



PRAIRIE CITY COUNCIL MEETING AGENDA  
CITY AND ZOOM MEETING  
6:00 P.M. WEDNESDAY, DECEMBER 14, 2022

Mayor Pro Tem:  
Deb Townsend

Council Members:  
Emily Simmons  
Chris Laidig  
Derek Ingle  
Phil Holland

City Administrator  
vacant

City Clerk  
Christie Busby

Deputy Clerk  
vacant

Library Director  
Sue Ponder

Police Chief  
Matt Davenport

Fire Chief  
Ryan Van Der Kamp

Ambulance Director  
Jody Van Der Kamp

City Attorney  
Brick Gentry Law Firm

203 E. Jefferson  
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Prairie City, IA 50228  
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515/994-2649 phone  
515/994-2376 fax

ZOOM MEETING INFO

<https://us02web.zoom.us/j/86555044940?pwd=VG0xVWFoM2JxZFpJR3p5K1pjZkthQT09>

Meeting ID: 865 5504 4940 Password: 540624

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING.

You are hereby notified that members of the City Council for Prairie City, Iowa, may be present and a quorum may exist even though members are videoconferencing or teleconferencing.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. AGENDA APPROVAL
4. SWEARING IN OF MAYOR
5. CONSENT AGENDA
  - a) Council Meeting Minutes from November 9, 2022
  - b) Council Meeting Minutes from November 10, 2022 (Special Meeting)
  - c) Council Meeting Minutes from November 22, 2022 (Special Meeting)
  - d) Police Report – Statistics and Written Update
  - e) BLS Statement - October
  - f) October Financials
  - g) Resolution 12-14-22-1 Approving Bills and Transfers
  - h) Library Board Minutes November 8, 2022
  - i) Library Board Minutes November 17, 2022 (Special Meeting)
  - j) Summary of Library Funds
  - k) EDC July 27<sup>th</sup> Minutes
  - l) EDC August 4<sup>th</sup> Minutes
  - m) Celebration Committee Minutes November 10, 2022
  - n) Prairie Days Contract with Lucas Beebe
  - o) Council and Committee Appointments
  - p) Building Permit Reports – October 2022
  - q) Building Permit Reports – November 2022
6. PUBLIC COMMENT
7. OLD BUSINESS:
  - a) MSA Update
  - b) Public Works Update
  - c) Discussion and Possible Action on Tool Cat Purchase

8. NEW BUSINESS

- a) Setting Time and Date(s) for Future Council Meetings
- b) Discussion and Possible Action on Additional Library Funding
- c) Discussion and Possible Action on Alley Repair Behind City Hall
- d) Fire/EMS Update and Questions
- e) Discussion and Possible Action on Fire/EMS Building Funding
- f) Discussion and Possible Action on Phase II Water Project
- g) Discussion and Possible Action on Jefferson Street Improvement
- h) Discussion and Possible Action on Tennis Courts/Pickle Ball
- i) Discussion and Possible Action on Land Purchase
- j) Discussion and Possible Action on Moving Water Lines
- k) Discussion and Possible Action on Janon Douglas
- l) Discussion and Possible Action on Cindy Kendall
- m) Resolution 12-14-22-3 Setting a Public Hearing for 2022-2023 Budget Amendment
- n) Catalyst Grant Update
- o) Hiring Seasonal Part Time Public Works Employee for Snow Removal
- p) Marshall St Reconstruction – Final Payment and Closeout

9. CLOSED SESSION PURSUANT TO IOWA CODE 21.5.1.I

- a) Possible Action on hiring city administrator

10. ADJOURNMENT

# STATE OF IOWA OATH OF OFFICE

Name of Official: \_\_\_\_\_

Office: \_\_\_\_\_

*I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially, to the best of my ability, discharge all duties of the office in Prairie City, Iowa, as now or hereafter required by law.*

Signature of Official: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF PRAIRIE CITY  
CITY COUNCIL MINUTES  
NOVEMBER 9, 2022**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met November 9, 2022, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:02 p.m., Mayor Pro Tem Townsend called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present – Mayor Pro Tem Townsend, Councilors Simmons, Holland, Ingle and Laidig. Also in attendance: Water/Sewer Superintendent Carl Van Der Kamp; Library Director Sue Ponder, City Attorney Erin Clanton from Brick Gentry P.C., and Ryan Glenn from Group Benefits LTD.

Mayor Pro Tem Townsend announced Eric Imerman turned in his resignation that morning vacating the office of Mayor effective immediately. Mayor Pro Tem Townsend stated there were some changes needed on the agenda as follows: Item 7d has additional information added by the asterisk, item 7f was added (discussion with no action of Mayor Vacancy), items 8 and 9 Iowa Code references were updated, and item 9b removed (possible action on hiring a city administrator.) Library Director Sue Ponder will act in the role of city clerk for this meeting, taking minutes and doing roll call votes for the meeting.

AGENDA APPROVAL: Simmons moved to approve the agenda with the changes as presented, Laidig seconded, motion passed all ayes.

CONSENT AGENDA: Simmons pointed out the spelling of Dianne Taylor's first name needs corrected in the minutes. Mayor Pro Tem Townsend said Nancy Earles provided financials but was still working on the CDs and IPAIT accounts; Earles is working with staff to access the information. Townsend also mentioned that Earles was reconciling the credit card statement with receipts from staff. Ingle motioned to approve the agenda with the correction, and the motion was seconded by Simmons. Motion passed, all ayes.

Council Meeting Minutes from October 26, 2022

Christmas on the Prairie Permit

Police Report

Building Permit Report

September Financials

Resolution 11-09-322-1 Approving Bills and Transfers

PUBLIC COMMENT: No comments from the public.

OLD BUSINESS:

Insurance Renewal: Ryan Glenn from Group Benefits, LTD provided options for the employee insurance renewal. Councilor Simmons met with Mr. Glenn and staff covered by the insurance. Her recommendation for renewal was to offer employees the option of choosing one of two plans: the current plan Complete Blue 4000 and the Enhanced Blue Primary with the HRA benefit schedule as outlined in the handout provided by Mr. Glenn. Simmons moved to offer both plans to eligible employees. Motion was seconded by Ingle. On a roll call vote, the motion passed with three yes votes (Simmons, Ingle and Holland) and two no votes (Townsend and Laidig).

Mr. Glenn reviewed the dental plan. Simmons shared her recommendation was to continue the dental option without changes. Motion to offer current dental plan by Townsend, seconded by Simmons. Motion passed all ayes.

Simmons explained she asked Mr. Glenn to include information about coverage for vision through Delta Dental. After discussion, Laidig made the motion to offer vision coverage through Delta Dental with the employees covering both the employee and dental premium. Holland seconded the motion. Motion passed, unanimously on roll call vote.

Public Works equipment quotes: Carl Van Der Kamp provided a quote for the new Tool Cat from Bobcat with all the necessary equipment and accessories. Only one quote was provided because it is state contract pricing, so it is a set price. Item was tabled until we could talk with Nancy Earles to get the current balance in the Public Works Equipment Revolving Fund. Van Der Kamp was asked to obtain a quote with the trade-in of the existing Tool Cat included.

Third reading of the UTV Ordinance 394: Simmons made the motion to approve the third reading of Ordinance number 394. The motion was seconded by Laidig and passed unanimously.

Library Director Sue Ponder provided an update of fundraising efforts for the new library.

Setting the Time and Dates for Future Meetings: Ingle moved to set the next regular Council meeting for December 14, 2022, at 6:00 pm. Holland seconded the motion, and it passed unanimously.

Simmons suggested that before work starts on the budget, a Council workshop be held to discuss and prioritize the items on the CIP. Simmons moved and Holland seconded to hold the workshop on Tuesday, November 22, 2022, at 6 p.m., Motion passed unanimously.

Adding Prairie Days to Fee schedule. After discussion it was determined that the fees for Prairie Days vendors are covered under the vendor fee in the City Fee Schedule. No action was taken. Holland will communicate this to the Celebration Commission.

Resolution 11-09-22-2 accepting the 2022 Annual Urban Renewal Report – Townsend moved to accept the 2022 Annual Urban Renewal Report. Motion was seconded by Laidig and passed unanimously.

Resolution 11009-22-3 approving the Annual Jasper County, Prairie City TIF Certification Report - Simmons moved to accept the Annual Jasper County, Prairie City TIF Certification Report. Ingle seconded the motion and it passed unanimously.

Resolution 11-09-22-4 Hiring of Nicholas Aldrich as a Part-Time Officer – Simmons moved and Ingle seconded to hire Nicholas Aldrich as a Part-Time Officer. Motion passed unanimously.

Mayor Vacancy – After discussion, it was decided to hold a special meeting on Thursday, November 10 at 8:30 p.m. to discuss the method for filling the vacancy. Sue Ponder will post the information to adhere to the open meetings requirements.

ENTER INTO CLOSED SESSION PURSUANT TO IOWA CODE 21.5.1.j – Simmons made the motion to enter closed session. Laidig seconded, and the motion carried unanimously. The Prairie City City Council moved into closed session at 8:12 p.m.

The Council returned to open session at 8:58 pm. No action was taken from the closed session.

ENTER INTO CLOSED SESSION PURSUANT TO IOWA CODE 21.5.1.i. Laidig moved to enter into closed session. Simmons seconded. Motion passed unanimously. The City Council moved into closed session at 9:04 p.m.

The Council returned to open session at 9:37 p.m.

9a. Possible Action on hiring a City Clerk - Ingle made the motion to extend an offer to the applicant for the City Clerk/Treasurer position at the wage discussed in closed session, contingent upon the results of the background check. Holland seconded the motion and it passed unanimously.

Simmons made the motion to adjourn the meeting. Ingle seconded. Motion passed unanimously. Meeting adjourned at 9:41 p.m.

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**Deb Townsend, Mayor Pro Tem**

**ATTESTED TO:**

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**Sue Ponder, Library Director**

**CITY OF PRAIRIE CITY  
CITY COUNCIL MINUTES  
NOVEMBER 10, 2022**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on November 10, 2022, in regular session at the Prairie City Council Chambers at City Hall and via Zoom. At 8:32 p.m., Mayor Pro Tem Townsend called the meeting to order and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows: Present in-person—Mayor Pro Tem Townsend, present via Zoom Councilors Simmons, Holland, Ingle and Laidig. Also, in attendance in-person: Library Director Sue Ponder.

AGENDA APPROVAL: Ingle moved to approve the agenda as presented, Laidig seconded, motion passed all ayes.

DISCUSSION AND POSSIBLE ACTION REGARDING VACANT MAYOR POSITION: After discussion, Laidig made the motion to hold interviews to fill the Office of Mayor by appointment on November 22, 2022, at a special meeting ahead of the scheduled workshop. Ingle seconded the motion, and it passed all ayes.

Mayor Pro Tem Townsend will let staff know to post on social media and send to the paper.

Laidig moved to adjourn the meeting. Ingle seconded. Motion passed all ayes.

Meeting adjourned at 8:37 p.m.

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**Deb Townsend, Mayor Pro Tem**

**ATTESTED TO:**

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**Sue Ponder, Library Director**

**CITY OF PRAIRIE CITY  
CITY COUNCIL MINUTES  
NOVEMBER 22, 2022**

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on November 22, 2022, in special session at the Prairie City Council Chambers at City Hall and via Zoom. At 6:03 p.m., Mayor Pro Tem Deb Townsend called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Roll was called showing members present and absent as follows:

Present: Mayor Pro Tem Townsend; Councilors Simmons, Holland, Ingle and via Zoom Laidig

Also in attendance: Water/Sewer Superintendent Carl Van Der Kamp; Public Works staff Jake Nolin and Ryan Martin; and Library Director Sue Ponder

AGENDA APPROVAL: Simmons moved to approve the agenda and was seconded by Ingle. The motion passed all ayes.

CONSENT AGENDA: Simmons moved to approve the consent agenda. The motion was seconded by Holland. The motion passed all ayes.

PUBLIC COMMENT: No comments from the public.

OLD BUSINESS:

- a. Discussion of Mayor vacancy and appointment: Joel Overton submitted a notice that he was interested in filling the appointment. His answers to the council questions were submitted prior to the meeting. Chad Alleger also indicated his interest in filling the vacancy. Councilor Ingle read Mr. Overton's responses to the Council's questions and Mr. Alleger responded verbally. Following the responses, a written vote was taken with Laidig texting his vote to Sue Ponder. Votes were counted. Mr. Alleger received the majority of the votes. Simmons made the motion to appoint Chad Alleger to serve the remainder of Eric Imerman's term as Mayor of Prairie City. Ingle seconded the motion. The motion passed all ayes.

NEW BUSINESS:

- a. Discussion and possible action – Utility Billing Clerk position: Mayor Pro Tem Townsend shared that Emily Voeller resigned as Deputy Clerk of Prairie City effective November 28, 2022. Townsend wanted to publicly thank Voeller for her service to the community. Ingle moved to post the opening as Utility Billing Clerk. Simmons seconded the motion. Motion passed all ayes.
- b. Discussion and possible action – Utility billing coverage: Townsend shared that Emily Voeller offered to help with the duties of Utility Billing Clerk until the position is filled at her current overtime rate. Townsend also indicated she had spoken to Sue Ponder and asked if she would be willing to provide additional coverage, and she agreed. Emily Simmons also offered to help where possible. Ingle made the motion to take advantage of all three options, as needed. Laidig seconded the motion. Motion carried all ayes.
- c. Discussion and possible action – City Clerk Hours for 11/23/2023: The new City Clerk Christie Busby's official start date is November 28, 2022, but she is available to come in on November 23, 2022, to train with Emily prior to her departure. Simmons moved to pay Busby her hourly rate for any hours worked that day. Holland seconded the motion. Motion passed all ayes.
- d. Discussion and possible action – City Clerk Transition: Mayor Pro Tem Townsend shared that Nancy Earles said as a new City Clerk, Busby would probably need more assistance than she is



able to provide at this time. She reached out and suggested both Janon Douglas and Cindy Kendall would be good resources for training. Townsend said she would be willing to obtain rate information for both options. Simmons moved to have Mayor Pro Tem Townsend get rate information for the two options. Ingle seconded. Motion passed all ayes.

- e. Discussion and possible action - City Administrator position: Simmons moved to post the City Administrator position again as a full-time position. Holland seconded the motion. Motion passed all ayes.

ADJOURNMENT:

Simmons moved to adjourn the meeting. Ingle seconded the motion. Motion passed all ayes. Meeting adjourned at 6:38 p.m.

Following the meeting, a Council Workshop was held to discuss the proposed Capital Improvement Plan.

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Deb Townsend, Mayor Pro Tem

ATTESTED TO:

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Sue Ponder, Library Director



# *Prairie City Police Department*

*Matt Davenport, Chief of Police*



## November Police Statistics:

November resulted in 246 calls for service where the majority of those were logged as security checks on businesses and other facilities. Another notable event was a GTSB event from the 15<sup>th</sup> to the 27<sup>th</sup>. Officers logged 8 hours of enforcement time resulting in 9 citations and 7 warnings. GTSB is funded by the state for traffic enforcement focusing on seatbelt usage, speed, and impaired driving. Another event is scheduled around the Christmas holiday period this month.

## Notable calls for service for November included:

Animal Calls:	7
EMS/Fire Department Assists:	8
Vacation House Checks:	3
Monroe PD Assists:	3
Colfax PD Assists:	1
Jasper Co. Sheriff Assist:	3
Auto Theft:	2 (1 recovered)
Narcotics Arrest:	2
Traffic Citations:	31

Traffic Camera Validations: 3274 (down from 4078 but doesn't include holiday w/e)

Another incident of interest is that an unknown subject damaged a solar panel on the speed camera on Hwy 163 by firing 5 rounds into it. The camera is still operating and at this time a cost for repair is not known.

**Prairie City Police Department**  
**Summary of Department Activity For the Month of November-22**

Total Number of Calls For Service:	<b>246</b>
(Persons):	<b>68</b>
(Businesses):	<b>83</b>
(Government Agencies):	<b>56</b>
(Other):	<b>0</b>

Traffic Accidents Investigated:	<b>1</b>
Traffic Citations Issued:	<b>22</b>
GTSB Citations:	<b>9</b>
Criminal Investigations Initiated:	<b>6</b>
*Photo Camera Citations Verified:	<b>3274</b>

Warnings Issued:	<b>6</b>
GTSB Warnings:	<b>7</b>

Total Criminal Charges Filed:	<b>2</b>
Number of Adult Charges:	<b>2</b>
Number of Juvenile Charges:	<b>0</b>

Arrests Made:	<b>2</b>
Arrests for Other Agencies:	<b>0</b>
Arrest Warrants Issued:	<b>0</b>
Mental Health Calls/Transports:	<b>1</b>

# Prairie City Police Department

## Activity Summary For the Month of November, 2022

Reporting Period: 11/1/2022 Through 11/30/2022

Activity	211	291	294	296	297	Totals
Administrative	0	0	5	1	0	6
Business Contact	8	1	15	56	1	81
Citizen Contact	3	0	14	15	0	32
Disturbance	0	0	1	1	0	2
Government Contact	4	0	22	31	9	66
Investigation	0	0	1	1	0	2
Missing Person	0	0	1	0	0	1
Motorist Assist	0	0	3	0	0	3
PCPD	0	0	8	0	0	8
Traffic Violation	0	0	25	20	0	45
<b>Totals:</b>	<b>15</b>	<b>1</b>	<b>95</b>	<b>125</b>	<b>10</b>	<b>246</b>

# Prairie City Police Department

## Initial Contacts/Complaints by Type For the Month of November, 2022

Reporting Period: 11/1/2022 Through 11/30/2022

246 total Contacts/Complaints broke down as follows:

Category	Count	Type
Citizen Contact		
	7	Animal Complaint
	1	Camera Citation PBX/Question
	1	Extra Patrol
	1	Phone Message
	4	Reckless Driver
	8	Salvage Inspections
	4	Suspicious Activity
	1	Theft
	3	Vacation Watch
	2	Welfare Check
<b>Category Total:</b>	<b>32</b>	
Business Contact		
	1	Alarm
	1	Other
	5	Salvage Inspections
	73	Security Check
	1	Suspicious Activity
<b>Category Total:</b>	<b>81</b>	
Government Contact		
	1	Colfax PD Assist
	6	EMS Assist
	2	Fire Department Assist
	1	JCSO Assist
	3	Monroe PD Assist
	8	School Assist
	16	School Patrol
	29	Security Check
<b>Category Total:</b>	<b>66</b>	
Investigation		
	1	Harassment / Threats
	1	Narcotics Violation
<b>Category Total:</b>	<b>2</b>	

Category	Count	Type
Traffic Violation		
	21	Citation
	9	GTSB Citation
	7	GTSB Warning
	2	Verbal Warning
	6	Written Warning
<b>Category Total:</b>	<b>45</b>	
Disturbance		
	1	Disturbing Peace
	1	Domestic Disturbance
<b>Category Total:</b>	<b>2</b>	
Motorist Assist		
	1	Directions to Destination
	1	Disabled Vehicle
	1	Object in Road
<b>Category Total:</b>	<b>3</b>	
Missing Person		
	1	Runaway
<b>Category Total:</b>	<b>1</b>	
PCPD		
	5	Council Packet Delivery
	1	Phone Message
	1	Vehicle Maintenance
	1	Walk In
<b>Category Total:</b>	<b>8</b>	
Administrative		
	2	Budgeting/Price Quotes
	1	Monthly Meeting
	1	Monthly Reports
	2	Other
<b>Category Total:</b>	<b>6</b>	

# Prairie City Police Department

## Zone Activity Report for 01 NW Quad

Reporting Period: 11/1/2022 Through 11/30/2022

*41 Activities broke down as follows*

### Administrative

Budgeting/Price Quotes	2
Monthly Meeting	1
Monthly Reports	1
Other	1
<b>Total:</b>	<b>5</b>

### Business Contact

Alarm	1
Security Check	16
<b>Total:</b>	<b>17</b>

### Citizen Contact

Animal Complaint	2
Camera Citation PBX/Question	1
Extra Patrol	1
Phone Message	1
Vacation Watch	3
Welfare Check	1
<b>Total:</b>	<b>9</b>

### Disturbance

Disturbing Peace	1
Domestic Disturbance	1
<b>Total:</b>	<b>2</b>

### Government Contact

EMS Assist	1
Security Check	1
<b>Total:</b>	<b>2</b>

### Missing Person

Runaway	1
<b>Total:</b>	<b>1</b>

### PCPD

Council Packet Delivery	2
Phone Message	1
Vehicle Maintenance	1
Walk In	1
<b>Total:</b>	<b>5</b>

# Prairie City Police Department

## Zone Activity Report for 02 NE Quad

Reporting Period: 11/1/2022 Through 11/30/2022

*19 Activities broke down as follows*

### Business Contact

Security Check 11

**Total:** 11

### Citizen Contact

Animal Complaint 4

**Total:** 4

### Government Contact

EMS Assist 1

School Patrol 1

Security Check 1

**Total:** 3

### PCPD

Council Packet Delivery 1

**Total:** 1



# Prairie City Police Department

## Zone Activity Report for 03 SW Quad

Reporting Period: 11/1/2022 Through 11/30/2022

*50 Activities broke down as follows*

### Business Contact

Other	1
Security Check	28
Suspicious Activity	1
<b>Total:</b>	<b>30</b>

### Citizen Contact

Animal Complaint	1
Theft	1
Welfare Check	1
<b>Total:</b>	<b>3</b>

### Government Contact

EMS Assist	2
Fire Department Assist	1
School Patrol	4
Security Check	8
<b>Total:</b>	<b>15</b>

### Investigation

Harassment / Threats	1
<b>Total:</b>	<b>1</b>

### PCPD

Council Packet Delivery	1
<b>Total:</b>	<b>1</b>

# Prairie City Police Department

## Zone Activity Report for 04 SE Quad

Reporting Period: 11/1/2022 Through 11/30/2022

*52 Activities broke down as follows*

### Administrative

Other 1

**Total:** 1

### Business Contact

Security Check 17

**Total:** 17

### Citizen Contact

Salvage Inspections 8

**Total:** 8

### Government Contact

EMS Assist 1

School Assist 8

School Patrol 11

Security Check 4

**Total:** 24

### PCPD

Council Packet Delivery 1

**Total:** 1

### Traffic Violation

Verbal Warning 1

**Total:** 1

# Prairie City Police Department

## Zone Activity Report for 05 Hwy 163

Reporting Period: 11/1/2022 Through 11/30/2022

*57 Activities broke down as follows*

### Business Contact

Security Check 1

**Total:** 1

### Citizen Contact

Reckless Driver 4

Suspicious Activity 2

**Total:** 6

### Government Contact

Monroe PD Assist 2

**Total:** 2

### Investigation

Narcotics Violation 1

**Total:** 1

### Motorist Assist

Directions to Destination 1

Disabled Vehicle 1

Object in Road 1

**Total:** 3

### Traffic Violation

Citation 21

GTSB Citation 9

GTSB Warning 7

Verbal Warning 1

Written Warning 6

**Total:** 44

# Prairie City Police Department

## Zone Activity Report for 06 Other

Reporting Period: 11/1/2022 Through 11/30/2022

*26 Activities broke down as follows*

### Business Contact

Saivage Inspections 5

**Total:** 5

### Citizen Contact

Suspicious Activity 2

**Total:** 2

### Government Contact

Colfax PD Assist 1

EMS Assist 1

Fire Department Assist 1

JCSO Assist 1

Monroe PD Assist 1

Security Check 14

**Total:** 19

Prairie City Police Department Month: October 2022					
Badge #	Rank	Name	Hours	Rate	Total Per Officer
291 Officer		Choat, Adam		37.50 \$	-
211 Officer		Backstrom, Mark		37.50 \$	-
294 Officer		Gott, Kevin		40.17 \$	-
295 Officer		Kinmonth, Kameron		37.50 \$	-
296 Officer		Sickels, William		40.17 \$	-
Interim					
297 Chief		Davenport, Matthew	42.00	44.45 \$	1,866.90
298 Officer		Johns, Steven		37.50 \$	-
212 Officer		St Ores, Heather	5.00	37.50 \$	187.50
293 Officer		Clingan, Chris		37.50 \$	-
299 Officer		Highland, Mason		37.50 \$	-
213 Officer		Walters, Makennah		37.50 \$	-
214 Officer		Martin, Ryan		37.50 \$	-
Grand Total				\$	2,054.40

Month: October 2022

69.68%

Incidents	Exceptions	Spoiled	Admin	Valid	Paid Citations
5857	932	113	33	4779	3330

Quantity	Amount	Total
2911	\$ 100.00	\$ 291,100.00
419	\$ 150.00	\$ 62,850.00
Paid Citations 21+ MPH	\$ 200.00	\$ -
Partial Payments	10 \$ 735.43	\$ 735.43
Credit Card Fee Payments	2117 \$ 5.90	\$ 12,490.30
Refunds/Chargebacks		
<b>Total Collections</b>	<b>3330</b>	<b>\$ 367,175.73</b>
Credit Card Processing Fees		\$ (12,490.30)
		<b>\$ 354,685.43</b>
Processing Fees	\$ 4.50	\$ -
Violation Information Sheet	\$ 2.00	\$ -
		<b>\$ -</b>
<b>Total Collections Subject to Revenue Share</b>		<b>\$ 354,685.43</b>
		<b>60%</b>
Agency Revenue Share (Per Contract)		\$ 212,811.26
Deduction for Citations paid on City Website		\$ (200.00)
Officer Reimbursement		\$ 2,054.40
<b>Total Revenue Due to Prairie City</b>		<b>\$ 214,665.66</b>

CITY OF PRAIRIE CITY  
CLAIMS REPORT  
December 5, 2022

VENDOR	REFERENCE	AMOUNT
ACCO UNLIMITED CORPORATION	LIQUID CHLORINE	416.40
BLACKTOP SERVICE COMPANY	STREET SEALCOATING	81,223.00
CASEY'S BUSINESS CARD	FUEL POLICE	75.00
CENTURYLINK (LUMEN)	TELEPHONE	76.77
COLFAX AUTO PARTS	PARTS	270.28
D J GONGOL & ASSOCIATES INC	SEWER PUMP REPAIR	432.29
FEDERAL WITHHOLD, FICA, M/CARE	FED/FICA TAX	4,786.13
FIRST NATIONAL BANK CC	CREDIT CARDS	1,186.42
GLOBAL REACH INTERNET PRODUCTI	WEBSITE FEE	127.17
GLOBE LIFE	J.NOLIN	24.96
HEARTLAND COOP	FUEL	1,297.87
HEWITTS SERVICE CENTER LTD	BACKHOE REPAIRS	1,646.00
HTBS CREDIT	RECEIPT BOOKS	77.98
IOWA DEPT OF REVENUE	NOVEMBER EXCISE TAX	1,918.52
IOWA FINANCE AUTHORITY	C0472R SEWER REV BOND	31,116.16
IOWA MUNICIPAL WORKERS COMP AS	PREMIUM	2,031.00
IOWA ONE CALL	UTILITY LOCATES	48.70
IOWA PRISON INDUSTRIES	SIGNS	2,995.40
IOWA REGIONAL UTILITIES AS	WATER	130.85
IPERS	IPERS	5,657.59
isolved BENEFIT SERVICES	CAFE-MEDICAL	358.98
JOHNSON CONTROLS	FIRE ALARM TESTING	1,766.82
KAY PARK-REC CORP	BENCHES	5,181.00
LANDWEHR PROPERTIES	CAR WASH CARD	400.00
LCI DISTRIBUTING LTD	PARTS	15.36
MARTIN GARDNER ARCHITECTURE	SCHEMATIC DESIGN-FIRE & PWORKS	4,301.59
MENARDS - ALTOONA	SUPPLIES	149.57
METRO WASTE AUTHORITY	CURB IT RECYCLING	2,561.76
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE	6,119.30
MSA PROFESSIONAL SERVICES	ENGINEERING SERVC	268.50
NEWTON DAILY NEWS	LEGAL PUBLICATION	129.74
PCC AMBULANCE BILLING SERVICES	AMBULANCE BILLING 8/01-8/30	668.00
SANDRY FIRE SUPPLY LLC	FIRE EQUIPMENT	2,918.36
STERICYCLE INC	DOCUMENT SHREDDING	214.71
STOREY KENWORTHY/MATT PARROTT	FORMS	948.37
TREASURER STATE OF IOWA	STATE TAX	1,526.00
WASTE MANAGEMENT OF IOWA	CONTRACT	11,191.07
Paid on 11.28.22	1,918.52	
Paid on 11.29.22	12,328.70	
Paid on 12.01.22	31,116.16	
Paid on 12.05.22	128,894.24	
Total Payroll Paid 11.29.22		14,000.50
Accounts Payable Total		188,258.12
T.HELLYER	Refund Checks Total	
Accounts Payable Total	REFUND COMM BLDG	(150.00)
		188,108.12
GENERAL		34,058.92
ROAD USE		85,816.42
TRUST&AGENCY LEVIES		1,281.75
WATER		13,631.05
SEWER		8,486.31
SEWER SINKING FUND		31,116.16
SANITATION		13,867.51
TOTAL FUNDS		188,258.12

**Resolution Number: 12-14-22-1**

**Resolution approving Bills, Bank Transfers, and Transfers.**

Be it Resolved by the Council of the City of Prairie City, Iowa:

The Council of the City of Prairie City, Iowa, hereby approves the bills submitted to the Prairie City, City Council December 14<sup>th</sup>, 2022, as well as transfers submitted to Prairie City, City Council December 14<sup>th</sup>, 2022.

Passed and approved on December 14<sup>th</sup>, 2022.

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**Chad Alleger, Mayor**

Attested by:

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Christie Busby, City Clerk/Finance Officer