



# PRAIRIE CITY, CITY COUNCIL MEETING AGENDA

6:00 P.M. WEDNESDAY, SEPTEMBER 13, 2023

## ZOOM MEETING INFO:

Mayor  
Chad D. Alleger

Mayor Pro Tem:  
Deb Townsend

Council Members:  
Emily Simmons  
Joe Disney  
Derek Ingle  
Phil Holland

City Administrator  
Jerry Moore

City Clerk  
Christie Busby

Utility Billing Clerk  
Janet Lewis

Library Director  
Sue Ponder

Police Chief  
Kevin Gott

Fire Chief  
Ryan Van Der Kamp

Ambulance Director  
Jody Van Der Kamp

City Attorney  
Brick Gentry Law Firm

City Hall  
203 E. Jefferson  
PO Box 607  
Prairie City, IA 50228  
[www.prairiecityiowa.us](http://www.prairiecityiowa.us)  
515/994-2649 phone  
515/994-2376 fax

Invite Link:

<https://us02web.zoom.us/j/84618648450?pwd=TDM1ejkyMURKQVlwejJvQmNkY243QT09>

Meeting ID 846 1864 8450 Passcode 317436

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING. You are hereby notified that members of the City Council for Prairie City, Iowa, may be present and a quorum may exist even though members are videoconferencing or teleconferencing.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. AGENDA APPROVAL
4. PUBLIC COMMENT
5. CONSENT AGENDA
  - a) July Financials
  - b) August Claims
  - c) Resolution 9-13-23-1 Approving Bills and Transfers
  - d) City Council Meeting Minutes from August 9, 2023
  - e) Park Board Meeting Minutes from July 24, 2023
  - f) Celebration Committee Appointments
  - g) Resolution 9-13-23-2 Resignation of Police Officer Nick Aldrich and Request for Part-time Status
  - h) Library Board Meeting Minutes from June 20, 2023
6. OLD BUSINESS
  - a) MSA Update (Preston)
  - b) Public Works Update (Carl)
  - c) Police Update (Police Chief Gott)
  - d) City Administrator Update (Jerry)
  - e) Discussion and Consideration of Request from Mound Prairie Ventures to withdraw the Downtown Housing Grant 22-ARPDH-047
  - f) Resolution 9-13-23-3 Discussion and Action on Awarding Contract for CDBG Writing Services for the Phase 2 & 3 Water Main Project
  - g) Resolution 9-13-23-4 Setting a Public Hearing for 10-11-23 on Proposal to Enter into a SRF Water Revenue Loan and Disbursement Agreement and to Borrow Money in an Amount not to Exceed \$374,000 for Planning and Design Services for Phase 2 & 3 Water Main Project
  - h) Resolution 9-13-23-5 Discussion and Consideration of Approving the Revised City Employee Manual
7. NEW BUSINESS
  - a) Discussion and Action on Setting Day and Time for Beggars Night
  - b) Discussion and Consideration of quote from CIT for City Sanitary Sewer Repair Services
  - c) Resolution 9-13-23-6 Discussion and Consideration of Revised City Purchasing Policy
  - d) Discussion and Consideration of Establishing City Policy for Rental Fees of City Facilities for Nonprofit Organizations
  - e) Discussion and Consideration of Special Event for American Legion Post #275 for City Flag Burning Ceremony
  - f) Resolution 9-13-23-7 Discussion and Consideration to Hire New Public Works Employees
  - g) Resolution 9-13-23-8 Discussion and Consideration of 604 W South Street Utility Bill Reduction Request
  - h) Discussion and Consideration of Special Event for Prairie Days 7-26-24 through 7-28-24
  - i) Resolution 9-13-23-9 Setting Public Hearing for 10-11-23 to Amend the FY24 Budget
  - j) Closed Session Under Code of Iowa 21.9 to Discuss Strategy Related to Matters in Employment Conditions of Employees
8. ADJOURNMENT