



PRAIRIE CITY COUNCIL MEETING AGENDA

CITY AND ZOOM MEETING

6:30 P.M. WEDNESDAY, APRIL 12, 2023

ZOOM MEETING INFO:

<https://us02web.zoom.us/j/86277662153?pwd=TXlUbllncElWdTRXN2xSM1NLWUNqdz09>

Meeting ID 862 7766 2153

Passcode 276143

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING.

You are hereby notified that members of the City Council for Prairie City, Iowa, may be present and a quorum may exist even though members are videoconferencing or teleconferencing.

Mayor
Chad D. Alleger

Mayor Pro Tem:
Deb Townsend

Council Members:
Emily Simmons
Chris Laidig
Derek Ingle
Phil Holland

City Administrator
Jerry Moore

City Clerk
Christie Busby

Utility Billing Clerk
Janet Lewis

Library Director
Sue Ponder

Police Chief
Kevin Gott

Fire Chief
Ryan Van Der Kamp

Ambulance Director
Jody Van Der Kamp

City Attorney
Brick Gentry Law Firm

City Hall
203 E. Jefferson
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Prairie City, IA 50228
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515/994-2649 phone
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1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. AGENDA APPROVAL

4. CONSENT AGENDA

a) Council Meeting Minutes from March 8, 2023

b) Council Meeting Minutes from Special Meeting March 10, 2023

c) February Financials

d) March Claims

e) Resolution 4-12-23-1 Approving Bills and Transfers

f) Prairie City Community Celebration Commission Minutes from 3-21-23

g) Safety Coalition of Central Iowa Cities Minutes from 3-24-23

h) Jake Nolin Compensation Adjustment For Obtaining Grade 2 Water Treatment Certification

i) Letter from Dorothy D. Sloma, Encouraging City Council to File a Letter in Objection to Proposed CO2 Pipeline and Booster Station

j) Resolution 4-12-23-2 IMFOA Grant Training Reimbursement for Christie Busby

k) Summary of Funds for New Library Renovation Project

l) Library Meeting Minutes from February 7, 2023 and March 7, 2023

m) Scott DeVries Reimbursement of Expenses for Comprehensive Plan Mailer

n) Amy Witte Reimbursement of Expense for Spring Vendor Fair

o) Prairie City Source Water Protection Plan

5. PUBLIC COMMENT

6. OLD BUSINESS

a) MSA Update (Andrew)

b) Public Works Update (Carl)

c) Police Update (Police Chief Gott)

d) City Administrator Update

e) Public Hearing to Hear Comments from the General Public on Possible Ordinance Regulating Chickens in Residential Areas of the City

f) Discussion and Possible Consideration Directing City Administrator to work with City Attorney to Draft an Ordinance for Chickens in Residential Areas of the City

g) Discussion and Possible Action on the Revised Contract for Joe's Old-Fashioned Fun, LLC for Prairie Days

h) Discussion and Consideration of Information to Businesses For the Prairie Days Celebration.

i) Discussion and Possible Action on Bob's Septic Quote for Prairie Days Celebration

j) Resolution 4-12-23-3 Directing City Clerk/Finance Officer to Pay for the Real Estate Purchase of 3.4 Acre Property Located Near City's Water Well and Water Main Project.

k) Discussion and Possible Action on MSA Task Order #24 for Water Main Project Design & Admin.

l) Resolution 4-12-23-4 Discussion and Possible Action Approving Contract and Performance, Payment, and Maintenance Bonds for the Alley Reconstruction Project Located South of City Hall

m) Discussion and Possible Action on MSA Task Order #27 for Alleyway Reconstruction Administration & Observation Located South of City Hall

n) Resolution 4-12-23-5 Discussion and Possible Action on Re-establishing/Hiring One (1) Full-time Public Works staff

7. NEW BUSINESS

a) Public Hearing on FY2023-2024 Budget

b) Resolution 4-12-23-6 Discussion and Possible Action of FY2023-2024 Budget

c) Resolution 4-12-23-7 Setting Public Hearing to Amend Current FY2022-2023 Budget

d) Resolution 4-12-23-8 Setting Public Hearing for Amendment to Code of Ordinances Increasing Water, Wastewater, Solid Waste, and Recycling Rates

e) Resolution 4-12-23-9 Discussion and Possible Action to Re-Hiring Two (2) Part-time Summer Recreation Staff

f) Resolution 4-12-23-10 Discussion and Consideration of Changes to the City's Fee Schedule

g) Discussion and Possible Action on Contract from Maguire Iron, Inc for Water Tower Washout Inspection Service Agreement

h) Discussion and Possible Action on PCM Request for Donations for After Prom Bash on April 22, 2023

8. ADJOURNMENT

PRAIRIE CITY COUNCIL AGENDA AND ZOOM MEETING
6:30 P.M. WEDNESDAY, MARCH 8, 2023

CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE: The City Council of Prairie City, Jasper County, Iowa, met on March 8, 2023, at the Prairie City Council Chambers at City Hall and via Zoom. At 6:32 p.m., Mayor Chad Alleger called the meeting to order, and all joined in reciting the Pledge of Allegiance.

ROLL CALL: Members present and absent as follows: Present: Mayor Chad Alleger; Councilors Holland, Ingle, Simmons. Absent: Councilor Townsend. Councilor Laidig joined at 6:50 via zoom. Also present: City Administrator Jerry Moore, City Clerk Christie Busby; Public Works Superintendent Carl Van Der Kamp; Library Director Sue Ponder; Officer Kevin Gott; City Engineers Andrew Inhelder and Preston Moon; several citizens. Via Zoom Jamee Pierson, NDN.

AGENDA APPROVAL: Simmons motioned to approve the agenda. Motion seconded by Holland. Motion carried.

CONSENT AGENDA: Simmons asked if minutes from 2.8.23 meeting had been updated to include Jerry Moore in attendance. City Clerk Busby indicated they had been. Simmons motioned to approve the consent agenda with the corrected minutes. Motion seconded by Ingle. Motion carried.

- a) Council Meeting Minutes from February 8, 2023
- b) January Financials
- c) February Claims
- d) Resolution 3-8-23-1 Approving Bills and Transfers
- e) Park Commission Minutes from 2-20-23
- f) Prairie City Celebration Committee Minutes from 2-22-23
- g) Library minutes from January 2023
- h) Jake Nolin, Public Works Department Annual Pay Increase (Sending memo)

PUBLIC COMMENT: No public comments

OLD BUSINESS

MSA Update (Andrew): Updates in packet, some items are later in the agenda. No questions or comments. No action taken.

Public Works Update (Carl): Jake and Ryan continue to take classes and Jake made the President's List last semester; Several lift station alarms daily. One pump rebuilt on scene, one sent back to be rebuilt so loaner pump installed; Vessco fixed the valve at water treatment plant but recommends replacing all valves with newer version. Softener system is now 23 years old; Several new houses going up in town so locating water/sewer lines and doing inspections; As weather gets warmer and time permits, will be working on filling potholes, cleaning parks, taking trees down. No action taken.

Police Update (Interim Chief Gott): Responded to 184 service calls. Note an increase in high speeds from State St to Veverka Dr. Will monitor with handheld camera and deploy the speed trailer to bring awareness of speed in that zone; Citations from stationary cameras are up; Assisted on seven EMS/Fire calls and performed 44 DOT inspections; Animal control is becoming an issue with several loose dogs, many have no collars or tags. Likely to become larger issue if any changes to the chicken ordinance; Department may begin enforcing the ordinances and issuing citations; Three arrests; Average five to seven calls daily on speed enforcement cams; GTSB enforcement will be 3/11 through 3/19. No action taken by council.

City Administrator Update (Jerry Moore): Month two and things are going well. Continue meetings with councilors, met with Derek Ingle and pleased to hear his vision for the city; Went with Sue Ponder, library director, to IEDA for her catalyst grant application, she did a great job; Public Works staff is doing a training session for Mayor and city council on 3/30, 5-7pm to provide tour of all facilities, an overview of operations and learn what they do and improve communication with general public; Mediacom notified us of rate increase by \$0.81. No action taken by council.

NEW BUSINESS

Discussion and Consideration of Property & Casualty Insurance Costs, Melanie Umble, Shomo-Madsen-Umbles Insurance: Melanie provided a breakdown of policy components provided in the packet. EMC provides blanket coverage to replace all property. Catastrophic events in Jasper the last few years is cause of rates increase. Depending on deductible chosen, premium changes. EMC is the gold standard in municipality coverage. Simmons motioned to approve EMC Property and Casualty insurance with \$2500 deductible and \$64,722 premium. Motion was seconded by Holland. Motion carried.

Resolution 3-8-23-2 Setting Public Hearing for the 2023-2024 Budget: Simmons motioned to set Public Hearing for the 2023-2024 Budget for April 12th, 2023, 6:30pm at City Hall and via Zoom. Motion seconded by Ingle. Motion carried.

Public Hearing on Alley Reconstruction Project Located South of City Hall to Approve Plans, Specifications, Form of Contract, and Estimate of Cost: No public comment and no written correspondence received. Hearing closed and no action taken by council.

Resolution 3-8-23-3 on Alley Reconstruction Project Located South of City Hall to Approve Plans, Specifications, Form of Contract, and Estimate of Cost: TK Concrete bid was lowest at \$220,370. Contractor given until June 16th to be substantially done and then one month additional to be finalized. Simmons motioned to approve plans, specifications, form of contract, and estimate of cost. for alley reconstruction project located south of City Hall. Motion was seconded by Holland. Motion carried.

Resolution 3-8-23-4 for Awarding Contract for Alley Reconstruction Project Located South of City Hall: Holland motioned to award contract for alley reconstruction project south of City Hall to TK Concrete with their bid of \$220,370. Motion seconded by Ingle. Motion carried.

Public Hearing on new Library Renovation Project to Approve Plans, Specifications, Form of Contract, and Estimate of Cost: No public comment and no written correspondence received. Hearing closed and no action taken by council.

Resolution 3-8-23-5 on new Library Renovation Project to Approve Plans, Specifications, Form of Contract, and Estimate of Cost: Simmons motioned to approve plans, specifications, form of contract, and estimate of cost. Motion seconded by Holland. Motion carried.

Resolution 3-8-23-6 for Awarding Contract for new Library Renovation Project:

Laidig asked about the previous estimate against the bids received. Accurate Commercial was the lowest bid at \$987,000. Ponder presented summary of project funds committed of approximately \$780,000 and stated there are two outstanding grant applications totaling \$299,000 and still options for more donations to come in. Contractor is present and will guarantee bid for 45 days and will work with Ponder and architect. Simmons motioned to award the contract for new library renovation project to Accurate Commercial with their bid of \$987,000. Motion seconded by Holland. Motion carried.

Resolution 3-8-23-7 Discussion and Action on Appointment of Police Chief: Mayor stated that he and Jerry conducted interviews on March 3rd. Mayor Alleger gave recommendation to appoint Officer Kevin Gott to Police Chief at \$33 an hour effective immediately. Ingle motioned to approve the appointment of Kevin Gott to Police Chief. Motion seconded by Simmons. Motion carried.

Discussion and Possible Action on Chicken Ordinance: Simmons recommended to set a public hearing be held for public discussion with citizens due to past comments. Council set special meeting for Friday 3/10 at 11:45 am to set a public hearing for April 12th. City Administrator will provide documentation again at public hearing. Once public hearing is set, City Clerk will post the notice on all available city platforms.

Discussion and Possible Action on Contract for Joe's Old-Fashioned Fun, LLC for Prairie City Days: Simmons had questions about the contract regarding request for restrooms/showers and control over concessions. Requirement of contract seem to be above and beyond what is necessary. No action taken by Council, tabled until April 12th meeting pending Moore receiving further information, discussion, and clarification of contract terms with Joe's Old-Fashioned Fun, LLC.

Discussion and Possible Action on Wastewater Treatment Plant Communications Upgrade: Van Der Kamp clarified information in packet. Upgrading will allow remote disarming of alarms and gives more options to control and update PLC that were installed in 2013. If approved, recommendation would be to allow him to start process of getting started on getting pumps purchased on delayed billing so \$13,075 is paid in FY24 budget. Holland motioned to approve Wastewater Treatment Plant communications upgrade with Electric Pump of \$13,075.27 with delayed billing to FY24. Motion seconded by Laidig. Motion carried.

Discussion and Possible Action on the Commerce Drive Lift Station Pump Replacement: Andrew (MSA) addressed analysis of the Commerce Dr area and past scenarios. Provided four (4) quotes for full build out and partial build out

with two larger pumps. Alarms since 2020 have been increasing and 43 alone in March 2023. Current pumps have been in a year and since January 2023 have had \$6,600 in repairs. With further development in the area would cause more issues. Pump failure would cause immediate shut down of all businesses in the area. No action taken by council, tabled to Special Council Meeting on 3/10 at 11:45 am pending warranty information and delayed billing approval with Iowa Pump Works.

Discussion and Possible Action on additional Window and Building Cleaning Services: Information and pricing provided for window cleaning and carpet cleaning services offered by our current contractor Iowa Office Cleaning. No action taken by council.

Enter into closed session Pursuant to Iowa Code 21.5.1.j: Ingle motioned to go into closed session and seconded by Simmons. Motion carried and meeting moved into closed session at 8pm.

Council returned to open session at 8:21pm. Simmons motioned to present real estate agreement to Douglas and Kelly Rogers in amount of \$255,000 for 3.4 acres of land in Colfax. Motion seconded by Ingle.

Simmons motioned to adjourn. Motion seconded by Ingle. Motion carried and meeting adjourned at 8:24pm

City of Prairie City
City Council Minutes
March 10, 2023

CALL MEETING TO ORDER: The City Council of Prairie City, Jasper County, Iowa met on March 10, 2023 in special session at City Hall and via Zoom. At 11:50 am Mayor Alleger called the meeting to order.

ROLL CALL Present: Mayor Chad Alleger; Via Zoom: Councilors Simmons, Ingle, Holland. Absent: Councilor Townsend and Laidig. Also attending: City Administrator Jerry Moore; City Clerk Christie Busby; Public Works Superintendent Carl Van Der Kamp.

AGENDA APPROVAL: Holland motioned to approve the agenda, seconded by Simmons. Motion carried.

CONSENT AGENDA: No consent agenda

PUBLIC COMMENT: No comments

OLD BUSINESS

Setting a public hearing for April 12, 2023, to hear public comments on raising chickens in residential areas of the City: Simmons motioned to set the public hearing on raising chickens in residential areas of the city for April 12, 2023, 6:30 pm at City Hall and via zoom. Motion seconded by Ingle. Motion carried.

Discussion and Possible Action on the Commerce Drive Lift Station Pump Replacement – (Terms of Warranty and Quote): Received information from Iowa Pump Works on pump warranty of 1 year from installation and manufacturers of 18 months. Contractor will work with city on delayed billing. Additional cost of \$2000 for cost of backhoe usage and incidentals when digging starts. Simmons motioned to approve the Iowa Pump Works bid for purchase and installation of two pumps for lift station in amount of \$32,544.54. Motion seconded by Holland. Motion carried.

ADJOURNMENT: Simmons motioned to adjourn. Seconded by Holland. motion carried. Meeting adjourned at 11:58 am.

INVESTMENT WORKSHEET
February 2023

DESCRIPTION	ACCT. #	BEGINNING BALANCE	INTEREST		DEPOSITS		WITHDRAWALS		ENDING BALANCE
			DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT	
FIRST INTERSTATE BANK	4521246076	2,762,833.13			2/28	260,400.97	2/28	162,024.33	2,881,209.77
IPAIT	FUND								
FIRE	General	10967	\$	41,010.27	2/28	134.50			\$41,144.77
LIBRARY	General	10968	\$	51,955.75	2/28	170.47			\$52,126.22
EDC	General	10965	\$	92,127.01	2/28	302.21			\$92,429.22
AMBULANCE	General	10963	\$	46,533.66	2/28	152.66			\$46,686.32
COMM CELEBRATION -P DAYS	General	23680	\$	19,806.22	2/28	64.96			\$19,871.18
PARK	General	10966	\$	23,276.04	2/28	76.34			\$23,352.38
CEMETERY	General	24969	\$	4,882.30	2/28	16.03			\$4,898.33
TIF	TIF	20380	\$	28,479.18	2/28	93.42			\$28,572.60
TIF - LMI	TIF	25356	\$	98,845.71	2/28	324.29			\$99,170.00
EMS BUILDING	General	25461	\$	14,239.65	2/28	46.74			\$14,286.39
SEWER	Sewer	10962	\$	444.63	2/28	1.40			\$446.03
WATER METERS	Water	11280	\$	6,872.22	2/28	22.53			\$6,894.75
POLICE TRUST	General	27613	\$	8,249.11	2/28	27.06			\$8,276.17
IPAIT SUBTOTAL			\$	436,721.75		1,432.61		0.00	\$438,154.36
IPAIT - EQUIP REVOLVING BREAKOUT									
POLICE									
POLICE CAR	General		\$	21,000.00					21,000.00
POLICE GUNS	General		\$	-					0.00
OTHER									
FIRE EQUIPMENT/SIRENS	General		\$	19,210.51					19,210.51
AMBULANCE	General		\$	60,902.30					60,902.30
LIBRARY BUILDING/EQUIPMENT	General		\$	127,094.13					127,094.13
PARKS									
PARKS - Equipment	General		\$	9,363.93					9,363.93
CITY HALL			\$	-					0.00
CITY HALL - Technology Equipment	General		\$	5,675.00					5,675.00
CITY HALL - Community Beautification	General		\$	8,153.02					8,153.02
CITY HALL - MAINTENANCE	General		\$	5,500.00					5,500.00
PUBLIC WORKS			\$	-					0.00
PW Equipment	General		\$	14,061.15					14,061.15
PW Equipment	Sewer		\$	16,909.15					16,909.15
PW Equipment	Water		\$	37,200.00					37,200.00
PW Equipment	Roads		\$	79,608.21					79,608.21
WATER									
WATER TOWER	Water		\$	10,000.00					10,000.00
CAPITAL PROJECT - SPEED CAMERAS			\$	460,622.34					460,622.34
INTEREST			\$	14,919.65		2920.58			17,840.23
EQPT REV SUBTOTAL	21461	\$	890,219.39		2/28	2,920.58			893,139.97
IPAIT TOTAL			1,314,614.74			4,353.19			1,331,294.33
FIRST STATE BANK									
					INTEREST				
					DATE	AMOUNT			
DEREUS/SIMPSON AMB TCD	General	18653	164,313.06						164,313.06
DEREUS WAVELAND TCD	General	18652	90,830.18						90,830.18
WAVELAND TCD	General	18648	69,873.49						69,873.49
WESTVIEW TCD	General	15606	3,775.46						3,775.46
SUBTOTAL FIRST STATE BANK			328,792.19						328,792.19
TOTAL INVESTMENTS			\$3,846,621.44						\$4,521,296.29

CITY OF PRAIRIE CITY
MARCH CLAIMS REPORT
April 12, 2023

VENDOR	REFERENCE	AMOUNT
ABSOLUTE CONCRETE CONSTRUCTION	MARSHALL STREET, PROJECT 2020-ST-01	2,768.00
ACCO UNLIMITED CORPORATION	LIQUID CHLORINE	1,106.60
ALTOONA FIRE DEPARTMENT	AMBULANCE TIERS	300.00
AUTOMATIC SYSTEMS CO	WWTP REPAIRS	504.96
BAKER & TAYLOR INC	LIBRARY BOOKS	700.89
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES	136.76
BRICK GENTRY P.C.	Legal Fees	735.00
CENTURYLINK (LUMEN)	TELEPHONE	160.76
CITY OF ALTOONA	MOSQUITO CONTROL	579.82
COLFAX AUTO PARTS	PARTS	180.55
CUMMINS INC	INSPECTION/SERVICE	771.38
DEERY BROTHERS CHEVROLET	SERVICE	79.47
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE PREMIUM	582.54
DES MOINES STAMP MFG CO INC	NAME PLATES	35.00
FALLER KINCHELOE & CO PLC CPAs	EXAMINATION FEE	5,185.00
FEDERAL WITHHOLD, RICA, M/CARE	FED/RICA TAX	13,891.64
FIRST NATIONAL BANK CC	MULTIPLE INVOICES	5,627.74
FRIENDS OF GRIMES LIBRARY	TIXKEEPER SOFTWARE	225.00
GLOBAL REACH INTERNET PRODUCT	WEBSITE FEE	267.26
GLOBE LIFE	LIFE INS PREM	134.54
HEARTLAND COOP	FUEL	4,377.43
IOWA ASSN MUNICIPAL UTILITIES	DUES-03.2023-02.2024	828.00
IOWA DEPT INSPECTIONS & APPEAL	CELEBRATION GAMBLING LICENSE	150.00
IOWA DEPT OF REVENUE	EXCISE TAX	1,151.55
IOWA OFFICE CLEANING	JANITORIAL	860.00
IOWA PRISON INDUSTRIES	SIGNS	171.16
IOWA PUMP WORKS INC	LIFT STATION PUMP RPR	1,210.83
IOWA REGIONAL UTILITIES AS	WATER	203.65
IOWA SECTION - AWWA REGION 5	CONFERENCE	165.00
IOWA STORAGE TRAILER INC	TRAILER RENT 42605	135.00
IPERS	IPERS	9,163.40
ISOLVED BENEFIT SERVICES	CAFETERIA PLAN-MEDICAL PAYROLL	4,168.72
JEDCO	DUES	3,400.00
KELTEK INCORPORATED	EQUIP UPDATES	9,252.36
LANDWEHR PROPERTIES	PD WASH CARD	200.00
LIBERTY NATIONAL	LIFE INS PRETAX	134.64
LINDE GAS & EQUIPMENT INC	AMBULANCE OXYGEN	513.18
LINSTAR	ID CARDS	127.40
MEDIACOM	STATIC IP FEE	321.80
MENARDS - ALTOONA	DOOR SUPPLIES	383.23
METRO WASTE AUTHORITY	CURB-IT FEE	2,592.00
MICROBAC	STATE REQUIRED LAB TESTS	2,348.00
MIDAMERICAN ENERGY	GAS/ELECTRIC SERVICE	14,268.82
MSA PROFESSIONAL SERVICES	CH ALLEYWAY RECONST	29,778.30
MUNICIPAL SUPPLY INC	PARTS	9,650.05
NEWTON DAILY NEWS	LEGAL PUBLICATION	410.88
PAUL'S AAA PEST CONTROL	PEST CONTROL	1,530.00
PELLA NAILS	UNIFORM REPAIRS	55.00
PRAIRIE CITY FOODS	MISC SUPPLIES	23.03
RKDIXON	CONTRACT SERV	1,629.00
SNELLER PLBG, HTG, & ELECTRIC	BLDG MTNCE	151.96
STERNICYCLE INC	DOCUMENT SHREDDING	421.30
THE DODGE GARAGE	REPAIRS-AMBULANCE	511.00
TREASURER STATE OF IOWA	STATE TAXES	2,054.31
US POST OFFICE	POSTAGE	386.43
CARL VAN DER KAMP	CONFERENCE REIMB	30.00
VERMILION DESIGN GROUP	LIBRARY DESIGN PROCUREMENT	2,383.73
VESSCO INC	WTR SOFTENER SERVICE	875.00
WASTE MANAGEMENT OF IOWA	CONTRACT	11,620.46
WASTE SOLUTIONS OF IOWA	WASTE REMOVAL SERVICE	308.00
WELLMARK BC/BS OF IOWA	HEALTH INSURANCE PREMIUM	15,289.12
AMY WITTE	CELEB COMM REIMB	56.83
Accounts Payable Total		167,263.08
GENERAL		58,919.51
ROAD USE		35,919.39
TRUST&AGENCY LEVIES		12,240.20
WATER		27,169.13
SEWER		18,485.13
SANITATION		14,529.72
TOTAL FUNDS		167,263.08
Transfers		
WATER TO SINKING FUND	MONTHLY TRANSFER - DECEMBER	5,512.00
WATER TO SINKING FUND	MONTHLY TRANSFER - JANUARY	5,512.00
SEWER TO SINKING FUND	MONTHLY TRANSFER - DECEMBER	16,987.00
SEWER TO SINKING FUND	MONTHLY TRANSFER - JANUARY	16,987.00
FEBRUARY REVENUES		
GENERAL		136,169.21
EQUIPMENT REVENUE		2,920.58
ROAD USE		19,437.90
TRUST&AGENCY LEVIES		470.18
LOCAL OPTION SALES TAX		18,200.06
TIF		417.71
ECONOMIC DEVELOPMENT		302.21
FIRE TRUST		181.24
LIBRARY TRUST		405.47
AMBULANCE		152.66
PARK&CELEBRATIONS		141.30
CEMETERY TRUST		16.03
POLICE TRUST		27.06
PERPETUAL CARE		450.00
WATER		40,572.64
SEWER		57,076.06
SANITATION		22,333.55
TOTAL REVENUE		299,273.86

March

First National Bank Credit Card

Card	Name	Dept	Detail	March	
1456	Busby	City	office supplies	\$ 124.48	
		Spilt	Verizon - phones	\$ 1,009.21	
		Council	supplies	\$ 109.20	
		Amb	training	\$ 998.00	
		Amb	office supplies	\$ 13.99	
		water	office supplies	\$ 47.98	
		PD	office supplies	\$ 39.58	
				\$ 2,342.44	\$ 2,342.44
9798	Ponder	Library	Postage	\$ 6.11	
		Library	Programs	\$ 67.27	
		Library	Maintenance	\$ 69.47	
		Library	computer	\$ 7.85	
		Library	advertising	\$ 179.85	
		Library	DVDs	\$ 57.64	
		Library	Storage		
				\$ 388.19	\$ 388.19
0042	VanDerKamp	Sewer	Computer	\$ 281.65	
		Sewer	supplies	\$ 68.02	
				\$ 349.67	\$ 349.67
0199	Martin	Sewer	Training	\$ 105.93	
		Water	Training	\$ 105.93	
				\$ 211.86	\$ 211.86
3469	Nolin	Water	Training	\$ 1.06	
				\$ 1.06	\$ 1.06
8623	Davenport	Police	headlight mechanism	\$ 27.77	
				\$ 27.77	\$ 27.77
5286	Wyman	Police	fax line	\$ 18.99	
		City Hall	comp support	\$ 220.00	
		City Hall	comp support	\$ 102.72	
				\$ 341.71	\$ 341.71
8093	*monitoring for recurring charges, moving to Busby when possible Voeller			\$ -	\$ -
	*monitoring for recurring charges, moving to Lewis when card comes				
			Total	\$ 3,662.70	

BALANCE SHEET

CALENDAR 2/2023, FISCAL 8/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH ON HAND - GENERAL FUND	69,409.76	1,496,998.94
110-000-1110	CASH ON HAND - ROAD USE	17,343.50-	389,044.97
112-000-1110	CASH ON HAND-EMPLOYEE BENEFITS	15,558.24-	8,512.58-
119-000-1110	CASH ON HAND-EMERGENCY LEVY		2,595.94
121-000-1110	CASH ON HAND - LOST	18,200.06	301,169.42
125-000-1110	CASH ON HAND - TIF		22,339.61
167-000-1110	CASH ON HAND - FIRE TRUST TRAN		25.00
168-000-1110	CASH ON HAND-LIBRARY TRUST TRA	235.00	3,413.54
169-000-1110	CASH ON HAND-AMBULANCE TRUST T		415.00
170-000-1110	CASH ON HAND-PARK TRUST TRANS		1,810.00-
172-000-1110	CASH ON HAND-CEMETERY TRUST TR		319.00
200-000-1110	CASH ON HAND - DEBT SERVICE		49,256.35
301-000-1110	CASH ON HAND- EDC LAND		500.00-
302-000-1110	CASH ON HAND - SEWER PROJECT		7,524.00
500-000-1110	CASH ON HAND-CEMETERY LOT SALE	450.00	11,512.50
600-000-1110	CASH ON HAND - WATER	9,974.45	277,061.49
601-000-1110	CASH ON HAND - WATER DEBT		32,921.46
610-000-1110	CASH ON HAND - SEWER	32,485.24	186,120.04
611-000-1110	CASH ON HAND - SEWER DEBT		60,956.96
670-000-1110	CASH ON HAND - SOLID WASTE	4,196.41-	9,338.57
		-----	-----
	CASH ON HAND TOTAL	93,656.36	2,840,190.21
002-000-1150	IPAIT - EQUIP REVOLVING FUND	2,920.58	893,139.97
125-000-1150	IPAIT - TIF FUNDS	93.42	28,575.91
125-000-1151	IPAIT - TIF LMI	324.29	99,166.69
160-000-1150	IPAIT-ECONOMIC DEVELOPMENT	302.21	92,429.22
167-000-1150	IPAIT - FIRE TRUST	134.50	41,175.03
167-000-1151	IPAIT - EMS BLDG	46.74	14,286.13
168-000-1150	IPAIT-LIBRARY TRUST	170.47	52,546.22
169-000-1150	IPAIT-AMBULANCE	152.66	46,841.32
170-000-1150	IPAIT- PARK	76.34	23,352.64
170-000-1151	IPAIT - CELEBRATION	64.96	19,870.92
172-000-1150	IPAIT-CEMETERY TRUST	16.03	4,898.33
173-000-1150	IPAIT-POLICE TRUST	27.06	8,276.17
600-000-1153	IPAIT WATER RESERVE	22.53	6,894.75
610-000-1150	IPAIT - SEWER	1.40	446.03
		-----	-----
	IPAIT TOTAL	4,353.19	1,331,899.33
002-000-1161	CD #18653 - DEREUS/SIMPSON-AMB		164,313.06
500-000-1161	CD #18652 - DEREUS/WAVELAND		90,830.18
500-000-1162	CD #18648 - WAVELAND		69,873.49
500-000-1163	CD #15606 - WESTVIEW		3,775.46
		-----	-----
	CD INVESTMENTS TOTAL	.00	328,792.19
		=====	=====

BALANCE SHEET
CALENDAR 2/2023, FISCAL 8/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	TOTAL CASH	98,009.55	4,500,881.73

Prairie City Police Department Month: February 2023					
Badge #	Rank	Name	Hours	Rate	Total Per Officer
211 Officer		Backstrom, Mark		39.75 \$	-
212 Officer		St Ores, Heather		39.75 \$	-
294 Interim Chief		Gott, Kevin		47.25 \$	-
295 Officer		Kinmonth, Kameron		39.75 \$	-
296 Officer		Sickels, William		45.00 \$	-
297 Officer		Davenport, Matthew	45.00	45.00 \$	2,025.00
298 Officer		Johns, Steven		39.75 \$	-
291 Officer		Aldrich, Nicholas	1.00	45.00 \$	45.00
293 Officer		Clingan, Chris		39.75 \$	-
299 Officer		Highland, Mason		39.75 \$	-
213 Officer		Sickels, James		39.75 \$	-
214 Officer		Martin, Ryan		39.75 \$	-
Grand Total \$					2,070.00

BLUE LINE SOLUTIONS STATEMENT

Month: February 2023

						0.00%																								
Incidents	Exceptions	Spilled	Admin	Valid	Paid																									
			Void	Citations	Citations																									
3449	675	45	16	2713	1610																									
<table><tr><th>Quantity</th><th>Amount</th><th>Total</th></tr><tr><td>1431</td><td>\$ 100.00</td><td>\$ 143,100.00</td></tr><tr><td>179</td><td>\$ 150.00</td><td>\$ 26,850.00</td></tr><tr><td></td><td>\$ 200.00</td><td>\$ -</td></tr><tr><td>7</td><td></td><td>\$ 420.00</td></tr><tr><td>924</td><td>\$ 5.90</td><td>\$ 5,451.60</td></tr><tr><td>1</td><td>\$ (100.00)</td><td>\$ (100.00)</td></tr><tr><td>1610</td><td></td><td>\$ 175,721.60</td></tr></table>							Quantity	Amount	Total	1431	\$ 100.00	\$ 143,100.00	179	\$ 150.00	\$ 26,850.00		\$ 200.00	\$ -	7		\$ 420.00	924	\$ 5.90	\$ 5,451.60	1	\$ (100.00)	\$ (100.00)	1610		\$ 175,721.60
Quantity	Amount	Total																												
1431	\$ 100.00	\$ 143,100.00																												
179	\$ 150.00	\$ 26,850.00																												
	\$ 200.00	\$ -																												
7		\$ 420.00																												
924	\$ 5.90	\$ 5,451.60																												
1	\$ (100.00)	\$ (100.00)																												
1610		\$ 175,721.60																												
Total Collections																														
Credit Card Processing Fees																														
\$ (5,451.60)																														
\$ 170,270.00																														

Total Collections Subject to Revenue Share

\$ 170,270.00

60%

Agency Revenue Share (Per Contract)
 Deduction for Citations paid on City Website
 Deduction for Citations paid on City Website
 Officer Reimbursement
 Total Revenue Due to Prairie City

\$ 102,162.00
 \$ (100.00)
 \$ (150.00)
 \$ 2,070.00
 \$ 103,982.00

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
001-110-6010	SALARIES, POLICE	136,744.56	15,288.01	104,565.61	32,178.95	76
001-110-6020	SALARIES, PART TIME	90,000.00	3,248.60	39,385.81	50,614.19	44
001-110-6160	WORKERS COMPENSATION	.00	.00	.00	.00	
001-110-6181	UNIFORM EXPENSE	3,000.00	95.93	1,804.86	1,195.14	60
001-110-6210	DUES/MEMBERSHIPS	3,000.00	.00	479.00	2,521.00	16
001-110-6230	TRAINING	3,000.00	120.00	1,776.00	1,224.00	59
001-110-6331	FUEL	15,000.00	1,077.54	8,349.47	6,650.53	56
001-110-6332	VEHICLE REPAIRS/MAINTENAN	6,500.00	2,972.17	3,852.36	2,647.64	59
001-110-6350	EQUIP & BLDG MAINT	5,000.00	.00	339.45	4,660.55	7
001-110-6373	TELEPHONE	3,600.00	248.91	1,920.20	1,679.80	53
001-110-6405	COURT COSTS	.00	.00	.00	.00	
001-110-6408	INSURANCE	5,000.00	.00	2,697.32	2,302.68	54
001-110-6411	LEGAL SERVICES	10,000.00	570.00	4,640.00	5,360.00	46
001-110-6415	EQUIPMENT LEASES	.00	.00	111.95	111.95-	
001-110-6419	COMPUTER SUPPORT	4,000.00	1,701.22	4,722.69	722.69-	118
001-110-6506	OFFICE SUPPLIES	3,000.00	108.57	1,497.99	1,502.01	50
001-110-6597	POLICE TRUST PURCHASES	.00	.00	.00	.00	
001-110-6710	C/E/ POLICE CAR	.00	.00	.00	.00	
001-110-6725	MINOR EQUIPMENT	10,000.00	251.15	311.15	9,688.85	3
001-110-6799	OTHER C/E EXPENSE	2,500.00	.00	.00	2,500.00	
	POLICE TOTAL	300,344.56	25,682.10	176,453.86	123,890.70	59
001-150-6190	EMPLOYEE PHYSICALS	590.00	.00	354.00	236.00	60
001-150-6210	JASPER CO. EMERGENCY MGMT	1,260.00	.00	.00	1,260.00	
001-150-6230	TRAINING	1,350.00	.00	.00	1,350.00	
001-150-6310	BUILDING MAINTENANCE	1,000.00	.00	931.88	68.12	93
001-150-6350	EQUIPMENT MAINTENANCE	2,000.00	.00	3,561.71	1,561.71-	178
001-150-6371	UTILITIES	2,000.00	447.19	1,328.49	671.51	66
001-150-6408	INSURANCE	1,155.00	.00	45.96	1,109.04	4
001-150-6499	FIREMEN FEES	3,000.00	.00	3,000.00	.00	100
001-150-6505	EQUIPMENT	15,000.00	4,641.00	6,490.60	8,509.40	43
001-150-6506	OFFICE SUPPLIES	500.00	.00	37.75	462.25	8
001-150-6510	JASPER CO EMERGENCY MGMT	.00	.00	1,275.00	1,275.00-	
001-150-6597	FIRE TRUST PURCHASES	.00	.00	.00	.00	
001-150-6799	OTHER C/E EXPENSE	.00	.00	7,125.00	7,125.00-	
	FIRE TOTAL	27,855.00	5,088.19	24,150.39	3,704.61	87
001-160-6010	SALARIES, AMBULANCE	4,000.00	.33	2,122.85	1,877.15	53
001-160-6020	ATTENDANTS FEES	6,000.00	.00	1,980.00	4,020.00	33
001-160-6130	IPERS, CITY SHARE	.00	.00	.00	.00	
001-160-6190	EMPLOYEE PHYSICALS	590.00	.00	.00	590.00	
001-160-6210	DUES/MEMBERSHIPS	500.00	.00	915.46	415.46-	183
001-160-6230	TRAINING/MILEAGE	5,000.00	.00	2,260.00	2,740.00	45
001-160-6331	FUEL	2,500.00	205.20	1,815.29	684.71	73
001-160-6332	VEHICLE REPAIRS/MAINTENAN	2,000.00	1,339.14	2,740.44	740.44-	137
001-160-6350	EQUIP & BLDG MAINT	2,500.00	.00	.00	2,500.00	
001-160-6373	AMBULANCE CELL PHONE	650.00	26.74	321.60	328.40	49

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
001-160-6408	INSURANCE	2,415.00	.00	97.12	2,317.88	4
001-160-6409	CLEANING FEES	1,000.00	.00	.00	1,000.00	
001-160-6419	COMPUTER EXPENSES	660.00	.00	640.00	20.00	97
001-160-6459	MISC CONTRACT WORK	4,500.00	.00	1,863.73	2,636.27	41
001-160-6506	OFFICE SUPPLIES	2,000.00	.00	1,483.82	516.18	74
001-160-6507	MEDICAL SUPPLIES	7,000.00	1,941.96	4,832.38	2,167.62	69
001-160-6510	JASPER CO. EMERGENCY MGMT	1,260.00	.00	1,275.00	15.00	101
001-160-6580	REFUNDS AND TIERS	5,000.00	.00	3,450.00	1,550.00	69
001-160-6597	AMBULANCE TRUST PURCHASES	.00	.00	.00	.00	
001-160-6710	C/E AMBULANCE	.00	.00	.00	.00	
001-160-6725	MINOR EQUIPMENT	7,000.00	1,780.90	7,108.72	108.72	102
001-160-6799	OTHER C/E EXPENSE	.00	.00	10,495.17	10,495.17	
	AMBULANCE TOTAL	54,575.00	5,294.27	43,401.58	11,173.42	80
001-190-6413	JASPER COUNTY FACILITY	2,385.00	.00	2,310.00	75.00	97
001-190-6490	FEES-ANIMAL DISPOSAL	.00	.00	.00	.00	
001-190-6506	OFFICE SUPPLIES	100.00	.00	10.82	89.18	11
001-190-6507	OPERATING SUPPLIES	.00	.00	.00	.00	
001-190-6725	MINOR EQUIPMENT	.00	.00	.00	.00	
	ANIMAL CONTROL TOTAL	2,485.00	.00	2,320.82	164.18	93
001-210-6010	SALARIES, STREETS	20,000.00	1,658.08	12,209.07	7,790.93	61
001-210-6230	TRAINING	.00	.00	.00	.00	
001-210-6310	BLDG & EQPT MAINTENANCE	.00	40.96	47.63	47.63	
001-210-6331	FUEL	700.00	.00	216.45	483.55	31
001-210-6332	VEHICLE MAINT/REPAIR	.00	.00	.00	.00	
001-210-6398	SIDEWALK MAINTENANCE	32,800.00	.00	229.95	32,570.05	1
001-210-6408	INSURANCE	6,405.00	.00	958.72	5,446.28	15
001-210-6506	OFFICE SUPPLIES	.00	.00	.00	.00	
001-210-6723	C/E HEAVY EQUIPMENT	.00	.00	.00	.00	
001-210-6727	C/E OTHER EQUIPMENT	.00	.00	.00	.00	
001-210-6765	STORM SEWER IMPROVEMENT	7,000.00	.00	.00	7,000.00	
	STREETS TOTAL	66,905.00	1,699.04	13,661.82	53,243.18	20
001-865-6010	SALARIES, YARD WASTE	.00	.00	.00	.00	
001-865-6408	INSURANCE	.00	.00	.00	.00	
001-865-6413	CONTRACT HAULING	.00	.00	.00	.00	
001-865-6419	COMPUTER SUPPORT	.00	.00	.00	.00	
	GARBAGE TOTAL	.00	.00	.00	.00	
001-350-6499	MOSQUITO SPRAYING	1,000.00	.00	.00	1,000.00	
	MOSQUITO CONTROL TOTAL	1,000.00	.00	.00	1,000.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
001-410-6010	SALARIES, LIBRARY	34,984.00	2,505.28	20,902.56	14,081.44	60
001-410-6020	SALARIES, PART TIME LIBRA	10,329.00	783.13	4,767.91	5,561.09	46
001-410-6210	DUES/MEMBERSHIPS	100.00	.00	30.00	70.00	30
001-410-6230	TRAINING/MILEAGE	1,300.00	.00	.00	1,300.00	
001-410-6310	EQUIP & BLDG MAINT	5,000.00	1,534.32	3,317.01	1,682.99	66
001-410-6331	MOWING	.00	.00	.00	.00	
001-410-6371	UTILITIES	2,500.00	277.61	1,337.55	1,162.45	54
001-410-6373	TELEPHONE	750.00	79.19	635.17	114.83	85
001-410-6402	ADVERTISING	300.00	86.40	476.95	176.95-	159
001-410-6408	INSURANCE	1,260.00	.00	488.28	771.72	39
001-410-6409	JANITORIAL CONTRACT	2,500.00	280.00	1,260.00	1,240.00	50
001-410-6419	COMPUTER SUPPORT/TECH	5,000.00	1,954.65	4,728.09	271.91	95
001-410-6482	LIBRARY PROGRAMS	2,000.00	16.04	815.77	1,184.23	41
001-410-6502	BOOKS/MATERIALS	8,000.00	111.88	4,199.43	3,800.57	52
001-410-6503	AUDIO BOOKS	600.00	.00	241.81	358.19	40
001-410-6504	DVD	900.00	50.75	256.68	643.32	29
001-410-6506	OFFICE SUPPLIES	1,700.00	.00	811.50	888.50	48
001-410-6508	POSTAGE	200.00	.00	82.00	118.00	41
001-410-6513	OTHER MATERIAL	2,000.00	.00	.00	2,000.00	
001-410-6597	LIBRARY TRUST PURCHASES	1,000.00	.00	.00	1,000.00	
001-410-6799	OTHER C/E EXPENSE	.00	.00	.00	.00	
	LIBRARY TOTAL	80,423.00	7,679.25	44,350.71	36,072.29	55
001-430-6010	SALARIES, PARK	22,500.00	892.39	10,680.47	11,819.53	47
001-430-6020	SALARIES, PART TIME PARK	5,000.00	.00	6,792.00	1,792.00-	136
001-430-6130	IPERS, CITY SHARE	.00	.00	.00	.00	
001-430-6230	TRAINING	100.00	.00	.00	100.00	
001-430-6310	BLDG & GRNDS MAINT - CITY	10,000.00	207.91	15,568.67	5,568.67-	156
001-430-6311	COMMUNITY BLDG EXPENSE	7,500.00	1,042.00	1,956.84	5,543.16	26
001-430-6331	FUEL	2,500.00	.00	940.34	1,559.66	38
001-430-6350	EQUIPMENT MAINTENANCE/REP	3,000.00	.00	1,759.95	1,240.05	59
001-430-6371	UTILITIES	6,000.00	570.62	3,578.37	2,421.63	60
001-430-6399	RECREATION COMPLEX	1,000.00	.00	732.42	267.58	73
001-430-6408	INSURANCE	1,365.00	.00	285.00	1,080.00	21
001-430-6409	JANITORIAL CONTRACT/SUPPL	18,000.00	603.19	11,588.88	6,411.12	64
001-430-6418	SALES TAX DEP BALL DIAMON	.00	.00	.00	.00	
001-430-6499	CONTRACTS FOR PARKS	7,000.00	.00	1,386.00	5,614.00	20
001-430-6506	OFFICE SUPPLIES	350.00	.00	.00	350.00	
001-430-6507	OPERATING SUPPLIES	2,500.00	.00	1,136.83	1,363.17	45
001-430-6580	REFUNDS ON RESERVATIONS	100.00	.00	250.00	150.00-	250
001-430-6597	CELEBRATION TRUST PURCHAS	16,000.00	.00	3,483.97	12,516.03	22
001-430-6599	COMMUNITY BEAUTIFICATION	2,000.00	.00	.00	2,000.00	
001-430-6725	MINOR EQUIPMENT	2,000.00	.00	1,245.84	754.16	62
001-430-6799	C/E OTHER CAPITAL OUTLAY	20,000.00	.00	4,521.25	15,478.75	23
	PARKS TOTAL	126,915.00	3,316.11	65,906.83	61,008.17	52
001-440-6099	SUMMER RECREATION PROGRAM	3,300.00	.00	3,229.50	70.50	98

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
001-440-6320	BALL DIAMOND/PARKS MAINT	7,200.00	.00	.00	7,200.00	
001-440-6321	TENNIS COURT REPAIRS/NETS	80,000.00	.00	.00	80,000.00	
001-440-6413	YMCA SUMMER PROGRAM	.00	.00	.00	.00	
001-440-6480	SOFTBALL DIRECTOR FEE	.00	.00	.00	.00	
001-440-6482	PROGRAMS - JR/SR ACTIVITI	.00	.00	.00	.00	
001-440-6509	SEASONAL DECORATIONS	300.00	.00	.00	300.00	
001-440-6597	PARK BOARD TRUST PURCHASE	.00	.00	.00	.00	
001-440-6799	COMM PARK	5,000.00	.00	1,254.00	3,746.00	25
	SUMMER RECREATION TOTAL	95,800.00	.00	4,483.50	91,316.50	5
001-450-6010	SALARIES, CEMETERY	25,000.00	1,182.56	13,223.34	11,776.66	53
001-450-6020	SALARIES, PART TIME, CEME	5,000.00	.00	1,302.00	3,698.00	26
001-450-6320	FEES-WESTVIEW MOWING EXPE	550.00	.00	550.00	.00	100
001-450-6331	FUEL	1,500.00	.00	490.85	1,009.15	33
001-450-6332	MOWER MAINTENANCE	700.00	.00	40.96	659.04	6
001-450-6350	EQUIP & BLDG MAINT	5,000.00	.00	.00	5,000.00	
001-450-6399	HEADSTONE REPAIR	4,000.00	.00	.00	4,000.00	
001-450-6408	INSURANCE	735.00	.00	372.68	362.32	51
001-450-6419	COMPUTER SUPPORT	2,850.00	.00	400.00	2,450.00	14
001-450-6506	OFFICE SUPPLIES	.00	.00	.00	.00	
001-450-6597	CEMETERY TRUST PURCHASES	.00	.00	.00	.00	
001-450-6725	MINOR EQUIPMENT	.00	.00	.00	.00	
001-450-6730	LAND PURCHASE	.00	.00	.00	.00	
	CEMETERY TOTAL	45,335.00	1,182.56	16,379.83	28,955.17	36
001-510-6407	ENGINEERING EXPENSE	.00	.00	.00	.00	
001-510-6490	PROJECTS	5,000.00	.00	.00	5,000.00	
001-510-6499	DEMOLITION EXPENSES	3,000.00	.00	.00	3,000.00	
	COMMUNITY BEAUTIFICATION	8,000.00	.00	.00	8,000.00	
001-520-6210	DUES	2,975.00	.00	.00	2,975.00	
001-520-6230	TRAINING	300.00	.00	325.00	25.00-	108
001-520-6402	MARKETING	7,500.00	70.86	935.96	6,564.04	12
001-520-6413	DOWNTOWN RENEWAL PROJECT	85,000.00	.00	16,946.00	68,054.00	20
001-520-6416	OTHER CONTRACT EXPENSE	.00	.00	.00	.00	
001-520-6506	OFFICE SUPPLIES	100.00	.00	14.14	85.86	14
001-520-6799	C/E EDC TRUST EXPENSE	10,000.00	.00	54,816.36	44,816.36-	548
	ECONOMIC DEVELOPMENT TOTA	105,875.00	70.86	73,037.46	32,837.54	69
001-610-6010	SALARIES, COUNCIL	6,950.00	.00	2,748.83	4,201.17	40
001-610-6199	EMPLOYEE BENEFITS FEES	.00	.00	.00	.00	
001-610-6210	DUES/MEMBERSHIPS	500.00	.00	.00	500.00	
001-610-6230	TRAINING & TRAVEL EXPENSE	1,000.00	.00	50.00	950.00	5

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
001-610-6320	TAXES/APPR/RECORDING FEE	2,500.00	.00	596.00	1,904.00	24
001-610-6401	AUDIT FEE	2,500.00	.00	.00	2,500.00	
001-610-6407	ENGINEERING SERVICES	10,000.00	536.78	3,815.08	6,184.92	38
001-610-6408	INSURANCE	2,100.00	.00	617.80	1,482.20	29
001-610-6411	LEGAL FEES	15,000.00	1,020.00	6,525.00	8,475.00	44
001-610-6414	LEGAL PUBLICATIONS	7,500.00	946.62	3,412.37	4,087.63	46
001-610-6490	BLDG. INSPECTION FEES	.00	.00	.00	.00	
001-610-6492	BANK SERVICE CHARGES	1,400.00	15.00	322.04	1,077.96	23
001-610-6499	OTHER CONTRACT SERVICES	3,000.00	.00	.00	3,000.00	
001-610-6506	OFFICE SUPPLIES	1,500.00	35.00	606.86	893.14	40
	COUNCIL TOTAL	53,950.00	2,553.40	18,693.98	35,256.02	35
001-620-6010	SALARIES, CLERK & ADMINIS	28,000.00	7,426.04	30,873.05	2,873.05-	110
001-620-6020	SALARIES, PART TIME	.00	.00	1,050.07	1,050.07-	
001-620-6110	FICA, CITY SHARE	.00	.00	.00	.00	
001-620-6130	IPERS, CITY SHARE	.00	.00	.00	.00	
001-620-6150	GROUP HEALTH INSURANCE	.00	.00	.00	.00	
001-620-6210	DUES/MEMBERSHIPS	250.00	.00	582.66	332.66-	233
001-620-6230	TRAINING/MILEAGE	2,000.00	70.00	2,740.78	740.78-	137
001-620-6350	EQUIP & BLDG MAINT	500.00	.00	.00	500.00	
001-620-6373	TELEPHONE	3,000.00	210.58	1,629.87	1,370.13	54
001-620-6419	COMPUTER SUPPORT	6,200.00	1,773.12	11,954.62	5,754.62-	193
001-620-6506	OFFICE SUPPLIES	2,000.00	482.47	2,562.31	562.31-	128
001-620-6725	MINOR EQUIPMENT	.00	.00	.00	.00	
001-620-6799	OTHER C/E EXPENSE	.00	.00	.00	.00	
	CLERK/ADMINISTRATOR TOTAL	41,950.00	9,962.21	51,393.36	9,443.36-	123
001-630-6413	ELECTION EXPENSE	.00	.00	.00	.00	
	ELECTIONS TOTAL	.00	.00	.00	.00	
001-650-6010	SALARY - CLEANING	.00	336.04	336.04	336.04-	
001-650-6110	FICA, CITY SHARE	.00	.00	.00	.00	
001-650-6130	IPERS, CITY SHARE	.00	.00	.00	.00	
001-650-6310	BUILDING MAINTENANCE	2,500.00	308.72	1,737.06	762.94	69
001-650-6371	UTILITIES	6,650.00	621.32	3,507.62	3,142.38	53
001-650-6408	INSURANCE	2,650.00	.00	181.92	2,468.08	7
001-650-6409	JANITORIAL CONTRACT/SUPPL	4,500.00	720.00	3,335.89	1,164.11	74
001-650-6415	LEASE PAYMENTS	.00	.00	.00	.00	
001-650-6725	MINOR EQUIPMENT	.00	16.95	16.95	16.95-	
001-650-6799	CAPITAL EXPENDITURES	.00	.00	.00	.00	
	CITY HALL TOTAL	16,300.00	2,003.03	9,115.48	7,184.52	56
001-750-6499	LOST PROJECTS	.00	.00	.00	.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
001-750-6730	LAND ACQUISITION	.00	.00	.00	.00	
001-750-6910	TRF TO OTHER FUND	.00	.00	.00	.00	
	PROJECTS TOTAL	.00	.00	.00	.00	
001-110-6910	TRF TO EQPT REV FUND	445,500.00	.00	.00	445,500.00	
001-150-6910	TRF TO EQUIP REV FUND	.00	.00	.00	.00	
001-160-6910	TRF TO EQPT REV FUND	20,000.00	.00	.00	20,000.00	
001-210-6910	TRANSFER TO EQ REV FUND	1,000.00	.00	.00	1,000.00	
001-410-6910	TRF TO EQPT REV FUND	6,000.00	.00	.00	6,000.00	
001-430-6910	TRANSFER TO EQ REVOLVING	.00	.00	.00	.00	
001-440-6910	TRF TO EQPT REV FUND	.00	.00	.00	.00	
001-450-6910	TRF TO EQPT REV FUND	3,000.00	.00	.00	3,000.00	
001-520-6910	TRF TO EQPT REV & TRUST	10,000.00	.00	.00	10,000.00	
001-620-6910	TRANSFER TO EQUIP REV FUN	5,000.00	.00	.00	5,000.00	
001-650-6910	TRANSFER TO EQUIP REV FUN	.00	.00	.00	.00	
001-865-6910	TRANSFER TO EQUIPMENT REV	.00	.00	.00	.00	
001-910-6910	TRANSFER OUT	.00	.00	11,577.45	11,577.45-	
001-910-6920	LOAN TO OTHER FUND	.00	.00	.00	.00	
	TRANSFERS TOTAL	490,500.00	.00	11,577.45	478,922.55	2
	GENERAL TOTAL	1,518,212.56	64,531.02	554,927.07	963,285.49	37
002-910-6910	EXPENDABLE TRUST	39,800.00	.00	.00	39,800.00	
	TRANSFERS TOTAL	39,800.00	.00	.00	39,800.00	
	EQUIPMENT REVENUE TOTAL	39,800.00	.00	.00	39,800.00	
110-210-6010	SALARIES, RD MAINT	60,000.00	2,571.20	28,199.31	31,800.69	47
110-210-6150	GROUP HEALTH INSURANCE	.00	320.08	2,470.45	2,470.45-	
110-210-6331	FUEL	2,000.00	.00	1,354.49	645.51	68
110-210-6350	EQUIPMENT MAINT	14,500.00	939.14	1,031.64	13,468.36	7
110-210-6371	ELECTRIC (ST LIGHTS)	7,500.00	1,748.07	3,585.52	3,914.48	48
110-210-6408	INSURANCE	110.00	.00	.00	110.00	
110-210-6413	CONTRACTED STREET REPAIR	40,000.00	666.66	81,889.66	41,889.66-	205
110-210-6499	STREET SWEEPING/TREE TRIM	15,000.00	.00	658.52	14,341.48	4
110-210-6507	OPERATING SUPPLIES	3,000.00	.00	2,063.60	936.40	69
110-210-6509	STREET SIGNS	500.00	84.15	3,736.01	3,236.01-	747
110-210-6598	STREET CONSTRUCTION	25,000.00	.00	.00	25,000.00	
110-210-6765	STREET DRAINAGE	10,000.00	.00	.00	10,000.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
110-210-6799	CAPITAL EXPENSE	.00	26,916.06	41,777.35	41,777.35-	
	STREETS TOTAL	177,610.00	33,245.36	166,766.55	10,843.45	94
110-250-6010	SALARIES, SNOW REMOVAL	15,000.00	1,177.51	9,865.19	5,134.81	66
110-250-6150	GROUP HEALTH INSURANCE	.00	.00	.00	.00	
110-250-6331	FUEL	3,000.00	1,850.17	3,799.09	799.09-	127
110-250-6350	EQUIPMENT MAINTENANCE	3,000.00	456.47	3,796.24	796.24-	127
110-250-6408	INSURANCE	110.00	.00	.00	110.00	
110-250-6413	EQUIPMENT RENTAL	.00	.00	.00	.00	
110-250-6507	OPERATING SUPPLIES	1,500.00	50.00	1,020.96	479.04	68
	SNOW REMOVAL TOTAL	22,610.00	3,534.15	18,481.48	4,128.52	82
110-910-6910	TRF TO EQPT REV FUND	14,000.00	.00	.00	14,000.00	
	TRANSFERS TOTAL	14,000.00	.00	.00	14,000.00	
	ROAD USE TOTAL	214,220.00	36,779.51	185,248.03	28,971.97	86
112-110-6110	FICA/MEDICARE - POLICE	17,345.96	1,329.24	10,376.45	6,969.51	60
112-110-6130	IPERS - POLICE	21,109.92	1,440.59	10,050.75	11,059.17	48
112-110-6150	GROUP HEALTH INS - POLICE	31,300.68	5,628.45	21,403.31	9,897.37	68
112-110-6160	WORKER'S COMP - POLICE	6,295.08	.00	2,022.99	4,272.09	32
	POLICE TOTAL	76,051.64	8,398.28	43,853.50	32,198.14	58
112-150-6160	WORKER'S COMP - FIRE	107.25	.00	34.47	72.78	32
	FIRE TOTAL	107.25	.00	34.47	72.78	32
112-160-6110	FICA/MEDICARE - AMBULANCE	765.00	.02	313.86	451.14	41
112-160-6130	IPERS - AMBULANCE	10.00	.02	16.90	6.90-	169
112-160-6150	GROUP HEALTH INS - AMBULA	.00	.00	.00	.00	
112-160-6160	WORKER'S COMP - AMBULANCE	226.62	.00	72.84	153.78	32
	AMBULANCE TOTAL	1,001.62	.04	403.60	598.02	40
112-210-6110	FICA/MEDICARE - STREETS,	6,120.00	317.27	2,967.50	3,152.50	48
112-210-6130	IPERS - STREETS, RUT	7,552.00	399.20	3,814.38	3,737.62	51
112-210-6150	GROUP HEALTH INS - STREET	8,409.74	64.44	861.62	7,548.12	10
112-210-6160	WORKER'S COMP - STREETS,	1,737.44	.00	719.04	1,018.40	41

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
	STREETS TOTAL	23,819.18	780.91	8,362.54	15,456.64	35
112-250-6110	FICA/MEDICARE - SNOW REMO	1,148.00	88.86	727.49	420.51	63
112-250-6130	IPERS - SNOW REMOVAL	1,416.00	106.06	917.71	498.29	65
112-250-6150	GROUP HEALTH INS - SNOW R	.00	.00	.00	.00	
112-250-6160	WORKER'S COMP - SNOW REMO	500.00	.00	102.97	397.03	21
	SNOW REMOVAL TOTAL	3,064.00	194.92	1,748.17	1,315.83	57
112-410-6110	FICA/MEDICARE - LIBRARY	3,467.00	236.91	1,837.45	1,629.55	53
112-410-6130	IPERS - LIBRARY	4,277.00	310.43	2,410.85	1,866.15	56
112-410-6150	GROUP HEALTH INS - LIBRAR	311.76	51.96	233.82	77.94	75
112-410-6160	WORKER'S COMP - LIBRARY	1,139.55	.00	366.21	773.34	32
	LIBRARY TOTAL	9,195.31	599.30	4,848.33	4,346.98	53
112-430-6110	FICA/MEDICARE - PARKS	2,103.75	65.21	1,297.86	805.89	62
112-430-6130	IPERS - PARKS	2,124.00	84.22	1,008.26	1,115.74	47
112-430-6150	GROUP HEALTH INS - PARKS	2,796.34	169.35	1,225.90	1,570.44	44
112-430-6160	WORKER'S COMP INS - PARKS	665.12	.00	213.75	451.37	32
	PARKS TOTAL	7,689.21	318.78	3,745.77	3,943.44	49
112-450-6110	FICA/MEDICARE - CEMETERY	2,295.00	88.26	1,066.71	1,228.29	46
112-450-6130	IPERS - CEMETERY	2,360.00	111.63	1,248.28	1,111.72	53
112-450-6150	GROUP HEALTH INS - CEMETE	2,458.04	124.72	1,041.71	1,416.33	42
112-450-6160	WORKER'S COMP - CEMETERY	869.79	.00	279.51	590.28	32
	CEMETERY TOTAL	7,982.83	324.61	3,636.21	4,346.62	46
112-610-6110	FICA/MEDICARE - MAYOR/COU	531.68	.00	51.50	480.18	10
112-610-6130	IPERS - MAYOR/COUNCIL	656.08	.00	241.79	414.29	37
112-610-6160	WORKER'S COMP - MAYOR/COU	424.59	.00	.00	424.59	
112-610-6199	HRA EXPENSE/WEELLNESS PROG	2,000.00	49.80	7,175.19	5,175.19-	359
	COUNCIL TOTAL	3,612.35	49.80	7,468.48	3,856.13-	207
112-620-6110	FICA/MEDICARE - POLICY AD	2,142.00	536.91	2,309.39	167.39-	108
112-620-6130	IPERS - POLICY ADMIN	2,644.00	701.03	3,003.56	359.56-	114
112-620-6150	GROUP HEALTH INS - POLICY	22,376.75	4,068.46	17,625.58	4,751.17	79
112-620-6160	WORKER'S COMP - POLICY AD	961.30	.00	136.44	824.86	14
	CLERK/ADMINISTRATOR TOTAL	28,124.05	5,306.40	23,074.97	5,049.08	82

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
112-650-6110	FICA/MEDICARE - CLEANING	.00	23.65	23.65	23.65-	
112-650-6130	IPERS - CLEANING	.00	31.73	31.73	31.73-	
112-650-6150	GROUP HEALTH INS - CLEANI	.00	.00	.00	.00	
112-650-6160	WORKER'S COMP	.00	.00	.00	.00	
	CITY HALL TOTAL	.00	55.38	55.38	55.38-	
112-865-6110	FICA/MEDICARE - SOLID WAS	.00	.00	.00	.00	
112-865-6130	IPERS - SOLID WASTE	.00	.00	.00	.00	
112-865-6150	GROUP HEALTH INS - SOLID	.00	.00	.00	.00	
112-865-6160	WORKER'S COMP	.00	.00	.00	.00	
	SOLID WASTE TOTAL	.00	.00	.00	.00	
112-910-6910	TRF TO OTHER FUND	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	TRUST&AGENCY LEVIES TOTAL	160,647.44	16,028.42	97,231.42	63,416.02	61
119-910-6910	TRANSFER OUT	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	EMERGENCY FUND TOTAL	.00	.00	.00	.00	
121-910-6910	TRANSFER OUT	125,000.00	.00	.00	125,000.00	
	TRANSFERS TOTAL	125,000.00	.00	.00	125,000.00	
	LOCAL OPTION SALES TAX TO	125,000.00	.00	.00	125,000.00	
125-520-6499	DOWNTOWN REVITALIZATION G	.00	.00	.00	.00	
125-520-6801	TIF PMTS - COMMERCIAL PRO	.00	.00	.00	.00	
	ECONOMIC DEVELOPMENT TOTA	.00	.00	.00	.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
125-530-6750	URBAN RENEWAL	.00	.00	.00	.00	
125-530-6801	TIF PMTS/HOUSING DEVELOPM	.00	.00	.00	.00	
	MISC TOTAL	.00	.00	.00	.00	
125-710-6801	TIF PMTS - WATER TRMT PLA	.00	.00	.00	.00	
	DEBT SERVICE TOTAL	.00	.00	.00	.00	
125-910-6790	STREET PROJECTS	.00	.00	.00	.00	
125-910-6799	RECREATIONAL COMPLEX	.00	.00	.00	.00	
125-910-6911	TRF TO OTHER FUND	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	TIF FUNDS TOTAL	.00	.00	.00	.00	
160-910-6910	TRANSFER TO GENERAL	30,000.00	.00	.00	30,000.00	
	TRANSFERS TOTAL	30,000.00	.00	.00	30,000.00	
	ECONOMIC DEVELOPMENT TOTA	30,000.00	.00	.00	30,000.00	
167-910-6910	TRANSFER TO GENERAL	15,000.00	.00	.00	15,000.00	
	TRANSFERS TOTAL	15,000.00	.00	.00	15,000.00	
	FIRE TRUST TOTAL	15,000.00	.00	.00	15,000.00	
168-910-6910	TRANSFER TO GENERAL	1,000.00	.00	.00	1,000.00	
	TRANSFERS TOTAL	1,000.00	.00	.00	1,000.00	
	LIBRARY TRUST TOTAL	1,000.00	.00	.00	1,000.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
169-910-6910	TRANSFER TO GENERAL	7,000.00	.00	.00	7,000.00	
	TRANSFERS TOTAL	7,000.00	.00	.00	7,000.00	
	AMBULANCE TOTAL	7,000.00	.00	.00	7,000.00	
170-910-6910	TRANSFER TO GENERAL	10,000.00	.00	.00	10,000.00	
	TRANSFERS TOTAL	10,000.00	.00	.00	10,000.00	
	PARK & CELEBRATIONS TOTAL	10,000.00	.00	.00	10,000.00	
172-910-6910	TRANSFER TO GENERAL	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	CEMETERY TRUST TOTAL	.00	.00	.00	.00	
173-910-6910	TRANSFER TO GENERAL	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	POLICE TRUST/FORFEITURE T	.00	.00	.00	.00	
200-710-6801	DEBT SERVICE PAYMENTS	.00	.00	.00	.00	
	DEBT SERVICE TOTAL	.00	.00	.00	.00	
200-910-6910	TRANSFER OUT	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
	DEBT SERVICE TOTAL	.00	.00	.00	.00	
301-750-6751	FIRE STATION REMODEL PROJ	.00	.00	500.00	500.00-	
	PROJECTS TOTAL	.00	.00	500.00	500.00-	
	TEA GRANT PROJECT TOTAL	.00	.00	500.00	500.00-	
302-815-6407	ENGINEERING - SEWER PROJE	.00	.00	.00	.00	
302-815-6411	LEGAL SERVICES	.00	.00	.00	.00	
302-815-6459	MISC CONTRACT WORK	.00	.00	.00	.00	
302-815-6460	CONSTRUCTION	.00	.00	.00	.00	
	SEWER TOTAL	.00	.00	.00	.00	
302-910-6910	TRANSFER OUT	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	SEWER TREATMENT PLANT TOT	.00	.00	.00	.00	
304-440-6730	LAND AQUISITION	.00	.00	.00	.00	
	SUMMER RECREATION TOTAL	.00	.00	.00	.00	
304-910-6910	TRANSFER OUT	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	RAILS TO TRAILS TOTAL	.00	.00	.00	.00	
600-810-6010	SALARIES, WATER	98,000.00	7,107.42	61,037.15	36,962.85	62
600-810-6110	FICA, CITY SHARE	7,497.00	519.80	4,449.36	3,047.64	59
600-810-6130	IPERS, CITY SHARE	9,251.20	670.95	5,761.85	3,489.35	62
600-810-6150	GROUP HEALTH INSURANCE	9,943.91	1,359.34	6,218.68	3,725.23	63

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
600-810-6160	WORKERS COMPENSATION	2,682.20	.00	861.96	1,820.24	32
600-810-6210	DUES/MEMBERSHIPS	2,000.00	404.00	866.24	1,133.76	43
600-810-6230	TRAINING	4,000.00	1,449.55	3,336.62	663.38	83
600-810-6310	BUILDING MAINTENANCE	6,000.00	927.22	1,392.21	4,607.79	23
600-810-6320	ROCK/SEEDING	1,000.00	.00	.00	1,000.00	
600-810-6331	FUEL	2,500.00	702.76	4,310.41	1,810.41-	172
600-810-6332	VEHICLE MAINT/REPAIRS	3,000.00	.00	2,025.90	974.10	68
600-810-6350	EQUIPMENT MAINTENANCE	8,000.00	8,386.02	14,803.27	6,803.27-	185
600-810-6371	UTILITIES	33,000.00	2,554.68	23,313.40	9,686.60	71
600-810-6373	TELEPHONE	800.00	244.50	1,243.30	443.30-	155
600-810-6401	AUDIT	1,000.00	.00	.00	1,000.00	
600-810-6407	ENGINEERING EXPENSE	.00	.00	827.40	827.40-	
600-810-6408	INSURANCE	5,460.00	.00	1,149.28	4,310.72	21
600-810-6411	LEGAL FEES	.00	.00	.00	.00	
600-810-6413	WATER SUPPLY FEES	2,800.00	27.00	1,776.50	1,023.50	63
600-810-6414	LEGAL PUBLICATION	50.00	.00	.00	50.00	
600-810-6418	SALES TAX DEPOSIT	25,000.00	1,494.97	16,956.00	8,044.00	68
600-810-6419	COMPUTER-CITY HALL	12,000.00	2,343.49	7,821.37	4,178.63	65
600-810-6450	STATE LAB TESTS	3,200.00	70.25	770.40	2,429.60	24
600-810-6451	CONT SERV-WELL & TOWER	.00	.00	.00	.00	
600-810-6459	MISC CONTRACT WORK	11,000.00	1,575.00	4,874.49	6,125.51	44
600-810-6499	WATER MAIN EXTENSIONS	10,000.00	.00	.00	10,000.00	
600-810-6506	OFFICE SUPPLIES	5,000.00	16.98	4,057.09	942.91	81
600-810-6507	OPERATING SUPPLIES	27,000.00	370.84	17,382.53	9,617.47	64
600-810-6508	POSTAGE	2,000.00	128.82	734.12	1,265.88	37
600-810-6510	OSHA TRAINING/EQUIPMENT	2,000.00	101.40	165.69	1,834.31	8
600-810-6511	WATER METERS	10,000.00	.00	4,810.00	5,190.00	48
600-810-6580	CUSTOMER REFUNDS	.00	.00	.00	.00	
600-810-6581	DEPOSITS REFUNDED	.00	.00	.00	.00	
600-810-6598	BANK SERVICE CHARGES	.00	.00	.00	.00	
600-810-6725	MINOR EQPT/MATERIALS & LA	2,500.00	.00	3,680.47	1,180.47-	147
600-810-6799	CAPITAL EXPENSE	20,000.00	.00	65,692.23	45,692.23-	328
	WATER TOTAL	326,684.31	30,454.99	260,317.92	66,366.39	80
600-810-6910	TRANSFER TO EQPT REV FUND	25,000.00	.00	.00	25,000.00	
600-910-6910	TRANSFER TO SINKING FUND	68,344.20	.00	27,560.00	40,784.20	40
	TRANSFERS TOTAL	93,344.20	.00	27,560.00	65,784.20	30
	WATER TOTAL	420,028.51	30,454.99	287,877.92	132,150.59	69
601-810-6801	WATER MAIN DEBT PAYMENT	.00	.00	.00	.00	
	WATER TOTAL	.00	.00	.00	.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
601-910-6910	TRANSFER TO DEBT SERVICE	68,344.00	.00	.00	68,344.00	
	TRANSFERS TOTAL	68,344.00	.00	.00	68,344.00	
	WATER SINKING FUND TOTAL	68,344.00	.00	.00	68,344.00	
610-815-6010	SALARIES, SEWER	115,000.00	8,271.85	69,726.91	45,273.09	61
610-815-6110	FICA, CITY SHARE	8,797.50	603.31	5,083.45	3,714.05	58
610-815-6130	IPERS, CITY SHARE	10,856.00	780.87	6,582.34	4,273.66	61
610-815-6150	GROUP HEALTH INSURANCE	12,703.96	1,559.21	7,501.87	5,202.09	59
610-815-6160	WORKERS COMPENSATION	3,351.06	.00	1,076.88	2,274.18	32
610-815-6210	DUES/MEMBERSHIP/LICENSES	800.00	.00	252.54	547.46	32
610-815-6230	TRAINING	4,000.00	532.50	4,324.55	324.55-	108
610-815-6310	BUILDING MAINTENANCE	4,000.00	1,416.00	1,487.92	2,512.08	37
610-815-6331	FUEL	4,000.00	197.45	2,888.16	1,111.84	72
610-815-6332	VEHICLE MAINT/REPAIRS	1,500.00	.00	1,434.34	65.66	96
610-815-6350	EQUIPMENT MAINT	10,000.00	2,616.60	29,335.82	19,335.82-	293
610-815-6371	UTILITIES	35,000.00	3,380.42	23,132.95	11,867.05	66
610-815-6373	TELEPHONE	4,000.00	248.91	2,425.75	1,574.25	61
610-815-6401	AUDIT	1,000.00	.00	.00	1,000.00	
610-815-6407	ENGINEERING EXPENSE	5,000.00	.00	375.00	4,625.00	8
610-815-6408	INSURANCE	8,400.00	.00	1,435.86	6,964.14	17
610-815-6411	LEGAL FEES	.00	.00	.00	.00	
610-815-6413	IOWA ONE CALLS	500.00	27.00	191.50	308.50	38
610-815-6418	SALES TAX DEPOSIT	2,500.00	218.11	2,723.00	223.00-	109
610-815-6419	COMPUTER SUPPORT	6,000.00	2,343.45	3,238.34	2,761.66	54
610-815-6450	LAB TESTING	20,000.00	.00	14,770.50	5,229.50	74
610-815-6499	CONTRACTED SERVICES	5,000.00	.00	3,564.48	1,435.52	71
610-815-6506	OFFICE SUPPLIES	1,600.00	.00	1,630.77	30.77-	102
610-815-6507	OPERATING SUPPLIES	1,000.00	81.03	848.55	151.45	85
610-815-6508	POSTAGE	1,800.00	128.80	1,433.90	366.10	80
610-815-6510	OSHA TRAINING/EQUIPMENT	1,000.00	.00	290.48	709.52	29
610-815-6580	CUSTOMER REFUND	.00	.00	.00	.00	
610-815-6599	LAB EQUIPMENT	3,000.00	100.89	100.89	2,899.11	3
610-815-6725	MINOR EQUIPMENT	2,500.00	.00	1,256.07	1,243.93	50
610-815-6798	BIO-SWALE PROJECT	.00	.00	.00	.00	
610-815-6799	CAPITAL EXPENSE	10,000.00	2,009.00	34,004.64	24,004.64-	340
610-815-6911	TRF TO CAP PROJECTS	203,136.00	.00	.00	203,136.00	
	SEWER TOTAL	486,444.52	24,515.40	221,117.46	265,327.06	45
610-815-6910	TRANSFER TO EQPT REV FUND	5,000.00	.00	.00	5,000.00	
610-910-6910	TRANSFER OUT	.00	.00	84,935.00	84,935.00-	
	TRANSFERS TOTAL	5,000.00	.00	84,935.00	79,935.00-	699

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
	SEWER TOTAL	491,444.52	24,515.40	306,052.46	185,392.06	62
611-815-6801	TREATMENT PLANT DEBT PAYM	203,840.00	.00	31,116.16	172,723.84	15
	SEWER TOTAL	203,840.00	.00	31,116.16	172,723.84	15
	SEWER SINKING FUND TOTAL	203,840.00	.00	31,116.16	172,723.84	15
612-815-6407	ENGINEERING	.00	.00	.00	.00	
612-815-6411	LEGAL SERVICES	.00	.00	.00	.00	
612-815-6414	PRINTING/PUBLISHING	.00	.00	.00	.00	
612-815-6459	MISC CONTRACT WORK	.00	.00	.00	.00	
612-815-6460	CONSTRUCTION	.00	.00	.00	.00	
	SEWER TOTAL	.00	.00	.00	.00	
612-910-6910	TRANSFER OUT	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	WW RESOUC E REST TOTAL	.00	.00	.00	.00	
670-840-6010	SALARIES	3,000.00	186.41	1,495.73	1,504.27	50
670-840-6110	FICA	229.50	13.27	108.06	121.44	47
670-840-6130	IPERS	283.20	17.66	141.25	141.95	50
670-840-6150	GROUP HEALTH INSURANCE	468.50	66.48	308.11	160.39	66
670-840-6160	WORKER'S COMP	.00	.00	.00	.00	
670-840-6331	FUEL	100.00	.00	105.88	5.88	106
670-840-6332	VEHICLE MAINT SUPPLIES	100.00	.00	1,402.57	1,302.57	403
670-840-6350	EQUIP & BLDG MAINT	100.00	.00	.00	100.00	
670-840-6408	INSURANCE	50.00	.00	.00	50.00	
670-840-6413	CONTRACT HAULING	82,978.32	11,618.88	46,911.00	36,067.32	57
670-840-6418	SALES TAX DEPOSIT	60.00	35.08	85.21	25.21	142
670-840-6419	COMPUTER SUPPORT	1,000.00	.00	.00	1,000.00	
670-840-6490	YARD WASTE CONTRACT	51,243.00	11,618.86	46,910.95	4,332.05	92
670-840-6506	OFFICE SUPPLIES	500.00	.00	2,532.64	2,032.64	507
670-840-6507	OPERATING SUPPLIES	10.00	.00	.00	10.00	
670-840-6508	POSTAGE	800.00	128.81	705.86	94.14	88
670-840-6512	RECYCLING FEES	30,533.76	2,839.21	22,066.98	8,466.78	72
670-840-6580	REFUNDS	.00	.00	.00	.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
670-840-6725	PURCHASE OF EQUIPMENT	.00	.00	.00	.00	
670-840-6799	CAPITAL EXPENSE	3,000.00	.00	2,359.00	641.00	79
	SANITATION TOTAL	174,456.28	26,524.66	125,133.24	49,323.04	72
670-910-6910	TRANSFER OUT	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	SANITATION TOTAL	174,456.28	26,524.66	125,133.24	49,323.04	72
	TOTAL OF ALL EXPENSES	3,478,993.31	198,834.00	1,588,086.30	1,890,907.01	46

STATE COUNTY MUNICIPALITY CHECKING-XXXXXXXXXXXX6076**Account Summary**

Date	Description	Amount
02/01/2023	Beginning Balance	\$2,762,833.13
	172 Credit(s) This Period	\$260,400.97
	71 Debit(s) This Period	\$162,024.33
02/28/2023	Ending Balance	\$2,861,209.77

Account Activity

Post Date	Description	Debits	Credits	Balance
02/01/2023	Beginning Balance			\$2,762,833.13
02/01/2023	DEPOSIT		\$5,439.20	\$2,768,272.33
02/01/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,768,312.33
02/01/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,768,352.33
02/01/2023	ALLPAID ED/EFTPM 129		\$1,038.31	\$2,769,390.64
02/01/2023	Wellmark EBILLING 523175382	\$8,428.13		\$2,760,962.51
02/02/2023	DEPOSIT		\$100.00	\$2,761,062.51
02/02/2023	DEPOSIT		\$817.09	\$2,761,879.60
02/02/2023	DEPOSIT		\$872.00	\$2,762,751.60
02/02/2023	DEPOSIT		\$1,416.00	\$2,764,167.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,207.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,247.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,287.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,327.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,367.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,407.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,447.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,487.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,527.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,567.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,607.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,647.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,687.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,727.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,767.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,807.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,847.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,887.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,927.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,764,967.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,765,007.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,765,047.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,765,087.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,765,127.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,765,167.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,765,207.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,765,247.60
02/02/2023	ST OF IA-E.F.T. E.F.T. 00002130253		\$40.00	\$2,765,287.60
02/02/2023	ALLPAID ED/EFTPM 112		\$315.90	\$2,765,603.50
02/02/2023	HCCLAIMPMT UNITEDHEALTHCARE TRN* 1* 1T242577004* 1411289245* 000087726\		\$925.44	\$2,766,528.94
02/02/2023	PREMPAYMNT * LINCOLN NATLIFE 91000019997420	\$219.77		\$2,766,309.17
02/02/2023	DELTAIAGROUP AGNT PYMNT XXXXX1832	\$776.68		\$2,765,532.49

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City of Prairie City IA
BANK STATEMENT RECONCILIATION
CALENDAR 2/2023 FISCAL 8/2023OPER: CHB
JRNL:2294

PAGE 1

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
1 FIRST INTERSTATE BANK						Beginning Statement Balance	2,762,833.13
4	2/01/2023	BK		UTILITY BILLING			367.89
5	2/01/2023	BK		UB BILLING			203.85
7	2/01/2023	BK		UB BILLING			315.90
41642	2/01/2023	BK		UB DEPOSIT			5,439.20
41643	2/01/2023	UB	1	UB DEPOSIT			1,501.84
41644	2/02/2023	UB	1	UB DEPOSIT			817.09
41645	2/02/2023	UB	1	UB DEPOSIT			366.15
41646	2/03/2023	UB	1	UB DEPOSIT			658.30
41647	2/03/2023	UB	1	UB DEPOSIT			100.00
41648	2/06/2023	UB	1	UB DEPOSIT			651.95
41649	2/06/2023	UB	1	UB DEPOSIT			670.97
41668	2/07/2023	UB	1	UB DEPOSIT			72.46
41669	2/08/2023	UB	1	UB DEPOSIT			455.31
41686	2/09/2023	UB	1	UB DEPOSIT			376.87
41687	2/09/2023	UB	1	UB DEPOSIT			248.80
41688	2/10/2023	UB	1	UB DEPOSIT			69.07
41689	2/10/2023	UB	1	UB DEPOSIT			914.84
41690	2/13/2023	UB	1	UB DEPOSIT			2,477.16
41691	2/13/2023	UB	1	UB DEPOSIT			1,133.82
41692	2/14/2023	UB	1	UB DEPOSIT			1,690.39
41693	2/14/2023	UB	1	UB DEPOSIT			104.00
41694	2/15/2023	UB	1	UB DEPOSIT			1,966.61
41695	2/15/2023	UB	1	UB DEPOSIT			863.25
41696	2/16/2023	UB	1	UB DEPOSIT			352.00
41697	2/16/2023	UB	1	UB DEPOSIT			2,502.96
41698	2/16/2023	UB	1	UB DEPOSIT			25,879.64
41702	2/21/2023	UB	1	UB DEPOSIT			6,695.30
41703	2/21/2023	UB	1	UB DEPOSIT			331.20
41704	2/21/2023	UB	1	UB DEPOSIT			756.21
41705	2/22/2023	UB	1	UB DEPOSIT			3,498.29
41706	2/22/2023	UB	1	UB DEPOSIT			166.86
41707	2/23/2023	UB	1	UB DEPOSIT			1,065.33
41708	2/23/2023	UB	1	UB DEPOSIT			1,062.87
41709	2/24/2023	UB	1	UB DEPOSIT			2,246.17
41711	2/24/2023	UB	1	UB DEPOSIT			88.22
41712	2/27/2023	UB	1	UB DEPOSIT			9,829.64
41717	2/28/2023	UB	1	UB DEPOSIT			7,519.83
41732	2/06/2023	UB	1	UB DEPOSIT			229.73
41733	2/20/2023	UB	1	UB DEPOSIT			194.46
41734	2/01/2023	UB	1	UB DEPOSIT			75.00
41742	2/01/2023	GL					20.00
41743	2/02/2023	GL					100.00
41744	2/01/2023	GL					80.00
41746	2/02/2023	GL					100.00
41747	2/02/2023	GL					925.44
41748	2/02/2023	GL					872.00
41749	2/02/2023	GL					1,416.00
41750	2/02/2023	GL					1,120.00
41751	2/03/2023	GL					34.45
41752	2/03/2023	GL					47.38
41753	2/03/2023	GL					216.30
41754	2/03/2023	GL					300.10

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
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1 FIRST INTERSTATE BANK

- continued -

41755	2/03/2023	GL					600.00
41756	2/03/2023	GL					80.00
41757	2/06/2023	GL					100.00
41758	2/07/2023	GL					25.00
41759	2/07/2023	GL					40.00
41760	2/08/2023	GL					51.00
41761	2/08/2023	GL					40.00
41762	2/08/2023	GL					919.00
41763	2/09/2023	GL					100.00
41764	2/09/2023	GL					200.00
41765	2/09/2023	GL					600.00
41766	2/09/2023	GL					760.00
41767	2/10/2023	GL					100.00
41768	2/10/2023	GL					114.47
41771	2/10/2023	GL					2,537.52
41772	2/13/2023	GL					15.00
41773	2/13/2023	GL					240.00
41774	2/14/2023	GL					18.00
41775	2/14/2023	GL					25.00
41776	2/14/2023	GL					50.00
41777	2/14/2023	GL					1,242.49
41778	2/13/2023	GL					556.50
41779	2/15/2023	GL					25.00
41780	2/15/2023	GL					100.00
41781	2/16/2023	GL					480.00
41782	2/17/2023	GL					15.00
41783	2/17/2023	GL					120.00
41784	2/17/2023	GL					35.00
41785	2/17/2023	GL					100.00
41786	2/17/2023	GL					600.00
41787	2/21/2023	GL					10.00
41788	2/21/2023	GL					40.00
41789	2/21/2023	GL					254.17
41790	2/22/2023	GL					100.00
41791	2/23/2023	GL					120,225.21
41792	2/23/2023	GL					200.00
41793	2/23/2023	GL					100.00
41794	2/24/2023	GL					100.00
41795	2/27/2023	GL					100.00
41796	2/21/2023	GL					360.00
41797	2/21/2023	GL					742.50
41798	2/22/2023	GL					100.00
41799	2/22/2023	GL					40.00
41800	2/22/2023	GL					109.04
41801	2/22/2023	GL					19,437.90
41802	2/23/2023	GL					100.00
41803	2/23/2023	GL					100.00
41804	2/27/2023	GL					106.31
41805	2/27/2023	GL					300.00
41806	2/28/2023	GL					18,200.06
41807	2/28/2023	GL					40.00
41875	2/01/2023	GL					15.00

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
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1 FIRST INTERSTATE BANK

- continued -

41876	2/01/2023	GL					91.98
41877	2/01/2023	GL					284.59
41878	2/16/2023	GL					164.13
45232	11/10/2022	AP	984	LEXIPOL, LLC		556.50	
46012*	12/28/2022	PR	315	CHRISTOPHER B LAIDIG		172.99	
46018*	12/29/2022	PR	240	DONALD D NOLIN		27.70	
46074*	1/17/2023	AP	154	IOWA MUNICIPAL WORKERS COMP AS		2,031.00	
46095*	2/01/2023	AP	504	A TEAM APPAREL		1,085.40	
46096	2/01/2023	AP	1103	ABSOLUTE CONCRETE CONSTRUCTION		26,916.06	
46097	2/01/2023	AP	59	BOUND TREE MEDICAL LLC		1,347.51	
46098	2/01/2023	AP	1172	CHRISTIE BUSBY		40.00	
46099	2/01/2023	AP	1077	CIT SEWER SOLUTIONS		2,009.00	
46100	2/01/2023	AP	1098	EMERGENCY APPARATUS MAINTENANC		1,339.14	
46101	2/01/2023	AP	1053	FIRST NATIONAL BANK CC		2,605.53	
46102	2/01/2023	AP	249	GLOBAL REACH INTERNET PRODUCTI		70.86	
46103	2/01/2023	AP	1124	GLOBE LIFE		24.96	
46104	2/01/2023	AP	98	HACH COMPANY		224.97	
46105	2/01/2023	AP	1012	IOWA OFFICE CLEANING		863.19	
46106	2/01/2023	AP	129	IOWA ONE CALL		54.00	
46107	2/01/2023	AP	941	IOWA PUMP WORKS INC		8,088.58	
46108	2/01/2023	AP	897	IOWA REGIONAL UTILITIES AS		190.53	
46109	2/01/2023	AP	416	isolved BENEFIT SERVICES		49.80	
46110	2/01/2023	AP	65	KELTEK INCORPORATED		2,877.19	
46111	2/01/2023	AP	893	KOCH OFFICE GROUP		33.43	
46112	2/01/2023	AP	233	LCI DISTRIBUTING LTD		203.92	
46113	2/01/2023	AP	1164	LINDE GAS & EQUIPMENT INC		260.45	
46114	2/01/2023	AP	784	MEDIACOM		257.60	
46116*	2/01/2023	AP	17	MIDAMERICAN ENERGY		71.43	
46117	2/01/2023	AP	908	MMIT BUSINESS SOLUTIONS		60.00	
46118	2/01/2023	AP	950	MSA PROFESSIONAL SERVICES		536.78	
46119	2/01/2023	AP	240	NEWTON DAILY NEWS		512.06	
46120	2/01/2023	AP	999	OMNISITE		404.00	
46121	2/01/2023	AP	286	PRAIRIE CITY FOODS		126.53	
46122	2/02/2023	AP	1053	FIRST NATIONAL BANK CC		4,837.89	
46123	2/02/2023	AP	784	MEDIACOM		11.90	
46124	2/02/2023	AP	179	RACOM CORPORATION		4,641.00	
46125	2/02/2023	AP	1173	RKDIXON		3,026.00	
46126	2/02/2023	AP	27	SNELLER PLBG, HTG, & ELECTRIC		198.40	
46127	2/02/2023	AP	412	THE DODGE GARAGE		94.98	
46128	2/02/2023	AP	160	VAN RYSWYK PLUMBING & HEATING		610.00	
46129	2/02/2023	AP	955	WASTE SOLUTIONS OF IOWA		148.00	
46130	2/02/2023	AP	499	ZOLL MEDICAL CORPORATION		334.00	
46132*	2/07/2023	AP	84	US POST OFFICE		371.86	
46133	2/09/2023	AP	84	US POST OFFICE		14.57	
46134	2/19/2023	AP	1031	BRICK GENTRY P.C.		1,590.00	
46135	2/19/2023	AP	163	CAPITAL CITY EQUIPMENT CO		231.28	
46136	2/19/2023	AP	221	CENTURYLINK (LUMEN)		77.13	
46137	2/19/2023	AP	954	CINTAS LOC22M		5.04	
46138	2/19/2023	AP	521	CMI, INC		223.22	
46139	2/19/2023	AP	10	GALLS INC DBA CARPENTER UNIFOR		95.93	
46140	2/19/2023	AP	42	HEARTLAND COOP		4,033.12	
46141	2/19/2023	AP	941	IOWA PUMP WORKS INC		2,616.60	

Transaction No	Date	Mod	Emp1/Vend	Vendor/Employee Name	Other No	Checks	Deposits
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1 FIRST INTERSTATE BANK

- continued -

46143*	2/19/2023	AP		784 MEDIACOM		149.95	
46145*	2/19/2023	AP		45 METRO WASTE AUTHORITY		2,839.21	
46146	2/19/2023	AP		17 MIDAMERICAN ENERGY		9,109.84	
46148*	2/19/2023	AP		286 PRAIRIE CITY FOODS		44.46	
46150*	2/19/2023	AP		1173 RKDIXON		1,978.88	
46151	2/19/2023	AP		160 VAN RYSWYK PLUMBING & HEATING		965.00	
143*	2/22/2023	UB		1 NSF CHECK		108.07	
1923	2/07/2023	PR		104 EMILY R VOELLER		55.31	
1924	2/07/2023	PR		111 SUSAN E PONDER		1,069.15	
1925	2/07/2023	PR		112 JENNY L ANDERSON		204.24	
1926	2/07/2023	PR		118 CHRISTINE D BUSBY		2,078.13	
1927	2/07/2023	PR		119 KATHY C WHITAKER		107.58	
1928	2/07/2023	PR		120 JERRY MOORE		2,267.16	
1929	2/07/2023	PR		121 JANET LEWIS		1,162.34	
1930	2/07/2023	PR		215 NICHOLAS RS ALDRICH		1,354.96	
1931	2/07/2023	PR		216 AMY INGLE		78.00	
1932	2/07/2023	PR		223 RYAN S MARTIN		1,519.07	
1933	2/07/2023	PR		417 WILLIAM R SICKELS		1,894.61	
1934	2/07/2023	PR		418 KEVIN R GOTT		1,880.90	
1935	2/07/2023	PR		452 MATTHEW B DAVENPORT		1,136.98	
1936	2/07/2023	PR		503 CARL J VAN DER KAMP		1,698.85	
1937	2/07/2023	PR		519 JACOB H NOLIN		1,551.09	
1938	2/22/2023	PR		104 EMILY R VOELLER		165.90	
1939	2/22/2023	PR		111 SUSAN E PONDER		994.75	
1940	2/22/2023	PR		112 JENNY L ANDERSON		204.24	
1941	2/22/2023	PR		118 CHRISTINE D BUSBY		2,007.42	
1942	2/22/2023	PR		119 KATHY C WHITAKER		75.30	
1943	2/22/2023	PR		120 JERRY MOORE		2,267.16	
1944	2/22/2023	PR		121 JANET LEWIS		1,257.04	
1945	2/22/2023	PR		215 NICHOLAS RS ALDRICH		1,843.36	
1946	2/22/2023	PR		216 AMY INGLE		134.46	
1947	2/22/2023	PR		223 RYAN S MARTIN		1,666.65	
1948	2/22/2023	PR		407 STEVEN A JOHNS		144.79	
1949	2/22/2023	PR		417 WILLIAM R SICKELS		1,811.15	
1950	2/22/2023	PR		418 KEVIN R GOTT		1,810.50	
1951	2/22/2023	PR		452 MATTHEW B DAVENPORT		820.13	
1952	2/22/2023	PR		503 CARL J VAN DER KAMP		1,990.65	
1953	2/22/2023	PR		519 JACOB H NOLIN		1,906.83	
1954	2/22/2023	PR		522 CARYL D VANDERKAMP		49.87	
7082352	2/07/2023	AP		53 FEDERAL WITHHOLD, FICA, M/CARE		5,587.69	
7082353	2/07/2023	AP		416 isolved BENEFIT SERVICES		292.31	
7082354	2/22/2023	AP		53 FEDERAL WITHHOLD, FICA, M/CARE		6,162.50	
7082355	2/22/2023	AP		80 TREASURER STATE OF IOWA		1,714.22	
7082357	2/22/2023	AP		416 isolved BENEFIT SERVICES		292.31	
7082361	1/31/2023	AP		862 IOWA DEPT OF REVENUE		211.43	
7082362	1/31/2023	AP		862 IOWA DEPT OF REVENUE		1,495.63	
7092342	2/02/2023	AP		1113 LINCOLN NATIONAL LIFE INS. CO		219.77	
7092343	2/02/2023	AP		235 DELTA DENTAL PLAN OF IOWA		776.68	
7092344	2/01/2023	AP		627 WELLMARK BC/BS OF IOWA		8,428.13	
7092347	2/03/2023	AP		1165 FIRST INTERSTATE BANK		15.00	
7092350	2/28/2023	AP		315 STERICYCLE INC		217.14	
7092351	2/28/2023	AP		627 WELLMARK BC/BS OF IOWA		8,005.51	

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City of Prairie City IA
BANK STATEMENT RECONCILIATION
CALENDAR 2/2023 FISCAL 8/2023

OPER: CHB
JRNL:2294

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Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
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1 FIRST INTERSTATE BANK

- continued -

Fund Description

001	GENERAL	62,513.97	136,169.21
110	ROAD USE	35,050.47	19,437.90
112	TRUST&AGENCY LEVIES	11,369.73	470.18
121	LOCAL OPTION SALES TAX		18,200.06
168	LIBRARY TRUST		235.00
500	PERPETUAL CARE		450.00
600	WATER	28,142.56	1,379.19
610	SEWER	21,610.34	
670	SANITATION	3,229.19	100.00

Fund Grand Total

161,916.26 176,441.54

Ending Statement Balance 2,861,209.77

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City of Prairie City IA
BANK STATEMENT RECONCILIATION
CALENDAR 2/2023 FISCAL 8/2023

OPER: CHB
JRNL:2294

PAGE 6

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
1	FIRST INTERSTATE BANK					Beginning Statement Balance	2,762,833.11
				101 Credit Transactions		162,024.33	
				107 Debit Transactions			260,400.97
						Ending Statement Balance	2,861,209.77



City of Prairie City

PMA Financial Network
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

Monthly Activity Summary

2/1/2023 - 2/28/2023

Class	Account	Beginning Balance	Contributions	Interest	Other Withdrawals	Month End Balance
Diversified	39063 - 101 TIF Funds	\$28,479.18	\$0.00	\$93.42	\$0.00	\$28,572.60
Diversified	39063 - 102 Police Trust	\$8,249.11	\$0.00	\$27.06	\$0.00	\$8,276.17
Diversified	39063 - 103 Cemetery Bequest Trust	\$4,882.30	\$0.00	\$16.03	\$0.00	\$4,898.33
Diversified	39063 - 104 TIF - LMI Fund	\$98,845.71	\$0.00	\$324.29	\$0.00	\$99,170.00
Diversified	39063 - 105 Community Celebration - Prairie Days	\$19,806.22	\$0.00	\$64.96	\$0.00	\$19,871.18
Diversified	39063 - 106 Equipment Revolving Fund	\$890,219.39	\$0.00	\$2,920.58	\$0.00	\$893,139.97
Diversified	39063 - 107 Fire Trust	\$41,010.27	\$0.00	\$134.50	\$0.00	\$41,144.77
Diversified	39063 - 108 Park Board Trust	\$23,276.04	\$0.00	\$76.34	\$0.00	\$23,352.38
Diversified	39063 - 109 Library Trust	\$51,955.75	\$0.00	\$170.47	\$0.00	\$52,126.22
Diversified	39063 - 110 EDC Trust	\$92,127.01	\$0.00	\$302.21	\$0.00	\$92,429.22
Diversified	39063 - 111 Ambulance Trust	\$46,533.66	\$0.00	\$152.66	\$0.00	\$46,686.32
Diversified	39063 - 112 Sewer	\$444.63	\$0.00	\$1.40	\$0.00	\$446.03
Diversified	39063 - 113 EMS Building Fund	\$14,239.65	\$0.00	\$46.74	\$0.00	\$14,286.39
Diversified	39063 - 114 Water Meter Reserve	\$6,872.22	\$0.00	\$22.53	\$0.00	\$6,894.75
		\$1,326,941.14	\$0.00	\$4,353.19	\$0.00	\$1,331,294.33

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City of Prairie City IA
BANK STATEMENT RECONCILIATION
CALENDAR 2/2023 FISCAL 8/2023

OPER: CHB
JRNL:2290

PAGE 1

Transaction No	Date	Mod	Empl/Vend	Vendor/Employee Name	Other No	Checks	Deposits
						Beginning Statement Balance	1,326,941.14
2 IPAIT							
129	2/28/2023	GL					4,353.19
Fund Description							
002	EQUIPMENT REVENUE						2,920.58
125	TIF FUNDS						417.71
160	ECONOMIC DEVELOPMENT						302.21
167	FIRE TRUST						181.24
168	LIBRARY TRUST						170.47
169	AMBULANCE						152.66
170	PARK & CELEBRATIONS						141.30
172	CEMETERY TRUST						16.03
173	POLICE TRUST/FORFEITURE						27.06
600	WATER						22.53
610	SEWER						1.40
Fund Grand Total							4,353.19
						Ending Statement Balance	1,331,294.33

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
001-110-4440	STATE GRANTS	1,000.00	.00	.00	1,000.00	
001-110-4770	COURT FINES	2,000.00	51.00	513.17	1,486.83	26
001-110-4775	PARKING FINES	500.00	.00	.00	500.00	
001-110-4780	SPEEDING FINES	500,000.00	119,047.00	1,485,976.75	985,976.75-	297
001-110-4784	SALVAGE INSPECTION, POLIC	17,500.00	3,280.00	14,120.00	3,380.00	81
001-110-4785	SALARY REIMBURSEMENT, POL	81,000.00	2,380.71	21,889.24	59,110.76	27
0011104785	SALARY REIMBURSEMENT	.00	.00	.00	.00	
	POLICE TOTAL	602,000.00	124,758.71	1,522,499.16	920,499.16-	253
001-150-4300	INTEREST INCOME - FIRE	.00	.00	.00	.00	
001-150-4705	DONATIONS - FIRE	150.00	.00	.00	150.00	
	FIRE TOTAL	150.00	.00	.00	150.00	
001-160-4300	INTEREST INCOME - AMBULAN	.00	.00	.00	.00	
001-160-4400	FEDERAL GRANT FUNDS	.00	.00	.00	.00	
001-160-4550	AMBULANCE RECEIPTS	50,000.00	2,323.96	28,494.21	21,505.79	57
001-160-4705	DONATIONS - AMBULANCE	1,000.00	.00	.00	1,000.00	
	AMBULANCE TOTAL	51,000.00	2,323.96	28,494.21	22,505.79	56
001-180-4400	FEMA REIMBURSEMENT GRANTS	.00	.00	.00	.00	
	FEDERAL EMERGENCY MGMT TO	.00	.00	.00	.00	
001-190-4180	DOG & CAT LICENSES	800.00	.00	40.00	760.00	5
001-190-4553	IMPOUND FEES	.00	.00	.00	.00	
	ANIMAL CONTROL TOTAL	800.00	.00	40.00	760.00	5
001-410-4300	INTEREST INCOME - LIBRARY	.00	.00	.00	.00	
001-410-4465	JASPER CO LIBRARY	12,636.50	.00	6,318.25	6,318.25	50
001-410-4470	LIBRARY - STATE FUNDS	2,000.00	.00	1,797.88	202.12	90
001-410-4550	MISC INCOME - LIBRARY	4,000.00	.00	11,707.00	7,707.00-	293
001-410-4765	LIBRARY FINES	100.00	81.83	81.83	18.17	82
	LIBRARY TOTAL	18,736.50	81.83	19,904.96	1,168.46-	106
001-430-4310	COMMUNITY BLDG/SHELTER RE	9,700.00	800.00	6,675.00	3,025.00	69
001-430-4765	BALL DIAMOND RENTAL	5,000.00	.00	900.00	4,100.00	18
	PARKS TOTAL	14,700.00	800.00	7,575.00	7,125.00	52
001-450-4300	INT/DEREUS CEMETERY TRUST	1,500.00	114.47	402.13	1,097.87	27
001-450-4310	CASH RENT	1,000.00	.00	1,000.00	.00	100
001-450-4425	TWP. CEMETERY UPKEEP	.00	.00	.00	.00	
001-450-4740	CEMETERY LOT SALES	4,950.00	1,350.00	3,300.00	1,650.00	67
	CEMETERY TOTAL	7,450.00	1,464.47	4,702.13	2,747.87	63

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
001-910-4830	TRANSFER IN	70,800.00	.00	.00	70,800.00	
001-910-4831	TRANSFER IN FROM TIF (REP	.00	.00	.00	.00	
	TRANSFERS TOTAL	70,800.00	.00	.00	70,800.00	
001-950-4000	PROPERTY TAX	486,072.00	1,804.81	269,071.58	217,000.42	55
001-950-4003	AG LAND TAX	1,402.00	.00	879.59	522.41	63
001-950-4008	MAINT OF CIVIC CENTER	7,436.00	27.61	4,105.09	3,330.91	55
001-950-4009	SANITARY DISPOSAL PROJECT	.00	.00	.00	.00	
001-950-4013	LIABILITY/PROP/SELF INS L	27,277.61	225.64	29,319.88	2,042.27-	107
001-950-4014	LOCAL EMERGENCY MGMT SUPP	2,498.00	9.28	1,382.53	1,115.47	55
001-950-4060	UTILITY REPLACEMENT TAX	.00	.00	.00	.00	
001-950-4080	MOBILE HOME TAX	.00	.00	.00	.00	
001-950-4100	BEER & LIQUOR PERMITS	2,250.00	.00	817.50	1,432.50	36
001-950-4105	CIGARETTE PERMITS	225.00	.00	.00	225.00	
001-950-4120	BUILDING PERMITS	2,200.00	.00	477.50	1,722.50	22
001-950-4160	FRANCHISE-CABLEVISION	5,000.00	.00	11,516.63	6,516.63-	230
001-950-4165	FRANCHISE-GAS & ELECTRIC	15,000.00	.00	3,649.69	11,350.31	24
001-950-4170	PEDDLAR PERMITS	.00	.00	.00	.00	
001-950-4190	MISC PERMITS	1,400.00	75.00	495.00	905.00	35
001-950-4300	INTEREST INCOME - GENERAL	.00	.00	89.01	89.01-	
001-950-4440	STATE/FEDERAL GRANTS	64,801.00	.00	.00	64,801.00	
001-950-4464	COMM/IND PROP TAX REPLACE	.00	.00	877.24	877.24-	
001-950-4550	MISC REVENUE	23,000.00	1,753.40	43,844.44	20,844.44-	191
001-950-4600	SPECIAL ASSESSMENT	.00	.00	.00	.00	
001-950-4715	REFUNDS/REIMBURSEMENTS	31,800.00	2,844.50	23,146.69	8,653.31	73
001-950-4720	INSURANCE CLAIMS	1,000.00	.00	.00	1,000.00	
001-950-4725	SALES TAX REFUNDS	.00	.00	.00	.00	
001-950-4735	STATE/FED FUEL TAX REFUND	1,900.00	.00	.00	1,900.00	
001-950-4810	PROCEEDS SALE EQUIP/LAND	.00	.00	.00	.00	
001-950-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00	
001-950-4830	TRN IN-PILOT PROGRAM	.00	.00	.00	.00	
001-950-4832	TRF IN FR EQUIP REV/TRUST	.00	.00	.00	.00	
001-950-4833	TRF IN LOST REV-PROP TAX	125,000.00	.00	.00	125,000.00	
001-950-4835	TRF IN - EMERGENCY LEVY	.00	.00	.00	.00	
	NON FUNCTION TOTAL	798,261.61	6,740.24	389,672.37	408,589.24	49
	GENERAL TOTAL	1,563,898.11	136,169.21	1,972,887.83	408,989.72-	126
002-160-4300	INTEREST - EQPT REVOLVING	65.00	2,920.58	16,680.26	16,615.26-	662
002-160-4301	DEREUS INT FOR AMBULANCE	.00	.00	.00	.00	
	AMBULANCE TOTAL	65.00	2,920.58	16,680.26	16,615.26-	662
002-910-4830	TRANSFER IN	509,500.00	.00	11,577.45	497,922.55	2
	TRANSFERS TOTAL	509,500.00	.00	11,577.45	497,922.55	2

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
002-950-4830	CONTRIBUTION	.00	.00	.00	.00	
	NON FUNCTION TOTAL	.00	.00	.00	.00	
	EQUIPMENT REVENUE TOTAL	509,565.00	2,920.58	28,257.71	481,307.29	6
110-210-4430	ROAD USE TAX	215,050.00	19,437.90	156,272.65	58,777.35	73
	STREETS TOTAL	215,050.00	19,437.90	156,272.65	58,777.35	73
110-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	ROAD USE TOTAL	215,050.00	19,437.90	156,272.65	58,777.35	73
112-910-4830	TRUST&AGENCY LEVY/EMP BEN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
112-950-4000	EMPLOYEE BENEFIT TAXES	126,629.04	470.18	69,764.91	56,864.13	55
112-950-4060	UTILITY REPLACEMENT TAX	.00	.00	.00	.00	
112-950-4464	COMM/IND PROP TAX REPLACE	34,018.39	.00	5,033.63	28,984.76	15
	NON FUNCTION TOTAL	160,647.43	470.18	74,798.54	85,848.89	47
	TRUST&AGENCY LEVIES TOTAL	160,647.43	470.18	74,798.54	85,848.89	47
119-950-4000	EMERGENCY LEVY	.00	.00	58.28	58.28-	
119-950-4060	UTILITY REPLACEMENT TAX	.00	.00	.00	.00	
119-950-4464	COMM/IND PROP TAX REPLACE	.00	.00	877.25	877.25-	
	NON FUNCTION TOTAL	.00	.00	935.53	935.53-	
	EMERGENCY FUND TOTAL	.00	.00	935.53	935.53-	
121-950-4090	LOST REVENUE	220,600.55	18,200.06	114,409.12	106,191.43	52
	NON FUNCTION TOTAL	220,600.55	18,200.06	114,409.12	106,191.43	52
	LOCAL OPTION SALES TAX TO	220,600.55	18,200.06	114,409.12	106,191.43	52

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
125-910-4000	TAX INCREMENT FINANCING R	.00	.00	.00	.00	
125-910-4300	INTEREST - TIF	40.00	417.71	2,391.11	2,351.11-	978
	TRANSFERS TOTAL	40.00	417.71	2,391.11	2,351.11-	978
	TIF FUNDS TOTAL	40.00	417.71	2,391.11	2,351.11-	978
160-520-4300	EDC INTEREST	16.00	302.21	1,730.15	1,714.15-	813
160-520-4831	TRFS IN TRUST	.00	.00	.00	.00	
	ECONOMIC DEVELOPMENT TOTA	16.00	302.21	1,730.15	1,714.15-	813
160-910-4830	TRANSFERS IN	30,000.00	.00	.00	30,000.00	
	TRANSFERS TOTAL	30,000.00	.00	.00	30,000.00	
	ECONOMIC DEVELOPMENT TOTA	30,016.00	302.21	1,730.15	28,285.85	6
167-150-4300	FIRE INTEREST	7.00	181.24	1,037.61	1,030.61-	823
167-150-4705	DONATIONS - FIRE	1,000.00	.00	.00	1,000.00	
167-150-4830	FIRE CONTRIBUTIONS-DO NOT	.00	.00	.00	.00	
	FIRE TOTAL	1,007.00	181.24	1,037.61	30.61-	103
	FIRE TRUST TOTAL	1,007.00	181.24	1,037.61	30.61-	103
168-410-4300	LIBRARY INTEREST	8.00	170.47	975.74	967.74-	197
168-410-4550	MISC. REVENUE	.00	.00	.00	.00	
168-410-4705	DONATIONS - LIBRARY	1,000.00	235.00	2,265.00	1,265.00-	227
168-410-4830	LIBRARY CONTRIBUT-DO NOT	.00	.00	.00	.00	
168-410-4831	TRFS INTO LIBRARY TRUST	.00	.00	.00	.00	
	LIBRARY TOTAL	1,008.00	405.47	3,240.74	2,232.74-	322
168-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	LIBRARY TRUST TOTAL	1,008.00	405.47	3,240.74	2,232.74-	322
169-160-4300	AMBULANCE INTEREST	11.00	152.66	874.04	863.04-	946
169-160-4550	MISC. REVENUE	.00	.00	.00	.00	
169-160-4705	DONATIONS - AMBULANCE	.00	.00	40.00	40.00-	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
169-160-4830	AMBULANCE CONTRIBU- DO NO	.00	.00	.00	.00	
	AMBULANCE TOTAL	11.00	152.66	914.04	903.04-	309
169-910-4830	TRANSFER IN	20,000.00	.00	.00	20,000.00	
	TRANSFERS TOTAL	20,000.00	.00	.00	20,000.00	
	AMBULANCE TOTAL	20,011.00	152.66	914.04	19,096.96	5
170-430-4550	MISC. REVENUE	.00	.00	.00	.00	
	PARKS TOTAL	.00	.00	.00	.00	
170-440-4300	PARKS INTEREST	12.00	141.30	808.99	796.99-	742
170-440-4705	DONATIONS - PARKS	.00	.00	.00	.00	
170-440-4830	PARKS CONTRIBUT - DO NOT	.00	.00	.00	.00	
	SUMMER RECREATION TOTAL	12.00	141.30	808.99	796.99-	742
170-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	PARK & CELEBRATIONS TOTAL	12.00	141.30	808.99	796.99-	742
172-450-4300	CEMETERY INTEREST	1.00	16.03	91.76	90.76-	176
172-450-4705	DONATIONS - CEMETERY	.00	.00	.00	.00	
172-450-4830	CEMETERY CONTRIBU- DO NOT	.00	.00	.00	.00	
	CEMETERY TOTAL	1.00	16.03	91.76	90.76-	176
172-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	CEMETERY TRUST TOTAL	1.00	16.03	91.76	90.76-	176
173-110-4300	POLICE INTEREST	2.00	27.06	154.82	152.82-	741
173-110-4705	DONATIONS - DONATIONS	.00	.00	.00	.00	
173-110-4830	POLICE CONTRIBU- DO NOT U	.00	.00	.00	.00	
	POLICE TOTAL	2.00	27.06	154.82	152.82-	741
173-910-4830	TRANSFER IN	.00	.00	.00	.00	

REVENUE & EXPENSE REPORT
CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
	TRANSFERS TOTAL	.00	.00	.00	.00	
	POLICE TRUST/FORFEITURE T	2.00	27.06	154.82	152.82-	741
200-910-4830	TRANSFERS INTO DEBT SERVI	.00	.00	.00	.00	
200-910-4831	TRFS IN TRUST	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
200-950-4000	DEBT SERVICE PROP TAX	.00	.00	.00	.00	
200-950-4060	UTILITY REPLACEMENT TAX	.00	.00	.00	.00	
200-950-4464	COMM/IND PROP TAX REPLACE	.00	.00	877.25	877.25-	
	NON FUNCTION TOTAL	.00	.00	877.25	877.25-	
	DEBT SERVICE TOTAL	.00	.00	877.25	877.25-	
302-815-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00	
	SEWER TOTAL	.00	.00	.00	.00	
	SEWER TREATMENT PLANT TOT	.00	.00	.00	.00	
304-440-4400	GRANT	.00	.00	.00	.00	
	SUMMER RECREATION TOTAL	.00	.00	.00	.00	
304-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	RAILS TO TRAILS TOTAL	.00	.00	.00	.00	
500-450-4300	INTEREST INCOME	.00	.00	.00	.00	
500-450-4740	CEMETERY LOT SALES	1,333.00	450.00	900.00	433.00	68
	CEMETERY TOTAL	1,333.00	450.00	900.00	433.00	68
	PERPETUAL CARE TOTAL	1,333.00	450.00	900.00	433.00	68
600-810-4130	WATER PERMIT FEES	.00	.00	.00	.00	

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
600-810-4300	INTEREST - WATER	1.00	22.53	129.21	128.21-	921
600-810-4500	METERED SALES	341,781.81	36,628.02	222,126.58	119,655.23	65
600-810-4530	PENALTY CHARGES	4,120.00	88.34	2,538.63	1,581.37	62
600-810-4540	WATER CONNECTIONS	8,000.00	800.00	4,900.00	3,100.00	61
600-810-4550	MISC INCOME	130,350.00	986.92	134,103.36	3,753.36-	103
600-810-4560	SALES TAX COLLECTED	.00	.00	.00	.00	
600-810-4561	WATER EXCISE TAX	20,308.00	2,046.83	12,960.43	7,347.57	64
600-810-4720	INSURANCE CLAIM	.00	.00	.00	.00	
600-810-4730	DEPOSITS COLLECTED	.00	.00	.00	.00	
600-810-4734	WATER METER RESERVE	.00	.00	.00	.00	
600-810-4820	LOAN PROCEEDS	.00	.00	.00	.00	
	WATER TOTAL	504,560.81	40,572.64	376,758.21	127,802.60	75
600-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	WATER TOTAL	504,560.81	40,572.64	376,758.21	127,802.60	75
601-910-4830	TRANSFER IN	66,180.00	.00	27,560.00	38,620.00	42
	TRANSFERS TOTAL	66,180.00	.00	27,560.00	38,620.00	42
	WATER SINKING FUND TOTAL	66,180.00	.00	27,560.00	38,620.00	42
610-815-4300	INTEREST - SEWER	.00	1.40	8.13	8.13-	
610-815-4500	SEWER REVENUE	506,940.00	56,526.63	338,101.06	168,838.94	67
610-815-4530	PENALTY	6,540.00	176.22	4,290.95	2,249.05	66
610-815-4540	CONNECTION CHARGES	.00	.00	.00	.00	
610-815-4550	MISC INCOME	.00	.00	.00	.00	
610-815-4551	INSPECTION FEES	.00	.00	.00	.00	
610-815-4560	SALES TAX COLLECTED	5,069.40	371.81	2,601.82	2,467.58	51
610-815-4720	INSURANCE CLAIMS	.00	.00	.00	.00	
610-815-4820	LOAN PROCEEDS - SRF	.00	.00	.00	.00	
610-815-4830	TRNSFR FROM SANITARY DIS	.00	.00	.00	.00	
	SEWER TOTAL	518,549.40	57,076.06	345,001.96	173,547.44	67
610-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	SEWER TOTAL	518,549.40	57,076.06	345,001.96	173,547.44	67

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
611-910-4830	TRANSFER IN	203,136.00	.00	84,935.00	118,201.00	42
	TRANSFERS TOTAL	203,136.00	.00	84,935.00	118,201.00	42
	SEWER SINKING FUND TOTAL	203,136.00	.00	84,935.00	118,201.00	42
612-815-4400	GRANT	.00	.00	.00	.00	
612-815-4715	REIMBURSEMENTS	.00	.00	.00	.00	
	SEWER TOTAL	.00	.00	.00	.00	
612-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	WW RESOUC E REST TOTAL	.00	.00	.00	.00	
670-840-4300	INTEREST INCOME	.00	.00	.00	.00	
670-840-4500	COLLECTION FEES	172,934.00	22,117.25	124,607.59	48,326.41	72
670-840-4530	PENALTY CHARGES	2,009.00	103.76	1,711.38	297.62	85
670-840-4560	SALES TAX COLLECTED	87.00	12.54	64.78	22.22	74
670-840-4561	SOLID WASTE STICKERS	550.00	100.00	398.00	152.00	72
670-840-4562	YARD WASTE STICKERS	.00	.00	.00	.00	
	SANITATION TOTAL	175,580.00	22,333.55	126,781.75	48,798.25	72
670-910-4830	TRANSFER IN	.00	.00	.00	.00	
	TRANSFERS TOTAL	.00	.00	.00	.00	
	SANITATION TOTAL	175,580.00	22,333.55	126,781.75	48,798.25	72
	TOTAL OF ALL REVENUE	4,191,197.30	299,273.86	3,320,744.77	870,452.53	79

REVENUE & EXPENSE REPORT

CALENDAR 2/2023, FISCAL 8/2023

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	DIFFERENCE	% REALIZED
	GENERAL TOTAL	1,563,898.11	136,169.21	1,972,887.83	408,989.72-	126
	EQUIPMENT REVENUE TOTAL	509,565.00	2,920.58	28,257.71	481,307.29	6
	ROAD USE TOTAL	215,050.00	19,437.90	156,272.65	58,777.35	73
	TRUST&AGENCY LEVIES TOTAL	160,647.43	470.18	74,798.54	85,848.89	47
	EMERGENCY FUND TOTAL	.00	.00	935.53	935.53-	
	LOCAL OPTION SALES TAX TO	220,600.55	18,200.06	114,409.12	106,191.43	52
	TIF FUNDS TOTAL	40.00	417.71	2,391.11	2,351.11-	978
	ECONOMIC DEVELOPMENT TOTA	30,016.00	302.21	1,730.15	28,285.85	6
	FIRE TRUST TOTAL	1,007.00	181.24	1,037.61	30.61-	103
	LIBRARY TRUST TOTAL	1,008.00	405.47	3,240.74	2,232.74-	322
	AMBULANCE TOTAL	20,011.00	152.66	914.04	19,096.96	5
	PARK & CELEBRATIONS TOTAL	12.00	141.30	808.99	796.99-	742
	CEMETERY TRUST TOTAL	1.00	16.03	91.76	90.76-	176
	POLICE TRUST/FORFEITURE T	2.00	27.06	154.82	152.82-	741
	DEBT SERVICE TOTAL	.00	.00	877.25	877.25-	
	SEWER TREATMENT PLANT TOT	.00	.00	.00	.00	
	RAILS TO TRAILS TOTAL	.00	.00	.00	.00	
	PERPETUAL CARE TOTAL	1,333.00	450.00	900.00	433.00	68
	WATER TOTAL	504,560.81	40,572.64	376,758.21	127,802.60	75
	WATER SINKING FUND TOTAL	66,180.00	.00	27,560.00	38,620.00	42
	SEWER TOTAL	518,549.40	57,076.06	345,001.96	173,547.44	67
	SEWER SINKING FUND TOTAL	203,136.00	.00	84,935.00	118,201.00	42
	WW RESOUC E REST TOTAL	.00	.00	.00	.00	
	SANITATION TOTAL	175,580.00	22,333.55	126,781.75	48,798.25	72
	TOTAL REVENUE BY FUND	4,191,197.30	299,273.86	3,320,744.77	870,452.53	79

GLTREARP 4/06/23
3:38

CITY OF PRAIRIE CITY
TREASURER'S REPORT
CALENDAR 2/2023, FISCAL 8/2023

Page 1
OPER: CHB

FUND #	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	LIABILITY BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	1,427,589.18	136,169.21	64,531.02	2,228.43-	1,496,998.94
002	EQUIPMENT REVENUE	1,054,532.45	2,920.58	.00	.00	1,057,453.03
110	ROAD USE	406,388.47	19,437.90	36,779.51	1.89-	389,044.97
111	I-JOBS	.00	.00	.00	.00	.00
112	TRUST&AGENCY LEVIES	7,045.66	470.18	16,028.42	.00	8,512.58-
119	EMERGENCY FUND	2,595.94	.00	.00	.00	2,595.94
121	LOCAL OPTION SALES TAX	282,969.36	18,200.06	.00	.00	301,169.42
125	TIF FUNDS	149,664.50	417.71	.00	.00	150,082.21
160	ECONOMIC DEVELOPMENT	92,127.01	302.21	.00	.00	92,429.22
167	FIRE TRUST	55,304.92	181.24	.00	.00	55,486.16
168	LIBRARY TRUST	55,554.29	405.47	.00	.00	55,959.76
169	AMBULANCE	47,103.66	152.66	.00	.00	47,256.32
170	PARK & CELEBRATIONS	41,272.26	141.30	.00	.00	41,413.56
171	SCHALK TRUST	.00	.00	.00	.00	.00
172	CEMETERY TRUST	5,201.30	16.03	.00	.00	5,217.33
173	POLICE TRUST/FORFEITURE	8,249.11	27.06	.00	.00	8,276.17
200	DEBT SERVICE	49,256.35	.00	.00	.00	49,256.35
301	TEA GRANT PROJECT	500.00	.00	.00	.00	500.00-
302	SEWER TREATMENT PLANT	7,524.00	.00	.00	.00	7,524.00
304	RAILS TO TRAILS	.00	.00	.00	.00	.00
500	PERPETUAL CARE	175,541.63	450.00	.00	.00	175,991.63
600	WATER	273,959.26	40,572.64	30,454.99	120.67-	283,956.24
601	WATER SINKING FUND	32,921.46	.00	.00	.00	32,921.46
610	SEWER	154,079.43	57,076.06	24,515.40	74.02-	186,566.07
611	SEWER SINKING FUND	60,956.96	.00	.00	.00	60,956.96
612	WW RESOUC E REST	.00	.00	.00	.00	.00
670	SANITATION	13,534.98	22,333.55	26,524.66	5.30-	9,338.57
Report Total		4,402,872.18	299,273.86	198,834.00	2,430.31-	4,500,881.73

RESOLUTION NO. 4-12-23-1

RESOLUTION APPROVING BILLS AND TRANSFERS

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Prairie City, Iowa:

The City Council of the City of Prairie City, Iowa, hereby approves the bills and transfers submitted to the City Council April 12, 2023.

Approved and adopted this 12th day of April, 2023.

Chad D. Alleger, Mayor

ATTEST:

Christie Busby, City Clerk/Finance Officer

Prairie City Celebration Agenda
Tuesday March 21, 2023 at 5pm
Prairie City Community Building

Roll Call: Sam Mastin, Amy Witte, Sherry McGinn, Janet Lewis, Carl Vander Kamp, Jerry Moore, Phil Holland, Chief Kevin

Old Business:

- Spring Vendor Fair
 - 17 vendors registered
 - Max's Coffee
 - Will be in night before and will be marked off for spots
 - Candy toss
 - Will be divided by age division
 - Sherry/Amy will fill eggs
 - Janet will post Sherry's signs
- T-shirt Design
 - Will submit to A Team for quote-Sherry
- Fundraising
 - Pancakes in the Park
 - Will table for a future date
 - Soup Supper
 - Corn Feed
 - Farmers covering corn
 - Great turn out
 - May need 15-20 people to volunteer
 - We may have cash available from previous years
 - About \$800
 - July 29th
 - August 5th
- Donation Letter
 - Janet has sent out business letters
 - Sam will write up 'thank you's for business that have donated thus far

New Business:

- Garage Sales
 - May 13
 - Flyers
 - Sam will post event and Christy will share for City Page
- PC Days
 - Kybo
 - Quotes obtained and reviewed
 - Bob's Septic will be submitted for Council Approval
 - Event Schedule
 - Street Barricades
 - Event permit approved by council
 - Thursday PM square will be blocked off but not closed
 - Officers will place no parking signs
 - Alcohol
 - Bars get liquor license
 - PCCC does not manage any items of liquor
 - Officer Kevin will check with code regarding who will apply for license-only one can apply to be selling outside business premises, blocking off, etc.

- Parking
 - Reviewed designated spots
- Lighting- not required behind bandstand
- Inflatables- will send information to council for replacing or not putting up our inflatable
- Blackstone- will be donated as well as meat bundle
- Vendors
 - Position of vendor trucks reviewed
- Contact Information
 - Jerry will supply contact information for city staff that we can have on hand to build our contact sheet.
- Citizen/Lifetime Achievement/Business of the Year
 - Will start survey
- Cookie Contest
 - Reached out to Jean Jennings to gauge interest
- Breakfast
 - Friends of the Library confirmed
- EMS 5k
 - Reviewed and they will submit event permit to City

-We are required to submit an agenda to the city prior to meetings and will have this completed monthly.

Next meeting: Community Building April 18, 2023 5pm .

Safety Coalition of Central Iowa Cities

Meeting Minutes

Friday, March 24, 2023

City of Pleasant Hill – Conference Room

Attending: Russ Paul, Lyndsay Nielsen, Mike Ward, Mark Earles, Treasurer Tammi Dillavou, Mark Van Wyk, John Horton, Bryce Halter, Joe Ballard, Don Heck with IAMU

The meeting began at 10:00 am

I. Treasurer's Report

- A. Bank requires the treasurer to provide meeting minutes and a second signature to make changes to the bank account.
- B.

II. One-Day Trainings

- A. Newton will host the one-day training at DMACC on April 13, 2023. Class is scheduled 8:00 AM-4:30 PM. Lunch will be provided with Hy-Vee. The menu is Pasta-fettuccini, Penne, with alfredo and marinara sauce, bread sticks and cookies. Price is \$12.00 per person. A cooler of ice and bottled water for drinks; donuts and coffee in the morning will be provided.

Staff provide number of employees attending the training on or before April 7, 12 noon.

DMACC Campus (Newton)

Conference Room #210

600 N. 2nd Ave. W.

Newton, IA. 50208

- B. Don Heck with IAMU provided an overview of training slides for:
 - a. Hazard Communication
 - b. Lockout/Tagout
 - c. Hearing Conservation
 - d. Personal Protective Equipment
 - e. Work Zone Safety
 - f. Flagger Safety

SCCIC desire IAMU staff to involve employees with the trainings and not to "read off the slides."

- C. Don Heck is retiring in April. Joedy Dennis is a newly hired trainer with IAMU and is scheduled for the remainder of the one-day trainings.

III. Misc. Items/Announcements

- A. Next quarterly Meeting May 17, 2023.
 - 1. Discuss presentation from 3-13-23.
- B. Colfax is scheduled to host the New Employee Orientation, Asbestos Awareness, Chain Saw and Brush Cutter Safety, Defensive Driving trainings on 6-13-23.

The meeting adjourned at 11:25 am

Respectfully,
Mike Ward



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: March 19, 2023
SUBJ: Pay Increase Request for Jake Nolin For Passing Grade 2 Water Treatment Certification

At the March 8, 2023, City Council meeting, the City Council approved Jake Nolin's 1% or .28 cent merit increase from his hourly rate of \$27.75 to \$28.03. Jake passed his Grade 2 Water Treatment Certification on March 16, 2023, and consistent with past City practice, he is eligible for a \$1 increase from his hourly rate of \$28.03 to \$29.03. In support of Jake's accomplishment and consistent with past City practice, I recommend that the City Council approve his pay increase to \$29.03.

Jake's short-term goals are to obtain the Grade 2 & 3 Wastewater Certifications and a Class A CDL.

March 15, 2023

City of Prairie City
P.O.Box 607
Prairie City, IA 50228

MAR 17 2023

In re: CO2 Hazardous Pipeline

Mayor Diercks and Council:

I first became aware of the CO2 hazardous pipeline when I received a letter threatening to use eminent domain to cross our family farm in Sioux County. After researching the matter, I became aware of just how hazardous that pipeline would be for Iowans. Since the pipelines are not required by law to inform towns along the route of the locations or even the existence of this project, let alone the danger to residents, I want people to know the facts.


A rupture of the compressed CO2 pipeline that crosses your county, would create a danger area measured in miles rather than feet, depending on the weather conditions, the pipe diameter and the lay of the land. The CO2 is compressed into a liquid under at 2,000 psi. A rupture would result in the release of at least 20 miles of compressed CO2, since the shut-off valves are spaced 20 miles apart and controlled from Ames, Iowa. Currently, the closest CO2 Hazard responders are in Mason City. Neither Summit nor Navigator have been forthcoming with either an Emergency Response Plan or risk assessment.

Compressed CO2 is a colorless and odorless asphyxiate and intoxicant - all factors which pose a critical risk to your fireman, first responders and law enforcement not to mention the citizens of Prairie City and the surrounding area. The release first presents itself as dry ice with temperatures of -31 C. Under these pressures, the hybrid gas/liquid supercritical nature of CO2 presents unique safety concerns. In that phase it can flow through porous rocks and dissolve into oil and water. CO2 contaminated with even a small amount of water becomes carbonic acid. Since there is not sufficient oxygen for combustion engines, sophisticated equipment and extensive training is required to handle any hazardous pipeline explosion.

The Navigator hazardous CO2 pipeline crosses Jasper County with 36 miles of 20" pipe. It will cross 5 primary roads and 41 secondary roads. Your county will also have one of three Booster Stations requiring a 10 acres parcel. This will result in destruction of county and city property. When combined with the cost to equip and train your fire fighters, law enforcement and first responders your citizens will be paying out big dollars for a pipeline that doesn't benefit them.

I encourage towns and their residents to file letters objecting to these projects. Although 56 Iowa counties have filed objections to Navigator Hazardous CO2 Pipeline, the Jasper County Supervisors have not filed a formal objection with the Iowa Utilities Board. Please encourage your supervisors to consider this hazardous pipeline and file an objection. I have provided video links with more information on compressed CO2 hazardous pipelines as well a map and a link to the IUB objection site. If I can assist you in this matter please contract me: okobojdorothy@yahoo.com or 402-290-0972. ~ Thank you.

Sincerely,

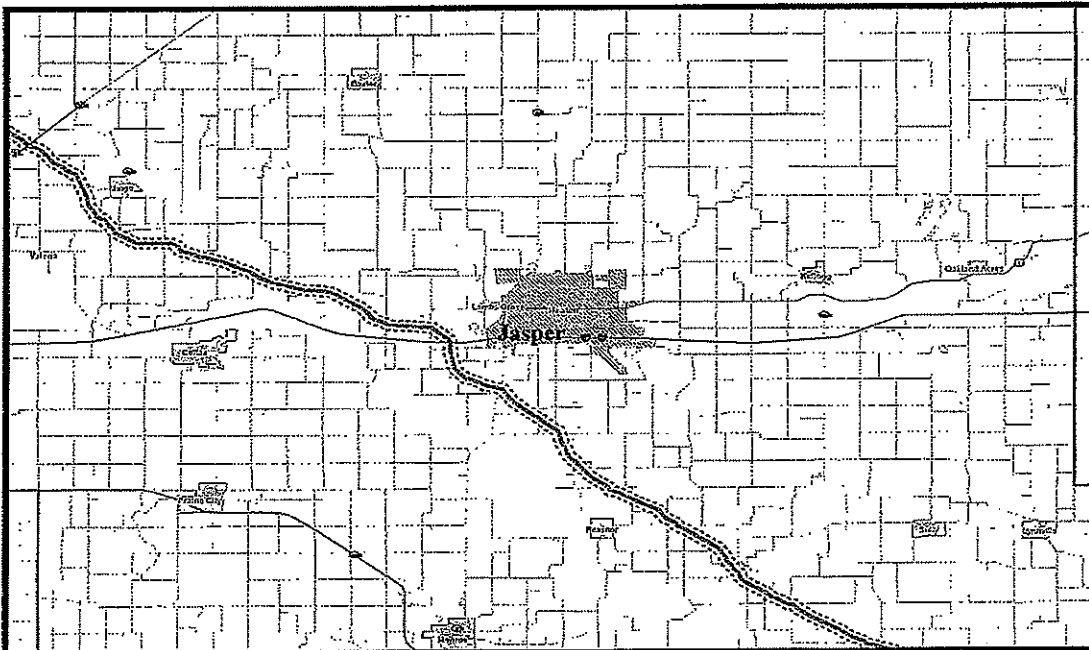

DOROTHY D. SLOMA

Copy & Share
#

SEARCH THESE TOPICS FOR VIDEOS:

- (1) CO2 Pipeline Safety: "The Gassing of Sartia, MS & Aftermath
- (2) Dense phase CO2 8" NB pipe rupture
- (3) <https://efs.iowa.gov/efs/ShowCommentsAndObjections.do?displayScreen=create>

NAVIGATOR
HEARTLAND
GREENWAY
IUB DOCKET
NUMBER
HLP-2021-0003



Municipal Professionals Institute (MPI)



The 2023 Iowa Municipal Professionals Institute will continue the hybrid model of in-person and virtual sessions:

Winter Session	Summer Session	Fall Session
Virtual Training	In-Person Training	Virtual Training
February 8-10, 2023	July 17-20, 2023	October 4-6, 2023

Information on the 2023 Iowa Municipal Professionals Institute **IS NOW AVAILABLE!** Registration for the 2023 Summer session will be available soon.

The Institute will again be utilizing the ISU Extension Registration system.

Registration Information

2023 Winter Session registration is **NOW Closed!** Registration is handled through Iowa State Conference Planning. If you have never utilized this system, you will need to create a new login profile to register for classes.

[Link to register here](#)

The cost of the Institute is based on your individual course load and the number of classes you choose to take each session. Each hour of class is worth one credit hour with a cost per credit hour of \$16.

[2023 Institute Brochure](#)

[IMEQA ID](#)

[Course Matrix](#)

Winter Session: Feb 8-10, 2023

Class Resources

[Winter Session TalentLMS Page](#)

[Winter Session Course Descriptions](#)

Have you completed the Institute? Join us for continuing education pertinent to your job at the 2023 Academy July 26-28, 2023. You can find more information on the Academy [here](#).

Summer Session: July 17-20, 2023

Class Resources

[Summer Session TalentLMS Page](#)

[SUMMER SESSION COURSE
DESCRIPTIONS](#)

Have you completed the Institute? Join us for continuing education pertinent to your job at the 2023 Academy July 26-28, 2023. You can find more information on the Academy [here](#).

Fall Session: October 4-6, 2023

Class Resources

[Fall Session TalentLMS Page](#)

[FALL SESSION COURSE
DESCRIPTIONS](#)

Have you completed the Institute? Join us for continuing education pertinent to your job at the 2023 Academy July 26-28, 2023. You can find more information on the Academy [here](#).

Housing/Hotel Information

[Gateway Hotel and Conference Center](#)

Scholarships

Scholarships for 2023 will open in
March of 2023

- Scholarships are offered through IIMC, the Institute and IMFOA. The Institute and IMFOA award several scholarships each year to participants who apply and are selected. Some of the scholarships are funded by the sale of the Institute sweatshirts. The scholarships for IMFOA and ISU are now Open for 2023.
- IMFOA and Institute scholarships will be available for the 2023 summer session.
 - Scholarships will be awarded for varying amounts which may or may not cover the entire cost of attendance. Any costs not covered by the scholarship will be the responsibility of the attendee.
 - The 2023 scholarship application is a fillable PDF.
 - Download a sample [resolution](#).

Certification

The Iowa Municipal Professional Institute (MPI) stands as one of the nation's largest Institutes; bringing together more than 200 municipal professionals each year. The Iowa MPI offers a variety of courses to assist municipal professionals in their day-to-day duties. It also provides educational credit toward certification by the International Institute of Municipal Clerks (IIMC) and/or the four certifications offered by the Iowa Municipal Finance Officers Association (IMFOA). The annual courses allow for personalized interaction with faculty and staff from universities or other individuals involved with municipal administration while updating on new laws, programs, and technology affecting Iowa municipal government.

- Information on certification through IMFOA can be found [here](#).
- The International Institute of Municipal Clerks (IIMC) also has a certification program.

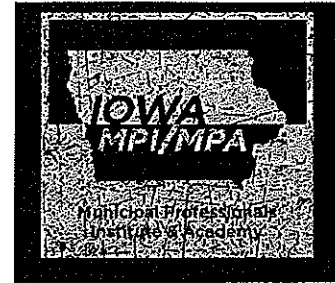
Sweatshirts

The 2023 IMPI/IMPA sweatshirts will be available for purchase during Summer session registration starting in April 2023. 2023 will offer a hooded sweatshirt instead of a crewneck sweatshirt. Sweatshirts are a way to keep everyone warm during the in-person session (the rooms are sometimes chilly) and help raise money to offer scholarships for future Institute attendees. Sweatshirts are available for \$30 (\$32 for XXL & XXXL). The hoodie will be forest green with a peach vintage faded logo.



- IIMC also have scholarships available for attendees of the Institute for up to \$400. IIMC scholarships for 2023 will open in early 2023.
 - More information on IIMC and their scholarships can be found [here](#).

- The Iowa Municipal Professionals Institute Curriculum Self Assessment.
 - This document is only to track credit hours taken at the Institute for your own information. Certification requirements through IIMC and IMFOA may differ.



**Iowa Municipal Professionals Institute ("MPI" or "Institute")
and Iowa Municipal Finance Officers Association (IMFOA)
2023 SCHOLARSHIP APPLICATION**

Name CHRISTIE BUSBY

Title CITY CLERK/FINANCE OFFICE

City of Employment PRAIRIE CITY Population 1,700

Street address or P.O. Box PO BOX 607

City/State PRAIRIE CITY, IA Zip 50228

Telephone (515) 994-2649 Email address CHRISTIE.BUSBY@PRAIRIECITYIOWA.US

Date assumed present position 11/28/2022

ONLY IN-PERSON SUMMER COURSES WILL BE REIMBURSED BY SCHOLARSHIP

Courses you plan to register for during Summer session:

<i>Name of Course</i>	<i>Credit Hours</i>	<i>Cost per course</i>
BA101 ELEMENTS OF CITY FINANCIAL SYSTEM	8HRS	\$128.00
BA125 WRITTEN COMMUNICATION	4HRS	\$64.00
FN401 CITY BUDGETING	4HRS	\$64.00
FN110 GENERAL LEDGER ACCTG	8HRS	\$128.00
FN415 ACCTG, AUDITING, FISCAL RESPB.	4HRS	\$64.00
BA145 WORKING W/PUBLIC OFFCLS	4 HRS	\$64.00

Total Cost of
Summer Courses: \$ 512.00000

If you do not receive a scholarship, will you still be able to attend the 2023 Iowa Municipal Professionals Institute? Yes ☒ No ☐

Have you received prior scholarship assistance? Yes ☐ No ☒

Has the Council passed a resolution of support (both of time and financial support) for attendance at the 2023 Institute, including travel, housing, registration not covered by a scholarship, and meals not covered by the registration? Yes ☒ No ☐

Note: A sample resolution can be found at: <http://www.oslgp.iastate.edu>

What do you hope to gain from attending the Institute? Be as specific as possible.

I have only been a city clerk since 11/2022 so I am looking to gain more knowledge to perform my job to the best of my ability.

Are you a member of IMFOA? Yes ☒ No ☐
(IMFOA membership is not required for scholarships awarded from the Institute)

All scholarships are awarded on a reimbursement basis. It is understood that upon successful completion of classes at the Institute in July 2023, the city will be reimbursed for the amount of the scholarship within 30 days. It is also understood that you may be awarded a scholarship for a lesser amount than the cost of the classes you are enrolling in and that you are responsible for the additional cost to attend.

By signing this application, I (we) agree to the terms set forth above and certify that all information is correct.

Signature of Applicant: _____ Date: _____

DEADLINE for consideration of both IMFOA and IMPI Scholarships is
April 14, 2023 at 5 PM

Please E-mail OR mail your completed application *and*
the resolution of support from the City Council to:

Office of State and Local Government Programs
Iowa State University Extension
Toni Veldhuizen
2321 N. Loop Drive, Suite 121 Ames, IA 50010-8218
or email to aveldie@iastate.edu.

For additional questions about the Iowa Municipal Professionals Institute, please visit
<https://www.extension.iastate.edu/communities/municipal-professionals-institute-mpi> or
call Sara Shonrock, Institute Director, at (515) 294-1844.

RESOLUTION NO. 4-12-23-2

RESOLUTION APPROVING IOWA MUNICIPAL PROFESSIONAL INSTITUTE TRAINING

Be it Resolved by the Council of the City of Prairie City, Iowa:

Whereas, the City recognizes that Iowa local governments are required to comply with multiple federal, state and local laws and agency rules, and

Whereas, training is provided annually by the Iowa Municipal Professionals Institute and sponsored by the Iowa Municipal Finance Officers Association and the Iowa League of Cities, and

Whereas, the City Council hereby encourages, the City Clerk to seek a tuition scholarship to assist the financing of such training, and

Whereas, provisions have been made in the City's budget in support of providing this important training to include travel, housing, meals and salary while attending, and

Whereas, the Council is aware that all scholarships are awarded on a reimbursement basis. It is understood that upon successful completion of inperson classes at the Institute in July 2023, the city will be reimbursed for the amount of the scholarship awarded within 30 days, and

Whereas, applicants must show proof from their municipality that they are authorized to attend the Institute.

Now, Therefore Be It Resolved, the City of Prairie City does hereby authorize a tuition scholarship application be submitted before the deadline of April 14, and pledges city support for all those expenses mentioned above during attendance at the Iowa Municipal Professionals Institute in July 2023.

Approved and adopted this 12th day of April, 2023.

Chad D Alleger, Mayor

Attest:

Christie Busby, City Clerk/Finance Officer

SUMMARY OF FUNDS FOR LIBRARY PROJECT

3/30/2023

	A	B	C	D
1	Fundraisers			
2	2020 Book Sales	\$534.25		
3	2020 Can Redemption	\$1,003.25		
4	2020 Tote Bag Sales	\$60.00		
5	2020 Prairie Days Fundraiser	\$218.75		
6	2021 Book Sales	\$1,298.77		
7	2021 Can Redemption	\$2,141.10		
8	2021 Other fundraisers	\$4,056.50		
9	2022 Fundraisers and other misc donations	\$18,347.63		
10	2023 Fundraisers and other misc donations	\$541.70		
11	Total Funds raised thru fundraisers & misc donations		\$28,201.95	
12				
13	Donations			
14	Designated donations made to Library/City	\$147,340.00		
15	Designated donations made to Friends account	\$133,357.62		
16	Total Donations		\$280,697.62	
17				
18	Pending Pledges*		\$5,400.00	
19				
20	Amount in iPAIT library board committed to project**		\$20,000.00	
21				
22	Matching funds from City		\$145,000.00	
23	Building purchase by City		\$125,000.00	
24	Additional City Commitment		\$300,000.00	
25	Enhance Iowa CAT Grant - IEDA		\$200,000.00	
26	Jasper County***		\$5,000.00	
27				
28	Total committed funds & real estate		\$1,109,299.57	
29				
30				
31	Pending Grants/Other funding			
32	Prairie Meadows Community Betterment Grant	\$99,999.00		
33				
34				
35	<i>*\$5,400 in private pledges</i>			
36	<i>**\$20,000 from Library's iPAIT the Library Board designated to the capital campaign</i>			
37	<i>***Donation contingent upon successful CAT Grant application</i>			

Prairie City Library Board Meeting

Feb. 7, 2023, 6 p.m.

The meeting was called to order by vice-president Arnie Sohn at 6:00 p.m. Members present: Linda Frazier, Taylor Brown, Arnie Sohn. Also, Sue Ponder and Emily Simmons.

Minutes of the January meeting were reviewed. Motion by Linda, second by Taylor to approve the minutes as presented. Motion carried.

The library director reported that the city administrator has notified her that a site plan is needed before the library project can move ahead. He suggests that MSA do the site plan. Linda made a motion to recommend to the council to have MSA do the site plan.

Sue also reported that she heard back from the Pella window sales representative that they are reviewing the building plan and will be back in touch with information on how they might be able to help.

Sue will be sending the required grant information update to the Carver Charitable Trust.

Discussion at the Board of Supervisors meeting indicates that they are considering maintaining the current library funding for the coming year.

Bills, statistics and financial reports were reviewed. The fee for the Bridges services (downloadables) is \$657. Bills were also reviewed and approved for the storage unit, books, DVDs, and supplies.

The bids for the library project will be opened at noon on Feb. 22. It is open to the public.

Linda made a motion to adopt the slate of officers for 2023: President Ginny Dalton, Vice President Arnie Sohn and Secretary Linda Frazier. Motion seconded by Taylor. Motion carried.

Other updates: There will be Coffee with the Mayor at the library on Feb 25. The Friends of the Library have many vendor events planned and again will be doing the Egg your Yard event. The Lions Club breakfast was held to raise funds for the library. The board appreciates all the volunteers who work to help the library.

The next meeting will be on March 7 at 6:00 p.m.

Submitted by Linda Frazier

Prairie City Library Board Minutes

March 7, 2023

Present: Linda Frazier, Arnie Sohn, Taylor Brown, Ginny Dalton, Sue Ponder, Emily Simmons, Vermilion staff: Millie and Edd.

Meeting was called to order by Ginny Dalton at 6:00 p.m.

Minutes from the February meeting were reviewed. Motion by Arnie, second by Taylor to approve the minutes as presented.

Site plan update: The preliminary site plan was reviewed. Andrew has shared this, along with some questions for the architects/contractors. These will be addressed with the contractor once a contract is awarded.

Discussion was held with the Vermilion staff regarding the low bid from Accurate Commercial. They have had a conversation with Accurate to discuss some ways to get the cost down. Until a contract is awarded, nothing more can be done or decided specifically. The council meeting is tomorrow, and the council will be reviewing and voting on the bids.

Statistics and financial statements were reviewed.

Bills were reviewed, including \$2383.73 for the bid procurement work by Vermilion.

Sue updated the board on grants. The state grant decision should be known April 6.

Programming update: Spring break activities are being planned. "1000 books before kindergarten" program is being investigated. Amy is doing story times. Therapy dog will be returning for reading visits.

Fundraising updates- The friends group has vendor fairs and Egg your Yard event planned. They will meet on March 28 at 5:30 to work on filling the eggs. Local photographer Kat McClure did a photography fundraiser. The Lions donated \$600. The board thanks everyone who has helped with the fundraising.

Next meeting is planned for April 6 at 6:00 p.m. Submitted by Linda Frazier

Jerry Moore

From: Christie Busby
Sent: Friday, April 7, 2023 11:08 AM
To: Jerry Moore
Subject: FW: Mailer receipts

From Scott...

Christie Busby
City Clerk/Finance Officer
203 E Jefferson St
Prairie City, IA 50228
O: 515.994.2649 C: 515.721.1605
christie.busby@prairiecityiowa.us



From: Scott DeVries <moundprairieventures@gmail.com>
Sent: Friday, April 7, 2023 9:10 AM
To: Christie Busby <christie.busby@prairiecityiowa.us>
Subject: Re: Mailer receipts

My original plan was to print postcard sized pieces to mail (which would be 4 per sheet of paper). When looking at the size requirements of the Every Door Direct Mail program, they require the mail piece to be no less than 6in long and non less that 4 in wide....which means I had to adjust the design to be two per page, essentially doubling the amount of pieces of paper that needed to be printed.

On Fri, Apr 7, 2023, 08:41 Christie Busby <christie.busby@prairiecityiowa.us> wrote:

Good morning Scott,

I know you verbally told me, but can you email me back with written explanation as to the extra costs of the mailer.

Thanks!

Christie Busby
City Clerk/Finance Officer
203 E Jefferson St
Prairie City, IA 50228



COLFAX
110 E HOWARD ST
COLFAX, IA 50054-9998
(800) 275-8777

01:31 PM

Product	Qty	Unit	Price
---------	-----	------	-------

Every Door Direct	\$145.15
Trane Type: 00144	Price at Date:

Trans Type: Online Paid at Retail
Name: Scott Davies
CRID/Acort No
Pieces: 768
Mail Piece Weight: 0.20 oz
Acceptance Date: 2023-02-22
Tracking #: 11000000000419541930000009184085076805

Grand Total: \$145.15

Card Remit
Card Name: MasterCard
Account #: XXXXXXXXXX0936
Approval #: 341071
Transaction #: 073
Receipt #: 014423
Debit Card Purchase: \$145.15
AID: A000000042203
AL: US Debit
PIN: Verified

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All sales final on stamps and postage.
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Thank you for your business.

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or scan this code with your mobile device.



PRAIRIE CITY
 108 N MAIN ST
 PRAIRIE CITY, IA 50228-8686
 (800) 275-8777

01:57 PM

Product	Qty	Unit	Price
---------	-----	------	-------

Every Door Direct ~~\$53.49~~

Trans Type: Online Paid at Retail \$33.49
Name: Scott DeVries
CRID/Acct No
Pieces: 283
Mail Piece Weight: 0.20 oz
Acceptance Date: 2023-02-22
Tracking #: 1100000000419541930000009184086002830
3

Grand Total: \$53.49

Debit Card Rent
Card Name: MasterCard
Account #: XXXXXXXXXX0936
Approval #: 863608
Transaction #: 202
Receipt #: 010291
Debit Card Purchase: \$53.49
AID: A000000042203
AL: US Debit
PIN: Verified
chip

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All sales final on stamps and postage
Refunds for guaranteed services only.
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or scan this code with your mobile device



RIGGS PRINTING & FORMS, INC.
117 1ST AVE. E.
NEWTON, IA 50208
641/792-3005

Bank ID: 2648
Merchant ID: 4382
Term ID: 001

Sale

XXXXXXXXXXXX0936
MASTERCARD

Total: \$ 529.65

02/21/23 13:24:11
Inv #: 000001 Appr Code: 919041
Apprvd: Online Batch#: 052001
Retrieval Ref. #: 15993204

```
Mastercard Debit
AID: A0000000041010
TSI: 6800
IVR: 8000008000
```

Customer Copy.

117 1st Ave. E. ♦ Newton, IA 50208 ♦ 641-792-3005 / 800-727-2241
 White = Customer Yellow = Riggs

White = Customer
Yellow = Riggs

Yellow = Riggs

[illegible]

Receipt for
above



Amy's Receipts for Spring Vendor Fair Celebration Committee

MAR 24 2023



sam's club

CLUB MANAGER CHAD PARKER
(515) 559 - 1747
03/23/23 16:41 9927 06979 005 1350
V MEMBER 101-*****7002

THANK YOU,
AMY

990002429	HSY SPRNGMIF	10.48	T
50150	SKT/STRBURSF	19.48	T
990000374	SPK FUN SIZE	17.24	T
	SUBTOTAL	47.20	
TAX 1	6.000 X	2.83	
	TOTAL	50.03	
	DEBIT TEND	50.03	
	CHANGE DUE	0.00	

EFT DEBIT PAY FROM PRIMARY
50.03 TOTAL PURCHASE
US DEBIT ***** 7753 I 1
REF # 30820025998
NETWORK ID, 0055 APPR CODE 434599

US DEBIT
AID 80000000980840
AAC 1594DC67A64627CB
*NO SIGNATURE REQUIRED
TERMINAL # SC120620

03/23/23 16:42:12

Visit samclub.com to see your savings

ITEMS SOLD 3

TC# 0747 7713 5353 8805 4253



Save time. Order ahead.
SamClub.com/clubpickup
03/23/23 16:42:16

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Thank you! ID #: 7SHKKL9N858

Walmart*

515-963-1111 Mr. ROBERT
1002 SE NATIONAL DR
ANKENY IA 50021
STN 00892 OPR 000045 TEP 00 TAN 01715
20 COUNT E68 076487807083 1.98 X
20 COUNT E68 076487807083 1.98 X
20 COUNT E68 076487807083 1.98 X
SUBTOTAL 5.94
TAX 1 6.000 X 0.36
TOTAL 6.30
DEBIT TEND 6.30
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
6.30 TOTAL PURCHASE
US DEBIT ***** 7753 X 1
REF # 308200254731
NETWORK ID, 0055 APPR CODE 406003

US DEBIT
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AAC 6603E0096024EF06
*NO SIGNATURE REQUIRED
TERMINAL # SC010397

03/23/23 17:26:40

0 ITEMS SOLD 3
TC# 4757 7910 5957 8538 1521



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03/23/23 17:26:45



March 9th, 2023

Jerry Moore
City Administrator
203 E Jefferson St.
Prairie City, IA 50228

SUBJECT: Prairie City Phase 2 Source Water Protection Plan Approval
Public Water Supply ID# 5064055

Dear Jerry Moore:

Prairie City's plan meets the DNR's Source Water Protection (SWP) program criteria and, therefore, is approved. Congratulations to the Prairie City SWP Planning Team on developing a viable SWP Plan.

A copy of Prairie City's approved SWP Plan will be posted to the IDNR SWP Program's website. In the future, as updates to the Plan take place, please email the updated SWP Plan to me at matthew.dvorak@dnr.iowa.gov to ensure a current SWP Plan is on file.

Also, we in the DNR SWP Program recommend that Prairie City review and update your SWP Plan regularly to ensure the long-term maintenance and sustainability of Prairie City's water supply.

Having a completed SWP Plan may make Prairie City eligible for technical or financial assistance to help implement the Plan, depending upon availability of funding.

Please let me know if you have questions or comments.

Again, congratulations on the development and approval of Prairie City's SWP Plan!

Sincerely,

A handwritten signature in black ink that reads "Matt Dvorak".

Matthew Dvorak
Coordinator, Source Water Protection Program
Phone: (515) 322-7727
Email: matthew.dvorak@dnr.iowa.gov

CC File:WS/Prairie City
Records Center PWSID 5064055
Iowa DNR Field Office #5

Prairie City Source Water Protection Plan



Prepared By:

Kyle Ament and Matt Dvorak
Iowa DNR
502 E. 9th St.
Des Moines, IA 50319
Approved 3/9/2023

Contact:

Jerry Moore
City Administrator
203 E Jefferson St.
Prairie City, IA 50228
515-994-2649
Jerry.moore@prairiecityiowa.us

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Background and Purpose

The term "Source Water" is used to define drinking water in its original environment, either as surface water (rivers, streams, reservoirs, lakes) or as groundwater (aquifers), before being withdrawn, treated, and distributed by a water system. Source Water Protection (SWP) is the act of preventing contaminants from entering public drinking water sources.

The quality of the source water can be influenced by both natural and human activities. The concept of SWP is to manage the areas through which water travels and the activities that occur on the land, in order to protect the quality of the resource. These protection efforts save the community money through improved water quality requiring less treatment, longer life cycle for a well, and less likelihood of having to seek an alternate source or replace the well due to contamination.

There are a total of seven steps listed as keys to source water protection in Iowa. All seven of these steps are essential and required for a proper Source Water Protection Plan. Following are the seven steps of a plan:

- Step 1:** Organize a source water team
- Step 2:** Identify your source water areas
- Step 3:** Inventory well and contaminant sources
- Step 4:** Assess and rank contaminant sources
- Step 5:** Develop an action plan
- Step 6:** Construct or update your emergency response plan
- Step 7:** Submit and Implement your SWP Plan

Once this plan is completed and implemented it is encouraged that the plan is reviewed and revised on a regular basis. Protecting a community's water source is a continual process and the plan should reflect that.

Public Water Supply Information

The Prairie City public water supply serves approximately 1688 customers and averages approximately 138,000 gallons/day consumption of water. Water is derived from two wells that derive their water from an alluvial aquifer in the South Skunk River valley next to the city of Colfax. Well #1 is approximately 54 feet deep and was drilled in 1991, and well #2R is approximately 48 feet deep and was drilled in 2005.

Treatment consists of induced draft aeration followed by 12,000-gallon detention atop gravity filtration with a 4-compartment gravity sand filter; transfer pump station to one zeolite softener; 2 anionic exchangers for nitrate removal. Public water supply information was obtained from the most recent Sanitary Survey conducted by Iowa DNR field staff.

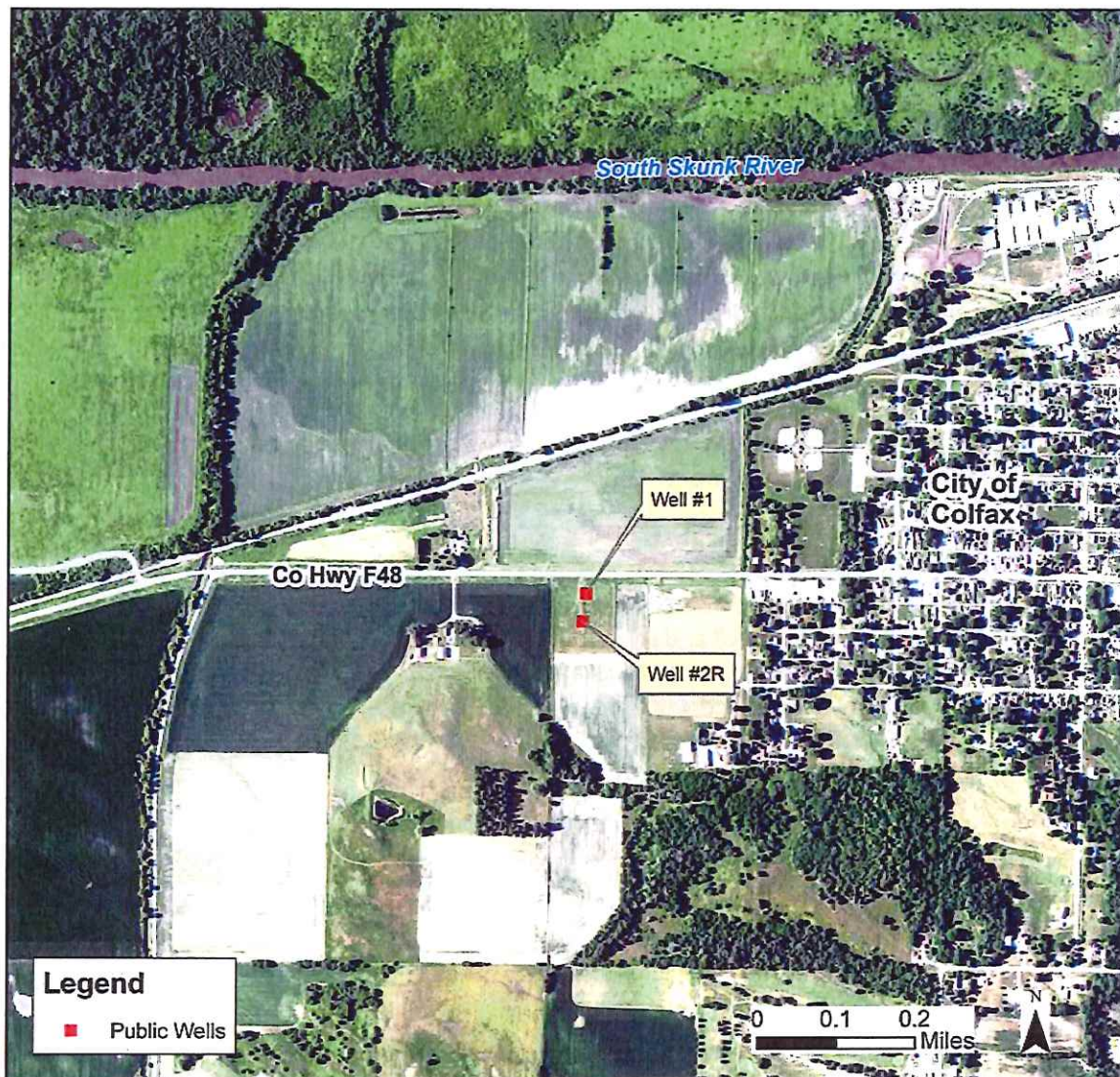


Figure 1: Prairie City Wells Map

Table 1: Prairie City Well Information

W#	Local Name	Depth (ft.)	Const. date	Status	Aquifer	SWL (ft.)	PWL (ft.)	Aquifer thickness (ft.)	Rate (gpm)
41606	1	54	1/1/1991	Active	Alluvial	17	23	40	338
60881	2R	48	9/28/2005	Active	Alluvial	8	20	40	442

Water Quality

The primary water quality concern for Prairie City water supply is nitrates. Based on our records, finished water at Prairie City has a ten-year average nitrate-N concentration of 4.4 parts per million (ppm), based on 133 total samples. While this is well below the Federal maximum contaminant level of 10 ppm it is still recommended that the community work to address this issue so it does not become a problem in the future.

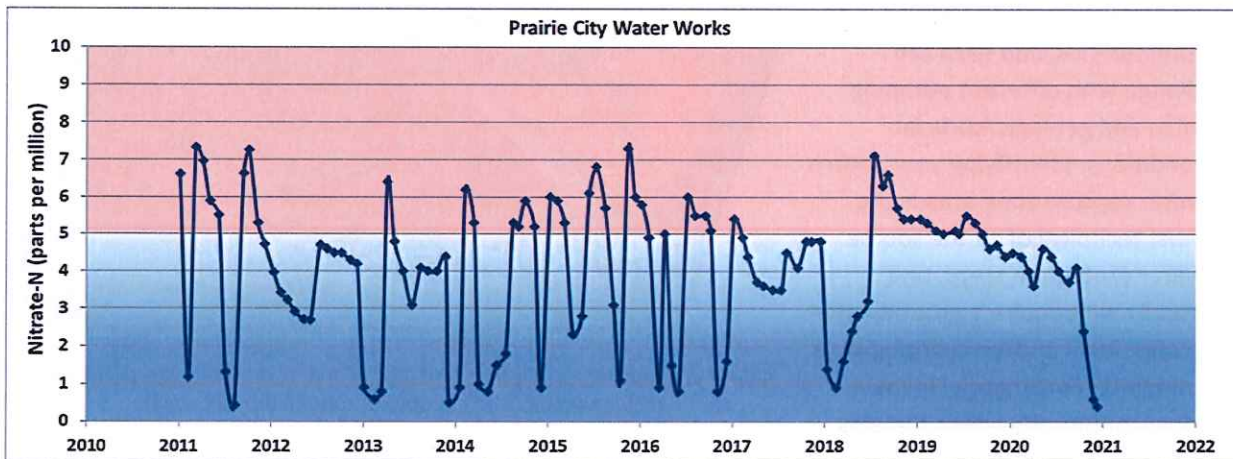


Figure 2: Prairie City Nitrate-N Data Graph

Source Water Team

A motivated and knowledgeable source water team is essential to get the ball rolling on protecting your drinking water. The source water team will guide the development of the plan, and decide which areas should be the most important and addressed accordingly. Most decisions, consequences, funding, and work will happen at the local level and require substantial input from community leaders, landowners, and activists.

Table 2: Source Water Protection Team Information

Name	Affiliation
Chad Alleger	Mayor (Prairie City)
Diane Taylor	City Administrator (Prairie City)
Carl Vandercamp	Public Works (Prairie City)
Ryan Martin	Public Works (Prairie City)
Jake Nolin	Public Works (Prairie City)
Joe Oglesby	Public Works (Prairie City)
Kyle Ament	Iowa DNR
Matthew Dvorak	Iowa DNR

Source Water Area

Without a proper understanding of the area your drinking water comes from, there is little you can do to protect it. In Iowa there are numerous types of surface and groundwater sources available to communities, and each can change with different pumping rates and geologic/surficial conditions. Identifying your source water capture zone area is the most technical of all the source water protection steps, and usually will require a groundwater professional and/or hydrologist to complete. Fortunately, in Iowa most community water systems have already had the source water area defined free of charge by the Iowa SWP Program.

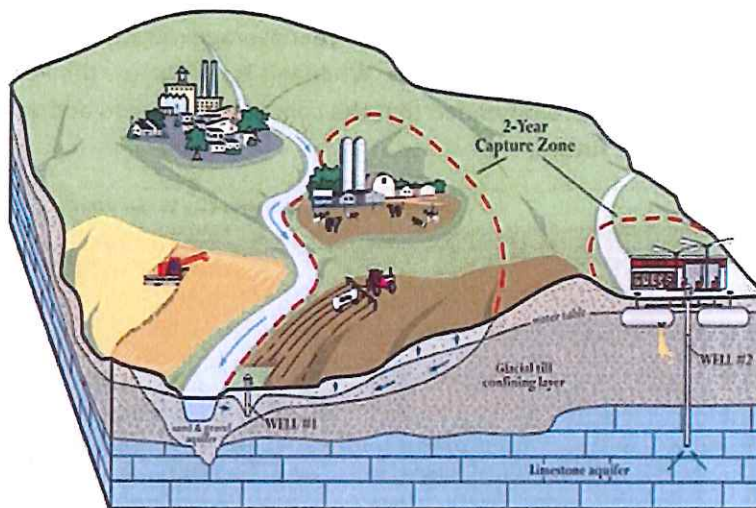


Figure 3: Diagram of two different source water aquifers and associated surface areas (2-year capture zone) from two wells.

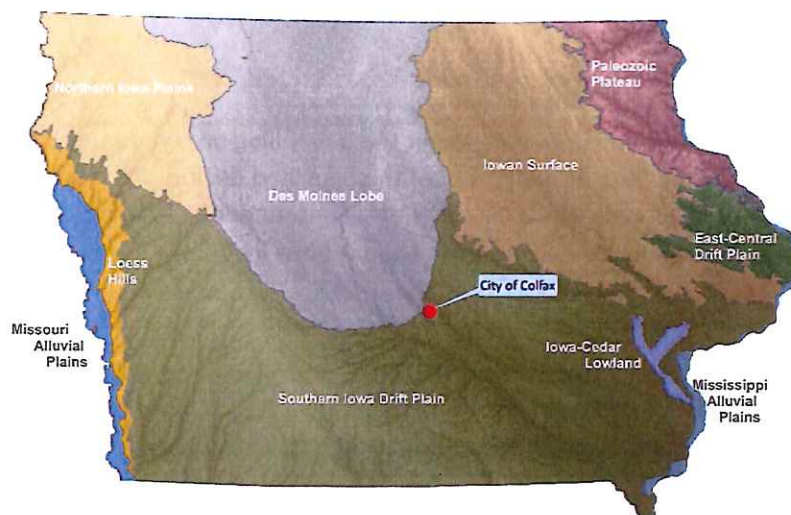


Figure 4: Landforms of Iowa. (modified from Prior, 1991)

Surficial Geology

The Prairie City drinking water wells, located outside the city of Colfax, are in the Southern Iowa Drift Plain, the largest of the landforms in Iowa. There is a layer of glacial drift covering bedrock over much of this surface. However, the age of this surface has allowed greater time for erosion to shape it, leading to rolling hills which slope towards rivers and streams with a well-connected drainage network.

Aquifer

Prairie City gets its water from the alluvial aquifer associated with the South Skunk River. Alluvium is material that is deposited by rivers throughout a river valley. Over the course of time, and under the right conditions, rivers can deposit thick layers of sand and gravel throughout their river valley which make for a productive and dependable source of groundwater. Alluvial aquifers are an important source of water across the entire state of Iowa, but their lateral extent is restricted to river valleys.

Alluvial aquifers are also known as surficial aquifers as these are unconfined aquifers that have no impermeable material between the surface and the aquifer. Groundwater and surface water interactions are closely tied in alluvial settings, and these aquifers are highly susceptible to contaminants at or near the surface.

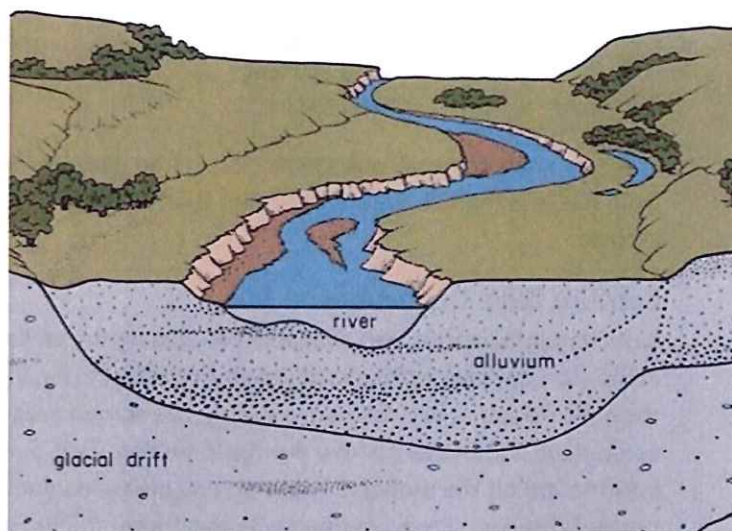


Figure 5: Cross section of a typical alluvial plain and aquifer.
(Iowa's Groundwater Basics, 2003)

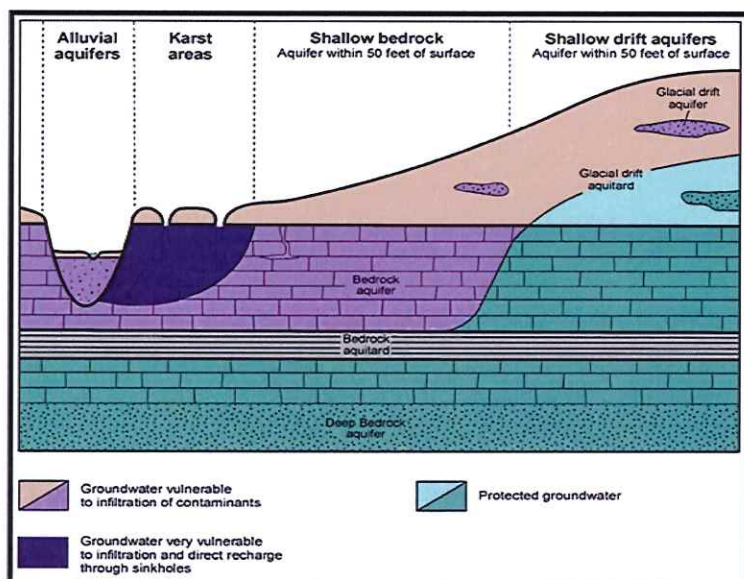


Figure 6: Diagram demonstrating aquifer susceptibility to contamination. (Iowa's Groundwater Basics, 2003)

Susceptibility to Contamination

The determination of susceptibility recognizes that certain aquifers are better protected than others. Research has shown that the thickness of subsurface layers that impede the movement of water, such as clay, till, or shale, can be used to estimate the probability of contaminants entering the aquifer. For this reason, the source water program has designated four categories of susceptibility based on the cumulative confining layer thickness above the aquifer.

Confining layer thickness	Susceptibility designation
<25 feet	Highly susceptible
25 to 50 feet	Susceptible
50 to 100 feet	Slightly susceptible
>100 feet	Low susceptibility

The data shows the alluvial aquifer associated with the South Skunk River that Prairie City gets its water from has less than 25 feet of confining layer making it highly susceptible to contamination from the surface.

Capture Zone Delineation

Sufficient information was available concerning the wells, aquifer and pumping conditions to produce a computer modeled estimate of the source water area. Visual MOFLOW Flex 7.0 was utilized to model the capture zones. For the water supply, the source area was divided and prioritized to show where we estimate groundwater to flow during "time of travel" periods; typically 2, 5, and 10-years. For additional information on the modeled capture zone please contact Matthew Dvorak with the Iowa DNR Source Water Protection Program (matthew.dvorak@dnr.iowa.gov; 515-725-8468)

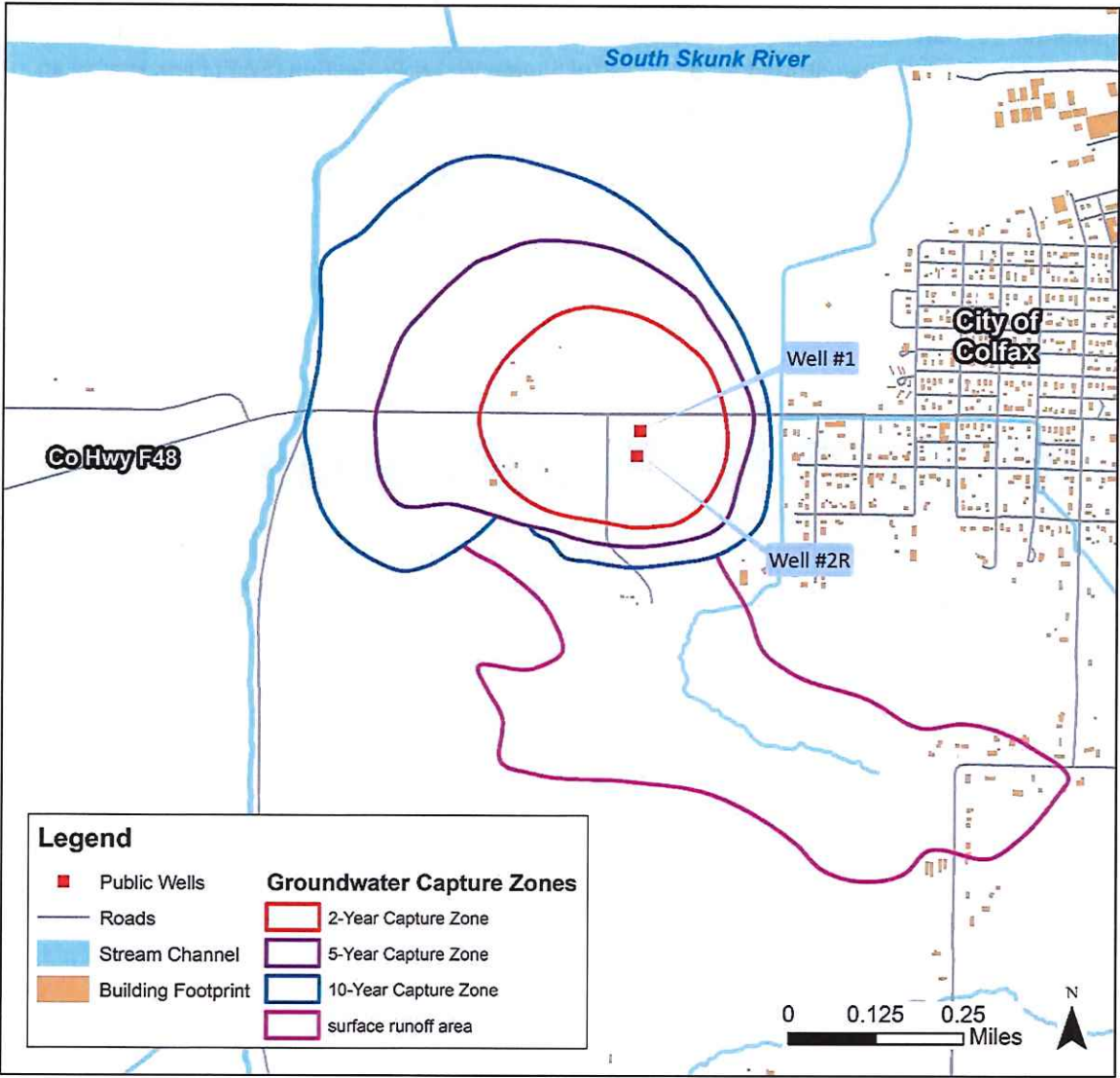


Figure 7: Modeled Capture Zones

Well and Contaminant Source Inventory

All potential contaminant sources and conduits, such as improperly abandoned wells, need to be thoroughly tracked and inventoried for a successful Source Water Protection (SWP) Plan. Having an accurate and thorough potential contaminant source list is the foundation for better source water protection. Most potential drinking water contaminants are associated with activities or objects that contain a chemical, or a mix of chemicals, that can be harmful to ingest. These sources include both point (i.e. gas tanks) and nonpoint (i.e. row-crop) inputs. The map number in the table corresponds to the number on the contaminant source inventory map.

Table 3: Potential Contaminant Source Inventory

Map No.	Site Name	Site Type	Site Address
Capture zone: 2-year time of travel			
1	Private Septic System	Septic System	11310 Hwy F48 W Colfax, IA 50054
2	Private Septic System	Septic System	11289 Hwy F48 W Colfax, IA 50054

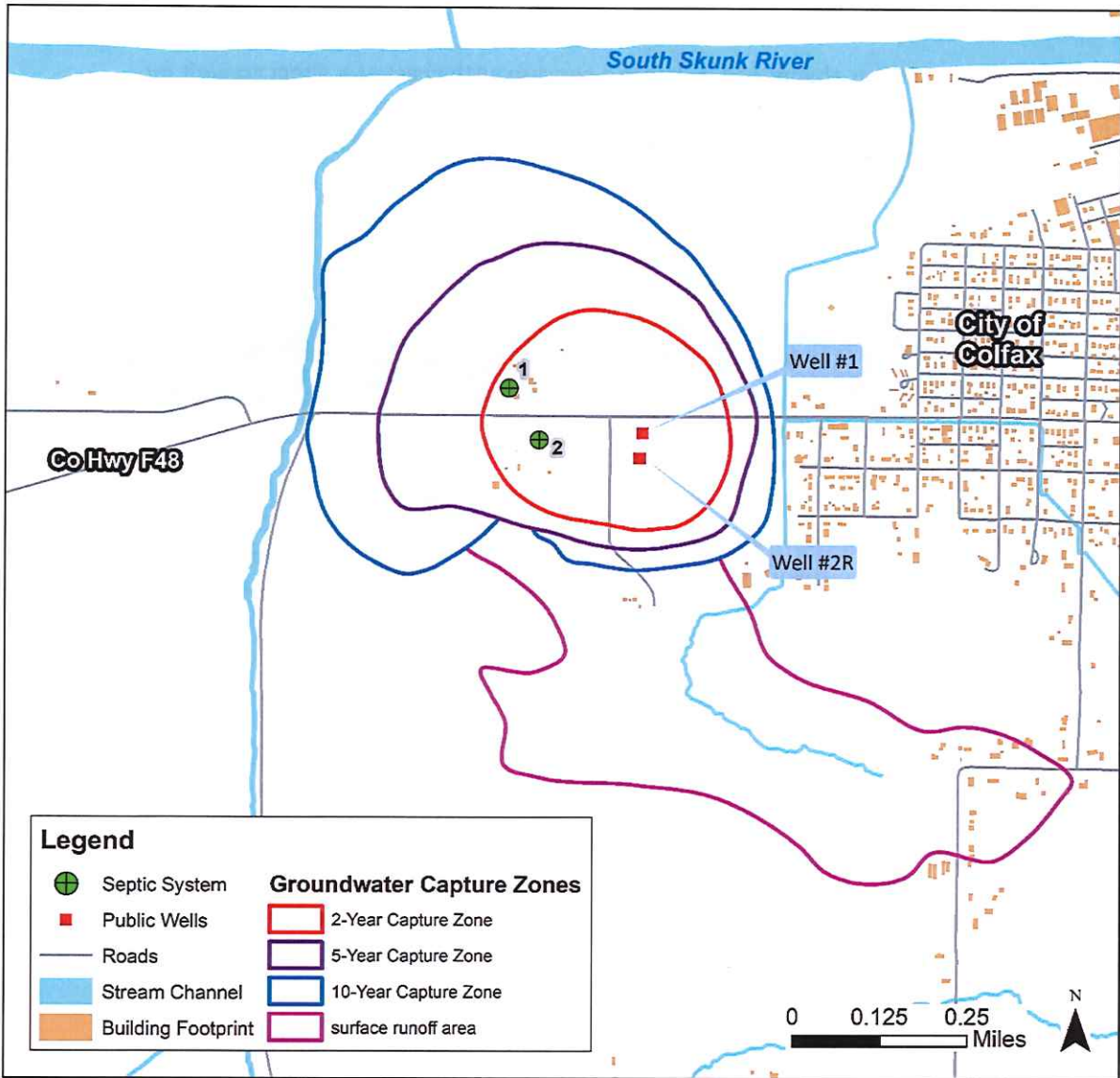


Figure 8: Contaminant Source Inventory

Non-community Well Inventory

Improperly maintained or abandoned wells are a concern as they act as a direct conduit for contaminants to reach the aquifer. Three of the wells on this list were identified as improperly abandoned and needing closed during the planning process. The map number in the table corresponds to the corresponding number on the map.

Table 4: Non-Community Well Inventory

Map No.	Well Owner	Well ID Source	Depth (ft.)	Date Drilled/ permitted
Capture zone: 2-year time of travel				
1	Prairie City (monitoring well)	SWP Team	Ukn	Ukn
2	Prairie City (monitoring well)	SWP Team	Ukn	Ukn
Capture zone: surface runoff area				
3	Colfax Golf Course	Private well tracking system	95	4/16/2008

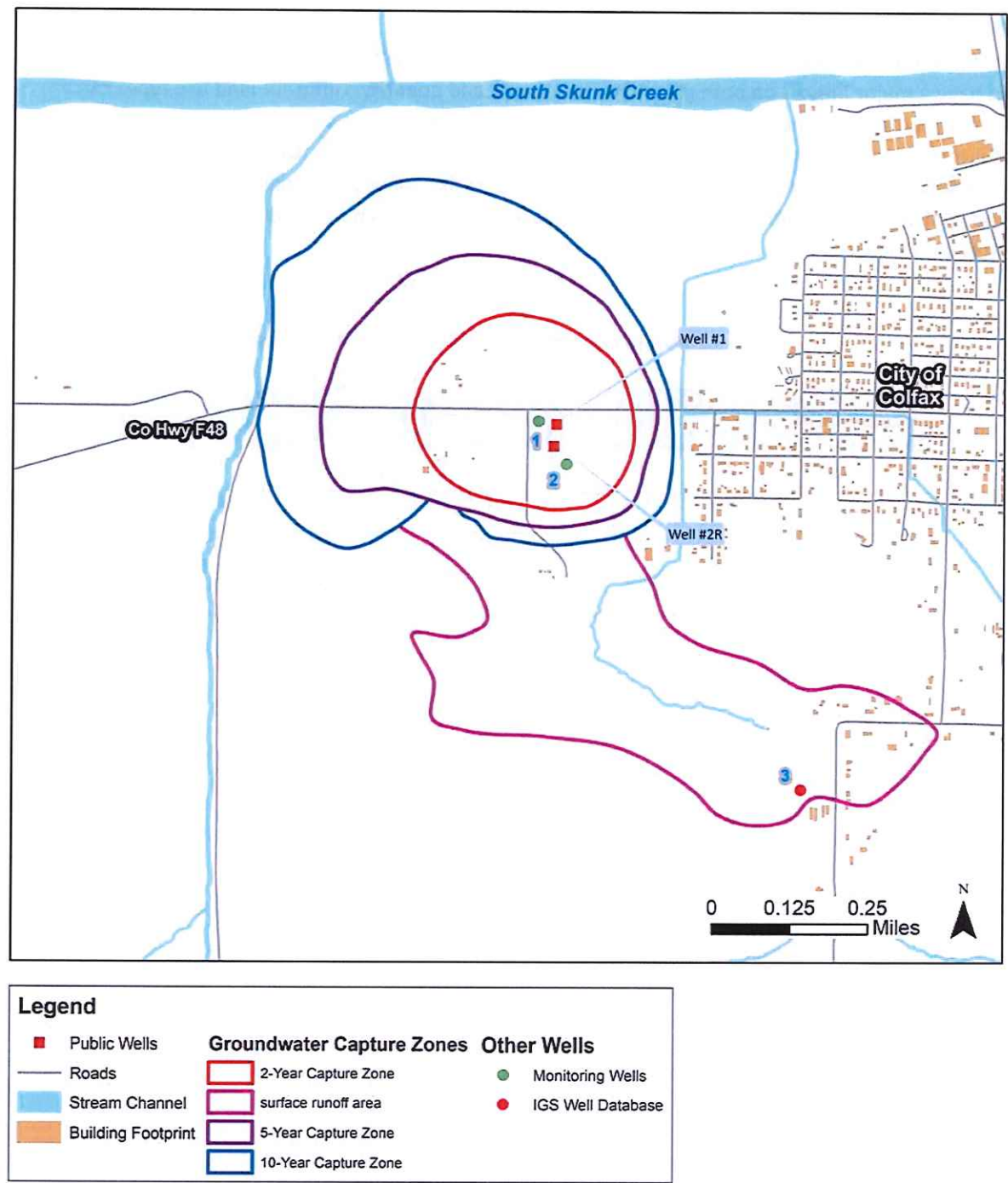


Figure 9: Non-community Well Map

Land Use

Most groundwater originates as infiltration from the land surface from rainfall. Because of this land use can have a major impact on both ground water quality and quantity. Different land use types can introduce potential contaminants that may be applied to the land like pesticides, herbicides, and fertilizers, or through infrastructure like leaking storm or sanitary sewers. Land use can also affect quantity by limiting recharge from impermeable surfaces like roads and parking lots. For this reason it is important to consider the different land use types in the source water protection area and what impact it may have on the aquifer.

Table 5: Summary of land cover types (2020) by percentage of total

Capture zone	Row Crop	Alfalfa	Grassland	Wetlands	Developed Areas	Forested Areas	Total Acres
2-year	59.8	4.0	24.9	0.8	8.8	1.6	55
5-year	65.5	2.8	24.9	1.1	3.6	2.1	63
10-year	79.2	3.2	12.0	0.0	2.7	2.9	83
surface runoff area	27.0	1.2	32.2	0.3	18.9	20.3	129

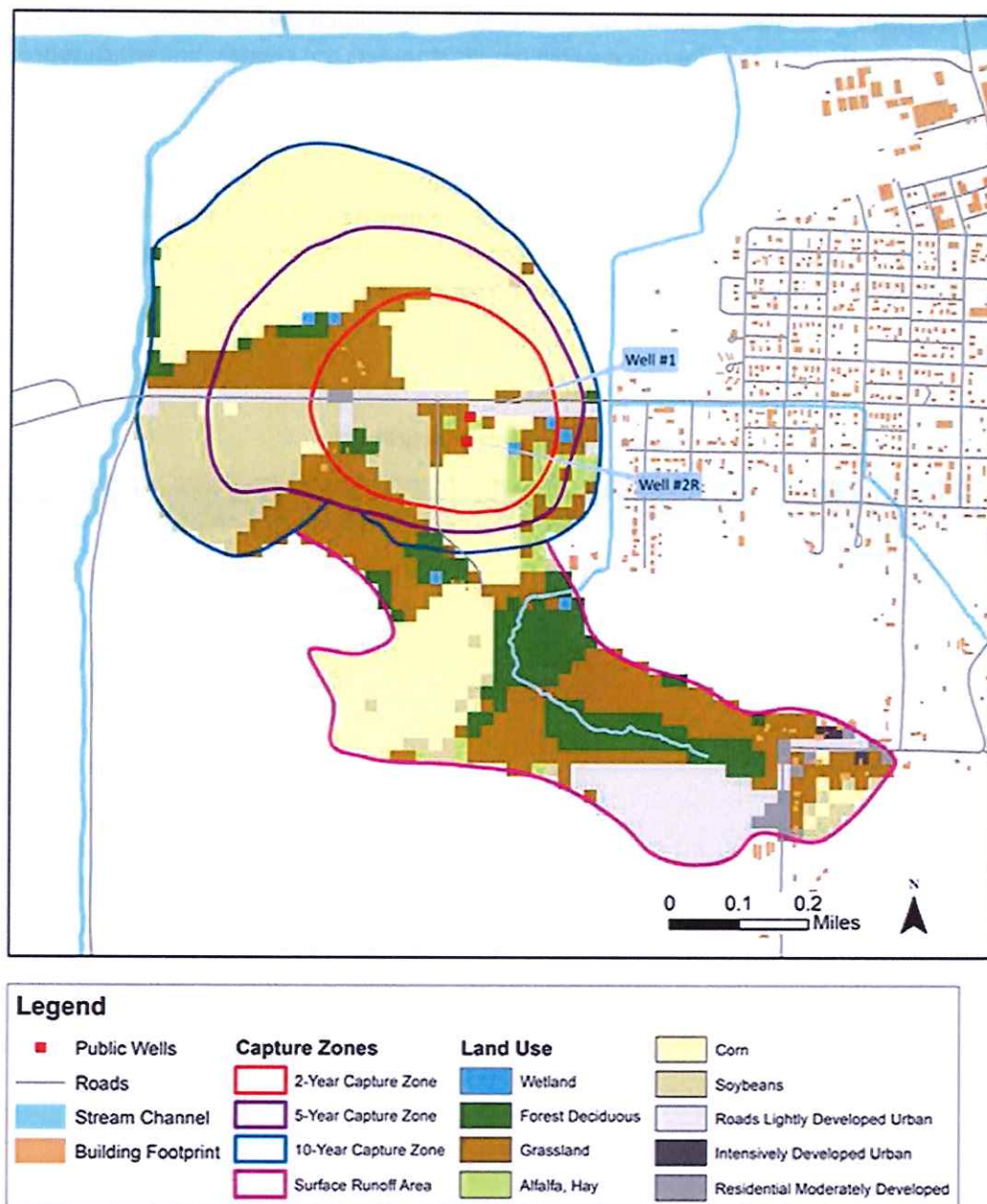


Figure 10: Land Use Map

Contaminant Source Inventory Rank

Once all the wells, land use types, and potential contaminant sources in your source water area are identified and inventoried, the next step is to estimate the risks posed to your water supply from each

source. A systematic evaluation of the relative risk of contamination from each source identified in the inventory will allow the team to determine which potential threats are greatest and which source water implementation efforts should be considered first. A good risk assessment is the best basis for setting priorities to manage your source water area and protect your water supply.

For ranking purposes each contaminant source was assigned a general classification of low, medium, or high. High indicates a contaminant source that poses an immediate risk to water quality in the aquifer, medium indicates a moderate risk that may require some preventative measures to ensure they don't pose a greater risk in the future, and low indicates no current risk.

Table 6: Point Source Priority Ranking

Map No.	Site Name	Site Type	Description	Priority
Capture zone: 2-year time of travel				
1	Private Septic System	Septic System	Active septic system at 11310 Hwy F48 W Colfax, IA 50054	High
2	Private Septic System	Septic System	Active septic system at 11289 Hwy F48 W Colfax, IA 50054	High

Table 7: Non Community Wells Priority Ranking

Map No.	Well Owner	Priority
Capture zone: 2-year time of travel		
1	Prairie City (monitoring well)	High
2	Prairie City (monitoring well)	High
Capture zone: surface runoff area		
3	Colfax Mineral Springs Co	Low

High Priority Land Use

Row Crop Agriculture

Row crop agriculture is a major contributor of nitrates in groundwater (source), particularly in shallow aquifer systems like the alluvial aquifer that the Prairie City draws its drinking water from. In addition to nitrates agricultural chemicals like pesticides and herbicides can also pose a risk to a drinking water source.

Developed Land Use

Developed land use like residential and commercial districts presents many potential contaminant sources that could contaminate a shallow aquifer. Fertilizers and chemicals used on lawns, chemicals stored on the property, and leaking sewer lines can all be potential contaminant sources that could pollute an aquifer.

Action Plan

Activity	Target Completion Date	Responsible Party	Comments
Planning and Maintenance			
SWP Initial Meeting	November 2021	SWP Team	
SWP Follow Up Meeting	April 2022	SWP Team	
Annual SWP Review Meeting	Annually beginning in 2023	SWP Team	Annual review to address any address any new concerns and update the plan accordingly
Implement recommendations from current and future sanitary surveys	Ongoing	SWP Team	

Action Items

Isotope Sampling	January 2022	Prairie City	Analyzing the nitrogen isotopes of nitrates in the well will allow for a better determination of the source of the nitrates.
Well closures	December 2023	Prairie City	Multiple wells were identified during the planning phase that are abandoned and should be closed.
Implement Recommended Agricultural BMP's	December 2023	Iowa DNR, NRCS, Prairie City	Work with landowners to implement BMP's that will reduce the amount of nitrates leaching to groundwater from agricultural land use
Work with Septic Systems Owners on Maintenance	July 2023	Prairie City	Discuss the need for upkeep on septic system to ensure systems are not contaminating drinking water wells
Monitoring Plan	July 2023	Prairie City	Recommend a monthly raw water sampling plan from both wells.
Well maintenance	Ongoing	Prairie City	Maintain records and maintenance of water supply wells
Water Supply Expansion Sites	Ongoing	Prairie City	explore sites for possible expansion of water supply in the future
Talk to Colfax Country Club about Prairie City SWP area	October 2022	Iowa DNR	Talk to the Colfax Country Club about the potential impact of having a golf course in the SWP area of the Prairie City drinking water wells.

Description of Action Plan Items

Isotope Sampling

Prairie City's most significant water quality issue is the presence of nitrates in its source water. Within the Prairie City source water protection area there are numerous potential sources of nitrates. In order to address the problem. To address the issue, any information that could point to the likely source of nitrates in the source water would be of great value.

Table 8 Nitrate concentration and stable isotope values from Prairie City water supply wells

Well #	Nitrate Concentration (mg/L)	$\delta^{15}\text{N}$ (‰)	$\delta^{18}\text{O}$ (‰)
1	0.487	+16.2	+9.71
2R	5.31	+4.80	+2.66

One useful tool in tracing the source of nitrates in groundwater is an analysis of the stable isotopes of nitrate nitrogen and oxygen. Different sources of nitrates often have isotopically distinct signatures of nitrogen and oxygen which allows one to narrow the potential sources of nitrogen with isotopic analysis.

Prairie City sampled both wells for analysis of nitrate nitrogen and oxygen isotopes on January 24th, 2022 (*Appendix B*). Well #1 had $\delta^{15}\text{N}$ and $\delta^{18}\text{O}$ values of +16.2 ‰ and +9.71 ‰ respectively, and well #2R had $\delta^{15}\text{N}$ and $\delta^{18}\text{O}$ values of +4.80 ‰ and +2.66 ‰ respectively. While sampling for isotopes the city also sampled both wells for nitrate concentration. Nitrate measurements in well #1 and well #2R measures 0.487 mg/L and 5.31 mg/L.

There is a significant difference in nitrate concentration and nitrate isotope signatures. This

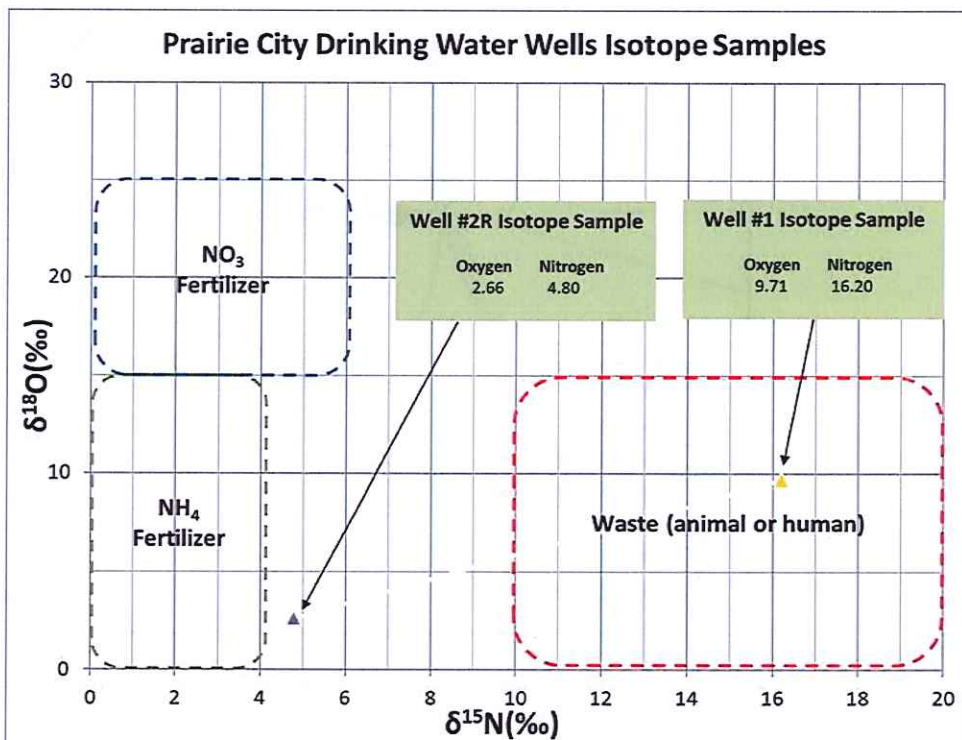


Figure 11: Isotope samples from Prairie City Drinking Water Wells and typical values from different sources of nitrates (Kendall and Aravena, 2000)

indicates that the wells are being affected by different sources of nitrates. The isotope signatures of nitrogen and oxygen for well #2R are consistent with nitrates from ammonium nitrate synthetic fertilizer. The isotope signatures for well #1 are consistent with animal or human waste. There are several potential sources of human or animal waste in the source water protection area. It could be from manure being land applied in the area. It could also be from the two septic systems in the two-year capture zone. It is also important to note that there is a much higher concentration of nitrates in well #2R than well #1. This indicates that ammonium nitrate synthetic fertilizer applied in the southern portion of the source water protection area is primary source of nitrates. Because there is only one set of samples a long-term monitoring plan of nitrate concentration in raw well water from both wells is suggested to determine if nitrate concentrations in well #2R are consistently higher than well #1.

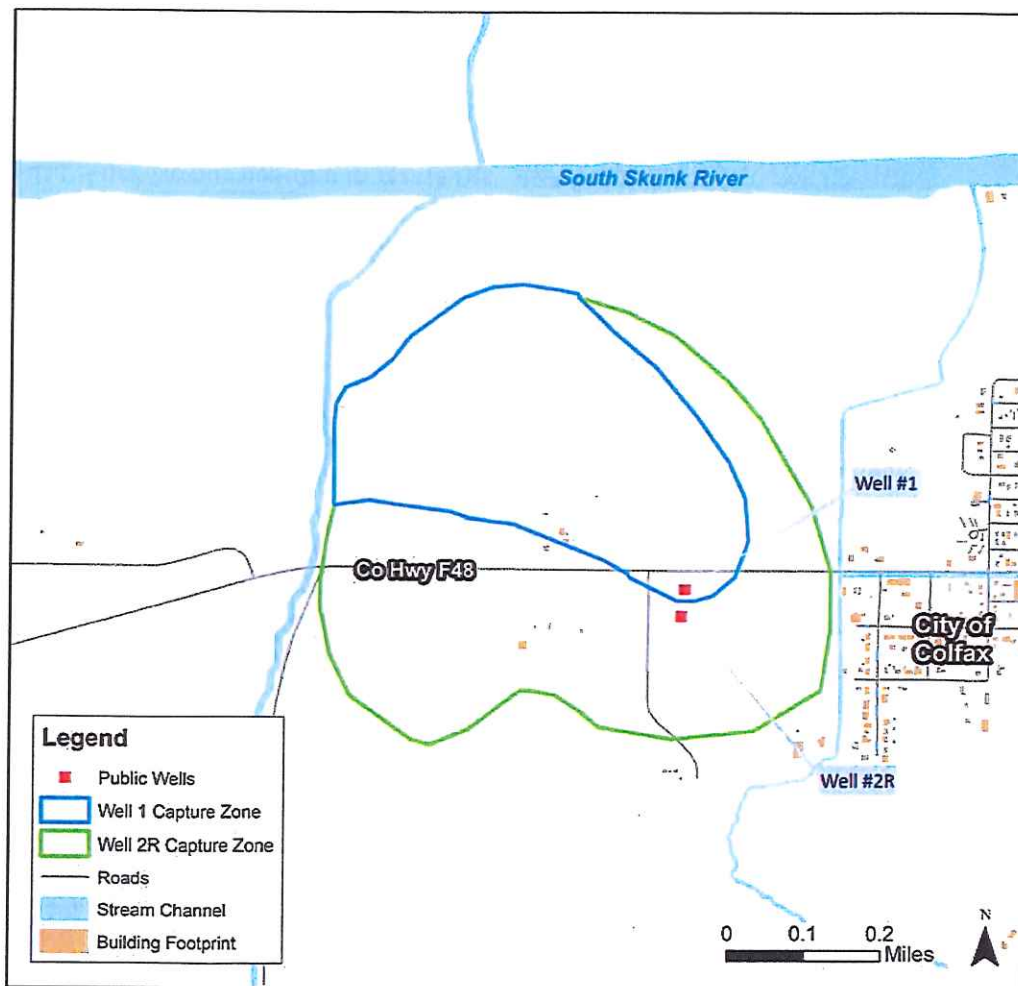


Figure 12. Map displaying the separate 10 year capture zones of wells #1 and #2R.

Well Closures

One of the goals of any Source Water Protection plan should be to identify and address any improperly abandoned wells in the source water protection area. Special attention should be given to wells identified in the 2, 5, and 10-year capture zones as these wells provide a direct conduit for contaminants to enter the aquifer. During the development of the source water protection plan it was mentioned that multiple monitoring wells still exist in field surrounding the drinking water wells. Ensuring these wells are properly plugged is a high priority for this SWP plan due to close proximity of the wells to the drinking water wells.

Implement Recommended Agricultural Best Management Practices (BMP)

Agricultural BMP's can address a number of issues associated with agricultural practices, including nitrogen concentrations in soil and groundwater. Prairie City along with the Iowa DNR and the NRCS should work with the local landowners in the source water protection area to discuss the different BMP's that could be implemented to reduce the amount of nitrates leeching to groundwater from agricultural activities. The effectiveness of BMP's can vary depending on differing factors such as landscape, soil type, agriculture practices, and so on. Based on Correspondence with the local NRCS office (*Appendix B*) the following practices would be most effective in the area:

Nutrient Management - Managing the source, amount, timing, and placement of plant nutrients and soil amendments to improve crop nutrient use efficiency and minimize nutrient losses to surface and groundwater.

Conservation Cover - Areas or strips of land maintained in permanent vegetation to help control and trap nutrients and sediment.

- Reduces nutrient movement to groundwater by increasing plant uptake.
- Buffers are strategically located on the landscape to protect sensitive areas such as surface waters, sinkholes, wells and tile inlets.

Residue and Tillage Management, No-till - No-till reduces soil erosion, reduces surface runoff, increases organic matter and increases soil water holding capacity.

Cover Crops - Grasses, legumes, and forbs planted for seasonal vegetative cover.

- Cover crops take up nutrients that would otherwise be lost through surface or drainage water.
- Reduces compaction, increases water infiltration and water holding capacity.
- Source of feed for livestock.

The 2018 Farm Bill provides a new opportunity for farmers and landowners to receive 75 percent financial assistance rates for key water quality practices located in source water protection (SWP) priority areas.

NRCS programs that could potentially fund these practices at this time include:

- Environmental Quality Incentives Program (EQIP)
- Conservation Stewardship Program (CSP)
- Regional Conservation Partnership Program (RCPP)
- Agricultural Conservation Easement Program (ACEP)

FSA program to potentially fund Conservation Cover (327) at this time includes:

- Conservation Reserve Program (CRP)

Work with Septic Systems Owners on Maintenance

A properly constructed and maintained septic system is generally not a threat to a drinking water system. However, an improperly maintained septic system can be a significant source of contamination in a drinking water well. It is recommended the city correspond with the land owners to ensure they are properly maintaining their septic systems and are aware of the presence of their septic systems in the two-year capture zone of Prairie City's drinking water wells. A fact sheet on management of septic systems in source water protection areas may be found at the following web address:

<https://www.epa.gov/septic/source-water-protection-practices-bulletin>.

Monitoring Plan

The two wells showed a difference in concentration of nitrates as well as a difference in the isotopic signature of nitrate nitrogen. This suggests that the two wells may have different sources of nitrates. For this reason, the DNR suggests a monthly monitoring plan of nitrates in the wells to determine if there is a consistent difference between the two wells which will help inform the city on what area in the source water protection area needs to be focused on for addressing the nitrate contamination in the wells.

Well Maintenance

We encourage the city of Prairie City to work with a well contractor to develop a regular maintenance plan for its drinking water wells. Preventative maintenance will help extend the life of the well and avoid the need for costly rehabilitation of a well or drilling of a new well (Wagner, 2018). It is also important to keep records for the wells if available including:

- Well logs
- Sampling Results
- Inspection Reports
- Well Maintenance invoices and logs

Water Supply Expansion Sites

Prairie City is encouraged to develop a plan for the expansion of its water supply in the event one of its current wells fails. Identifying possible locations where the city could place a well in the future would allow the city to maintain a zone of control in that area in the eventuality that a new well needs to be drilled.

Talk to Colfax Country Club about Prairie City SWP area

The Colfax Country Club manages a nine hole golf course, a portion of which is in the surface runoff area of the source water protection area. Kyle Ament had a conversation with members of the Colfax Country Clubs board of directors informing them of this and the potential impacts of the golf courses activities on the water source for Prairie City.

Emergency Response Affidavit

6.1. Emergency Response Plan Affidavit

The Safe Drinking Water Act amendments of 1986 and 1996 established the concept of wellhead protection, and subsequently the Source Water Protection Program. The program is currently overseen by the Iowa Department of Natural Resources (DNR) and attempts to prevent potential contaminants from entering source waters and prepare for situations in which drinking water may be impaired through contamination, power outage and treatment or distribution system interruptions. In order to ensure a public water supply's preparedness in such events, a Contingency/Emergency Plan has been required in every approved Source Water Protection Plan (SWPP) or Wellhead Protection Plan (WHPP). Due to recent and growing concerns over water system security and due to many systems having previously prepared such a plan under the provisions of the 2002 Bioterrorism Act, the DNR is now allowing an affidavit in lieu of including a completed Contingency/Emergency Plan within the submitted SWPP/WHPP. Although public water supplies do not need to send DNR completed plans, each must have an accessible and up-to-date plan in case a catastrophic event occurs within their system. It is necessary for the completed water supply Contingency/Emergency Plan to contain the following information, at a minimum:

- Contact information for the city's mayor, city clerk, water/wastewater operator.
- Contact information for the city's power company, a professional electrician, a professional plumber and an equipment repair company.
- System's critical users must be identified and a plan for immediate notification must be created. (i.e. hospitals, nursing homes, schools, etc.)
- Contact information for local media, including newspaper, radio and television.
- Contact information for a certified laboratory, local emergency contacts, state and local public health departments and the National Guard.
- Contact information for the DNR's 24 hour emergency contact and the local DNR field office.

I, Jodie Wyman, representing the City of Prairie City certify that a Contingency / Emergency Plan has been created for our public water supply system and that this information can be presented to the DNR upon request.


Signature

8/24/2022
Date

References

- Alluvial Plains*. (n. d.). Iowa Geological Survey. Retrieved 29 June, 2022, from <https://iowageologicalsurvey.org/landforms/alluvial-plains-2/>
- IDALS (Iowa Department of Agriculture and Land Stewardship), Iowa DNR (Iowa Department of Natural Resources), and Iowa State University College of Agriculture and Life Sciences. 2017. *Iowa Nutrient Reduction Strategy: A Science and Technology-based Framework to Assess and Reduce Nutrient to Iowa Waters and the Gulf of Mexico*. December 2017. <https://www.nutrientstrategy.iastate.edu/sites/default/files/documents/2017%20INRS%20Complete%20Revised%202017%2012%2011.pdf>
- Landforms of Iowa*. (n. d.). Iowa Geological Survey. Retrieved 29 June, 2022, from <https://iowageologicalsurvey.org/landforms/>
- Kendall, C., Aravena, R., 2000. *Nitrate isotopes in groundwater systems*. Environmental Tracers in Subsurface Hydrology 261–297.
- Prior, J.C., Boekhoff, J.L., Howes, M.R., Libra, R.D., & VanDorpe, P.E., 2003. *Iowa's groundwater basics: A geological guide to the occurrence, use, and vulnerability of Iowa's aquifers*. In Iowa Geological Survey Educational Series: Vol. 6, Iowa: Iowa Department of Natural Resource Press. https://s-iihr34.iihr.uiowa.edu/publications/uploads/2014-08-24_08-08-21_es-06.pdf
- Wagner, William. *The Need for Preventative Maintenance*. Water Well Journal, 21 Dec. 2018, <https://waterwelljournal.com/preventative-maintenance/>.

Resource Links

<https://www.iowadnr.gov/>

- The home web page for the Iowa DNR.

<https://www.iowadnr.gov/sourcewater>

- Home page for the Source Water Protection program. This website includes descriptions of Iowa's Source Water Protection program, links to Source Water Protection documents like the Source Water Protection Guidebook, and other supporting materials like Iowa Groundwater Basics.

<https://programs.iowadnr.gov/sourcewater/>

- Source Water Tracker web page which includes Phase 1, Phase 2, and other relevant Source Water Protection documents for Public Water Supplies.

<https://www.epa.gov/sourcewaterprotection>

- Information on Source Water Protection from the Federal level.

<http://www.ia.nrcs.usda.gov/>

- Iowa NRCS website that contains information about conservation practices and government programs for conservation.

<https://www.nutrientstrategy.iastate.edu/>

- The Iowa Nutrient Reduction Strategy homepage. The Iowa Nutrient Reduction Strategy is a science and technology-based framework to assess and reduce nutrients to Iowa waters and the Gulf of Mexico.

Appendix A. Correspondence with NRCS

From: **Baxter, Nichole - NRCS, Newton, IA** <nichole.baxter@usda.gov>
Date: Fri, Jan 28, 2022 at 3:10 PM
Subject: RE: [External Email]Colfax and Prairie City Source Water Protection Plans
To: Ament, Kyle <kyle.ament@dnr.iowa.gov>
Cc: Sande, Aaron - NRCS, Newton, IA <aaron.sande@usda.gov>

Kyle,

Upon review of your reports and the location of the sites, we have determined the following BMP's would be most effective in the capture zone on agricultural land:

- Nutrient Management (590)
- Conservation Cover (327)
- Conservation Crop Rotation (328)
- Residue and Tillage Management, No-till (329)
- Cover Crops (340)
- Forage & Biomass Planting (512)
- Integrated Pest Management (595)

I've attached the Iowa NRCS SWP flyer that lists eligible practices for SWP in 2021. The second attachment is a nice flyer Minnesota NRCS created that provides a general description of some of these practices, along with a few other practices not mentioned above.

NRCS programs that could potentially fund these practices at this time include:

- Environmental Quality Incentives Program (EQIP)
- Conservation Stewardship Program (CSP)
- Regional Conservation Partnership Program (RCPP)
- Agricultural Conservation Easement Program (ACEP)

FSA program to potentially fund Conservation Cover (327) at this time includes:

- Conservation Reserve Program (CRP)

Please let me know if this is what you were looking for or if you need something different.

Have a nice weekend!

Nichole S. Baxter

Resource Conservationist – Jasper, Marion, Marshall & Story Co.
Natural Resources Conservation Service

808 Iowa Speedway Drive
Newton, IA 50208-3008

Office: 641-792-5019

Cell: 641-531-7090

Fax: 855-223-7137

nichole.baxter@usda.gov

Appendix B. Isotope and Nitrate Data from Water Supply Wells

Water Sciences Laboratory Analytical Report



Nebraska Water Center

Daugherty Water for Food Global Institute

Nebraska Water Center, a part of the
Robert B. Daugherty Water for Food Global Institute at the University of Nebraska
e:dsnow1.unl.edu | p: 1 402.472.7539 | f: 1 402.472.9599 | c: 1 402.304.3748

Results Reported To:

Carl Van Der Kamp
Iowa DNR - City of Prairie City
P.O. Box 607
Jefferson Street
Prairie City, IA 50228
515-979-3120
prairiecitysbrplant@gmail.com

Project: 22_VanC_IA_DNR_PRAIRIE_
CITY_L

Sampled By: Carl Van Der Kamp
Received: 01/28/2022
Received By: Victoria Dey
Batch: W22047

Protocol: 12_06_01_07

Nitrogen-15 and Oxygen-18 in Nitrate
Isotopes using azide reduction and Trace gas
Preconcentrator
Protocol Reference:
McIlvin, Matthew R.; Altabet, Mark A.
(2005) Chemical conversion of nitrate and
nitrite to nitrous oxide for nitrogen and
oxygen isotopic analysis in freshwater and
seawater. *Anal. Chem.*, 77, 5589-5595.

**** Results of Analysis ****

Lab ID	Sample ID	Collection Date	$\delta^{15}\text{N}-\text{NO}_3$ (‰)	$\delta^{18}\text{O}-\text{NO}_3$ (‰)	Analysis Date
22-477	WELL 1	01/24/2022	+16.2	+9.71	02/22/2022
22-479	WELL 2R	01/24/2022	+4.80	+2.66	02/22/2022

$$\delta (\text{‰}) = \frac{R_{\text{sample}} - R_{\text{standard}}}{R_{\text{standard}}} \times 1000$$

Rstandard: D/H= 0.00015575, $^{18}\text{O}/^{16}\text{O}$ =0.0020052; Standard Mean Ocean Water; $^{15}\text{N}/^{14}\text{N}$ =0.0036765 Atm Nitrogen, $^{13}\text{C}/^{12}\text{C}$ = 0.0112372 PDB

Water Sciences Laboratory Analytical Report



Nebraska Water Center

Daugherty Water for Food Global Institute

Nebraska Water Center, a part of the
Robert B. Daugherty Water for Food Global Institute at the University of Nebraska
e:dsnow1.unl.edu | p: 1 402.472.7539 | f: 1 402.472.9599 | c: 1 402.304.3748

Results Reported To:

Carl Van Der Kamp
Iowa DNR - City of Prairie City
P.O. Box 607
Jefferson Street
Prairie City, IA 50228
515-979-3120
prairiecitysbrplant@gmail.com

Project: 22_VanC_IA_DNR_PRAIRIE_
CITY_L

Sampled By: Carl Van Der Kamp
Received: 01/28/2022
Received By: Victoria Dey
Batch: W22046

Protocol: 02_03_01

Nitrate_Nitrite Cd-Reduction EPA 353.2

Protocol Reference:
Seal Analytical EPA 127A Nitrate-N +
Nitrite-N in Drinking and Surface Waters
Domestic and Industrial Wastes.

**** Results of Analysis ****

Lab ID	Sample ID	Collection Date	$\text{NO}_3+\text{NO}_2\text{-N}$ (mg/L)	Analysis Date
22-471	WELL 1	01/24/2022	0.487	01/28/2022
22-473	WELL 2R	01/24/2022	5.31	01/28/2022

Detection Limit: 0.060

City of Prairie City, IA**CLIENT LIAISON:**

Andrew Inhelder, PE
Phone: 515-635-3403
ainhelder@msa-ps.com

DATE:

April 7, 2023

2023 GENERAL ENGINEERING SERVICES

Based on discussions with the City, there is a desire to have MSA provide general engineering services on a time and expense basis with a not to exceed number. This agreement would be for any minor engineering related services that come in front of the City that MSA would assist with. Such as, but not limited to, site plan reviews, cost estimating, utility mapping, engineering reviews, and other general engineering services that are authorized through written communication with the City. Any larger projects that come to light would be approached with a separate task order as done in the past.

IN PROGRESS & RECENTLY COMPLETED**Prairie Point Plat 1 – Townhomes & Apartments along State Street**

- Developer reached out on April 6, 2022 and submitted sketch plans for the development and requested meeting with the City to discuss steps moving forward.
- Received plat from developer on May 20, 2022. MSA is currently reviewing and will send comments back to developer.
- June 13, 2022: MSA and City have finished review of the revisions and approved developer's plat to be sent on to the County Recorder.

Sacred Willow Farms Site Review – Site along Poplar Ave West of Dollar General

- Developer needs approval for site signage but otherwise site plans & revisions were approved by Council.

Commerce Drive Lift Station Pump Replacements

- MSA is putting permitting together for the upsized lift station pumps.
- Targeting sending to DNR for approval in early May for permitting by July 2023.

PROJECT UPDATE**TASK ORDER #19 – COMPREHENSIVE PLANNING UPDATE**

At the January 9th Prairie City Comprehensive Plan Steering Committee Meeting, MSA and the committee worked to develop additional outreach methods to increase public participation in the planning process. MSA and volunteers began work following the meeting to distribute flyers advertising the opportunity to participate in the survey, and to make physical copies of the survey available at the Prairie City Public Library and City. As of April 5th, 160 responses have been collected through the community survey for the Comprehensive Plan. MSA is continuing progress on the draft Comprehensive Plan. MSA and the City are working together to host a Draft Plan Open House to present the Comprehensive Plan to the community. The event will be held at the Prairie City Community Center on May 3rd at 5 pm. A notice of the event will be posted to the City website and the project website.

TASK ORDER #23 – FIRE/EMS BUILDING CIVIL DESIGN & BIDDING

MSA has discussed the project with MGA and will be preparing an agreement for design and bidding services for presentation to Council at the January 11, 2023 meeting.

NEXT STEPS

- Once design agreements are approved, move forward with Design Phase services.

TASK ORDER #24 – TRUNK WATER MAIN RELOCATION SOUTH OF WELL FIELD

MSA has prepared a proposal for review regarding relocation of the trunk water main south of the wellfield in Colfax. It is anticipated that this project will be designed and shelved until construction is necessary due to development. Proposal was reviewed with Council at the December 14, 2022 Council meeting.

NEXT STEPS

- Authorize MSA proposal to begin survey & design.

TASK ORDER #25 – LIBRARY SITE PLAN

MSA has begun the design and sheeting of the site plan for the library expansion project.

IN PROGRESS

- Design and layout of the site for the library expansion project.
- MSA met with the Library, Architect, and City Staff to walk through some options for the proposed northern doors for the building. Discussing differing options on possible solutions to provide ADA accessibility.

TASK ORDER #27 – CITY HALL ALLEYWAY RECONSTRUCTION & STORM SEWER CRS

This project is for the construction administration and observation of the reconstruction of the alleyway south of City Hall along with storm sewer improvements to reduce stormwater flow to the properties south of City Hall. This project would also include connecting individual water services for residences to the south of City Hall.

IN PROGRESS

- Preconstruction meeting planned for April 4th with Contractor & City Staff.

NEXT STEPS

- Council approval of contract at April 14th Council meeting.
- Contractor to begin construction the week of ~April 24th

PROJECT UPDATE

PHASE 2 WATER MAIN IMPROVEMENTS & ROAD RECONSTRUCTION

This project is the second phase of the water main improvements identified in the Water System Study of the City water distribution system. This project has a completed Preliminary Engineering Report (PER) which is the first step in SRF funding. In addition to the water main improvements, the City would like to reconstruct Jefferson Street from Main Street to Marshall Street and Main Street from the Bike Trail to Jefferson Street. Overall project and timelines were discussed with Council at the December 14, 2022 meeting.

NEXT STEPS

- Simmering-Cory beginning their survey.
- Once LMI survey is complete, identify project extents and prepare proposal for review by Council.
- Begin survey and design work for project.

PROJECT SCHEDULE

MSA anticipates the following estimated project schedules:

TASK NAME	START DATE	END DATE	DURATION (CAL DAYS)	PROGRESS
FY23 & FY24 Project Schedules				
Comprehensive Plan	8/1/22	4/15/23	258	75%
City Hall Alleyway Design & Construction ⁽¹⁾	12/14/22	7/14/23	213	50%
Library Construction ⁽¹⁾	6/1/23	12/1/23	184	
Fire/EMS Building Design & Construction ⁽⁴⁾	4/14/23	11/4/24	571	
P2 Water Main Improvements Design & SRF ⁽²⁾	5/30/23	1/24/24	260	
P2 Water Main Improvements Bidding & Construction ⁽²⁾	1/24/24	8/25/24	215	
Trunk Water Relocation In Colfax Design ⁽³⁾	4/14/23	8/1/23	110	
Trunk Water Relocation In Colfax Bidding & Construction	8/9/23	1/5/24	150	
Library Site Plan	2/14/23	5/1/23	77	75%

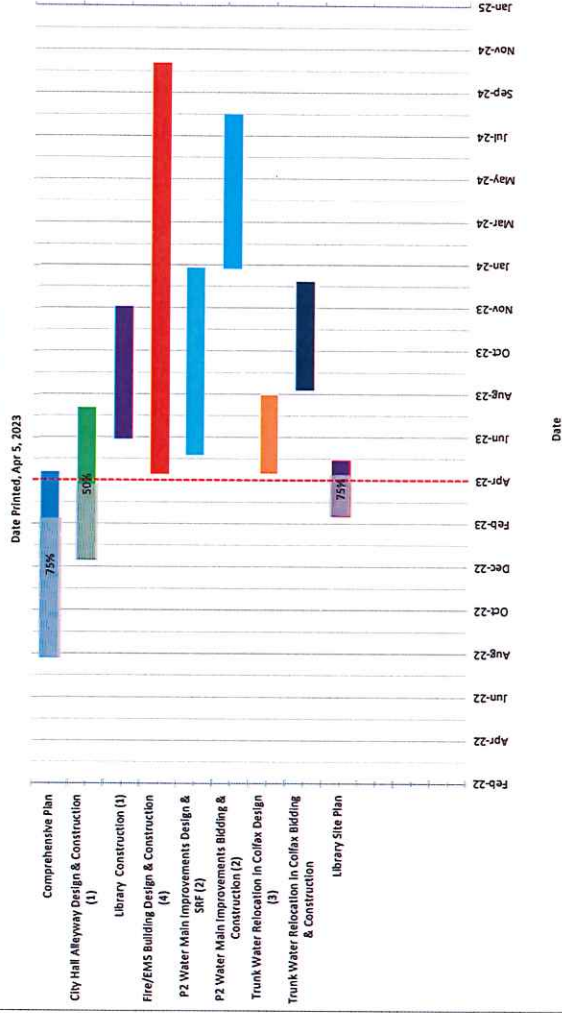
(1) Library improvements anticipated to begin June of 2023. Target alleyway reconstruction pavement complete prior to start of Library to maintain access to Dodge Garage. Duration of construction is assumed.

(2) Phase 2 Water Main Improvement: includes road reconstruction along Jefferson St from Main to Marshall, and Main St from Jefferson St to the Bike Trail. This project is anticipated to be paid with SRF (for the water main portion), if utilizing this funding method, project would anticipated be able to begin construction in spring of 2024. SRF applications are due quarterly, with review/approval taking roughly 5 months.

(3) Trunk Water Relocation In Colfax: agreement has been presented to Council for review/approval.

(4) Bidding mid/late summer of '23, with construction start of '23, conservative estimate for building occupancy would be fall of '24.

City of Prairie City Capital Improvements





Memo

To: City Administration, City Council

From: Kevin Gott

CC:

Date: 4-1-23

Re: March Police Report

The department logged 283 calls for service for the month of March. This number includes all calls other than business security checks that are done regularly by patrol officers.

Officers issued a total of 22 traffic citations and 35 warnings for March which includes 13 GTSB citations and 5 GTSB warnings.

The speed camera on Hwy 163 recorded 3600 validations. These numbers are up greatly from February's 2115.

Fire and EMS assist numbers were up compared to the previous month with 13 assists both in the city and with assisting other agencies and we also recorded 92 salvage vehicle inspections during the month. Inspection numbers were up significantly due to Colfax PD not being able to do as many.

Animal complaints are still up with all calls being related to loose dogs. Currently there are 2 homes that are causing a majority of the issues. These are being dealt with progressively. Animal registrations have been steady which should help responsible owners in returning their animals if they get loose.

A search warrant was served and that case is still being investigated. No arrests have been made at this time relating to that incident.

At this time a contractor is estimating the costs of adding cameras to the square and possibly to the city hall complex.

Prairie City Police Department
Summary of Department Activity For the Month of March

Total Number of Calls For Service:	283
(Persons):	163
(Businesses):	23
(Government Agencies):	42
(Other):	55

Traffic Accidents Investigated:	2
Traffic Citations Issued:	9
GTSB Citations:	13
Criminal Investigations Initiated:	7
*Photo Camera Citations Verified:	3600

Warnings Issued:	30
GTSB Warnings:	5

Total Criminal Charges Filed:	0
Number of Adult Charges:	0
Number of Juvenile Charges:	0

Arrests Made:	0
Arrests for Other Agencies:	0
Arrest Warrants Issued:	0
Mental Health Calls/Transports:	2
Motorist Assist:	3
Vacation Checks:	3
Salvage Vehicle Insections:	92

* Photo Camera Numbers are what are verified by us and sent to BLS

Monday, April 03, 2023

Prairie City Police Department

Zone Activity Report for 01 NW Quad

Reporting Period: 3/1/2023 Through 3/31/2023

24 Activities broke down as follows

Business Contact

Other	1
Total:	1

Citizen Contact

Animal Complaint	3
Crime Tip	1
Dispute/Disturbance	1
Municipal Infraction	1
Other	2
Public Assist	1
Search Warrant	2
Vacation Watch	2
Total:	13

Disturbance

Public Fighting	1
Verbal Dispute	1
Total:	2

Government Contact

EMS Assist	1
Total:	1

Investigation

Domestic Disturbance	2
Other	1
Total:	3

Traffic Violation

Verbal Warning	2
Written Warning	2
Total:	4

Prairie City Police Department

Zone Activity Report for 02 NE Quad

Reporting Period: 3/1/2023 Through 3/31/2023

75 Activities broke down as follows

Administrative

Administrative Meeting	1
Budgeting/Price Quotes	1
Computer Issues	1
Monthly Meeting	1
Monthly Reports	1
Total:	5

Citizen Contact

Alarm	1
Animal Complaint	5
Camera Citation PBX/Question	1
Extra Patrol	3
Phone Message	1
Vacation Watch	13
Total:	24

Government Contact

Animal Control	1
City Assist	2
EMS Assist	1
Total:	4

Investigation

Theft	1
Total:	1

Motorist Assist

Disabled Vehicle	1
Total:	1

PCPD

Reports	2
Vehicle Maintenance	1
Total:	3

Salvage Inspection

Business	3
Individual	34
Total:	37

Prairie City Police Department

Zone Activity Report for 03 SW Quad

Reporting Period: 3/1/2023 Through 3/31/2023

31 Activities broke down as follows

Business Contact

Open Door	1
Security Check	6
Total:	7

Citizen Contact

Animal Complaint	2
Incomplete 911	1
Public Assist	2
Suspicious Activity	2
Total:	7

Government Contact

City Assist	3
EMS Assist	3
School Patrol	4
Security Check	1
Total:	11

Motorist Assist

Directions to Destination	1
Object in Road	1
Total:	2

PCPD

Officer Safety	1
Total:	1

Traffic Violation

Written Warning	3
Total:	3

Prairie City Police Department

Zone Activity Report for 04 SE Quad

Reporting Period: 3/1/2023 Through 3/31/2023

50 Activities broke down as follows

Administrative

Monthly Meeting	1
Total:	1

Arrest

OWI	1
Total:	1

Business Contact

Security Check	2
Total:	2

Citizen Contact

Mental Health Issue	1
Other	1
Suspicious Activity	2
Vacation Watch	9
Total:	13

Government Contact

City Assist	2
EMS Assist	3
School Assist	5
School Patrol	10
Security Check	2
Total:	22

Investigation

Narcotics Violation	1
Suspicious Person / Activity	2
Total:	3

PCPD

Information	1
Phone Message	1
Reports	3
Total:	5

Traffic Accident

Reportable P.D.	1
Total:	1

Prairie City Police Department

Zone Activity Report for 05 Hwy 163

Reporting Period: 3/1/2023 Through 3/31/2023

61 Activities broke down as follows

Citizen Contact

Reckless Driver	2
Total:	2

Government Contact

Monroe PD Assist	1
Total:	1

Motorist Assist

Disabled Vehicle	4
Welfare Check	4
Total:	8

Traffic Accident

Reportable P.D. (Animal)	1
Reportable P.I.	1
Total:	2

Traffic Violation

Citation	8
GTSB Citation	13
GTSB Warning	5
Verbal Warning	6
Written Warning	16
Total:	48

Zone Activity Report for 04 SE Quad - Continued

Reporting Period: 3/1/2023 Through 3/31/2023

Traffic Violation

Verbal Warning	1
Written Warning	1
Total:	2

Prairie City Police Department

Zone Activity Report for 06 Other

Reporting Period: 3/1/2023 Through 3/31/2023

62 Activities broke down as follows

Arrest

OWI	1
Total:	1

Business Contact

Security Check	3
Total:	3

Citizen Contact

Burglary	1
Phone Message	1
Reckless Driver	1
Suspicious Activity	1
Welfare Check	1
Total:	5

Government Contact

Colfax PD Assist	10
EMS Assist	4
Fire Department Assist	1
JCSO Assist	1
Monroe PD Assist	10
Security Check	13
Total:	39

PCPD

County Attorney	3
Other	1
Phone Message	1
Total:	5

Salvage Inspection

Business	8
Total:	8

Traffic Violation

Parking Violation	1
Total:	1

Dear Council Members ~

Chickens have been animal companions of humans for thousands of years. When allowed to range in the yard, they are very entertaining, and they provide more benefits to us than cats or dogs. They provide outstanding pest control, eating ticks, slugs, mosquitoes, and many other insects. And they produce eggs that are much more nutritious than those you can buy at the supermarket. Keeping backyard chickens is more than just a trend, they are beneficial to the families and communities that allow them.

Backyard chickens are beneficial to the community that they live in because they:

1. Offer fresh, locally sourced eggs (and can be organic and non-GMO).
2. Can help to provide food security for lower-income families.
3. Produce healthier eggs compared to store-bought eggs.
4. Provide gardeners with high-quality fertilizer.
5. Help control flies and other pests.
6. Dispose of weeds and kitchen scraps that would otherwise go to the landfill.
7. Are seen as therapeutic for children on the autism spectrum by getting the kids involved in feeding and caring for the chickens, thereby promoting independent living skills.
8. Provide a great way for kids to learn about nature, agriculture, and the responsibility of caring for animals. It's also a fantastic way for both kids and adults to gain respect for these intelligent creatures that produce food for us.

Backyard chickens will generally get far more humane care than those raised in filthy, crowded "factory farms." Industrial production is creating numerous problems, including pollution from manure, antibiotic resistance, and higher risk of a more dangerous strain of bird flu. Keeping a few chickens at home is one way we can each do our part to address these problems. Limit their numbers, and require clean, humane care — sure. But there is no legitimate reason for any city to prohibit keeping a few chickens, any more than there is reason to ban the keeping of dogs or cats.

Some common misconceptions about backyard chickens include:

1. They're noisy. Chickens will peep and cluck softly throughout the day and are silent all night. If you don't have roosters, there won't be too much noise.
2. They smell. A small flock (4-5 chickens) will poop about as much as an average dog, and the coop will not smell if it kept clean.
3. They attract predators. This is not truly a misconception but can easily be remedied by the chicken owner. Chickens aren't only food for humans— they can be food for a number of predators as well. It is the responsibility of the chicken owner to keep his/her chickens contained and safe from predators, just as the same responsibility falls on cat and dog owners.
4. You need a rooster for hens to lay eggs. This is simply untrue, the only reason a rooster would be needed in a flock of hens would be for reproduction. Hens will still lay eggs without a rooster present.

What we are asking is for a change in the ordinances against owning backyard chickens in the city of Prairie City, and adopting a new ordinance that allows citizens in residential zoned areas to own a small backyard flock.

Sincerely,
Chad and Nicole Smith
503 E 6th Street
Prairie City, IA 50228
515-979-8891

Text Message
Sat, Feb 25 at 12:50 PM

Max Keuning

The Council sometimes say they don't get comments or opinions from residents on issues on the agenda. My opinion on allowing Bee's, Chickens, or any other livestock within the City is a big NO! You open that door and where does it stop. You want more reasons, feel free to call.

Thanks

Max

A circular profile picture with the letters "MK" in white on a dark background.



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: March 12, 2023
SUBJ: Comparison of Other Cities Chicken Ordinances

At the February 8, 2023 City Council meeting, Beth James, 604 E Jefferson Street requested the City Council to consider establishing an ordinance permitting chickens in residential areas of the City. In response, I evaluated seven cities in Iowa to determine how they addressed raising chickens in residential areas. The attached summary labeled; Urban Chickens provides the background information. I reviewed the ordinances for the cities of Colfax, Mitchellville, Monroe, Newton, including the cities of Iowa City and Cedar Rapids as their chicken ordinances were located on the Iowa League of Cities' website.

Of these cities, Colfax was the only city that didn't allow chickens in residential areas. Newton regulates chickens through their zoning ordinance, allowing chickens in the Agricultural District on one (1) acre minimum lots. Additional regulations are required. The other cities allow chickens in residential areas and the requirements are established in separate ordinances (non-zoning) that are located in their Code of Ordinances. Most of the cities require a permit or require the property owner to register with the city to raise chickens. None of the cities require City Council action. Some of the more common regulations include; the maximum number of chickens allowed, no roosters, location on the property where chickens may be kept, housing/building requirement, setback from property lines, distance of building from neighbor's dwelling, no slaughtering within city limits, keeping chicken building clean, and complying with nuisance laws such as odor and noise.

I also researched these cities ordinances for bee keeping and none contain regulations addressing bee keeping, except for Cedar Rapids and they require applicant's to submit a Special Use Permit application for review and consideration.

Most of the cities that were reviewed had ordinances allowing chickens through the submittal of a permit application. Another thing to consider if the City Council supports adoption of a chicken ordinance is the potential future interest by others in the community to amend the ordinance to add other livestock that could also be kept in residential areas.

Options for the City Council to consider regarding this matter include the following:

1. The raising or keeping of livestock (poultry) in the Agricultural District based on scale and type of the operation may be permitted. Commercial livestock feed lots or confinement stations and poultry farms would not be permitted in the Agricultural District.
2. Commercial livestock feed lots or confinement stations are conditional use permits in the Industrial District. Action is required by the Board of Adjustment and Planning and Zoning Commission.
3. Amend Code of Ordinances allowing raising and keeping of chickens in residential areas with the submittal of permit application and fee that is reviewed by City staff. Additional standards would be adopted.



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

-
4. Amend Zoning Ordinance allowing raising and keeping of chickens in residential districts as a permitted use or if want each request to be evaluated, could make the request a special use requiring submittal of special use permit application that is reviewed by City staff, Board of Adjustment, and Planning and Zoning Commission.
 5. Continue not supporting raising of chickens in residential areas of the City.



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: April 4, 2023
SUBJ: Virginia Timmons Opposition to Chickens

On Monday, April 3, 2023, Janet received a phone call from Virginia Timmons, 507 E Fifth Street, Prairie City, IA who voiced her opinion in opposition to the City Council adopting an ordinance allowing chickens in residential areas of the City. Her reasons for opposing chickens in the City include the following: chickens stink, people raising and keeping chickens will not take care of them, the City of Colfax doesn't allow chickens, and chickens belong in the country.



JOE'S OLD FASHIONED FUN, LLC

Mail payments to:
Joe Henscheid
2507 E Leach Ave
Des Moines, IA 50320

(515) 707-2311
(888) 707-2311
Pam: (515) 989-6013

CONTRACT

THIS CONTRACT AND AGREEMENT MADE and entered into this 21ST day of FEBRUARY, 2021 by and between Joe's Old Fashioned Fun, LLC (hereinafter referred to as Operator and the CITY OF PRAIRIE CITY COMMITTEE hereinafter referred to as Customer.)

- Operator agrees to furnish, rides, inflatable's and ^{GAMES} concessions for PC DAYS Engagement, for Customer commencing on JULY 21 and ending JULY 22nd 10⁰⁰ PM
Additional provisions: Includes Mechanical Rides, Inflatables, Game Trailer & Food
- Customer will furnish suitable grounds to locate entire rides and concessions and living quarter spaces and licenses required by Operator for such considerations.
- Customer shall have the venue cleared by 8 AM on the date of the set-up which will be the 7/21 day of JULY, 2021. Customer will provide portable toilets and showers for the use of the Operator and staff upon arrival to the site of the engagement. including food truck
with exception of PCC inflatable for kids 5 & under
- Customer shall make a deposit of \$2000 as a guarantee to secure the date.
- Operator shall be the exclusive vendor of rides, inflatable's and photo booths for this engagement except for home owned eat and drink stands. All home owned eat and drink stands, or other concessions must be approved by the Operator prior to the date of set-up.
- It is further agreed that the Customer shall not separately contract another carnival or similar attraction from the date of this contract. All additional attractions MUST be booked through the Operator unless otherwise specified herein.
- Customer shall provide police or security protection at all times contemplated by this contract.
- Customer shall provide 24 hour toilet and shower facility with a handicapped accessible toilet and maintain them in clean working order.
- Customer shall provide adequate garbage containers and daily pick-up of refuse for the staff of the operator.
- Operator shall provide proof of midway insurance on all rides and concessions ONLY. Customer shall provide proof of insurance for grounds and parking.
- Customer shall provide, as predetermined, sufficient power to operate all rides and concessions. - 200 Amp

12. Should it become necessary, Customer shall provide, prior to the event, evidence that the site has been treated with insecticide to protect both the Operator, staff and customers.
13. In consideration of the forgoing agreement, Customer acknowledges and agrees that it shall indemnify and hold harmless Operator for any lawsuits, injuries or other damages occurring at the site of the event, or effecting any person who may attend this event that is not due to the operation of rides or concessions managed or owned by the operator. Customer further agrees to provide representation and defense to any lawsuit brought against the Operator regarding any personal injury that occurred at the event if said injury did not occur due to the negligence of the Operator.
14. The parties agree that this agreement is to be construed as broadly as allowed by law and that if any portion of this agreement is determined to be invalid by a court, then the remainder of this agreement shall remain in full force and effect.
15. Additional Provisions: The balance of \$6000⁰⁰ shall be paid to the operator prior to the event.

~~Customer to provide insurance - Minimum \$1,000,000~~

~~Food to include: Cotton Candy, Shaved Ice, Funnel Cakes and Kettle Korn.~~

FRIDAY 5 P.M. — 10 P.M.

SAT Noon — 10 P.M.

16. This contract represents the entire agreement of the parties concerning the subject matters above. The parties understand and agree that no oral representations or statements have been made beyond this written contract.

Signed in duplicate on this _____ day of _____

Address: _____

Phone: _____

E-Mail: _____


Joe Henscheid
Joe's Old Fashioned Fun

1 — GAME TRAILER (2) GAMES

5 — MECHANICALS

4 — INTERACTABLES — Must be monitored by.
Rock Wall Ballistic or Mindwinder AND TBA
Wizzer Pirate Revenge or comparable

Joe's
Old
Fashioned
Fun

BUSINESS NOTIFICATION LIST

***Note: Your signature on this list is for the sole purpose of businesses being affected by special events being notified of the event. It is not intended to indicate whether you are for or against the event. If you have comments and/or arguments concerning the event, they must be put in writing and delivered to City Hall as soon as possible to be considered prior to the special event application being approved.**

[illegible]

SITE PLAN

Attach site plan here.

Highlight areas of street closures, right-of-way closures, and sidewalk closures being used for the event. Show all locations of signs related to the event.

Thursday Noon:

Southside of Jefferson along Garden Square

North east side of Square along Garden Square on
Marshall Halfway down block

Friday 8am:

Marshall St from Jefferson to 2nd St

Washington from Main to Marshall

Friday 3pm:

Jefferson from Main to State St

Main from 5th to Washington

Friday 4pm:

Jefferson Monroe to Main

Parade Route - All signs to be placed

Main St. Washington to 2nd

**CITY OF PRAIRIE CITY
SPECIAL EVENT PERMIT APPLICATION FORM**

1. Sponsor Name: PC Days
Event Contact Person(s): Amy Witte
Address: 107 E 2nd St Prairie City IA 50288
Phone Number: 515 9750563 Email Address: abillywitte@hotmail.com
2. EVENT TYPE:
☒ Parade ☒ Festival ☐ Assembly/Rally ☒ Street Closure ☐ Block Party
☐ City Property Rental ☒ Walk/Run ☒ Fund Raiser
☐ Other _____
3. On-Site Contact Person(s): Amy Witte
Phone: 515 9750563 Location During Event: _____
4. Event Location: Garden Square
5. Parking and Traffic Plan: attached
- Street Closure: ☐ YES (Show on Map) ☐ NO
6. Event Date: 7-21-23 Event Start Time: 5:00pm^{7/21/23} Event End Time: 7/23/23 Noon
7-22-23 and 7-23-23
7. Set Up Time: 7/20/23 5pm Take Down Time: 7/23/23
8. Rain Date & Time: N/A
9. Size of Event (estimated number of people on-site at one time)
() 1 - 100 () 101 - 250 () 251 - 500
() 501 - 1,000 (X) 1,001 - 5,000 () Over 5,000
10. Security: PC PD
Have the Police been contacted about crowd/traffic control? ☒ YES ☐ NO
11. Number of portable toilets being provided: 6
Location(s) of toilets: determined by Carl
12. Types of Activities/Venues: Community Celebration

13. Non-Food Vendors, Concessionaires, Rides (Name, address, phone for each)

Applications come to city

14. Food Vendors (Name, address, phone for each)

Applications come to city

15. Tents

16. Utilities to be used (List equipment types) Inflatables, mechanical rides, band, vendors, food stands/truck

17. Alcoholic beverages served? License class:

Alcoholic Beverage License obtained?

☐ YES

☒ NO

18. Source of garbage/rubbish removal service: Roll offs of Des Moines

19. Site Plan attached:

☒ YES

☐ NO

20. Rental Agreement signed & attached

☐ YES

☐ NO

21. Insurance Certificate attached

☐ YES

☐ NO

22. Permit Fee included (Fee schedule) Amount: \$

☐ YES

☐ NO

*If no, proof of non-profit status must be included.

I have read this Special Event Agreement and Permit Application packet and have accurately and truthfully completed the Application. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in the packet.

Amy Witte
Signature

8/18/22
Date

Prairie City, IA 50228

Map showing streets and landmarks in Prairie City, IA 50228. Key streets include North St W, 9th St W, 8th St W, 6th St, W 5th St, W 2nd St, W South St, McMurray St W, Meadow Dr, Pleasant View Dr, W Steenhoek St, and Ashtyn Ln. Landmarks include Westview Cemetery, Waveland Cemetery, Entryway Park, and the Recreational Complex. The map also shows the locations of the Library, Post Office, City Hall, and Gordon Square. The map is oriented with North at the top, indicated by a compass rose. The map is titled "Prairie City, IA 50228".

QUESTIONS?

City Department Contact Listing

City Hall (515) 994-2649

Public Works (Street closures, signs)..... (515) 994-2649 x109

Police Department (Traffic control, security) (515) 994-2649 x112

Iowa Dept. Inspections & Appeals, Food & Consumer Safety Bureau (515) 281-6539
(Food & beverage safety)

INSURANCE CERTIFICATE

Attach certificate here.

BOBS SEPTIC & PREMIUM PRIVIES

2785 NE 46TH AVE
DES MOINES, IOWA 50317
Phone: 515-262-9174



Quote Date: 2/24/2023
Quote Expiration: 3/15/2023

PRAIRIE CITY CELEBRATION
Prairie City, IA

Date of Event: 7/21 - 7/22

Delivery of units will be the weekday before event. Pick Ups will be first weekday after event unless determined otherwise.

Qty	Description	Unit Price	Amount
4	REGULAR PORTABLE UNITS	\$205.00	\$820.00
2	HANDICAP UNITS	\$280.00	\$560.00
2	SANITIZER STATIONS	\$0.00	\$0.00
1	SPECIAL CLEANING/WEEKEND	\$150.00	\$150.00
	HANDWASH STATIONS - OPTIONAL		
Other comments		Subtotal	\$1,530.00
1. Units are not secured until payment is made in FULL.		Tax Rate	7.00%
2. Availability of units are subject to change until booked.		Tax	\$107.10
3. Payments can be made by Cash, Check, or Credit Card		Total Estimate	\$1,637.10

We appreciate allowing us to serve you!

RESOLUTION NO. 4-12-23-3

RESOLUTION DIRECTING CITY CLERK/FINANCE OFFICER TO PAY FOR THE 3.4 ACRES CURRENTLY OWNED BY DOUGLAS AND KELLI ROGERS

BE IT RESOLVED by the City Council of the City of Prairie City, Iowa:

Whereas, the City Council of the City of Prairie City, Iowa, entered into a real estate purchase agreement with Douglas and Kelli Rogers for the 3.1 acre property located near the City's water well fields, and

Whereas, the City Council enlisted the services of the Brick Gentry PC Law Firm to assist with preparation of a Real Estate Purchase Agreement, with an offer of \$255,000 for the 3.1 acre property, \$5000 to be delivered by the City upon acceptance of the offer to be held in trust by the Brick Gentry Law Firm as earnest money, and the balance to be paid at closing, in accordance to the Real Estate Purchase Agreement, and

Whereas, the Mayor and City Council voted to approve the Real Estate Purchase Agreement at their meeting on March 8, 2023, and

Whereas, the Mayor and the Rogers' have signed the Real Estate Purchase Agreement.

Now therefore be it resolved, that the City Council of the City of Prairie City directs the City Clerk/Finance Officer to pay the \$5000 for the 3.1 acre property to be held in trust by the Brick Gentry PC Law Firm and the balance to be paid at closing.

Approved and adopted this 12th day of April, 2023.

Chad D Alleger, Mayor

ATTEST:

Christie Busby, City Clerk/Finance Officer

December 6, 2022

PROPOSED SCOPE OF WORK

TRUNK WATER MAIN RELOCATION FROM WELL IN COLFAX PRAIRIE CITY, IOWA

GENERAL PROJECT DESCRIPTION

It is our understanding that the City would like to reroute the existing water main trunk to the west from the existing trunk line. Placing the new location of the water main trunk along the west and south property edges to mitigate issues with proposed development in Colfax as shown in the attached exhibit indicating the intended route. MSA Professional Services, Inc. shall provide the following services in accordance with the completion of the above project: It is also the City's intention to obtain more land for the construction of the new water main trunk. It is our understanding that the City will acquire permanent easements or property acquisitions prior to construction of the trunk water main and are not included in this contract.

TASK 1: PROJECT ADMINISTRATION

1. Project Administration
 - Manage and coordinate project team, budget and schedules. Maintain communication with Owner and stakeholders on project.
 - Provide monthly project updates, up to six, in writing to City Council on status of project through the duration of design project.
2. Design Meetings
 - Project kick-off: Attend one meeting with City staff prior to starting work on the project.
 - Preliminary (50%) Plan review: Attend one meeting with City staff after preliminary plans are complete, prior to starting final plans.
 - Final Plan review: Attend one meeting with City staff after plans have been updated based on preliminary plan review, Owner feedback, and additional design development.
 - Unless otherwise noted, all meetings will take place at City Hall.
3. Quality Assurance/Quality Control
 - Employ documented quality-assurance/quality-control procedures throughout project.

TASK 2: PROJECT SITE INFORMATION

1. Right-of-Way Research: utilize recorded survey documentation in project area to determine right-of-way locations.
 - Perform survey mapping of right-of-way along listed routes.

1555 SE Delaware Ave
Suite F
Ankeny, IA 50021

P (515) 964-1920
TF (800) 844-4122
F (515) 964-4003

www.msa-ps.com

2. Contact Utility One Call: utilize marking and mapping provided by one-call agency to assess locations of existing private utilities in the area.
3. Topographic Survey: collect location and elevation data of existing features at the site for use as basis of design. The area to be collected is generally described as:
 - Roughly 50' of topographic survey each side of proposed water main route as shown in attached exhibit.
4. Boundary Survey: perform boundary survey on the parcel identified in the attached exhibit.
5. Utility Structure Survey: investigate utility structures to obtain field measured invert elevations, penetrating pipe information, and condition assessment.
 - Field verify pipe elevations of existing water main trunk line needed to connect to proposed water main trunk line if exposed by City.

TASK 3: DESIGN — UTILITY DESIGN

1. Water Main Trunk Design: Develop horizontal and vertical alignments for water main trunk. Determine valve, blow off hydrant and connection locations. Perform required design computations regarding pressure and flow volumes. Prepare construction details.
2. Erosion Control Design: Prepare storm water pollution prevention plan to meet Iowa DNR NPDES General Permit No. 2 requirements.
3. Traffic Control Design: Prepare detour and traffic control plan.
4. Construction Cost Estimate: Develop a preliminary construction cost estimate based on preliminary plans. Develop an Engineers Estimate of Construction cost based on quantities computed from final plans.

TASK4: PLAN PREPARATION, DRAFTING, & PROJECT MANUAL

1. Preliminary Plan Preparation (50% Review): Prepare preliminary plans showing topographic survey information, horizontal and vertical alignments of water main and sanitary sewer, and typical construction details.
 - Intent of preliminary plan preparation is to give an idea of the proposed project. After preliminary review meeting, work under this subtask will be considered complete.
2. Final Plan Preparation: Prepare final plans based on 50% Final Plans and Owner's minor feedback.
3. Project Manual: Prepare supplemental technical specifications (if needed), special procedures, bidding documents and construction contracting documents based on SUDAS specifications.

TASK 5: UTILITY COORDINATION, AGENCY COORDINATION, & PERMITS

1. Utility Coordination and Communication
 - Inform private utility companies (gas, electric, and communications) of the project scope and timeline.

- Note utility locations (as provided by utility companies and/or one-call locate) on the project plans.
- Provide utility companies with final plans for the project.
- 2. Agency Coordination and Communication
 - Coordination with Iowa Department of DNR, Water Supply. Assumed two (2) hours of coordination.
 - Coordination with Iowa DOT Assumed two (2) hours of coordination.
- 3. Permits
 - Water Supply Construction Permit (Iowa DNR).
 - NPDES Construction General Permit No. 2 (Iowa DNR)
 - Iowa DOT Utility work within the ROW permit.
 - Permit fees to be paid by Owner.

TASK 6: BIDDING SERVICES

1. Bidding
 - Assist Owner in Advertising and Soliciting for Bids
 - Administer Bid Document Distribution Process utilizing QuestCDN
 - Issue Addenda as appropriate to clarify, correct, or change the bidding documents
 - Conduct a Public Bid Opening.
 - Prepare Tabulation of Bids
 - Assist Owner in evaluating bids and in assembling and awarding construction contracts.

ASSUMPTIONS

- Owner shall provide access to any and all relevant structures and equipment as necessary to complete evaluation
- It is assumed that the permanent easements and land acquisition will be completed prior to construction by others.

OWNER PROVIDED INFORMATION

- Permitting fees.
- Coordination with potential developer on design requirements.
- Preliminary plat for the developer property.

SERVICES NOT INCLUDED

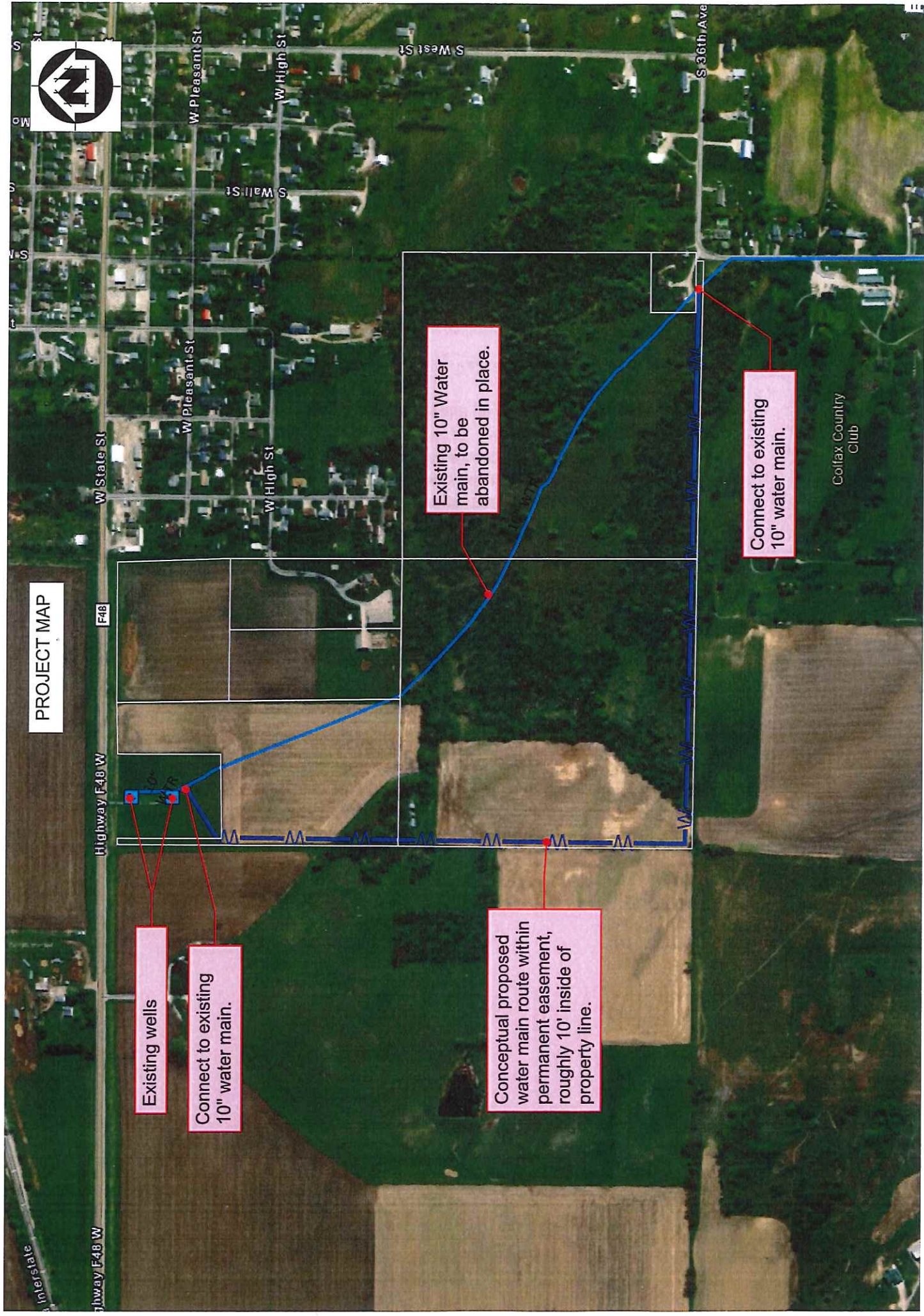
(THESE CAN BE EASILY PROVIDED AS AN ADDITIONAL SERVICE IF DESIRED)

- Additional meetings. Attendance at any meetings that are not specially addressed in the scope above.
- No evaluations and/or discussions on source water quality, quantity or treatment.
- Easement negotiations, fees or compensation.
- Right-of-Way negotiations, fees or compensation.

- Permit application fees.
- Construction administration/observation.
- Construction staking.
- Computer 3D visualizations or renderings.
- Owner changes to the plans and specifications after Owner approval has been given.
- Soil borings or any testing of existing soil conditions. Concrete, material, and soil testing.
- Environmental, wetland, and flood plain, investigations and analysis
- Review shop drawings.
- Review and process Contractor's payment requests. Receive, review, and forward to the Owner the Contractor's record drawings, guarantees, and other close-out documentation.
- Local zoning submittals and meetings.
- Traffic or entrance studies.
- Easements. Any temporary or permanent easements required for the construction of the project will be the responsibility of the Owner, unless added by Amendment. This includes any work required to vacate the existing easement for the water main to be abandoned with the project or to acquire the fee title for the additional right-of-way for the future well sites.

One of MSA's goals is to "create better places to live and work." It is our commitment to you to bring our expertise together with your needs and assist the City in developing the best and most appropriate solutions. We truly believe in making partners and not just making projects. Please contact me with any questions or comments by email or phone listed below.

Andrew J Inhelder, PE
ainhelder@msa-ps.com
(515) 635-3403



PROJECT MAP

Existing wells

Connect to existing 10" water main.

Conceptual proposed water main route within permanent easement, roughly 10' inside of property line.

Existing 10" Water main, to be abandoned in place.

Connect to existing 10" water main.

Collax Country Club

(CON'T – PERFORMANCE, PAYMENT, AND MAINTENANCE BOND)

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents.

It is expressly understood and agreed by the Contractor and Surety in this Bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.
3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:
 - A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of four (4) year(s) from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
 - B. To keep all work in continuous good repair; and
 - C. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

(CON'T - PERFORMANCE, PAYMENT, AND MAINTENANCE BOND)

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2. **PAYMENT:** The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.
3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:
 - A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of four (4) year(s) from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
 - B. To keep all work in continuous good repair; and
 - C. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

(CON'T – PERFORMANCE, PAYMENT, AND MAINTENANCE BOND)

4. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

- A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
- B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and
- C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
- D. That no provision of this Bond or of any other contract shall be valid that limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
- E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

(CON'T - PERFORMANCE, PAYMENT AND MAINTENANCE BOND)

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Jasper County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a word, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

(CON'T - PERFORMANCE, PAYMENT, AND MAINTENANCE BOND)

Witness our hands, in triplicate, this 12th day of April, 2023.

PRINCIPAL:

TK Concrete, Inc.
Contractor
By Anthony De Meer
Signature
President
Title

FORM APPROVED BY:

Attorney for Jurisdiction

SURETY:

Old Republic Surety Company
Surety Company
By Zachary Matter
Signature Attorney-in-Fact Officer
Zachary Matter
Printed Name of Attorney-in-Fact Officer
Zip Bonds, LLC
Company Name
3737 Woodland Ave. Suite 505
Company Address
West Des Moines, IA 50266
City, State, Zip Code
888-435-4191
Company Telephone Number

NOTE:

1. All signatures on this Performance, Payment, and Maintenance Bond must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.
2. This Bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this Bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this Bond must be exactly as listed on the Certificate of Power or Attorney accompanying this Bond.



OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: **RYAN O. SWALVE, ZACHARY MEFFERD, ZACHARY MATTER,**
HAVILAH WATSON of WEST DES MOINES, IA

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 29th day of September 2022.

OLD REPUBLIC SURETY COMPANY

Karen J. Haffner
Assistant Secretary



Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 29th day of September, 2022, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026
(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

40-0605



Signed and sealed at the City of Brookfield, WI this 12 day of April, 2023

ORSC 22262 (3-06)

Karen J. Haffner
Assistant Secretary

ZIP BONDS

CONTRACT

THIS CONTRACT, made and entered into at Prairie City, City Hall this 12th day of April, 2023, by and between the City of Prairie City, Iowa by its Mayor, upon order of its City Council hereinafter called the "Jurisdiction," and TK Concrete, Inc., hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvements as specified in the Contract Documents, which are officially on file with the Jurisdiction, in the office of the City Clerk. This Contract includes all Contract Documents. The work under this Contract shall be constructed in accordance with the SUDAS Standard Specifications, Most Recent Edition, and as further modified by the Supplemental Specifications and Special Provisions included in said Contract Documents. The Contractor further agrees to complete the work in strict accordance with said Contract Documents, and to guarantee the work as required by law, for the time required in said Contract Documents, after its acceptance by the Jurisdiction.

This Contract is awarded and executed for completion of the work specified in the Contract Documents for the bid prices shown on the Contract Attachment: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

CITY HALL ALLEY RECONSTRUCTION 2023

This project is generally described as alley reconstruction and trenched storm sewer construction: Along the City Hall alleyway from S. Marshall Street to S. State Street. The project also includes water service connections for 106 Marshall Street, 105 State Street, and 104 Marshall Street. Paving will include parking along the alleyway for the Prairie City City Hall, 203 E Jefferson Street.

The improvements include approximately: 72 LF of trenched 15" diameter RCP storm sewer; 213 LF of trenched 6" diameter HDPE storm sewer for roof drains; 1 connection to existing storm sewer; 352 LF of trenched 1" diameter copper water service pipe; 3 water service connections; 1 SW-511 intake; 402 SY PCC pavement; 97 SY of PCC sidewalks; 326 SY of PCC driveways. Other associated improvements include, fittings, appurtenances, traffic control, erosion control, surface restoration, and miscellaneous work necessary to complete the project.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of Two Hundred Twenty Thousand Three Hundred Seventy DOLLARS (\$220,370.00), which amount shall constitute the required amount of the Performance, Payment, and Maintenance Bond. The Contractor hereby agrees to commence work under this Contract on or before a date to be specified in a written Notice to Proceed by the Jurisdiction; and to substantially complete the project as described in the Notice to Bidders and Notice of Public Hearing within June 16, 2023 and to pay liquidated damages for noncompliance with said completion provisions at the rate of \$500.00 for each calendar day thereafter that the work remains incomplete; and to fully complete the project as described in the Notice to Bidders and Notice of Public Hearing within July 14, 2023 and to pay liquidated damages for noncompliance with said completion provisions at the rate of \$200.00 for each calendar day thereafter that the work remains incomplete.

(CON'T – CONTRACT)

Project Name: City Hall Alley
Reconstruction 2023

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION

CONTRACTOR

By _____
City of Prairie City Representative

TK Concrete, Inc. _____
Contractor

(Seal)
ATTEST:

By Anthony VerMeer _____
Signature

President _____

Title

FORM APPROVED BY:

1608 Fifield Rd _____
Street Address

Pella, IA 50219 _____
City, State, Zip Code

641-628-4590 _____
Telephone

Attorney for Jurisdiction

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number C0923-36 issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the Division of Labor Services of the Iowa Department of Workforce Development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE:

1. All signatures on this Contract must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.

(CON'T – CONTRACT)

Project Name: City Hall Alley
Reconstruction 2023

CORPORATE ACKNOWLEDGEMENT

State of Iowa)
) SS
Warren County)

On this 12 day of April, 2023, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Anthony Vermeer and _____, to me known, who, being by me duly sworn, did say that they are the President, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that Anthony Vermeer and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.



Blane Reutter
Notary Public in and for the State of Iowa
My commission expires 3 - 10, 2024

PARTNERSHIP ACKNOWLEDGEMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

(CON'T – CONTRACT)

Project Name: City Hall Alley
Reconstruction 2023

INDIVIDUAL ACKNOWLEDGEMENT

State of _____)
_____) SS
_____ County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20____

LIMITED LIABILITY COMPANY ACKNOWLEDGEMENT

State of _____)
_____) SS
_____ County)

On this _____ day of _____, 20____, before me a Notary Public in and for said county, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____, by it voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

CONTRACT ATTACHMENT

Project Name: City Hall Alley
Reconstruction 2023

CONTRACT ATTACHMENT: ITEM 1 - BID ITEMS, QUANTITIES, AND PRICES

This Contract is awarded and executed for completion of the work specified in the Contract Documents for the bid prices tabulated below as proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to twenty percent (20%) or less of the amount bid shall not affect the unit bid price.

BASE BID PROPOSAL:

ITEM NO.	ITEM	UNIT	TOTAL	UNIT PRICE	TOTAL PRICE
Division 2: Earthwork					
2.01	Clearing and Grubbing	LS	1	\$1,500.00	\$1,500.00
2.02	Topsoil, On-site, Salvage & Replace, 8-in Thickness	CY	30	\$50.00	\$1,500.00
2.03	Excavation, Class 10	CY	21	\$120.00	\$2,520.00
2.04	Subgrade Preparation, 12 in. Thickness	SY	480	\$8.50	\$4,080.00
2.05	Compaction Testing, Moisture & Density Control	LS	1	\$3,000.00	\$3,000.00
2.06	Below Grade Excavation (Core Out)	CY	50	\$75.00	\$3,750.00
Division 3: Trench Excavation and Backfill					
3.01	Trench Compaction Testing	LS	1	\$1,000.00	\$1,000.00
Division 4: Sewers and Drains					
4.01	Sanitary Sewer Service Relocation	LF	77	\$150.00	\$11,550.00
4.02	Storm Sewer, Trenched, RCP, 15 in.	LF	72	\$125.00	\$9,000.00
4.03	Storm Sewer, Trenched, HDPE, 6 in.	LF	213	\$80.00	\$17,040.00
4.04	Connection to Roof Drain	EA	6	\$575.00	\$3,450.00
4.05	Roof Drain Piping Connection to Storm Sewer Pipe	EA	1	\$2,250.00	\$2,250.00
Division 5: Water Mains and Appurtenances					
5.01	Water Service Pipe, Copper, 1 in.	LF	352	\$45.00	\$15,840.00
5.02	Connection to Existing Water Service	EA	6	\$2,500.00	\$15,000.00
Division 6: Structures for Sanitary and Storm Sewers					
6.01	Intake, SW-511	EA	1	\$7,500.00	\$7,500.00
6.02	Manhole Adjustment, Minor	EA	1	\$2,750.00	\$2,750.00

6.03	Connection to Existing Intake	EA	1	\$2,500.00	\$2,500.00
Division 7: Streets and Related Work					
7.01	Pavement, PCC, 7 in. Thickness	SY	402	\$82.50	\$33,165.00
7.02	PCC Pavement Samples and Testing	LS	1	\$3,000.00	\$3,000.00
7.03	Removal of Sidewalk	SY	82	\$15.00	\$1,230.00
7.04	Removal of Driveway	SY	26	\$15.00	\$390.00
7.05	Sidewalk, PCC, 4 in. Thickness	SY	71	\$75.00	\$5,325.00
7.06	Sidewalk, PCC, 6 in. Thickness	SY	26	\$120.00	\$3,120.00
7.07	Detectable Warning	SF	10	\$60.00	\$600.00
7.08	Driveway, Paved, PCC, 6 in. Thickness	SY	326	\$72.50	\$23,635.00
7.09	Driveway, Granular, 6 in. Thickness	SY	5	\$75.00	\$375.00
7.10	Pavement Removal	SY	323	\$20.00	\$6,460.00
Division 8: Traffic Control					
8.01	Temporary Traffic Control	LS	1	\$6,000.00	\$6,000.00
Division 9: Site Work and Landscaping					
9.01	Hydraulic Seeding, Seeding, Fertilizing, and Mulching (BFM), Type 1	LS	1	\$3,500.00	\$3,500.00
9.02	Hydraulic Mulching, Temporary	LS	1	\$2,500.00	\$2,500.00
9.03	Wattle, 9 in. Dia.	LF	145	\$8.00	\$1,160.00
9.04	Wattle, Removal	LF	145	\$4.00	\$580.00
9.05	Inlet Protection Device, Drop-In	EA	2	\$325.00	\$650.00
9.06	Inlet Protection Device, Maintenance	EA	2	\$100.00	\$200.00
Division 11: Miscellaneous					
11.01	Mobilization	LS	1	\$22,500.00	\$22,500.00
11.02	Concrete Washout	LS	1	\$1,750.00	\$1,750.00

TOTAL AMOUNT BASE BID:

\$220,370.00

ADD ALTERNATE #1 – ELECTRICAL SERVICE PROPOSAL:

ITEM NO.	ITEM	UNIT	TOTAL	UNIT PRICE	TOTAL PRICE
Add Alternate #1					
A1.01	Underground Electrical Service	LS	1	\$9,500.00	\$9,500.00

**TOTAL AMOUNT BASE BID ADD
ALTERNATE #1 – ELECTRICAL
SERVICE:**

\$229,870.00

RESOLUTION NO. 4-12-23-4

A RESOLUTION APPROVING CONTRACT AND PERFORMANCE, PAYMENT & MAINTENANCE BONDS FOR ALLEYWAY PROJECT LOCATED SOUTH OF CITY HALL

WHEREAS, the City Council of the City of Prairie City, Iowa, has heretofore awarded a contract for the Alleyway Reconstruction Project located south of City Hall and fixed the amount of the performance, payment, and maintenance bonds to be furnished by such contractor (TK Concrete), and instructed and authorized the Mayor and City Clerk to execute the said contract on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contract has been duly signed by the contractor and by the Mayor and City Clerk, and upon examination by this Council the same appears to be in proper form; and

WHEREAS, the contractor has filed satisfactory performance, payment, and maintenance bonds in the required amount;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Prairie City, Iowa, as follows:

Section 1. The aforementioned contract and performance, payment, and maintenance bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Approved and adopted this 12th Day of April, 2023.

Chad D. Alleger, Mayor
City of Prairie City

ATTEST

Christie Busby, City Clerk/Finance Officer
City of Prairie City



Task Order #27

To: City of Prairie City
Jerry Moore, City Administrator
203 E Jefferson St
Prairie City, IA 50228

Date of Issuance: March 23, 2023

MSA Project No.: 08994046

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: City Hall Alleyway Reconstruction Construction Related Services

The scope of the work authorized is: See attached Scope of Services

The estimated fee for the work is: \$24,000.00

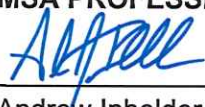
This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and materials basis. A list of reimbursable expenses is included on the attached rate schedule.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files.

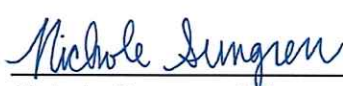
CITY OF PRAIRIE CITY

Jerry Moore
City Administrator
Date: _____

MSA PROFESSIONAL SERVICES, INC.



Andrew Inhelder, PE
Project Manager
Date: 03/21/2023



Nichole Sungren, PE
Team Leader
Date: 03/21/2023

203 E Jefferson St
Prairie City, IA 50228
Phone: (515) 994-2649

1555 SE Delaware Ave, Suite F
Ankeny, IA 50021
Phone: (515) 964-1920

Attachment B - Scope of Services
Task Order #27
City Hall Alleyway Reconstruction
Construction Related Services

Basic Engineering Services and Related Matters

MSA Professional Services, Inc. (ENGINEER) proposes to provide construction phase services for the City of Prairie City, Iowa (OWNER), of the following:

1) City Hall Alleyway Reconstruction

TO #27

Construction related services for the City Hall Alleyway Reconstruction project in Prairie City, Iowa includes the reconstruction of alleyway south of City Hall from Marshall Street to State Street. Project includes water service replacement within project limits, parking stalls along the south side of City Hall, sidewalk along the south side of City Hall, inverted crown alleyway construction with associated storm sewer. SUDAS Design Standards and Specifications shall be implemented, including current City of Prairie City Supplemental Specifications.

In association with completion of the above project, the following assumptions are applicable:

Project Manager

The ENGINEER shall assign Andrew Inhelder, P.E. as the Project Manager. ENGINEER shall not modify said assignments without OWNER consent.

BASIC ENGINEERING SERVICES

1. CONSTRUCTION ADMINISTRATION PHASE
 - a. Meet with the OWNER to determine project construction requirements at Preconstruction Conference, provide periodic updates of the project progress, and discuss any relevant issues concerning the project.
 - b. Conduct one (1) preconstruction conference with all interested parties at City Hall;
 - i. Prepare and distribute minutes and agenda
 - c. Receive and review any and all schedules that contractor has submitted, including progress schedule and schedule of Values.
 - d. Review shop drawings, samples and other construction related materials;
 - e. Recommend Change Orders to OWNER as appropriate and prepare same.
 - f. Provide one copy of all Contractor Submittals to OWNER
 - g. Attend construction meetings. An assumption of two (2) onsite meetings is with this scope.
 - h. Prepare, review and recommend contractor's application for payment on standard form;
 - i. Attend one (1) substantial completion walkthrough with OWNER.
 - j. Prepare project close out documents, including punch list of noncompliant construction features and OWNER's certificate of completion.
 - k. Attend one (1) final completion walkthrough with OWNER.
 - l. Perform internal quality review to assure compliance with OWNER's intent.
 - m. Coordinate internal Staff to assure compliance with OWNER's intent
 - n. Prepare Project Correspondence.
 - o. Prepare and submit invoices. Invoices shall be submitted monthly and are payable within 30 days of receipt.
2. CONSTRUCTION STAKING
 - a. Storm Sewers (Includes 1 set of stakes):
 - i. Place stakes for all manholes, intakes, cleanouts, and other structures associated with new sewer.
 - ii. Provide offset stake for each structure set at 10 to 15 feet. Offset may be increased for deep sewers.
 - iii. For back of curb intakes, set two offset stakes along the curb alignment to properly align the new grate. Stakes may also be offset perpendicular to the curb alignment as required to avoid conflicts with the proposed storm sewer.
 - iv. Place stakes for all bends in the pipe alignment. Provide two offset stakes, one along each pipe segment bearing, at bends to accurately place bend location.
 - v. For pipe sections over 100 feet in length, set offset stakes 50 feet and 100 feet from end of pipe and every 100 feet thereafter. Label stakes with offset distance and elevation reference to the flowline of the proposed pipe.
 - b. Paving (Includes 1 set of stakes):
 - i. Set paving hubs at appropriate offsets around perimeter of paved areas. Place hubs at grade breaks (high and low points), points of horizontal deflection (bends), and 25 foot intervals in between. Label stakes with offset distance and elevation reference to the top of paving.
 - ii. For paving areas wider than 60 feet, set paving hubs at appropriate offsets on 25-foot intervals along interior bays or drive lanes. Label stakes with offset distance and elevation reference to the top of paving.
 - iii. Place stakes for curb drop locations for sidewalk ramps and driveways. Set hubs on both sides of the drop curb at the bottom of the drop to ensure the appropriate width of curb opening is achieved. Label stakes with offset distance and elevation reference to tip of paving.
 - iv. Place stakes for sidewalks and trails on one side only at appropriate offsets. Place stakes at 50 foot intervals in straight and level sections and 25 foot intervals for

Attachment B - Scope of Services

Task Order #27

City Hall Alleyway Reconstruction

Construction Related Services

horizontal or vertical curves. Label stakes with offset distance and elevation reference to the top of paving.

c. Resetting of Survey Monuments

- i. Comply with the requirements of Iowa code section 355 and the Iowa Administrative Code Section 193c for the replacement of all disturbed monuments within the project area.

3. CONSTRUCTION OBSERVATION PHASE

- a. Provide on-site observation to determine the amount, quality, acceptability, and fitness of the work, materials and equipment, which are to be paid for under the contract, and to reject or condemn work, material or equipment which does not conform to the terms of the contract.

- i. **Onsite (part time) observations have been assumed to be performed for 80 hours during critical operations construction (i.e. utility connections, structure installation, paving operations, etc.), as well as 5 hours of onsite professional engineering observation for a total of 85 hours.**

- ii. Defective work: Reject work if, on the basis of observations, ENGINEER believes that either such work is defective under the standards of the contract documents or will not produce a completed project that conforms to the contract documents.

- b. Collect GIS information on installed infrastructure incorporated into the City's GIS.

4. POST CONSTRUCTION PHASE

- a. Prepare as-built drawings for the proposed improvements.
- b. Provide OWNER with as-built documents.
- c. Submit all files to OWNER at the completion of the project.

Items Not Included in Basic Services

1. Additional Meetings

Attendance at any such meetings that are not specially address above shall be considered above and beyond the scope of services as identified herein.

2. Additional Stakes

Additional stakes, due to the Contractor's negligence, will be at the Contractor's expense. The ENGINEER will notify the OWNER, in writing (email) of the staking needs prior to staking in the field.

3. Additional Construction Observation Services

Construction observation hours based on assumptions made per Section 3 of this contract. If in the event the number of construction observation hours has the potential to exceed the assumed contract hours, the ENGINEER will notify the OWNER prior to this occurring and will request a contract amendment to proceed.

4. NPDES Observations & Inspections

Disturbed area is estimated to be less than one acre and therefore won't trigger NPDES construction permitting. Inspections/observations due to NPDES compliance are considered above and beyond the scope of services as identified herein.



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: April 7, 2023
SUBJ: Request to Rehire/Reestablish One (1) Full-time Public Works Position

The City Council considered and tabled the request to reestablish the fourth full-time position for the Public Works Department at the February 8, 2023 meeting. Adequate funds were allocated in the FY23 and FY24 budgets to cover the salary and benefit expenses for the requested fourth full-time position based on the measures and information identified below.

Since my appointment in January, I've taken time to learn and understand the City's Public Works Department and operations. I've learned from the Public Works staff about their operational roles, coverage, city facilities, equipment status, planned projects, and staff certification requirements. I had discussions with the Mayor and City Council about Public Works Department operational issues. I've responded to operational issues from the general public, I've toured the facilities, and I've met weekly with the Public Works staff to discuss ways to improve the department's effectiveness and increase transparency with operations and projects.

Currently, there are three full-time Public Works employees, however, one full-time employee is on medical leave. It is not known how long the employee will be on medical leave, nor how long they will be on light duty status when they return to work. In this current status, it is difficult and not likely possible for only two (2) Public Works staff to cover all of the necessary daily service areas within the Public Works Department and also keep up with the planned projects. There are nine (9) projects planned for this spring, ten (10) projects this summer, and four (4) projects planned this fall. Adding a fourth Public Works employee will be beneficial in planning and accommodating the current and future workload of the department. This request also involves a plan for Carl to retire tentatively the end of December 2023, and subject to Iowa Department of Natural Resources (IDNR), and the City Council approvals, Carl supports becoming a contractor to the City mainly serving as the City's Certified Wastewater Treatment Operator (and possibly assisting with special projects) until such time Jake passes his Grades 2 & 3 Wastewater Treatment Certifications. Under this arrangement, the number of Public Works Department employees would drop to three (3) full-time Public Works employees after December of 2023.

The Public Works Department will respond in the following way if the City Council supports adding the fourth Public Works employee:

1. Coverage of the various Public Works operational areas will improve.
2. More projects will be completed internally by Public Works staff to save on expenses from paying contractors to do the work. Public Works staff will work on the following projects; pot hole repairs, dirt work at new water main projects, moving dirt at water plant, installing water meter upgrades, lead and



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

- copper survey, update wastewater plant UV lights, City Hall landscaping, spreading golden rock material on infields, tree trimming, and retention pond maintenance at the Sports Complex, spraying weeds, installing water meters, taking water meter readings, and equipment maintenance and repair. See attached projects list for details. Additional projects include those that the Public Works staff will assist and monitor contractors.
3. Existing staff will dedicate time weekly training to achieving water and wastewater certifications with the goal of legally operating the City's water and wastewater plants.
 4. To improve transparency in informing the general public about City projects, we will annually post project schedules derived from a Capital Improvements Plan on the City's website and social media and projects will be completed as scheduled.
 5. Staff will continue with the established trend of learning all parts of Public Works operations, however, a new program will be devised to providing greater coverage of City facilities and streets. Each Public Works employee will be matched up to a certain City facility and streets with the responsibility of general oversight to include debris removal, snow removal on sidewalks, cleanliness of spaces, ensuring facilities are operating adequately, and issues with streets and signage are adequately addressed. This program will apply to the town square, library and city hall, community building and park and other parks and the sports complex, and City streets and trail. Status updates will be provided to the Mayor and City Council during weekly updates.
 6. Where practical, staff work times will be staggered during the winter to reduce overtime for snow removal. Where possible, meeting, training, and conference schedules for staff will also be staggered to provide on-going City coverage. Overnights for training and conferences will not be administratively supported.
 7. Carl will continue training and mentoring the existing staff at the wastewater treatment plant and other operations in the City, including assisting with the training of the new employee. If approved by the IDNR and City Council, after December 2023, Carl supports becoming the City's Certified Wastewater Treatment Plant Operator contractor until Jake obtains his Grade 2 and 3 Wastewater Treatment Certifications.
 8. To increase Public Works revenues and awareness of right-of-way projects, the City Administrator will work with Public Works staff, the City's Engineering firm, and others to develop a Prairie City Right of Way Design Manual. The design manual will address the City's standards for private utilities proposing to install utilities and structures within the City's right-of-ways, meet Iowa Statewide Urban Design Specifications - SUDAS requirements, and require submittal of a permit application and fee, and participation in a preconstruction meeting prior to commencing with work.
 9. To improve project planning, programing, and implementation, the City Administrator will coordinate with Public Works staff, the City's Engineering firm, and the Mayor and City Council to identify and develop a five (5) year Capital Improvements Plan.
 10. The existing staff will be able to adequately plan and take their accrued vacation and personal leave.

It is my recommendation that the City Council approve reestablishing/hiring the fourth Public Works Department position with a start date of June 1, 2023, based on the supporting measures identified above.

Project list

- Pot holes - Us
- Tree trimming - Contractor
- Tree removal at parks - Contractor
- Dirt work at new water mains - Us
- Removing large tree trunks at lagoons - Contractor
- Cleaning up dirt piles at lagoon - Contractor
- Grind up concrete at lagoons to be used as riprap - Contractor
- Moving dirt pile at water plant - Us
- Moving and spreading pile of golden material from water plant to CIRAD - ??
- Spraying cemetery, parks, sports complex - Contractor
- Rodent control at complex - Contractor
- Alley construction behind city hall - Contractor
- Clean up streets around Garden square and paint parking lines - Contractor
- Sweep the curb streets around town - Contractor
- Clean up the pond at the complex - ??
- Install water meters and upgrades – Us
- Lead and copper survey – big task – Us
- Lift station rehab – Contractor and Us
- Wastewater computer upgrade – Contractor and Us
- Library – Contractor and Us
- Rehab UV system at wastewater plant – Us
- Maintenance equipment – Contractor and Us
- Water plant upgrades - Contractor and Us
- Well cleaning – Contractor and Us
- Water tower cleaning – Contractor and Us
- Move water main at Colfax – Contractor and Us
- Fence at water plant – Contractor and Us
- Sealcoat streets – Contractor and Us
- Landscaping at City Hall - Us

RESOLUTION NO. 4-12-23-5

**A RESOLUTION APPROVING REESTABLISHING/HIRING ONE (1)
FULL-TIME PUBLIC WORKS EMPLOYEE**

WHEREAS, currently there are three (3) full-time Public Works employees, one (1) of the full-time employee is on medical leave, and

WHEREAS, to provide the City with reasonable Public Works Department service coverage during this interim situation, and

WHEREAS, a new full-time Public Works employee is requested to assist with the current and future Public Works department operations and projects, and

WHEREAS, the request for a new full-time Public Works employee is subject to all measures identified in the memo from the City Administrator dated April 7, 2023 addressing this item that includes a total Public Works Department staffing level of three (3) full-time Public Works employees after December of 2023 and subject to Iowa Department of Natural Resources and City Council approval, Carl becoming a contract operator of the City's Waste Water Treatment Plant until Jake obtains his Grade 2 & 3 Waste Water Treatment Certifications.

NOW THEREFORE BE IT RESOLVED that the City Council approves reestablishing/hiring a new Public Works employee subject to passing a criminal background check and physical starting effective June 1, 2023.

Approved and adopted this 12th Day of April, 2023.

Chad D. Alleger, Mayor
City of Prairie City

ATTEST

Christie Busby, City Clerk/Finance Officer
City of Prairie City



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: March 28, 2023
SUBJ: FY24 Budget

City Administrative staff present to the Mayor and City Council the City's FY24 budget. The budget includes input on revenue and expenditure projections from City department directors and staff, City Administrative staff, evaluations and input from the Budget Committee and City Council, and the City's partners and contracted service representatives.

From the Budget Committee session on February 16, 2023, approximately \$85,000 of requested expenses primarily for capital equipment were cut from the Public Works budget. In response to SF 181, the Jasper County Auditor recertified the property valuations in the City and the impact was a reduction of \$1,997,625 in property valuation, reducing the total property tax dollars to be received by \$22,749.83. The City's property tax levy rate was held to last year's rate of 11.38844. To accomplish this, the property tax levy rates for the property liability insurance, FICA and IPERS, and Other Employee Benefits levies were adjusted downward. The property tax levy rate of 11.38844 will generate \$725,406 in property tax revenue.

Based on input from PFM Financial Advisors LLC, to pay for water and sewer debt, water rates are planned to increase 5% and wastewater rates are proposed to increase 2%. Solid waste rates are planned to increase 3.5% and recycling rates are planned to increase 5%.

The budget includes funding for five (5) Capitol Projects; the Alley paving located south of City Hall, Library renovation and addition, new Fire/EMS building, land purchase and relocation of the City's water main, and the tennis courts at a total cost of \$1,325,000.

The budget includes \$5,153,954 in total expenditures and transfers out and \$6,078,345 in total revenues and a beginning fund balance July 1, 2023 of \$4,749,375, and an ending fund balance June 30, 2024 of \$5,673,766.

RESOLUTION NO. 4-12-23-6

**RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL
YEAR ENDING JUNE 30, 2024**

BE IT RESOLVED by the City Council of the City of Prairie City, Iowa:

1. That the Adoption of Budget and Certification of City Taxes with a total City property tax levy rate of 11.38844 be approved, and
2. That the Proposed Budget Summary published on March 24, 2023, in the Newton Daily News be approved as published, and
3. That the detailed budget and the Adopted Budget Summary showing estimated revenues and expenditures by program, which supports the Adoption of Budget and Certification of Taxes for the City be approved.

Be IT FURTHER RESOLVED, that the City Council approves the Adoption of Budget and Certification of City Taxes, the detailed budget, and the Adopted Budget Summary for the City and directs the City Clerk/Finance Officer to submit the approved budget to the Jasper County Auditor and the Iowa Department of Management in accordance with state requirements.

Approved and adopted this 12th day of April, 2023.

Chad D Alleger, Mayor

ATTEST:

Christie Busby, City Clerk/Finance Officer

RESOLUTION NO. 4-12-23-7

**RESOLUTION SETTING A PUBLIC HEARING FOR THE FY2022/2023
BUDGET AMENDMENT**

BE IT RESOLVED by the City Council of the City of Prairie City, Iowa:

The City Council of the City of Prairie City, Iowa, hereby approves setting a public hearing for the FY2022/2023 Budget Amendment for the City Council meeting at City Hall, 203 E Jefferson Street on May 10, 2023 at 6:30 PM.

Approved and adopted this 12th day of April, 2023.

Chad D Alleger, Mayor

ATTEST:

Christie Busby, City Clerk/Finance Officer

RESOLUTION NO. 4-12-23-8

**RESOLUTION SETTING A PUBLIC HEARING TO AMEND THE CITY'S
CODE OF ORDINANCE INCREASING WATER, WASTEWATER, SOLID
WASTE AND RECYCLING RATES**

BE IT RESOLVED by the City Council of the City of Prairie City, Iowa:

The City Council of the City of Prairie City, Iowa, hereby approves setting a public hearing for May 10, 2023 at City Hall, 203 E Jefferson Street at 6:30 P.M. This public hearing is required by Iowa Code to allow the general public the opportunity to voice their opinions on an amendment to the City's Code of Ordinance pertaining to increasing water, wastewater, solid waste and recycling rates.

Approved and adopted this 12th day of April, 2023.

Chad D. Alleger, Mayor

ATTEST:

Christie Busby, City Clerk/Finance Officer

RESOLUTION NO. 4-12-23-9

**A RESOLUTION RE-HIRING TWO (2) PART-TIME SUMMER
RECREATION STAFF**

WHEREAS, the City of Prairie City has an established summer recreation program, and

WHEREAS, the Mayor and City Council support continuing offering summer recreational programs in the City for youth, and

WHEREAS, two (2) part-time recreational staff were hired last year to assist the summer recreational programs.

NOW THEREFORE BE IT RESOLVED that the City Council approves the re-hiring of Alyssa L. Grier and Jennifer A. Kline, subject to criminal background checks, at a lump sum of \$1500 each to assist with the summer recreational programs in the City for 2023.

Approved and adopted this 12th Day of April, 2023.

Chad D. Alleger, Mayor
City of Prairie City

ATTEST

Christie Busby, City Clerk/Finance Officer
City of Prairie City

RESOLUTION NO. 4-12-23-10

**A RESOLUTION APPROVING REVISED CITY OF PRAIRIE CITY FEE
SCHEDULE**

BE IT RESOLVED by the City Council of the City of Prairie City, Iowa:

Whereas, the City Council of the City of Prairie City, Iowa, approved the City's Fee Schedule on March 10, 2021, and

Whereas, the Jasper County Board of Supervisors revised their fees for building permits on November 2, 2021, and

Whereas, the City of Prairie City contracts with the Jasper County Community Development Department for building permit application review and inspections services and for consistency its necessary to revise the City's building permit application fees to match Jasper County Community Development Department's fees, and

Whereas, a minor adjustment is also being made to a service (NSF Check Fee) previously provided by the City's Police Department.

Now therefore be it resolved, that the City Council of the City of Prairie City approves the revised Fee Schedule.

Approved and adopted this 12th day of April, 2023.

Chad D Alleger, Mayor

ATTEST:

Christie Busby, City Clerk/Finance Officer



FEE SCHEDULE

City of Prairie City

PUBLIC SAFETY**REPORTS, COPIES, CD'S, TESTS, RELEASES**

Police Report	\$15.00
Fingerprinting	\$15.00
Video/Audio Tapes	\$30.00
Photos	\$5.00 per photo for computer print \$20.00 for thumb drive
Special Event Police Presence	Des Moines Police Department Hourly Rate

AUTOMATED TRAFFIC ENFORCEMENT TICKETS

1 – 14 Over the speed limit	\$100.00 per occurrence
15 + Over the speed limit	\$150.00 per occurrence

PET LICENSE

Pet License – spayed/neutered	\$10.00 before April 1
Pet License – spayed/neutered	\$15.00 after April 1
Pet License – non-spayed/neutered	\$15.00 before April 1
Pet License – non-spayed/neutered	\$20.00 after April 1

ANIMAL IMPOUNDS

Impound @ Animal Rescue League	Per Jasper County Fee Schedule
--------------------------------	--------------------------------

VEHICLE IMPOUNDS

Impound Release Fee (Cash Only)	\$25.00
---------------------------------	---------

PERMITS

Block Party/Special Outdoor Event Application (Residential Streets Only)	\$100.00
Event - Alcohol Served	\$100.00 (first 4 hours) non refundable
Event – Alcohol Served	\$50.00 (every additional 2 hours) non refundable
Peddler, Transient Merchants, or Solicitors Application	\$25.00 per day
License Fee	\$100.00
License Fee (each additional worker)	\$50.00
Golf Carts	\$25.00 per year

COMMUNITY CENTER & EVENT RENTAL

Community Center

Regular Rental (No Alcohol)	\$100.00 per day
Rental (with Alcohol)	\$150.00 per day
Shelter House (No Alcohol)	\$25.00 per day, No charge for non-profits

Garden Square

Rental (No Alcohol)	\$150.00 per day
Rental (with Alcohol)	\$250.00 per day

Recreational Complex (No Alcohol)

Per Field (includes softball/baseball and soccer)	\$20.00 per hour
Complex, in entirety	\$400.00 per day
Soccer Field includes: 1 large field, 1 medium field and 2 small field.	\$150 per day
Tournaments	Negotiated with Park Board Email: pcparkandrec@gmail.com
On-Call Maintenance Fee	\$85.00 per Call Out, \$50 after 2 nd hour.

CITY HALL

Special Council Meeting	\$75.00 Associated with permits, hearings, etc.
Research	\$20.00 per hour
NSF Check or NSF ACH	\$30.00
Cemetery Lots	\$300.00 Full plot (25% to perpetual) \$150.00 Cremation plot (25% to perpetual)
State Income/Offset Program Admin Fee	\$25.00
Property Lien Admin Fee	\$25.00
Snow Removal	\$50.00 per hour by staff or market value rates *City reserves the right to abate the nuisance by contracting the work out to an independent service provider and/or contractor
Nuisance Abatement	\$50.00 per hour by staff or market value rates *City reserves the right to abate the nuisance by contracting the work out to an independent service provider and/or contractor
Mowing	\$100.00 Surcharge plus \$75.00/hr. labor

Copies	
City Related over 10 pgs (no cost for first 10 pgs)	\$.25 per piece of paper (B&W) \$.50 per piece of paper (Color)
Non-city Related	\$.25 per piece of paper
Faxes	
Local and Toll Free	No charge
Non-city related	\$1.00 per page
UTILITIES	
SOLID WASTE / GARBAGE FEES	
Utility Service Connection Fee	\$100.00
RATES	SEE CITY CODE OF ORDINANCE
Exchange of container	\$25.00 (One free exchange per address for upsizing or downsizing. Any additional exchanges will be charged)
Damaged/Missing Container	The current cost to the City.
WATER	
RATES	SEE CITY CODE OF ORDINANCE
Water Meter	The current cost to the City.
Outside Water Meter	The current cost to the City.
Water Meter Verification	The current cost to the City. (only charged if meter is NOT found defective)
Water Tapping	\$250.00
Extension Fee	\$30.00 per request, beyond one allowed in 12 month period
Reconnect Daytime	\$30.00 (7:00 a.m. – 3:00 p.m.)
Reconnect After Hours	\$90.00 after daytime hours or on weekends
SEWER	
RATES	SEE CITY CODE OF ORDINANCE
Sewer Tapping	\$225.00

AMBULANCE RATE	
No Transport Non-Emergency	No Charge
Base Rate BLS – Emergency	\$650.00
Base Rate Tier	Cost of the Tier, per agreement
Mileage	\$20.00 per mile rate
Library	
Library Fines	\$.15 per day
DVD Fines	\$1.00 per day
Printing	B & W = \$0.25 per page Color = \$0.50 per page
Faxing	\$1.00 per page

PERMITS	
ZONING CODE	
Variance Request	\$200.00
Special Use Permit	\$200.00
Conditional Use Permit	\$200.00
Site Plan Review	\$200.00
Subdivision Review	Market Value – City reserves the right to seek fees to cover Engineering or Legal fees incurred
BUILDING PERMITS	
See Jasper County Fee Schedule	Jasper County Fee Schedule
TRADE PERMITS	For plumbing, electrical, mechanical *Commercial electrical projects, see State Fire Marshall for application at https://iowaelectrical.gov
See Jasper County Fee Schedule	Jasper County Fee Schedule
ACCESSORY BUILDINGS AND OUTBUILDINGS	
See Jasper County Fee Schedule	Jasper County Fee Schedule

JASPER COUNTY BUILDING PERMIT FEE SCHEDULE

<u>Total Construction Value</u>	<u>Fee</u>
Up to \$5,000	\$50
\$5,000 TO \$25,000	\$50 for the first \$5,000 plus \$8 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 TO \$50,000	\$210 for the first \$25,000 plus \$7 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 TO \$100,000	\$385 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 TO \$500,000	\$635 for the first \$100,000 plus \$4 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 and up	\$2,235 for the first \$500,000 plus \$2 for each additional \$1,000 or fraction thereof.

The building permit for any new construction will include the plumbing, mechanical and electrical permits with no additional charge.



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: March 26, 2023
SUBJ: Updated Fee Schedule

The Fee Schedule was last updated and approved by the City Council on 3/10/21 by resolution 3-10-21-6. It has come to City Administration's attention that the building permit fees information on the Fee Schedule which is also posted on the City's website is not current. The Jasper County Board of Supervisors revised their building permit fees 11-2-21 and consequently, as the City contracts with the Jasper County Community Development Department for building plan review and inspection services, for consistency, the City's building permit fees need to be updated to match Jasper County Community Development.

The attached Fee Schedule reflects the new fees.

Areas needing updating include the following:

Public Safety

Deleted NSF Check Fee as its listed under City Hall

Building Permits

Deleted \$100 plus inspection fees (Instead use Jasper County Fee Schedule – except development case fees)

RESOLUTION NO. 4-12-23-10

**A RESOLUTION APPROVING REVISED CITY OF PRAIRIE CITY FEE
SCHEDULE**

BE IT RESOLVED by the City Council of the City of Prairie City, Iowa:

Whereas, the City Council of the City of Prairie City, Iowa, approved the City's Fee Schedule on March 10, 2021, and

Whereas, the Jasper County Board of Supervisors revised their fees for building permits on November 2, 2021, and

Whereas, the City of Prairie City contracts with the Jasper County Community Development Department for building permit application review and inspections services and for consistency its necessary to revise the City's building permit application fees to match Jasper County Community Development Department's fees, and

Whereas, a minor adjustment is also being made to a service (NSF Check Fee) previously provided by the City's Police Department.

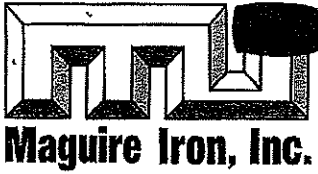
Now therefore be it resolved, that the City Council of the City of Prairie City approves the revised Fee Schedule.

Approved and adopted this 12th day of April, 2023.

Chad D Alleger, Mayor

ATTEST:

Christie Busby, City Clerk/Finance Officer



WATER TOWER EXPERTS

✉ info@maguireiron.com
📍 1610 N. Minnesota Ave
Sioux Falls, SD 57104
☎ (605) 334-9749

CONTRACT FOR SERVICES

This contract made and entered into this 28 day of March, 2023, by and between PRAIRIE CITY, IA - CITY OF hereinafter called the "Owner" or "Customer" and Maguire Iron, Inc., a South Dakota Corporation with its principal office located in Sioux Falls, South Dakota, hereinafter called the "Contractor" or "Company" for and in consideration of the mutual covenants and promises hereinafter contained.

Prairie City Multi-Leg - 250MG / Washout Inspection Service Agreement

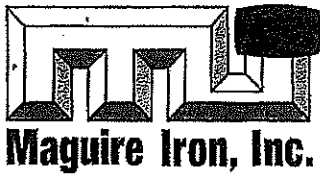
WITNESSETH:

Contractor agrees to make the following repairs and improvements on the Owner's water supply tank, and to furnish the necessary equipment, labor, material, as well as Workmen's Compensation Insurance and Contractor's Liability Insurance, and to do the work hereinafter stated in a good and workmanlike manner.

Cleanout

- Contractor will furnish tools, labor, and materials as well as necessary insurance to perform the work in a good and workmanlike manner.
- Contractor will furnish a pressure relief valve / blow off valve for use by the Owner if needed at no charge.
- Contractor will wash out heavy sediment once the tank is emptied by the owner.
- Contractor will power wash the bottom 6' of the interior wet area of the tank after heavy sediment has been removed from the tank. Some staining may remain.
- Contract is based on up to one half-day of crew onsite. Projects over one-half day will be charged at \$575/hour. Additional days required will be charged at \$2500/day.
- Should any emergency repair or renovation be necessary, cost and details to be submitted. No extra work will be done without the owner's authorization.
- Contractor will do a complete inspection along with photos of the complete interior and exterior of the water tank.

Owner will inspect the work as it progresses and upon completion and acceptance by Owner of the above work, the sum of \$ 13,250.00 plus applicable sales, excise, and/or use tax shall become due and payable in full.



WATER TOWER EXPERTS

✉ info@maguireiron.com

📍 1610 N. Minnesota Ave
Sioux Falls, SD 57104

☎ (605) 334-9749

Terms: Net 30 days from acceptance and invoicing, plus applicable sales, use, excise, transfer or similar taxes required by law. A service charge of 1½% per month (annual rate of 18%) will be charged on past due accounts. During any exterior painting, Owner shall assist in removing any vehicles in the area which might receive paint damage. Contractor will exercise reasonable care and caution to avoid, but will accept no liability for damage to antenna, communication, telemetry and/or electrical system(s) which may be attached to the structure. Removal, repair and/or replacement of the antenna, communication, telemetry and/or electrical system(s) shall be the responsibility of the Owner. Contractor may apply a temporary surcharge to amounts otherwise payable under this Agreement to reflect significant cost increases for materials, supplies, and/or fuel during high inflationary periods. Owner and the authorized agents signing this contract as such agents do hereby expressly warrant that Owner has authority to make and enter into this contract and that it becomes a party hereto pursuant to a lawful resolution duly and regularly adopted by the governing board of said Owner pursuant to the applicable statutes of this State. Customer shall reimburse Company for all travel, meal and entertainment expenses incurred by Company and its employees in connection with Company's performance under the contract. To the extent that any meal or entertainment expenses incurred by Company or its employees are subject to the limitation on deductibility under IRC Section 274(n) (1) and the Regulations thereunder, Customer shall be subject to the limitation and shall reduce its deduction accordingly. **This is included in the contract amount.**

The owner will be responsible to the Company for the cost (at current market rates) of any work that has been performed prior to termination.

HAZARDOUS MATERIAL DISCLAIMER: *In the event that hazardous materials are on the water tank and this information is not addressed in the specification or made known to Maguire Iron, Inc. prior to the price or bid being supplied by Maguire Iron, Inc., any additional means of hazardous material abatement or disposal costs will be born upon the Owner.*

This constitutes the entire contract. No verbal agreements or additions will be honored. Any amendments or additions hereto must be in writing and executed by the duly authorized agents and officers of the parties hereto.

IN WITNESS WHEREOF, we have set our hands and seals the day and year above written.

Owner: PRAIRIE CITY, IA - CITY OF

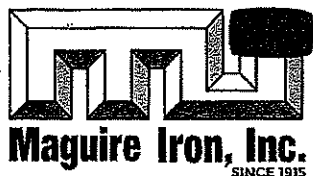
By: _____
(Name) (Title)

By: _____
(Name) (Title)

MAGUIRE IRON, INC.

By: Jake Dugger 03/28/2023
(Authorized Agent) (Date)

Date Accepted: _____
Upon acceptance, please provide two (2) signatures and date the agreement.



WATER TOWER EXPERTS



info@maguireiron.com
1610 N. Minnesota Ave
Sioux Falls, SD 57104
(605) 334-9749

Schedule A: Cost Schedule

PRAIRIE CITY, IA - CITY OF Multi-Leg 250 MG

Year	Service	Annual Spend
Year: 1	Clean Out / ROV	\$2,650.00
Year: 2	Clean Out / ROV	\$2,650.00
Year: 3	Clean Out / ROV	\$2,650.00
Year: 4	Clean Out / ROV	\$2,650.00
Year: 5	Clean Out / ROV	\$2,650.00



JOE'S OLD FASHIONED FUN, LLC

Mail payments to:
Joe Henscheid
2507 E Leach Ave
Des Moines, IA 50320

(515) 707-2311
(888) 707-2311
Pam: (515) 989-6013

CONTRACT

THIS CONTRACT AND AGREEMENT MADE and entered into this 21ST day of FEBRUARY, 2021 and between Joe's Old Fashioned Fun, LLC (hereinafter referred to as Operator and the CITY OF PRAIRIE CITY COMMUNITY (hereinafter referred to as Customer.)

- Operator agrees to furnish, rides, inflatable's and ^{GAMES} concessions for PC days Engagement, for Customer commencing on JULY 21 and ending JULY 22nd 10⁰⁰ PM
Additional provisions: Includes Mechanical Rides, Inflatables, Game Trailer & Food
- Customer will furnish suitable grounds to locate entire rides and concessions and living quarter spaces and licenses required by Operator for such considerations.
- Customer shall have the venue cleared by 8 AM on the date of the set-up which will be the 7/21 day of JULY, 2021. Customer will provide portable toilets and showers for the use of the Operator and staff upon arrival to the site of the engagement. INCLUDING FOOD TRUCK
WITH EXCEPTION OF PCC INFLATABLE FOR KIDS 5' UNDER
- Customer shall make a deposit of \$2000 as a guarantee to secure the date.
- Operator shall be the exclusive vendor of rides, inflatable's and photo booths for this engagement except for home owned eat and drink stands. All home owned eat and drink stands, or other concessions must be approved by the Operator prior to the date of set-up.
- It is further agreed that the Customer shall not separately contract another carnival or similar attraction from the date of this contract. All additional attractions MUST be booked through the Operator unless otherwise specified herein.
- Customer shall provide police or security protection at all times contemplated by this contract.
- Customer shall provide 24 hour toilet and shower facility with a handicapped accessible toilet and maintain them in clean working order.
- Customer shall provide adequate garbage containers and daily pick-up of refuse for the staff of the operator.
- Operator shall provide proof of midway insurance on all rides and concessions ONLY. Customer shall provide proof of insurance for grounds and parking.
- Customer shall provide, as predetermined, sufficient power to operate all rides and concessions. — 200 Amp

12. Should it become necessary, Customer shall provide, prior to the event, evidence that the site has been treated with insecticide to protect both the Operator, staff and customers.
13. In consideration of the forgoing agreement, Customer acknowledges and agrees that it shall indemnify and hold harmless Operator for any lawsuits, injuries or other damages occurring at the site of the event, or effecting any person who may attend this event that is not due to the operation of rides or concessions managed or owned by the operator. Customer further agrees to provide representation and defense to any lawsuit brought against the Operator regarding any personal injury that occurred at the event if said injury did not occur due to the negligence of the Operator.
14. The parties agree that this agreement is to be construed as broadly as allowed by law and that if any portion of this agreement is determined to be invalid by a court, then the remainder of this agreement shall remain in full force and effect.
15. Additional Provisions: The balance of \$6000⁰⁰ shall be paid to the operator prior to the event.

~~There is no insurance required.~~

~~Food to include: Cotton Candy, Shaved Ice, Funnel Cakes and Kettle Corn.~~

FRIDAY 5 P.M. — 10 P.M.
SAT Noon — 10 P.M.

16. This contract represents the entire agreement of the parties concerning the subject matters above. The parties understand and agree that no oral representations or statements have been made beyond this written contract.

Signed in duplicate on this _____ day of _____

Address: _____

Phone: _____

E-Mail: _____


Joe Henscheid
Joe's Old Fashioned Fun

1 — GAME TRAILER (2) GAMES
5 — MECHANICALS
4 — INTERACTABLES — Must be monitored by.
Rock Wall Ballistic or Mindwinder AND TBA
Wizzer Pirate Revenge or comparable

Joe's
Old
Fashioned
Fun

BUSINESS NOTIFICATION LIST

***Note: Your signature on this list is for the sole purpose of businesses being affected by special events being notified of the event. It is not intended to indicate whether you are for or against the event. If you have comments and/or arguments concerning the event, they must be put in writing and delivered to City Hall as soon as possible to be considered prior to the special event application being approved.**

[illegible]

SITE PLAN

Attach site plan here.

Highlight areas of street closures, right-of-way closures, and sidewalk closures being used for the event. Show all locations of signs related to the event.

Thursday Noon:

Southside of Jefferson along Garden Square

North east side of Square along Garden Square on
Marshall Halfway down block

Friday 8am:

Marshall St from Jefferson to 2nd St

Washington from Main to Marshall

Friday 3pm:

Jefferson from Main to State St

Main from 5th to Washington

Friday 4pm:

Jefferson Monroe to Main

Parade Route - All signs to be placed

Main St. Washington to 2nd

**CITY OF PRAIRIE CITY
SPECIAL EVENT PERMIT APPLICATION FORM**

1. Sponsor Name: PC Days
Event Contact Person(s): Amy Witte
Address: 107 E 2nd St Prairie City IA 50228
Phone Number: 515 9750563 Email Address: abillywitte@hotmail.com
2. EVENT TYPE:
☒ Parade ☒ Festival ☐ Assembly/Rally ☒ Street Closure ☐ Block Party
☐ City Property Rental ☒ Walk/Run ☒ Fund Raiser
☐ Other _____
3. On-Site Contact Person(s): Amy Witte
Phone: 515 9750563 Location During Event: _____
4. Event Location: Garden Square
5. Parking and Traffic Plan: attached
- Street Closure: ☐ YES (Show on Map) ☐ NO
6. Event Date: 7-21-23 Event Start Time: 5:00pm^{7/21/23} Event End Time: 11/23/23 Noon
7-22-23 and 7-23-23
7. Set Up Time: 7/20/23 5pm Take Down Time: 7/23/23
8. Rain Date & Time: N/A
9. Size of Event (estimated number of people on-site at one time)
() 1 - 100 () 101 - 250 () 251 - 500
() 501 - 1,000 (X) 1,001 - 5,000 () Over 5,000
10. Security: PCPD
Have the Police been contacted about crowd/traffic control? ☒ YES ☐ NO
11. Number of portable toilets being provided: 6
Location(s) of toilets: determined by Carl
12. Types of Activities/Venues: Community Celebration

13. Non-Food Vendors, Concessionaires, Rides (Name, address, phone for each)

Applications come to city

14. Food Vendors (Name, address, phone for each)

Applications come to city

15. Tents

16. Utilities to be used (List equipment types) Inflatables, mechanical rides,
band, vendors, food stands/truck

17. Alcoholic beverages served? License class:

Alcoholic Beverage License obtained?

☐ YES

☒ NO

18. Source of garbage/rubbish removal service: Roll offs of Des Moines

19. Site Plan attached:

☒ YES

☐ NO

20. Rental Agreement signed & attached

☐ YES

☐ NO

21. Insurance Certificate attached

☐ YES

☐ NO

22. Permit Fee included (Fee schedule) Amount: \$

☐ YES

☐ NO

*If no, proof of non-profit status must be included.

I have read this Special Event Agreement and Permit Application packet and have accurately and truthfully completed the Application. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in the packet.

Amy White
Signature

8/18/22
Date

Prairie City, IA 50228

Map showing streets and landmarks in Prairie City, IA 50228. Key streets include S 76th Ave W, North St W, 8th St W, 8th St E, 8th St, 7th St, 6th St, 5th St, 4th St, 3rd St, 2nd St, 1st St, and S Main St. Landmarks include Waveland Cemetery, Westview Cemetery, Gordon Square, PC Elementary School, PC Middle School, and the Recreation Complex. The map also shows the location of HWY 163 and the city of Waverly to the east.

QUESTIONS?

City Department Contact Listing

City Hall (515) 994-2649

Public Works (Street closures, signs)..... (515) 994-2649 x109

Police Department (Traffic control, security) (515) 994-2649 x112

Iowa Dept. Inspections & Appeals, Food & Consumer Safety Bureau (515) 281-6539
(Food & beverage safety)



WASTE SOLUTIONS OF IOWA

PO Box 938
Des Moines, IA 50317
Ph. 515-288-0924

Amy Witte
Prairie Days

pc.celebrationcommittee@gmail.com
515-975-0563

WSI Special Event Contact:
Tim Snow
tsnow@wastesolutionsofiowa.com
515-288-0924

Quote For: Prairie Days

EVENT LOCATION:

Garden Square
105 S Marshall St
Prairie City, IA 50228

EVENT BILLING:

Prairie City
PO Box 607
Prairie City, IA 50228
pc.celebrationcommittee@gmail.com
515-975-0563

February 22, 2023
Expires 60 days from this date

Dear Amy,

This is a price quote for four special event units, and two handicap units. Waste Solutions of Iowa will deliver the units Friday morning July 21, 2023. We will pump them out and clean them the morning of Saturday July 22 and pick them up Monday July 24, 2023.

If additional services or rentals are added, these would incur additional costs at full retail

Note: We **must** have access to drive a pumper truck into all areas for service.

The cost to provide the services as described above is: \$1,804.00 plus tax

Fifty percent (50%) will be due on agreement. The remaining fifty (50%) will be due two weeks prior to delivery. If additional cleaning, moves or damage to the unit from graffiti or tip overs occur, additional charges will incur.

To accept this agreement, sign and date below and return:

Signature

Date



Rental Quote

Date 3/20/23

Event Date 7/21/23
Est. Delivery Date 7/20/2023

Est. Pickup Date 7/24/2023

Customer Information

Customer/Company Name Estes
Complete Address _____
City State Zip Prairie City, IA
Contact Name Anne VanKirk
Phone 402.995.1953
Email anne.vankirk@yahoo.com

Delivery Information

Event Name Prairie Days
Complete Address _____
City State Zip Prairie City
Contact Name Anne Vankirk
Phone 402.995.1953
Email anne.vankirk@yahoo.com

UNIT TYPE	QTY	UNIT PRICE	Discount	TOTAL
Special Event Restrooms	4	\$230.00	\$60.00	\$680.00
Handicap	2	\$400.00	\$75.00	\$650.00
Extra Cleans	6	\$65.00		\$390.00
				\$0.00
TOTAL	12			\$1,720.00

The total is for delivery/removal and rental of the portable restroom(s). A non-refundable deposit of 50% of the total is required within 7 days to confirm the reservation. The balance due will be due 7 days prior to delivery. Payment of deposit constitutes acceptance of rental agreement.

If event is canceled over 7 days prior to event and event was paid in full, we will refund 50% of the fee. If event is canceled less than 7 days prior to event, there will be no refunds made. If event is scheduled and paid within 7 days of event, no refunds will be made. There are no exceptions to this policy.

Delivery Notes:

	\$1,720.00
TAX RATE	7.00%
TOTAL TAX	\$93.10
DELIVERY/SETUP	\$125.00
Total	\$1,938.10

The price listed includes; delivery, collection, set-up and tear down fees. Sales Tax is included in this proposal. All restroom facilities MUST be placed on level ground (preferably concrete, cement, asphalt or gravel). If the facility is placed in either a sand, grass or dirt area, please be advised that due to a possible weather or ground condition, A King's Throne LLC, will not be held responsible if the ground is damaged. Tie-downs for the portable restroom(s) may also be required depending on what your location requires, customer is responsible for determining whether this service is needed. Tie-down installation and removal may also leave holes in the ground, A King's Throne LLC will not be held liable or responsible for these. Customer is responsible for securing any permits or licenses that are required for placement. Requirements vary between jurisdictions; we recommend you check with your local city and/or county for their requirements. **Customer is liable for theft or damage to restrooms while in their possession.**

Sales Rep: Rich Stricklett
Signature: _____

Date: 3/20/23

BOBS SEPTIC & PREMIUM PRIVIES

2785 NE 46TH AVE
DES MOINES, IOWA 50317
Phone: 515-262-9174

Quote Date: 2/24/2023
Quote Expiration: 3/15/2023

PRAIRIE CITY CELEBRATION
Prairie City, IA



Date of Event: 7/21 - 7/22

Delivery of units will be the weekday before event. Pick Ups will be first weekday after event unless determined otherwise.

Qty	Description	Unit Price	Amount
4	REGULAR PORTABLE UNITS	\$205.00	\$820.00
2	HANDICAP UNITS	\$280.00	\$560.00
2	SANITIZER STATIONS	\$0.00	\$0.00
1	SPECIAL CLEANING/WEEKEND	\$150.00	\$150.00
	HANDWASH STATIONS - OPTIONAL		
Other comments		Subtotal	\$1,530.00
1. Units are not secured until payment is made in FULL.		Tax Rate	7.00%
2. Availability of units are subject to change until booked.		Tax	\$107.10
3. Payments can be made by Cash, Check, or Credit Card		Total Estimate	\$1,637.10

Responsible for obtaining all necessary permits