

**CITY OF PRAIRIE CITY
CITY COUNCIL MINUTES
MAY 11, 2022**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on May 11, 2022, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:32 p.m. Mayor Imerman called the meeting to order, and all joined in reciting the Pledge of Allegiance.

PRESENTATIONS:

Verbal Oath of Office or signature of the official Oath of Office for newly appointed Council Members: Councilors Derek Ingle and Chris Laidig were sworn in for the remainder of the term ending December 31, 2023.

MidAmerican Trees Please Grant Award presentation : The City was presented with a check for \$1,500.00 from the MidAmerican Trees Please Grant.

ROLL CALL: Roll was called showing members present and absent as follows: Present: Mayor Imerman; Councilors: Townsend, Simmons, Taylor, Ingle, and Laidig. Also in attendance: City Administrator and City Clerk, Jodie Wyman; Interim Police Chief, Matthew Davenport; Water/Sewer Superintendent, Carl Van Der Kamp; Library Director, Sue Ponder; and City Engineer, Andrew Inhelder.

AGENDA APPROVAL: Townsend moved to approve the agenda and was seconded by Laidig. The motion passed all ayes.

CONSENT AGENDA: Townsend moved to approve the consent agenda and was seconded by Simmons. The motion passed all ayes.

Council Meeting Minutes from April 28, 2022:

Economic Development Committee Minutes from March 23, 2022:

April Financials:

Resolution 5-11-22-1 Approving Bills and Transfers:

Approval of Tobacco Permit Renewal for Dollar General:

Approval of Tobacco Permit Renewal for K and A Inc/Prairie City Foods:

Building Permit Report:

2022 Council & Committee Appointments:

PUBLIC COMMENT: Dale Strum, resident of 105 S. State Street, addressed Council regarding the water runoff between City Hall and his property. Additionally, there is a concern that there is not an outlet for water on the south side of his property along the bike trail, resulting in flooding when there is a lot of rain.

OLD BUSINESS:

Discussion and possible action to approve the MSA proposal to update the Comprehensive Plan \$18,000: Taylor moved to approve the MSA proposal to update the comprehensive plan for \$18,000.00 and was seconded by Ingle. The motion passed all ayes.

Update from Library Director, Sue Ponder, regarding the library project: Sue Ponder, Library Director, provided Council with a current update on the new library building project. The current fundraising is just short of \$300,000.00. The estimated cost of the project has increased to \$865,500.00. However, the wish is to break the project up into three phases with the estimated cost of phase 1, the addition to the building, \$92,400.00. No action was taken by Council.

NEW BUSINESS:

Resolution 5-11-22-2 Setting the Time and Dates for Future Council Meetings: Townsend moved to approve Resolution 5-11-22-2 setting the time and dates for a future Council meeting on June 1, 2022, at 6:00 p.m. at City hall and via Zoom. Taylor seconded the motion. The motion passed all ayes.

Approval of the Celebration Committee Prairie Days Special Event Permit Application: Townsend moved to approve the Celebration Committee's Prairie Days Special Event Permit Application and was seconded by Laidig. The motion passed all ayes.

Public Hearing for 2021-2022 Budget Amendment #2: Simmons moved to open the Public Hearing for the Budget Amendment #2 and was seconded by Townsend. On a roll call vote, the motion passed all ayes. The Public Hearing opened at 7:14 p.m.

No one from the public was present, nor were any written communications received.

Taylor motioned to close the Public Hearing and was seconded by Townsend. The motion passed all ayes. The Public Hearing closed at 7:15 p.m.

Resolution 5-11-22-4 approving the City's Proposed Amendment #2 of the 2021-2022 Budget: Laidig moved to approve Resolution 5-11-22-4 approving the City's proposed Amendment #2 of the 2021-2022 Budget and was seconded by Townsend. The motion passed all ayes by roll call vote.

Approval of the second reading of Ordinance 390 to increase water rates: Taylor moved to approve the second reading of Ordinance 390 to increase water rates. Simmons seconded the motion. The motion passed all ayes by roll call vote.

Possible action approving Resolution 5-11-22-5 waiving 3rd readings of Ordinance 390: Resolution 5-11-22-5 waiving the third reading of Ordinance 390 failed without motion; therefore, the third reading of Ordinance 390 will be scheduled for the June 1, 2022, meeting.

Approval of the second reading of Ordinance 391 to increase sewer rates: Taylor moved to approve the second reading of Ordinance 391 to increase water rates. Simmons seconded the motion. The motion passed all ayes by roll call vote.

Possible action approving Resolution 5-11-22-6 waiving 3rd readings of Ordinance 391: Resolution 5-11-22-6 waiving the third reading of Ordinance 391 failed without motion; therefore, the third reading of Ordinance 391 will be scheduled for the June 1, 2022, meeting.

Approval of the first reading of Ordinance 389 Sidewalks: No action was taken by Council. This discussion will be brought back to the June 1, 2022, meeting after Council makes revision requests of Administrator Wyman.

Possible action approving Resolution 5-11-22-9 waiving 2nd and 3rd readings of Ordinance 389: No action was taken by Council.

Public Hearing on Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to Automated Traffic Enforcement: Taylor moved to open the Public Hearing on Amending the Code of Ordinances of the City of Prairie City, Iowa, by adding provisions pertaining to Automated Traffic Enforcement. Townsend seconded the motion. On a roll call vote, the motion passed all ayes. The Public Hearing opened at 7:53

p.m.

Scott DeVries, owner of Mound Prairie Ventures, spoke to Council about his agreement to change the Automated Traffic Enforcement Code by removing the fee schedule. By including the fees in the Fee Schedule, it will allow the fees to be adjusted more easily and at a lower expense to the City.

Laidig motioned to close the Public Hearing and was seconded by Townsend. The motion passed all ayes. The Public Hearing closed at 7:55 p.m.

Approval of the first reading of Ordinance 393 Automated Traffic Enforcement: Laidig moved to approve the first reading of Ordinance 393 Amending the Code of Ordinances of the City of Prairie City, Iowa, to Update the fees of Automated Traffic Enforcement. Townsend seconded the motion. The motion passed all ayes.

Resolution 5-11-22-7 waiving 2nd and 3rd readings on Ordinance 393: Taylor moved to approve Resolution 5-11-22-7 waiving the second and third readings on Ordinance 393 and was seconded by Townsend. The motion passed all ayes.

Resolution 5-11-22-11 adopting an updated building permit fee schedule and fee schedule: Taylor moved to approve Resolution 5-11-22-11 adopting and updated building permit fee schedule and service fee schedule and was seconded by Townsend. The motion passed all ayes.

Resolution 5-11-22-3 setting employee wages 2022-2023: Laidig moved to approve Resolution 5-11-22-3 setting employee wages and was seconded by Ingle. The motion passed all ayes.

Discussion and possible action on MGA proposal for public works building: Taylor moved to approve the MGA proposal to develop the schematic design with cost options for the public works building \$14,000.00 and the Fire/EMS building \$16,000.00. Ingle seconded the motion. The motion passed all ayes.

CLOSED SESSION:

Closed Session pursuant to Iowa Code 21.5c:

Possible action from closed session:

Closed Session pursuant to Iowa Code 21.5i: Taylor moved to enter into closed session pursuant to Iowa Code 21.5(i) regarding personnel matters, and was seconded by Townsend. The motion passed all ayes. The Prairie City Council moved into closed session at 9:37 p.m.

Possible action from closed session: Mayor Imerman brought the Council back into open meeting at 10:19 p.m., with all ayes by roll call vote. No action was taken from closed session.

ADJOURNMENT: Simmons moved to adjourn the Council meeting and was seconded by Townsend. The motion passed all ayes. The May 11, 2022, Prairie City Council Meeting adjourned at 10:20 p.m.

Eric Imerman, Mayor

ATTESTED TO:

Jodie Wyman, City Clerk

Prairie City Library Board Meeting

4-26-22

Meeting called to order by Ginny Dalton at 6:05.

Present: Jason Taylor, Linda Frazier, Jennifer Ladehoff, Ginny Dalton, Emily Simmonds, Sue Ponder.

Minutes from the March meeting were read and reviewed. Motion by Jason, second by Jennifer to approve the minutes. Motion carried.

Millie from Vermilion Design Group reported on the library plan. She stated that the construction documents they have prepared and were presenting were "almost 100%" complete, explaining that until the city and county building inspector reviews them and approves them, they will not officially be complete and in the final form. She went through the plan page by page, explaining minor changes that had been made from previous versions. Changes made were based on necessity of structural needs, cost, etc. She also explained that the plans were based on their design and the input from engineering consultants.

Sue will deliver the plan to the county building inspector for review. Emily Simmons will be in contact with city hall staff to update them and to discuss timeline and managing of the project.

Linda made the motion that The Vermilion Design Group bill for this most recent work will be submitted for payment at the May council meeting. Second by Jennifer. Motion carried.

Fundraising update: last official total was \$294,415.40. More donations have come in since. Sue has sent more fundraising letters out to a variety of organizations and is awaiting word from others.

Emily shared updates from the fundraising efforts made by the Friends of the Prairie City Library. They have been busy and will have the cookbooks this week to start selling them. The board appreciates all of the time and energy spent by this group as they work for the betterment of the library.

-Statistics and librarian's financials were reviewed. The latest financial update from City Hall will be sent to the board when it is available.

-Work is beginning on summer reading program.

-May meeting will be the evaluation and salary recommendation of the director. Evaluation forms will be sent to board members to complete and have ready for the next meeting.

-The board would like to update the city council in person at the May council meeting. Sue will ask for the Library Board to be on the agenda.

-The next meeting will be at 6 pm on May 24.

Meeting adjourned at 8:10.

Submitted by Linda Frazier



Economic Development Commission

Wednesday, March 23 at 6:00 p.m.

City Hall and Zoom Conference Call

Meeting Minutes

1. Call to Order at 6:08pm—present Mitch Sieberling, Scott DeVries, Jodie Wyman, Jeff Davidson, Eric Inerman, Sue Ponder, Deb Townsend, Mason Nicklos (excused)
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes (from Feb 23, 2022 meeting)
5. New Business
6. Old Business:
 - a. Filing vacancies on commission—presenting Christy Lindsay and Melody Burkman to council at April meeting, Mason expires Dec 2023, Mitch expires Dec 2024, Scott expires Dec 2024, Christy expires Dec 2025, Melody expires Dec 2026
 - b. Iowa Downtown Resources Walk Around—talked about approach and possible dates, wanting to do a hybrid event, will come in and do a community walk around (about 1.5hr), lunch and community discussion, 1-2hr creating a report, final presentation to a community group (1hr); May 11 being suggested with report to be done the hour before council meeting; idea to mail a postcard invite to all business owners to participate in this event.
 - c. Wayfinding Signs—summary of survey results, do we need to be thinking about adding signs to identify the location (once you have arrived there), need to add Red Rock Trail and Entryway park to destination signs (and the appropriate directional signs), decided on white round top header with blue main sign with white dividing lines, will get DOT design from IPI and submit to DOT for final determination
 - d. Live, Work, Play Flyer—discussion on tentative design for flyer
 - e. Real Estate Update
 - i. Commercial Property update / availability
 - ii. Housing Project Update
 - f. Red Rock Prairie Trail Update, including Friends of the Trail—starting to clear paths, grading trails, getting ready to start paving
 - g. JEDCO / Prairie City Façade Improvement program update—working with Melody to finalize the application to get it to city council; also she has submitted the interior grant program (that was supposed to be removed from the website when we launched the one-time façade grant program), decided to put the interior grant program

forward to city council, Jodie confirmed that we have the funds to support the application, Jodie will have that application removed from the city website, need to submit interior grant program to Jodie by April 7 to include in city council packet

- h. JEDCO Update—developing a tourism subsite for Jasper County (link from growjaspercounty, will also be visitjaspercounty); Jasper County Community Foundation grant open until April 22; façade grant finalized in Monroe, two additional projects coming forward; Mid-Iowa Development Fund always available, recent grant awarded to Spring City Pharmacy; along with Newton Development Corp working with local school districts to meet with NewBoCo about starting computer science programs within the area
- i. EDC (Corporation) Update
- j. Hometown Pride Update
- k. IEDA Grant updates

7. Next Meeting: Wednesday, April 27 at 6:00pm – location TBD

8. Adjourned at 7:42pm.

Prairie City Police Department

Initial Contacts/Complaints by Type

Reporting Period: 5/1/2022 Through 5/24/2022

172 total Contacts/Complaints broke down as follows:

Category	Count	Type
Citizen Contact		
	2	Animal Complaint
	1	Civil
	1	Death/Emergency Notice
	1	Interview/Investigation
	1	Locked Residence
	1	Public Assist
	2	Reckless Driver
	3	Salvage Inspections
	1	Vacation Watch
	1	Vandalism / Criminal Mischief
	1	Welfare Check
Category Total:	15	
Business Contact		
	4	Extra Patrol
	1	Other
	1	Parking Complaint
	2	Salvage Inspections
	41	Security Check
	1	Security Request
Category Total:	50	
Government Contact		
	1	Animal Control
	2	City Assist
	4	EMS Assist
	1	Fire Department Assist
	8	School Assist
	6	School Patrol
	23	Security Check
Category Total:	45	

Category	Count	Type
Traffic Violation		
	32	Citation
	1	Parking Violation
	2	Verbal Warning
	13	Written Warning
Category Total:	48	
Disturbance		
	1	Public Fighting
	1	Verbal Dispute
Category Total:	2	
Motorist Assist		
	2	Disabled Vehicle
	1	Object in Road
Category Total:	3	
Traffic Accident		
	1	Non-Reportable
	1	Reportable P.D.
	2	Reportable P.I.
Category Total:	4	
PCPD		
	3	Other
Category Total:	3	
Administrative		
	1	Administrative Meeting
	1	Report Writing
Category Total:	2	

Prairie City Police Department

Summary of Department Activity

Reporting Period: 5/1/2022 Through 5/24/2022

Total Number of Calls For Service:	172
(Persons):	39
(Businesses):	49
(Government Agencies):	44
(Other):	0

Traffic Accidents Investigated:	4
Traffic Citations Issued:	1
Criminal Investigations Initiated:	0

Number of Individuals Cited:	1
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Total Criminal Charges Filed:	0
Number of Charges Filed on Adults:	0
Number of Charges Filed on Juveniles:	0

Total Number of Offenders Charged:	0
Number of Adults Offenders:	0
Number of Juvenile Offenders:	0

Arrests Made:	0
Arrests For Other Jurisdictions:	0
Arrests Warrants Issued:	0
(Unservd at time of Report)	

Prairie City Police Department

Activity Summary

Reporting Period: 5/1/2022 Through 5/24/2022

Activity	211	212	294	296	297	298	R214	Totals
Administrative	0	0	2	0	0	0	0	2
Business Contact	0	4	6	38	1	1	0	50
Citizen Contact	1	0	4	7	3	0	0	15
Disturbance	0	0	2	0	0	0	0	2
Government Contact	0	0	11	26	7	0	1	45
Motorist Assist	0	0	2	1	0	0	0	3
PCPD	0	0	3	0	0	0	0	3
Traffic Accident	0	0	3	1	0	0	0	4
Traffic Violation	0	2	24	22	0	0	0	48
Totals:	1	6	57	95	11	1	1	172

Prairie City Police Department
Detailed Citations Report

Reporting Period: 5/1/2022 Through 5/24/2022

1 Total Citations (Dept. Total)

PART-TIME OFFICER HEATHER ST. ORES #212

1 Total Citations

Date	Case No.	Defendant	Charge
05/06/22	PC2200774	LUONG, TRANG HOANG	EXCESSIVE SPEED

Prairie City Police Department

Officer's Activity Detail

Reporting Period: 5/1/2022 Through 5/24/2022

MARK BACKSTROM #211 1

Calls For Service	1	0 Assists	1 Total
Investigations	0	0 Assists	0 Total
Criminal Charges	0	0 Assists	0 Total
Traffic Citations	0	0 Assists	0 Total
Written Warnings	0		
Verbal Warnings	0		

PART-TIME OFFICER HEATHER ST. ORES #212 7

Calls For Service	6	0 Assists	6 Total
Investigations	0	0 Assists	0 Total
Criminal Charges	0	0 Assists	0 Total
Traffic Citations	1	0 Assists	1 Total
Written Warnings	0		
Verbal Warnings	1		

OFFICER KEVIN GOTT #294 57

Calls For Service	57	0 Assists	57 Total
Investigations	0	0 Assists	0 Total
Criminal Charges	0	0 Assists	0 Total
Traffic Citations	0	0 Assists	0 Total
Written Warnings	11		
Verbal Warnings	1		

OFFICER WILLIAM SICKELS #296 95

Calls For Service	95	0 Assists	95 Total
Investigations	0	0 Assists	0 Total
Criminal Charges	0	0 Assists	0 Total
Traffic Citations	0	0 Assists	0 Total
Written Warnings	2		
Verbal Warnings	0		

PART-TIME OFFICER MATT DAVENPORT #297 11

Calls For Service	11	0 Assists	11 Total
Investigations	0	0 Assists	0 Total
Criminal Charges	0	0 Assists	0 Total
Traffic Citations	0	0 Assists	0 Total
Written Warnings	0		
Verbal Warnings	0		

PART-TIME OFFICER STEVEN JOHNS #298**1**

Calls For Service	1	0 Assists	1 Total
Investigations	0	0 Assists	0 Total
Criminal Charges	0	0 Assists	0 Total
Traffic Citations	0	0 Assists	0 Total
Written Warnings	0		
Verbal Warnings	0		

RESERVE OFFICER RYAN MARTIN #R214**1**

Calls For Service	1	0 Assists	1 Total
Investigations	0	0 Assists	0 Total
Criminal Charges	0	0 Assists	0 Total
Traffic Citations	0	0 Assists	0 Total
Written Warnings	0		
Verbal Warnings	0		

BLUE LINE SOLUTIONS STATEMENT

FY 2021-2022

For the Month Ending April 30, 2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations	
10,217	1,718	86	66	8,347	6,837	81.91%

	Quantity	Amount	Total
Paid Citations 10-14 MPH	6112	\$ 100.00	\$ 611,200.00
Paid Citations 15-20 MPH	668	\$ 200.00	\$ 133,600.00
Paid Citations 21+ MPH	57	\$ 400.00	\$ 22,800.00
Partial Payments	7	\$ 203.90	\$ 303.90
Credit Card Fee Payments	3978	\$ 5.90	\$ 23,470.20
Refunds/Chargebacks	2	\$ (200.00)	\$ (200.00)
Total Collections	6,837	\$ 709.80	\$ 791,174.10

Credit Card Processing Fees \$ (23,470.20)
\$ 767,703.90

Processing Fees 0 \$ 4.50 \$ -
 Violation Information Sheet 0 \$ 2.00 \$ -
\$ -

Total Collections Subject to Revenue Share \$ 767,703.90

60%

Agency Revenue Share (Per Contract) \$ 460,622.34
 Officer Reimbursement \$ 49,560.50

Total Revenue Due to Prairie City	\$ 510,182.84
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Prairie City Police Department
Month: April 2022

Badge #	Rank	Name	Hours	Rate	Total Per Officer
291	Officer	Choat, Adam		37.50 \$	-
211	Officer	Backstrom, Mark	9.00	37.50 \$	337.50
294	Officer	Gott, Kevin		40.17 \$	-
295	Officer	Kinmonth, Kamaron		37.50 \$	-
296	Officer	Sickels, William	20.00	40.17 \$	803.40
Interim					
297	Chief	Davenport, Matthew	25.00	44.45 \$	1,111.25
298	Officer	Johns, Steven	6.00	37.50 \$	225.00
212	Officer	St Ores, Heather	5.00	37.50 \$	187.50
293	Officer	Clingan, Chris		37.50 \$	-
299	Officer	Highland, Mason	8.00	37.50 \$	300.00
213	Officer	Walters, MaKennah		37.50 \$	-
214	Officer	Martin, Ryan	6.00	37.50 \$	225.00
Grand Total					3,189.65

BLUE LINE SOLUTIONS STATEMENT
Month: April 2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations
618	112	10	4	492	631
					128.25%
Paid Citations 10-14 MPH					
Paid Citations 15-20 MPH					
Paid Citations 21+ MPH					
Partial Payments					
Credit Card Fee Payments					
Refunds/Chargebacks					
Total Collections					
Credit Card Processing Fees					
Processing Fees					
Violation Information Sheet					
Total Collections Subject to Revenue Share					
Agency Revenue Share (Per Contract)					
Officer Reimbursement					
Total Revenue Due to Prairie City					

Quantity	Amount	Total
553	\$ 100.00	\$ 55,300.00
73	\$ 200.00	\$ 14,600.00
5	\$ 400.00	\$ 2,000.00
0	\$ 100.00	\$ -
354	\$ 5.90	\$ 2,088.60
0	\$ -	\$ -
631		\$ 73,988.60
		\$ (2,088.60)
		\$ 71,900.00
	\$ 4.50	\$ -
	\$ 2.00	\$ -
		\$ -

Total Collections Subject to Revenue Share	\$ 71,900.00
Agency Revenue Share (Per Contract)	50%
Officer Reimbursement	\$ 43,140.00
Total Revenue Due to Prairie City	\$ 3,189.65
	\$ 46,329.65

BLUE LINE SOLUTIONS STATEMENT

Cumulative Total (2020-2022)

For the Month Ending April 30, 2022

Incidents	Exceptions	Spoiled	Admin Void	Valid Citations	Paid Citations	
12,377	1,970	112	86	10,209	7,636	74.80%

	Quantity	Amount	Total
Paid Citations 10-14 MPH	6842	\$ 100.00	\$ 684,200.00
Paid Citations 15-20 MPH	731	\$ 200.00	\$ 146,200.00
Paid Citations 21+ MPH	63	\$ 400.00	\$ 25,200.00
Partial Payments	10	\$ 186.00	\$ 489.90
Credit Card Fee Payments	4386	\$ 5.90	\$ 25,877.40
Refunds/Chargebacks	2	\$ -	\$ (3,500.00)
Total Collections	12034	\$ 891.90	\$ 878,467.30

Credit Card Processing Fees \$ (25,877.40)
\$ 852,589.90

Processing Fees 799 \$ 4.50 \$ 3,595.50
 Violation Information Sheet 799 \$ 2.00 \$ 1,598.00
\$ 5,193.50

Total Collections Subject to Revenue Share \$ 847,396.40

60%

Agency Revenue Share (Per Contract) \$ 508,437.84
 Officer Reimbursement \$ 68,428.25

Total Revenue Due to Prairie City	\$ 576,866.09
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A	B	C	D	E	F	G
MAY 2022 CODE ENFORCEMENT REPORT						
PRAIRIE CITY						
CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLETED
2019-1	600 E 5th St	Abandoned property, windows broken out, looks terrible. Austin Brown mowing. Sheriffs auction 3/8; property sold	9/27/2019		Filed in Jasper County Court	
2019-2	401 S Monroe	Junk laying around	6/12/2019	4/11/22; 4/21/22; 5/17/22	Filed in Jasper County Court - filing a dismissal all clean up completed	5/22/2022
2020-3	207 E South	BEGIN 2020 Grass and Weeds	9/28/2020	10/5/2020; 10/13/2020		10/5/2020
2020-4	205 W 6th St	Grass, weeds, trailers, junk	10/9/2020	10/9/2020; 10/20/2020	Sent more pictures 5/12/21; still in litigation 4/27/22	
2020-5	104 E 6th St	Grass, weeds, junk cars; junk	10/9/2020	10/9/2020; 10/20/2020	Still in litigation 4/27/22	
2020-6	301 W 6th St	Junk Cars	10/20/2020	10/20/2020	Passed away	
2020-2	118 W Jefferson	Semi parked illegally on street; living in business	7/29/2020	7/29/2020; 6/8/2020; 6/22/2021	Semi moved but parked in city lot with trailer (more than 72 hours); more pictures 6/22/2021	
2020-1	105 W 6th St	Grass, weeds, junk cars, junk	4/2/2020	4/2/2020; 4/30/2020		
2021-1	107 W Jefferson	BEGIN 2021 Cars, Grass, weeds	6/8/2021	6/8/2021; 6/11/2021; 6/21/2021	Sent more pictures 5/12/21; still in litigation 4/27/22	6/11/2021
2022-1	104 E 2nd St	BEGIN 2022 Pillar off front of house, junk; broken windows; open basement access door	3/2/2022	2/18/2022; 3/24/2022; 4/21/2022	Advisory 3/16/2022 Certified - 4/11/2022 FINAL - Sent to attorney 4/21/2022	
2022-2	103 E South	Junk Cars; junk in yard; grass	3/16/2022	3/16/2022; 4/11/2022; 4/21/2022	Advisory 3/16/2022 Certified - 4/11/2022 FINAL - Sent to attorney 4/21/2022	
2022-3	106 E 2nd St	Junk Cars; piles of wood; junk in side/back yard	3/16/2022	3/16/2022; 4/21/2022; 5/23/2022	Advisory 3/16/2022 Certified - 4/21/2022 FINAL - 5/23/2022 all cleaned up	5/23/2022
2022-4	109 E South	Junk Cars; junk in yard; grass	3/16/2022	3/16/2022; 4/21/2022; 5/24/22	Advisory 3/16/2022 Certified - 4/21/2022 FINAL - Follow up pictures 5/24/22 - Sent to attorney	
2022-5	307 W 2nd	Non operational cars; junk cars	3/16/2022	3/16/2022	Advisory 3/16/2022 Certified - On hold - owner called after speaking face to face with M. Davenport. Terminally ill - moving cars out this week; more to be moved each week	

A	B	C	D	E	F	G
MAY 2022 CODE ENFORCEMENT REPORT						
PRAIRIE CITY						
CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
2022-6	505 S Norris	Non operational cars	4/21/2022	4/21/2022: 5/11/2022: 5/24/2022	Advisory 4/21/2022 - Gary came into city hall - all is cleaned up with the exception of two vehicles that he is donating at the beginning of may when he is on vacation from his work. M. Davenport drove by 5/11/22 to see if cars were removed from property - Still there today. Cars confirmed as removed 5/24/2022	5/24/2022
2022-7	507 E 6th	Junk, Junk Cars, and appliances	4/21/2022	4/21/2022: 4/26/2022	Advisory 4/21/2022 - owner stopped in 4/26/2022 to see if M Davenport could drive by the property to confirm all is cleaned up	4/26/2022
2022-8	603 N Park	Junk, Junk Cars, Trailers	5/11/2022	5/11/2022: 5/24/2022	Advisory- 5/11/22 Certified - 5/24/2022 FINAL -	

CLAIMS REPORT

Check Range: 5/05/2022- 5/24/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
A TEAM APPAREL	CELEBRATION SHIRTS		426.75	44810	5/24/22
ADVANCED MACHINE & FABRICATION	RAILING REPAIR - WATER TREATMT		990.00	44811	5/24/22
BRICK GENTRY P.C.	Legal Fees		1,590.00	44812	5/24/22
CARGILL INC SALT DIVISION	BULK SOFTENER SALT		6,504.14	44813	5/24/22
CINTAS LOC22M	RUG SERVICE		3.36	44814	5/24/22
CIT SEWER SOLUTIONS	MAINTENANCE CONTRACT 2022		20,854.68	44815	5/24/22
COFFEE AND CARNATIONS	GRANT PROGRAM		7,500.00	44816	5/24/22
COLFAX AUTO PARTS	PARTS		245.89	44817	5/24/22
DES MOINES STAMP MFG CO INC	ENGRAVED PLATES - COUNCIL		34.50	44818	5/24/22
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX		5,767.21	7082189	5/17/22
GALLS INC DBA CARPENTER UNIFOR	POLICE UNIFORM		15.75	44819	5/24/22
GREATER DSM BOTANICAL GARDEN	ADVENTURE PASS RENEWAL		150.00	44820	5/24/22
HACH COMPANY	WATER SUPPLIES		589.12	44821	5/24/22
IOWA DEPT OF NATURAL RESOURCES	WATER TREATMENT 1 CERTIFICATIO		60.00	44807	5/18/22
IOWA OFFICE CLEANING	JANITORIAL	242.30		44809	5/19/22
IOWA OFFICE CLEANING	JANITORIAL	1,840.00	2,082.30	44822	5/24/22
IOWA ONE CALL	UTILITY LOCATES		55.20	44823	5/24/22
IOWA PRISON INDUSTRIES	SIGNS		2,056.00	44824	5/24/22
IOWA REGIONAL UTILITIES AS	WATER		195.86	44825	5/24/22
IPERS	IPERS		6,630.22	7082191	5/17/22
JASPER COUNTY CONSERVATION	RED ROCK PRAIRIE BIKE TRAIL		20,000.00	44808	5/18/22
KABEL BUSINESS SERVICES	CAFE-MEDICAL		461.55	7082192	5/17/22
KEYSTONE LABORATORIES INC	STATE REQUIRED LAB TESTS		1,970.50	44826	5/24/22
LCI DISTRIBUTING LTD	PARTS		4.28	44827	5/24/22
SAM MASTIN	REIMBURSEMENT CELEBRATION		117.59	44828	5/24/22
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE		6,652.62	44829	5/24/22
MMIT BUSINESS SOLUTIONS	SUPPORT		630.00	44830	5/24/22
MSA PROFESSIONAL SERVICES	PHASE 1		5,023.08	44831	5/24/22
	Project# 2019WA PH1	3,006.58			
NEWTON DAILY NEWS	MINUTES		372.02	44832	5/24/22
CITY OF PLEASANT HILL	TIER - FRANZEN		750.00	44833	5/24/22
PRAIRIE CITY FOODS	MISC SUPPLIES		17.47	44834	5/24/22
PRAIRIE CITY GARDEN CLUB	FLOWERS GARD SQ/LIBRARY		531.93	44835	5/24/22
SCIENCE CENTER OF IOWA	SUMMER READING PROGRAM		250.00	44836	5/24/22
SERVICE TECH OF CENTRAL IOWA	FIRE HYDRANT		583.50	44837	5/24/22
SHRED-IT USA LLC	DOCUMENT SHREDDING		357.95	44838	5/24/22
SNELLER PLBG, HTG, & ELECTRIC	BUFFALO LIGHTS AND PC SIGN		2,330.18	44839	5/24/22
STREICHER'S	BOLA WRAP		1,584.80	44840	5/24/22
THE DODGE GARAGE	REPAIRS		724.45	44841	5/24/22
TREASURER STATE OF IOWA	STATE TAX		1,742.00	7082190	5/17/22
ULRICH	AMBULANCE REPAIRS		468.04	44842	5/24/22
VAN WALL EQUIPMENT INC	PARTS		111.99	44843	5/24/22
VERMILION DESIGN GROUP	CONSTRUCTION DOCUMENTS		9,108.74	44844	5/24/22
EMILY VOELLER	MILEAGE REIMBURSEMENT		42.24	44845	5/24/22
STEVE WILKIE	DOWNTOWN WALK AROUND EDC		112.50	44846	5/24/22
Accounts Payable Total			109,698.41		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	61,101.64
110	ROAD USE	1,763.23
600	WATER	17,487.38
610	SEWER	29,290.56
670	SANITATION	55.60

	TOTAL FUNDS	109,698.41

MAY BANK TRANSFERS

002-910-6910	\$9,108.74	Transfer out of Equipment Revolving (Library Bldg) for Vermilion Design Inv
001-910-4830	\$9,108.74	Transfer to General for Vermilion Design Invoice
001-910-6910	\$ 60,140.00	Transfer out of General Fund into Equip Revolving - Library Bldg
002-910-4830	\$ 60,140.00	Transfer into Equip Revolving - Library Bld (Carver Grant & donations)
304-910-6910	\$ 2,200.00	Transfer remaining funds from REAP Grant to General to pay Jasper Co.
001-910-4830	\$2,200.00	Transfer to General for TAP Match for Bike Trail
119-910-6910	\$ 14,620.00	Transfer Emergency Fund to General per approved MAX Levy
001-910-4830	\$ 14,620.00	Transfer to General Fund from Emergency Fund per approved MAX Levy

Water Sinking Fund

601-910-4830		GL	
x	July	6444	\$ -
x	August	6446	\$ 4,860.02
x	September	6845	\$ 4,860.02
x	October	6845	\$ 4,860.02
x	November	6847	\$ 4,860.02
x	December	6847	\$ 5,695.35
x	January	6847	\$ 5,695.35
x	February	7169	\$ 5,695.35
x	March	7170	\$ 5,695.35
x	April	7171	\$ 5,695.35
	May	7172	\$ 5,695.35
	June	7173	\$ 5,695.35

600-910-6910 Payment

600-910-6910

601-910-4830

Sewer Sinking Fund

611-910-4830		GL	
x	July	6445	\$ 16,928.00
x	August	6447	\$ 16,928.00
x	September	6845	\$ 16,928.00
x	October	6845	\$ 16,928.00
x	November	6845	\$ 16,928.00
x	December	6845	\$ 16,928.00
x	January	6845	\$ 16,928.00
x	February	7169	\$ 16,928.00
x	March	7170	\$ 16,928.00
x	April	7171	\$ 16,928.00
	May	7172	\$ 16,928.00
	June	7173	\$ 16,928.00

610-910-6910

Payment

610-910-6910

611-910-4830

RESOLUTION NO. 6-1-22-1

**RESOLUTION APPROVING BILLS, BANK TRANSFERS, AND
TRANSFERS**

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Council June 1, 2022, as well as transfers submitted to Prairie City Council June 1, 2022.

Approved and adopted this 1st day of June 2022.

Eric Inerman, Mayor

ATTEST:

Jodie Wyman, City Administrator/City Clerk