

28E AGREEMENT FOR THE SAFETY COALITION OF CENTRAL IOWA CITIES SHARED SERVICES AGREEMENT

This agreement is made under the provisions of the Iowa Code Chapter 28E and shall be interpreted consistent with such statute and any later amendments thereof, between the following legal political subdivisions of the State of Iowa:

Altoona	Monroe
Baxter	Newton
Bondurant	Norwalk
Colfax	Pleasant Hill
Mitchellville	Prairie City

This agreement shall be subject to amendment by the unanimous approval of all member cities. This agreement may be amended to include new parties by adoption of an appropriate resolution and signatures of the intended new party, subject to unanimous consent of the undersigned parties.

I. PURPOSE

The Safety Coalition of Central Iowa Cities (SCCIC) was established to share services among the members, to improve or enhance existing services more efficiently; and to share the time, talents, and resources of each community for better utilization of taxpayer dollars.

II. PROJECT PLANS

This agreement sets out the general policies and organization of the SCCIC. Each new project will be submitted to and approved by the SCCIC board of directors.

IV. CITY CONTRIBUTION

A. Each city will be billed \$100.00 annually for membership dues.

Any city wanting to become a member of SCCIC must receive the unanimous consent of all member cities.

B. Bills for membership dues will be sent each September. In addition to membership dues, Cities with negative account balances will also be billed. Each individual city will be responsible to pay Iowa Association of Municipal Utilities (IAMU) for the annual membership fee as a utility and the fee set forth in the service agreement with IAMU for safety training.

C. Services provided on behalf of SCCIC will be billed as follows:

1. Hourly service charges cost twenty dollars (\$20.00) an hour.
2. Copy service charges cost ten cents (\$0.10) per copy.
3. Postage, office supplies, and long-distance phone calls will be billed for these expenses.

D. Each member city's dues will be accounted for separately and that account will be charged for expenses incurred on their behalf. Any unused monies paid by the member cities will remain with the SCCIC. Each member city will receive credit for

their share of the remaining funds. Any unused grant proceeds will be refunded to the State of Iowa in accordance with the grant agreements. Financial reports will be sent to each city at a minimum of four times a year. Funds remaining in a city's account on each August 31st will be carried forward into the next billing.

- E. Funds will be held in a checking or savings account and will require two signatures for the withdrawal of funds.
- F. Monies held in the Joint Fund are the property of all SCCIC members. These funds will be spent for meeting expenses. Use of these funds for a project or purchase, must be approved by 2/3 of the total membership.
- G. Any property that is purchased using "Joint Funds" will be the joint property of said member cities and upon, but not limited to the termination of this agreement, will be disposed of by vote of the 2/3 of the total city membership.
- H. Any city using or housing joint property will be responsible for maintain and providing insurance on such property at the time it is in their possession. Any city damaging joint property will be responsible for the property's repair or replacement.
- I. An annual internal inspection of the financial records shall be completed on SCCIC funds adhering to agreed upon procedures. A member city, other than cities authorized to deposit or withdraw SCCIC funds, will complete the internal review and report to member cities. The financial statements must internally balance and reconcile. The beginning fund balance amounts reported on financial and bank statements agree to related ending fund balance amounts on prior-year financial statements.
- J. In the event a motion to dissolve SCCIC is approved, monies held in "Joint Funds" will be distributed equally among the member cities after all outstanding bills are paid.

V. ORGANIZATION

Each member city will appoint one individual to serve on the SCCIC board of directors. Each October the board of directors will elect an executive committee consisting of President, Secretary and Treasurer. The board of directors will monitor and evaluate current projects, and plans for future projects. All projects must be within the scope of the shared service agreement and meet the organizational goals of SCCIC.

VI. DUTIES

SCCIC responsibilities shall include:

- A. Setting goals and priorities; and
- B. Coordinating dates for safety meetings, training, inspections; and
- C. Evaluating services; and
- D. Requesting proposed contract for the following year with estimated cost; and,
- E. such duties determined by the Committee to efficiently meet the needs of its participating members.

VII. SERVICE AGREEMENT

The service agreement between SCCIC and a service provider shall clearly identify the following:

- A. the term of the service agreement and the commitment of SCCIC member;
- B. specific services and service priorities to be provided;
- C. the amount of staff and consultant resources, materials, and expenses anticipated under the agreement;
- D. the manner in which costs are to be allocated among participants
- E. the schedule of payments for costs;
- F. services and materials that are not included in the agreement, such as the responsibility of participants regarding the purchase of compliance models and payment of fees for workshops and meetings offered to the service provider's general membership;
- G. type of report to be presented by the service provider to the committee;
- H. type of committee evaluation of the service provider services under the agreement;
- I. a process by which terms of the agreement may be modified by mutual agreement of the Committee and the service provider to meet changing needs and conditions;
- J. limitations as to the liability of the service provider to SCCIC or its individual members for actions related to performance of services under the agreement; and,
- K. limitations as to the liability of SCCIC or its individual members to one another or to others for actions related to performance of services under the agreement;
- L. dissolution notification of 120 days is required in writing to the service provider;

VIII. DURATION

This agreement will last five years from the signing of the agreement. However, agreements to extend this agreement for additional five-year periods may be enacted. Extensions require a unanimous vote of all member cities. This agreement will begin January 1, 2023 and continue through until August 31, 2028.

IX. TERMINATION

In the event any participating City chooses to terminate its participation in the Agreement, the remaining Cities may choose to terminate the Agreement in its entirety, or may choose on the following alternatives regarding the personal property interest of the terminating party:

- 1. Return to the terminating City property provided by that City or other personal property under the control of the SCCIC Board of similar, depreciated value; or
- 2. Purchase the interest of the terminating City based upon a depreciated value of the property prorated between the participating Cities, considering the source of the property or the funds expended for their purpose; or
- 3. Accept the property after the terminating city relinquishes any claim or interest in the property.

Upon complete termination of this Agreement, the SCCIC Board shall distribute the personal property under its control by returning that property supplied, given or purchased by a participating City to the City. Other property may be sold, disposed of, or donated in the discretion of the board. Any funds under the control of the SCCIC board at termination shall first be used to settle any debts or claims related to the organization, and then distributed among the participating Cities at the discretion of the SCCIC board.

X. LIABILITY

All wages, disability payments, pensions, worker's compensation claims and benefits, damage to equipment, damage to clothing, and all other claims arising from activities or duties required pursuant to this agreement shall be the sole responsibility of the individual member city which owns said equipment or employs the individual who asserts said claim. Each member city shall, in addition, be responsible for all claims or causes of action brought by their own citizens. With regard to said claims or causes of action, each member city shall indemnify and hold harmless the other parties to this agreement and other parties' officers and employees from an and all claims, demands, actions, or causes of action of whatever the nature or character, including costs of litigation and attorney fees which the latter party may incur, which may be imposed for injury to or death to persons or property described above. Under no circumstances will any member city share responsibility or liability with another member City. Also, SCCIC assumes no liability on the behalf of any of the member cities.

XI. FILING AND RECORDING

Upon execution by all parties hereto, this agreement shall be filed with the Secretary of State.

CITY OF PRAIRIE CITY

DATE: _____

(seal)

BY: _____

MAYOR

ATTEST: _____

CITY CLERK

2023 COUNCIL & COMMITTEE APPOINTMENTS

(Updated 1/9/23)

MAYOR:	Chad Alleger	500 W Meadow Dr.	Ph: 515-418-1172	2022-2023
MAYOR PRO TEM:	Deb Townsend			
COUNCIL:	Deb Townsend	604 E Plainsmen Rd	Ph: 515-210-0383	2020-2023
	Emily Simmons	100 E. 8 th St.	Ph: 515-783-9000	2022-2026
	Derek Ingle	607 N Claire St	Ph: 515-494-7465	2022-2023
	Chris Laidig	407 S Clark	Ph: 641-990-7900	2022-2023
	Phil Holland	307 S. Marshall	Ph: 641 275 5200	2022-2023

MAYOR'S APPOINTMENTS:

Mayor Pro Tempore	Townsend
Budget	Laidig, Simmons
Celebration Commission	Holland
Economic Development	Townsend
Library	Simmons
Parks	Ingle
Policy & Administration	Ingle, Townsend
Public Safety	Holland
City Attorney	Brink Gentry, P.C.
Building Placement & Inspection	Brett Jennings
City Administrator	Jerry Moore
City Clerk/Treasurer	Christie Busby
Chief of Police	Matt Davenport
Code Enforcement & Animal Control	Matt Davenport
E-911 Board	Matt Davenport, Ryan Van Der Kamp

BOARDS OF THE CITY OF PRAIRIE CITY

	Term Expires	Address	Phone	Cell #
BOARD OF ADJUSTMENT				
Dean Taylor	Dec. 2023	202 W McMurray St	515-994-2784	
Gary Johnson	Dec. 2024	404 W McMurray St	515-994-3008	
Larry Wenthe	Dec. 2025	PO Box 235	515-994-2336	C 515-480-4390
Jim Bright	Dec. 2026	404 W South St	641-521-1154	
Mason Nickols	Dec. 2027	403 S Haley St	515-336-2807	
Chris Laidig	Council Rep.			

PLANNING AND ZONING COMMISSION

Mike Dalton	Dec. 2023	Box 172	515-994-2977	515-238-2025
Claire Williams, Chairperson	Dec. 2024	208 E 8 th St	515-994-2965	
Terri Rosonke	Dec. 2025	307 E Kayla Ln	515-994-3281	C 515-975-3827
Parker Edgington	Dec. 2025	405 S Clark	515-313-8967	
Paul Ponder	Dec. 2026	PO Box 431	515-994-3058	C 515-208-9649
Steven Williams	Dec. 2027	604 N Orchard St	515-994-2568	
Chris Laidig	Council Rep.			

PARK BOARD

Chris Miller	Dec. 2024	200 W. 8 th St.	515-777-5425	
Lonnie Wenthe	Dec. 2024	611 N Park	515-975-8965	
Zach Myers	Dec. 2025	305 S Madison	641-891-0747	
Scott Steenhoek	Dec. 2023	202 E Fifth	515-305-0038	
Derek Ingle	Council Rep.			

COMMUNITY CELEBRATION COMMISSION

Sherry McGinn	Dec. 2023	400 S Main	515-669-1738	
Amy Witte, Chairperson	Dec. 2024	107 E Second	515-975-0563	
Darrin Telfer	Dec. 2024	502 N State	515-707-1852	
Sam Mastin	Dec. 2025	600 E Sixth	515-402-8817	
Anne VanKirk	Dec. 2025	8125 S 88 th Ave W	402-995-1953	
(OPEN)	Park Board Rep.			
Phil Holland	Council Rep.			

ECONOMIC DEVELOPMENT

Mitch Seiberling	Dec. 2024	PO Box 5730, DSM, 50317	515-669-3022	
Scott DeVries, Chairperson	Dec. 2024	6675 S 68 th Ave W	515-971-5462	
Melody Burkman	Dec. 2025	206 N Monroe	515-314-8254	
Christy Lindsay	Dec. 2025	504 S Norris	515-210-0084	
Max Keuning	Dec. 2023	808 W 2 nd St	515-290-5850	
Deb Townsend	Council Rep.			
Jerry Moore	City Admin.			

LIBRARY BOARD

Arnie Sohn	Dec. 2025	307 N. Sherman	515-994-2743	
Jennifer Ladehoff	Dec. 2026	506 N. Sherman	515-321-5830	
Taylor Brown	Dec. 2023	604 W Pleasantview Dr.	319-243-9474	
Ginny Dalton	Dec. 2024	106 S. Dewey St	515-994-2977	515-994-2681
Linda Frazier	Dec. 2024	102 E. Steenhoek	515-994-3083	
Emily Simmons	Council Rep.			

AMBULANCE

Jody Van Der Kamp	Director	8929 S 88 th Ave W	515-205-5176
Dan Riemersma	Assistant Dir.	201 SW St	515-380-6841
Mandi Bright	Secretary	8930 W 109 St. S	515-201-4405
Noel Lloyd	Safety	301 S Norris St.	563-568-8434
Kelli Clymer	Training	204 E 2 nd St	515-249-2976
Phil Holland	Council Rep.		

FIRE DEPARTMENT

Ryan Van Der Kamp	Chief	7089 S 96th Ave W	515-994-3258	515-249-7594
Tony Mosher	Asst. Chief	506 E Plainsmen	515-994-2283	515-210-7942
Gene Hadsall	Captain	10827 S. 76 th Ave. W	515-994-2868	
Erik Van Der Kamp	Lieutenant	200 W North St	515-205-0425	
Phil Holland	Council Rep.			

RESOLUTION 1-11-23-3
A RESOLUTION SETTING THE TIME AND PLACE OF FUTURE
REGULAR COUNCIL MEETINGS

WHEREAS, Chapter 17.04 of the Prairie City Code states "The time and place of the regular meetings of the Council shall be fixed by resolution of the Council."

NOW THEREFORE BE IT RESOLVED that the following future regular Prairie City Council Meetings will be at 6:30 p.m.,

February 8, 2023

March 8, 2023

April 12, 2023

May 10, 2023

Approved and adopted this 11th Day of January, 2023.

Chad D. Allegor, Mayor
City of Prairie City

ATTEST

Christie Busby, City Clerk/Finance Officer
City of Prairie City