

RESOLUTION: 5-11-22-11

RESOLUTION ADOPTING UPDATED BUILDING PERMIT FEE SCHEDULE AND FEE SCHEDULE

WHEREAS, the City of Prairie City has adopted by reference a building code, and;

WHEREAS, the adopted building code requires the City of Prairie City to adopt a schedule of fees, and;

WHEREAS, the Building Code Official has recommended a schedule of fees, and;

WHEREAS, the City of Prairie City has adopted an annual fee schedule, therefore;

BE IT RESOLVED that the City of Prairie City, adopts the following schedule of building permit fees and fee schedule:

This resolution has been approved and adopted this 11th Day of May, 2022.

Eric Imerman, Mayor

ATTEST:

Jodie Wyman, City Clerk

JASPER COUNTY BUILDING PERMIT FEE SCHEDULE

The total construction value will be figured by taking the average construction cost per square foot (from the IBC chart) X the regional modifier (from the IBC chart) X the area of the structure. The cost of the building permits will be based on total construction value using the following chart.

<u>Total Construction Value</u>	<u>Fee</u>
\$1.00 TO \$1,000	\$15.00
\$1,001 TO \$5,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$5,000	\$15 for the first \$1,000
\$5,001 TO \$25,000 plus \$8 for each additional \$1,000 or fraction thereof, to and including \$25,000	\$35 for the first \$5,000
\$25,001 TO \$50,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$50,000	\$195 for the first \$25,000
\$50,001 TO \$100,000	\$345 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 TO \$500,000	\$595 for the first \$100,000 plus \$4 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 and up	\$2,195 for the first \$500,000 plus \$2 for each additional \$1,000 or Fraction thereof.

The method for determining the construction value of the additional listed residential items will be as follows: The square foot of the listed structure, times the Residential Value, times the % multiplier assigned to each listed item.

- 1). Open Decks - 8%
- 2). Screened Porches - 15%
- 3). In-ground Pools - 17%
- 4). Above-ground pools - 8%
- 5). 3 Season Porches - 50%
- 6). Finished basement - 40%
- 7). Unfinished Basement - 30%
- 8). Crawlspace - 18%
- 9). Attached Garage - 40%
- 10). Detached Garage - 30%
- 11). Pole Building - 23%
- 12). Fences over 6ft. high - 8% X lin. Ft.
- 13). Manufactured homes on full basement - 50%
- 14). Manufactured homes on pier pads - 40%

The building permit for any new construction will include the plumbing, mechanical and electrical permits with no additional charge.

PUBLIC SAFETY**REPORTS, COPIES, CD'S, TESTS, RELEASES**

NSF Check Fee	\$30.00
Police Report	\$15.00
Fingerprinting	\$15.00
Video/Audio Tapes	\$30.00
Photos	\$5.00 per photo for computer print \$20.00 for thumb drive
Special Event Police Presence	Des Moines Police Department Hourly Rate

AUTOMATED TRAFFIC ENFORCEMENT TICKETS

1 – 14 Over the speed limit	\$100.00 per occurrence
15 + Over the speed limit	\$150.00 per occurrence

PET LICENSE

Pet License – spayed/neutered	\$10.00 before April 1
Pet License – spayed/neutered	\$15.00 after April 1
Pet License – non-spayed/neutered	\$15.00 before April 1
Pet License – non-spayed/neutered	\$20.00 after April 1

ANIMAL IMPOUNDS

Impound @ Animal Rescue League	Per Jasper County Fee Schedule
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VEHICLE IMPOUNDS

Impound Release Fee (Cash Only)	\$25.00
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PERMITS

Block Party/Special Outdoor Event Application (Residential Streets Only)	\$50.00
Event - Alcohol Served	\$100.00 (first 4 hours) non refundable
Event – Alcohol Served	\$50.00 (every additional 2 hours) non refundable
Peddler, Transient Merchants, or Solicitors Application	\$25.00 per day
License Fee	\$100.00
License Fee (each additional worker)	\$50.00

Golf Carts	\$25.00 per year
COMMUNITY CENTER & EVENT RENTAL	
Community Center	
Regular Rental (No Alcohol)	\$100.00 per day
Alcohol Rental	\$150.00 per day
Shelter House (No Alcohol)	\$25.00 per day, No charge for non-profits
Garden Square	
Rental (No Alcohol)	\$150.00 per day
Rental (Alcohol)	\$250.00 per day
Recreational Complex (No Alcohol)	
Per Field (includes softball/baseball and soccer)	\$20.00 per hour
Vendor Fee	\$25.00 per day
Complex	\$400.00 per day
Soccer Field includes: 1 large field, 1 medium field and 2 small field.	\$150 per day
Tournaments	Negotiated with Park Board
On-Call Maintenance Fee	\$85.00 per Call Out, \$50 after 2 nd hour.
CITY HALL	
Special Council Meeting	\$75.00 Associated with permits, hearings, etc.
Research	\$20.00 per hour
NSF Check or NSF ACH	\$30.00
Cemetery Lots	\$300.00 (25% to perpetual)-Full \$150.00 (25% to perpetual)-Cremation
Offset Program Admin Fee	\$25.00
Property Lien Admin Fee	\$25.00
Snow Removal	\$50.00 per hour by staff or market value rates *City reserves the right to abate the nuisance by contracting the work out to an independent service provider and/or contractor

Nuisance Abatement	\$50.00 per hour by staff or market value rates *City reserves the right to abate the nuisance by contracting the work out to an independent service provider and/or contractor
Mowing	\$100.00 Surcharge plus \$75.00/hr. labor
Copies	
City Related over 10 pgs (no cost for first 10 pgs)	\$.25 per piece of paper
Non-city Related	\$.25 per piece of paper
Faxes	
Local and Toll Free	No charge
Non-city related	\$1.00 per page
UTILITIES	
SOLID WASTE / GARBAGE FEES	
Utility Service Connection Fee	\$100.00
RATES	SEE ORDINANCE
Exchange	\$25.00 (One free exchange per address for upsizing/downsizing. Any additional exchanges will be charged)
Damaged/Missing Container	The current cost to the City.
WATER	
RATES	SEE ORDINANCE
Water Meter	The current cost to the City.
Outside Water Meter	The current cost to the City.
Water Meter Verification	The current cost to the City. (only charged if meter is NOT found defective)
Water Tapping	\$250.00
Extension Fee	\$30.00 For more than one request in 12 month period from first date of request
Reconnect Daytime	\$30.00 (7:00 a.m. – 3:00 p.m.)
Reconnect After Hours	\$50.00 after daytime or weekends
SEWER	
RATES	See Ordinance

Sewer Tapping	\$225.00
AMBULANCE RATE	
No Transport Non-Emergency	No Charge
Base Rate BLS – Emergency	\$650.00
Base Rate Tier	Cost of the Tier
Mileage	\$20.00 per mile rate
Library	
Library Fines	\$.15 per day
DVD Fines	\$1.00 per day
Printing	B & W = \$0.15 per page Color = \$0.50 per page
Faxing	\$1.00 per page

PERMITS	
ZONING CODE	
Variance Request	\$200.00
Special User Permit	\$200.00
Conditional Use Permit	\$200.00
Site Plan Review	\$200.00
Subdivision Review	Market Value – City reserves the right to seek fees to cover Engineering or Legal fees incurred
BUILDING PERMITS	\$100.00 plus inspection fees
See County Fee Schedule	County Fee Schedule
TRADE PERMITS	
See County Fee Schedule	County Fee Schedule
ACCESSORY BUILDINGS AND OUTBUILDINGS	
See County Fee Schedule	County Fee Schedule

RESOLUTION NO. 5-11-22-3

RESOLUTION APPROVING SETTING EMPLOYEE WAGES

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves a three percent (3%) cost of living wage increase for employees of the City of Prairie City which includes: Administration, Public Works, Water, Wastewater, Police, and Library. The increase does not include seasonal employees.

Approved and adopted this 11th day of May, 2022.

Eric Imerman, MAYOR

ATTEST:

Jodie Wyman, CITY CLERK

Salaries and Benefits
Budget Year 2022-2023

Position	EE Name	Pay	Status	2022-2023		Proposed 2022-2023	Annual	Regular Work	Overtime	Overtime	Total Hours
				COL 2%	Mert 1%	Base Wages	Base Wages	Hours	Hours	Salary	Hours
Deputy Clerk	Voeller, Emily	Hourly	FT	\$ 23.77	\$0.48	\$24.48	\$ 24.48	2080	0	\$ -	2080
Public Works	Martin, Ryan	Hourly	FT	\$ 25.00	\$0.50	\$25.75	\$ 25.75	2080	0	\$ -	2080
Public Works	Van Der Kamp, Carl	Hourly	FT	\$ 30.00	\$0.60	\$30.90	\$ 30.90	2080	0	\$ -	2080
Public Works	Oglesby, Joseph	Hourly	FT	\$ 27.00	\$0.54	\$27.81	\$ 27.81	2080	0	\$ -	2080
Public Works	Nolin, Jake	Hourly	FT	\$ 25.00	\$0.50	\$25.75	\$ 25.75	2080	0	\$ -	2080
City Administrator	Wyman, Jodie	Salary	FT	\$ 78,795.00	\$1,575.90	\$81,158.85	\$ 81,158.85	2080	0	\$ -	2080
				\$1,578.52	\$789.26	\$	\$	361,320.50			
					\$2,367.77						

Police Salaries and Benefits

2022-2023

Employee

Name	Pay	Status	Base Wages	COL 2% Increase	Merit 1% Increase	Budget Salary/Hr	Regular Work Hours	Overtime Work Hours	Total Work Hours	Regular Salary	OT Salary	Annual Salary
Sickels, William	Hourly	FT	\$26.78	\$0.54	\$0.27	\$27.58	2236	55.65	2291.65	\$61,676.48	\$2,302.52	\$63,979.01
Gott, Kevin	Hourly	FT	\$26.78	\$0.54	\$0.27	\$27.58	2236	55.65	2291.65	\$61,676.48	\$2,302.52	\$63,979.01
										\$123,352.96		\$127,958.01
											Police Increase	(\$48,888.99)
Highland, Mason	Hourly	PT	\$25.00	\$0.00	\$0.00	\$25.00	177.78	0	177.78	\$4,444.50	0	\$4,444.50
Walters, Makennah	Hourly	PT	\$25.00	\$0.00	\$0.00	\$25.00	177.78	0	177.78	\$4,444.50	0	\$4,444.50
Johns, Steven	Hourly	PT	\$25.00	\$0.00	\$0.00	\$25.00	177.78	0	177.78	\$4,444.50	0	\$4,444.50
Chilingan, Christopher	Hourly	PT	\$25.00	\$0.00	\$0.00	\$25.00	177.78	0	177.78	\$4,444.50	0	\$4,444.50
St Ores, Heather	Hourly	PT	\$25.00	\$0.00	\$0.00	\$25.00	177.78	0	177.78	\$4,444.50	0	\$4,444.50
Choat, Adam	Hourly	PT	\$25.00	\$0.00	\$0.00	\$25.00	177.78	0	177.78	\$4,444.50	0	\$4,444.50
Kinnmoth, Kameron	Hourly	PT	\$25.00	\$0.00	\$0.00	\$25.00	177.78	0	177.78	\$4,444.50	0	\$4,444.50
Davenport, Matthew	Hourly	PT	\$30.50	\$0.61	\$0.31	\$31.42	1560	0	1560	\$49,007.40	0	\$49,007.40
												\$80,118.90

\$208,076.91

Library Salaries and Benefits

Position	Employee Name	Pay	Status	Current		COL 2% & 1% Merit	Budget Salary/Hr	Special Pay	Regular		Overtime		Total		OT Salary	Proposed Annual Salary
				Salary/Hr	Annual Salary				Work Hours	Work Hours	Work Hours	Work Hours	Regular Salary			
Librarian	Ponder, Sue	Hourly	PT	\$21.07	\$33,964.84	\$0.63	\$21.70		1612	0	1612	\$34,983.79	\$0.00	\$34,983.79		
PT Library	Anderson, Jenny	Hourly	PT	\$13.38	\$6,957.60	\$0.40	\$13.78		520	0	520	\$7,166.33	\$0.00	\$7,166.33		
PT Library	DeVoe, Sierra	Hourly	PT	\$9.84	\$1,023.35	\$0.30	\$10.14		104	0	104	\$1,581.09	\$0.00	\$1,581.09		
PT Library	Brown, Jennifer	Hourly	PT	\$9.84	\$1,023.35	\$0.30	\$10.14		104	0	104	\$1,581.09	\$0.00	\$1,581.09		
PT Library	Van Gorp, Lisa	Hourly	PT	\$12.00	\$1,248.00	\$0.36	\$12.36		104	0	104	\$1,928.16	\$0.00	\$1,928.16		
					\$44,217.15										\$47,240.45	
Library Salary Increase															\$3,023.30	



May 2nd, 2022

City of Prairie City

Re: Fire Station and Public Works Buildings

Dear Ms. Jodie Wyman,

Thank you for meeting with me and MSA on March 9th to discuss the overall needs of the Fire/EMS and Public Works departments for the City.

At that meeting, we reviewed a possible site and determined that only one facility would likely fit on the property. Therefore, my proposal is based on two buildings and two sites. I have proposed two planning efforts, though they can take place concurrently if it fits within the goals and priorities of the City and the departments. This will likely be impacted by available land and funding. The fee proposal below is based on a preliminary budget of \$1.75M for Fire/EMS and \$1.8M for Public Works.

Public Works Project – Total Design Budget: \$177,000

- **Schematic Design with Cost Opinion: Architectural + Civil Survey/Design - \$9,000 + \$5,000**
- **Remainder of Design Budget** (this fee to be finalized and converted to actual fee number at the completion of Schematic Design)
 - Architectural – 5% of total construction cost ~ \$90,000
 - Structural - \$10,000
 - Mechanical, Electrical, Plumbing 8% of MEP cost (33% of total construction cost) ~ \$48,000
 - Civil Design ~ \$15,000

Fire/EMS Project – Total Design Budget: \$202,000

- **Schematic Design with Cost Opinion: Architectural + Civil Survey/Design - \$11,000 + \$5,000**
- **Remainder of Design Budget** (this fee to be finalized and converted to actual fee number at the completion of Schematic Design)
 - Architectural – 6% of total construction cost ~ \$105,000
 - Structural - \$10,000
 - Mechanical, Electrical, Plumbing 8% of MEP (40% of total construction cost) ~ \$56,000
 - Civil Design ~ \$15,000



As supply chain challenges, contractor availability and other lingering issues from the pandemic persist, along with our usual expectations around Iowa construction season, I have laid out two potential project schedules below.

Aggressive Milestone Schedule for Public Works Project (pending availability to meet, availability of consultants, and material lead times):

May 10th, 2022 - Acceptance of Design Proposal

June 30th, 2022 – Completion of Schematic Design and Cost Opinion (pending confirmation of site selection and weather for survey)

September 15th, 2022 – Release for Bid (pending consultant availability)

October 15th, 2022 – Receive Bids

November 1st, 2022 – Begin Foundations (weather pending)

September 1st, 2023 – Construction Completion (material pending)

October 1st, 2023 – Project Closeout

*If weather turns prior to being able to start foundations, see Traditional Milestone Schedule below.

Traditional Milestone Schedule for Public Works (pending availability to meet, availability of consultants, and material lead times):

May 10th, 2022- Acceptance of Design Proposal

June 30th, 2022 – Completion of Schematic Design and Cost Opinion (pending confirmation of site selection and weather for survey)

November 30th, 2022 – Release for Bid

January 15th, 2023 – Receive Bids

March 15th, 2023 – Begin Foundations (weather pending)

December 1st, 2023 – Construction Completion (material pending)

December 31st, 2023 – Project Closeout

Milestone Schedule for Fire/EMS *would follow a similar timespan with a sliding schedule depending on start date following similar construction season and product lead-time constraints.

Please let me know if you have any questions. We look forward to the opportunity to work with you and your community!

Sincerely,

Kyle Martin, AIA, LEED AP, President

MARTIN GARDNER ARCHITECTURE, P.C.

Marion Office