CITY OF PRAIRIE CITY CITY COUNCIL MINUTES JUNE 29, 2022

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on June 29, 2022, in special session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:00 p.m. Mayor Imerman called the meeting to order, and all joined in reciting the Pledge of Allegiance.

<u>ROLL CALL:</u> Roll was called showing members present and absent as follows: Present: Mayor Imerman; Councilors: Townsend, Simmons, Taylor, Ingle, and Laidig. Also in attendance: City Administrator and City Clerk, Jodie Wyman; Water/Sewer Superintendent, Carl Van Der Kamp; and Library Director, Sue Ponder.

<u>AGENDA APPROVAL</u>: Taylor moved to approve the agenda and was seconded by Ingle. The motion passed all ayes.

<u>CONSENT AGENDA:</u> Townsend moved to approve the consent agenda and was seconded by Laidig. The motion passed all ayes.

Council Meeting Minutes from June 1, 2022:

May Financials:

Resolution 6-29-22-1 Approving Bills and Transfers:

Run 4 Life 5K Map:

PUBLIC COMMENT: No comments from the public.

<u>ADJOURNMENT:</u> Townsend moved to adjourn the Council meeting and was seconded by Taylor. The June 29, 2022, Prairie City Council Meeting adjourned at 6:07 p.m.

	Eric Imerman, Mayor				
ATTESTED TO:					
Jodie Wyman, City Clerk					

Prairie City Library Board Meeting

May 24, 2022 CORRECTED MINUTES

Meeting called to order at 6:06 by Ginny Dalton.

Present: Linda Frazier, Arnie Sohn, Jason Taylor, Sue Ponder, Ginny Dalton, Jennifer Ladehoff. Emily Simmons, council representative. Ed and Millie from Vermilion Design Group.

Minutes from the April meeting were reviewed. Motion by Jennifer, second by Jason to approve the minutes. Motion carried.

Sue updated us on the progress of fundraising and presented a breakdown of the money available for the library building project. (See attached)

The Vermilion group staff explained the process of bids and pointed out that the bids could be broken into phases. After discussion, questions and answers, and reviewing the current money on hand, the board is asking Vermilion Group to create two lists of items to be part of a bid pack #1 (one list would include items estimated to come to a total cost or no more than \$400,000 and the other would include items estimated to come to a total cost of \$450,000, maximum.) Vermilion will have these lists ready prior to the next city council meeting, on June 1. The board will meet prior to June 1 to prepare a letter to the council, asking them to consider the board's recommendation regarding bids for phase #1 of the building project.

The Vermilion group also clarified that \$60,000 was included in their cost estimate to cover the cost of a general contractor.

Emily Simmons updated us on the fundraising progress.

Sue reported on plans for summer reading program.

The board presented the library director with the results of her annual evaluation. Discussion was held and the board praised Sue for her outstanding work over the past difficult year.

Linda made a motion that the entire library staff receive 3% raises. Jason seconded the motion. Discussion. Motion carried.

Next meeting will be a special meeting on May 31 at 6:00, assuming that the information from Vermilion is received by then.

Meeting adjourned at 7:55. Minutes submitted by Linda Frazier

Prairie City Library Board

Special Meeting May 31, 2022

Meeting called to order by Ginny Dalton at 6:00 p.m.

Present: Linda Frazier, Arnie Sohn, Ginny Dalton, Jason Taylor, Jennifer Ladehoff, Emily Simmons, Sue Ponder

A letter was drafted to the city council (see attached) to update them on fundraising and possibility of a Bid Pack 1 plan to start construction on part of the library. Motion by Arnie, second by Jennifer to approve the letter and present at June 1 board meeting. Motion carried.

The board is asking Sue to give Vermilion Design Group a deadline of one or two weeks from now to get their Bid Pack 1 plan to us. The board had been expecting to have it before tonight's meeting, based upon communication during the May 24 meeting.

Minutes from the May 24 meeting were reviewed. Errors in the minutes were corrected: strike the sentence in the second paragraph after "see attached." Motion by Arnie, second by Jen to approve the minutes as corrected. Motion carried. Linda will correct and send the corrected minutes.

Discussion was held regarding use of library's IPAIT funds. Motion by Arnie Second by Jen to commit \$20,000 of these funds to the building project and to keep the remainder as funds to use in case of immediate needs arising. Motion carried.

Sue will be presenting an updated financial report and our letter at the council meeting on June 1.

The board asked Sue to repost the library assistant job since the recent hired applicant accepted the job of library director in Colfax.

Tentative next meeting date: June 21.

Motion by Jen to adjourn. Second by Linda Motion carried (7:10).



Economic Development Commission

Wednesday, April 27 at 6:00 p.m. City Hall and Zoom Conference Call

Minutes

- 1. Call to Order 6:08pm
- 2. Roll Call—Melody Burkman, Scott DeVries, Mason Nicklos, Deb Townsend, Sue Ponder, Jeff Davidson. Excused: Mitch Seiberling, Christy Lindsay, Eric Imermann
- 3. Approval of Agenda—moved, seconded. Approved by unanimous consent.
- 4. Approval of Minutes (from March 23, 2022 meeting)—moved, seconded. Approved by unanimous consent.
- 5. New Business
 - a. Welcome new members—welcome Melody Burkman and Christy Lindsay to commission

6. Old Business:

- a. Iowa Downtown Resources Walk Around—scheduled for May 11, starting at 11:30am thru 6:30pm. Jim Engle and Jim Thompson coming. Schedule to be 11:30 to noon lunch (Goldies), Noon to 1pm discussion with community members, 1pm to 1:45pm walk around community with members, 1:45pm to 5pm time for Jim/Jim to walk around on their own and create their own report, 5pm pizza and report back to the community on their findings; FB event to determine interest (Scott to reach out to Emily to create on city page); postcard out to PC businesses (sent out to about 75 people) to invite them to the event; \$300 fee will also include two admissions to Downtown Conference (Aug 2 and 3 in Pella);
- b. Wayfinding Signs—provided to the DOT for review, passed to safety planners for review; tentative price for all signs \$4600, installation to be done by city staff; discussion about adding a separate City Hall sign;
- c. Live, Work, Play Flyer-no new update available
- d. Real Estate Update
 - i. Commercial Property update / availability—discussion about property south of 163 intersection, needs to have sewer/water, need tentative number to know what cost to install utilities,
 - ii. Housing Project Update
- e. Red Rock Prairie Trail Update, including Friends of the Trail—a lot of the trail through PC is started, need to plan a ribbon cutting event / bike ride for opening,

- Phase II to Mitchellville (hopefully within next two years), Phase III likely down to Red Rock Volks Trail (once Army Corp of Engineering gets trail over to Hwy 14)
- f. JEDCO/Prairie City Façade Improvement program update—Coffee and Carnations awarded grant (reimbursable expenses after April 20), two remaining grants available in PC; second project approved in Monroe (golf simulator business on north side of square); pictures of completed salon project in Monroe;
- g. JEDCO Update—new visitor and tourism page (visitjaspercountyiowa.com); community events and updates to Regina Bailey; June 4 Hillbilly Bike Ride on Chichaqua Valley Trail—will have entertainment and vendors along the trail, culminating event in Bondurant; Jasper Community Foundation cutoff April 30th; Central Iowa Fund awarded to Spring City Pharmacy (to open May 14), still funds open to other businesses; JEDCO office moving in June to new county building; COLINE new plant under construction
- h. EDC (Corporation) Update—work progressing on venue, center section is still available to purchase,
- i. Hometown Pride Update—no new activity
- j. IEDA Grant updates—roof work moving forward, need to get invoice ahead of completion to get paperwork to IEDA for reimbursement.
- 7. General Discussion: no additional discussion
- 8. Next Meeting: Wednesday, May 25 at 6:00pm location TBD
- 9. Adjournment 7:26pm

Prairie City Celebration Agenda Tuesday May 24, 2022 4:30pm

Old business:

- Farmers Market
 - · Anne to make shirt display
- Fall Vendor Sale
 - Will see if Family Life Center is available to book and decide on date
 - Sat Nov 12 9am-3pm preferred
- Sherry will touch base with First Reformed Church to see if they want to have youth group work rides on Saturday.
 - Christy Lindsay is Youth Group Leader
- Prairie Days Event Agenda Open Times/ideas
 - Friday:
 - Paul Little for Friday night early evening entertainment
 - Saturday
 - FFA pedal pull wasn't available
 - Reach out on Facebook page to see if anyone knows of anyone with something like it for Saturday early evening.
 - Face Painting
 - PCE PTO?
 - Balloons
 - Magician
 - Trivia
 - Darin?
 - Sunday
 - Coffee
 - Churches in town to use coffee equipment
 - · Sherry to make morning of
 - Donuts
 - Interstate Bank to donate like GW did in the past?
 - · Amy will follow up after conversion
 - Vouchers for our food trucks for bands food
- Feedback from Kristen Weiland on shirt display at PCWC
- Plinko
 - Sherry will clean up and paint
 - · Ben/Billy to drop off for her

New Business:

- · Pie Eating Contest Registration
 - Anyone interested will come up on the side of stage if interested 10 min before events start.
- Need sandwich board for agenda to be posted by stage of times events start

Next meeting June 14th at 530pm Community Building

Prairie City EMS Minutes May 16, 2022

The meeting was called to order at 7:10 Jody the interim director.

Fundraiser – Right now we are over \$1000.00 and close to \$1,200.00 this includes \$100.00 from Wilson Dance Co. Nathan is still looking into getting donation from LeFebvre and Jersey Freeze. We have requested \$3,500.00 from the association. Jess would like to appose we get different color shirts for EMS with the logo being more then one color. We would have to pay another \$25.00 fee for design set up. We talked about how JFK gives free shirts to their volunteers. Nick made a motion to provide free t-shirts to all of our volunteers, Noel second the motion. The motion was carried by with only one nay. Nick made a motion to have a different color shirt for EMS and volunteer members, Cadin second the motion. The motion was carried with only one nay. We decided hot pink shirts with black font for the EMS/Volunteers. Noel has the flyers created we just need to get them printed. Nick is finalizing the route for the 5K.

Training Committee - Training there is nothing new to report.

NEW BUSINESS:

Interim Equipment/Safety Officer Vote – For the interim equipment/safety officer there was two people that was interested in the position. Nick and Mitch. The members were handed a ballot to vote. Nick is the new interim equipment/safety officer.

Pharmacy Agreement – Jody just got the agreement signed with Mercy in Newton. If we ever have to do narcotics we would go through them to get them and when they are expired, they will expose of them for us. Again, this is something we won't be using at this time, but when we do it is ready for us.

Radio Etiquette – Over couple of months there has been extra chitchat over the radio that is not necessary. Remember it is "hey you it is me", example "Jasper County from 170". Also, if you are on scene with other officer make sure you are not on your radio unless you have the ok. It can get confusing if there are multiple people on the radio. The main person on the radio should be the IC person. If you have any questions regarding radio traffic, please come and talk to an officer.

New Member – We have received an application for Marcus Tomlonovic. He would have been at the meeting however; he is currently on the Colfax department, and they had a call. He is moving to Prairie City June 1st. He did apply for Fire and EMS side. He works with the Post Office and is usually done with work by 2:00 pm, so he can help in the afternoon. Dan made the motion to vote Marcus on the department pending council approval, Mitch second the motion. The motion was carried with only 2 nays.

Previous Calls – Jody wanted to thank everyone for being available and helping with our standby down by the river. Sheriff Sandholdt wanted to make sure we knew he was very thankful of our time we spent down there and welling to help. We talked about a good rule of thumb is to make sure the ambulance is never under a half of tank of gas in case of incident like this. If you get back from a call and don't have time to fill it up, just send a chat on messenger to ask if someone can fill it up. Just a reminder Bennington boat ramp bumps up to Marion Co, Jasper Co, and Polk Co. The call can come into Marion co, then they get transfer to Polk Co, before Jasper will get it. Erik made the comment that they thought they was showing up to a regular call, once they arrived there was other agencies there with boats in

the water. Erik suggested if we are ever called for a water rescue again to make sure they call Hartford they are not too far out and they have webs. Jody went over the accident call out on mile marker 21 and 163. They were called out for accident with unknown injuries. When they arrived, they had 4 patients to where they needed 4 ambulances. **NOTE**: We need to be waiting for fire on accidents that are on the hwy. They will make the scene safe for us. If possible, let a fire truck go first so they can shut down the highway or a least slow traffic down for us. They are trying to make it habit to roll when there is an accident on the hwy. So, make sure you wait a minute before rolling to see if a truck is able to roll with you. When on scene don't let an officer bully you to get you moving faster. Your job is to make sure those patients are getting the care they need and make sure we transport them safely. If you do have an issue with an Officer, send them to IC, they will take care of them. **Highway reminders** — Never turn your back to the oncoming traffic, if the side door of the ambulance opens towards the traffic go out the back door instead.

OLD BUSINESS:

Radio Holsters – Jody has a lady looking into the radio holsters. These holsters will not look like Nicks, but we are able to order all of them from one place. There is some of them you can order with your last name on them. Jody is hoping to have more information by the next meet. She will bring pictures of them, then we can decide which ones we want and how many we need to order. She doesn't want to order more then what we need.

Road Construction – There is still construction on highway 117 on the way to Colfax. The construction on Penn Avenue by Lutheran is still a mess. Be aware you are kind of driving on a weird ramp. The construction on university is hit and miss. Be careful and aware of the road closures/construction. If need be, you might have to shut down your lights and sirens to wait it out.

Equipment – The ambulance went to the shop as it was making some noises, and the rear tires was choppy. They were unable to find anything wrong, they did rotate the tires. Dan is wondering if there is an alignment issue. Nathan asked about the brakes, Ulrichs did make the comment that we need brakes soon. They changed the oil and window washer squirter is fixed. If you hear noises when you turn right let Dan and Nick know, they might need to look into getting the ambulance aligned. If you ever see "Warning Lost MRU" on the radio this probably means that it came unplugged.

Member Comments – We discuss the schedule for the next couple weeks as some members are out and trying to find covers for them. Jody stated our scheduling app is coming up for renewal. Mandi made the motion to renew the "When I Work" app Noel second the motion. The motion passed with only 2 nays. Mitch asked if we were still looking into dress shirts. He stated that he went to a funeral in Colfax and their department was dressed professionally with black pants, dress shoes, and a nice EMS/Fire shirt. Mandi made a motion to get dress shirts and have them be the same as fire, Mitch second the motion. The motion was passed. The members stated they wanted no polos they wanted a nice button up shirt. Erik stated he was going to get with the Chief and see where we are at with ordering shirts.

Erik made a motion to adjourn the meeting, Donnie second the motion. The meeting adjourned at 8:00 p.m.



203 E Jefferson Prairie City, IA 50228 Phone: 515-994-2649

Memorandum

TO:

Honorable Mayor and Council of Prairie City

FROM:

Emily Voeller, Deputy Clerk

DATE:

July 1, 2022

SUBJ:

Building Permits

June 2022

BUILDING PERMITS

Nick Goodman	307 W Jefferson	Fence
Jessica Hills	405 N Orchard	Fence
Lacey McCaffery	507 S Norris	Fence
Mason Nicklos	403 S Haley	Fence
Bill Lack	401 S Norris	Garage
Winter Heintz Ringgenberg	303 W Fifth	Fence

TRADE PERMITS

CLAIMS REPORT Check Range: 7/01/2022- 7/08/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK# DATE	
BAKER & TAYLOR INC BOUND TREE MEDICAL LLC BRICK GENTRY P.C. CASEY'S BUSINESS CARD CB'S TREE AND LAWN SERVICE CENTURYLINK (LUMEN) FIRST NATIONAL BANK OMAHA	LIBRARY BOOKS AMBULANCE SUPPLIES Legal Fees FUEL POLICE TREE REMOVAL TELEPHONE CREDIT CARD CREDIT C	111.49 2,305.90 1,485.80	1,026.65 168.60 3,135.00 67.01 6,785.00 33.92 495.00 1,483.78 516.21 326.00 67.13 184.52 2,644.70 3,903.19 210.00 325.00 187.24 4,371.07 2,031.00 2,902.47 54.90 44.50 231.42 4,521.25 2,310.00 54,801.00 415.43 318.02 1,993.81 5.95 225.43 2,295.10 6,803.76 8,763.56 75.00 118.00 40.96 9.90 4,800.00 6,002.06	CHECK# DATE 44934 7/08/2 44935 7/08/2 44936 7/08/3 44937 7/08/3 44938 7/08/3 44939 7/08/3 44940 7/08/3 44941 7/08/3 44942 7/08/3 44945 7/08/3 7082222 7/08/3 7082223 7/08/3 7082224 7/08/3 44947 7/08/3 44947 7/08/3 44947 7/08/3 44951 7/08/3 44951 7/08/3 44952 7/08/3 44953 7/08/3 44953 7/08/3 44953 7/08/3 44955 7/08/3 44956 7/08/3 44957 7/08/3 44957 7/08/3 44958 7/08/3 44960 7/08/3 44960 7/08/3 44960 7/08/3 44961 7/08/3 44967 7/08/3 44967 7/08/3 44967 7/08/3 44967 7/08/3 44967 7/08/3 44967 7/08/3 44967 7/08/3 44967 7/08/3 44967 7/08/3 44968 7/08/3 44969 7/08/3 44960 7/08/3	27 27 27 27 27 27 27 27 27 27 27 27 27 2
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neo, av

CLAIMS REPORT Check Range: 7/01/2022-7/08/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR Total	CHECK#	CHECK DATE
WASTE SOLUTIONS OF IOWA	KYBO RENTAL		132.00	44975	7/08/22
	Accounts Payable Total	=	135,561.42		
	Utility Refund Checks				
	Refund Checks Total	,			
Payroll Checks					
	Report Total	:	135,561.42		

OPER: JW

CLAIMS REPORT CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT	
001 110 112 600 610 670	GENERAL ROAD USE TRUST&AGENCY LEVIES WATER SEWER SANITATION	92,054.96 593.34 174.80 16,286.66 14,871.89 11,579.77	
	TOTAL FUNDS	135,561.42	

Name Detail			First National Bar	nk Credit Card	June	
926 8093 Emily Voeller City Hall Office Supplies \$ 213.02 926 8093 Emily Voeller Water Training \$ 340.00 926 8093 Emily Voeller Split (All) Verizon - Phones \$ 930.76 927 9798 Sue Ponder Library DVD \$ 61.31 927 9798 Sue Ponder Library Office Supplies \$ 38.91 927 9798 Sue Ponder Library Books \$ 162.69 927 9798 Sue Ponder Library Maintenance \$ 65.00 927 9798 Sue Ponder Library Programs \$ 172.26 927 9798 Sue Ponder Library Programs \$ 172.26 927 9798 Sue Ponder Library Programs \$ 172.26 927 9798 Sue Ponder Library Computer \$ 16.04 928 3469 Jake Nolin Parks Supplies \$ 158.31 3469 3469 Jake Nolin Water Training \$ 25.15 3469 3469 Jake Nolin Sewer Training \$ 1.06 928 0042 Carl Van Der Kamp Parks Bldg Maintenance \$ 326.00 929 6349 Joe Oglesby Water Training \$ 37.94 929 6349 Joe Oglesby Sewer Testing/Training \$ 29.19 1039 5286 Jodie Wyman Fire Background Check \$ 15.00 1039 5286 Jodie Wyman Ambulance Computer Program \$ 785.46 1039 5286 Jodie Wyman Sewer Training \$ 990.00 1039 5286 Jodie Wyman Sewer Training \$ 990.00 1039 5286 Jodie Wyman Sewer Training \$ 990.00 1048 8623 Matt Davenport Police \$ -	Vendor#	Card# Name		<u>Detail</u>	Amo	<u>unt</u>
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600-910-6910 601-910-4830

Sewer Sinking Fund GL

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RESOLUTION NO. 7-13-22-1

RESOLUTION APPROVING BILLS, BANK TRANSFERS, AND TRANSFERS

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

Jodie Wyman, City Administrator/City Clerk

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The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the
Council July 13, 2022, as well as transfers submitted to Prairie City Council July 13, 2022.
Approved and adopted this 13 th day of July 2022.
Eric Imerman, Mayor
ine internal, wayor
ATTEST:

Emily Voeller

From:

Jodie Wyman

Sent:

Thursday, June 9, 2022 11:23 AM

To:

Emily Voeller

Subject:

Fwd: Public Comment

Can u please print a copy for the next council meeting?

I will forward to council. Thanks Jodie

Sent from my iPhone

Begin forwarded message:

From: janna hansen < jannamhansen@gmail.com>

Date: June 8, 2022 at 2:15:14 PM CDT

To: Jodie Wyman <jodie.wyman@prairiecityiowa.us>

Subject: Public Comment

Hello,

My name is Janna Hansen-Nolin and I own and operate a business in the Prairie Escape Wellness Center in Prairie City. I would like to submit a public comment to include in the next city council meeting, scheduled to take place June 29th. First, I believe the funds generated by the speed camera tickets should be allocated to the Prairie City Public Library, specifically to fund the new library project. As a rural Prairie City resident, my family and I greatly value the library and would like to see more support for the new building from the city council.

Secondly, with that said, I still believe that the speed cameras have a negative impact on local businesses. My perception is that there is continued frustration and discontent with the way the city is managing this issue. The recent installation of permanent speed cameras on Hwy 163, with tickets issued by a third party company, exacerbated the complaints that local business owners such as myself hear from our customers. While this does generate revenue for the city, I question whether it is actually improving safety for our community, and in fact believe it to be doing more harm than good regarding image and perception of our town and businesses. I would like to see the cameras removed permanently, and feel that would benefit all local businesses, my own included.

Thank you for considering my comments.

Sincerely,

Janna Hansen-Nolin

This email was scanned by Bitdefender

Dear Council Members:

I am writing this letter requesting that you consider amending Prairie City code 55.14 in favor of allowing beekeeping within the City. We have been residents of Prairie City for over 20 years and support this change. We currently have beehives that we keep on other people's properties around the Prairie City area, including Monroe and Colfax. When we decided to get into beekeeping, about 3 years ago, we took classes from both Ellen Bell, with Bell Farms, and Andy Joseph, the State Apiarist. Chad and I think the ability to have a few (1-3) hives in our backyards will help raise awareness in our neighborhoods about the importance of honeybees.

Honeybees are an essential part of our ecosystem. They keep our neighborhood landscape beautiful, ensure that the trees in our parks are nice and full, and contribute to our garden bounty. Most neighbors never know the bees are around unless you tell them. Something that neighbors do tend to notice is that their gardens do better---more fruits and vegetables are produced—thanks to the "invisible garden friends" who quietly visit everyone's flowers and most people have no idea they're working away improving gardens all summer long. As a beekeeper, I can't begin to list all the good things about bees and their gentle nature.

Urban areas provide a great shelter against harmful insecticides commonly used on Iowa farmland in addition to the diversity and abundance of flowering plants homeowners have landscaped with. Many communities around the US (including but not limited to Ankeny, Des Moines, Indianola, Pella, and Pleasant Hill) have legalized backyard beekeeping and I believe it is time Prairie City follows suit.

Honeybees are ideal for keeping in residential areas for the following reasons.

- 1) They are extremely quiet
- 2) They do not smell
- 3) They provide a service to neighbors who garden or have landscape plants
- 4) They generate honey which can be shared within the community
- 5) They are docile and safe
- 6) They take up a very small space
- 7) They naturally occur in Iowa, local beekeepers will just be helping the local bee populations to rebound
- 8) They can provide educational opportunities for children and adults to learn about biology, ecology, and environmental science

We are encouraging our Prairie City friends to also join us in writing you and supporting this change in Prairie City code.

With all that in mind, I strongly urge you to support efforts to change current ordinances that prohibit beekeeping within the City. Thank you for taking the time to consider this important issue. Please share my support with all interested parties.

Sincerely,

Chad and Nicole Smith 503 E 6th Street Prairie City, IA 50228 515-979-8891