

Expense	Source	Amount
<i>Demo/Rebuild front</i>		
Labor	In-Kind	3,400.00
Materials	Menards	1,396.18
Lift rental	Herc-u-Lift	574.94
Signage	Signarama	5,408.55
Awnings		
Materials	Sun Setter	15,348.84
Installation Labor	In-Kind	900.00
Lights	Menards	855.91
Electrical (lights/awnings)	Derek Ingle	2,400.00
Total Project Expenses		30,284.42
<i>1/3 calculated</i>		<i>10,094.81</i>
<i>Total In-Kind contribution</i>		<i>4,300.00</i>

Prairie City Façade Grant	(10,000.00)
JEDCO Façade Grant	(10,000.00)



1450 NE 69th Place, #55-56
Ankeny, IA 50021
(515) 216-1240

**PAID
IN
FULL**

**INVOICE
INV-8509**

<http://www.signarama-ankeny.com>

Completed Date: 6/29/2022
Payment Terms: Cash Customer
Payment Due Date: 6/29/2022

Created Date: 4/4/2022

DESCRIPTION: Building Signage and Window Graphics

Bill To: Coffee and Carnations
100 E Jefferson St
Prairie City, IA 50228
US

Installed: Coffee and Carnations
Melody Burkman
100 E Jefferson St
Prairie City, IA 50228
US

Ordered By: Melody Burkman
Email: coffeeandcarnations50228@gmail.com

Salesperson: Claire Hays

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	Window Graphics	1	\$285.75	\$270.75	\$285.75
2	Business Cards 1000 D/S	1	\$237.16	\$222.16	\$237.16
3	Punch Cards 3.5x2	500	\$0.27	\$120.00	\$135.00
4	Sticker Decals	500	\$0.82	\$410.00	\$410.00
5	Design	1	\$49.50	\$0.00	\$49.50
6	Building Sign	1	\$4,190.25	\$4,160.25	\$4,190.25
7	Installation and Hardware	1	\$428.57	\$375.00	\$428.57
8	Coffee and Flowers LED Neon Signs	1	\$1,016.20	\$1,006.20	\$1,016.20

Invoices are considered delinquent thirty (30) days from the date that your order is completed. After the thirtieth day, a late charge of \$25.00, together with interest accruing at the rate of 1.5% per annum, or the maximum rate allowable by law is assessed. You shall be liable for all costs related to collection of delinquent invoices, including court costs and attorney's fees.

Subtotal:	\$6,752.43
Taxable Amount:	\$6,564.36
Taxes:	\$393.86
Grand Total:	\$7,146.29
Amount Paid:	\$7,146.29
BALANCE DUE:	\$0.00

Customer's Acceptance of Work: Customer's acceptance, either personal or through his/her agent(s) and/or employee(s) of the work ordered shall be deemed as full acceptance. This means that by accepting delivery of the work, customer affirms that the work substantially conforms to all expectations. **Lost or Substantially Forgotten Work:** If customer does not take possession of completed work within thirty (30) days from notification of completion, then the work will be considered lost or forgotten, and vendor will not be responsible for further loss. Customer will be billed and responsible for payment for work that has been completed.

Thank you very much for your business.



Dear Melody Burkman,

Thank you for placing your order with SunSetter Products. Please print this page for your records.

Order Date: 05/02/2022

Your Customer Number is: 74436146

Ship To Address:

Melody Burkman
100 E Jefferson St
Prairie City, IA 50228
515-314-8254

Your order includes the following items:

Qty	Description	Price	Discount	Net
1	20 FT Platinum Plus Motorized XL Awning Bracket Mount : Wall Motor Mount : Right Projection : 13.1 FT Frame Color : Cream Fabric Color : Camel Stripe (Performance Acrylic)	\$7,223.00	\$450.00	\$6,773.00
1	Valance Wave Cut	\$0.00	\$0.00	\$0.00
1	Platinum Awning All Weather Warranty- 10 Year	\$84.00	\$25.00	\$59.00
Sub Total				\$6,832.00
Miscellaneous				\$0.00
Shipping				\$239.00
Sales Tax				\$409.92
Order Total				\$7,480.92

Changes to your order

Please call us within 24 hours of placing your order to request any changes.

Payment





Your SunSetter Order Summary



Dear Melody Burkman,

Thank you for placing your order with SunSetter Products. Please print this page for your records.

Order Date: 05/26/2022

Your Customer Number is: 74436146

Ship To Address:

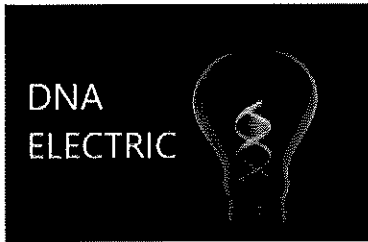
Melody Burkman
100 East Jefferson St
Prairie City, IA 50228
515-314-8254

Your order includes the following items:

Qty	Description	Price	Discount	Net
1	20 FT Platinum Plus Motorized XL Awning Bracket Mount : Wall Motor Mount : Left Projection : 13.1 FT Frame Color : Cream Fabric Color : Camel Stripe (Performance Acrylic)	\$7,223.00	\$300.00	\$6,923.00
1	Valance Wave Cut	\$0.00	\$0.00	\$0.00
1	Wireless Wind Sensor- Cream	\$271.00	\$271.00	\$0.00
1	Platinum Awning All Weather Warranty- 10 Year	\$299.00	\$25.00	\$274.00
Sub Total				\$7,197.00
Miscellaneous				\$0.00
Shipping				\$239.00
Sales Tax				\$431.82
Order Total				\$7,867.82

Changes to your order





Our Only Customers Are Family

ESTIMATE

Date: 08/03/2022

To

Melody Burkman
Coffee & Carnations
100 E Jefferson St.
Prairie City IA 50228

Salesperson	Job	Payment Terms	Due Date
N/A	Outside Lighting Install	Due on receipt	

Qty	Description	Unit Price	Line Total
16	One hour of work by licensed electrician	\$150.00	\$2,400.00
Subtotal			\$2400.00
Sales Tax			\$168.00
Total			\$2,568.00

Thank you for your business!

DNA Electric PO Box 572, Prairie City, IA 50228

BARN GREEN OUTDR WALL -PICK SEQ# 1 SB
3569066 8 @99.99 799.92
DELIVERY 0.00 NT
END OF ORDER

TOTAL 1666.07
TAX ALTOONA-IA 7% 116.62
TOTAL SALE 1782.69
US DEBIT 5227 1782.69
EFT Debit 06/22/22 13:54:35
Ref# 135406221042 PRIMARY ACCT
Chip Inserted
a0000000980840
TC - de3f47bc92585b1b

TOTAL SAVINGS 0.63

TOTAL NUMBER OF ITEMS = 33

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1913

SB = Special order items may be refunded
at Menards sole discretion with a 25%
restocking fee.

See menards.com for return policy details

THANK YOU, YOUR CASHIER, Jeneane

38433 02 8570 06/22/22 01:51PM 3153

Use Your  2%
BIG CARD REBATE
MENARDS

MENARDS - ALTOONA
370 36th Avenue SW
Altoona, IA 50009

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 09/20/22

If you have questions regarding the
charges on your receipt, please
email us at:

ALTOfrontend@menards.com



Sale Transaction

Cust name: Burkman, Melody
52" LAKE MILL RMT
3550730 3 @209.99 629.97
4MIL 8-4'X100 POLY CLEAR
5680055 31.99
SPRAY TEXTURE-MEDIUM
1312881 2 @11.99 23.98
66-120 MASHAPEE 1 BRONZE
7896199 39.99
VARA TRIPLETHICK POLY MTT
5553096 10 @9.28 92.80
LID FOR 5 GALLON PAIL
6482907 2.15
CR 1.41" BLU 4PK BULK
5643121 PKG 17.97
READY-STRP PAINT REM SPR
5619038 2 @9.97 19.94
5 GALLON MENARD PAIL *
6482910 3.36
MISC PAINT/STAIN QT
5519996 2 @2.00 4.00
SPECIAL ORDER 30293629

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370 36th Avenue SW
Altoona, IA 50009

KEEP YOUR RECEIPT
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Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 10/14/22

If you have questions regarding the
charges on your receipt, please
email us at:
ALTOfrontend@menards.com



Sale Transaction

VULKEM 116 DK BRNZ10.10Z	
5630019 6 @6.48	38.88 ✓
WL W&D SILICONE ULTRA CL	
5634331	5.95 ✓
WL W&D 100% SIL RUBR CLR	
5634342 2 @5.49	10.98 ✓
TOTAL	55.81
TAX ALTOONA-IA 7%	3.91
TOTAL SALE	59.72
US DEBIT 5227	59.72
EFT Debit	07/16/22 14:39:47
Ref# 143907161042	PRIMARY ACCT
Chip Inserted	
a0000000980840	
TC - 0dfab5a4dc051886	

TOTAL NUMBER OF ITEMS = 9

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1917

Sign up for our email program at
Menards.com/Emails to receive our weekly
flyer and exclusive online offers!

THANK YOU, YOUR CASHIER, Katie

45047 02 5328 07/16/22 02:38PM 3153



MENARDS - ALTOONA
370 36th Avenue SW
Altoona, IA 50009

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 09/13/22

If you have questions regarding the
charges on your receipt, please
email us at:
ALTOfrontend@menards.com



Sale Transaction

PMG 0.7" MASKING BULK	
5643096 PKG	1.99
16 OZ MIX & MEASURE	
5618168	0.75
MAGNETIC CATCH STB	
2200126 2 @2.69	5.38
BLUE SPADE TERM -20	
3640715	1.99
QUICK LINK 3/16"	
351320 24 @1.09	26.16
18 ICECUBES PEPPERMINT	
5752218	3.48
MASTER 6" FOAM MINI-KIT	
11321 2 @6.97	13.94
RIESEN	
5753475	2.18
GRANDMAS CHOCOLATE BROWN	
5753687 5 @1.38	6.90 NT
PARAMNT INT PAINT S-G MI*	
5511758	42.98
TOTAL	105.75
TAX ALTOONA-IA 7%	6.92
TOTAL SALE	112.67
US DEBIT 5227	112.67
EFT Debit	06/15/22 14:10:52
Ref# 141006151042	PRIMARY ACCT
Chip Inserted	
a0000000980840	
TC - 39c6958b6d94c25a	
TS SAVINGS 1 J	
NUMBER ITEMS =	39

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Altoona, IA 50009

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RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 09/22/22

If you have questions regarding the
charges on your receipt, please
email us at:

ALTOfrontend@menards.com



Sale Transaction

FARM COUNTRY W/ ENTRY SHIP
6/32
DBL ACTION SPRING HNG OR
2259504 3 @16.99 50.97
MASKING PAPER
5542012 2 @3.28 6.56
ULTRA CEILING PAINT WHIT
5510180 98.00
TOTAL 158.02 *used for outside print*
TAX ALTOONA-IA 7% 11.06
TOTAL SALE 169.08
US DEBIT 5227 169.08
EFT Debit 06/24/22 14:46:15
P 144606241042 PRIMARY ACCT
Inserted
0000000980840
TC - 5e1a92645ddef833

TOTAL NUMBER OF ITEMS = 7

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1913

THANK YOU, YOUR CASHIER, Branden

45082 01 8510 06/24/22 02:45PM 3153

Store # 5153 ALTO 06/29/22
 370 3rd Avenue SW
 Altoona, IA 50009
 FAX: (515) 957-9614
 EMAIL: ALTOElectrical@menards.com
 Sold By: JOE P.
 Purchase Date: 06/22/22
 Location: AISLE 1 B BAY

GUEST NAME - ADDRESS - PHONE

Burkman, Melody
 9608 S 96th Ave W
 Prairie City, IA 50228
 Ph#(515) 314-8254

EMAIL: burkmanclan93@gmail.com
 JOB DESC:

ALTO 30293629



GATE PASS COPY - SPECIAL ORDER

PAGE 1 OF 1

QTY SOLD	DESCRIPTION	SKU NUMBER	UNIT PRICE	EXTENDED PRICE	QTY PICKED-UP	QTY NOT PICKED-UP
-------------	-------------	---------------	---------------	-------------------	------------------	----------------------

1	BESTWAY			N/A		
8 EACH	CANAR001 Special Order	356-9066	99.99	799.92	0	8
	Vendor Part #: BL16WACGRN-M					
	Color: Green					
	Patriot Lighting® Barn Green Outdoor Wall Light					

SUB-TOTAL

799.92

If this is a partial pickup, please verify all
 quantities / items being signed for.
 Menards is not responsible for shortages
 after leaving the yard.

THIS IS NOT A RECEIPT

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MENARDS - ALTOONA
370 36th Avenue SW
Altoona, IA 50009

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 10/05/22

If you have questions regarding the
charges on your receipt, please
email us at:
ALTOfrontend@menards.com



Sale Transaction

BERRIES & CREME TAFFY	
5754553	3.49
SODA DIET MOUNTAIN DEW	
2730606 2 @1.98	3.96
1A BOTTLE DEPOSIT FEE	0.10
8' MINI CORRUGATED GALV	
1558108 33 @25.45	839.85
<i>one for facade</i>	
TOTAL	847.40
TAX ALTOONA-IA 7%	59.31
TOTAL SALE	906.71
US DEBIT 5227	906.71
EFT Debit	07/07/22 12:50:59
Ref# 125007071042	PRIMARY ACCT
Chip Inserted	
a0000000980840	
TC - 294f7e771e887371	

TOTAL NUMBER OF ITEMS = 36

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1916

Sign up for our email program at
Menards.com/Emails to receive our weekly
flyer and exclusive online offers!

THANK YOU, YOUR CASHIER, Calleen

60982 11 1969 07/07/22 12:49PM 3153

MENARDS

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370 36th Avenue SW
Altونا, IA 50009

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
this receipt will be in the form
of a store credit voucher if the
return is done after 09/27/22

If you have any questions about the
charges on your receipt, please
email us at
ALTOfront@menards.com



Sale

HCS EXTRA

236

28.94

5610269

14.95

1-3/8" WOOD HYBRID BLADE

2360103

15.98

MASTER 4" STRAIGHT BRUSH

5610262 2 @11.99

23.98

FROGTAPE PRO BLU 1.88 3P

5642022 PKG

19.99

1" GALV FLOOR FLANGE

6855107 6 @5.79

34.74

4-11/16" SQR BOX 2-1/8"

3611195 4 @5.78

23.12

1" X 36" GALV NIPPLE

6858175 3 @18.99

56.97

25MM TO R/ 78MM 2PK

35360/5

5.99

HANDY PAINT PAIL LINERS

5616453 @4.28

12.84

HANDY PAINT PAIL

35360/5

9.27

FOREVER EXT PAINT SG BS

5548352

47.98

FOREVER EXT PAINT SG BS

5548349 2 @47.98

95.96

TOTAL

391.69

TAX ALTOONA-IA 7%

27.42

TOTAL SALE

419.11

US DEBIT 522/

419.11

EFT Debit

06/29/22 16:02:05

000009808

PRIMARY ACCT

000009808

000009808

000009808

000009808

000009808

000009808

000009808

000009808

Grand
\$272.73

THE FOLLOWING REBATE RECEIPTS WERE

SALE TRANSACTION

Items in Transaction: 9
Balance to pay \$21.91
Visa Debit \$2

99902220920110223057

99902220920110223057



MENARDS - ALTOONA
370 36th Avenue SW
Altoona, IA 50009

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RETURN POLICY VARIES BY PRODUCT TYPE

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items on this receipt will be in the form
of an in store credit voucher if the
return is done after 10/12/22

If you have questions regarding the
charges on your receipt, please
email us at:
ALTOfrontend@menards.com



Sale transaction

3/4" X 10' EMT CONDUIT		
3651346	3 @11.98	35.94
SPRECHER SPARKL WTR 12OZ		
5745395	PKG	3.29
SPRECHER SPARKL WTR 12OZ		
5745397	PKG	3.29
PURDY 9"X3/8" C1ST 3PK		
5610735	3 @7.98	23.94
AA RAYOVAC ALKALINE 48PK		
5755970		18.99
3/4" 66' VINYL ELEC-RED		
3647902		2.79
JL JERKY CHEW .32 OZ		
2739250		1.59 NT
JL STEAK BAR TERIYAKI		
5743081		1.68 NT
GAT POWDER PUNCH 51OZ		
5737490		8.38
MISC PAINT/STAIN QT		
5519996		2.00
2" X 21" AXEL STRAP		
2358444	2 @13.99	27.98
PEZ FRUIT CANDY		
5751984	2 @1.88	3.76
TOOTSIE MINI BITES		
5752584		2.29

5752585		2.29
10 RED 50' STRAND THHN		
3692457		28.62
10 GRN 100' STR THHN		
3694382		52.64
10 BLK 50' STRAND THHN		
3692431		28.62
8 BLK 100' STR THHN		
3694688		62.09
ULTRA EXT SAT PAINT MIDT		
5542029	2 @32.98	65.96
DC KIT&BATH PAINT BASE B		
5509725	3 @36.96	110.88
20' 4PK RATCHET X TIED		
2358459		42.99
SILIGUN 4" CAULKING GUN		
5619748		19.99
VULKEM 116 GRAY 10.1OZ		
3630015	6 @6.48	38.88
HORMEL BACON PCS		
5733249	2 @2.99	5.98 NT
SODA DIET MOUNTAIN DEW		
2730606		1.98
IA BOTTLE DEPOSIT FEE		0.05

TOTAL	596.89
TAX ALTOONA-IA 7%	41.13
TOTAL SALE	638.02
US DEBIT 5227	638.02
EFT Debit	07/14/22 15:19:41
Ref# 151907141042	PRIMARY ACCT
Chip Inserted	
a0000000980840	
TC - bd9574c370bd8cb1	

TOTAL NUMBER OF ITEMS

40 Grant
\$112.18

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1917

Sign up for our email program at

Menards.com/Emails to receive our weekly

flyer and exclusive online offers!

THANK YOU, YOUR CASHIER, Stacia

44908 05 0459 07/14/22 03:16PM 3153

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BIG CARD REBATE

MENARDS®

MENARDS ALTOONA
370 36th Avenue SW
Altoona, IA 50009

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RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 10/10/22

If you have questions regarding the
charges on your receipt, please
email us at:
ALTOfrontend@menards.com



Sale Transaction

Cust name: Burkman, Melody

2X4-8' PREMIUM/SELECT

1021017 15 74.85 ✓
ORDER

2X6-8' STUD/#2&BTR SPF -PICK

1021758 2 @8.95 17.90 ✓

2X6-12' #2&BTR SPF -PICK

1021774 2 @11.10 22.20 ✓

1/2(1/2CAT)4X8 OSB -PICK

1242809 5 @21.15 105.75 ✓

2X10-10' #2&BTR FIR -PICK

1022029 13.89 ✓

END OF ORDER

TOTAL 234.59

TAX ALTOONA-IA 7% 16.42

TOTAL SALE 251.01

US DEBIT 5227 251.01

EFT Debit 07/12/22 09:13:22

Ref# 091307121042 PRIMARY ACCT

Chip Inserted

a0000000980840

TC - 44b3a3a8243c9f95

TOTAL NUMBER OF ITEMS = 25

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1917



MENARDS - ALTOONA
370 36th Avenue SW
Altoona, IA 50009

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
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of an in store credit voucher if the
return is done after 10/11/22

If you have questions regarding the
charges on your receipt, please
email us at:
ALTOfrontend@menards.com



Sale Transaction

Cust name: Burkman, Melody
MISC PAINT/STAIN 1G
5519997 9.00
RESCUE JAPAN BEETLE TRAP
2632527 2 @8.99 17.98
GLACIERMIST SPRING WATER
2733921 3.48 NT
VULKEM 116 GRAY 10.1OZ
5630015 2 @6.48 12.96
WL SIL ULTRA GUTTER&FLAS
5634327 3 @6.49 19.47
TB WM MULTI PURPOSE SLNT
5634454 2 @7.98 15.96
1 GANG WP BLANK COVER
3614202 1.38
1"X3/4" REDUCING WASHER
3655724 1.50
14X1 FH HCR SCR 115CT
2302146 11.98
SODA DIET MOUNTAIN DEW
2730606 1.98
IA BOTTLE DEPOSIT FEE 0.05
MTN DEW VOLTAGE RAZ
5738057 1.98
IA BOTTLE DEPOSIT FEE 0.05
SODA MOUNTAIN DEW ZERO
2730604 1.98
IA BOTTLE DEPOSIT FEE 0.05
2X4-8 STUD/#2+BTR SPF
1021101 20 @4.52 90.40
1/2(1/2CAT)4X8 OSB
1242809 5 @21.15 105.75
1X6-10' #3 STANDARD
1031120 2 @10.59 21.18
1X4-8' #3 STANDARD
1031010 4 @3.96 15.84
2X4-16' #2&BTR SPF
1021143 3 @13.02 39.06
ORDER 78657
5/8(19/32CAT)4X8 TEXTURE-PICK
1451140 5 @41.99 209.95
EM" ORDER

REFRIG 21.1CF FRDR WHI -PICK 1529.00
4631208
Other(1699.00 - 170.00)
Price override from
\$1,699.00 to \$1,529.00
approved by: Cale
REASON: Scratch and Dent on
right door
Display
END OF ORDER
SPECIAL ORDER 30294404
APPLIANCE PLAN 5 YR DOP SEQ# 2 SB
4759974 234.99
Tax Override - IA5022801
PRODUCT SKU: 4631208
CURRENT REGISTER PRICE:
\$1,699.00
VENDOR: PLASTIC DEVELOPMENT
GROUP LLC
TYPE: French Door
Refrigerators
MODEL #: REFRIG 21.1CF FRDR
WHI CFRR211P1W
SERIAL #:
EXPIRATION: 07/13/27
END OF ORDER

TOTAL 2345.97
TAX ALTOONA-IA 7% 147.52
TAX JASPER-IA 7% 16.45
TOTAL SALE 2509.94
CHECK 2509.94
Check # 1798

TOTAL SAVINGS 170.00

TOTAL NUMBER OF ITEMS = 58

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1917

When you provide a check as payment, you
authorize us either to use information
from your check to make a one-time
electronic fund transfer or draft drawn
from your account, or process the
payment as a check transaction. You also
authorize us to process credit
adjustments, if applicable. For check
specific inquiries please call
866-237-7650. For all other questions
contact the store directly.

SB = Special order items may be refunded
at Menards sole discretion with a 25%
restocking fee.

See menards.com for return policy details

Sign up for our email program at
Menards.com/Emails to receive our weekly
flyer and exclusive online offers!

THANK YOU, YOUR CASHIER, Carmie

44747 2327 07/13/22 07:52PM 3153

Grant
\$550.76

Everlast Contractors

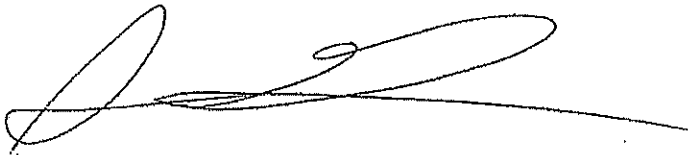
Sean Gourd

To Whom it May Concern:

I volunteered my time and equipment to Coffee & Carnations to work on the façade. I both helped and instructed through the process of remodeling, installing the awnings, and other details. There was a larger expense than expected on materials due to the building up of the new exterior so that it was constructed in a safe way to handle the weight of the awnings. I know that discussion was had with a local Sunsetter dealer, who quoted a \$900 fee to install the awnings, which with my help they were able to do in a day.

Approximate hours spent was in kind labor with 2 to 5 workers at a time was 16 hours and my normal charge being \$75/hr per worker. Minimum cost would be equivalent to \$2400 in labor alone.

Any further questions or help needed from me, please contact me at 515-410-4380.

A handwritten signature in black ink, appearing to read 'Sean Gourd', with a long horizontal flourish extending to the right.

Sean Gourd

{ ① STRIP & PREP BRICK WALLS, MAKE READY FOR CLEAR COAT }		
{ ② TAKE OUT EXISTING FLOOR COVERINGS }		\$3850.00
③ 3-40 yd DUMPSTERS		\$1900.00
④ TAKE OUT NURSES STATION CABINET, REINSTALL MODIFY SET SINK		\$570.00
⑤ 3/4" OSB EPOXY COUNTERTOPS SINK		\$690.00
⑥ FRAME WALLS, BATHROOM		\$1890.00
⑦ DRYWALL, MUD & TAPE		\$2810.00
⑧ CLEAR COAT BRICK WALLS		\$1140.00
⑨ LAY LVP FLOOR LABOR ONLY FLOOR COST \$5634.00		\$6000.00
⑩ TRIM OUT NEW DOOR OPENING, & BASE		\$720.00
⑪ CUSTOM BARN DOOR		\$420.00
+ ⑫ CUSTOM CHANDELIER @ \$310.90 PER		\$310.00 (\$620.00)
⑬ FARM HOUSE TABLE FOR COMMUNITY ROOM @ \$720.00 PER M & L		\$1440.00
⑭ KITCHEN, FLORAL WALL, STAIRS & LOFT		\$5220.00
G ⑮ FRONT OF BUILDING - TAKE OFF OVERHANG FRAME IN FRONT, ADD DETAIL TRIM & ATTACH NEW SHUTTERS @ \$245.00 PER		\$2980.00
⑯ SWINGS		\$980.00
G ⑰ REFRAME FRONT WINDOW AREA, BENCH SEAT WITH STORAGE DOESN'T INCLUDE CUSHIONS, CLEAN UP & PATCH FRONT OUTSIDE UNDER WINDOWS		\$620.00
⑱ ACCENT WALL IN COMMUNITY ROOM		\$1500.00
* ⑲ FRONT LOFT AREA, FRAME, INSULATE SHEET, SHIP LAP HANGING BAR - REFRAME FRONT WALL		\$1120.00
⑳ MODIFY LEAD WALL, BUILD PASS THROUGH		\$160.00
㉑ BUILD IN DOUBLE SHELF / SERVING WINDOW @ \$820.00 PER		\$420.00
㉒ DOOR SHELF / HIDDEN DOOR		\$1640.00
㉓ SQUARE / BARREL TABLE WITH DISPLAY IN TABLE @ \$670.00 PER CORK / CHALK BOARD DISPLAY		\$2010.00

- (24) BAR SERVING AREA
(25) FLORESL CRTS @ \$560.00 per

~~\$1300.00~~

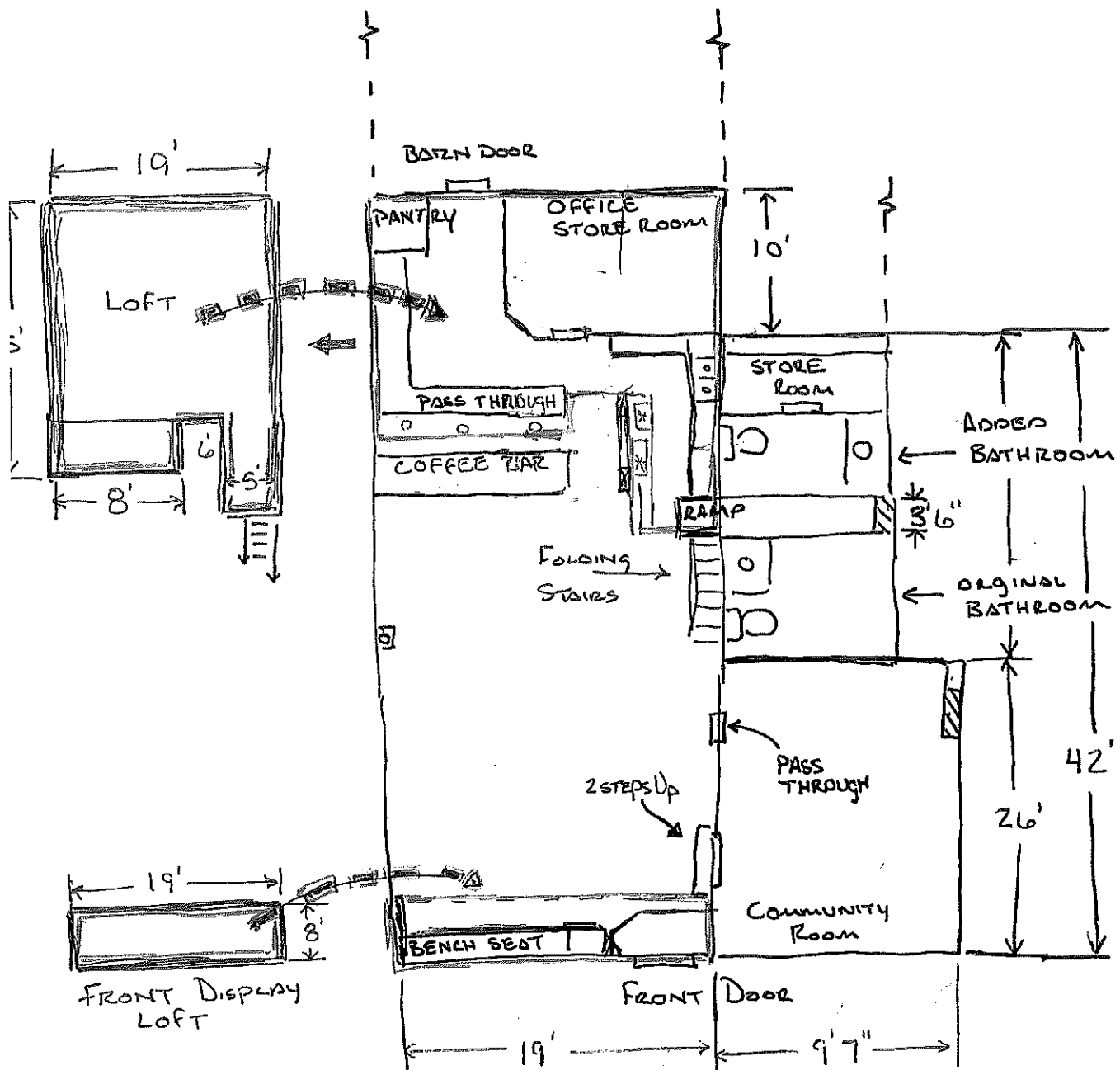
\$1120.00

\$ 34750.00

TOTAL

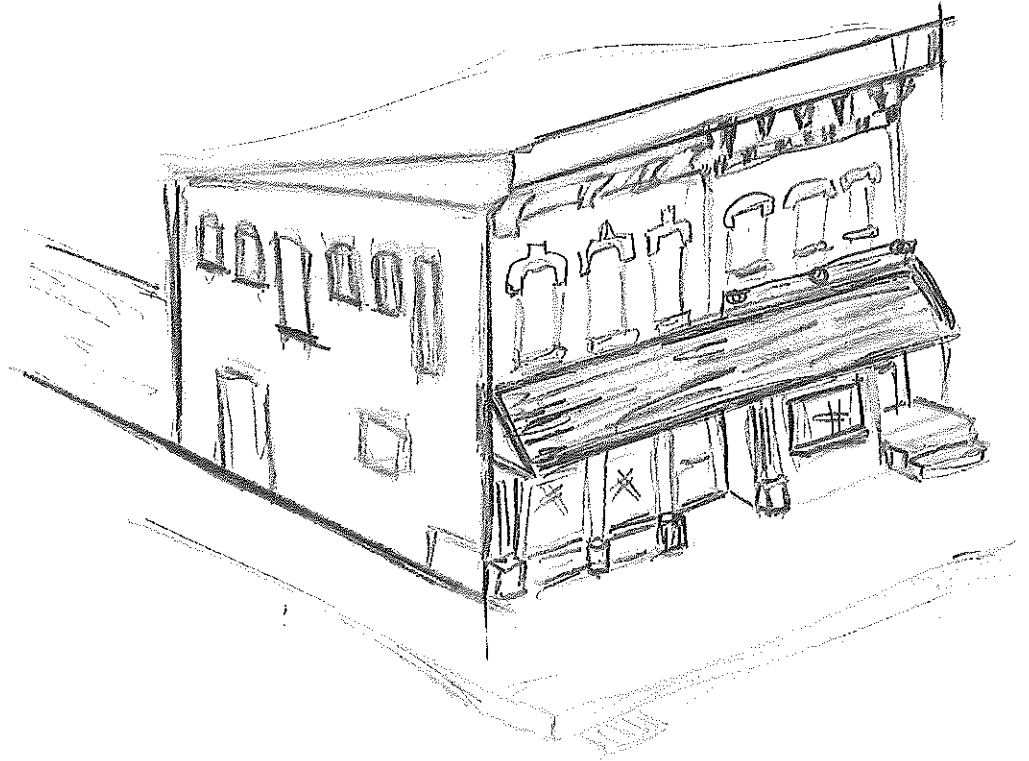
* - CLOSETS

▨ HIDDEN DOOR/SHELF



1600 sq ft

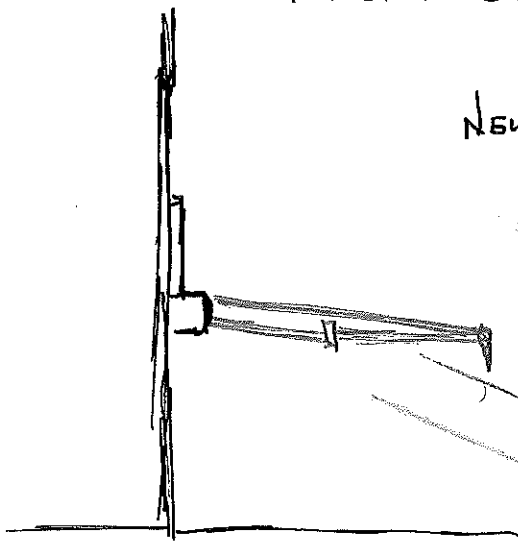
OLD/EXISTING
LOOK



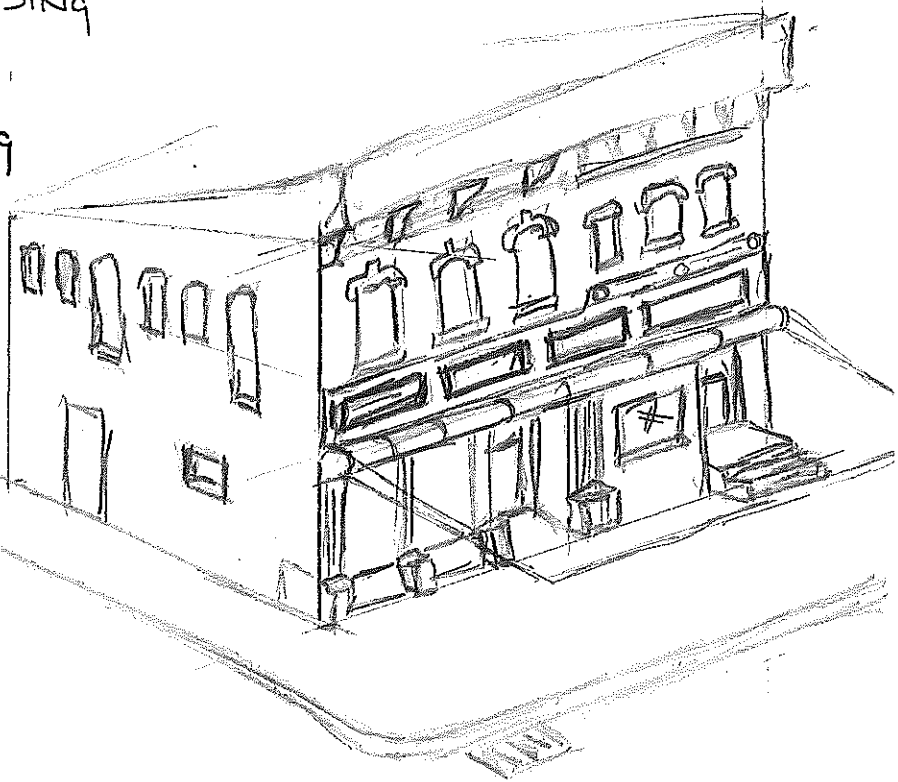
- RED - CHANGING OF FRONT -

FRONT OF BUILDING

NEW AWNING



FRONT OF BUILDING



Prairie City Façade Improvement Program

A public-private partnership designed to revitalize the downtown commercial area in conjunction with JEDCO.

Sponsored by

City of Prairie City, Jasper County Economic Development Corporation (JEDCO)
Supported by the Prairie City City Council and Jasper County Board of Supervisors



Prairie City Façade Improvement Program Guidelines

Purpose

City of Prairie City recognizes that the aesthetic appeal and the economic vitality of a business are influenced by the appearance and success of surrounding commercial establishments. Attractive central business districts can contribute significantly to the appearance of the entire community and extend benefits beyond the community to the entire region.

The Prairie City Façade Improvement Program provides matching funds to business owners within the downtown commercial area (defined below) for façade improvements. The purpose of the Prairie City Façade Improvement Program is to support the revitalization of the downtown business districts by stimulating private investments that enhance the appearance of buildings and properties and encourage business expansion and creation.

Eligibility

Allowable Awards

The City of Prairie City will award a one-time reimbursement grant of up to \$10,000 toward the total project costs of façade improvements. JEDCO, through their Jasper County Façade Improvement Program, will award a one-time reimbursement grant of up to \$10,000 toward the total project costs of façade improvements. The business owner shall provide matching funds equal to or greater than \$10,000.

Projects will be evaluated by the City of Prairie City and JEDCO staff. The Prairie City city council has final approval authority to award the Prairie City grant money; JEDCO Board has ultimate approval authority for JEDCO grant money. Award of grant money is subject to availability of funds in both the Prairie City Façade Improvement program as well as the JEDCO Façade Improvement program.

Eligible Applicants

The goal of the Program is to create public-private partnerships between business owners, City of Prairie City and JEDCO to create the greatest benefit to the citizens of Prairie City. Properties and/or businesses located in the downtown commercial area, as defined and shown below, are eligible for the Prairie City and Jasper County Façade Improvement Programs.

An eligible property and/or business owner shall be the applicant of the Prairie City Façade Improvement Program. Applicant shall work with the City of Prairie City, who shall apply to the JEDCO Jasper County Façade Improvement Program on applicant's behalf. All funds shall be disbursed to the applicant from the City, provided applicant has met all the conditions and requirements of the program. Additional applicant requirements are identified in the "Terms of Agreement" found at the end of the program guidelines.

The eligible business shall be a legally established and licensed business in the State of Iowa and shall be in conformance with all applicable City/County/State codes and regulations.

Ineligible properties include structures that are residential in use, churches and other religious institutions, nonprofit organizations, public buildings, tax delinquent properties, or properties whose owner has any other tax delinquent property in the County.

Façade improvement projects that have commenced prior to their approval by this Program shall be ineligible for funding.

Eligible Improvements

This Program is intended to help support high-quality improvements that will improve the appearance and character of a community's downtown commercial area. Eligible projects are those that make improvements to the exterior portion of existing structures that are publicly visible from the road right-of-way on which the structure fronts.

This Program is not intended to finance routine repairs or maintenance required under existing building codes. Examples of routine repairs or maintenance include: gutters, paint touch up, window frame painting, caulking and sealing of windows and doors.

With the exception of painting, improvements funded by this Program shall be completed by a licensed contractor and shall be made in conformance with all applicable building codes, laws, zoning requirements, and any local architectural and historic preservation standards. Painting may be completed by the property owner, however, no funds will be authorized for in-kind labor of any kind.

Eligible improvements include:

- Exterior building improvements, either cosmetic and/or structural
- Signage (not including billboards)
- Lighting
- Accessibility
- Windows
- Doors
- Awnings

Application Routing

Once the application materials are complete, a property/business owner shall submit all materials to the City Administrator. The Prairie City Economic Development Commission will review the application, assure that it meets program requirements, and recommend maximum match to be contributed toward the project. The Commission's recommendation will be presented to the City Council for final approval. The City and business owner shall each provide matching funds equal to or greater than the amount that they request from JEDCO. Once the City has made its match determination, it shall forward the application with this information to JEDCO for review.

Application Deadline

Applications are accepted at any time; however, an application must receive approval from the Prairie City City Council and JEDCO prior to the work starting. Qualified projects will be awarded on a first-come, first-served basis following the beginning of the fiscal year.

Awarded projects shall be completed and project bills submitted within twelve (12) months of the funding award date. A complete copy of bills and invoices from expenses relating to the project, along with photos of the completed project, must be presented to the Prairie City Administrator and JEDCO before the funds will be provided. The amount of the funding provided may be adjusted if actual project costs are lower than the cost estimates provided in the project application. Both the City and JEDCO must approve any changes to the approved project as described in the application before those changes are made.

Deviations from the approved project as described in the application made without prior approval by both the City and JEDCO may disqualify the project for reimbursement funding.

Prairie City Façade Improvement Program Application Form



This application must be completed by any property owner or business owner who intends to apply for assistance from the Prairie City Façade Improvement Program. Please use additional sheets of paper to elaborate on any information requested in the application.

Qualifications

To apply for the Prairie City Façade Improvement Program and JEDCO Jasper County Façade Improvement Program, you must meet the following qualifications:

- Own or lease property for commercial use in the Downtown Commercial Area (see map).
- Have a legally established and licensed business in the State of Iowa
- Business is in conformance with all applicable City/County/State codes and regulations.
- Ineligible properties include structures that are residential in use, churches and other religious institutions, nonprofit organizations, public buildings, tax delinquent properties, or properties whose owner has any other tax delinquent property in the County.



Project Information

Project Address 100 E Jefferson St, Prairie City, Iowa 50228

Property Owner Gregory and Margaret Ingle

Business Owner Melody and Morgan Burkman
(if different from Property Owner)

Name of Business Coffee and Carnations

Applicant Mailing Address 9608 S 96th Ave W, Prairie City, Iowa 50228

Phone (515) 314-8254

Email Address coffeeandcarnations50228@gmail.com

Total Project Cost	\$ <u>25,420.00</u>
Prairie City Façade Improvement Program (Amount Requested)	\$ <u>8,473.00</u>
JEDCO Jasper County Façade Improvement Program (Amount Requested)	\$ <u>8,473.00</u>
Applicant Contribution	\$ <u>8,474.00</u>

What is (are) the existing use(s) of the building?

The space was used as Pella Regional doctor's office, up until the moment they relocated to a new office building within town.

Describe the Proposed Project(s). Be as specific and detailed as possible.

Grant money will be used to create a 1,600 sq ft open space for coffee shop, florist shop, local goods retail and meeting space.

Interior work to be done:

Floors: new hardwood flooring installed throughout the space

Walls: existing interior walls will be removed, exterior brick walls will be stripped back to the brick, brick and mortar repaired as needed and sealed to leave the brick exposed.

Ceiling: existing suspended ceiling removed, clean up exposed floor joists in order to leave them exposed.

Paint: refresh paint in seating areas and focus walls in coffee bar and florist space.

Electrical: add electrical outlets within seating area, electrical service to new kitchen

Plumbing: Plumb coffee bar, kitchen prep area and an additional restroom facility

Exterior work to be done:

Remove wooden overhang and replace with period appropriate panels and trim work.

Install collapsible canvas awnings to provide shade for outside seating area

Installation of period-appropriate sidewalk security lighting

Installation of historic-looking signage and flood lights

Proposed use (in detail).

Coffee café and full-service floral shop. A space where locals can meet in the early morning, providing them with breakfast, lunch, grab-and-go lunch alongside a large variety of coffees, teas and hot cocoas. Wifi will be available within the café. Event room available to rent/reserve for meetings, celebrations, etc. Retail display areas will offer local makers space to sell their products, baked goods and pastries.

Brief description of business plan:

Storefront location for C-corporation Coffee and Carnations, which will be a gathering place for good fellowship, delicious food and beverages, local products and full-service florist shop.

Proposed improvements with itemization of costs.

See attached Appendix A

Any professional architects, designers, or decorators involved? Contractors who will be involved?

None currently, working with local MSquared Customs for design concepts and construction.

Proposed structural changes, if any (in detail).

Interior walls (not original to building) removed, back to exterior brick walls. Suspended ceiling removed. Addition of another restroom. Add and plumb kitchen prep area. Removal of existing wooden overhang, replacing it with period-appropriate panels and trim. Addition of collapsible canvas awnings to cover outside seating area. Installation of historic-looking sign with flood lights and necessary period-appropriate sidewalk security lighting.

Additional items to submit with application: (MUST be complete or application may be denied)

- ☒ Color photograph(s) of existing conditions
- ☒ Drawings, photos, plans, etc. of the building, which illustrate all proposed work. This includes any structural work or repair, paint, colors, signage, etc.
- ☒ Project budget that includes detailed cost estimates, with at least one itemized third party bid/quote. If property owner is affiliated with a qualified contractor/company, that company may bid on the project. However, another third party quote is required for comparison purposes.
- ☒ Information on methods and materials to be used. Special consideration should be given to how the project will put forth a good faith effort to follow best practices for the preservation and rehabilitation as outlined in the Secretary of the Interior's Standards for the Treatment of Historic Properties as well as consideration of how the project will complement existing neighboring buildings.
- ☒ Any design documents prepared by a licensed architect or engineer, if available.

ELIGIBLE FAÇADE IMPROVEMENTS

- Exit doors (exterior): Installation, repair, and replacement of exit doors and hardware, which face public roadways, meet current building and fire codes, and/or improve the overall appearance of the building.
- Painting: Painting of the exterior surface of the buildings. Painting of brick surfaces is not desirable.
- Shutters and Awnings: Repair, replacement, or addition of exterior shutters and awnings (exceptions: backlit and/or plastic awnings are not eligible for funding).
- Signs: Repair and replacement.
- Stairs, Porches, Railings, Exits: Repair and replacement (including installation) of exterior stairs, porches, railings, and exit facilities, including those improvements made to increase accessibility.
- Walls: Repair and rebuilding of exterior walls, including cleaning, sealing, tuckpointing, painting, etc.
- Windows: Repair of frames, sills, glazing, replacement of glass, and installation of new windows.
- Cornices: Repair or construction of cornices in order to replicate building's original façade.

The following items are not eligible for reimbursement grants under the Façade Improvement Program:

- Any work commenced prior to execution of a Façade Improvement Agreement;
- Building permit fees and related costs;
- Exterminations of insects, rodents, vermin, and other pests;
- Sidewalks;
- Title reports and legal fees;
- Acquisition of land or buildings;
- Architect or design work, to include drawings.

The undersigned applicant affirms that:

- The information submitted herein is true and accurate to the best of my (our) knowledge.
- I (we) realize and understand the conditions of the Façade Improvement Program and agree to abide by its conditions and guidelines.
- I (we) understand that all work completed on the project must follow the description of approved methods and materials listed in the above section. Any variance from the agreed upon procedure, without prior approval, may result in forfeiture of any funds for which I may have qualified.
- I (we) have, to the best of my (our) ability, attempted to follow the aesthetic and preservation-based guidelines set forth by the Façade Improvement Program in the planning of my (our) project.
- I (we) understand that any funds this project qualifies for will only be disbursed by the City as a reimbursement after the project is complete. All expenses must be documented and submitted to the City at project completion.
- I (we) understand that the Façade Improvement Program is based on **actual** project costs. Therefore, if the project costs less than the total approved by the City, my (our) reimbursement will lessen accordingly. However, if the project goes over budget, the Program reimbursement will not exceed the approved total.
- Approval or denial is at discretion of City Review Committee, and subject to final approval by City Council. The undersigned applicant agrees to comply with the requirements of this program as outlined in Prairie City Façade Improvement program, the JEDCO Façade Improvement Program and Application.

Signature of Applicant	Date
Signature of Co-Applicant	Date

Approved by Review Committee?	Yes X	No
Approved by City Council (and date of action)	Yes	No

The City of Prairie City Façade Improvement Program is designed to promote the continued use and maintenance of commercial buildings in the downtown area by helping property owners and tenants rehabilitate and restore eligible buildings. Reimbursement grants are provided to owners or tenants in recognition of the positive impact that individual building improvements can have on the overall appearance, quality, and vitality of the downtown

Jasper County Façade Improvement Program Terms of Agreement



- The applicant is the City.
- The applicant and property/business owner meet all of the eligibility criteria outlined in the Jasper County Façade Improvement Program.
- No funds are approved for the proposed improvements until the applicant is notified in writing and meets all Program requirements. Work completed prior to final approval is ineligible for funding.
- All funds are distributed on a reimbursement basis after all work is completed.
- The City shall ensure that work is performed in a satisfactory manner and conforms to the approved application, project budget, and project schedule and all applicable local ordinances and design standards. The City is responsible for ensuring compliance with all local permitting that is required.
- The City and business owner shall each provide matching funds equal to or greater than the amount that they request from JEDCO. The City shall keep a record of all documents, receipts, lien waivers, etc., to substantiate that they and the business owner are in conformance with this requirement.
- No changes to the approved project plans shall be made without prior consent from JEDCO.
- JEDCO funds shall be disbursed only upon the project's satisfactory completion in accordance with the approved plans for the project. It is the responsibility of the applicant to demonstrate that the project is satisfactorily complete.
- Funds are only to be used for the scope of the project approved by JEDCO.
- The applicant and business owner authorize JEDCO to promote their approved project, including, but not limited to, displaying a sign at the site during and after the construction and using photographs and descriptions of the project in JEDCO media materials.

By providing your name below, you certify that to the best of your knowledge, you have submitted all the required information to apply for a façade grant and that the information is accurate.

You further acknowledge that you have read and agree to the Terms of Agreement outlined above.

Acknowledgment of Terms of Agreement

Property/Business Owner

Date

Name & Title of Chief Elected Officer

Date

Appendix A

Nature of Improvements

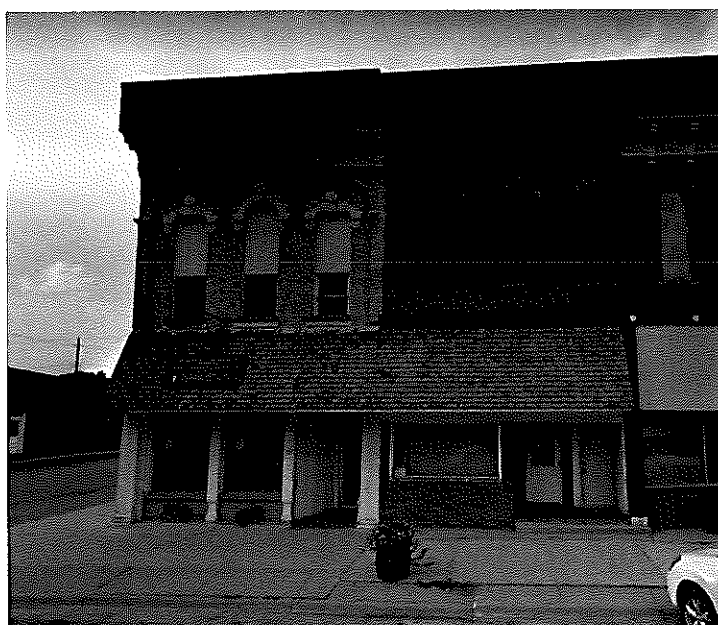
Ground Floor, 100 E Jefferson St
Interior

- Removal of existing internal walls.
- Removal of interior plaster on brick walls, cleaning and sealing of brick surface.
- Removal of suspended ceiling. Cleaning of floor joists for them to remain exposed in seating area.
- Build out window seat with overhead loft storage area.
- Build out kitchen prep area, office/storage and florist area, with applicable plumbing and electrical work. Create overhead loft storage area.
- Add additional restroom.

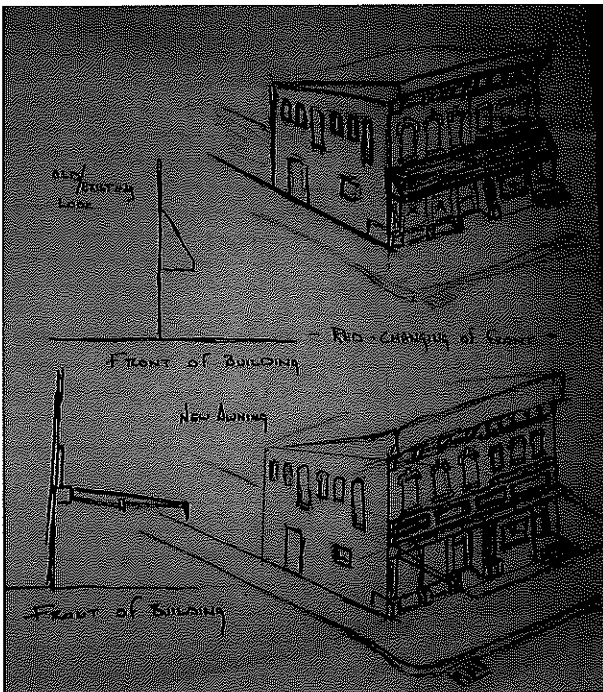
Exterior

- Removal of existing wooden overhang
- Installation of period-appropriate panels and trim
- Installation of collapsible canvas awnings
- Installation of historic-looking sign with flood lights
- Installation of period-appropriate sidewalk security lighting

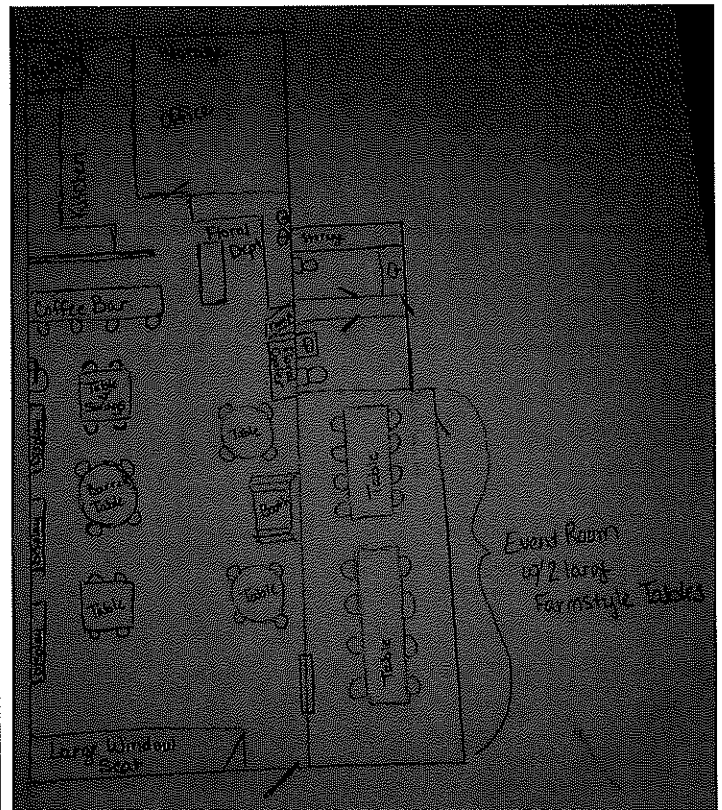
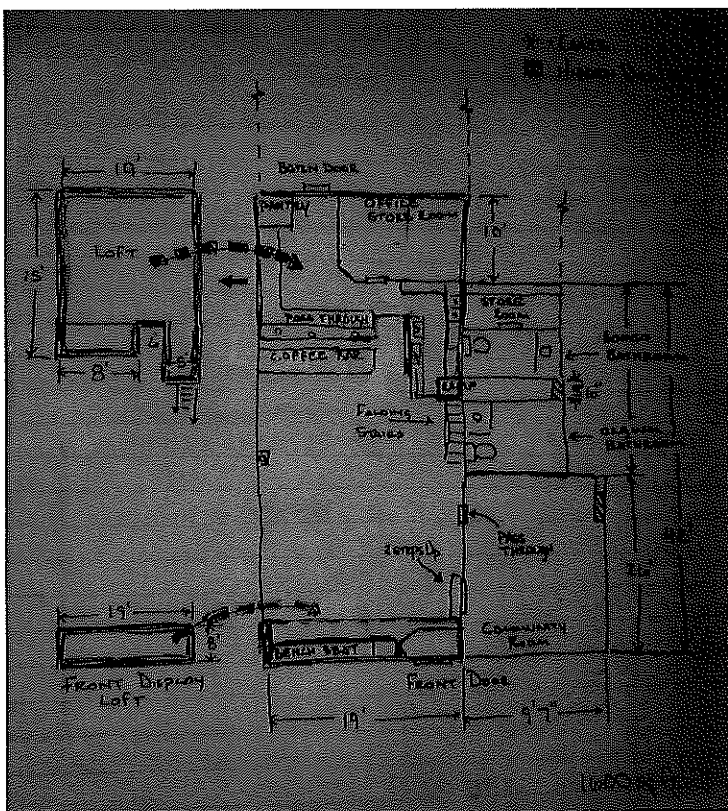
Current Façade:



New façade plans



New Floor plans



Expense Summary:

Interior			
	Installation of hardwood flooring	\$ 8,000	estimated materials and labor
	Brick walls (cleaning, prep, sealing)	\$ 6,500	estimated materials, labor in kind
	Window seat area and loft	\$ 3,000	estimated materials and labor
	Coffee bar	\$ 3,000	estimated materials and labor
	Additional bathroom	\$ 7,500	estimated materials and labor
	Labor, in kind	\$ 6,000	estimated
	<i>Interior subtotal</i>	<i>\$ 34,000</i>	
Exterior			
	Removal of front overhang	\$ 1,200	
	Frame in front, add detail trim	\$ 1,550	
	Awnings	\$ 15,600	
	Attach awnings	\$ 250	
	Signage	\$ 5,120	
	Outside lighting (sidewalk, sign flood)	\$ 1,200	
	Lighting installation	\$ 500	
	<i>Exterior subtotal</i>	<i>\$ 25,420</i>	
Total project		\$ 59,420	

Quotes from M2 Customs:

Take off overhang (roof), frame in front, add detail trim & attach new awnings	\$2980.00
Reframe front window area, bench seat with storage built in, clean up & patch front outside under windows	\$620.00
Front loft area, frame, insulate, sheet, shiplap, hanging bar, reframe front wall	\$1120.00

Awning



ORDER STATUS | CART

CALL TODAY
1-800-876-2340

Order Summary

Item	QTY	Price
20ft Plat Plus PRO XL-13 Espresso	1	\$6,213.00
Wal-R		\$6,013.00
remove		
Projection 13 ft 1 in		\$1,137.00
Frame in Cream color		
Sub-Total:		\$7,150.00
Shipment:		\$179.00
Sales Tax:		\$429.00
Order Total:		\$7,758.00

[COMPLETE YOUR ORDER](#)

Lighting:



Shipping & Delivery

Payment & Review

Confirmation

Parcel Shipping

Shipping Address

Melody - Coffee & Camellions - 100 E Jefferson St
Melody Burkman
Coffee & Camellions
100 E Jefferson St
Prairie City, IA 50228-7709
Edit this address | Add New Address
(515) 314-0354
coffeeandcamellions59228@gmail.com

Shipping Method

Ground: \$11.15

☐ Concealed Packaging ⓘ • \$25.00

Get it by approximately 3/15/2022 - 3/21/2022



Patriot Lighting® Barn Green Outdoor Wall Light
SKU: 3569059
Qty: 10

Order Summary

Merchandise Subtotal	\$999.50
Processing Fees: ⓘ	\$9.40
Shipping Charges:	\$11.15
Pretax Subtotal	\$1,089.45

By purchasing today you save \$109.93 with mail-in rebate! ⓘ

[BACK](#)

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To meet your expectations, we process orders as quickly as possible. Please verify the shipping address and item quantities prior to completing your order, as we will not be able to make changes once the order is in process.



Lithonia Lighting 300 Lumen LED Spotlight Track Head

Model Number: LTHSPLTMR16GU10LED27KORBM4

Menards® SKU: 3007701

LTHSPLTMR16GU10LED27KORBM4

EVERYDAY LOW PRICE **\$43.88**

11% MAIL-IN REBATE Good Through 3/12/22 **\$4.83**

FINAL PRICE **\$39⁰⁵ each**

You Save \$4.83 with Mail-In Rebate ⓘ

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RESOLUTION NO. 9-14-22-3

RESOLUTION NAMING DEPOSITORIES

WHEREAS Iowa Code 12C.2 requires that the approval of financial institutions as depositories shall be by written document which shall be entered of record in the minutes of the approving board, and which shall distinctly name each depository approved, and specify the maximum amount which may be kept on deposit in each depository; and

BE IT THEREFORE RESOLVED that the City Council of Prairie City in Jasper County, Iowa, approves the following list of financial institutions to be depositories of the City of Prairie City funds in conformance with all applicable provisions of Iowa Code Chapter 12. The City Administrator/City Clerk and Deputy Clerk are hereby authorized to deposit the City of Prairie City funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>DEPOSITORY NAME</u>	<u>MAXIMUM BALANCE IN EFFECT UNDER PRIOR RESOLUTION</u>	<u>MAXIMUM BALANCE IN EFFECT UNDER THIS RESOLUTION</u>
First Interstate Bank, Prairie City, Iowa	\$2,000,000.00	\$4,000,000.00
First Bank, Colfax, Iowa	\$2,000,000.00	\$4,000,000.00
Iowa Public Agency Investment Trust (IPAIT), West Des Moines, Iowa	\$2,000,000.00	\$4,000,000.00

PASSED AND APPROVED this 14th day of September, 2022.

ERIC IMERMAN, MAYOR

ATTEST:

JODIE WYMAN, CITY CLERK