



## *Prairie City Police Department*



*203 East Jefferson Street  
Prairie City, Iowa 50228  
Phone: (515)994-2649  
Fax: (515)994-2850*

July 25, 2022

Jodie Wyman  
203 E Jefferson  
Prairie City, IA 50228

Re: Background Investigation for James Sickels

Jodie:

All personal references were called. No discrepancies were found. Most employee references were called with no discrepancies. I am still waiting on a few to return my calls. No deficiencies were found on his criminal history or driver's license checks.

I would recommend hiring James Sickels for the City of Prairie City.

Sincerely,

Matt Davenport  
Investigating Police Officer  
Prairie City Police Department  
203 E Jefferson St.  
PO Box 607  
Prairie City, Iowa 50228  
O: 515-994-2649  
F: 515-994-2850  
24 Hour Dispatch: 641-792-5912

RESOLUTION NO: 09-14-22-5

RESOLUTION TO APPROVE THE CITY STREET FINANCE REPORT.

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the attached 2022 City Street Finance Report in accordance with the rules and regulations set forth by the Iowa Department of Management.

Passed and approved this 14<sup>th</sup> day of September, 2022.

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Eric Imerman, MAYOR

Attest:

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Jodie Wyman, CITY CLERK



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Prairie City

8/19/2022 10:54:24 AM

### Expenses

	General Fund - Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & UD)	Grand Total
Salaries - Roads/Streets	\$17,882	\$53,076					\$70,958
Benefits - Roads/Streets		\$2,918					\$2,918
Building & Grounds Maint. & Repair	\$2,103						\$2,103
Vehicle & Office Equip Operation and Repair	\$741	\$3,364					\$4,095
Operational Equipment Repair	\$504	\$185					\$689
Other Maintenance and Repair	\$5,764						\$5,764
Insurance	\$1,554	\$4,113					\$5,667
Payments to other agencies		\$31,918					\$31,918
Operating Supplies		\$2,717					\$2,717
Postage & Safety		\$82					\$82
Storm Drainage		\$6,194					\$6,194
Other Capital Outlay		\$530,137					\$530,137
Transfer Out		\$65,190	\$541,088				\$606,278
Snow Removal		\$6,585					\$6,585
Depreciation & Building Utilities		\$429					\$429
Snow Removal Salaries		\$11,433					\$11,433



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022  
Prairie City  
8/19/2022 10:54:24 AM

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (500 & 100)	Grand Total
Snow Removal Benefits		\$98					\$98
Total	\$28,548	\$718,429	\$541,088				\$1,288,065



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022  
Prairie City  
8/19/2022 10:54:24 AM

### Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & 110)	Grand Total
Levied on Property	\$3,548		\$0	\$0			\$3,548
State Revenues - Road Use Taxes		\$234,499					\$234,499
Charges/fees						\$0	\$0
Transfer In	\$25,000	\$541,088	\$7,953			\$32,237	\$606,278
<b>Total</b>	<b>\$28,548</b>	<b>\$775,587</b>	<b>\$7,953</b>	<b>\$0</b>		<b>\$32,237</b>	<b>\$844,325</b>



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022  
Prairie City  
8/19/2022 10:54:24 AM

### Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 8/30
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Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Prairie City

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### Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
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Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022  
Prairie City  
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### Street Projects

Project Description	Contract Price	Final Price	Contractor Name
Marshall Street Reconstruction	\$549,273	\$1,125,890	Absolute Concrete Construction





Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022  
Prairie City  
8/19/2022 10:54:24 AM

### Summary

	General Fund Streets (601)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Beginning Balance	\$0	\$368,847	\$0	\$0	\$0	\$0	\$368,847
SubTotal Expenses (-)	\$28,548	\$653,239					\$681,787
Transfers Out (-)		\$65,190	\$541,088				\$606,278
Subtotal Revenues (+)	\$3,548	\$234,499	\$0	\$0		\$0	\$238,047
Transfers In (+)	\$25,000	\$541,088	\$7,953			\$32,237	\$606,278
Ending Balance	\$0	\$426,005	(\$533,135)	\$0	\$0	\$32,237	(\$74,893)

Resolution Number:

Execution Date:

Signature:

# REVENUE & EXPENSE REPORT

CALENDAR 6/2022, FISCAL 12/2022

ACCOUNT NUMBER	ACCOUNT TITLE	YTD BALANCE
001-210-6010	SALARIES, STREETS	17,882.29
001-210-6230	TRAINING	.00
001-210-6310	BLDG & EQPT MAINTENANCE	2,102.95
001-210-6331	FUEL	740.69
001-210-6332	VEHICLE MAINT/REPAIR	504.50
001-210-6398	SIDEWALK MAINTENANCE	5,764.03
001-210-6408	INSURANCE	1,553.80
001-210-6506	OFFICE SUPPLIES	.00
001-210-6723	C/E HEAVY EQUIPMENT	.00
001-210-6727	C/E OTHER EQUIPMENT	.00
001-210-6765	STORM SEWER IMPROVEMENT	.00
	STREETS TOTAL	28,548.26
	GENERAL TOTAL	28,548.26
110-210-6010	SALARIES, RD MAINT	53,076.25
110-210-6150	GROUP HEALTH INSURANCE	2,917.66
110-210-6331	FUEL	3,353.99
110-210-6350	EQUIPMENT MAINT	184.66
110-210-6371	ELECTRIC (ST LIGHTS)	428.87
110-210-6408	INSURANCE	4,113.19
110-210-6413	CONTRACTED STREET REPAIR	31,917.71
110-210-6499	STREET SWEEPING/TREE TRIMING	.00
110-210-6507	OPERATING SUPPLIES	2,716.66
110-210-6509	STREET SIGNS	81.91
110-210-6598	STREET CONSTRUCTION	.00
110-210-6765	STREET DRAINAGE	6,194.09
110-210-6799	CAPITAL EXPENSE	530,136.71
	STREETS TOTAL	635,121.70
110-250-6010	SALARIES, SNOW REMOVAL	11,433.44
110-250-6150	GROUP HEALTH INSURANCE	98.28
110-250-6331	FUEL	3,000.00
110-250-6350	EQUIPMENT MAINTENANCE	2,557.14
110-250-6408	INSURANCE	1,028.30
110-250-6413	EQUIPMENT RENTAL	.00
110-250-6507	OPERATING SUPPLIES	.00
	SNOW REMOVAL TOTAL	18,117.16
	ROAD USE TOTAL	653,238.86
112-210-6110	FICA/MEDICARE - STREETS, RUT	5,187.20
112-210-6130	IPERS - STREETS, RUT	6,698.46
112-210-6150	GROUP HEALTH INS - STREETS, RUT	1,175.21

REVENUE & EXPENSE REPORT  
CALENDAR 6/2022, FISCAL 12/2022

ACCOUNT NUMBER	ACCOUNT TITLE	YTD BALANCE
112-210-6160	WORKER'S COMP - STREETS, RUT	1,983.24
		=====
	STREETS TOTAL	15,044.11
112-250-6110	FICA/MEDICARE - SNOW REMOVAL	854.93
112-250-6130	IPERS - SNOW REMOVAL	1,079.30
112-250-6150	GROUP HEALTH INS - SNOW REMOVL	.00
112-250-6160	WORKER'S COMP - SNOW REMOVAL	303.42
		=====
	SNOW REMOVAL TOTAL	2,237.65
		=====
	TRUST&AGENCY LEVIES TOTAL	17,281.76
		=====
		=====
	EXPENSE TOTAL:	699,068.88
		=====

# REVENUE & EXPENSE REPORT

CALENDAR 6/2022, FISCAL 12/2022

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
110-910-6910	TRF TO EQPT REV FUND	25,000.00	40,189.50	65,189.50	40,189.50-	261
		=====	=====	=====	=====	=====
	DIFFERENCE	25,000.00	40,189.50	65,189.50	40,189.50-	261
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	PROOF	25,000.00	40,189.50	65,189.50	40,189.50-	261
		=====	=====	=====	=====	=====

REVENUE & EXPENSE REPORT  
CALENDAR 6/2022, FISCAL 12/2022

ACCOUNT NUMBER	ACCOUNT TITLE	YTD BALANCE
110-210-4430	ROAD USE TAX	234,498.58
110-910-4830	TRANSFER IN	541,088.19
		=====
	DIFFERENCE	775,586.77
		=====
		=====
	PROOF	775,586.77
		=====

**BALANCE SHEET**  
CALENDAR 6/2022, FISCAL 12/2022

	BEGINNING BALANCE	ENDING BALANCE
FUND BALANCE	368,845.84 ✓	426,004.25 ✓
SPECIAL REVENUES TOTAL	368,845.84	426,004.25
FUND BALANCE TOTAL	368,845.84	426,004.25



**Address** 203 E Jefferson St  
**City** Prairie City  
**State & Zip Code** IA 50228  
**County** Jasper  
**Phone/FAX** 5153806841  
**Contact Name** Dan Riemersma  
**Contact E-mail** driersma28@gmail.com

[illegible]

Tax Rate

Total Equipment Price	\$ 763.50
Installation	\$ -
Subtotal	\$ 763.50
Taxes	\$ -
Shipping	\$ 20.00
Total	\$ 783.50

**System Description: Dual Band Multi Frequency P25 Pager, Charger, programmed. Accessories Listed. Spare Motorola Minitor Batteries.**

**Proposal Presented By:** D Vos

**Date:** 8/22/2022

**Proposal Accepted By:**

Date: \_\_\_\_\_

**RESOLUTION NO. 9-14-22-6**

**RESOLUTION APPROVING THE PROMOTION OF INTERIM EMS  
DIRECTOR, JODY VAN DER KAMP**

Resolution authorizing the approval and promotion of Interim EMS Director, Jody Van Der Kamp.

Whereas, the City of Prairie City desires to permanently fill the position of EMS Director; and

Whereas, the City of Prairie City has been without a permanent EMS Director since March 31, 2022.

BE IT RESOLVED by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the promotion of Interim EMS Director, Jody Van Der Kamp to Prairie City EMS Director.

Approved and adopted this 14th day of September, 2022.

\_\_\_\_\_  
Eric Imerman, MAYOR

ATTEST:

\_\_\_\_\_  
Jodie Wyman, CITY CLERK



## Jodie Wyman

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**From:** Dianne Taylor <dtaylor.pccouncil@gmail.com>  
**Sent:** Friday, September 2, 2022 1:00 PM  
**To:** Eric Imerman  
**Cc:** Jodie Wyman  
**Subject:** Resignation from City Council

Good afternoon,

This is official notice of my resignation from the Prairie City City Council effective immediately. I've appreciated the opportunity to serve the citizens of Prairie City for the past four plus years.

I will deliver a signed resignation letter to City Hall in the next day.

Dianne Taylor

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This email was scanned by Bitdefender

Dianne Taylor  
PO Box 159  
Prairie City, IA 50228

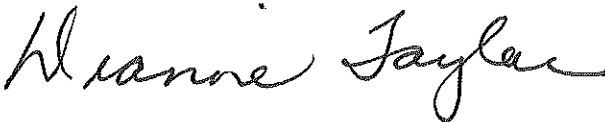
September 2, 2022

Mayor Eric Imerman  
City of Prairie City  
203 E. Jefferson  
Prairie City, IA 50228

Mayor Imerman:

This is official notice of my resignation from the Prairie City City Council effective immediately. I've appreciated the opportunity to serve the citizens of Prairie City for the past four plus years.

Sincerely,

A handwritten signature in cursive script that reads "Dianne Taylor". The signature is written in dark ink and is positioned above the printed name.

Dianne Taylor

CC: City Administrator/City Clerk Jodie Wyman

## NOTICE

TO THE CITIZENS OF PRAIRIE CITY, JASPER COUNTY, IOWA:

You are hereby notified that one City of Prairie City, Iowa, Council position was vacated effective September 2, 2022.

Pursuant to Prairie City Code Section 5.10 and Section 372.13, (2), (a) of the Code of Iowa, notice is hereby given that the City Council of Prairie City, Jasper County, Iowa, intends to fill this vacancy by appointment at the City Council Meeting held at Prairie City City Hall, 203 E Jefferson at 6:00 p.m. on Wednesday, October 12, 2022.

The electors of the City of Prairie City have the right to file a petition requiring that the vacancy be filled by a special election as provided in section 372.13, (2), (a) of the Code of Iowa. If no such petition is filed, the appointment shall be for the period until the next pending election as defined in Section 69.12 of the Code of Iowa.

Eligible electors of the City of Prairie City, Jasper County, Iowa, wanting to be considered for appointment should submit a request in writing to Prairie City City Hall, by 4:30 p.m. October 12, 2022, or be present at the October 12, 2022, Council Meeting.

Jodie Wyman  
2622 Forest Drive  
Knoxville, IA 50138

September 5, 2022

Mayor and Council  
City of Prairie City  
203 E Jefferson  
Prairie City, IA 50228

Dear Mayor and Council,

Please accept this letter as formal notice of my resignation from my positions as City Administrator and City Clerk for the City of Prairie City. My last day of employment will be September 16, 2022.

Thank you for giving me the opportunity to work in these positions for the past two years. I have thoroughly enjoyed working here and appreciate all the opportunities that I have experienced to professionally grow and develop. However, I have decided it is time for me to move onto my next challenge with the City of Knoxville.

I would like to do anything I can to help with the transition, including wrapping up my responsibilities and training other team members. If I can be of any other assistance during this time, please let me know.

Thank you again for the opportunity, and I wish you and the City of Prairie City all the best for the future.

Yours sincerely,

Jodie Wyman

## **CITY ADMINISTRATOR/CITY CLERK**

The City of Prairie City, IA (pop 1729) is accepting applications for a full-time City Administrator/City Clerk. Responsibilities include but are not limited to performing a variety of complex, specialized, and fund accounting, financial, budgetary, and administrative duties which require accuracy, proficiency, confidentiality and limited independent judgment. Must possess associate degree in accounting, finance, or public administration and at least three (3) years of experience. Salary depends on qualifications. Post-offer physical and drug test required. Application and resume can be mailed to City of Prairie City, 203 E Jefferson, PO Box 607 Prairie City, IA 50228 or emailed to [Emily.Voeller@prairiecityiowa.us](mailto:Emily.Voeller@prairiecityiowa.us) by 4:30 p.m. on October 30, 2022.

A copy of the job description and application is available at [http://prairiecityiowa.us/?page\\_id=1851](http://prairiecityiowa.us/?page_id=1851)