS BEECH	ANKENY	Iowa	50021	ASSISTANT SECRETARY	0.00	Yes



ALCOHOLIC
BEVERAGES
DIVISION
State of Iowa

State of Iowa

Alcoholic Beverages Division

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



AGREEMENT FORM

This agreement ("Agreement") is mutually agreed upon by DUELING MUSICIANS LLC, d/b/a DUELING PIANOS OF ANDY ANDERSON AND MIKE LEEDS ("Artist"), located at 510 Parkridge Avenue, Huxley Iowa 50124, and Amy Witte, representative of City of Prairie City-Celebration Comm ("Promoter") on this 30 day of December, 2021 (Effective Date of Agreement).

Date and Time of Performance: Friday, July 29th 2022

Place of Performance: City Park-Prairie City, Iowa

Performance Fee: 2500.00 USD

Performance Details:

5:00pm-Arrival, load in, set-up, soundcheck

7:00pm-10:00pm-Performance

COMPENSATION OF ARTIST

- Promoter shall pay Artist the sum of 2500.00 USD ("Fee") for the Performance(s) hereunder. Payment, along with any correspondence pertaining to this Agreement shall be hand delivered or mailed to 510 Parkridge Avenue, Huxley, Iowa 50124. Please make check payable to Dueling Musicians LLC.
- If applicable, Promoter shall promptly pay the sum total of all receipts for lodging Artist unless either Promoter or Artist has made other arrangements or reservations to accommodate.
- Promoter shall pay Artist 15% (percent) of the Fee as a good faith non-refundable reservation fee no later than one (1) week after receipt of this contract in order to secure booking engagements. Payment should be made in the form of check, cashiers check, or money order made payable to Artist.
- Promoter shall pay Artist the remainder of fee on date of scheduled performance.
- Promoter shall not offset any expenses or taxes of any type against the Fee.

EQUIPMENT PROVISIONS:

Equipment shall be provided by the Promoter as follows:

Performance area minimum 20ft wide by 8ft deep. Standard 110/120v electrical within 50ft of the performance area. Wireless Internet Access (Event SSID & WPA2) if available. Minimal control or influence of house lighting settings granted to the performer.

CANCELLATION:

- a. In the event that the Promoter cancels the Event with at least 30 days prior notice from its scheduled Date and Time as detailed hereunder, no refund of any monies paid in advance to Artist shall be made and the balance of the monies due to Artist shall be waived.
- b. In the event that within 30 days of the Event, as detailed hereunder, the Promoter cancels the Event or if the Event fails to happen for any reason including Act(s) of God and/or closure by any local, state, or US Law the full amount due shall be payable to Artist.
- c. Notice of cancellation in advance shall be deemed received only upon direct voice contact between Artist and Promoter. In the event that this is not possible Promoter should notify Artist by written communication sent via overnight express delivery.
- d. It is hereby agreed and understood that should Artist fail to appear for any reason including, but not limited to, an Act of God, proven sickness, war, natural disaster or transportation problems over which Artist has no control, Artist will make all reasonable efforts to ensure Performance and/or supply alternative musicians. Artist agrees to refund any money paid and/or reschedule the appearance as determined mutually by Artist and Promoter. Artist is not responsible for damages or any losses incurred by Promoter.

MISCELLANEOUS PROVISIONS:

- a. Promoter indemnifies Artist from any liability arising from actions of the Event Promoter, or Promoter's officers, directors, shareholders, principals, employees or agents, or arising out of the Event itself.
- b. In the event that any legal action is brought against Artist as a result of the Event Promoter, or Promoter's officers, directors, shareholders, principals, employees or agents, or arising out of the Event itself, Promoter agrees to bear all costs associated in the defense of itself and Artist in such action(s).
- c. This Agreement may be changed only by mutual agreement of authorized representatives of the parties in writing.
- d. This Agreement and conduct pursuant thereto shall be governed in all respects by the laws of Iowa without reference to its principles of conflict of laws. Any disputes between the parties as to the Agreement shall be litigated before a court in Polk County, Iowa and each party hereto consents and submits to the jurisdiction of such court over such dispute.
- e. If Promoter signs below as any entity other than himself or herself as an individual, Promoter agrees that s/he is lawfully authorized to enter into this Agreement on behalf of such entity and that the entity represented is in good standing with any local or state jurisdictions.
- f. In the event that (1) Artist is advertised for event but is not sent deposit or (2) proper travel arrangements to secure the booking have not been made, Promoter agrees that it is responsible for paying Artist the full amount of the deposit regardless of whether Artist is present at event. This payment should be sent via overnight express delivery no later than one (1) week following the event.
- g. Promoter is required to ensure that the stage and backstage areas are kept locked at all times. Promoter is to ensure that no other person other than the Artist and/or Event technical staff are to enter stage area, at any time, before and/or during Artist's performance. Promoter agrees to be held responsible for harm, loss, or damage of any kind to Artist's personnel or property while located at the Place of Performance.
- h. Promoter is required to fulfill all of Artist reasonable requests in regards to food and beverage needs and guest list privileges at the Event. (See attached rider, if applicable.)
- i. The number of persons attending Event shall not affect the said terms and conditions contained herein. Any promotional materials used in conjunction with this event shall contain the name 'Dueling Pianos of Andy Anderson & Mike Leeds' or a logo approved or provided by the artist.

- j. Nothing contained herein shall be construed as creating any agency, partnership or other form of joint enterprise between the parties.
- k. This Agreement may not be assigned, in whole or in part, by either party without the prior written approval of the other party to this Agreement. This Agreement shall bind and inure to the benefit of the parties and their respective successors and assigns.
- l. This Agreement constitutes the entire agreement and understanding between the parties with respect to the subject matter hereof. **IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date set forth above.

Promoter(s): _____ (signature) Date: 12/30/2021

Representative of: City of Prairie City-Celebration Committee

Artist: _____ (signature) Date: 12/30/2021

Dueling Musicians LLC
d/b/a Dueling Pianos of Andy Anderson & Mike Leeds
510 Parkridge Avenue
Huxley, IA 50124
Phone: (515) 830-1563

2021 Permits Eligible for Abatement

<u>Name</u>	<u>Permit Number</u>	<u>Parcel Number</u>	<u>Type of Construction</u>
Carry-overs from 2020 (and prior) eligible for abatement now:			
XWilliamson Group (Ingle, Greg)	PCBP-2020-01	16.01.108.004	Remodel
XDC Homes LLC	PCBP-2020-13	16.02.207.008	Detached Garage/Remodel
XHarrison, Megan	PCBP-2020-15	16.02.279.006	Addition
XJennings, Mark	PCBP-2020-07	16.01.113.008	Detached Garage

2021 Permits Eligible for Abatement

XWestphal, Sara	PCBP-2021-01	16.01.131.006	Int-Remodel
XSage Homes INC	PCBP-2021-02	16.01.121.005	New Dwelling
XFridley, Brent	PCBP-2021-06	16.01.121.009	New Dwelling
XPrairie Heritage Development LLC	PCBP-2021-07	16.01.122.009	New Dwelling
XFive Seven Enterprises LLC	PCBP-2021-08	16.01.122.003	New Dwelling

2021 Permits (and prior) Eligible for Abatement (if they add at least 10% to value)

That will be carried over to next year (do not send application this year)

Covington, Amber	PCBP-2020-12	16.02.233.004	Detached Garage
Ryan, Victoria	PCBP-2021-09	16.02.276.005	Remodel
Allen, Ryen	PCBP-2021-10	16.02.201.014	New Dwelling
Graber, Darin	PCBP-2021-11	16.01.121.010	New Dwelling

Notes:



CITY OF PRAIRIE CITY
203 E. JEFFERSON
P.O. BOX 607
PRAIRIE CITY, IA 50228
PHONE (515) 994-2649
FAX (515) 994-2376

December 30, 2021

This is a courtesy notice.

Residential properties with new or eligible improvement, including rehabilitation or additions to existing structures, that increase the actual value of the property by at least 10% within the City of Prairie City are eligible for tax abatement.

This abatement must be certified by the Prairie City City Council and then sent to the Jasper County Assessor's Office for determination of taxable value. Enclosed is an application which needs to be returned to City Hall by January 6, 2022, to be placed on the January 12, 2022, Council Meeting Agenda for approval.

If you have any questions, please feel free to contact me at (515) 994-2649.

Thank you,

Jodie Wyman
City Administrator & City Clerk
City of Prairie City

Enclosure

TAX ABATEMENT

APPLICATION FOR TAX ABATEMENT UNDER THE PRAIRIE CITY REVITALIZATION PLAN FOR PRAIRIE CITY, IOWA

Eligible property improvements, as used in this plan, include rehabilitation and additions to existing residential, commercial and industrial structures located within the Area. In addition, new construction on vacant land or on land with existing structures is also eligible for tax abatement.

Actual value added by improvements, as used in this plan, means the actual value added as of the first year for which the exemption was received. In order to be eligible for tax abatement, the increase in actual value of the property must be at least 10%.

All improvements, in order to be considered eligible, must be completed in conformance with all applicable regulations of the City of Prairie City, and must be completed during the time the Area is designated as a revitalization district.

An applicant who is receiving either direct or indirect benefits, which are financed through a City sponsored tax increment financing project, shall not be eligible for tax abatement under the revitalization program, unless otherwise determined by the City Council.

**APPLICATION FOR TAX ABATEMENT UNDER THE
PRAIRIE CITY REVITALIZATION PLAN FOR
PRAIRIE CITY, IOWA**

DATE: 1-5-21

☐ Prior Approval for
Intended Improvements

☒ Approval of Improvements
Completed

Address of Property: 403 S Haley Ln

Legal Description: Rolling Prairie Estates Plat 3, Lot 5

Title Holder or Contract Buyer: Tiffany & Mason Nicklos

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): 515-336-2807

Existing Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

Proposed Property Use: New Single Family Dwelling

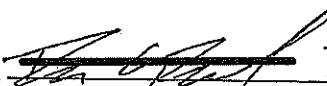
Nature of Improvement: ☒ New Construction ☐ Addition ☐ General Improvements

Specify: New Single Family Dwelling. 1777 sq ranch home
with 3 car attached garage. Unfinished basement

Estimated or Actual Date of Completion: 11-24-21

Estimated or Actual Cost of Improvements: \$374,000

Tax Exemption Schedule is attached:

Signed:  Mason Nicklos

APPLICATION PROCEDURES

An application shall be filed for each new exemption claimed. The property owner must apply to the City for an exemption by January 1st of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation. The application shall contain, but not be limited to, the following information: the nature of the improvement, its cost, and the estimated or actual date of completion.

FOR CITY USE:

**CITY
COUNCIL**

Application Approved/Disapproved Reason (if disapproved)

Date: _____

Attested by the City Clerk: _____

ASSESSOR Present assessed value _____

Assessed value w/improvements _____

Eligible or Non-eligible for tax abatement _____

Assessor _____ Date: _____

**APPLICATION FOR TAX ABATEMENT UNDER THE
PRAIRIE CITY REVITALIZATION PLAN FOR
PRAIRIE CITY, IOWA**

DATE: 01/06/22

☐ Prior Approval for
Intended Improvements

☒ Approval of Improvements
Completed

Address of Property: 500 S. Main St. Prairie City, IA

Legal Description: _____

Title Holder or Contract Buyer: Megan Harrison

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): 515-351-1833

Existing Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

Proposed Property Use: Residential (Personal Home)

Nature of Improvement: ☐ New Construction ☒ Addition ☐ General Improvements

Specify: Master bedroom & bathroom, Living room, ~~and~~
remodeled updated kitchen, and new flooring throughout whole
main level.

Estimated or Actual Date of Completion: January 2021

Estimated or Actual Cost of Improvements: \$ 67,000

Tax Exemption Schedule is attached:

Signed: Megan Harrison

APPLICATION PROCEDURES

An application shall be filed for each new exemption claimed. The property owner must apply to the City for an exemption by January 1st of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation. The application shall contain, but not be limited to, the following information: the nature of the improvement, its cost, and the estimated or actual date of completion.

FOR CITY USE:

**CITY
COUNCIL**

Application Approved/Disapproved Reason (if disapproved)

Date: _____

Attested by the City Clerk: _____

ASSESSOR Present assessed value _____

Assessed value w/improvements _____

Eligible or Non-eligible for tax abatement _____

Assessor _____ Date: _____